

Select Board Meeting Minutes 11/02/20

Call to Order

Sel. McCaffrey called the meeting to order at 6:36pm

Present via Zoom: Chair James McCaffrey, Vice Chair Peter Jurmain, Clerk Erin Underhill, Town Administrator Michael Guzinski, Operations Support Manager Karen Bouret

Announcements

Sel. McCaffrey reminded everyone that the State Election will be held tomorrow, November 3rd with polls opening at 7:00am and closing at 8:00pm.

Sel. McCaffrey said the Town Meeting will be held Saturday, November 7th starting at noon. The meeting will be held outside at the Millis Middle/High School parking lot with strict COVID-19 protocols to include social distancing in place.

Sel. McCaffrey announced that the Town Flu Clinic will be held at the Veterans Memorial Building the day following Town Meeting, Sunday November 8th. Details are on the website.

Open Session

20-256 Appointment of On Call Snow Removal Worker

Sel. Underhill made a motion to approve the Town Administrator's appointment of Greg Quilop as an On Call Snow Removal Worker subject to a successful CORI, physical and drug screen. The motion was seconded by Sel. Jurmain. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-257 Appointment of Cemetery Committee Member

Sel. Underhill made a motion to appoint Wayne Simpson as a member of the Cemetery Committee for the remainder of FY20. The motion was seconded by Sel. Jurmain.

Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

20-263 Board and Committee Liaison Updates

Sel. Jurmain said the first Enterprise Committee meeting was held about two weeks ago. Cathy MacInnes was voted Chair. Sel. Jurmain said there will be another meeting this upcoming Thursday, November 5 at 7:00pm via Zoom.

Sel. Underhill said she attended a Cemetery Committee meeting. The committee discussed a donation to pave part of the cemetery and the discussion will continue to next the next meeting.

Sel. McCaffrey said he attended a Norfolk County Advisory Committee meeting. The revenue generated by the Registry of Deeds greatly exceeded estimates due to all the real estate transactions that have been going on. The committee voted to appropriate another \$500,000

from the Registry of Deeds. This allowed some furloughed positions to return to the Norfolk Aggie.

20-262 Approval of the Bayberry Fair Event

The event will not be held this year due to COVID and safety concerns. Sel. McCaffrey encouraged those who usually purchase greens at the annual event to consider donating directly to the Millis Food Pantry instead.

20-258 Elementary School Building Committee Project Close Update

ESBC Chair Wayne Klocko announced that the project has come in about 3.5 million dollars under budget. Some money is being held in a contingency fund until later spring. Diane Jurmain, Vice Chair, said the entire team to include all members of the committee, the architectural firm, the project management team, the construction company and the MSBA worked very well together to achieve the common goal of building the best school possible for Millis.

Mr. Klocko said next spring the committee will declare the project as complete after some remaining landscaping occurs. Then there will be a one-year audit and the project will ultimately be deemed complete by the MSBA about a year and a half from now.

20-259 Discuss Tree Removal at Oak Grove Farm

Mr. Guzinski said the Town had a significant storm event on October 6. Which resulted in a tornado that touched down in the Oak Grove Farm area. Mr. Guzinski said while insurance covers damage to the farmhouse itself and the structures on the site, it does not cover clean up and removal of the downed trees. Nate Maltinsky, Chair of the Historical Commission, said he obtained a quote for tree removal around the farmhouse itself. He then talked to Steve MacInnes of the Oak Grove Farm Commission, who said there was some extensive damage beyond just the farmhouse area and extending out into the whole OGF property. Mr. MacInnes reached out to two additional vendors with the expanded scope and the original vendor Nate contacted to get new estimates. A discussion ensued about the extent of the damage and cost concerns for cleanup. Mr. Guzinski said funds from stabilization could be used for cleanup however that would need to be approved at town meeting and it is too late to add this item for the town meeting this week. More discussion ensued about the intensity and far-reaching damage to the trees and the trails at Oak Grove Farm as well as adding tree management to the budget moving forward as opposed to being forced into warrant articles.

Is LDI willing to break up the bid to do in pieces easier to budget. Need a complete understanding of the scope of the project in a structured manner so this is not delayed any longer. This will be back before the Board on 9/16.

20-260 Discuss Preparation of Election and Town Meeting

Moderator Donna Cabibbo reviewed details for the upcoming town meeting on November 7th. Town Clerk Lisa Hardin reviewed details of the November 3rd election. Details for both are posted on the website.

20-261 Review and Approval of Voluntary Benefit - Eye Med Vision Plan

The Town Administrator explains the 100% employee funded Vision Insurance Plan. The only cost to the town would be the time acquired by the finance office to get it set in place. The Board decided to revisit this later.

Sel. Underhill made a motion to adjourn at 9:00pm. Sel. Jurmain seconded this motion. Sel. McCaffery polled the Board, McCaffery – yay, Jurmain – yay, Underhill – yay. The motion passed unanimously.

Respectfully Submitted by Victoria Schindler