

**SELECT BOARD
MEETING MINUTES
Monday, December 4, 2023
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

Chair Schultze called the meeting to order at 7:00pm.

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Town Administrator Mike Guzinski, Assistant Town Administrator/HR Manager Karen Bouret DeMarzo.

Announcements

There will be a menorah lighting outside Town Hall on Thursday December 7th, 2023, at 4:30pm, please come and join us.

23-234 Review/Approval of Town-wide Yard Sale Event Millis High School Senior Project

Jack Ryan, a Senior at Millis High School reviewed his Senior Project where he is looking to raise money for the Animal Rescue League of Boston while also hosting a Town wide yard sale. He is asking the Board to waive the yard sale permit fees for April 28th, 2024, and a rain date on the following weekend.

Sel. Rosenfeld made a motion that the Board approves the request by Jack Ryan to hold a town-wide yard sale event for his senior project on Sunday, April 28, 2024, and rain date, and to waive the Town's yard sale fee for all event participants. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-235 Approval of 2024 Millis Beautification Day

Sel. Rosenfeld made a motion that the Board approves the request by the Millis Lions Club to hold Millis Beautification Day on Saturday, April 27th, 2024, from 9:00am-12:00pm in coordination with the DPW. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-236 Appointment of Seasonal Snow Removal Contractor – DPW

DPW Jim McKay asked the Board to approve another snow remover contractor to work on call at Town Hall and the Police Station.

Sel. Rosenfeld made a motion to ratify the Town Administrator's appointment of Jack McBrien as a seasonal snow removal contractor through April 1, 2024, pending a successful physical. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-237 Consider Request to Establish Gift Fund

DPW Director Jim McKay reviewed the prior discussion with Mr. Mushnik regarding a sewer tie in at 10 Acorn Street, where they decided on an amount for him to be donated for paving. (Refer to the 9/25/23 Meeting Minutes item number 23-194). Mr. McKay is asking the Board to set up a gift fund to deposit this money.

Sel. Rosenfeld made a motion that the Board approve the request to accept a gift of \$20,000 by the owner of 10 Acorn Street to be used to repave the intersection of Hammond Lane and Main Street, and/or other areas related to the installation of a sewer extension at 10 Acorn, and for the Town to set up a gift fund for this purpose. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-238 Review/Approval of 2023-2024 Joint Salt Bid

Sel. Rosenfeld made a motion that the Board award the joint Salt Bid for 2023-2024 to Eastern Minerals as follows: rock salt \$59.98 per ton, solar salt \$59.98 per ton, and treated salt for \$79.98 per ton, not to exceed an amount of \$170,727.00. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-239 Accept Bid for Installation of Key Fob Electronic Lock System at Veterans Memorial Building

Sel. Rosenfeld made a motion for the Board award the bid for installation of electronic locks at the Veterans Memorial Building, town hall, to Anastas Lock & Safe Company located in Holliston in the amount of \$24,975. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-240 Review/Approval Application for Amendments to Alcohol License at Millis Mobil

- Change of Corporate Name
- Change of DBA
- Change of Manager
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Sel. Rosenfeld made a motion that the Board, acting as the Local approving Authority, approve a change of manager, change of corporate name, and change of DBA from Main Street Mobil to GMI Gas, Inc. DBA Millis Mobil for an existing Package Store Wine & Malt Alcohol License. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-241 Review/Approval Suicide Prevention Awareness Event

Sel. Rosenfeld made a motion for the Board approve the request by 22Mohawks Corp. founder Dave Campisano to hold a Suicide Prevention Fitness Event on Saturday, June 1st, 2024, in coordination with the Town's public safety departments, DPW, and the Millis High School Athletic Director. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-242 Board/Committee Liaison Updates

Sel. Underhill attended the Local Emergency Planning Committee where they discussed hazard mitigation, where they will hold a public presentation in January.

Sel. Rosenfeld attended no meetings.

Sel. Schultze attended the MBTA 3A Advisory Committee where they discussed the proposed zoning by law.

23-243 Approval of DRAFT Minutes

Sel. Rosenfeld made a motion that the Board approve the draft minutes from the following Select Board meetings: 11/13/23, 11/20/23, and 11/28/23 as written. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to adjourn at 7:30pm. Sel. Rosenfeld seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler