LAPTOP COMPUTER PROTECTION

The Spearfish School District recognizes that with the implementation of the laptop initiative there is a need to protect the investment by both the District and the Student/Parent. The following outlines the various areas of protection: warranty, accidental damage protection and insurance.

HP WARRANTY: This coverage is purchased by the Spearfish School District as part of the purchase price of the equipment. HP warrants the laptops from defects in materials and workmanship. This limited warranty covers normal use, mechanical breakdown or faulty construction and will provide replacement parts necessary to repair the laptop or laptop replacement. **The HP warranty does not warrant against damage caused by misuse, abuse, accidents or computer viruses.**

ACCIDENTAL DAMAGE PROTECTION: The Spearfish School District has purchased through HP coverage to protect the laptops against accidental damage such as: liquid spills, accidental drops, power surges, and natural disasters. **This coverage does not provide for damage caused by fire, theft, loss, misuse, intentional or frequent damage or cosmetic damage.** HP will assess the laptop damage and repair or replace the machine at no cost if the damage is determined to be accidental, infrequent, and within the protection guidelines.

Warranty, Accidental Damage Protection, or the District Laptop Protection does not cover intentional or neglectful damage of the laptop computer.

INSURANCE FOR THEFT, LOSS OR FIRE: Laptops that are stolen, lost or damaged by fire are not covered by the HP Warranty or the Accidental Damage Protection outlined above. Following are the three options that are available for these types of losses, and the Student/Parent must commit to one by checking the appropriate box.

No Insurance	☐	You agree to pay for the replacement of the laptop at a cost not to exceed $685.00 should the laptop be stolen, lost or damaged by fire.
Personal Insurance	☐	You will cover the laptop under your own insurance policy and in the case of a theft, loss or damage by fire, you agree to pay the District the amount received from your insurance company plus any additional amount needed to cover the laptop replacement not to exceed $685.00.
School District Protection	☐	You choose to pay the school district an annual protection payment for coverage of theft, loss or damage by fire in the amount of $25.00 or $50.00 for family coverage when there are two or more children in Middle school using laptop computers. The $25.00 payment is non-refundable. This protection coverage has a **$100.00** additional charge per occurrence. This annual coverage begins upon receipt of the payment and ends at the conclusion of each school year.

(Families eligible for free/reduced lunches will have the $25.00 fee waived)

ADDITIONAL INFORMATION: In cases of theft, vandalism and other criminal acts, a police report, or in the case of fire, a fire report **MUST be filed by the student or parent** for the protection coverage to take place. A copy of the police/fire report must be provided to the principal's office. The $100.00 additional charge is the responsibility of the student/parent and must be paid before the laptop can be repaired or replaced.

INTENTIONAL DAMAGE: Students/Parents are responsible for full payment of intentional damages to laptops. Warranty, Accidental Damage Protection, or School District Laptop Protection **DOES NOT** cover intentional damage of the laptops.

Student Name: _____ (Please Print)

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Student Pledge for Laptop Use

1. I will take good care of my laptop and know that I will be issued the same laptop each year.

2. I will never leave the laptop unattended.

3. I will know where my laptop is at all times and never loan out my laptop to other individuals.

4. I will charge my laptop's battery daily.

5. I will keep food and beverages away from my laptop since they may cause damage to the computer.

6. I will not disassemble any part of my laptop or attempt any repairs.

7. I will protect my laptop by only carrying it while in the sleeve or bag provided or an approved case.

8. I will use my laptop computer in ways that are appropriate and educational.

9. I will not write, carve or put stickers on the District Tablet laptop computer.

10. I understand that my laptop and accounts are subject to inspection at any time without notice and remains the property of the Spearfish School District.

11. I understand and agree to follow the criteria described in the *Laptop Reward System*.

12. I will follow the policies outlined in the *Laptop Handbook* and the *Use of Technology Resources Policy* while at school, as well as outside the school day.

13. I will file a police report in case of theft, vandalism, and other acts covered by insurance.

14. I will be responsible for all damage or loss caused by neglect or abuse.

15. I agree to pay for the replacement of my power cords, battery, or laptop case in the event any of these items are lost or stolen.

16. I agree to return the District laptop, power cords, tablet pen and bag in good working condition.

17. I will not reveal my own or anyone else's personal address or phone number

18. I agree to abide by all copyright and license agreements.

19. I agree that no financial transactions of any kind will be allowed using the school account.

20. I understand that access to the Internet will be allowed, as well as, the possibility of student work and photos being published on the Internet.

21. I have read and understand Policy 4030/5131/6242 Acceptable & Ethical Use of Technology Resources (Spearfish School District Network & Computer Systems)

Student Name: _____ (Please Print)

Student Signature: _____Date: _____

Parent Signature: _____Date: _____