

MINUTES
BOROUGH OF NORWOOD
MAYOR AND COUNCIL
WORK/EXECUTIVE SESSION
OCTOBER 27, 2021
7:00 PM
UPDATED 10/26/2021

MAYOR BARSА	
COUNCIL PRESIDENT ASCOLESE	COUNCILMAN BRIZZOLARA
COUNCILMAN FOSCHINO	COUNCILWOMAN HAUSMANN
COUNCILMAN KIM	COUNCILMAN ROONEY

The Public Meeting of the Mayor and Council of the Borough of Norwood was held at Borough Hall on the above date.

Mayor Barsa called the meeting to order at 7:00 PM and led those in attendance in a salute to the American Flag and asked for a moment of silence

Mayor Barsa stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Star Ledger, filing a copy in the Borough Clerk’s office, and posting on the bulletin board.”

Roll Call:	Mayor Barsa	Present
	Council President Ascolese	Present
	Councilman Brizzolara	Present
	Councilman Foschino	Present
	Councilwoman Hausmann	Present
	Councilman Kim	Present
	Councilman Rooney	Present

Mayor Barsa mentioned that Election day is Tuesday, November 2nd. The polls will be open from 6:00am to 8:00pm.

Mayor Barsa gave an update on the previous Mayor’s Wellness / Healthy Norwood event. The event was a yoga class that focused on mind body awareness. The next event will be a walk around the Kennedy Field track and will be on Sunday November 7th. This event is being held in conjunction with A Journey for the Living, which raises awareness for Holocaust education. Mark Schonwetter, a holocaust survivor and creator of this foundation, will be there to kick off the walk.

Mayor Barsa mentioned that November 7th is daylight savings.

Lastly, the Mayor reminded residents that taxes are due on November 1st, with a grace period until November 10th. Taxes can be paid through the mail, in person or online using the portal found on our website.

SPECIAL PRESENTATION

Theresa Capparelli – Habitat for Humanity

A presentation was given Theresa Capparelli from Habitat for Humanity. The Habitat for Humanity does more than just give out free homes. They are know as participating in hand-ups not handouts. Habitat for Humanity started in 1994 and Theresa is blessed to be made Executive Director of the Bergen County chapter. Any application will go through their organization. Internal committees work with the family and if approved they are placed with a family support group. Recently, a family in Westwood just received approval to move into a home. Habitat for Humanity has a great group of volunteers. They bring in gently used items at their show store. They are looking to partner with as many Bergen County municipalities as they can. They do many fundraisers, with a gala coming up at Seasons in Washington Township on February 9th. Habitat for Humanity is asking if towns have property, they can use to build houses on. Since the real estate market is on the uptick Habitat for Humanity is willing to split the cost of real estate with municipalities to ensure a developer doesn't buy land that's for sale.

The Mayor asked the Borough Attorney to reach out to Special Council Andrew Fede and look into the McClellan St property that may be available.

PUBLIC HEARING OF ORDINANCE 2021:10

Ordinance 2021:10 An Ordinance Amending Chapter 50 Of the Code of The Borough of Norwood Titled "Police Department"

Council President Ascolese ____
Councilman Foschino ____
Councilman Kim ____

Councilman Brizzolara ____
Councilwoman Hausmann ____
Councilman Rooney ____

It was moved by Council President Ascolese and seconded by Councilman Brizzolara to open the meeting to the public for comments concerning this ordinance. All Council Members present voted for the motion. There being no member of the public wishing to be heard, it was moved by Councilman Brizzolara and seconded by Councilman Rooney to close the meeting to the public. It was moved by Councilman Brizzolara and seconded by Council President Ascolese to approve Ordinance 2021:10. On the roll call vote:

Ayes: Councilmembers Ascolese, Brizzolara, Foschino, Hausmann, Kim, and Rooney

Absent: None

Nays: None

There being five (6) ayes and no nays Ordinance 2021:10 was approved.

CONSENT AGENDA

Mayor Barsa asked for a motion approving the Consent. Councilwoman Hausmann requested 2021:185 be removed. The mayor moved forward with the remainder of the consent agenda.

Approval of the following Resolutions:

- 2021:181 Authorizing Electronic Tax Sale
- 2021:182 Authorizing the Cancellation of Grant Balances
- 2021:183 Certification of the Annual Audit by the Governing Body
- 2021:184 Authorizing The Mayor And/Or Borough Administrator To Execute The New Jersey Department Of Law And Public Safety Office Of The Attorney General Contract For The Sfy21 Body-Worn Camera Grant Program
- 2021:186 Authorizing an Award of Contract for Toro Workman Heavy Duty HDX Model #07386 for the Norwood Dpw Utilizing the Bergen County Coop Contract #20-03 for an Amount Of \$33,374.31
- 2021-187 Employment of Michael Sullivan as Alternate Crossing Guard
- 2021:188 Certifying Members of The Norwood Fire Department No. 1 & Ems Squad Who Successfully Qualified for the L.O.S.A.P. Incentive Program
- 2021:189 Appointment of Matthew Dottino as SLEO I
- 2021-190 Confirming the Appointment of Mark Bocchino as Plumbing Sub-Code Official
- 2021:191 Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle
- 2021:192 Authorizing a Shared Services Agreement Between the Borough of Norwood, the Norwood Board of Education, and the Northern Valley Regional High School Board of Education
- 2021-193 Authorizing a Shared Services Agreement Between the Borough of Norwood and the County of Bergen to Enter the ADA Cooperative Curb Ramp Program
- 2021-194 Authorizing a Shared Services Agreement Between the Borough of Norwood and the County of Bergen for Road Resurfacing Projects
- 2021:195 Approving the Corrective Action Plan for the Fiscal Year Ending December 31, 2020.
- 2021:196 Payment of Vouchers
- 2021-197 Updating an Award of Contract for Two 2021 Ford Police Interceptor Sport Utility Vehicles as Appropriated in Capital Ordinance #2021-03 for the

Norwood Police Department Utilizing the Cranford Police Cooperative Pricing System, System Identifier #47-Cpcps for an Amount Of \$102,526.82
2021-198 Allowing the Addition of the Contract Amount to be Added to Resolution
2021:163

It was moved by Councilman Brizzolara and seconded by Council President Ascolese to approve the Consent Agenda not including resolution 2021:185. In the roll call vote, all Council Members present voted in favor of the motion.

2021:185 Appointment of Sam Park and Marjorie Scott to Norwood Board of Health

Councilwoman Hausmann questioned if letters of resignations were received for the two members resigning for the board of health and if there was a public outreach for volunteers. The Mayor stated that he trusted the Board of Health President in her recommendations. The Mayor was not sure of what the Board of Health's process for finding volunteers was.

It was moved by Councilman Foschino and seconded by Council President Ascolese to approve Resolution 2021:185. In the roll call vote, all Council Members present voted in favor of the motion.

APPROVAL OF MINUTES

October 13, 2021 Mayor and Council Minutes

It was moved by Councilman Rooney and seconded by Councilwoman Hausmann to approve the October 13 Mayor and Council Meeting Minutes for content and release. In the roll call vote, all Council Members present voted in favor of the motion.

ITEMS FOR DISCUSSION

- Sidewalk Removal – 204 Kensington Avenue

The Mayor explained that the sidewalk in front of 204 Kensington does not connect to any other sidewalks. There are no other sidewalks on that block. Council President Ascolese drove past the address, and he agrees that the sidewalk serves no purpose. A motion was forwarded by Councilman Foschino and seconded by Councilman Brizzolara to allow the resident to remove the sidewalk in question. All Council Members unanimously voted in favor of the motion.

- Adult Basketball League

The Mayor explained that some adults in the borough are looking to start an adult basketball league. They want the program to fall under the rec program. This would be for any resident, male or female, above the age of 18 to join the program. A motion was forwarded by Council President Ascolese and seconded by Councilwoman Hausmann to allow for the formation of an Adult Basketball League and for it to fall under Norwood Recreation. All Council Members unanimously voted in favor of the motion.

- Borough Administrator / Clerk Report

The Borough Administrator / Clerk stated that election day is November 2. There is an election ballot drop box in front of Borough Hall and there will be voting booths for in person voting in both voting locations this year. Also the Borough Administrator / Clerk mentioned that the new website is officially live and updates are still being made.

- Borough Engineer Report

The Borough Engineer said the Blanch Ave bridge project will be starting in the next 1-2 weeks. The paving on Blanch Ave is already underway and residents should expect lane and road closures. NEA is complete with the construction documents for the Knickerbocker field project. Additionally, five of the six older dugouts around Kennedy Field which are still remaining will be knocked down and six new ones will be constructed (one of which already collapsed). NEA awaits authorization from the Borough to advertise and receive bids for this project. Discussion was held on the financial aspect of the project. For the Norwood Dog Park and Shuffleboard Court project, the NEA anticipates receipt of the approved permit within the next several weeks, depending on the NJDEP's review time. As a reminder, the Borough received a grant for \$98,480 from Bergen County Open Space towards the construction of this project. Pending receipt of the permits, NEA would be awaiting authorization from the Borough to advertise and receive bids for the project. All concrete and paving work has been completed for the municipal roadways, including Briarwood Avenue, Pierson Avenue, Frasco Avenue, Mohawk Avenue, Knoll Way, Rockland Avenue, and the sidewalks along Broadway. Due to supply chain issues with obtaining drainage pipe, the contractor was delayed waiting for their pipe delivery to complete the work at the Ambulance Corps and Fire Department lots.

A motion was forwarded by Councilwoman Hausmann and seconded by Councilman Brizzolara to authorize the Borough to go out to bid for the

Knickerbocker field and dugout project. All Council Members unanimously voted in favor of the motion.

A motion was forwarded by Councilman Foschino and seconded by Councilwoman Hausmann to authorize the Borough to go out to bid for the roof replacement project. All Council Members unanimously voted in favor of the motion.

- **Borough Attorney Report**

The borough attorney met with the CFO and they determined that the way the recreation programs are managing their finances needs changing. The borough can either absorb all the rec finances but that would mean the sports cannot fundraise. Or the borough can hire an outside firm to run the rec programs and they oversee the finances. The Mayor instructed the Borough Administrator / Clerk to get a sense of how much money each sport program needs in the beginning of the year to function. Discussion was held on the Rec Adjustment.

PUBLIC COMMENT

Mayor Barsa asked for a motion to open the meeting to the public. The motion was forwarded by Councilman Brizzolara and seconded by Councilman Rooney. All councilmembers present voted in favor of the motion. Seeing and hearing no one, Mayor Barsa asked for a motion to close the meeting to the public. The motion was forwarded by Councilman Brizzolara and seconded by Councilwoman Hausmann. All councilmembers present approved the motion.

CLOSED SESSION

Approval of Resolution 2021:199 Authorizing the Council to proceed in Closed Session – Police Personnel Matters

Motion by Council President Ascolese, second by Councilman Brizzolara, and unanimously agreed that Resolution #2021:199 be approved. The meeting temporarily adjourned to Closed Session at 8:02 PM.

The meeting resumed in open session at 8:35 PM.

ADJOURNMENT

With no further discussion to come before the Council, Mayor Barsa asked for a motion to adjourn. The motion was forwarded by Councilman Rooney and seconded

by Councilman Brizzolara. All councilmembers present approved the motion. Meeting was adjourned the meeting at 9:00PM.

Respectfully submitted,

Jordan Padovano
Borough Clerk