

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
September 12, 2022
7:00 P.M. on Zoom**

President Incognito Fanelli called the meeting to order at 7:05 PM and invited the Members to join in the **Pledge of Allegiance**.

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via Zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Note:

Please silence all devices

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President
ANGELA ALBERTI	Member
KERRI CONGIUSTI	Member
NANCY CONGIUSTI	Member
SAM PARK	Member
SUZANNE SOLIMAN	Member

ALTERNATES PRESENT

MARGIE SCOTT	Alt 1
CHRIS WESLEY	Alt 2

Also Present: Kristin Caperino: Registered Environment Health Specialist -Principal

3. APPROVAL OF MINUTES

Nancy Congiusti motioned to approve the June 6, 2022 Meeting Minutes, seconded by Suzanne Soliman. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the report for Food Establishments for June-August 2022. In addition, Ms. Caperino reported on the status of Pool Inspections. A copy of the report is filed in the Board of Health Office.

- B. Hair & Nail Salons: Ms. Whalen reported that Ridgewood did not hear back from the State Cosmetology Board of NJ regarding a complaint submission filed on behalf of the Norwood Board of Health. Ridgewood Salon Inspector visited the Salon and found owner is fully licensed and 2 employees have valid permits. The Board agreed to proceed with license.

C. Board Secretary/Registrar

<u>Vital Statistics</u>	<u>June 2022</u>	<u>July</u>	<u>August</u>
Deaths	1	3	4
MARRIAGES	1	1	3
Childcare Visits	0	0	1

Income: \$404 \$438 \$40

Licensing: 6 Temporary Food Licenses Issued In June
 (Incl. 1 for Norwood Day)
 Arbor Terrace has a new owner-new Lic required

Nurses Report/June/July/August

Client Visits at the Library	0	0	0
Client Visits at Foxhill			11
Client Visits at the Senior Center	17	10	9

- E. Council Liaison Report : Annie Hausmann. Councilwoman Hausmann reported on the following items: construction to begin on the Dog Park, layout for the bathroom at the baseball field to be completed and purchase of fire fighter equipment was approved.

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Sheila Conroy to open the meeting at 7:24PM, seconded by Nancy Congiusti. With no public present, a motion was made by Nancy Congiusti to close the meeting, seconded by Ms. Conroy.

6. OLD BUSINESS:

- A. Health Consultation Program: Barbara Incognito Fanelli told the Board she and Debbie had a conference call with the County Nurses and the scheduled visits to the Library are changing over to Foxhill. Ms. Incognito Fanelli mentioned the second Memory Screening is scheduled with the County at Foxhill for September 28th.
- B. Goals & Objectives: Ms. Incognito Fanelli asked everyone to contact her to discuss goals and objectives

7. NEW BUSINESS.

- A. Budget. Shelia Conroy requested copies of the 2020 and 2021 expenditures budgets to begin work on the 2023 budget.
- B. Creating Programs. Barbara spoke to Marla Klein who is the director of programs at the County. Ms. Klein offered a long list and Barbara asked for an increase in the budget to allow for the Board of Health to offer the programs to the community.
- C. Norwood Day. Ms. Incognito Fanelli reported making contact with Chris LaFontant, a long time Norwood Resident who has written an inspiring book about his life, 'One Man 3 Hearts 9 Lives'. Barbara asked everyone to come out to support this event.

8. COMMITTEES

Finance (Vice President Conroy, Chair, President Incognito Fanelli, Ms. Alberti)
The committee will set a date to meet to work on the 2023 budget.

Healthy Norwood (Ms. Alberti, Chair, President Incognito Fanelli) Angela said a little momentum was lost over the summer. Ms. Alberti reported that Suzanne did an event at the pool. The Blood Drive took place last week. Healthy Norwood meets this week. The Making Strides Walk is scheduled for October 16th at Kennedy Park 9:00AM. There will be a Healthy Norwood Table at Norwood Day giving out T-Shirts. Barbara said she would like to have a list of events at both tables, asking residents to sign up and provide contact info. The Board of Health would visit Norwood Businesses to get gift certificates to give to participants who attend at least 4 events to be offered through next year as webinars and in-person events.

Best Practices (Ms. Soliman, Chair) No Report.

PR/Marketing/Social Media (Ms. N. Congiusti, Chair, Ms. Scott, Ms. Soliman) Ms. Congiusti said she is posting relevant articles to Facebook as well as content from Ms. Soliman's Business Site.

9. ADJOURNMENT

- Next Meeting October 3, 2022 @ 7:00PM

Nancy Congiusti made a motion to close the meeting, seconded by Sam Park at 7:46PM. All in favor, the motion carried.

Respectfully submitted,

Debbie Whalen
Board Secretary