

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
June 5, 2023
7:00 P.M. on Zoom**

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Pledge of Allegiance

Note:

Please silence all devices

Roll Call of the 2023 Members

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President

ANGELA ALBERTI	Member
NANCY CONGIUSTI	Member
SAM PARK	Member

MEMBERS ABSENT

KERRI CONGIUSTI	Member
SUZANNE SOLIMAN	Member

ALTERNATES ABSENT

MARGIE SCOTT	Alt 1
CHRIS WESLEY	Alt 2

Also Present: Kristin Caperino: Registered Environment Health Specialist -Principal

3. APPROVAL OF MINUTES

Ms. Conroy motioned to approve the May 1, 2023 Meeting Minutes, seconded by Ms. Alberti. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the reports for Food Establishments for May 2023. A copy of the report will be filed in the Board of Health Office. Ms. Caperino said plans were approved for 2 new food establishments, Taco Time and Uncle Louie G's. The Park Place Condo Pool has not been approved to open due to an electrical issue.

B. Hair and Nail Salons. Ms. Whalen reported that one salon with several violations corrected the issues and all salons are now satisfactory. One salon has not received a satisfactory because they have been found violating a cosmetology ordinance as set forth by the State of New Jersey Board of Cosmetology. A summons will be issued to the establishment.

C. Board Secretary/Registrar

Vital Statistics May 2023

Deaths 5

MARRIAGES 3

Childcare Visits 0

Income: \$ 755.00

Nurses Report/May

Client Visits at Foxhill 14 participants

Client Visits at the Senior Center 10 participants

School Audits: 0

D. Council Liaison Report : Annie Hausmann. Absent. No Report. Ms. Incognito Fanelli reported that she will be seeking Ms. Hausmann's support for 'Operating Services' to introduce to the Mayor and Council BOH initiatives like the booklet of services offered by the Board of Health. Ms. Incognito Fanelli was told that printing of the booklet requires approval of the Mayor and Council and a rough draft is needed by August 8th.

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Ms. Incognito Fanelli to open the meeting to the public at 7:29 PM, seconded by Ms. Nancy Congiusti. One person from the public was present. Ms. Incognito

introduced her as Kayla, who will be helping Ms. Alberti with the booklet of services offered by the Board of Health. Kayla will act as a volunteer and told the board she is a sophomore at Syracuse University studying public health. Ms. Incognito Fanelli made a motion to close the meeting to the public, seconded by Ms. Conroy.

6. OLD BUSINESS

A. Committees:

Accessibility: Nancy Congiusti, Chair, Angela Alberti. Ms. Nancy Congiusti said the handicapped parking at the Urgent Care on Livingston does not accommodate the middle of the building. The handicapped spots are only on the end. Ms. Incognito Fanelli will bring this up to Council Liaison Ms. Hausmann.

Seniors: Barbara Incognito Fanelli, Chair, Sheila Conroy and Marjorie Scott. Ms. Incognito Fanelli reported that the nurse is working out well for Foxhill and the residents there are very happy with the program. Ms. Incognito Fanelli will speak to Jordan about scheduling Dr. Hoffman to speak on Neuroplasticity to the seniors, Foxhill and the NPS. In addition, Ms. Incognito Fanelli told the board she will be reaching out to Old Tappan and Northvale to form an alliance with Norwood.

Families: Angela Alberti, Chair. Suzanne Soliman, Chris Wesley and Keri Congiusti. Ms. Incognito Fanelli reminded everyone that Ms. Soliman is the new PTA President and her status on the board of health may be ending soon.

Financial: Sheila Conroy, Chair, Barbara Incognito Fanelli, Angela Alberti. Ms. Conroy said the budget should be approved. She will contact Ms. Whalen to follow-up.

7. NEW BUSINESS

A. BBP-Hepatitis B Vaccine Program Status.

Ms. Whalen followed up on the information sent to the board after the May meeting. No one present had reviewed or seen the email. Ms. Incognito Fanelli asked for it to be resent. Ms. Conroy said once a decision is reached on who to go with, an email should be sent to the board and then the Board can retrospectively, retroactively approve it since we are not meeting over the summer.

In addition, Ms. Whalen reported that the EAP- Employee Assistance Program, which had also been eliminated from the shared services contract, is now covered by a plan the borough has put in place.

- B. Write an Ordinance for displaying Health Department Placard. Ms. Whalen asked if this could be addressed. Ms. Incognito Fanelli will speak to Ms. Hausmann as she thinks this might fall under operating services.

Ms. Nancy Congiusti made a motion to close the meeting at 8:00PM, seconded by Ms. Conroy. All in favor, the motion carried.

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary