

NOTICE
BOROUGH OF NORWOOD

Meeting of the Mayor and Council of the Borough of Norwood, to be held at the Norwood Council Chambers, 455 Broadway, Norwood NJ 07648 on Wednesday May 24, 2023, 7:00PM

Please note if the public wishes to participate during public comment, you may do so by attending the meeting in person. Zoom will not be used for public comment. If the public wishes only to watch the meeting and not participate during the public comment portion of the meeting, you may do so by joining the Webinar by clicking the link below:

When: May 24, 2023 07:00 PM Eastern Time (US and Canada)

Topic: Mayor and Council Meeting - 5/24/23

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_9TWK-U-oS0q_yaQaMeJPRA

After registering, you will receive a confirmation email containing information about joining the webinar.

Jordan Padovano
Borough Clerk

AGENDA
BOROUGH OF NORWOOD
MAYOR AND COUNCIL
WORK SESSION
MAY 24, 2023
7:00 PM
MAYOR BARSA

COUNCILMAN ASCOLESE
COUNCILMAN CONDOLEO
COUNCIL PRESIDENT HAUSMANN

COUNCILMAN BRIZZOLARA
COUNCILMAN FOSCHINO
COUNCILMAN KIM

CALL TO ORDER

FLAG SALUTE

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231 setting forth the time, date, place, and purpose of this Public Meeting through a legal notice published in The Record and Star Ledger.

ROLL CALL OF THE COUNCIL

Mayor Barsa _____

Councilman Ascolese _____

Councilman Condoleo _____

Council President Hausmann _____

Councilman Brizzolara _____

Councilman Foschino _____

Councilman Kim _____

CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed.

Approval of the Following Minutes:

May 11, 2023 Mayor & Council Meeting

Approval of the following Resolutions:

2023:106 Resolution Approving Block Party for 74 Kensington Ave

2023:107 Payment of Vouchers

Councilman Ascolese _____

Councilman Condoleo _____

Council President Hausmann _____

Councilman Brizzolara _____

Councilman Foschino _____

Councilman Kim _____

PUBLIC HEARING OF ORDINANCES

1. Ordinance 2023:08 An Ordinance Establishing Salaries or Wages of Officials and Employees of the Borough of Norwood

Councilman Ascolese_____

Councilman Brizzolara_____

Councilman Condoleo_____

Councilman Foschino_____

Council President Hausmann_____

Councilman Kim_____

2. Ordinance 2023:09 An Ordinance Amending Article III Titled "Treatment of Discharges by Restaurants" In Chapter 189 Of the Code of The Borough Of Norwood

Councilman Ascolese_____

Councilman Brizzolara_____

Councilman Condoleo_____

Councilman Foschino_____

Council President Hausmann_____

Councilman Kim_____

3. Ordinance 2023:10 Bond Ordinance To Authorize The Making Of Various Public Improvements And The Acquisition Of New Additional Or Replacement Equipment And Machinery, New Communication And Signal Systems Equipment, New Information Technology Equipment And New Automotive Vehicles, Including Original Apparatus And Equipment, In, By And For The Borough Of Norwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$1,751,490 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds.

Councilman Ascolese_____

Councilman Brizzolara_____

Councilman Condoleo_____

Councilman Foschino_____

Council President Hausmann_____

Councilman Kim_____

ITEMS FOR DISCUSSION

- Employee Handbook Update
- Norwood Rotary Little Library
- Neglia Engineering Norwood Pickleball Courts Proposal for Services
Resolution 2023:108 – Authorizing Surveying, Engineering Design,
and Bidding Services Agreement with Neglia Engineering Associates
for the Norwood Pickleball Courts
- Borough Administrator/Clerk Report
- Borough Attorney Report

- Borough Engineer Report

PUBLIC COMMENT

ADJOURNMENT

BOROUGH OF NORWOOD

Resolution #2023:106

APPROVING BLOCK PARTY APPLICATION FOR 74 KENSINGTON AVE

WHEREAS, Mr. Patrick McDermott, 74 Kensington Ave, in the Borough of Norwood did request permission to conduct a block party on Kensington Ave on Saturday, July 8, 2023; and

WHEREAS, the residents of 74 Kensington Ave will set up and clean up after the event.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood that permission is given to the residents of Kensington Ave to hold a block party on Saturday, July 8, 2023; and

BE IT FURTHER RESOLVED that the DPW be directed to set up barricades to close off this street for the permitted block party.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on May 24, 2023.

Borough Clerk

BOROUGH OF NORWOOD

RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS
FOR THE PERIOD THROUGH MAY 24, 2023 IN THE TOTAL AMOUNT OF
\$144,952.70.

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of Norwood for payment, and

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by or rendered to the Borough of Norwood and;

WHEREAS, the Chief Financial Officer of the Borough of Norwood has certified to the governing body that there are funds legally appropriated and available in the budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the appropriation for said purpose;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Norwood that it hereby authorizes and Chief Financial Officer and the Clerk to sign checks in payment of the bills set forth in the annexed schedule.

#

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on May 24, 2023.

Borough Clerk

May 19, 2023
10:12 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 1

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: Y
Format: Condensed to 3-Last Held: N Aprv: Y Rcvd: Y
Range: 2-First Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Received Date Range: 05/06/23 to 05/19/23 Include Non-Budgeted: Y
Vendors: All
Dept Page Break: No Subtotal CAFR: No Subtotal Dept: No

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	Current Fund Appropriations					
2-01-26-0315-223	Volunteer Ambulance					
FIRS0060	FIRST PRIORITY GROUP	23-00876	INV #27262 9/21/2022	947.16	0.00	
2-01-28-0370-229	Other Contractual Items					
NORW0025	NORWOOD BOARD OF EDUCATION	23-00252	INV #300045 REC BASKETBALL	582.28	0.00	
	Fund Total: Current Fund Appropriations			1,529.44		
	Year Total:			1,529.44		
Fund:	Current Fund Appropriations					
3-01-20-0100-223	Printing & Binding					
GENER005	GENERAL CODE	23-00902	INV #PG000031926 3/30/2023	2,287.94	0.00	
3-01-20-0100-229	Other Contractual Items					
VALLE010	VALLEY PHYSICIAN SERVICES PC	23-00934	2023 Q1 DOT TESTING	136.00	0.00	
3-01-20-0110-244	Professional Dues					
BANKO010	BANK OF AMERICA	23-00920	2023 APRIL TRANSACTIONS	32.50	0.00	
3-01-20-0120-230	Materials & Supplies					
WBMAS005	W.B. MASON CO., INC.	23-00750	INV #237869838 04/20/2023	590.89	0.00	
3-01-20-0140-220	Contractual Services					
GREAT010	GREAT AMERICAN FINANCIAL SERVI	23-00933	INV #33966696 05/01/2023	242.30	0.00	
3-01-20-0155-220	Contractual Services					
ANDRO010	ARCHER & GREINER, PC	23-00946	INVOICE DATE: 05/03/23	1,184.00	0.00	
3-01-20-0165-220	Contractual					
NEGLI005	NEGLIA ENGINEERING INC	23-00754	GENERAL ENGINEERING 2023	1,750.00	0.00	B
3-01-21-0182-230	Materials/Supplies/Conf					
NORT0070	NORTH JERSEY MEDIA GROUP	23-00909	ORDER #0005679090 04/27/2023	5.85	0.00	
3-01-22-0295-244	Professional Dues					
TREAS015	TREASURER, STATE OF NJ	23-00952	LICENSE APPLICATION FEE - TACO	91.00	0.00	
3-01-22-0295-253	Office Equip/Supplies					
WBMAS005	W.B. MASON CO., INC.	23-00702	INV #237773571 04/17/2023	327.43	0.00	
3-01-23-0220-293	Medical-Inactive Empl					
GROVE005	GROVE, LINDA	23-00923	2023 Q2 HEALTH BENEFITS	864.87	0.00	

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BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-25-0240-230	Materials & Supplies					
WBMA005 W.B. MASON CO., INC.		23-00776	INV #237941977 04/24/2023	290.39	0.00	
3-01-25-0240-258	Other Equipment					
AACOM005 AACOM, INC		23-00935	INV #21687 05/02/2023	1,403.00	0.00	
VERIZ010 VERIZON		23-00945	BILL DATE: MAY 9, 2023	40.86	0.00	
				<u>1,443.86</u>		
3-01-25-0260-229	Other Contractual Items					
EMERG010 EMERGENCY SERVICES MARKETING C		23-00879	INV #23-10593 4/6/23	660.00	0.00	
3-01-25-0265-273	Fire Hydrants Charges					
VEOLI020 VEOLIA WATER NEW JERSEY		23-00928	377 HIGH ST 4/30 - 5/31/23	8,930.77	0.00	
3-01-26-0290-220	Contractual Services					
NEGLI005 NEGLIA ENGINEERING INC		23-00643	NORWOOD CPWM SERVICES 2023	1,188.00	0.00	B
3-01-26-0290-230	Materials & Supplies					
BRAEN005 STONE INDUSTRIES, INC.		23-00817	INV #165812 04/15/2023	792.92	0.00	
HOME0010 HOMETOWN HARDWARE		23-00938	TRANS #F71885 05/11/2023	16.03	0.00	
				<u>808.95</u>		
3-01-26-0290-232	Clothing And Uniforms					
MTEMB005 MT EMBROIDERY & PROMOTIONS, LL		23-00822	INV #13520 4/27/2023 POLOS	220.00	0.00	
3-01-26-0290-256	Livingston St Beautification					
FORCE005 FORCELLATI BROTHERS INC		23-00607	HANGING BASKETS & FLOWER POTS	4,615.00	0.00	
3-01-26-0290-258	Other Equipment					
FERGU005 FERGUSON ENTERPRISES LLC #501		23-00811	14.10Z MAPP DISPBL TANK	43.20	0.00	
ADVAN010 ADVANCE AUTO PARTS		23-00818	INV #4504311642589 4/26/23	14.39	0.00	
ADVAN010 ADVANCE AUTO PARTS		23-00881	INV #4504312233711 5/2/23	33.20	0.00	
				<u>90.79</u>		
3-01-26-0300-258	Sewers - Equip/Supplies					
PIERC005 PEIRCE-EAGLE EQUIPMENT		23-00608	TRUCK #390 REPAIR SEWER JET	5,937.22	0.00	
3-01-26-0305-220	Contractual Services					
INTER020 INTERSTATE WASTE SERVICES INC.		23-00932	INV #8942728 4/30/23	53,148.84	0.00	
3-01-26-0310-220	Contractual Services					
LIBER010 LIBERTY PLUMBING HEATING & AC		23-00779	2023 MAINTENANCE CONTRACT	3,035.00	0.00	
AMRPE005 A. MR. PEST JR.		23-00781	INV #22822 4/5/2023	720.00	0.00	
REDIC005 REDICARE LLC		23-00939	INV #RED1103793 05-04-2023	236.64	0.00	
PEREN005 PERENNIAL SERVICES LLC		23-00983	INV #426198 03/31/2023	185.00	0.00	
PEREN005 PERENNIAL SERVICES LLC		23-00984	INV #426178 03/31/2023	534.00	0.00	
				<u>4,710.64</u>		
3-01-26-0310-226	Maintenance Of Equipment					
NJVPLUMB N.J.V. PLUMBING & HEATING INC.		23-00791	INV #3275 4/24/2023	525.50	0.00	
3-01-26-0310-230	Materials & Supplies					
PIONE005 PIONEER ATHLETICS		23-00701	INV881942 SOCCER GOAL WHEELS	2,157.17	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-26-0310-230	Materials & Supplies		Continued			
WBMA005 W.B. MASON CO., INC.		23-00753	OFFICE SUPPLIES	820.55	0.00	
COLLI005 COLLINS FLAGS		23-00783	INV #101316914 4/28/2023	617.50	0.00	
WBMA005 W.B. MASON CO., INC.		23-00809	INV #238069189 04/28/2023	996.75	0.00	
DERC0010 D'ERCOLE FARMS		23-00814	INV #07948 4/25/23 PENN MULCH	75.00	0.00	
HOME0010 HOMETOWN HARDWARE		23-00894	TRANS #A422955 04/28/2023	4.49	0.00	
FERGU005 FERGUSON ENTERPRISES LLC #501		23-00895	INV #9041914 04/21/23	251.40	0.00	
FERGU005 FERGUSON ENTERPRISES LLC #501		23-00896	INV #9056252 04/25/23	107.20	0.00	
FERGU005 FERGUSON ENTERPRISES LLC #501		23-00897	INV #9060013 04/25/23	41.84	0.00	
WBMA005 W.B. MASON CO., INC.		23-00912	INV #238301125 5/9/2023	988.26	0.00	
HARTM005 HARTMAN EXCAVATING, LLC		23-00919	NORWOOD SWIM CLUB	4,500.00	0.00	
BANK0010 BANK OF AMERICA		23-00920	2023 APRIL TRANSACTIONS	460.00	0.00	
HOME0010 HOMETOWN HARDWARE		23-00936	TRANS #A423372 05/04/2023	647.84	0.00	
HOME0010 HOMETOWN HARDWARE		23-00937	TRANS #A423890 05/11/2023	104.93	0.00	
				<u>11,772.93</u>		
3-01-26-0310-238	General Hardware					
FERGU005 FERGUSON ENTERPRISES LLC #501		23-00808	INV #8985417 04/06/2023	25.69	0.00	
FERGU005 FERGUSON ENTERPRISES LLC #501		23-00810	INV #8987536 04/06/23	11.98	0.00	
HOME0010 HOMETOWN HARDWARE		23-00892	TRANS #F70731 04/25/2023	4.66	0.00	
HOME0010 HOMETOWN HARDWARE		23-00893	TRANS #F71211 05/02/2023	7.99	0.00	
				<u>50.32</u>		
3-01-26-0315-220	Police					
CLOST010 CLOSTER CAR WASH		23-00758	INV #09172037 3/31/2023	18.76	0.00	
3-01-26-0315-221	Streets & Roads					
PIERC005 PEIRCE-EAGLE EQUIPMENT		23-00608	TRUCK #390 REPAIR SEWER JET	5,132.14	0.00	
BORO0095 BOROUGH OF OLD TAPPAN		23-00613	TRUCK 392 2014 MACK GRANITE	1,505.00	0.00	
GABRI005 GABRIELLI TRUCK SALES		23-00672	INV #271146P TURBO KIT #392	1,717.05	0.00	
CLOST010 CLOSTER CAR WASH		23-00815	TRUCK #377 CAR WASH 4/25/23	29.99	0.00	
				<u>8,384.18</u>		
3-01-26-0315-223	Volunteer Ambulance					
REGIO005 REGIONAL COMMUNICATIONS INC		23-00874	DOC #150376 02/28/2023	23.00	0.00	
IMCLE005 I-M CLEANING, INC.		23-00875	INV #8995 3/29/2023	150.00	0.00	
FIRS0060 FIRST PRIORITY GROUP		23-00877	INV #26640 3/23/2022	264.00	0.00	
				<u>437.00</u>		
3-01-27-0330-220	Contractual Services					
HILL0010 HILLSDALE BOARD OF HEALTH		23-00910	CHILD HEALTH CONF 4/26/23	35.00	0.00	
3-01-27-0330-221	Legal Advertising					
NORT0070 NORTH JERSEY MEDIA GROUP		23-00903	ORDER #0005666616 04/24/2023	14.96	0.00	
NJADV005 NJ ADVANCE MEDIA		23-00904	AD #0010628402 04/24/2023	34.71	0.00	
				<u>49.67</u>		
3-01-28-0370-229	Other Contractual Items					
NORW0025 NORWOOD BOARD OF EDUCATION		23-00252	INV #300045 REC BASKETBALL	868.27	0.00	
JASON020 JASON CERVERA		23-00950	2023 FINGERPRINT REIMBURSEMENT	32.13	0.00	
MOLLY005 MOLLY SWIFT		23-00951	2023 FINGERPRINT REIMBURSEMENT	44.13	0.00	

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BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-28-0370-229	Other Contractual Items		Continued			
NORT0070 NORTH JERSEY MEDIA GROUP		23-00979	ORDER #0005697397 05/12/2023	9.68	0.00	
				954.21		
3-01-28-0370-230	Materials & Supplies					
BANK0010 BANK OF AMERICA		23-00920	2023 APRIL TRANSACTIONS	2,797.15	0.00	
3-01-28-0370-265	Recreation Equipment					
BANK0010 BANK OF AMERICA		23-00920	2023 APRIL TRANSACTIONS	371.98	0.00	
3-01-28-0370-269	Recreation Programs					
NORW0025 NORWOOD BOARD OF EDUCATION		23-00954	2023 FEB GYM USE BASKETBALL	984.24	0.00	
3-01-31-0430-000	Electricity					
ROCKL005 ROCKLAND ELECTRIC COMPANY		23-00917	INVOICE DATE 05/02/23	5,748.05	0.00	
3-01-31-0435-000	Street Lighting					
ROCKL005 ROCKLAND ELECTRIC COMPANY		23-00917	INVOICE DATE 05/02/23	6,608.40	0.00	
3-01-31-0440-000	Telephone					
VERIZ040 VERIZON		23-00913	BILL DATE: APR 28, 2023	37.47	0.00	
VERIZ020 VERIZON WIRELESS		23-00924	INV #9933901320 APR 2 - MAY 1	325.88	0.00	
VERI0015 VERIZON		23-00925	BILL DATE: MAY 3, 2023	335.10	0.00	
VERIZ045 VERIZON		23-00926	BILL DATE: MAY 2, 2023	139.00	0.00	
CABL0010 OPTIMUM		23-00927	INTERNET 05/08 - 06/07	173.44	0.00	
VERIZ005 VERIZON		23-00944	BILL DATE: MAY 9, 2023	203.36	0.00	
VERIZ030 VERIZON		23-00988	BILL DATE: MAY 10, 2023	68.10	0.00	
				1,282.35		
3-01-31-0445-000	Water					
VEOLI050 VEOLIA WATER NEW JERSEY		23-00914	BROADWAY 04/05 - 05/01/23	286.25	0.00	
VEOLI045 VEOLIA WATER NEW JERSEY		23-00915	S/S HUDOSN BLFLD 4/10 - 5/1/23	588.19	0.00	
VEOLI030 VEOLIA WATER NEW JERSEY		23-00916	453 BROADWAY 4/5 - 5/1/23	254.22	0.00	
VEOLI035 VEOLIA WATER NEW JERSEY		23-00929	FOR 04/05/23 THRU 05/01/23	288.94	0.00	
VEOLI040 VEOLIA WATER NEW JERSEY		23-00930	COBBLESTONE XING 4/5 - 5/1/23	122.58	0.00	
VEOLI065 VEOLIA WATER NEW JERSEY		23-00931	SUMMIT ST LIBRY 4/5 - 5/1/23	269.96	0.00	
VEOLI025 VEOLIA WATER NEW JERSEY		23-00973	BDWY IRRIGATION 4/5 - 5/3/23	180.52	0.00	
VEOLI055 VEOLIA WATER NEW JERSEY		23-00974	455 BROADWAY 04/05 - 05/01/23	90.60	0.00	
				2,081.26		
3-01-31-0460-000	Gasoline					
RACHL005 RACHLES/MICHELE'S OIL CO.		23-00977	INV #386327 05/03/23	3,079.77	0.00	
	Fund Total: Current Fund Appropriations			134,738.01		
	Year Total:			134,738.01		
Fund:	General Capital					
C-04-55-1905-007	2019 ROAD IMPROVEMENTS					
NEGLI005 NEGLIA ENGINEERING INC		19-01615	2019 ROAD PROGRAM	1,625.00	0.00	B

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BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
C-04-55-2103-800	2021 ROAD IMPROVEMENTS					
NEGLI005 NEGLIA ENGINEERING INC		22-00219	BLANCH AVENUE CULVERT	1,800.00	0.00	B
NEGLI005 NEGLIA ENGINEERING INC		23-00612	DEMAREST ST DRAINAGE IMPROVMNT	1,584.00	0.00	B
				3,384.00		
C-04-55-2204-090	I. INFRASTRUCTURE IMPROVEMENTS					
NEGLI005 NEGLIA ENGINEERING INC		22-01999	2022 MUNICIPAL ROAD PROGRAM	2,153.75	0.00	B
NEGLI005 NEGLIA ENGINEERING INC		22-02000	WALNUT ST IMPROVEMENTS PROJECT	1,072.50	0.00	B
				3,226.25		
	Fund Total: General Capital			8,235.25		
	Year Total:			8,235.25		
G-01-41-1801-020	RECYCLE TONNAGE- 2020					
GETAC005 GET A CAN, INC.		23-00782	INV #0003151441 PAPER SHRED	429.21	0.00	
G-01-41-1801-021	RECYCLE TONNAGE- 2021					
GETAC005 GET A CAN, INC.		23-00782	INV #0003151441 PAPER SHRED	20.79	0.00	
	Fund Total:			450.00		
	Year Total:			450.00		
Total Charged Lines: 192 Total List Amount: 144,952.70 Total Void Amount: 0.00						

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund Appropriations	2-01	1,529.44	0.00	0.00	1,529.44
Current Fund Appropriations	3-01	134,738.01	0.00	0.00	134,738.01
General Capital	C-04	8,235.25	0.00	0.00	8,235.25
	G-01	450.00	0.00	0.00	450.00
Total of All Funds:		<u>144,952.70</u>	<u>0.00</u>	<u>0.00</u>	<u>144,952.70</u>

Range of Accounts: 3-First to 3-01-55-2820-592		Include Cap Accounts: Yes			Skip Zero Activity: Yes		As Of: 05/19/23	
Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-00-0000-000	Current Fund Appropriations							
3-01-20-0100-100	General Administration S&W	119,000.00	0.00	0.00	28,600.02	90,399.98	90,399.98	24
3-01-20-0100-200	General Administration Oe							
3-01-20-0100-220	Contractual	12,300.00	0.00	774.50	1,777.77	10,522.23	9,747.73	21
3-01-20-0100-221	Legal Advertising	600.00	0.00	0.00	620.00	20.00-	20.00-	103
3-01-20-0100-222	Postage	8,200.00	0.00	0.00	379.85	7,820.15	7,820.15	5
3-01-20-0100-223	Printing & Binding	10,000.00	0.00	2,287.94	250.00	9,750.00	7,462.06	25
3-01-20-0100-226	Maint. Of Equip	1,100.00	0.00	0.00	0.00	1,100.00	1,100.00	0
3-01-20-0100-229	Other Contractual Items	10,000.00	0.00	20,136.00	11,520.00	1,520.00-	21,656.00-	317
3-01-20-0100-230	Materials & Supplies	2,100.00	0.00	0.00	939.39	1,160.61	1,160.61	45
3-01-20-0100-233	Books & Publications	600.00	0.00	0.00	0.00	600.00	600.00	0
3-01-20-0100-236	Office Supplies	2,100.00	0.00	0.00	0.00	2,100.00	2,100.00	0
3-01-20-0100-240	Personnel Expenses & Training	700.00	0.00	0.00	33.98	666.02	666.02	5
3-01-20-0100-241	Conferences & Meetings	700.00	0.00	0.00	0.00	700.00	700.00	0
3-01-20-0100-244	Professional Dues	1,000.00	0.00	0.00	807.00	193.00	193.00	81
3-01-20-0100-350	BENCHES	0.00	0.00	1,673.00	1,773.00-	1,773.00	100.00	0
Control: 0100	Total	49,400.00	0.00	24,871.44	14,554.99	34,845.01	9,973.57	80
3-01-20-0110-200	Mayor And Council O/E							
3-01-20-0110-240	Personnel Expenses & Training	10,200.00	0.00	0.00	0.00	10,200.00	10,200.00	0
3-01-20-0110-241	Conferences & Meetings	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0
3-01-20-0110-244	Professional Dues	1,600.00	0.00	32.50	300.00	1,300.00	1,267.50	21
Control: 0110	Total	14,800.00	0.00	32.50	300.00	14,500.00	14,467.50	2
3-01-20-0111-000	Elections Sw							
3-01-20-0120-000	Municipal Clerk Sw	63,200.00	0.00	0.00	17,876.38	45,323.62	45,323.62	28
3-01-20-0120-200	Municipal Clerk O/E							
3-01-20-0120-221	Legal Advertising	2,100.00	0.00	0.00	1,012.55	1,087.45	1,087.45	48
3-01-20-0120-222	Elections	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0
3-01-20-0120-223	Printing & Binding	2,000.00	0.00	0.00	1,195.00	805.00	805.00	60
3-01-20-0120-224	Education / Training	800.00	0.00	0.00	0.00	800.00	800.00	0
3-01-20-0120-229	Other Contractual Items	2,000.00	0.00	0.00	1,378.10	621.90	621.90	69
3-01-20-0120-230	Materials & Supplies	2,000.00	0.00	590.89	761.23	1,238.77	647.88	68
3-01-20-0120-233	Books & Publications	500.00	0.00	0.00	0.00	500.00	500.00	0
3-01-20-0120-241	Conferences & Meetings	3,500.00	0.00	0.00	0.00	3,500.00	3,500.00	0
3-01-20-0120-244	Professional Dues	1,000.00	0.00	0.00	200.00	800.00	800.00	20

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
Control: 0120	Total	18,900.00	0.00	590.89	4,546.88	14,353.12	13,762.23	27
3-01-20-0130-100	Financial Administration S&W	151,400.00	0.00	0.00	24,462.06	126,937.94	126,937.94	16
3-01-20-0130-200	Financial Administration O/E							
3-01-20-0130-229	Other Contractual Items	14,000.00	0.00	0.00	0.00	14,000.00	14,000.00	0
3-01-20-0130-230	Materials & Supplies	4,000.00	0.00	0.00	745.49	3,254.51	3,254.51	19
3-01-20-0130-236	Office Supplies	2,000.00	0.00	0.00	80.25	1,919.75	1,919.75	4
Control: 0130	Total	20,000.00	0.00	0.00	825.74	19,174.26	19,174.26	4
3-01-20-0135-200	Audit Services O/E							
3-01-20-0135-228	Other Professional Services	55,000.00	0.00	0.00	47,450.00	7,550.00	7,550.00	86
Control: 0135	Total	55,000.00	0.00	0.00	47,450.00	7,550.00	7,550.00	86
3-01-20-0140-200	Computer Data Process O/E							
3-01-20-0140-220	Contractual Services	17,500.00	0.00	242.30	2,388.25	15,111.75	14,869.45	15
3-01-20-0140-259	Data Processing Equipment	22,000.00	0.00	0.00	0.00	22,000.00	22,000.00	0
Control: 0140	Total	39,500.00	0.00	242.30	2,388.25	37,111.75	36,869.45	7
3-01-20-0145-100	Revenue Administration S&W	36,600.00	0.00	0.00	15,121.68	21,478.32	21,478.32	41
3-01-20-0145-200	Revenue Administration O/E							
3-01-20-0145-221	Legal Advertising	500.00	0.00	0.00	0.00	500.00	500.00	0
3-01-20-0145-222	Education/Seminars	500.00	0.00	0.00	0.00	500.00	500.00	0
3-01-20-0145-223	Printing & Binding	1,000.00	0.00	0.00	120.00	880.00	880.00	12
3-01-20-0145-229	Other Contractual Items	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00	0
3-01-20-0145-236	Office Supplies	3,000.00	0.00	0.00	289.21	2,710.79	2,710.79	10
3-01-20-0145-500	Miscellaneous	0.00	0.00	0.00	18.20	18.20	18.20	0
Control: 0145	Total	7,000.00	0.00	0.00	427.41	6,572.59	6,572.59	6
3-01-20-0150-100	Tax Assessment S&W	24,400.00	0.00	0.00	8,555.04	15,844.96	15,844.96	35
3-01-20-0150-200	Tax Assessment O/E							
3-01-20-0150-223	Printing & Binding	1,400.00	0.00	0.00	0.00	1,400.00	1,400.00	0
3-01-20-0150-229	Other Contractual Items	1,200.00	0.00	0.00	0.00	1,200.00	1,200.00	0
3-01-20-0150-233	Books & Publications	200.00	0.00	0.00	1,443.61	1,243.61	1,243.61	722
3-01-20-0150-236	Office Supplies	300.00	0.00	0.00	0.00	300.00	300.00	0
3-01-20-0150-241	Conferences & Meetings	600.00	0.00	0.00	0.00	600.00	600.00	0
3-01-20-0150-244	Professional Dues	300.00	0.00	180.00	0.00	300.00	120.00	60
Control: 0150	Total	4,000.00	0.00	180.00	1,443.61	2,556.39	2,376.39	41

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-20-0155-200	Legal Services O/E							
3-01-20-0155-220	Contractual Services	110,000.00	0.00	1,184.00	5,688.50	104,311.50	103,127.50	6
3-01-20-0155-228	Other Professional Services	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	0
Control: 0155	Total	135,000.00	0.00	1,184.00	5,688.50	129,311.50	128,127.50	5
3-01-20-0165-200	Engineering Services Oe							
3-01-20-0165-220	Contractual	21,000.00	0.00	17,500.00	3,500.00	17,500.00	0.00	100
3-01-20-0165-228	Other Professional Services	46,000.00	0.00	0.00	0.00	46,000.00	46,000.00	0
Control: 0165	Total	67,000.00	0.00	17,500.00	3,500.00	63,500.00	46,000.00	31
3-01-21-0170-100	Zoning Bd Of Adj Sw	3,500.00	0.00	0.00	0.00	3,500.00	3,500.00	0
3-01-21-0170-200	Zoning Bd Of Adjustment Oe							
3-01-21-0170-221	Legal Advertising	1,000.00	0.00	0.00	18.70	981.30	981.30	2
3-01-21-0170-227	Legal Services	4,000.00	0.00	0.00	1,000.00	3,000.00	3,000.00	25
3-01-21-0170-230	Materials And Supplies	500.00	0.00	0.00	191.18	308.82	308.82	38
3-01-21-0170-242	Education/Training	400.00	0.00	0.00	0.00	400.00	400.00	0
3-01-21-0170-244	Professional Dues	100.00	0.00	0.00	0.00	100.00	100.00	0
Control: 0170	Total	6,000.00	0.00	0.00	1,209.88	4,790.12	4,790.12	20
3-01-21-0180-100	Planning Board S&W	3,500.00	0.00	0.00	0.00	3,500.00	3,500.00	0
3-01-21-0180-200	Planning Board Oe							
3-01-21-0180-221	Legal Advertising	1,000.00	0.00	0.00	64.04	935.96	935.96	6
3-01-21-0180-227	Legal Services	7,000.00	0.00	0.00	1,750.00	5,250.00	5,250.00	25
3-01-21-0180-230	Materials & Supplies	600.00	0.00	0.00	14.00	586.00	586.00	2
3-01-21-0180-242	Education/Training	400.00	0.00	0.00	300.00	100.00	100.00	75
3-01-21-0180-244	Professional Dues	100.00	0.00	0.00	0.00	100.00	100.00	0
Control: 0180	Total	9,100.00	0.00	0.00	2,128.04	6,971.96	6,971.96	23
3-01-21-0182-200	Environmental Comm							
3-01-21-0182-220	Legal/Eng Services	0.00	0.00	0.00	108.42	108.42	108.42	0
3-01-21-0182-230	Materials/Supplies/Conf	10,000.00	0.00	5.85	516.92	9,483.08	9,477.23	5
Control: 0182	Total	10,000.00	0.00	5.85	625.34	9,374.66	9,368.81	6
3-01-21-0190-100	AFFORDABLE HOUSING LIAISON S&W	11,300.00	0.00	0.00	0.00	11,300.00	11,300.00	0
3-01-22-0295-100	Code Enforcement Sw	139,400.00	0.00	0.00	46,687.02	92,712.98	92,712.98	33
3-01-22-0295-200	Code Enforcement O/E							
3-01-22-0295-220	Contractual Services	10,900.00	0.00	0.00	0.00	10,900.00	10,900.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-22-0295-226	Maintenance Of Equipment	500.00	0.00	0.00	0.00	500.00	500.00	0
3-01-22-0295-233	Books & Publications	700.00	0.00	0.00	309.25	390.75	390.75	44
3-01-22-0295-241	Conferences & Meetings	900.00	0.00	0.00	0.00	900.00	900.00	0
3-01-22-0295-242	Education & Training	1,100.00	0.00	0.00	0.00	1,100.00	1,100.00	0
3-01-22-0295-244	Professional Dues	200.00	0.00	91.00	0.00	200.00	109.00	46
3-01-22-0295-253	Office Equip/Supplies	7,700.00	0.00	1,117.07	1,717.31	5,982.69	4,865.62	37
Control: 0295	Total	22,000.00	0.00	1,208.07	2,026.56	19,973.44	18,765.37	15
3-01-23-0210-200	Insurance O/E							
3-01-23-0210-201	Wk.Comp Fire/Library	0.00	0.00	0.00	3,444.00	3,444.00	3,444.00	0
3-01-23-0210-202	Gen'L Liability Ins. jif	275,000.00	0.00	0.00	197,772.00	77,228.00	77,228.00	72
Control: 0210	Total	275,000.00	0.00	0.00	201,216.00	73,784.00	73,784.00	73
3-01-23-0220-200	Insurance O/E							
3-01-23-0220-292	Medical Insurance	600,000.00	0.00	0.00	315,070.88	284,929.12	284,929.12	53
3-01-23-0220-293	Medical-Inactive Empl	125,000.00	0.00	864.87	39,940.23	85,059.77	84,194.90	33
3-01-23-0220-299	Dental	65,000.00	0.00	0.00	24,345.12	40,654.88	40,654.88	37
Control: 0220	Total	790,000.00	0.00	864.87	379,356.23	410,643.77	409,778.90	48
3-01-23-0225-200	Insurance / Sui							
3-01-23-0225-212	Unemployment Comp.	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
Control: 0225	Total	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
3-01-25-0240-100	Police S/w	2,842,288.35	0.00	0.00	672,303.12	2,169,985.23	2,169,985.23	24
3-01-25-0240-200	Police O/E							
3-01-25-0240-223	Printing & Binding	621.68	0.00	0.00	0.00	621.68	621.68	0
3-01-25-0240-226	Equipment Maint	621.68	0.00	0.00	0.00	621.68	621.68	0
3-01-25-0240-230	Materials & Supplies	4,973.49	0.00	290.39	1,019.73	3,953.76	3,663.37	26
3-01-25-0240-233	Books & Publications	994.76	0.00	0.00	0.00	994.76	994.76	0
3-01-25-0240-236	Office Supplies	2,468.76	0.00	0.00	0.00	2,468.76	2,468.76	0
3-01-25-0240-238	Other Contractual Items	119,166.23	0.00	2,449.66	30,270.58	88,895.65	86,445.99	27
3-01-25-0240-240	Personel Expenses & Training	6,216.88	0.00	0.00	47.64	6,169.24	6,169.24	1
3-01-25-0240-241	Conferences & Meetings	2,486.76	0.00	0.00	842.00	1,644.76	1,644.76	34
3-01-25-0240-244	Professional Dues	1,865.05	0.00	0.00	1,125.00	740.05	740.05	60
3-01-25-0240-246	Uniform Allowance/Spec. & Guar	3,730.12	0.00	100.00	180.75	3,549.37	3,449.37	8
3-01-25-0240-258	Other Equipment	16,785.57	0.00	1,991.45	2,863.66	13,921.91	11,930.46	29
3-01-25-0240-259	Bergen County Forfeiture	8,703.62	0.00	0.00	0.00	8,703.62	8,703.62	0
Control: 0240	Total	168,634.60	0.00	4,831.50	36,349.36	132,285.24	127,453.74	24

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-25-0241-200	Police Dispatch/911							
3-01-25-0241-209	Interboro Radio	85,200.00	0.00	0.00	38,207.00	46,993.00	46,993.00	45
Control: 0241	Total	85,200.00	0.00	0.00	38,207.00	46,993.00	46,993.00	45
3-01-25-0256-200	Aid To Fire Companies O/E							
3-01-25-0256-226	Mainteance Of Equipment	6,000.00	0.00	2,895.00	202.61	5,797.39	2,902.39	52
3-01-25-0256-229	Other Contractual Items	8,000.00	0.00	1,783.00	2,470.33	5,529.67	3,746.67	53
3-01-25-0256-230	Materials & Supplies	5,000.00	0.00	646.11	128.56	4,871.44	4,225.33	15
3-01-25-0256-242	Education & Training	3,500.00	0.00	0.00	1,110.00	2,390.00	2,390.00	32
3-01-25-0256-243	Uniform Allowance	35,500.00	0.00	0.00	0.00	35,500.00	35,500.00	0
3-01-25-0256-257	Other- Donation	2,000.00	0.00	804.10	0.00	2,000.00	1,195.90	40
Control: 0256	Total	60,000.00	0.00	6,128.21	3,911.50	56,088.50	49,960.29	17
3-01-25-0260-200	Aid To Volunteer Ambulance							
3-01-25-0260-229	Other Contractual Items	9,673.00	0.00	660.00	1,140.00	8,533.00	7,873.00	19
3-01-25-0260-230	Materials And Supplies	11,918.00	0.00	0.00	19.00	11,899.00	11,899.00	0
3-01-25-0260-232	Uniforms	2,497.20	0.00	1,753.50	0.00	2,497.20	743.70	70
3-01-25-0260-242	Education & Training	1,592.22	0.00	0.00	0.00	1,592.22	1,592.22	0
3-01-25-0260-300	Clothing Allowance	12,240.00	0.00	0.00	0.00	12,240.00	12,240.00	0
3-01-25-0260-310	Rent	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0
Control: 0260	Total	52,920.42	0.00	2,413.50	1,159.00	51,761.42	49,347.92	7
3-01-25-0265-100	Fire Prevention Sw	41,000.00	0.00	0.00	3,600.72	37,399.28	37,399.28	9
3-01-25-0265-200	Fire Prevention O/E							
3-01-25-0265-226	Maintenance Of Equipment	200.00	0.00	0.00	0.00	200.00	200.00	0
3-01-25-0265-229	Other Contractual Items	300.00	0.00	0.00	0.00	300.00	300.00	0
3-01-25-0265-230	Materials & Supplies	300.00	0.00	0.00	0.00	300.00	300.00	0
3-01-25-0265-233	Books & Publications	400.00	0.00	0.00	0.00	400.00	400.00	0
3-01-25-0265-236	Office Supplies	200.00	0.00	0.00	0.00	200.00	200.00	0
3-01-25-0265-242	Education & Training	200.00	0.00	0.00	0.00	200.00	200.00	0
3-01-25-0265-273	Fire Hydrants Charges	114,500.00	0.00	0.00	44,653.85	69,846.15	69,846.15	39
3-01-25-0265-290	Firehouse Rent	27,000.00	0.00	0.00	11,130.65	15,869.35	15,869.35	41
Control: 0265	Total	143,100.00	0.00	0.00	55,784.50	87,315.50	87,315.50	39
3-01-25-0275-200	Municipal Prosecutor O/E							
3-01-25-0275-205	Other Professional Services	5,100.00	0.00	0.00	2,500.00	2,600.00	2,600.00	49
Control: 0275	Total	5,100.00	0.00	0.00	2,500.00	2,600.00	2,600.00	49

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-25-0285-200	OEM OTHER EXPENSES							
3-01-25-0285-201	Other Expenses	5,100.00	0.00	0.00	0.00	5,100.00	5,100.00	0
Control: 0285	Total	5,100.00	0.00	0.00	0.00	5,100.00	5,100.00	0
3-01-26-0290-100	Streets & Road Maint S&W	884,895.27	0.00	0.00	204,087.15	680,808.12	680,808.12	23
3-01-26-0290-200	Streets & Road Maint O/E							
3-01-26-0290-220	Contractual Services	55,000.00	0.00	41,010.00	2,744.38	52,255.62	11,245.62	80
3-01-26-0290-226	Maintenance Of Equipment	25,000.00	0.00	70.29	2,294.45	22,705.55	22,635.26	9
3-01-26-0290-230	Materials & Supplies	30,000.00	0.00	808.95	5,790.42	24,209.58	23,400.63	22
3-01-26-0290-232	Clothing And Uniforms	7,500.00	0.00	220.00	1,595.70	5,904.30	5,684.30	24
3-01-26-0290-238	General Hardware	5,000.00	0.00	0.00	21.14	4,978.86	4,978.86	0
3-01-26-0290-240	Personnel Expenses & Training	7,500.00	0.00	0.00	11.00	7,489.00	7,489.00	0
3-01-26-0290-244	Professional Dues	600.00	0.00	0.00	249.00	351.00	351.00	42
3-01-26-0290-250	Work Equipment	30,000.00	0.00	0.00	2,155.59	27,844.41	27,844.41	7
3-01-26-0290-256	Livingston St Beautification	45,000.00	0.00	13,951.00	6,528.30	38,471.70	24,520.70	46
3-01-26-0290-258	Other Equipment	3,500.00	0.00	338.45	4,065.19	565.19-	903.64-	126
3-01-26-0290-259	Professional Services	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00	0
3-01-26-0290-260	Snow Removal	0.00	0.00	0.00	1,575.00	1,575.00-	1,575.00-	0
Control: 0290	Total	211,100.00	0.00	56,398.69	27,030.17	184,069.83	127,671.14	40
3-01-26-0300-200	Other Public Works							
3-01-26-0300-220	Tree Pruning Services	35,000.00	0.00	0.00	3,988.45	31,011.55	31,011.55	11
3-01-26-0300-258	Sewers - Equip/Supplies	35,000.00	0.00	14,094.18	1,845.46	33,154.54	19,060.36	46
Control: 0300	Total	70,000.00	0.00	14,094.18	5,833.91	64,166.09	50,071.91	28
3-01-26-0305-200	Solid Waste Collection O/E							
3-01-26-0305-220	Contractual Services	714,000.00	0.00	53,148.84	149,379.62	564,620.38	511,471.54	28
Control: 0305	Total	714,000.00	0.00	53,148.84	149,379.62	564,620.38	511,471.54	28
3-01-26-0310-200	Buildings & Grounds O/E							
3-01-26-0310-220	Contractual Services	62,500.00	0.00	17,985.53	13,307.50	49,192.50	31,206.97	50
3-01-26-0310-222	Haring Fence	750.00	0.00	0.00	0.00	750.00	750.00	0
3-01-26-0310-226	Maintenance Of Equipment	40,000.00	0.00	2,375.42	2,834.06	37,165.94	34,790.52	13
3-01-26-0310-230	Materials & Supplies	50,000.00	0.00	26,555.85	9,573.62	40,426.38	13,870.53	72
3-01-26-0310-238	General Hardware	15,000.00	0.00	86.30	2,720.82	12,279.18	12,192.88	19
3-01-26-0310-300	Maintenance of Public Buildings	40,000.00	0.00	195.00	1,070.20	38,929.80	38,734.80	3
Control: 0310	Total	208,250.00	0.00	47,198.10	29,506.20	178,743.80	131,545.70	37

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-26-0315-200	Vehicle Maintenance O/E							
3-01-26-0315-220	Police	18,500.00	0.00	722.76	1,217.22	17,282.78	16,560.02	10
3-01-26-0315-221	Streets & Roads	50,000.00	0.00	19,063.43	6,420.47	43,579.53	24,516.10	51
3-01-26-0315-222	Volunteer Fire	15,000.00	0.00	0.00	3,395.66	11,604.34	11,604.34	23
3-01-26-0315-223	Volunteer Ambulance	8,500.00	0.00	3,858.47	717.44	7,782.56	3,924.09	54
3-01-26-0315-225	Fire Prevention	9,000.00	0.00	0.00	0.00	9,000.00	9,000.00	0
Control: 0315	Total	101,000.00	0.00	23,644.66	11,750.79	89,249.21	65,604.55	35
3-01-26-0511-200	Njpdcs Stormwater Mgmt							
3-01-26-0511-220	Landfill Contractural Service	3,100.00	0.00	0.00	0.00	3,100.00	3,100.00	0
3-01-26-0511-223	Printing	600.00	0.00	0.00	0.00	600.00	600.00	0
3-01-26-0511-229	Permits	2,600.00	0.00	0.00	2,000.00	600.00	600.00	77
3-01-26-0511-230	Material/Supplies	2,600.00	0.00	0.00	99.75	2,500.25	2,500.25	4
3-01-26-0511-231	Compost Facility	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0
Control: 0511	Total	13,900.00	0.00	0.00	2,099.75	11,800.25	11,800.25	15
3-01-26-0515-200	Njpdcs Stormwater Management							
3-01-27-0330-100	Public Health Services Sw	30,400.00	0.00	0.00	6,033.96	24,366.04	24,366.04	20
3-01-27-0330-200	Public Health Services O/E							
3-01-27-0330-220	Contractual Services	40,600.00	0.00	35.00	285.00	40,315.00	40,280.00	1
3-01-27-0330-221	Legal Advertising	500.00	0.00	49.67	219.15	280.85	231.18	54
3-01-27-0330-222	Flu Clinic	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0
3-01-27-0330-229	Other Contractural Services	1,700.00	0.00	0.00	0.00	1,700.00	1,700.00	0
3-01-27-0330-236	Office Supplies	1,200.00	0.00	0.00	68.00	1,132.00	1,132.00	6
3-01-27-0330-241	Conferences & Meetings	400.00	0.00	0.00	0.00	400.00	400.00	0
3-01-27-0330-242	Education & Training	5,500.00	0.00	0.00	0.00	5,500.00	5,500.00	0
3-01-27-0330-244	Professional Dues	100.00	0.00	0.00	95.00	5.00	5.00	95
3-01-27-0330-245	Others	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0
Control: 0330	Total	52,500.00	0.00	84.67	667.15	51,832.85	51,748.18	1
3-01-28-0370-100	Recreation Sw	27,600.00	0.00	0.00	1,723.26	25,876.74	25,876.74	6
3-01-28-0370-200	Recreation O/E							
3-01-28-0370-215	Seniors	13,300.00	0.00	1,450.00	2,838.59	10,461.41	9,011.41	32
3-01-28-0370-226	Maint Of Equipment	400.00	0.00	0.00	0.00	400.00	400.00	0
3-01-28-0370-229	Other Contractural Items	21,500.00	0.00	954.21	4,904.61	16,595.39	15,641.18	27
3-01-28-0370-230	Materials & Supplies	5,100.00	0.00	2,797.15	2,742.68	2,357.32	439.83	109
3-01-28-0370-265	Recreation Equipment	13,500.00	0.00	371.98	0.00	13,500.00	13,128.02	3
3-01-28-0370-269	Recreation Programs	14,300.00	0.00	3,053.15	1,838.90	12,461.10	9,407.95	34

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-28-0370-300	Baseball & Softball	13,000.00	0.00	0.00	0.00	13,000.00	13,000.00	0
Control: 0370	Total	81,100.00	0.00	8,626.49	12,324.78	68,775.22	60,148.73	26
3-01-29-0390-200	Municipal Library O/E							
3-01-29-0390-205	Contribution	475,817.00	0.00	0.00	198,256.85	277,560.15	277,560.15	42
Control: 0390	Total	475,817.00	0.00	0.00	198,256.85	277,560.15	277,560.15	42
3-01-30-0415-229	Acc Leave Compensation	38,218.00	0.00	0.00	0.00	38,218.00	38,218.00	0
3-01-30-0420-200	Celeb Of Public Events O/E							
3-01-30-0420-229	Other Contractual Items	30,000.00	0.00	5,239.43	227.96	29,772.04	24,532.61	18
Control: 0420	Total	30,000.00	0.00	5,239.43	227.96	29,772.04	24,532.61	18
3-01-31-0430-000	Electricity	92,400.00	0.00	0.00	23,889.98	68,510.02	68,510.02	26
3-01-31-0435-000	Street Lighting	87,600.00	0.00	0.00	29,710.85	57,889.15	57,889.15	34
3-01-31-0440-000	Telephone	61,800.00	0.00	68.10	13,490.82	48,309.18	48,241.08	22
3-01-31-0445-000	Water	36,100.00	0.00	271.12	5,507.01	30,592.99	30,321.87	16
3-01-31-0446-000	Natural Gas	71,500.00	0.00	0.00	15,878.72	55,621.28	55,621.28	22
3-01-31-0455-000	Bcuw Sewer	713,000.00	0.00	0.00	356,059.71	356,940.29	356,940.29	50
3-01-31-0460-000	Gasoline	82,400.00	0.00	3,079.77	17,323.90	65,076.10	61,996.33	25
3-01-36-0472-000	Social Security	166,000.00	0.00	0.00	39,268.57	126,731.43	126,731.43	24
3-01-36-0474-000	Pfrs	779,960.00	0.00	0.00	779,960.00	0.00	0.00	100
3-01-36-0475-000	Pers	168,781.00	0.00	0.00	168,781.00	0.00	0.00	100
3-01-36-0476-000	Losap	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
3-01-36-0478-000	DCRP	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0
3-01-41-0700-000	Federal & State Grants							
3-01-43-0490-105	Contingent	92,000.00	0.00	0.00	0.00	92,000.00	92,000.00	0
3-01-43-0491-100	Municipal Court Sw	89,100.00	0.00	0.00	24,361.50	64,738.50	64,738.50	27
3-01-43-0491-200	Municipal Court O/E							
3-01-43-0491-229	Other Contractual Items	800.00	0.00	0.00	0.00	800.00	800.00	0
3-01-43-0491-231	Materials & Supplies	1,300.00	0.00	0.00	0.00	1,300.00	1,300.00	0
3-01-43-0491-236	Office Supplies	800.00	0.00	0.00	0.00	800.00	800.00	0
3-01-43-0491-241	Conferences & Meetings	1,200.00	0.00	0.00	0.00	1,200.00	1,200.00	0
3-01-43-0491-244	Professional Dues	400.00	0.00	0.00	90.00	310.00	310.00	22
3-01-43-0491-253	Office Equipment	300.00	0.00	0.00	0.00	300.00	300.00	0
Control: 0491	Total	4,800.00	0.00	0.00	90.00	4,710.00	4,710.00	2

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-43-0495-200	Public Defender O/E							
3-01-44-0901-000	Capital Improvement Fund	100,000.00	0.00	0.00	0.00	100,000.00	100,000.00	0
3-01-45-0920-000	Bonds Principal	800,000.00	0.00	0.00	0.00	800,000.00	800,000.00	0
3-01-45-0925-000	Notes Interest	144,000.00	0.00	0.00	0.00	144,000.00	144,000.00	0
3-01-45-0930-000	Bonds Interest	128,500.00	0.00	0.00	64,156.25	64,343.75	64,343.75	50
3-01-45-0945-000	Njeit Loans Principal	49,000.00	0.00	0.00	14,194.15	34,805.85	34,805.85	29
3-01-45-0946-000	Njeit Loans Interest	9,000.00	0.00	0.00	0.00	9,000.00	9,000.00	0
3-01-46-0872-000	Dc, Over Exp App Resereve	10,241.00	0.00	0.00	0.00	10,241.00	10,241.00	0
3-01-50-0899-000	Reserve Uncollected Taxes	621,000.00	0.00	0.00	0.00	621,000.00	621,000.00	0
3-01-55-1060-000	REFUND CY TAX OVERPAYMENT	0.00	0.00	0.00	74,689.97	74,689.97-	74,689.97-	0
3-01-55-1614-000	DUE TO/FROM PAYROLL	0.00	0.00	0.00	106,524.64	106,524.64-	106,524.64-	0
3-01-55-2030-000	Accounts Payable	0.00	0.00	12,600.00	0.00	0.00	12,600.00-	0
3-01-55-2820-001	NON BUDGET DUE TO STATE UCC FEES	0.00	0.00	0.00	5,321.00	5,321.00-	5,321.00-	0
3-01-55-2820-590	Non Budget - Refund Tax Appeal	0.00	0.00	0.00	7,201.96	7,201.96-	7,201.96-	0
Fund: 01	Current Fund Appropriations Budgeted Total	12,765,305.64	0.00	271,907.18	3,824,398.84	8,940,906.80	8,668,999.62	32
Fund: 01	Current Fund Appropriations Non-Budgeted Total	0.00	0.00	12,600.00	193,737.57	193,737.57-	206,337.57-	0
Fund: 01	Current Fund Appropriations Total	12,765,305.64	0.00	284,507.18	4,018,136.41	8,747,169.23	8,462,662.05	34
Final Budgeted		12,765,305.64	0.00	271,907.18	3,824,398.84	8,940,906.80	8,668,999.62	32
Final Non-Budgeted		0.00	0.00	12,600.00	193,737.57	193,737.57-	206,337.57-	0
Final Total		12,765,305.64	0.00	284,507.18	4,018,136.41	8,747,169.23	8,462,662.05	34

BOROUGH OF NORWOOD

ORDINANCE NO. 2023:08

**AN ORDINANCE ESTABLISHING SALARIES OR WAGES OF OFFICIALS AND
EMPLOYEES OF THE BOROUGH OF NORWOOD**

BE IT ORDAINED by the Governing Body of the Borough of Norwood, County of Bergen,
and State of New Jersey, as follows:

SECTION 1. The salaries and wages of the following positions within the Borough of
Norwood shall be as follows:

<u>POSITION</u>	<u>2023 RANGE</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
<u>FULL-TIME</u>		
BOROUGH CLERK/ADMINISTRATOR	\$ 100,000.00	\$ 150,000.00
DEPUTY BOROUGH CLERK	\$ 44,000.00	\$ 68,000.00
FINANCE/TAX CLERK	\$ 40,000.00	\$ 62,660.00
<u>DEPUTY MUNICIPAL CLERK / DEPUTY TAX COLLECTOR</u>	<u>\$ 85,000.00</u>	<u>\$120,000.00</u>
POLICE CAPTAIN	\$ 146,000.00	\$ 175,188,000.00
POLICE CHIEF	\$ 147,000.00	\$ 221,000.00
POLICE CLERK	\$ 43,000.00	\$ 65,000.00
MUNICIPAL COURT ADMINISTRATOR	\$ 42,000.00	\$ 75,000.00
DPW DIRECTOR	\$ 90,000.00	\$ 125,000.00
<u>ASSISTANT DPW DIRECTOR</u>	<u>\$ 80,000.00</u>	<u>\$ 95,000.00</u>
BOROUGH CLERK	\$ 69,000.00	\$ 105,000.00
BOROUGH ADMINISTRATOR	\$ 15,000.00	\$ 100,000.00
<u>PART-TIME SALARY/STIPEND</u>		
MAYOR	\$ -	\$ 2,000.00
COUNCIL MEMBER	\$ -	\$ 1,000.00
FINANCE/TAX CLERK	\$ 4,000.00	\$ 7,000.00

	\$	
TAX ASSESSOR	7,000.00	\$ 12,000.00
	\$	
ASSESSMENT ASSISTANT	13,000.00	\$ 20,000.00
	\$	
MAGISTRATE	9,000.00	\$ 15,000.00
	\$	
PLANNING BOARD CLERK	2,000.00	\$ 4,000.00
	\$	
ZONING BOARD CLERK	2,000.00	\$ 4,000.00
	\$	
AFFORDABLE HOUSING LIAISON	8,000.00	\$ 12,000.00
	\$	
TAX COLLECTOR	10,000.00	\$ 14,000.00
	\$	
CHIEF FINANCIAL OFFICER	60,000.00	\$ 90,000.00
	\$	
QUALIFIED PURCHASING AGENT	5,000.00	\$ 10,000.00
	\$	
DEPUTY TAX COLLECTOR	15,000.00	\$ 90,000.00
	\$	
ADMINISTRATIVE ASSISTANT - DPW	3,500.00	\$ 5,000.00
	\$	
ADMINISTRATIVE ASSISTANT - RECREATION	1,500.00	\$ 3,000.00

CONSTRUCTION OFFICE

CONSTRUCTION OFFICIAL/BUILDING SUB-CODE OFFICIAL	\$	
	38,000.00	\$ 58,000.00
	\$	
ASSISTANT BUILDING INSPECTOR	3,000.00	\$ 6,000.00
	\$	
FIRE SUB-CODE OFFICIAL	8,000.00	\$ 13,000.00
	\$	
ELECTRICAL SUB-CODE OFFICIAL	8,000.00	\$ 13,000.00
	\$	
PLUMBING INSPECTOR	8,000.00	\$ 13,000.00

FIRE PREVENTION BUREAU

	\$	
FIRE OFFICIAL	9,000.00	\$ 15,000.00
	\$	
FIRE INSPECTOR 1	10,000.00	\$ 16,000.00
	\$	
FIRE INSPECTOR 2	4,000.00	\$ 7,000.00
	\$	
FIRE PREVENTION SECRETARY	3,000.00	\$ 6,000.00

BOARD OF HEALTH

REGISTRAR	\$ 1,000.00	\$ 3,000.00
DEPUTY REGISTRAR	\$ -	\$ 2,000.00

RECREATION

RECREATION DIRECTOR	\$ 5,000.00	\$ 8,000.00
SUMMER RECREATION DIRECTOR	\$ 2,000.00	\$ 5,000.00
SUMMER RECREATION ASSISTANT DIRECTOR	\$ 1,000.00	\$ 2,000.00
GYM/FIELD DIRECTOR	\$ 1,000.00	\$ 2,000.00
ARTS/CRAFTS DIRECTOR	\$ 1,000.00	\$ 2,000.00
CAMP COUNSELOR	\$ -	\$ 1,000.00

PART-TIME HOURLY

<u>MUNICIPAL COURT ADMINISTRATOR</u>	<u>MIN WAGE</u>	<u>\$ 50.00</u>
<u>DPW LABORER</u>	<u>MIN WAGE</u>	<u>\$ 20.00</u>
<u>VIOLATIONS CLERK</u>	<u>MIN WAGE</u>	<u>\$ 35.00</u>
TECHNICAL ASSISTANT	MIN WAGE	\$ 27.00
BOARD OF HEALTH SECRETARY	MIN WAGE	\$ 27.00 29.00
CLASS I SPECIAL POLICE OFFICER	MIN WAGE	\$ 25.00
CLASS II SPECIAL POLICE OFFICER	MIN WAGE	\$ 32.00
SCHOOL CROSSING GUARD	MIN WAGE	\$ 30.00
PROPERTY MAINTENANCE OFFICIAL / OFFICE ASSISTANT	MIN WAGE	\$ 35.00

Introduced and passed first reading: 5/11/2023

Passed second reading:

ATTEST:

APPROVED BY:

Jordan Padovano, Clerk

James P. Barsa, Mayor

BOROUGH OF NORWOOD
ORDINANCE NO. 2023-09

**AN ORDINANCE AMENDING ARTICLE III TITLED “TREATMENT OF
DISCHARGES BY RESTAURANTS” IN CHAPTER 189 OF THE CODE OF THE
BOROUGH OF NORWOOD**

- A. Every establishment referred to in this article shall be subject to inspection during all business hours by the Health Officer or his/her designee.
 - B. Every such establishment shall at all times conform to and comply with all sanitary regulations contained herein and in accordance with N.J.A.C. 8:24 and affecting or concerning the handling, manufacture, preparation, storage, sale or exposure of all food or beverages.
 - C. Grease trap installation and maintenance.
- (1) Definitions. As used in this section, the following terms shall have the meanings indicated:

GREASE TRAP/GREASE INTERCEPTORS

Shall be given its normal definition in the retail food industry. A device used to collect oil and grease at the entrance of the wastewater pipe system and preventing the oil and grease from traveling through the wastewater pipe system into the wastewater system of the Borough. A grease trap must be installed in such a manner as to facilitate easy inspection and cleaning.

MAINTENANCE OF GREASE TRAPS/GREASE INTERCEPTORS

Grease traps must be maintained and inspected to ensure that they are never allowed to reach more than 3/4 of their capacity.

RETAIL FOOD ESTABLISHMENT

Shall be given its normal definition in the industry. A retail food establishment includes all retail businesses which process and/or serve food and food products and is also defined by Chapter 24 of the Retail Food Code of New Jersey.

- (2) Installation and maintenance of grease traps.
- (a) Grease traps shall be maintained and inspected to ensure effective operation. Grease traps shall be easily accessible for cleaning and inspection. The grease trap installation shall be in continuous operation at all times.
 - (b) Grease trap cleaning shall be done as needed. A maintenance log, including the time, date and signature of the person performing the cleaning, shall be kept on the premises and shall be readily available for inspection by the Health Officer or his/her designee. If it is determined that the system is not sufficient, the cleaning shall be increased or a larger unit shall be installed. Inspection records shall be maintained for a minimum period of five years.
 - (c) Grease trap additives shall only be used with the approval of the Health Officer or his/her designee. All removed material shall be disposed of in accordance with all state and federal regulations. All maintenance logs and manifests shall be maintained on the premises and made available upon request at the time of inspection by the Health Officer or his/her designee. These logs and records shall be maintained for a minimum period of five years.
 - (d) All food establishments must employ, at their own expense, a licensed plumber to conduct an annual

inspection of their grease traps and connecting wastewater lines to ensure that waste oil and grease is being adequately removed from the wastewater being discharged into the sewer system and the wastewater being introduced into the sewer system is less than 140° F. The licensed plumber conducting the inspection shall provide a formal inspection report to both the food establishment and to the Borough Department of Health. This inspection report must contain the plumber's observations with regard to the efficiency of the grease trap, the amount of oil and grease found in the connecting wastewater lines, the percentage of oil and grease being removed from wastewater being discharged into the sewer system, the temperature of the wastewater being discharged into the sewer system and the maintenance and effectiveness of the grease trap. The formal inspection shall be submitted within three weeks of the inspection date. Each food establishment shall cooperate with the Health Officer or his/her designee in the furnishing of copies of maintenance logs to the Borough Department of Health. Inspections by the Health Officer or his/her designee shall be conducted at least annually or more frequently if the Health Officer or his/her designee determines that grease traps contain more than 3/4 of their capacity or if other conditions exist which warrants more frequent inspections.

- (e) No food establishment will be issued a license to operate within the Borough without presenting the plumbing inspection and inspection logs to the Department of Health with the license application, excepting those establishments which sell packaged goods and/or do not produce products that require a grease trap.
- (f) An inspection fee, in addition to the annual food establishment license fee, shall be imposed upon any food establishment as follows:
 - [1] For each inspection carried out pursuant to a complaint when such inspection results in a determination that said establishment is in violation of the State Sanitary Code or of any municipal ordinance or state and federal regulation relating thereto.
 - [2] For each reinspection carried out after either a failure of the regular inspection or failure of an inspection carried out pursuant to a complaint as set forth in this section.
 - [3] There shall be a fee for each inspection in the amount of \$100.
- (g) For all new construction or installation, waste disposals and commercial dishwashers shall not discharge into the grease trap / interceptor.
- (h) Any person or entity who is in violation of any of the provisions of this section shall be subject to a fine not to exceed the maximum penalty permitted under § A of Chapter 174-I, General Provisions, of the Code of the Borough of Norwood, and a court appearance for violations of this section shall be mandatory. Each violation of any of the provisions of this section and shall be deemed and taken to be a separate and distinct offense for each day that same is violated.

Introduced and passed first reading: May 11th 2023

Passed second reading:

ATTEST:

APPROVED BY:

Jordan Padovano, Borough Clerk

James P. Barsa, Mayor

BOROUGH OF NORWOOD
ORDINANCE 2023:10

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT, NEW INFORMATION TECHNOLOGY EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF NORWOOD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,751,490 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Borough Council of the Borough of Norwood, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Norwood, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to make various public improvements and to acquire new additional or replacement equipment and machinery, new communication and signal systems equipment, new information technology equipment and new automotive vehicles, including original apparatus and equipment, in, by and for said Borough, as more particularly described in Section 4 hereof. The cost of the improvements includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in

Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Borough.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Acquisition of new communication and signal systems equipment consisting of radios for the use of the Police Department.

Appropriation and Estimated Cost	\$ 27,000
Down Payment Appropriated	\$ 1,290
Bonds and Notes Authorized	\$ 25,710
Period of Usefulness	10 years

B. Acquisition of new additional or replacement equipment and machinery consisting of tasers and related equipment for the use of the Police Department.

Appropriation and Estimated Cost	\$ 34,000
Down Payment Appropriated	\$ 1,620
Bonds and Notes Authorized	\$ 32,380
Period of Usefulness	5 years

C. Undertaking of the following improvements to public property: (i) installation of electric vehicle charging stations at various locations, (ii) playground improvements and installation of fencing, bleachers and a padded backstop at Kennedy Field, (iii) engineering and design phases for installation of pickleball courts at Kennedy Field and (iv) drainage improvements at Demarest Street.

Appropriation and Estimated Cost	\$1,013,400
Down Payment Appropriated	\$ 48,280
Bonds and Notes Authorized	\$ 965,120
Period of Usefulness	15 years

D. Acquisition of new automotive vehicles, including original apparatus and equipment, for the use of the Department of Public Works ("DPW") consisting of (i) a pickup truck with plow and (ii) a utility truck with plow.

Appropriation and Estimated Cost	\$ 152,000
Down Payment Appropriated	\$ 7,250
Bonds and Notes Authorized	\$ 144,750
Period of Usefulness	5 years

E. Acquisition of new additional or replacement equipment and machinery for the use of the DPW consisting of (i) salt spreaders and (ii) a ride-on blower.

Appropriation and Estimated Cost	\$ 34,000
Down Payment Appropriated	\$ 1,630
Bonds and Notes Authorized	\$ 32,370
Period of Usefulness	15 years

F. Undertaking of the following improvements to public buildings and property: (i) installation of streetscape lighting on Livingston Avenue, (ii) installation of an illuminated sign at the DPW and Police Building and (iii) HVAC duct cleaning at various public buildings.

Appropriation and Estimated Cost	\$ 31,000
Down Payment Appropriated	\$ 1,490
Bonds and Notes Authorized	\$ 29,510
Period of Usefulness	10 years

G. Acquisition of new information technology equipment consisting of tablet computers for the use of the Ambulance Corps.

Appropriation and Estimated Cost	\$ 7,000
Down Payment Appropriated	\$ 340
Bonds and Notes Authorized	\$ 6,660
Period of Usefulness	5 years

H. Undertaking of the following infrastructure improvements: (i) resurfacing of Mills Avenue and (ii) pedestrian safety improvements at Piermont Road. It is hereby determined and stated that said road being improved is of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$ 453,090
Down Payment Appropriated	\$ 21,590

Bonds and Notes Authorized	\$ 431,500
Period of Usefulness	10 years

Aggregate Appropriation and Estimated Cost	\$1,751,490
Aggregate Down Payment Appropriated	\$ 83,490
Aggregate Amount of Bonds and Notes Authorized	\$1,668,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$295,090 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. It is hereby determined and stated that moneys exceeding \$83,490, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available to finance said purposes. The sum of \$83,490 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said Borough of an aggregate principal amount not exceeding \$1,668,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be

hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$1,668,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations

prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 12.43 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$1,668,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 14. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of

the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 15. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

Introduced and passed first reading: May 11, 2023

Passed second reading:

ATTEST:

APPROVED BY:

Jordan Padovano, Borough Clerk

James P. Barsa, Mayor

Updates to Employee Handbook

1. Current:

Paid and Unpaid Time Off Policies:

Scope:

These policies cover non-union employees. They also cover union employees to the extent that their collective bargaining agreement do not cover these issues.

Paid Holiday Policy:

Employees are entitled to the following paid holidays:

- New Year's Day
- Martin Luther King's Birthday (except Sanitation personnel who receive one extra personal day)
- Lincoln's Birthday
- President's Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

A holiday falling on a Saturday will be observed on the preceding Friday, and a holiday falling on a Sunday will be observed on the following Monday. Unexcused absences the day preceding or following a holiday will result in a loss of pay.

Proposed Change:

Paid Holiday Policy:

- * Possible addition of Juneteenth

2. Current:

Vacation Leave Policy:

Full-time employees on an annual salary basis and full-time employees paid on an hourly basis shall be granted vacation leave with pay each fiscal year, in accordance with the following schedule:

Proposed Change:

Vacation Leave Policy:

- * Remove verbiage "full-time employees paid on an hourly basis"

3. Current:

Personal Leave Policy:

Full-time employees are entitled to three personal days per year and any unused days are forfeited at the end of each calendar year.

Proposed Change:

Personal Leave Policy:

- * Additional verbiage "full-time employees are entitled to additional personal time if the borough is closed on a Friday and they have already worked the Friday hours on Wednesday night"

4. Current:

Sick Leave Policy:

All employees are entitled to twelve working days of paid sick leave per calendar year. Sick leave is to be used only for the following reasons:

Proposed Change:

Sick Leave Policy:

* Change "All" to "Full-time"; Only full-time employees are entitled to 12 working days of paid sick leave per calendar year

* Addition of "part-time employees have a right to accrue up to 40 hours of earned sick leave per calendar year. For every 30 hours worked, 1 hour of sick time is accrued. A maximum of 40 hours of leave per benefit year can be earned. Up to 40 hours of sick time can be carried over to the next calendar year."

5. Current:

Sick Leave Policy:

At the end of each calendar year, an employee's unused sick time shall be paid out in an amount equal to their daily rate of pay. Sick time shall not accumulate.

Proposed Changed:

Sick Leave Policy:

* Change "At the end of each calendar year, an employee's unused sick time shall be paid out..." to include this only applies to employees hired before May 21, 2010

6. Current:

Bereavement Leave Policy:

Employees are entitled to three consecutive calendar days of leave of absence for each death of an employee's immediate relative. Bereavement Leave shall not extend beyond three consecutive calendar days immediately following the death of a family member. "Immediate relative" includes spouse or significant other, civil union partner, child, parent, stepchild, sibling, grandparents, daughter-in-law, son-in-law, grandchildren, or any person related by blood or marriage residing in an employee's household. Employees are paid for all working days during Bereavement Leave.

Proposed Change:

Bereavement Leave Policy:

* Change to read "Employees are entitled to three business days leave of absence within 30 days of the death" removing consecutive and immediately following the death of the family member

7. Current:

Jury Duty Policy:

An employee required to render jury service shall be entitled to be absent from work during that

service and will be paid the difference between any payment received for jury duty and the employee's regular salary.

Proposed Changed:

Jury Duty Policy:

* Change to read "All employees" and "On a scheduled work day"

8. Current:

Educational Assistance Policy:

The Borough supports employees who wish to continue their education to secure increased responsibility and growth within their professional careers. In keep with this philosophy, the Borough has established a reimbursement program for expenses incurred through approved institutions of learning. If you are full-time employee and have completed your probationary period, you are eligible to participate in this program, as long as the courses you propose to take are job-related.

Policy:

The Borough will pay for or reimburse an employee for job-related continuing education expenses through an accredited program that either offers growth in an area that is directly related to his or her current position or that might lead to promotional opportunities with the Borough. This education may include college credit courses, continuing education unit courses, seminars, and certification tests. Employees must secure a passing grade of "B" or its equivalent or obtain a certification to receive any reimbursement. Expenses must be validated by receipts, and a copy of the final

grade card or certification must be presented to confirm the credit hours or certification received.

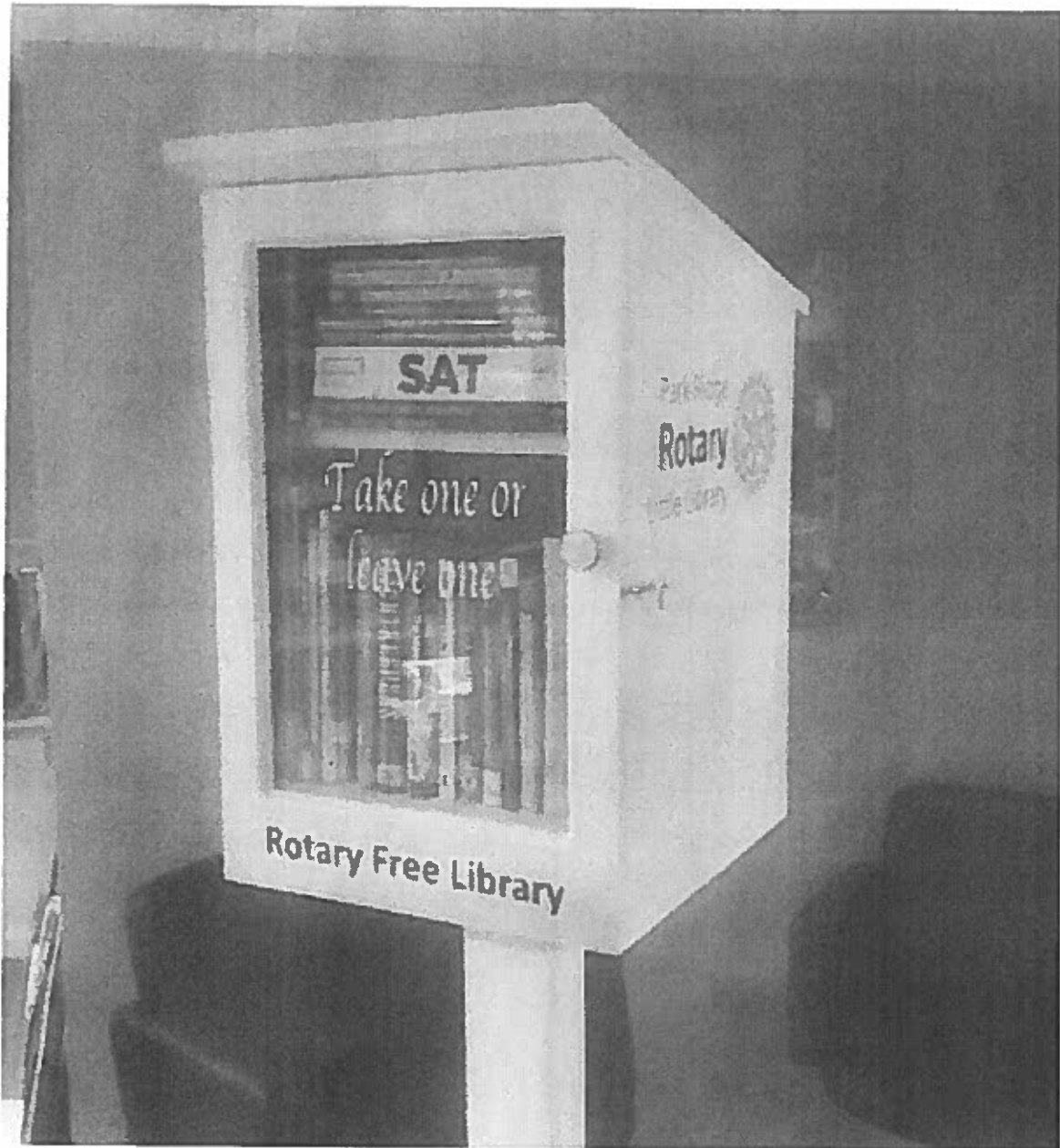
Proposed Changes:

Educational Assistance Policy:

- * Change to read "All employees"

Procedures:

- * Remove "must pass class or exam to be reimbursed"
- * Add "if an employee resigns from borough employment in three years following the reimbursement of a course, the employee must reimburse the borough for the cost of the course"





EXPERIENCED
DEDICATED
RESPONSIVE

negliagroup.com

AGREEMENT FOR PROFESSIONAL SERVICES

DATE: May 17, 2023

TO: Mayor and Council
Borough of Norwood
455 Broadway
Norwood, New Jersey 07648

CC: Jordan Padovano, Borough Administrator

FROM: Michael J. Neglia, PE, PP, PLS, CPWM
Scott Loverich, EIT

RE: Proposal for Professional Surveying, Engineering Design, and Bidding Services
Norwood Pickleball Courts
Borough of Norwood, Bergen County, New Jersey
NEA Project No.: NORWMUN23.012

Neglia Engineering Associates ("NEA") has received the following request to provide Surveying, Engineering Design, and Bidding Services for the above-referenced project.

Description of Services

See attached Scope of Services.

Requested By: Mayor and Council
Borough of Norwood

This agreement, when approved by Borough of Norwood will be completed as follows:

1. On a lump sum basis for a cost of Thirty Thousand, Eighty-Eight Dollars and Zero Cents (\$30,088.00) representing Phase I&II – Professional Surveying, Engineering Design, and Bidding Services; and
2. On a material basis for a cost of Five Hundred Dollars (\$500.00) for PHASE IV – Estimated Reimbursable Expenses representing Reimbursable Expenses.

This document constitutes an agreement for services that will be provided subject to the attached Standard Terms and Conditions. Please sign and date this agreement and return to our office to serve as our Notice to Proceed or provide a resolution of approval which accepts the terms of this proposal.

LYNDHURST

34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
p. 201.939.8805 f. 201.939.0846

MOUNTAIN SIDE

200 Central Avenue
Suite 102
Mountainside, NJ 07092
p. 201.939.8805 f. 732.943.7249

BACKGROUND

Neglia Engineering Associates ("NEA") understands that the Borough of Norwood intends to construct pickleball courts at the northeast corner of Kennedy Field. The project tentatively proposes to construct two (2) regulation sized pickleball courts and associated site improvements.

This proposal includes the survey and engineering services for the design and permitting for the proposed Norwood Pickleball Courts.

II. SCOPE OF SERVICES

PHASE I – SURVEY SERVICES

Norwood Pickleball Courts

A. Topographic Survey

We will prepare an on-ground topographic survey to be used as base mapping for proposed drainage improvements. This scope encompasses an existing wooded portion of land along Hudson Ave at the northeast corner of Kennedy Field. This survey will show any visible and accessible aboveground physical features (curbs, fences, utility structures, paved areas, striping, walls, trees, etc.) within the road right-of-way. We will also include one-foot contours and spot elevations as needed to define high points, low points, etc. Right-of-way lines and property lines will be shown based on the current tax map and will be included for informational purposes only.

B. Utility Information

Any accessible aboveground utilities including manholes, catch basins, inlets and/or valve locations will be shown within the roadway limits described above. Underground storm and sanitary pipe sizes, material and invert data will be field measured where accessible. Underground utilities such as gas, water, electric, etc. will be shown as digitized from existing plans, if available, or from any painted mark-out present during the survey. This scope excludes both utility designation (tone-out) and the cleaning/pumping of underground structures, if required.

C. General Information

Neglia shall prepare this survey in accordance with the rules and regulations of the New Jersey State Board of Professional Engineers and Land Surveyors (NJAC 13:40-5.1). Horizontal datum will be based on New Jersey Plane Coordinate System North American Datum (NAD) 1983. Elevations will be based on North American Vertical Datum (NAVD) 1988.

PHASE II – ENGINEERING DESIGN, PERMITTING, CONSTRUCTION DOCUMENTS AND BIDDING

Norwood Pickleball Courts

- A. The following information will be designed and shown on the plan(s) for the drainage improvements project:

1. Cover Sheet
1. Grading, Drainage, Utility Plans
2. Soil Erosion & Sediment Control Plan and Details
3. Construction Details

Drainage analysis included contributory drainage area mapping, peak flow calculations, and hydraulic analysis will be performed for the design of the proposed drainage improvements. A drainage report will be provided illustrating our analysis, calculations, and conclusions as relates to the proposed storm drainage improvements.

B. Soil Erosion Control Conservation District Submittal

Soil erosion and sediment pollution control plans, narrative reports, and calculations will be prepared in accordance with the New Jersey State Soil Erosion Regulations and will be submitted to the Soil Conservation District for the on-site improvements. In addition, we will complete the stormwater management basin database form and Authorization to Discharge Stormwater during Construction Permit as required by the District (if necessary).

C. Bergen County Engineering Division Submittal

We will prepare and submit all requisite engineering plans and drainage analysis reports to the County for review and approval (if necessary).

D. Engineer's Estimate

We will prepare an engineer's estimate for construction costs associated with the project for review and use by the Borough.

E. Construction Documents and Bid Specifications

Once the final project scope has been confirmed with the Borough of Norwood our office will prepare construction drawings and specifications to incorporate any comments received from the Borough of Norwood.

We will provide construction plans, details, and specifications suitable for public bidding for the project as directed by the Borough of Norwood.

In addition, we will respond to questions or RFI's from bidders during the bidding phase of the project.

F. Meeting Attendance

We will attend meetings throughout all stages of the project (client, regulatory, and project). The meeting time scope and budget includes the attendance at ten project team meetings meeting if necessary. Should the number of meetings exceed those listed above, Neglia Engineering Associates would issue a subsequent proposal with additional scope and budget.

PHASE III – CONSTRUCTION MANAGEMENT SERVICES

Our office has not included construction management services in this proposal. A separate proposal for construction management can be provided following bidding of the project upon the request of the Borough.

PHASE IV – ESTIMATED REIMBURSABLE EXPENSES

A. Estimated Reimbursable Expenses

Reimbursable expenses will be required for this project. They include but are not limited to reproductions for the municipal and regulatory review submittals and express mailings. We have provided an estimated budget for reimbursable expenses for this project. Should Neglia Engineering Associates not require this budget for reimbursable expenses, we will not invoice the full budget amount. If additional reimbursable expenses are required, we will invoice your office on an as needed basis after authorization is received.

Should any sub-consultants be required for this project, Neglia Engineering Associates will receive prior approval from Borough of Norwood and invoice your office at cost plus ten percent. The ten percent cost adjustment has been provided as a maintenance, overhead, and profit fee for the hired sub-consultant. Please be aware that detailed invoices for reimbursable expenses will not be provided but are available if request. All police traffic protection, filing, review, processing, and application fees will be provided by your office and have not been included within the budget of this proposal.

III. **DELIVERABLES**

We will prepare the items listed within the Scope of Services for this proposal. See "Conditions and Exclusions" section and Phase I of the Scope of Services section of this proposal for mass printings.

IV. **TIME FRAME**

Neglia Engineering Associates is prepared begin upon receipt of a signed copy of this agreement.

V. **PAYMENTS AND COST OF SERVICES**

Invoices will be submitted to your attention on a monthly basis to monitor the progress of the project. The lump sum budgets and estimated budgets are shown on page one of this proposal.

It shall be noted that Neglia Engineering Associates has included specific meetings within the scope and budget of this proposal. All additional meetings not specifically listed within this proposal will be invoiced in accordance with our attached schedule of fees and will be in addition to the lump sum shown on page one of this proposal without further authorization required. In addition, Neglia Engineering Associates has included a project phase and estimated budget for reimbursable expenses. Please see the "Conditions and Exclusions" section of this proposal for additional information concerning expenses.

VI. **CONDITIONS AND EXCLUSIONS**

This proposal does not include any other site / civil design aspects other than those design items mentioned above. It assumes that off-site utility work / design will not be required for the project and that off-site utilities have sufficient capacity. The proposal does not include any survey and off-site survey, wetland delineation and wetland surveying services, construction stakeout or construction management

service, as-built survey work and / or subdivision plat preparation unless otherwise included within the Scope of Services section of this proposal. This proposal does not include final construction documents, bid specifications (CD's) for public bidding.

This proposal does not include the structural design of retaining walls, bridges, culverts, or any other proposed modified structure not mentioned within the scope unless specifically mentioned above. It also does not include irrigation design and plans unless specifically mentioned above.

This proposal does not include a geotechnical engineering studies / services which include but is not limited to soil borings, test pits and percolation tests, phase one audit, environmental impact statement or assessment, threatened and endangered species studies, flood studies, foundation design, professional planning services, Phase I and Phase II environmental investigations / studies, archeological studies, buoyancy calculations, visual impact assessment, underground garage structure design, environmental remediation, mitigation, UST remediation, asbestos removal, septic system design, holding tank design, pump station design, or other environmental concerns.

This proposal does not include air quality studies or glare and noise studies. This proposal does not include any permitting other than those permits mentioned above. In addition, this proposal does not include fire flow test and / or study, any traffic / transportation studies, planning studies and / or testimony, and NJDOT permitting unless otherwise mentioned within the Scope of Services section of this proposal. The proposal has been prepared assuming that your project attorney will prepare all applications excluding those listed above.

Any deviation from the scope of work outlined in this proposal once the detailed engineering work has commenced will be immediately brought to your attention and a separate budget will be provided to you. In addition, revisions to the plans based on input received from public agencies, officials, adjacent property owners, your office, etc. through the course of the project are unforeseen and the extent is outside of our control. Revisions are also generated from input by the project team and possibly your construction manager. For this reason, revisions will not be completed unless a change order contract is reviewed and approved. In addition, Neglia Engineering Associates cannot guarantee the approval of any submitted application or package to review agencies or municipal boards.

Reimbursable expenses will be required for this project. They include but are not limited to reproductions for the municipal and regulatory review submittals, express mailings, mileage, and courier service, etc. We have provided an estimated budget for reimbursable expenses for this project as illustrated on page one of this proposal. Should Neglia Engineering Associates not require this budget for reimbursable expenses, we will not invoice the full budget amount. If additional reimbursable expenses are required, we will invoice your office on an as needed basis without further authorization required. Should any sub-consultants be required for this project, Neglia Engineering Associates will invoice your office at cost plus ten percent. The ten percent cost adjustment has been provided as a maintenance, overhead, and profit fee for the hired sub-consultant. Please be aware that detailed invoices for reimbursable expenses will not be provided but are available if request. All filing, review, processing, and application fees will be provided by your office.

VII. GENERAL TERMS AND CONDITIONS

ARTICLE I - METHOD OF CHARGING AND PAYMENT CONDITIONS: Compensation for the engineering and related Services ("Services") to be provided by Neglia Engineering Associates ("Neglia") shall be based on the Schedule of Fees and Charges identified in the Proposal. Neglia periodically shall submit invoices to the Client. Client shall pay each invoice within thirty (30) days of the date of the invoice. However, if Client objects to all or any portion of any invoice, Client shall so notify Neglia in writing of the same within fifteen (15) days from date of invoice, give reasons for the objection, and pay that portion of invoice not in dispute. Client shall pay an additional charge of one and one-half percent (1 1/2%) of the amount of the invoice per month for any payment received by Neglia more than thirty (30) days from the date of invoice. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. The additional charge shall not apply to any disputed portion of any invoice resolved in favor of Client. In the event of a legal action brought by Neglia against Client for invoice amounts not paid, Attorneys' Fees, Court Costs, and other related expense shall be paid to the prevailing party by the other party.

ARTICLE II - PROFESSIONAL RESPONSIBILITY: Neglia represents that Services shall be performed, within the limits prescribed by Client, in accordance with the 'Scope of Services' contained in the Proposal and in a manner consistent with that level of care and skill ordinarily exercised by other comparable professional engineering firms under similar circumstances at the time the Services are performed. No other representations to Client, expressed or implied, and no warranty or guarantee is included or intended, hereunder, or in any report, opinion, document, or otherwise.

ARTICLE III - LIMITATIONS OF LIABILITY: The liability of Neglia, its employees, agents, and subcontractors (hereinafter for purposes of this Article III referred to collectively as "Neglia"), for Client's claims of loss, injury, death, damage or expense, including, without limitation, Client's claims of contribution and indemnification with respect to third party claims relating to the Services or to obligations imposed, hereunder, (hereinafter, "Client's Claims") shall not exceed the aggregate: (1) the total sum of Neglia's fee or \$ 50,000.00, whichever is greater, for Client's Claims arising out of professional negligence, including errors, omissions or other professional acts, and including unintentional breach of contract; or (2) the total sum of \$ 250,000 for Client's Claims arising out of negligence, or other causes for which Neglia has any legal liability, other than as described in (1) above.

In no event shall either Neglia or Client be liable for consequential or indirect damages, including, without limitation, loss of use or loss of profits, incurred by one another or their subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

ARTICLE IV - INDEMNIFICATION: If any claim is brought against Neglia, its employees, agents or subcontractors (hereinafter for purpose of this Article IV referred to collectively as "Neglia") and/or Client by a third party, relating in any way to the Services, the contribution and indemnification rights and obligations of Neglia and Client, subject to the limitations of liability under Article III above, shall be determined as follows: (1) if any negligence, breach of contract, or willful misconduct of Neglia caused any damage, injury or loss claimed by the third party, then Neglia and Client shall each indemnify the other against any loss of judgment on a comparative responsibility basis under comparative negligence principles (Client responsibility to include that of its agents, employees and other contractors); and (2) unless Neglia was guilty of negligence, breach of contract, or willful misconduct which in

whole or in part caused damage, injury or loss asserted in the third party claim, Client shall indemnify Neglia against the claim, liability, loss, legal fees, consulting fees and other costs of defense reasonably incurred.

ARTICLE V - INSURANCE: Neglia agrees to maintain (1) Statutory Workers' Compensation; and (2) Comprehensive General and Automobile Insurance Coverage in the sum of not less than \$ 1,000,000.

ARTICLE VI - FORCE MAJEURE: Neither party shall hold the other responsible for damages or delays in performance caused by force majeure, acts of God, or other events beyond the control of the other party or that could not have been reasonably foreseen and prevented. For this purpose, such acts or events shall include, but not be limited to, unusual weather affecting performance of the Services, floods, epidemics, war, riots, strikes, lockouts, or other industrial disturbances, protest demonstrations, unanticipated site conditions, and inability, with reasonable diligence, to supply personnel, equipment or material for the Services. Should such acts or events occur, both parties shall use their best efforts to overcome the difficulties and to resume as soon as reasonably possible the normal pursuit of the Services.

ARTICLE VII - TERMINATION AND SUSPENSION OF WORK: The obligation to provide further Services under this Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of termination, Neglia shall be paid for all services rendered up to and including the date of termination. The parties agree that Neglia may elect to suspend providing services under this Agreement if payment of any invoice is not made within thirty (30) days of the date of the invoice as provided in Article I. In the event that the termination was initiated by the Client, Client agrees to pay Neglia Engineering Associates an additional ten percent (10%) of the total fee earned by Neglia Engineering Associates.

ARTICLE VIII - REUSE OF DOCUMENTS: All documents, including Drawings and Specifications prepared by Neglia pursuant to this Agreement, are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other Project. Any reuse, without written verification of adaptation by Neglia for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Neglia; and Client shall indemnify and hold harmless Neglia from all claims, damages, losses and expenses including Attorneys' fees arising out of or resulting there from. Any such verification or adaptation will entitle Neglia to further compensation at rates to be agreed upon by Client and Neglia.

ARTICLE IX - CONTROLLING LAW: Any element of this Agreement later held to violate a law or regulation, or whose insurability cannot be confirmed by design professional, shall be deemed void, and all remaining provisions shall continue in force. However, client and design professional will in good faith attempt to replace any such voided element with one that is enforceable and/or insurable, and which comes as close as possible to expressing the intent of the original provision.

ARTICLE X - SUCCESSORS AND ASSIGNS: Client and Neglia each bind themselves and their Partners, Successors, Executors, Administrators, Assigns, and Legal Representatives to the other party to this Agreement and to the Partners, Successors, Executors, Administrators, Assigns, and Legal Representatives of such other party in respect to all covenants, agreements, and obligations of this Agreement. Neither Client nor Neglia shall assign, sublet, or transfer any rights under, or interest in, this Agreement without the written consent of the other party, except as

set forth below. Unless specifically stated to the contrary, in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Neglia from employing such independent consultants, associates, and subcontractors, as it may deem appropriate, to assist in its performance of services, hereunder. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than Client and Neglia.

ARTICLE XI - ARBITRATION: All claims, counterclaims, disputes and other matters in question between the parties, hereto arising out of or relating to this Agreement or the breach thereof, will be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. This Agreement to arbitrate and any other agreement or consent to arbitrate entered into will be specifically enforceable under the prevailing arbitration law of any court having jurisdiction. Notice of demand for arbitration must be filed in writing with the other parties to this Agreement and with the American Arbitration Association. The demand must be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event may the demand for arbitration be made after institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

All demands for arbitration and all answering statements thereto, which include any monetary claim, must contain a statement that the total sum or value in controversy as alleged by the party making such demand or answering statement is not more than \$ 200,000.00 (exclusive of interest and costs.) The arbitrators will not have jurisdiction, power or authority to consider, or make findings (except in denial of their own jurisdiction) concerning any claim, counterclaim, dispute or other matter in question where the amount in controversy thereof is more than \$ 200,000.00 (exclusive of interest and costs) or to render a monetary award in response thereto against any party which totals more than \$ 200,000.00 (exclusive of interest and costs.)

No arbitration arising out of, or relating to, this Agreement, may include, by consolidation, joinder, or in any other manner, any person or entity who is not a party to this Agreement.

The award rendered by the arbitrators will be final, not subject to appeal, and judgment may be entered upon it in any court having jurisdiction thereof.

GENERAL TERMS

1. Client agrees to assist Neglia Engineering Associates (NEA), by placing to NEA disposal, all available information pertinent to the Project including previous reports, maps, deeds, surveys, easement descriptions and any other data relative to design or construction of the Project.
2. Client will arrange for access to and make all provisions for NEA to enter upon public and private property, as required for NEA to perform services.
3. Client shall be responsible for such legal services as Client may require or NEA may reasonably request with regard to legal issues pertaining to the Project.
4. In any dispute involving the accuracy of surveying services, NEA will have no liability to anyone if referenced points set by NEA have not been preserved. NEA field notes will govern in any dispute.

5. Client understands that NEA cannot, and does not, assure favorable action or timely action by any governmental entity.
6. Client agrees that any work not specifically included in this proposal or work beyond the scope of this proposal will be classified as extra work. If additional services are required from NEA by the Client, fees for such services will be incurred on the basis of either time and material or on terms that the parties mutually agree upon. N.E.A. will provide the client with an estimate of the amount anticipated for the extra, prior to commencing any extra work.
7. Suspension of work on this project in excess of 60 days (if directed by Client) will cause NEA to sustain unexpected costs to resume work. Client agrees that additional compensation, as agreed by the parties, will be paid to NEA before such work resumes. The fee for uncompleted portions of the work is subject to re-negotiation after a suspension period of 120 days.
8. The individual(s) executing this contract, if acting on behalf of a municipality, municipal authority, corporation, or funding agency, represent that they have the authority to do so.
9. This proposal is good for sixty (60) days from the submission date.
10. This proposal is subject to a six (6%) percent annual inflation adjustment every January 1st.

The person signing below has read and understood all of the provisions of this agreement and represents and warrants that they are authorized to sign this agreement on behalf of the **Borough of Norwood**. Please sign one copy of this proposal and return same to this office.

Thank you for affording us the opportunity to be of service. We look forward to working with you on this project. Please call if there are any questions, or if we can be of further assistance.

Very truly yours,
Neglia Engineering Associates

Very truly yours,
Neglia Engineering Associates



Michael J. Neglia, PE, PP, PLS, CPWM
Borough Engineer
Borough of Norwood



Scott Loverich, EIT
For the Borough Engineer
Borough of Norwood

Attachments: 01/01/22-12/31/24 Norwood Hourly Billing Rates

Accepted this _____ day of _____ 2023

By: _____

Title: _____



EXPERIENCED
DEDICATED
RESPONSIVE

negl-agroup.com

NEGLIA ENGINEERING ASSOCIATES
01/01/22-12/31/24 NORWOOD
HOURLY BILLING RATES

PRINCIPAL	\$198.00
SENIOR ENGINEER / SENIOR MANAGER/SR. PROF. PLANNER	\$190.00
PROFESSIONAL ENGINEER / PROJECT MANAGER	\$185.00
SENIOR DESIGN ENGINEER	\$165.00
DESIGN ENGINEER/ENVIRONMENTAL SCIENTIST	\$150.00
ENGINEERING ASSISTANT	\$ 99.00
PROFESSIONAL PLANNER	\$185.00
PROFESSIONAL LANDSCAPE ARCHITECT	\$165.00
LANDSCAPE DESIGN	\$125.00
COMPUTER AIDED DESIGNER	\$125.00
CONSTRUCTION MANAGER	\$150.00
RESIDENT ENGINEER	\$180.00
TECHNICAL OBSERVER	\$125.00
PROFESSIONAL SURVEYOR / PROJECT MANAGER	\$170.00
SURVEY PROJECT MANAGER	\$150.00
3 MAN SURVEY CREW	\$225.00
2 MAN SURVEY CREW	\$195.00
1 MAN SURVEY CREW (GPS AND EQUIPMENT)	\$180.00
CERTIFIED WETLAND DELINEATOR	\$190.00
LICENSED COLLECTION SYSTEM OPERATOR	\$165.00
DRONE PILOT AND VISUAL OBSERVER	\$215.00
DRONE EDITOR	\$150.00
GIS MANAGER	\$160.00
GIS SPECIALIST	\$140.00
GIS DATA PROCESSOR	\$ 99.00
REIMBURSABLE EXPENSES	
PAPER PRINTS (All Sizes)	\$ 3.00/sheet
MYLARS	\$25.00/sheet
COLOR PRINTS	\$55.00/sheet
PHOTOCOPIES (Black & White)	\$.22/page
PHOTOCOPIES (Color)	\$.35/page
MILEAGE	\$.58/mile
SUB-CONSULTANTS	10% administrative fee

Notes:

1. Expert testimony for deposition or trial is billed at 1½ standard billing rate.
2. Labor billings include miscellaneous direct costs such as telephone calls, faxes, copying and postage. No charges are levied for use of computers, plotters, or CAD systems.
3. After hour and Holiday Call Outs
 - a. 7:00pm to 5:00am – 1.5 times the hourly rate and a 4 hour minimum
 - b. Holidays – 2 times the hourly rate and a 4 hour minimum
4. Reimbursable expenses are subject to change annually based on industry fluctuation.

LYNDHURST

34 Park Avenue
PO Box 426
Lyndhurst NJ 07071
p. 201.939.8805 f. 201.939.0846

MOUNTAINSIDE

200 Central Avenue
Suite 102
Mountainside, NJ 07092
p. 201.939.8805 f. 732.943.7249

BOROUGH OF NORWOOD
MAY ENGINEER'S REPORT
May 19, 2023



1. Blanche Avenue Bridge Improvements

Neglia assisted the Borough in obtaining a grant from the New Jersey Department of Transportation Municipal Aid program in the amount of \$224,000 towards the construction of the bridge improvements. Neglia provided construction management/inspection services for the project. A contract was awarded in the amount of \$619,311.25 and was completed in the Spring of this year. Submission to NJDOT for grant reimbursement has been made and Neglia is working with the agency to finalize.

2. Norwood Dog Park

Neglia assisted the Borough in obtaining a grant in the amount of \$98,480 from the Bergen County Open Space program, and provided professional surveying, engineering design, bidding, and construction management/inspection services for this project. Additionally, Neglia aided the Borough in obtaining NJDEP Land Use Permit necessary for construction. A contract was awarded in the amount of \$122,125.00 with construction of the dog park being substantially completed this fall. The installation of new fencing, ADA compliant curb ramp, ADA parking spaces, and sidewalk have been completed. Outstanding items are final cleanup and striping and signage, which will be completed by the end of the month.

3. 2022 Municipal Road Program

a. Walnut Street Improvements (NJDOT MA-22 Funded)

- i. Neglia assisted the Borough in obtaining a grant from the New Jersey Department of Transportation Municipal Aid program in the amount of \$221,000 towards the paving of Walnut Street. Neglia provided professional engineering design and bidding services and is currently providing construction management/inspection services. A contract was awarded in the amount of \$172,502.18 and concrete curb repair started and finished in November. The contractor advised our office they will be mobilizing on-site to begin milling and paving on April 25th. Milling, paving, and stripping have been completed. Our office is beginning the process of final NJDOT grant closeout.

b. 2022 Municipal Road Program (Municipal Funded)

- i. Neglia provided professional surveying, engineering design and bidding services for this project. A contract was awarded in the amount of \$757,479.18 and includes paving of Hemlock Court and the Fire Company Parking Lot. The NJDEP Land Use Permit application for Hemlock Court sidewalk has been submitted to NJDEP and we expect to be deemed complete in the coming week. Once deemed complete, the DEP has a 90-day review period to perform an initial review. Our office coordinated a pre-construction meeting between our office, Smith-Sondy, and the Fire Department to discuss paving the Fire Department parking lot. Paving and stripping of the Fire Department parking lot have been completed. Milling and paving of Hemlock Court and construction of the sidewalk will begin after the

completion of Northwood's construction. Northwoods is tentatively scheduled to be complete by mid-June.

c. Summit Street Drainage

- i. Neglia has prepared construction documents and estimated quantities for the installation of two (2) new catch basins and stormwater piping within Summit Street. The construction plan and quantities have been submitted to Smith-Sondy for pricing. A change order to perform these improvements in the amount of \$71,100.73 was approved. The contractor has begun utility mark outs of the area and will begin construction in June.

4. 2023 Municipal Road Program

a. Summit Street and High Street Improvements (NJDOT MA-23 Funded)

- i. Neglia was notified by NJDOT Local Aid that the Borough of Norwood was awarded \$203,110.00 towards roadway improvements on Summit and High Streets. Neglia will work with the Mayor and Council to determine the scope of paving.

b. 2023 Municipal Road Program (Municipal Funded)

- i. Neglia will work with the Mayor and Council to identify a list of roads in need of paving for inclusion in the 2023 Road Program. Upon selection of roads, Neglia will begin the design phase.

5. Norwood Pedestrian Safety Improvements (Livingston Street, Broadway, and Piermont Road Mid-Block Crosswalks)

Neglia submitted a site plan for the construction of crosswalk and ADA accessible curb ramps across Livingston Street near the Dunkin Donuts to Bergen County for review in September 2022. Initial comments were received by the County in October 2022. Neglia resubmitted crosswalk and ADA curb ramp design plans, ADA compliance certifications, and letters of support for both Livingston Street and Broadway to the County on January 25, 2023. Plans have been designed for Piermont Road and will be submitted to the County in early February. Our office resubmitted revised engineering plans to the County and are working to address recently received comments.

6. Demarest Street Drainage Improvements

Upon request, Neglia prepared a Conceptual Construction Plan and Preliminary Engineer's Estimate for the construction of a new stormwater conveyance system within Demarest Street. Our office has prepared a survey of the project area and the project is currently under design. We anticipate providing the Borough with a progress plan set by mid-June.

7. Norwood Pickleball Courts

Neglia has performed preliminary due diligence to identify potential locations for the installation of pickleball courts within the Borough. Neglia will begin working on further due diligence by preparing conceptual layout plans and determining all applicable regulatory agency approvals.

8. Kennedy Field Playground

Neglia has participated in meetings with the playground subcommittee. The subcommittee has received layouts for playground equipment, which Neglia has used to prepare a preliminary cost estimate. Neglia will begin final engineering design upon approval of a playground layout by Mayor and Council.

9. Kennedy Field Basketball Court

Neglia was made aware of surficial cracking observed at the recently constructed basketball court. Our office, on behalf of the Borough, coordinated with the contractor to have the basketball surface repaired and resurfaced, at no cost to the Borough. Repairs to the surface will be scheduled after the Recreational basketball summer program ends in late July, we anticipate construction to begin in early August.

We trust you will find the above in order. Should you have any additional questions, comments, or require any additional information, please don't hesitate to contact the undersigned.

Respectfully submitted,
Neglia Group



Scott Loverich, EIT
For the Borough Engineer
Borough of Norwood

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BOROUGH OF NORWOOD

Resolution #2023:108

RESOLUTION AUTHORIZING SURVEYING, ENGINEERING DESIGN AND BIDDING SERVICES AGREEMENT WITH NEGLIA ENGINEERING FOR THE NORWOOD PICKLEBALL COURTS

WHEREAS, the Borough of Norwood ("Borough") is in need of surveying, engineering design, and bidding services for the proposed Norwood Pickleball courts; and

WHEREAS, Neglia Engineering Associates ("Neglia") has submitted a proposal for these services, a copy of which is attached hereto and incorporated herein by reference ("the Proposal"); and

WHEREAS, the Proposal reflects lump sum basis for a cost of \$30,088.00.00 for these services, and, on material basis for a cost of \$500.00 in estimated reimbursable expenses; and

WHEREAS, Neglia is the Borough's engineer for 2023 pursuant to a written professional and services contract, which was awarded on a fair and open basis; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available, and a copy of the certification is attached.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood that the Proposal is approved, and Neglia Engineering Associates is authorized to proceed with the work in the Proposal; and

BE IT FURTHER RESOLVED, that the Mayor is authorized and directed to execute the Proposal on behalf of the Borough; and

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized and directed to: (1) forward a copy of this resolution together with the signed Proposal to Neglia upon its passage; and (2) to cause a brief notice of this contract award to be published in Borough's official newspaper, stating the name, duration, services, and amount of the contract, and that this resolution and the contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Certification of Available Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 *et seq.*, and any other applicable requirement, I, Chris Battaglia, Chief Financial Officer of the Borough of Norwood, have ascertained that there are available sufficient uncommitted funds in the line item and in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

Line Item	Description	Amount
-----------	-------------	--------

Chris Battaglia, CFO

Date

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on May 24, 2023.

Borough Clerk