

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
September 14, 2020
6:30 P.M.**

The Board of Health regularly scheduled meeting was held via Zoom on the above date due to social distancing guidelines set forth by the Governor of the State of New Jersey.

Board Chairwoman Ms. Maccaroni called the meeting to order at 6:35PM

Chairwoman Ms. Maccaroni stated:

"Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board." A link to join the Zoom meeting was posted on the BOH web page allowing the public to join the meeting.

Roll Call of the 2020 Members

Kathy Ballante	Present
Nancy Congiusti	Present
Murray Bass	Present
Barbara Fanelli	Present
Keri Congiusti	Present
Suzanne Soliman-Alternate	Absent
Justin Gallo -Alternate	Absent
Sheila Conroy	Present
Gloria Maccaroni	Present

Also Present: Linda Quinn REHS
Marjorie Vanacore Assistant Chief Registered Environment Health Specialist.

Sheila Conroy made a motion to approve the June 2020 Minutes as presented, seconded by Murray Bass. All in favor, the motion carried.

Reports:

Registered Environmental Health Specialist: Linda Quinn

Ms. Maccaroni stated that the June, July & August REHS Reports were emailed to all board members to review. The Chairwoman introduced Marjorie Vanacore, Assistant Chief Registered Environment Health Specialist and advised the board of Linda's upcoming retirement from the County. Ms. Vanacore spoke briefly explaining her responsibilities with the County, overseeing the REHS Staff.

Ms. Maccaroni thanked Linda for her years of service to Norwood and said that we had a little thank you gift for her at the BOH office

Sanitarian Quinn discussed the following:

- Ms. Quinn explained that with the outbreak of Covid-19, the County worked with the State contacting patients at Long Term Care Facilities and Nursing Homes regarding the virus. Inspections were also conducted at these facilities. Once the need for the REHS Teams

was complete with the State, Ms. Quinn contacted food establishments to review the guidelines from the Governor and to perform virtual inspections as needed. Sanitarian Quinn mentioned a complete list of restaurant contacts should be maintained and updated by the Board of Health.

- Ms. Maccaroni reported that the Board of Health contacted all the borough's food establishments to determine status of operation (closed or open for take-out/curbside pick-up). The information was updated weekly and communicated to Sanitarian Quinn. Chairwoman Maccaroni requested that Linda-REHS to contact the businesses so to schedule re-opening inspections for those restaurants that closed during the shut-down.
- Ms. Maccaroni thanked the County for doing re-inspections. Gloria also reported that she started an initiative with the Borough as an effort to promote outdoor dining, but many restaurants were not interested for various reasons.
- Chairwoman Maccaroni told the Board that resource links were provided to each food establishment in a letter, on where to find PPE, sanitizers and other items necessary to follow the State Guidelines for safe practices during the pandemic.

Secretary/Registrar:

Debbie Whalen

- Ms. Maccaroni reported to the Board that Ms. Whalen returned to the office after working from home during the shut-down. She explained that the Clerk's Office asked all departments to help out at the front office while looking for a permanent assistant to the Clerk. Debbie has offered 5 hours per week which are worked during her regularly scheduled office hours.

Vital Statistics

	June	July	August
Deaths:	10	13	4
MARRIAGES	3	4	4
Childcare Visits	0	0	0
<u>Income:</u>	\$518	\$390	\$344
<u>Licensing:</u>	Wally's & The Flavor Lab (New Businesses recently opened)		

Nurses Report/June-August

Client Visits at the **Borough Hall**

Client Visits at the **Senior Center**

June	Cancelled due to Covid-19
July	Cancelled due to Covid-19
August	Cancelled due to Covid-19

Phone Contact Follow-ups sent:

June:	22	Reminders Sent: 0
July:	28	Reminders Sent: 23
August:	23	Reminders Sent: 5

Reportable Diseases:

June:	138
July:	96
August:	3

School Audits:

June:	0
July:	1
August:	0

Council Liaison:

Thomas Brizzolara

Not in attendance. No Report.

Meeting was opened to the public at 6:56 and with no public present, the meeting was closed.

Old Business:

- Website

Ms. Maccaroni explained that she and Ms. Whalen have sorted through the lengthy documents received on a regular basis from the County and communicated the most pertinent information, posting updates accordingly on the Borough Website. Ms. Whalen added that Covid-19 Testing Site info had recently been updated on the site as well.

- Hair & Nail Salons & Barbershops

Ms. Maccaroni advised Ridgewood will be inspecting our salons in the near future as they make their way through their town's inspections of 100+ establishments. With the allowed reopening of salons and barber shops

Gloria reported that she requested Debbie visit all of them to check that guidelines were being followed—ie: signs for masks posted, masks being worn, 6 ft. maintained between stations, hand sanitizer available etc. Ms. Maccaroni mentioned one Salon received a complaint regarding an operator and client not wearing masks. The Police Department investigated and Ms. Whalen visited the salon several days later to follow-up. All was found to be in compliance with the State's Guidelines. A record of Debbie's salon visits and findings were communicated to Ridgewood REHS and are on file.

New Business:

- Flu Shot Clinic

The Board of Health has proposed a flu-shot clinic at the Community Center on Saturday October 3rd from 10:00 am - 2:00 pm pending approval by the Mayor and Council to open the Community Center which has been closed since the Pandemic. Shots will be provided and administered by CVS with safe guidelines in practice. Ms. Whalen is working on using Event-Brite for pre-registering.

- Norwood Day

Norwood Day is tentatively scheduled to take place on Saturday, September 26th from 1:00 am – 6:00 pm. Rain Date: Sunday, September 27th. The Board of Health will be staffing the Jenga Game during the event. Ms. Whalen reached out to all board members to volunteer and explained the plan to practice social distancing at the event. Volunteers are needed and the Mayor will make a decision to move forward based on the number of volunteers recruited. Ms. Maccaroni asked anyone who's plans may have changed to advise of your availability to volunteer.

- NPS Safe School Reopening Committee-Susan Soliman

Ms. Maccaroni explained that Ms. Soliman was the liaison to the committee and that school administration (Superintendent's Office) and the County are responsible for the school reopening, not the Board of Health. Ms. Fanelli asked if the Board of Health could do more to help schools and the community during this time. Ms. Maccaroni reiterated the position of the Board of Health as it relates to jurisdiction of this issue. Gloria explained that only the police have the authority to enforce the Governors executive orders and that the local BOE has to provide their safe reopening plans to the NJ Department of Education to gain the Governor's approval for reopening.

Ms. Ballante made a motion to close the meeting, seconded by Barbara Fanelli. All in favor, the meeting was adjourned AT 7:15 PM.

- The next BOH meeting will be on October 5th @ 6:30PM on Zoom

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary