

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
May 3, 2021
6:30 P.M.**

The Board of Health regularly scheduled meeting was held via Zoom on the above date due to social distancing guidelines set forth by the Governor of the State of New Jersey.

Board Chairwoman Ms. Maccaroni called the meeting to order at 6:30PM

Chairwoman Ms. Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” A link to join the Zoom meeting was posted on the BOH web page allowing the public to join the meeting.

Roll Call of the 2021 Members

Kathy Ballante	Absent
Nancy Congiusti	Present
Murray Bass	Present
Barbara Fanelli	Absent
Keri Congiusti	Present
Suzanne Soliman-Alternate	Absent
Angie Alberti-Alternate	Present
Sheila Conroy	Present
Gloria Maccaroni	Present

Also Present: Joe Gautier Registered Environmental Health Specialist
Kristen Caperino Principal Registered Environmental Health

Annie Hausmann Council Liaison

Murray Bass made a motion to approve the April 2021 Minutes as presented, seconded by Angie Alberti
All in favor, the motion carried.

Reports:

Assistant Chief Registered Environmental Health Specialist: Joe Gautier

Ms. Maccaroni stated that the April REHS Reports were emailed to all Board members to review.

Mr. Gautier announced he was promoted to Assistant Chief and introduced Kristen Caperino who will take on some supervisory responsibilities. Joe explained that they will be working together in the district. Mr. Gautier noted that Asahi Sushi was given a conditional rating and upon re-inspection was found to be satisfactory. Inspector Gautier visited Dunkin Donuts and found all Covid related protocols were being followed. Wild Wasabi was found satisfactory upon re-inspection. Ms. Conroy asked about the excess equipment reported outside of the Hunan Royal Restaurant. Mr. Gautier explained the establishment had placed an old refrigerator, prep tables and buckets at the back of their space outdoors. Most of this has been removed as reported and REHS will continue to check on the situation.

Secretary/Registrar:

Debbie Whalen

Correspondence: Ms. Maccaroni mentioned Joe Gautier forwarded info on Environmental/Educational programs and training which were distributed to the appropriate parties and committees.

- Ms. Whalen gave the following report on licensing:

Vital Statistics April

Deaths 2

MARRIAGES 0

Childcare Visits 0

Income: \$1870.00

Licensing: \$1840.00 (Buckingham Payment \$1,365 of total licensing)

Ms. Whalen reported all food establishments and hair & nail salons have paid their required licensing fees for 2021. Northern Valley Martial Arts has not paid for their Vending Machine License. Debbie will stop in to the business to check the status.

Ms. Whalen reported that licensing letters went out to all public pools Borough Pools. Ms. Maccaroni mentioned the Governors updated Covid guidelines regarding the pool openings were communicated. Gloria also noted that the fee was waived for the Norwood Pool and that fees will be waived for food trucks at the Norwood pool.

Nurses Report/April

All visits to the Borough Hall & the Senior Center for April have been cancelled due to Covid 19 restrictions

The nurse however provided the following:

Phone Contact Follow-ups: 27

Reminders Sent: 0

Reportable Diseases: 37

School Audits: 2

Council Liaison:

Annie Hausmann

Councilwoman Hausmann reported that the Borough passed an Ordinance for 1.7 Million dollars for Borough vehicles and additional equipment. The Municipal Budget was introduced. Items discussed included the hiring of a part-time floater, adding this might be helpful to the BOH office. Annie has been getting questions about Cannabis and will be exploring 6 options with the State. A Grant Writer also is under consideration and Ms. Hausmann said this could be good for the Board of Health.

Meeting was opened to the public via zoom at 6:43. With no one present, the meeting was closed to the public.

Old Business:

- Prescription for Wellness Made Simple Webinar held on April 28th on Zoom

In Barbara's absence, Gloria reported that the event went well and said the presentation was done in way that was easy to follow and some great information was delivered. Ms. Maccaroni thanked the presenters and recognized Debbie for her coordination efforts. Gloria noted that the webinar was communicated to all BOH distribution lists and via social media platforms. With so much outreach, Ms. Maccaroni stated it was too bad more people did not take advantage as 14 signed up but only 11 attended. The Presenters will follow up with everyone who signed up via email contact info that Debbie provided. Gloria said she hoped an in-person event would be scheduled for a future date.

- BOH Postings

Ms. Maccaroni reported Debbie has been posting current information to the BOH Facebook Page and is forwarding for posting on the Borough Website, as well as cleaning up out of date information on a regular basis and making sure the information is relevant and timely.

- Blood Born Pathogens

Ms. Whalen reported that all departments have been trained and there are 2 outstanding members of the Fire Department requiring training. Debbie will follow-up with Chief Congiusti and report status at the next meeting.

- Financial Statements

Gloria asked if anyone had any questions regarding such to please contact her. Murray stated he submitted his statement as it relates to the Zoning Board.

- **Committee Reports:**

- Wellness/Seminars: Barbara Fanelli Recap of 4.28 Wellness Webinar Ms. Maccaroni reviewed under Old Business.

- Fitness/Walks/Mayors Healthy Norwood Initiative: Angie Alberti- Angie reported the Bike with Barsa event was a success and another bike event will be planned for the near future. More people registered than attended, possibly due to the rain date. Earth Day/Beautification Walk/Trash Pick-

up hosted by Mayor Barsa & Councilwoman Hausmann went well. Fitness at the Field is scheduled for May 16th in partnership with Impact Zone. This will be a 1-hour event. Ideas are being generated for future events. Flyers will be on Facebook for BOH to share and Debbie will distribute to our mailing list and post on the BOH Facebook and Website.

- Communication: Suzanne Soliman/Nancy Conguisti- Chairwoman Maccaroni reported that Suzanne has been active posting on the Norwood Moms Facebook Page. Nancy mentioned she is not posting and deferred to Debbie.
- Environmental/Compost Commission: Sheila Conroy- Ms. Conroy asked Annie to report details since she was instrumental in leading the event. Councilwoman Hausmann reported that a webinar sponsored by the NJ Composting Council was well received and that over 40 were in attendance. There are plans to organize an in-person composting event in the future.

Sheila made a motion to close the meeting, Murray Bass seconded. All in favor, the meeting ended at 7:00 PM

Next Meeting June 7 @ 6:30 PM on Zoom

Respectfully submitted,

Debbie Whalen
Board Secretary