

NOTICE
BOROUGH OF NORWOOD

Meeting of the Mayor and Council of the Borough of Norwood, to be held at the Norwood Council Chambers, 455 Broadway, Norwood NJ 07648 on Wednesday February 26, 2025, 7:00PM

Please note if the public wishes to participate during public comment, you may do so by attending the meeting in person. Zoom will not be used for public comment. If the public wishes only to watch the meeting and not participate during the public comment portion of the meeting, you may do so by joining the Webinar by clicking the link below:

When: Feb 26, 2025 07:00 PM Eastern Time (US and Canada)
Topic: Mayor and Council Meeting - 2/26/25

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_7i-JcvL4RH28_NDhXBBg_A

After registering, you will receive a confirmation email containing information about joining the webinar.

Jordan Padovano

Borough Clerk

AGENDA
BOROUGH OF NORWOOD
MAYOR AND COUNCIL
WORK SESSION
February 26, 2025
7:00 PM
MAYOR BARSA

COUNCILMAN ASCOLESE	COUNCILMAN BRIZZOLARA
COUNCILMAN CONDOLEO	COUNCIL PRESIDENT FOSCHINO
COUNCILWOMAN HAUSMANN	COUNCILMAN KIM

CALL TO ORDER

FLAG SALUTE

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231 setting forth the time, date, place, and purpose of this Public Meeting through a legal notice published in The Record and Star Ledger.

ROLL CALL OF THE COUNCIL

Mayor Barsa _____	
Councilman Ascolese _____	Councilman Brizzolara _____
Councilman Condoleo _____	Council President Foschino _____
Councilwoman Hausmann _____	Councilman Kim _____

CORRESPONDENCE

Engineer's February Report

CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed.

Approval of the Following Minutes:

February 12, 2025 Mayor & Council Meeting
February 12, 2025 Mayor & Council Meeting Closed Session

Approval of the following Resolutions:

2025:60 Approving an Annual Stipend for Performing the Duties Related to Office of Emergency Management Coordinator for Sergeant John Kuder
2025:61 Authorize the Appointment of Annmarie Colwell as A Part-Time Deputy Court Administrator for the Norwood Municipal Court

2025:62 Authorizing a Shared Services Agreement Between the Borough of
Norwood, and the Northwest Bergen County Utilities Authority
2025:63 Resolution Authorizing the Submission of a Strategic Plan for the Municipal
Alliance Grant for Fiscal Year 2025
2025:64 Payment of Vouchers

Councilman Ascolese_____
Councilman Condoleo_____
Councilwoman Hausmann_____

Councilman Brizzolara_____
Council President Foschino_____
Councilman Kim_____

ITEMS FOR DISCUSSION

Banking RFP
Budget Update
Recreation Committee By-Laws
Parking Lot Request at 50 Maple Avenue
Bench Fundraising for Playground
Neglia Engineering Proposal for Professional Surveying and GIS Services
Preparation of MS4 Infrastructure Map Borough of Norwood
2025:65 Resolution Authorizing Professional Surveying and GIS Services
Agreement with Neglia Engineering for The MS4 Infrastructure Map

BOROUGH ADMINISTRATOR/CLERK REPORT

BOROUGH ATTORNEY REPORT

BOROUGH ENGINEER REPORT

PUBLIC COMMENT

ADJOURNMENT

**BOROUGH OF NORWOOD
FEBRUARY ENGINEER'S REPORT
February 20, 2025****1. Summit Street and High Street Improvements (NJDOT MA-23 and MA-24 Funded)**

Neglia was notified by NJDOT Local Aid that the Borough of Norwood was awarded \$203,110.00 towards roadway improvements on Summit and High Streets. Our office anticipates completion of the survey in mid-May. The survey and engineering design have been completed and have been submitted to NJDOT for approval. The project has been placed out to bid with a bid opening date of 10am on September 4th, 2024, at Borough Hall. On September 4, 2024, our office provided a Recommendation of Contract Award to 4 Clean-Up Inc., located at PO Box 5098, North Bergen, New Jersey in the amount of Three Hundred and Thirty-Three Thousand, Ninety-Seven Dollars, and Sixty-Three Cents (\$333,097.63). Being the lowest bidder of six (6) bids received for the scope of work included within Base Bid 1, Base Bid 2, and Alternate Bid A. A pre-construction was held on Thursday September 26th at Borough Hall. The contractor has advised that he intends to begin in October. Work began on Wednesday October 30th and paving was completed on Monday November 4th. Outstanding items are painted traffic symbols and striping which we anticipate being completed by the end of this week. Construction has been completed and our office is working with the contractor to process final payment package. Once the project is closed we will submit to NJDOT for grant reimbursement.

2. 2024 Municipal Road Program**a. Tilden Place, Frasco Ave, Adams Street, Burlington Street, and Pedestrian Safety Improvements to Broadway (Municipal Funded)**

- i. Our office has begun engineering design and preparation of bid specifications for roadway improvements included in the 2024 Municipal Road Program. Our office anticipates placing the project out for public bid in mid-August with and anticipated bid opening in September. The project has been placed out to bid with a bid opening date of 10am on September 18th, 2024, at Borough Hall. On September 19, 2024, our office provided a Recommendation of Contract Award to &L Paving Contractors located at 675 Franklin Avenue, Nutley, NJ, in the amount of Three Hundred and Ninety-Four Thousand, Two Hundred and Fifty-Six Dollars and Forty-Five Cents (\$394,256.45). Being the lowest bidder of six (6) bids received for the scope of work included within Base Bid (Tilden Place, Frasco Lance, Adams Street, Burlington Street, and Pedestrian Safety Improvements to Broadway). A pre-construction meeting was held on October 10th where it was determined that construction would begin in early Spring 2025.

3. Norwood Pickleball Courts

Neglia completed a location and topographic survey of the project area. A professional wetlands flagger was on-site October 19, 2023, and determined wetlands are not present in the vicinity of the project area. Our office has completed the design and has submitted Engineering Plans to the Borough for review. Our office is prepared to advertise the project for public bid upon approval by the Borough and adoption of a capital improvements budget. A bid opening is scheduled for Wednesday December 4th at 10am at Borough Hall. On December 5, 2024, our office provided a Recommendation of Contract Award to Green Valley Group, Inc., located at 180 Convent Road, Nanuet, NY 10954, in the amount of Two Hundred, Twenty-Eight Thousand, Three Hundred and Sixty Dollars and Zero Cents (\$228,360.00). Being the lowest bidder of four (4) bids received for the scope of work included within Base Bid. A pre-construction meeting will be scheduled in

LYNDHURST

34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
p. 201.939.8805 f. 201.939.0846

MOUNTAINSIDE

200 Central Avenue
Suite 102
Mountainside, NJ 07092
p. 201.939.8805 f. 732.943.7249

January 2025 and construction is anticipated to begin in Spring 2025. A pre-construction meeting was held on January 9, 2025, at Borough Hall where the contractor advised that construction would begin in late January. The contractor was on-site in early February to begin construction but has been delayed due to recent snow events. The contractor anticipates remobilizing before the end of the month.

4. Kennedy Field Playground

Neglia participated in numerous meetings with the playground subcommittee and members of the governing body to review the layout and design of the playground. Our office prepared two (2) concept plans and preliminary cost estimates for review and selection by the governing body. Upon selection of a layout, our office proceeded with additional survey mapping and preparing final engineering plan and specifications for public bid. The Borough opened four (4) sealed bids on November 30, 2023, with the lowest bid of the four (4) received being submitted by AA Berms LLC the amount of Two Hundred and Seventy-Six Thousand, Three Hundred and Thirty Dollars and Zero Cents (\$276,330.00). This contract was awarded by the governing body December 13, 2023. Additionally, the governing body has approved the purchase of playground equipment in the amount of \$265,731.98. A pre-construction meeting is scheduled for Wednesday January 24, 2024, at 11:30am in Borough Hall. Additionally, purchase orders have been processed and issued to the vendor for playground equipment. The contractor has provided a stakeout of the playground layout. The contractor completed demolition of the old equipment and construction of concrete curbing, subsurface grading, drainage improvements, seat wall, ADA ramps, concrete sidewalk, and lawn restoration. The outstanding items include fence and gate installation. The sitework improvements are anticipated to be completed in May. Installation of the playground equipment and pour-in-place safety surface remains unscheduled. We will advise of a detailed schedule upon receipt from the installer. Whirl Construction, the installer, has notified us that they will begin construction in October. Construction of the playground equipment is progressing and is expected to be completed by mid-November. Installation of handrail along the seat wall is scheduled to begin on November 18th, and we anticipate construction to be completed by the end of this month. Construction has been completed, and the playground is open for use. We are currently working with Ben Schaffer Recreation to coordinate mulch delivery. Mulch delivery will take place in the Spring.

5. Millbrook Circle Drainage Improvements

Our office provided professional surveying, engineering design, permitting, and bidding services for the reconstruction of the headwall near the residence at 156 Millbrook Circle. The project consisted of replacing a section of damaged pipe, construction of concrete headwall, and rip rap outlet protection and bank stabilization. A contract was awarded to Sanzari Inc through Bergen County Purchasing Cooperative in the amount of \$124,300.00. Construction began in December and is expected to be completed in early January 2025.

6. Meadow Lane Drainage Improvements

Our office has completed professional surveying services and is in the process of providing engineering design services for the reconstruction of the headwall near the residence at 5 Meadow Lane. The project consists of construction of concrete headwall, rip rap outlet protection and bank stabilization. Our office attended a pre-application meeting with NJDEP on December 13th. Engineering design will be finalized in January 2025 and submission for NJDEP Land Use Permitting will be made. NJDEP permitting documents have been completed and will be submitted on Friday February 21st.

7. 15th Street Drainage Improvements

Our office has completed professional surveying services and is in the process of providing engineering design services for the construction of stormwater management improvements at the intersection of 5th Avenue and 15th Street. The project

consists of installing a new infiltrative stormwater management system within the public right-of-way with overflow through the property at 380 15th Street.

Upon confirmation from the Borough Attorney that easement documents have been accepted, our office will advertise the project for public bid. We have submitted the engineering design to a contractor for quotation. Upon receipt of a quote we will present it to the governing body for consideration.

8. MS4 Stormwater Mapping

As part of the NJPDES (New Jersey Pollution Discharge Elimination System) Tier A MS4 (Municipal Separate Storm Sewer System) permit, the Borough is required to develop, update, and maintain an MS4 Infrastructure Map that indicates the locations of all stormwater infrastructure within the Borough. The Borough has received a grant from NJDEP in the amount of \$25,000.00 to assist in this work. Our office provided a proposal for surveying and GIS services to complete this work on March 1, 2024, to the Mayor and Council for consideration. The anticipated timeframe to complete this work is 12 months. It is important to note, the NJDEP has a hard deadline of January 1, 2026, to submit the Infrastructure Map. We are prepared to proceed with the project upon authorization from the Mayor and Council.

9. Pedestrian Safety Improvements to Piermont Road

Our office has completed professional surveying services and is in the process of providing engineering design services for the construction of a new crosswalk at the intersection of Piermont Road and Briarwood Road. The project will consist of an extension of the sidewalk along the western side of Piermont Road, which includes a stream crossing.

Our office is working on preparing engineering design and NJDEP Land Use permitting documents for the project. We anticipate submitting for permitting in Winter 2025.

10. Broad Street Bridge Replacement

Our office is aware that the Borough has received a grant in the amount of \$800,000 dollars as part of a Congressman Josh Gottheimer congressional claw back, which will be administered through NJDOT. In June, our office attended a pre-application meeting with NJDEP in June to discuss submission requirements. Our office has begun working on the first step in securing NJDOT approval, which is a Concept Development Report. We anticipate submitting this report to NJDOT in early October. On October 2nd our office submitted a Draft Public Improvement Action Plan to the DOT for review and approval. Our office has prepared a Concept Development Report recommending the construction of a three-sided precast concrete box culvert, in compliance with the NJDOT approval process. The report was submitted to NJDOT in December. Once approved by NJDOT, our office will begin the engineering design and NJDEP Land Use permitting process. Our office received comments on the Concept Development report on Friday February 13th and we anticipate resubmitted a revised report on Friday February 21st.

11. 2025 Local Freight Impact Fund – Grant Submission

Our office was engaged to provide a preliminary engineer's estimate for roadway improvements to Rockland Avenue. Our office reviewed available tax map information and determined that Rockland Avenue (From Hudson Avenue to Veterans Drive) is located entirely within the Borough of Norwood. Roadways with at least 10% truck traffic are eligible for funding through the Local Freight Impact Fund. Our office conducted traffic counts on December 12, 2024, where the percentage of trucks was observed to be 10.8%. Our office provided the traffic county data and a preliminary engineer's estimate in the amount of \$238,278.00 to Bruno Associates for submission of the grant application on January 2, 2025.

We trust you will find the above in order. Should you have any additional questions, comments, or require any additional information, please don't hesitate to contact the undersigned.

Respectfully submitted,
Neglia Group



Scott Loverich, PE, CME
For the Borough Engineer
Borough of Norwood

M:\Norwood\Engineer Reports\2025 Engineer Reports\Norwood - Engineer's Report - 02 - February.docx

BOROUGH OF NORWOOD

Resolution #2025-60

APPROVING AN ANNUAL STIPEND FOR PERFORMING THE DUTIES RELATED TO OFFICE OF EMERGENCY MANAGEMENT COORDINATOR FOR SERGEANT JOHN KUDER

WHEREAS, the Borough of Norwood was in need of an individual to perform the duties within the scope of Office of Emergency Management (OEM) Coordinator; and

WHEREAS, the former Police Chief Jeffrey Krapels held that title for the Borough of Norwood until retirement; and

WHEREAS, Sergeant John Kuder was willing and is capable of performing such duties within the scope of OEM Coordinator; and

WHEREAS, the additional tasks of OEM Coordinator were assigned to Sergeant John Kuder upon the retirement of the former Police Chief Jeffrey Krapels; and

WHEREAS, the Borough wishes to provide Sergeant John Kuder with an annual stipend of \$12,000; and

WHEREAS, this resolution and stipend will be retroactive to April 01, 2024, which is the date in which Sergeant John Kuder accepted this new role.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Norwood, in the County of Bergen, and the State of New Jersey authorize the payment of an annual stipend to Sergeant John Kuder for his services as OEM Coordinator as set forth above.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on February 20, 2025.

Borough Clerk

BOROUGH OF NORWOOD

Resolution #2025:61

AUTHORIZE THE APPOINTMENT OF ANNMARIE COLWELL AS A PART-TIME DEPUTY COURT ADMINISTRATOR FOR THE NORWOOD MUNICIPAL COURT

BE IT RESOLVED that the Mayor and Council of the Borough of Norwood authorizes appointing Annmarie Colwell as a part-time Deputy Court Administrator for the Norwood Municipal Court to commence on February 27, 2025, at a per diem salary of \$25.00 per hour.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on February 26, 2025.

Borough Clerk

BOROUGH OF NORWOOD

Resolution #2025:62

AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF NORWOOD, AND THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WHEREAS, the Mayor and Council of the Borough of Norwood ("Norwood") finds that Norwood's best interests will be advanced if Norwood enters into a shared services agreement, pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) and any other applicable laws or regulations, with the Northwest Bergen County Utilities Authority to allow these local units, as defined by N.J.S.A. 40A:65-3, to continue to share the goods and services necessary to provide TV inspection services of the sanitary sewer system for the Borough, upon the terms and conditions that are set forth in the proposed shared services agreement ("Agreement"), which is on file with the Borough Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood as follows:

1. The Mayor and Council hereby authorizes and directs the Mayor to execute, and the Clerk to attest to the execution of, the Agreement with the Northwest Bergen County Utilities Authority, for above-referenced purposes, for the 2025 and 2026 calendar years upon the terms and conditions that are set forth in the Agreement, which are incorporated herein by reference, and which is on file with the Borough Clerk; and

2. A copy of the Agreement will be available for public inspection in the Borough Clerk's office, as required by N.J.S.A. 40A:65-5(b), along with a copy of this resolution. The Borough Clerk also will file a copy of the Agreement with the Division of Local Government Services in the Department of Community Affairs, pursuant to N.J.S.A. 40A:65-4(b).

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on February 26, 2025.

Borough Clerk



**NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY**

30 Wyckoff Avenue
at Authority Drive
P.O. Box 255
Waldwick, NJ 07463

Tel: 201.447.2660
Fax: 201.447.0247
www.nbcua.com

October 3, 2024

Mr. Jordan Padovano
Borough of Norwood
455 Broadway
Norwood, NJ 07648

Dear Mr. Padovano,

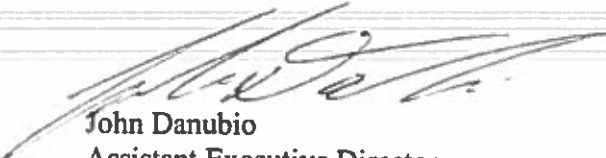
The Shared Services Agreement for TV Inspection between your municipality and the Northwest Bergen County Utilities Authority will be expiring on December 31, 2024.

To continue receiving these services, please sign the two (2) enclosed Agreements and return to my attention along with the Resolution authorizing the entering into of same. We will return one (1) fully executed copy for your file. Please note that the Agreement will be in effect for the calendar years of 2025 and 2026.

If you have any questions, please do not hesitate to contact me.

Sincerely,

**NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY**



John Danubio
Assistant Executive Director

Encl.

SHARED SERVICES AGREEMENT- TV INSPECTION

THIS AGREEMENT, made this _____ day of _____ 20____
between _____ (hereinafter "the Municipality"), a municipal corporation
of the State of New Jersey maintaining offices at _____, New Jersey, and the NORTHWEST
BERGEN COUNTY UTILITIES AUTHORITY (hereinafter "NBCUA"), maintaining offices at
30 Wyckoff Avenue At Authority Drive, Waldwick, New Jersey.

W I T N E S S E T H:

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Municipality and NBCUA wish to enter into an Agreement whereby NBCUA will provide TV Inspection Services of the sanitary sewer system, or other systems, to the Municipality for the years 2025 and 2026; and

WHEREAS, the within Agreement has been duly authorized by appropriate resolutions of the Municipality and NBCUA.

NOW THEREFORE IT IS AGREED by and between the parties hereto as follows:

1. This Agreement shall be in effect for the 2025 and 2026 calendar years. NBCUA will provide TV Inspection Services as set forth in Purchase Order(s) or other written authorization to be issued by the Municipality.
2. The Municipality will pay to NBCUA a per foot price of ninety-five cents (\$0.95) in year 2025 and a per foot price of ninety-eight cents (\$0.98) in year 2026, with a minimum payment of five hundred dollars (\$500) for each day of inspection in the years 2025 and 2026.

3. Prior to initiating the inspection, the Municipality will certify that the line to be inspected has been cleaned and is available for inspection. Should it become apparent during the inspection that the work cannot continue due to an accumulation of material in the system or other restriction, the inspection will be discontinued, and the Municipality will be billed for the work completed or the minimum payment defined above, whichever is greater.
4. The Municipality shall provide the required traffic control to ensure the safe operation of the TV inspection equipment within the Municipality.
5. Payment shall be made to NBCUA upon completion of the work and certification by the Municipality that the work has been completed in a satisfactory manner.
6. Each party will maintain insurance coverage through the Joint Insurance Fund or other source in connection with worker's compensation, automobile liability, general liability, and other coverage.
7. Municipality assumes all liability for, and agrees to indemnify and hold the NBCUA and its agents, servants, employees, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with any acts or omissions by the Municipality, its agents, servants or employees.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

ATTEST:

MUNICIPALITY

Mayor

ATTEST:

NORTHWEST BERGEN COUNTY
UTILITIES AUTHORITY

Executive Director

**Borough of Norwood
Resolution 2025-63**

**Governor's Council on Substance Use Disorder
Fiscal Grant Cycle October 2020-June 2026**

WHEREAS, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Norwood, County of Bergen, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Substance Use Disorder through the County of Bergen;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Norwood, County of Bergen, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Municipal Alliance grant for fiscal year 2025 in the amount of:
GCSUD GRANT FUND \$2956.76
Cash Match \$879.57
In-Kind \$2877.25
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____

James Barsa, Mayor

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Municipal Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 26 day of February, 2025 .

Jordan Padovano, Municipal Clerk



COUNTY OF BERGEN
DEPARTMENT OF HEALTH SERVICES
One Bergen County Plaza – 4th Floor – Hackensack, NJ 07601-7076
(201) 634-2600 • FAX (201) 336-6086
www.bergenhealth.org
healthdept@co.bergen.nj.us

James J. Tedesco III
County Executive

Hansel F. Asmar
Director/Health Officer

The Honorable James Barsa
Borough of Norwood
445 Broadway
Norwood, NJ 07648

Re: FY 2026 - Municipal Alliance Grant

Dear Mayor:

I am pleased to inform you that our Bergen County Alliance Steering Subcommittee (CASS) and the Bergen County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) voted to allocate the below funding for fiscal year 2026 which begins July 1, 2025.

In addition to the GCSUD Award, Norwood Municipal Alliance has been awarded an additional Supplemental Award. This is a one-time funding incentive based on availability of funds.

Please inform your Treasurer/CFO that pending approval of your grant application once submitted and reviewed, your Municipal Alliance funding and requirement totals for 2025/2026 are as indicated:

GCSUD award:	\$ 2956.76
Supplemental Funding	<u>\$ 879.57</u>
	\$ 3836.33
Cash Match requirement (25%):	\$ 959.08
In-Kind requirement (75%):	<u>\$ 2877.25</u>
Total Grant	<u>\$ 7672.66</u>

This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

The submission and approval of the revised Municipal Alliance Plan will be required to access these funds. A sample Resolution is attached to this email to be placed on the agenda for the next Mayor and Council meeting. Please have the signed Resolution forms back to us via email no later than Monday, March 31, 2025.

Do not hesitate to reach out to me should you need additional information or have any questions. On behalf of the Bergen County Alliance staff of the Bergen County Department of Health Services, Division of Mental Health and Addiction Services, I would like to thank you for your efforts to prevent substance abuse in your community and look forward to working with you for another successful year!

Sincerely,

Leidy Surriel
County Alliance Coordinator

BOROUGH OF NORWOOD

RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS
FOR THE PERIOD THROUGH FEBRUARY 26, 2025 IN THE TOTAL AMOUNT OF
\$123,448.15.

WHEREAS, certain bills which are contained on the bills list which is annexed hereto
and incorporated herein have been submitted to the Borough of Norwood for payment, and

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing
body that the goods or services for which said bills were submitted have been received by
or rendered to the Borough of Norwood and;

WHEREAS, the Chief Financial Officer of the Borough of Norwood has certified to the
governing body that there are funds legally appropriated and available in the budget for the
payment of said bills and that the said payment will not result in the disbursement of public
monies or in the encumbering of same in excess of the appropriation for said purpose;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough
of Norwood that it hereby authorizes and Chief Financial Officer and the Clerk to sign checks
in payment of the bills set forth in the annexed schedule.

#

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of
New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by
the Mayor & Council at their meeting held on February 26, 2025.

Borough Clerk

February 21, 2025
10:00 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 1

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: Y
Format: Condensed Held: N Aprv: Y Rcvd: Y
Range: 4-First to 5-zz-zz-zzzz-zzz Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Received Date Range: 02/08/25 to 02/21/25 Include Non-Budgeted: Y
Vendors: All
Dept Page Break: No Subtotal CAFR: No Subtotal Dept: No

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	Current Fund Appropriations					
4-01-20-0155-220	Contractual Services					
KEVIN025 KEVIN C. CORRISTON, ESQ.	25-00283 SERVICES AUG - OCT 2024			7,125.66	0.00	
4-01-23-0225-212	Unemployment Comp.					
NEWJ0010 NEW JERSEY DEPARTMENT OF LABOR	25-00228 QTR END: 03/31/2024			13,149.66	0.00	
4-01-25-0256-226	Maintenance of Equipment					
DVDES005 D & V DESIGNS LLC	24-02139 ASSET TAGS			292.50	0.00	
4-01-25-0260-230	Materials And Supplies					
APPR0010 APPROVED SURGICAL SUPPLIES INC	25-00147 INV #58247 12/23/2024			89.00	0.00	
4-01-25-0260-232	Uniforms					
DEUNI005 D & E UNIFORM	25-00144 INV #NEMS1225 12/27/2024			731.00	0.00	
DEUNI005 D & E UNIFORM	25-00145 GAME SPORTS WEAR JACKETS			984.00	0.00	
				1,715.00		
4-01-26-0290-226	Maintenance Of Equipment					
ALLA0020 ALLAN BRIEWAY ELECTRICAL CONT	25-00232 INV #27604 MVA BLANCH & LVGSTN			13,811.08	0.00	
BORO0095 BOROUGH OF OLD TAPPAN	25-00250 INV #1216 11/11/24 ODB LEAFVAC			63.43	0.00	
BORO0095 BOROUGH OF OLD TAPPAN	25-00251 INV #1207 11/1/24 ODB LEAF VAC			97.08	0.00	
BORO0095 BOROUGH OF OLD TAPPAN	25-00268 INV #1223 11/21/24 ODB LEAFVAC			1,032.95	0.00	
				15,004.54		
4-01-31-0445-000	Water					
VEOLI045 VEOLIA WATER NEW JERSEY	25-00219 S/S HUDSON BLFLD 11/1 -12/2/24			614.11	0.00	
Fund Total: Current Fund Appropriations				37,990.47		
Year Total:				37,990.47		

Fund: Current Fund Appropriations

5-01-20-0100-221	Legal Advertising					
NJLEA005 NJ LEAGUE OF MUNICIPALITIES	25-00022 JOB POSTING F/T POLICE OFFICER			115.00	0.00	
5-01-20-0120-229	Other Contractual Items					
DEWET005 DEWET LTD. LIABILITY COMPANY	25-00247 INV #61322 2/6/2025			82.50	0.00	
5-01-20-0135-228	Other Professional Services					
WIELK005 WIELKOTZ & COMPANY LLC	25-00064 BILL #1 RELA TO 12/31/24 AUDIT			15,000.00	0.00	
5-01-20-0155-220	Contractual Services					
ANDR0010 ARCHER & GREINER, PC	25-00276 INVOICE DATE: 02/04/25			1,664.50	0.00	

February 21, 2025
10:00 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 2

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
5-01-21-0180-221	Legal Advertising					
NORT0070 NORTH JERSEY MEDIA GROUP		25-00304	ORDER #11020610 02/11/2025	47.16	0.00	
NORT0070 NORTH JERSEY MEDIA GROUP		25-00305	ORDER #11020601 02/11/2025	40.56	0.00	
				87.72		
5-01-23-0220-293	Medical-Inactive Emp					
TOMSC005 THOMAS SCHOPPE		25-00231	2025 FEB HEALTH BENEFITS	3,220.04	0.00	
ALICE005 ALICE SPOSA		25-00274	2025 Q1 HEALTH BENEFITS	2,103.12	0.00	
				5,323.16		
5-01-23-0220-299	Dental					
GUARD005 GUARDIAN		25-00275	CURRENT PREMIUM 3/1 - 3/31/25	4,669.18	0.00	
5-01-25-0240-230	Materials & Supplies					
WBMA5005 W.B. MASON CO., INC.		25-00230	INV #252301425 02/12/2025	265.30	0.00	
5-01-25-0240-238	Other Contractual Items					
TRANS010 TRANS UNION RISK & ALTERNATIVE		25-00191	ONLINE INVESTIGATIVE SERVICES	100.00	0.00	B
AACOM005 AACOM, INC		25-00243	INV #22964 02/06/2025	87.50	0.00	
CAN00010 CANON FINANCIAL SERVICES, INC.		25-00271	INV #38494701 02/09/2025	238.86	0.00	
VERIZ010 VERIZON		25-00302	BILL DATE: FEB 9, 2025	62.28	0.00	
				488.64		
5-01-25-0240-240	Personel Expenses & Training					
BLOOD005 BLOODGOOD LAW ENFORCEMENT TRAI		25-00209	EFFECTIVE INTERVIEW TECHNIQUES	195.00	0.00	
CHRI0015 CHRISTIAN FEDERICI		25-00301	STORAGE BINS, EXPANDING WALLET	47.21	0.00	
				242.21		
5-01-25-0265-273	Fire Hydrants Charges					
VEOLI020 VEOLIA WATER NEW JERSEY		25-00233	377 HIGH ST 1/31 - 2/28/25	10,020.05	0.00	
5-01-26-0290-220	Contractual Services					
AGLWE005 AGL WELDING INC		25-00255	INV #0010165378 01/31/2025	140.15	0.00	
NEGLI005 NEGLIA ENGINEERING INC		25-00306	NORWADM25.002 CPWM SERVICES	3,384.63	0.00	B
				3,524.78		
5-01-26-0290-226	Maintenance Of Equipment					
CLIFF005 CLIFFSIDE BODY CORP.		25-00133	TRUCK #383 PLOW LIFT CYLINDER	836.33	0.00	
BORO0095 BOROUGH OF OLD TAPPAN		25-00253	INV #1257 1/29/25 PLOW CYLINDR	1,150.00	0.00	
PAAUT005 P & A AUTO PARTS INC		25-00309	INV #652-001136 2/04/2025	152.42	0.00	
ADVAN010 ADVANCE AUTO PARTS		25-00310	INV #4504503848160 2/07/25	43.87	0.00	
				2,182.62		
5-01-26-0290-230	Materials & Supplies					
HOME0010 HOMETOWN HARDWARE		25-00248	TRANS #935 02/11/2025	59.98	0.00	
KUIKE010 KUIKEN BROTHERS COMPANY INC.		25-00259	INV #EM-2136212 01/28/2025	76.95	0.00	
PAAUT005 P & A AUTO PARTS INC		25-00308	INV #652-001514 2/11/2025	145.18	0.00	
				282.11		
5-01-26-0290-238	General Hardware					
HOME0010 HOMETOWN HARDWARE		25-00245	TRANS #A459107 01/31/2025	5.98	0.00	

February 21, 2025
10:00 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 3

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
5-01-26-0290-238	General Hardware		Continued			
HOME0010 HOMETOWN HARDWARE		25-00246	TRANS #F112896 01/30/2025	159.99	0.00	
				165.97		
5-01-26-0290-240	Personnel Expenses & Training					
BERGE060 BERGEN CTY PUBLIC WORKS ADMIN		25-00260	2025 MEMBERSHIP DUES	150.00	0.00	
5-01-26-0290-256	Livingston St Beautification					
PESHE005 PESH-E-LECTRIC, INC.		25-00192	LIVINGSTON ST. STREET LAMP	825.00	0.00	
5-01-26-0310-230	Materials & Supplies					
WBMA005 W.B. MASON CO., INC.		25-00029	INV #252144199 02/05/2025	1,445.75	0.00	
HOME0010 HOMETOWN HARDWARE		25-00244	TRANS #F113111 02/04/2025	67.96	0.00	
PALIS005 PALISADES SALES CORPORATION		25-00257	WATCHGUARD FIREBOX SECURITY	245.00	0.00	
				1,758.71		
5-01-26-0315-221	Streets & Roads					
BORO0095 BOROUGH OF OLD TAPPAN		25-00249	INV #1262 1/31/25 TRUCK #381	207.00	0.00	
RGGR0010 RG GROUP		25-00265	INV #3966640 2/11/25 TRUCK#383	161.20	0.00	
RGGR0010 RG GROUP		25-00266	INV #3966636 2/11/25 TRUCK#383	409.22	0.00	
				777.42		
5-01-27-0330-220	Contractual Services					
BERGE015 BERGEN COUNTY DEPARTMENT OF		25-00292	INV #EAP 3436 1/1/25 - 6/30/25	845.50	0.00	
5-01-27-0330-229	Other Contractual Services					
MUNID005 MUNIDEX INC		25-00277	2025 SOFTWARE MAINT VITAL STAT	712.00	0.00	
5-01-28-0370-360	New Programs & Events					
WHALE015 WHALEY, STEPHEN		25-00294	WINTERFEST POLAR BEAR COSTUME	52.90	0.00	
5-01-31-0440-000	Telephone					
VERIZ020 VERIZON WIRELESS		25-00238	INV #6105018871 JAN 2 - FEB 1	416.45	0.00	
CABL0010 OPTIMUM		25-00239	INTERNET 02/08/25 - 03/07/25	172.95	0.00	
VERIZ045 VERIZON		25-00240	BILL DATE: FEB 2, 2025	149.00	0.00	
OPTIM010 OPTIMUM		25-00269	INTERNET 02/08/25 - 03/07/25	15.00	0.00	
VERIZ0015 VERIZON		25-00272	BILL DATE: FEB 3, 2025	411.80	0.00	
VERIZ005 VERIZON		25-00290	BILL DATE: FEB 9, 2025	274.89	0.00	
VERIZ030 VERIZON		25-00291	BILL DATE: FEB 10, 2025	70.90	0.00	
				1,510.99		
5-01-31-0445-000	Water					
VEOLI030 VEOLIA WATER NEW JERSEY		25-00234	453 BROADWAY 1/3 - 1/30/25	277.19	0.00	
VEOLI050 VEOLIA WATER NEW JERSEY		25-00235	BROADWAY 1/3 - 1/31/25	400.10	0.00	
VEOLI065 VEOLIA WATER NEW JERSEY		25-00236	SUMMIT ST LIBRY 1/3 - 1/31/25	235.59	0.00	
VEOLI065 VEOLIA WATER NEW JERSEY		25-00237	SUMMIT ST LIBRY 12/4 - 1/3/25	251.61	0.00	
VEOLI055 VEOLIA WATER NEW JERSEY		25-00293	455 BROADWAY 1/3 - 2/3/25	107.02	0.00	
				1,271.51		
5-01-31-0446-000	Natural Gas					
PSEGC005 PSE&G CO.		25-00286	NORWOOD BORO 1/11 - 2/10/25	1,573.07	0.00	
PSEGC005 PSE&G CO.		25-00287	VOLUN AMB CORP 1/11 - 2/10/25	700.14	0.00	
PSEGC005 PSE&G CO.		25-00288	FIRE CO 1 1/11 - 2/10/25	3,377.40	0.00	

February 21, 2025
10:00 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 4

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
5-01-31-0446-000 PSEGC005 PSE&G CO.	Natural Gas	25-00289	Continued NORWOOD DPW 1/11 - 2/10/25	3,885.33 9,535.94	0.00	
5-01-31-0460-000 RACHL005 RACHLES/MICHELE'S OIL CO.	Gasoline	25-00256	INV #424000 01/30/25	2,547.49	0.00	
	Fund Total: Current Fund Appropriations			64,101.20		
	Year Total:			64,101.20		
Fund:	General Capital					
C-04-55-1711-006 NEGLI005 NEGLIA ENGINEERING INC	ORD 17:11 BROAD ST BRIDGE/BOROUGH ROOF	24-01790	NORWMUN24.015 BROAD ST BRIDGE	5,107.98	0.00	B
C-04-55-2103-800 NEGLI005 NEGLIA ENGINEERING INC	2021 ROAD IMPROVEMENTS	24-01881	NORWMUN24.011 2024 NJDOT ROAD	1,975.00	0.00	B
C-04-55-2204-090 NEGLI005 NEGLIA ENGINEERING INC	I. INFRASTRUCTURE IMPROVEMENTS	23-01232	INFRASTRUCTURE IMPROVEMENTS	6,359.05	0.00	B
KEYTE005 KEYTECH LABORATORIES		24-01354	NORWMUN22.010 WALNUT ST CORE T	2,010.00 8,369.05	0.00	B
C-04-55-2310-800 NEGLI005 NEGLIA ENGINEERING INC	H. ROAD RESURFACING & PEDESTRIAN SAFETY	24-01679	2024 ROAD & DEMAREST DRAINAGE	875.00	0.00	B
C-04-55-2410-100 NEGLI005 NEGLIA ENGINEERING INC	J. PICKLEBALL COURTS	25-00296	NORWMUN23.012 PICKLEBALL COURT	4,006.95	0.00	B
	Fund Total: General Capital			20,333.98		
	Year Total:			20,333.98		
T-13-00-2860-000 NEGLI005 NEGLIA ENGINEERING INC	Reserve Mun Open Space Exp	24-00291	KENNEDY PARK PLAYGROUND IMPROV	1,022.50	0.00	B
	Fund Total:			1,022.50		
	Year Total:			1,022.50		
Total Charged Lines:	115	Total List Amount:	123,448.15	Total Void Amount:	0.00	

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund Appropriations	4-01	37,990.47	0.00	0.00	37,990.47
Current Fund Appropriations	5-01	64,101.20	0.00	0.00	64,101.20
General Capital	C-04	20,333.98	0.00	0.00	20,333.98
	T-13	1,022.50	0.00	0.00	1,022.50
Total Of All Funds:		<u>123,448.15</u>	<u>0.00</u>	<u>0.00</u>	<u>123,448.15</u>

Range of Accounts: 5-01-00-0000-000 to 5-01-50-0899-000

Include Cap Accounts: Yes Skip Zero Activity: Yes As Of: 02/21/25

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD %used
5-01-00-0000-000	Current Fund Appropriations						
5-01-20-0100-100	General Administration S&W	32,497.50	0.00	0.00	0.00	32,497.50	32,497.50 0
5-01-20-0100-200	General Administration Oe						
5-01-20-0100-220	Contractual	2,887.50	0.00	423.00	864.00	2,023.50	1,600.50 45
5-01-20-0100-221	Legal Advertising	262.50	0.00	115.00	0.00	262.50	147.50 44
5-01-20-0100-222	Postage	1,312.50	0.00	0.00	0.00	1,312.50	1,312.50 0
5-01-20-0100-223	Printing & Binding	1,312.50	0.00	0.00	0.00	1,312.50	1,312.50 0
5-01-20-0100-226	Maint. Of Equip	656.25	0.00	0.00	0.00	656.25	656.25 0
5-01-20-0100-229	Other Contractual Items	9,581.25	0.00	5,250.00	2,625.00	6,956.25	1,706.25 82
5-01-20-0100-230	Materials & Supplies	446.25	0.00	0.00	0.00	446.25	446.25 0
5-01-20-0100-233	Books & Publications	105.00	0.00	0.00	0.00	105.00	105.00 0
5-01-20-0100-236	Office Supplies	52.50	0.00	0.00	0.00	52.50	52.50 0
5-01-20-0100-240	Personnel Expenses & Training	26.25	0.00	0.00	0.00	26.25	26.25 0
5-01-20-0100-241	Conferences & Meetings	52.50	0.00	0.00	0.00	52.50	52.50 0
5-01-20-0100-244	Professional Dues	262.50	0.00	0.00	818.00	555.50-	555.50-312
Control: 0100	Total	16,957.50	0.00	5,788.00	4,307.00	12,650.50	6,862.50 60
5-01-20-0110-200	Mayor And Council O/E						
5-01-20-0110-240	Personnel Expenses & Training	2,677.50	0.00	0.00	0.00	2,677.50	2,677.50 0
5-01-20-0110-241	Conferences & Meetings	787.50	0.00	0.00	0.00	787.50	787.50 0
5-01-20-0110-244	Professional Dues	420.00	0.00	0.00	925.00	505.00-	505.00-220
Control: 0110	Total	3,885.00	0.00	0.00	925.00	2,960.00	2,960.00 24
5-01-20-0111-000	Elections SW						
5-01-20-0120-000	Municipal Clerk SW	26,853.75	0.00	0.00	0.00	26,853.75	26,853.75 0
5-01-20-0120-200	Municipal Clerk O/E						
5-01-20-0120-221	Legal Advertising	630.00	0.00	0.00	105.76	524.24	524.24 17
5-01-20-0120-222	Elections	2,100.00	0.00	0.00	0.00	2,100.00	2,100.00 0
5-01-20-0120-223	Printing & Binding	787.50	0.00	1,944.00	0.00	787.50	1,156.50-247
5-01-20-0120-229	Other Contractual Items	708.75	0.00	82.50	135.00	573.75	491.25 31
5-01-20-0120-230	Materials & Supplies	525.00	0.00	0.00	0.00	525.00	525.00 0
5-01-20-0120-241	Conferences & Meetings	262.50	0.00	0.00	0.00	262.50	262.50 0
5-01-20-0120-244	Professional Dues	262.50	0.00	0.00	100.00	162.50	162.50 38
5-01-20-0120-246	Misc	0.00	0.00	0.00	150.00	150.00-	150.00-0
Control: 0120	Total	5,276.25	0.00	2,026.50	490.76	4,785.49	2,758.99 48

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
5-01-20-0130-100	Financial Administration S&W	41,868.75	0.00	0.00	0.00	41,868.75	41,868.75	0
5-01-20-0130-200	Financial Administration O/E							
5-01-20-0130-223	Printing & Binding	0.00	0.00	228.00	0.00	0.00	228.00	0
5-01-20-0130-229	Other Contractual Items	15,000.00	0.00	0.00	13,448.74	1,551.26	1,551.26	90
5-01-20-0130-230	Materials & Supplies	1,050.00	0.00	0.00	160.50	889.50	889.50	15
5-01-20-0130-236	Office Supplies	525.00	0.00	0.00	23.68	501.32	501.32	5
Control: 0130	Total	16,575.00	0.00	228.00	13,632.92	2,942.08	2,714.08	84
5-01-20-0135-200	Audit Services O/E							
5-01-20-0135-228	Other Professional Services	30,000.00	0.00	15,000.00	0.00	30,000.00	15,000.00	50
Control: 0135	Total	30,000.00	0.00	15,000.00	0.00	30,000.00	15,000.00	50
5-01-20-0140-200	Computer Data Process O/E							
5-01-20-0140-220	Contractual Services	4,593.75	0.00	0.00	408.50	4,185.25	4,185.25	9
5-01-20-0140-259	Data Processing Equipment	2,625.00	0.00	0.00	0.00	2,625.00	2,625.00	0
Control: 0140	Total	7,218.75	0.00	0.00	408.50	6,810.25	6,810.25	6
5-01-20-0145-100	Revenue Administration S&W	5,433.75	0.00	0.00	0.00	5,433.75	5,433.75	0
5-01-20-0145-200	Revenue Administration O/E							
5-01-20-0145-221	Legal Advertising	131.25	0.00	0.00	0.00	131.25	131.25	0
5-01-20-0145-223	Printing & Binding	918.75	0.00	0.00	120.00	798.75	798.75	13
5-01-20-0145-236	Office Supplies	787.50	0.00	0.00	0.00	787.50	787.50	0
5-01-20-0145-500	Miscellaneous	0.00	0.00	0.00	7.56	7.56	7.56	0
Control: 0145	Total	1,837.50	0.00	0.00	127.56	1,709.94	1,709.94	7
5-01-20-0150-100	Tax Assessment S&W	6,667.50	0.00	0.00	0.00	6,667.50	6,667.50	0
5-01-20-0150-200	Tax Assessment O/E							
5-01-20-0150-223	Printing & Binding	1,700.00	0.00	0.00	1,619.26	80.74	80.74	95
5-01-20-0150-233	Books & Publications	393.75	0.00	0.00	0.00	393.75	393.75	0
5-01-20-0150-236	Office Supplies	78.75	0.00	0.00	0.00	78.75	78.75	0
5-01-20-0150-244	Professional Dues	78.75	0.00	0.00	0.00	78.75	78.75	0
Control: 0150	Total	2,251.25	0.00	0.00	1,619.26	631.99	631.99	72
5-01-20-0155-200	Legal Services O/E							
5-01-20-0155-220	Contractual Services	17,850.00	0.00	1,664.50	629.00	17,221.00	15,556.50	13
5-01-20-0155-228	Other Professional Services	6,562.50	0.00	0.00	0.00	6,562.50	6,562.50	0
Control: 0155	Total	24,412.50	0.00	1,664.50	629.00	23,783.50	22,119.00	9

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD %Used
5-01-20-0165-200	Engineering Services Oe						
5-01-20-0165-220	Contractural						
5-01-20-0165-228	Other Professional Services						
Control: 0165	Total	5,512.50	0.00	0.00	0.00	5,512.50	5,512.50 0
		11,287.50	0.00	0.00	0.00	11,287.50	11,287.50 0
		16,800.00	0.00	0.00	0.00	16,800.00	16,800.00 0
5-01-21-0180-200	Planning Board Oe						
5-01-21-0180-221	Legal Advertising	131.25	0.00				
5-01-21-0180-227	Legal Services	2,625.00	0.00	87.72	0.00	131.25	43.53 67
5-01-21-0180-230	Materials & Supplies	262.50	0.00	0.00	0.00	2,625.00	2,625.00 0
5-01-21-0180-242	Education/Training	131.25	0.00	615.00	0.00	262.50	352.50- 234
Control: 0180	Total	3,150.00	0.00	0.00	0.00	131.25	131.25 0
				702.72	0.00	3,150.00	2,447.28 22
5-01-21-0182-200	Environmental Comm						
5-01-21-0182-230	Materials/Supplies/Conf	1,968.75	0.00	0.00	450.00		
Control: 0182	Total	1,968.75	0.00	0.00	450.00	1,518.75	1,518.75 23
						1,518.75	1,518.75 23
5-01-21-0190-100	AFFORDABLE HOUSING LIAISON SW						
5-01-22-0295-100	Code Enforcement Sw	3,097.50	0.00	0.00	0.00	3,097.50	3,097.50 0
		48,798.75	0.00	0.00	0.00	48,798.75	48,798.75 0
5-01-22-0295-200	Code Enforcement O/E						
5-01-22-0295-220	Contractual Services	3,018.75	0.00	0.00	0.00	3,018.75	3,018.75 0
5-01-22-0295-233	Books & Publications	131.25	0.00	0.00	0.00	131.25	131.25 0
5-01-22-0295-241	Conferences & Meetings	183.75	0.00	0.00	0.00	183.75	183.75 0
5-01-22-0295-242	Education & Training	262.50	0.00	0.00	0.00	262.50	262.50 0
5-01-22-0295-244	Professional Dues	52.50	0.00	0.00	0.00	52.50	52.50 0
5-01-22-0295-253	Office Equip/Supplies	1,837.50	0.00	0.00	0.00	1,837.50	1,837.50 0
Control: 0295	Total	5,486.25	0.00	0.00	0.00	5,486.25	5,486.25 0
5-01-23-0210-200	Insurance O/E						
5-01-23-0210-201	Wk.Comp Fire/Library	918.75	0.00	0.00	4,067.00	3,148.25-	3,148.25- 443
5-01-23-0210-202	Gen'l Liability Ins. Jif	166,388.00	0.00	0.00	166,348.00	40.00	40.00 100
Control: 0210	Total	167,306.75	0.00	0.00	170,415.00	3,108.25-	3,108.25- 102
5-01-23-0220-200	Insurance O/E						
5-01-23-0220-292	Medical Insurance	150,937.50	0.00	0.00	120,098.33	30,839.17	30,839.17 80
5-01-23-0220-293	Medical-Inactive Emp)	42,000.00	0.00	5,323.16	10,221.16	31,778.84	26,455.68 37
5-01-23-0220-299	Dental	17,062.50	0.00	4,669.18	9,763.36	7,299.14	2,629.96 85
Control: 0220	Total	210,000.00	0.00	9,992.34	140,082.85	69,917.15	59,924.81 71

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance	YTD %Used
5-01-23-0225-200	Insurance / Suj							
5-01-23-0225-212	Unemployment Comp.	5,250.00	0.00	0.00	0.00	5,250.00	5,250.00	0
Control: 0225	Total	5,250.00	0.00	0.00	0.00	5,250.00	5,250.00	0
5-01-25-0240-100	Police S/W	774,926.25	0.00	0.00	0.00	774,926.25	774,926.25	0
5-01-25-0240-200	Police O/E							
5-01-25-0240-223	Printing & Binding	166.55	0.00	0.00	0.00	166.55	166.55	0
5-01-25-0240-226	Equipment Maint	166.45	0.00	0.00	0.00	166.45	166.45	0
5-01-25-0240-230	Materials & Supplies	1,331.65	0.00	580.30	125.96	1,205.69	625.39	53
5-01-25-0240-233	Books & Publications	266.35	0.00	0.00	0.00	266.35	266.35	0
5-01-25-0240-236	Office Supplies	665.83	0.00	0.00	0.00	665.83	665.83	0
5-01-25-0240-238	Other Contractual Items	31,906.76	0.00	1,188.64	14,743.14	17,163.62	15,974.98	50
5-01-25-0240-240	Personel Expenses & Training	1,664.57	0.00	632.21	500.00	1,164.57	532.36	68
5-01-25-0240-241	Conferences & Meetings	665.83	0.00	0.00	0.00	665.83	665.83	0
5-01-25-0240-244	Professional Dues	499.37	0.00	0.00	1,275.00	775.63	775.63	255
5-01-25-0240-246	Uniform Allowance/Spec. & Guar	998.74	0.00	0.00	0.00	998.74	998.74	0
5-01-25-0240-258	Other Equipment	4,494.34	0.00	0.00	0.00	4,494.34	4,494.34	0
5-01-25-0240-259	Bergen County Forfeiture	2,330.39	0.00	0.00	0.00	2,330.39	2,330.39	0
Control: 0240	Total	45,156.83	0.00	2,401.15	16,644.10	28,512.73	26,111.58	42
5-01-25-0241-200	Police Dispatch/911	20,212.50	0.00	0.00	19,103.25	1,109.25	1,109.25	95
5-01-25-0241-209	Interboro Radio	20,212.50	0.00	0.00	19,103.25	1,109.25	1,109.25	95
Control: 0241	Total							
5-01-25-0256-200	Aid To Fire Companies O/E							
5-01-25-0256-226	Maintenance Of Equipment	1,711.50	0.00	0.00	0.00	1,711.50	1,711.50	0
5-01-25-0256-229	Other Contractual Items	2,142.00	0.00	0.00	637.88	1,504.12	1,504.12	30
5-01-25-0256-230	Materials & Supplies	1,338.75	0.00	0.00	0.00	1,338.75	1,338.75	0
5-01-25-0256-242	Education & Training	937.13	0.00	0.00	203.68	733.45	733.45	22
5-01-25-0256-243	Uniform Allowance	4,150.13	0.00	0.00	0.00	4,150.13	4,150.13	0
5-01-25-0256-257	Other- Donation	535.50	0.00	0.00	0.00	535.50	535.50	0
5-01-25-0256-300	Volunteer Stipends	5,250.00	0.00	0.00	0.00	5,250.00	5,250.00	0
Control: 0256	Total	16,065.01	0.00	0.00	841.56	15,223.45	15,223.45	5
5-01-25-0260-200	Aid To Volunteer Ambulance							
5-01-25-0260-229	Other Contractual Items	1,095.56	0.00	0.00	0.00	1,095.56	1,095.56	0
5-01-25-0260-230	Materials And Supplies	2,865.98	0.00	0.00	0.00	2,865.98	2,865.98	0
5-01-25-0260-232	Uniforms	1,049.27	0.00	0.00	0.00	1,049.27	1,049.27	0
5-01-25-0260-242	Education & Training	417.96	0.00	0.00	0.00	417.96	417.96	0

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/reimb	Unexpended	Balance YTD	%Used
5-01-25-0260-300	Clothing Allowance	3,213.00	0.00	0.00	0.00	3,213.00	3,213.00	0
5-01-25-0260-310	Rent	3,937.50	0.00	0.00	2,500.00	1,437.50	1,437.50	63
Control: 0260	Total	12,579.27	0.00	0.00	2,500.00	10,079.27	10,079.27	20
5-01-25-0265-100	Fire Prevention Sw	11,156.25	0.00	0.00	0.00	11,156.25	11,156.25	0
5-01-25-0265-200	Fire Prevention O/E							
5-01-25-0265-229	Other Contractual Items	525.00	0.00	0.00	0.00	525.00	525.00	0
5-01-25-0265-242	Education & Training	52.50	0.00	0.00	0.00	52.50	52.50	0
5-01-25-0265-273	Fire Hydrants Charges	30,056.25	0.00	0.00	20,040.10	10,016.15	10,016.15	67
5-01-25-0265-290	Firehouse Rent	7,209.83	0.00	0.00	4,623.36	2,586.47	2,586.47	64
Control: 0265	Total	37,843.58	0.00	0.00	24,663.46	13,180.12	13,180.12	65
5-01-25-0275-200	Municipal Prosecutor O/E							
5-01-25-0275-205	Other Professional Services	1,338.75	0.00	0.00	0.00	1,338.75	1,338.75	0
Control: 0275	Total	1,338.75	0.00	0.00	0.00	1,338.75	1,338.75	0
5-01-25-0285-200	OEI OTHER EXPENSES							
5-01-25-0285-201	Other Expenses	26.25	0.00	0.00	0.00	26.25	26.25	0
Control: 0285	Total	26.25	0.00	0.00	0.00	26.25	26.25	0
5-01-26-0290-100	Streets & Road Maint S&W	219,738.75	0.00	0.00	0.00	219,738.75	219,738.75	0
5-01-26-0290-200	Streets & Road Maint O/E							
5-01-26-0290-220	Contractual Services	11,812.50	0.00	7,140.15	330.11	11,482.39	4,342.24	63
5-01-26-0290-226	Maintenance Of Equipment	5,250.00	0.00	5,475.80	3,228.53	2,021.47	3,454.33	166
5-01-26-0290-230	Materials & Supplies	6,562.50	0.00	10,167.92	1,102.85	5,459.65	4,708.27	172
5-01-26-0290-232	Clothing And Uniforms	1,312.50	0.00	0.00	239.96	1,072.54	1,072.54	18
5-01-26-0290-238	General Hardware	918.75	0.00	1,109.04	1,003.17	84.42	1,193.46	230
5-01-26-0290-240	Personnel Expenses & Training	3,412.50	0.00	3,340.00	0.00	3,412.50	72.50	98
5-01-26-0290-244	Professional Dues	157.50	0.00	0.00	0.00	157.50	157.50	0
5-01-26-0290-250	Work Equipment	6,562.50	0.00	0.00	4,401.28	2,161.22	2,161.22	67
5-01-26-0290-256	Livingston St Beautification	13,125.00	0.00	825.00	0.00	13,125.00	12,300.00	6
5-01-26-0290-258	Other Equipment	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00	0
5-01-26-0290-259	Professional Services	525.00	0.00	0.00	0.00	525.00	525.00	0
5-01-26-0290-260	Snow Removal	393.75	0.00	0.00	0.00	393.75	393.75	0
Control: 0290	Total	51,082.50	0.00	28,057.91	10,305.90	40,776.60	12,718.69	75
5-01-26-0300-200	Other Public Works							
5-01-26-0300-220	Tree Pruning Services	6,562.50	0.00	0.00	0.00	6,562.50	6,562.50	0

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance	YTD %Used
5-01-26-0300-258 Control: 0300	Sewers - Equip/Supplies Total	9,187.50 15,750.00	0.00 0.00	7,230.31 7,230.31	0.00 0.00	9,187.50 15,750.00	1,957.19 8,519.69	79 46
5-01-26-0305-200 5-01-26-0305-220 Control: 0305	Solid Waste Collection O/E Contractual Services Total	178,500.00 178,500.00	0.00 0.00	0.00 0.00	52,807.94 52,807.94	125,692.06 125,692.06	125,692.06 125,692.06	30 30
5-01-26-0310-200 5-01-26-0310-220 5-01-26-0310-222 5-01-26-0310-226 5-01-26-0310-230 5-01-26-0310-238 5-01-26-0310-300 Control: 0310	Buildings & Grounds O/E Contractual Services Haring Fence Maintenance Of Equipment Materials & Supplies General Hardware Maintenance of Public Buildings Total	14,437.50 210.00 7,875.00 13,125.00 2,625.00 3,937.50 42,210.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	5,400.00 0.00 318.75 1,853.71 0.00 0.00 7,572.46	2,327.15 0.00 329.00 502.80 59.97 0.00 3,218.92	12,110.35 210.00 7,546.00 12,622.20 2,565.03 3,937.50 38,991.08	6,710.35 210.00 7,227.25 10,768.49 2,565.03 3,937.50 31,418.62	54 0 8 18 2 0 26
5-01-26-0315-200 5-01-26-0315-220 5-01-26-0315-221 5-01-26-0315-222 5-01-26-0315-223 Control: 0315	Vehicle Maintenance O/E Police Streets & Roads Volunteer Fire Volunteer Ambulance Total	5,013.75 13,125.00 7,875.00 3,150.00 29,163.75	0.00 0.00 0.00 0.00 0.00	0.00 1,085.42 0.00 0.00 1,085.42	0.00 628.97 0.00 0.00 628.97	5,013.75 12,496.03 7,875.00 3,150.00 28,534.78	5,013.75 11,410.61 7,875.00 3,150.00 27,449.36	0 13 0 0 6
5-01-26-0511-200 5-01-26-0511-231 Control: 0511	Njpdas Stormwater Mgmt Compost Facility Total	1,312.50 1,312.50	0.00 0.00	0.00 0.00	0.00 0.00	1,312.50 1,312.50	1,312.50 1,312.50	0 0
5-01-26-0515-200 5-01-27-0330-100	Njpdas Stormwater Management Public Health Services Sw	8,058.75	0.00	0.00	0.00	8,058.75	8,058.75	0
5-01-27-0330-200 5-01-27-0330-220 5-01-27-0330-221 5-01-27-0330-222 5-01-27-0330-229 5-01-27-0330-236 5-01-27-0330-241 5-01-27-0330-242 5-01-27-0330-244 5-01-27-0330-245	Public Health Services O/E Contractual Services Legal Advertising Flu Clinic Other Contractural Services Office Supplies Conferences & Meetings Education & Training Professional Dues Others	10,657.50 131.25 393.75 446.25 315.00 105.00 1,443.75 26.25 262.50	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	845.50 0.00 0.00 712.00 0.00 0.00 0.00 0.00 159.83	0.00 31.24 0.00 0.00 0.00 0.00 0.00 0.00 0.00	10,657.50 100.01 393.75 446.25 315.00 105.00 1,443.75 26.25 262.50	9,812.00 100.01 393.75 265.75-160 315.00 105.00 1,443.75 26.25 102.67	8 24 0 160 0 0 0 0 61

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
Control: 0330	Total	13,781.25	0.00	1,717.33	31.24	13,750.01	12,032.68	13
5-01-28-0370-100	Recreation Sw	7,061.25	0.00	0.00	0.00	7,061.25	7,061.25	0
5-01-28-0370-200	Recreation O/E							
5-01-28-0370-215	Seniors	3,937.50	0.00	0.00	0.00	3,937.50	3,937.50	0
5-01-28-0370-300	Baseball & Softball	3,806.25	0.00	0.00	0.00	3,806.25	3,806.25	0
5-01-28-0370-310	Football	2,625.00	0.00	0.00	0.00	2,625.00	2,625.00	0
5-01-28-0370-320	Cheer	1,312.50	0.00	0.00	0.00	1,312.50	1,312.50	0
5-01-28-0370-330	Soccer	840.00	0.00	0.00	0.00	840.00	840.00	0
5-01-28-0370-340	Basketball	1,575.00	0.00	0.00	0.00	1,575.00	1,575.00	0
5-01-28-0370-350	Summer Camp	2,677.50	0.00	0.00	0.00	2,677.50	2,677.50	0
5-01-28-0370-360	New Programs & Events	1,312.50	0.00	52.90	0.00	1,312.50	1,259.60	4
5-01-28-0370-370	Borough Miscellaneous	2,625.00	0.00	0.00	0.00	2,625.00	2,625.00	0
Control: 0370	Total	20,711.25	0.00	52.90	0.00	20,711.25	20,658.35	0
5-01-29-0390-200	Municipal Library O/E							
5-01-29-0390-205	Contribution	132,564.08	0.00	0.00	96,853.50	35,710.58	35,710.58	73
Control: 0390	Total	132,564.08	0.00	0.00	96,853.50	35,710.58	35,710.58	73
5-01-30-0415-229	Acc Leave Compensation	11,719.31	0.00	0.00	0.00	11,719.31	11,719.31	0
5-01-30-0420-200	Celeb Of Public Events O/E							
5-01-30-0420-229	Other Contractual Items	9,975.00	0.00	0.00	0.00	9,975.00	9,975.00	0
Control: 0420	Total	9,975.00	0.00	0.00	0.00	9,975.00	9,975.00	0
5-01-31-0430-000	Electricity	25,467.75	0.00	0.00	6,797.23	18,670.52	18,670.52	27
5-01-31-0435-000	Street Lighting	24,144.75	0.00	0.00	9,147.37	14,997.38	14,997.38	38
5-01-31-0440-000	Telephone	16,222.50	0.00	0.00	3,632.20	12,590.30	12,590.30	22
5-01-31-0445-000	Water	9,950.06	0.00	0.00	1,428.09	8,521.97	8,521.97	14
5-01-31-0446-000	Natural Gas	18,768.75	0.00	0.00	17,511.91	1,256.84	1,256.84	93
5-01-31-0455-000	Bcua Sewer	188,737.50	0.00	0.00	0.00	188,737.50	188,737.50	0
5-01-31-0460-000	Gasoline	21,630.00	0.00	2,547.49	4,061.17	17,568.83	15,021.34	31
5-01-36-0472-000	Social Security	46,571.70	0.00	0.00	0.00	46,571.70	46,571.70	0
5-01-36-0474-000	Pfrs	210,238.35	0.00	0.00	0.00	210,238.35	210,238.35	0
5-01-36-0475-000	Pers	50,153.78	0.00	0.00	0.00	50,153.78	50,153.78	0
5-01-36-0476-000	Losap	5,250.00	0.00	0.00	0.00	5,250.00	5,250.00	0
5-01-36-0478-000	DCRP	262.50	0.00	0.00	0.00	262.50	262.50	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance	YTD	%Used
5-01-41-0700-000	Federal & State Grants								
5-01-41-1000-000	BUDGETED GRANTS	33,460.88	0.00	0.00	0.00	33,460.88	33,460.88	0	0
5-01-41-2000-000	CHAPTER 159s	484,479.24	0.00	0.00	0.00	484,479.24	484,479.24	0	0
5-01-43-0490-105	Contingent	15,750.00	0.00	0.00	0.00	15,750.00	15,750.00	0	0
5-01-43-0491-100	Municipal Court Sw	7,638.75	0.00	0.00	0.00	7,638.75	7,638.75	0	0
5-01-43-0491-200	Municipal Court O/E								
5-01-43-0491-229	Other Contractual Items	1,522.50	0.00	0.00	0.00	1,522.50	1,522.50	0	0
5-01-43-0491-231	Materials & Supplies	341.25	0.00	0.00	0.00	341.25	341.25	0	0
5-01-43-0491-236	Office Supplies	210.00	0.00	0.00	0.00	210.00	210.00	0	0
5-01-43-0491-241	Conferences & Meetings	315.00	0.00	0.00	0.00	315.00	315.00	0	0
5-01-43-0491-244	Professional Dues	105.00	0.00	0.00	0.00	105.00	105.00	0	0
5-01-43-0491-253	Office Equipment	78.75	0.00	0.00	0.00	78.75	78.75	0	0
Control: 0491	Total	2,572.50	0.00	0.00	0.00	2,572.50	2,572.50	0	0
5-01-43-0495-200	Public Defender O/E								
5-01-44-0901-000	Capital Improvement Fund								
5-01-45-0920-000	Bonds Principal	19,687.50	0.00	0.00	0.00	19,687.50	19,687.50	0	0
5-01-45-0925-000	Notes Interest	210,000.00	0.00	0.00	0.00	210,000.00	210,000.00	0	0
5-01-45-0930-000	Bonds Interest	84,447.56	0.00	0.00	0.00	84,447.56	84,447.56	0	0
5-01-45-0935-000	Note Principal	29,482.16	0.00	0.00	0.00	29,482.16	29,482.16	0	0
5-01-45-0945-000	Njeit Loans Principal	23,430.23	0.00	0.00	0.00	23,430.23	23,430.23	0	0
5-01-45-0946-000	Njeit Loans Interest	12,678.75	0.00	0.00	0.00	12,678.75	12,678.75	0	0
5-01-50-0899-000	Reserve Uncollected Taxes	2,021.25	0.00	0.00	0.00	2,021.25	2,021.25	0	0
Fund: 01	Current Fund Appropriations Budgeted Total	163,012.50	0.00	0.00	0.00	163,012.50	163,012.50	0	0
Fund: 01	Current Fund Appropriations Non-Budgeted Total	4,050,585.04	0.00	86,067.03	603,264.66	3,447,320.38	3,361,253.35	17	17
Fund: 01	Current Fund Appropriations Total	4,050,585.04	0.00	86,067.03	603,264.66	3,447,320.38	3,361,253.35	17	17
Fina] Budgeted									
Fina] Non-Budgeted		4,050,585.04	0.00	86,067.03	603,264.66	3,447,320.38	3,361,253.35	17	17
Fina] Total		4,050,585.04	0.00	86,067.03	603,264.66	3,447,320.38	3,361,253.35	17	17

BY-LAWS

FOR THE

RECREATION COMMITTEE

BOROUGH OF NORWOOD

Revised Version

Submitted by:

Kevin Wilson
Committee Member

[Month] [Day], 2024

PURPOSE

Per Article I, Borough of Norwood (hereby known only as "Norwood") Recreation Ordinance passed March 14, 2002; there shall be a Recreation Committee (hereby known as the "Committee"), which shall serve in an advisory capacity in matters concerning the Recreation Department of the Borough of Norwood and its facilities and programs.

The Committee shall not be deemed to be a Recreation Commission pursuant to N.J.S.A. 40:12 et seq.

DEFINITIONS

For the purposes of these Bylaws, the following terms have the meanings specified herein, or referenced to in the Purpose section of these Bylaws, and shall be equally applicable to both in the singular and plural forms.

"Borough" means the Borough of Norwood.

"Mayor and Council" refers to the Mayor and Council of the Borough of Norwood.

"Recreation Program" means a program or sport which is governed by the Committee.

"Program Board" means the organizing and/or governing body of a particular Recreation Program.

"Director" shall mean the "Director of Recreation" for the Borough of Norwood.

"Chairperson" refers to the elected officer who presides over the Committee's meetings.

"Council Liaison" is the person appointed by the Mayor to be the liaison with the Committee

"Youth" shall be defined as persons under the age of 18 years old

ARTICLE I - POWERS AND DUTIES

The Committee shall have the following powers and duties:

1. To make recommendations to the Mayor and Council concerning the day-to-day operation and administration of the recreation programs of Norwood, which recommendation or recommendations, after study by the Committee shall be considered by the Mayor and Council. If the Mayor and Council shall approve of such recommendation or recommendations or any part thereof, the Committee shall be notified and this approval and the Committee may, in the discretion of the Mayor and Council, be directed to carry into effect the recommendations or any approved part thereof.
2. To make recommendations to the Mayor and Council concerning matters of policy affecting the recreation programs for Norwood. The Mayor and Council shall consider

such recommendations after a report thereon from the Chairperson. Notice of any action on such recommendations shall be forwarded to the Committee.

3. To recommend revisions to a constitution and/or bylaws governing the affairs of the Committee within thirty (30) days of the final passage of the Recreation Ordinance. However, such revisions to the constitution and/or bylaws must be approved by a majority of the Mayor and Council and may only be amended with the approval of the majority of the Mayor and Council and shall be inoperative to the extent said constitution and/or bylaws is in conflict with any provision of any ordinance of the Borough of Norwood or any state or federal statute.
4. Other:
 - a. To present budgets for each recreation activity.
 - i. Budgets must be presented in writing by the committee member representing said activity at the November monthly meeting, regardless of whether an increase in spending is required. These budgets will be reviewed by the Committee and recommended for approval to Director of Recreation who, in turn, will recommend for approval to Mayor and Council.
 - b. To authorize expenditures within the budget granted and the careful examination of said expenditures.
 - c. To plan for and consider the future recreation needs of Norwood.
 - i. With the Borough's Recreation and Facilities Budgets in mind, recommend the design, improvement and acquisition of additional areas and facilities for recreation.
 - ii. In cases where the Mayor and Council has a recreation capital improvement proposal or plan, the Committee shall review it and provide comments and guidance, as necessary, to the Mayor and Council.
 - d. To recommend the acquisition, design and improvement of additional areas and facilities for recreation.
 - e. To stay informed on new or ongoing capital projects that may affect the Boroughs recreation facilities or Recreation Program
 - f. To ensure that recreation property is cared for and maintained properly.
 - g. To oversee and lend guidance to all Norwood Recreation Programs, ensuring that all programs are properly structured and are functioning for the best interests of the citizens of Norwood and the Norwood Recreation Programs.
 - h. To determine and recommend all service, participation, and admission fees of any Recreation Program or event.
 - i. To adopt suitable rules of conduct for the use of all recreation facilities and the conduct of all persons while on or using same.
 - j. To review any changes to the bylaws of any Norwood Recreation Program before being submitted to the Mayor & Council for their approval.

- k. To review and approve field usage for any Norwood Recreation Program or for any outside organization that wishes to use the Norwood Recreation facilities under Article X-Use and Control.

ARTICLE II - MEMBERSHIP

1. The Recreation Committee of Norwood will consist of eleven (11) members who shall be citizens and residents of the Borough of Norwood. One member will represent each of the following five (5) Recreation Programs:

<u>Recreation Program</u>	<u>Applicable Residents</u>
(1) Recreation Football	Boys and Girls Grades 1-8
(2) Recreation Basketball	Boys and Girls Grades 1-8
(3) Girls Cheerleading	Boys and Girls Grades 1-8
(4) a. Recreation Baseball	a. Boys Grades K-8
b. Recreation Softball	b. Girls Grades K-8
(5) Recreation Soccer	Boys and Girls Grades K-8

2. In addition, there will be six (6) "at-large" members, individuals who will not necessarily be representing a particular Recreation Program.
3. The Director shall serve as an ex officio member.
4. The members of the Committee shall serve without compensation.
5. One member of the Borough Council shall serve as ex officio (liaison) member of the Committee, but will have no vote unless this individual is appointed a member of said Committee.

ARTICLE III - APPOINTMENT OF MEMBERS

1. The Mayor shall nominate and, by and with the advice and consent of the Borough Council, shall appoint the Director and all members of the Committee in the manner provided by law for the appointment of Borough officers.
2. Each year at the December meeting, the Committee will review and discuss situations involving expiring terms. Recommendations will be made to either extend terms for an additional three (3) year period or replace the member with a suitable replacement. The Director will, in turn, present said recommendations to Mayor and Council for approval.
3. If all 5 Committee openings for Recreation Programs are not occupied, the members of the Committee can propose, and the Committee can vote to approve, to assign a member of a Program Board to be the acting Recreation Program representative, until such time the Mayor appoints a replacement member.

ARTICLE IV - TERM OF MEMBERS

1. All members of the Recreation Committee shall be appointed for a period of three (3) years and until their successors are duly appointed and qualified; provided, however, that in the case of the initial appointment of members of the Committee, the initial terms shall be for periods of one (1), two (2) and three (3) years, respectively, in such a manner that the terms of at least one member and not more than four members shall expire each year. Thereafter, all appointments shall be for terms of three years.
2. A member may resign at any time by providing written notice to the Mayor, Director and Council liaison. A resignation shall be effective on receipt of such written notice or at a later date specified by the resigning Committee member in the notice of resignation.
3. The Mayor, with the advice and consent of the Council, shall fill vacancies occurring in the membership of the Committee for the un-expired term only.
4. The Director shall serve an indefinite term, continuing their service to the Committee until such time when resign, or they are asked to step down by the Mayor.

ARTICLE V - OFFICERS

1. The Committee shall elect a Chairperson and Vice Chairperson each January, in effect for a period of one (1) year.
2. It shall be the duty of the Chairperson to preside at all meetings of the committee, to appoint Standing Committees, when necessary, and to call special meetings when deemed advisable.
3. It shall be the duty of the Vice Chairperson to perform the duties of the Chairperson in the absence of the latter, and shall assist the Chairperson at regular meetings by reading of correspondence, etc.
4. The Director of Recreation shall automatically assume the duties of Secretary to the Borough Advisory Board and shall keep on file minutes of all meetings and copies of official correspondence of said Board.

ARTICLE VI - SUBCOMMITTEES

1. When necessary, Subcommittees and Standing Committees can be appointed and announced by the Chairperson following the first meeting following his/her election. Terms for members of said committees shall be for one (1) year, unless otherwise specified by the Chairperson.

ARTICLE VII - MEETINGS

1. The Norwood Recreation Committee will meet at Borough Hall or any such other place as the Chairperson directs.
2. The meetings will be conducted under the "Sunshine Law" and "Robert's Rules of Order" will be observed. Notice of these meetings and any exceptions shall be posted at the Municipal Building and on the Borough's website.
3. There will be nine (9) meetings set each calendar year. The January meeting will be the official Organizational Meeting, while the November meeting will be the Annual Budget Review Meeting.
4. At the Organizational Meeting in January:
 - i. Introductions are to be made for any newly appointed members;
 - ii. Elections for the Chairperson, Vice-Chairperson, and Secretary shall be held;
 - iii. "At-large" members may be assigned by the Chairperson to be the coordinators of certain aspects of the Recreation Committee. These roles can include: Facilities Coordinator, Events Coordinator, Fundraising Coordinator, Budgets Coordinator, Data Coordinator, and/or Compliance Coordinator;
 - iv. The schedule of the meetings for the year shall be established; and
 - v. The Bylaws shall be distributed to all members.
5. The Committee shall hold regular meetings at the same time and day of each month in the Municipal Building of Norwood as set in its Organizational Meeting in January.
6. Special meetings may be called by the Chairperson on three (3) day's notice to each member of the Committee; or upon three (3) day's notice to all members signed by at least two (2) members of the Committee.
7. The Committee may make and amend rules and regulations concerning the conduct of its meetings.
8. Members are encouraged to attend all meetings. The Committee has the power to recommend to the Mayor and Council a replacement for any member who is absent for two consecutive meetings.
9. While meetings are generally open to the public, it is recommended that no outside presentations be made without prior discussion and approval of the Committee.
10. If a matter involves time of the essence issues, then this communication and approval may be obtained either by a telephone poll or an e-mail distribution.

ARTICLE VIII - QUORUM

1. A majority of the voting members of the Committee shall constitute a quorum.
2. A quorum is required to begin all meetings.

ARTICLE IX - BUSINESS

1. The order of business at regular meetings shall be as follows:
 - a. Roll Call
 - b. Minutes of prior meeting
 - c. Approval of said minutes
 - d. Standing Committee Reports
 - e. Report of Director
 - f. Old Business
 - g. New Business
 - h. Public Comment
 - i. Adjournment

ARTICLE X -USE AND CONTROL

1. Recreation Program Participation by Non-Norwood Residents:
 - a. Typically, Borough of Norwood Recreational activities and programs are open only to residents of the Borough. There is one exception whereby a youth who wishes to participate in borough activities and programs does, infact, attend school in the borough although not necessarily is a resident of the borough. In such cases, these individuals will be required to pay an additional "non-resident" fee, which will be designed by the Trustees of each recreational program and presented, to the Committee for approval. In cases where recreation programs participate in certain organized "leagues" then league rules will override in cases involving non-resident participation.
2. Use of Borough Facilities by Non-Recreation Programs
 - a. In order to utilize Norwood facilities, Non-Recreation Programs must submit:
 - i. Norwood Application for Field Use;
 - ii. Norwood Hold Harmless Agreement;
 - iii. Original Certificate of Insurance; and
 - iv. Roster/List of Participants w/ town of residence for each included.
 - b. A Field Use Subcommittee shall review applications for usage of Borough facilities and fields.
 - c. Approved Non-Recreation Programs will be subject to the prevailing fee schedule as presented in the Borough's Code (see § 168-14).
 - d. Approval for use will be based on:
 - i. frequency of requested usage;
 - ii. the number of non-residents participating in the Non-Recreation Program;

- iii. the number of residents who are rostered on the Non-Recreation Program who do not participate in the related Recreation Program; as well as
 - iv. the behavior, cleanliness and returning facilities to an acceptable condition during any previous usage of Borough facilities.
 - e. It is required that all youth residents who participate in a Non-Recreation Program which is approved to use the Borough's facilities, both register and regularly participate in any Norwood Recreation Program involved in the same sport or activity.
3. All coaches will be issued an ID badge from the Norwood Police Department. Only fully cleared coaches with an ID badge are permitted to coach under the Borough's insurance. To be fully cleared you must:
- a. Pass a fingerprint background checks every 3 years (see Borough Code §168 Art III for more information);
 - b. Complete the CDC Concussion Training Course every year (submit copy of certificate to the Recreation Program's representative); and
 - c. Completed the Rutgers SAFETY Clinic once (submit copy of ID Card to the Recreation Program's representative).

ARTICLE XI – CONDUCT, DISCIPLINARY ACTION AND DISPUTES

1. Conflict of Interest with Committee Members:
- a. There may arise an instance where a Committee member, or members, are also members or otherwise affiliated with an outside organization or endeavor:
 - i. That is in conflict directly or indirectly with a Recreation Programs; or
 - ii. That is in competition for Norwood fields or facilities use currently or in the future; or
 - iii. Whose owners, officers or managers may directly or indirectly financially benefit from such organization or endeavor; or
 - iv. That is intended to directly or indirectly support or help (financially or otherwise) Recreation Programs,
 - b. In this event, such board member or members shall abstain their vote(s) or not otherwise influence any proposals or items related to Recreation Programs; and its operation. Only through Public Comment should these members comment on any related proposals or items to their Conflict of Interest.
2. Members are expected to meet a certain standard to be courteous, conduct oneself in a civil manner, treat fellow members with respect, and abide by these bylaws ("Standard of Conduct"). In such cases where at least two members of the committee feel a fellow member does not meet that Standard of Conduct ("Accused Member"), special meeting(s) via teleconference or electronic mail can be held for unlimited discussion for the dismissal of said Accused Member.

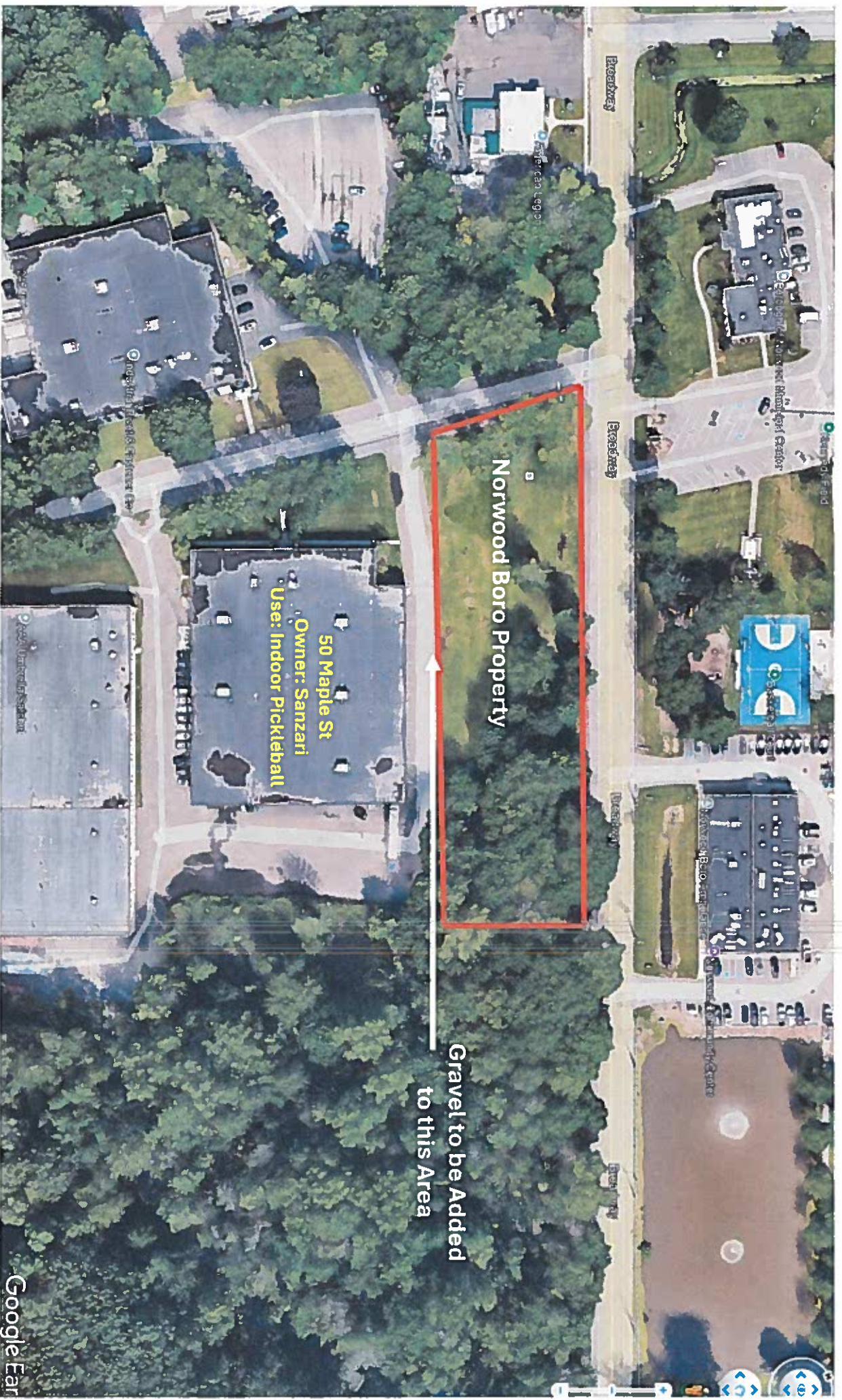
- a. The Chairperson may decide to exclude the Accused Member from the special meeting.
 - b. Should the Chairperson be the one considered for dismissal, the Vice Chairperson can make a motion for the vote of dismissal.
 - c. Before the conclusion of one of the special meetings, a motion can be made by the Chairperson for an anonymous vote, to which a majority vote is required, to recommend to the Mayor and Council that such member should be dismissed and replaced with immediate effect.
 - d. The Accused Member shall be given the opportunity to respond to the allegations in a manner deemed appropriate by the Committee, which may include, but is not limited to, a written response, an appearance before a subset of the Committee, or an appearance at a full Committee meeting.
3. All coaches will sign a coach's code of conduct form at the beginning of each season. All participants and parents/guardians will sign a player's and parent's code of conduct form at the time of registration.
 - a. In the event that anyone (coaches, players or parents) fails to conform to said agreements, disciplinary actions can be used at the discretion of the Program Board including but not limited to the following in any order or combination:
 - i. Verbal warning issued by the Program Board.
 - ii. Written warning issued by the Program Board.
 - iii. Immediate ejection from the current event or game, decided by the Program board.
 - iv. A written notification informing said coach, participant, parent/guardian, or player of their ban from the Recreation Program.
 - b. Anyone involved in any physical or attempted physical confrontation or verbal abuse or other conduct that is deemed to pose a significant or imminent threat or danger to participants in recreation, spectators or others, shall be immediately prohibited from participating in any Recreation Program or sponsored activity until the matter is heard by Program Board for any disciplinary action deemed necessary.
 - c. An appeal of any action taken by the Program Board may be submitted in writing to the Norwood Borough Hall by filing a Complaint and attending a disciplinary meeting set up by a Disciplinary Sub-Committee appointed by the Commissioner, with the Council Liaison in attendance.
 - i. If the outcome is not favorable, a final appeal can be forwarded to the Mayor and Council for review.
4. No person shall smoke within the boundaries of any playing field during games and practices involving athletes 18 years of age and under and pursuant to the Laws set forth by the State of New Jersey.

ARTICLE XII - INDEMNIFICATION & INSURANCE

1. The Borough shall indemnify and hold harmless each member of the Committee from and against any and all claims, losses, damages, expenses (including reasonable attorneys' fees approved by the Borough), and liability (including any reasonable amounts paid in settlement with the Borough's approval), arising from any act or omission of such member, except when the same is judicially determined to be due to the willful misconduct of such member.
2. The Borough may purchase and maintain insurance, at its expense, to protect itself, the Committee and any person who is or was a member, director, Commissioner, Vice Commissioner of the Committee against any expense, liability or loss, whether or not the Borough would have the power to indemnify such person against such expense, liability or loss under the State of New Jersey law.

ARTICLE XIV - AMENDMENT

1. Any bylaw (including these Bylaws) may be presented to the Mayor & Council for approval to be adopted, amended or repealed by the affirmative majority vote of the Committee.



Norwood Boro Property

50 Maple St
Owner: Sanzari
Use: Indoor Pickleball

Gravel to be Added
to this Area

AGREEMENT FOR PROFESSIONAL SERVICES

DATE: March 1, 2024

TO: Mayor and Council
Borough of Norwood
455 Broadway
Norwood, New Jersey 07648

CC: Jordan Padovano, Borough Administrator

FROM: Michael J. Neglia, PE, PP, PLS, CPWM
Scott Loverich, PE
Gary A. Veenstra, PLS, CFS
Richard K. Caprio, GISP

RE: Proposal for Professional Surveying and GIS Services
Preparation of MS4 Infrastructure Map
Borough of Norwood, New Jersey

Neglia Group (Neglia) understands the Borough of Norwood (Borough) requires Professional Surveying and GIS Services for the above referenced project.

This agreement, when approved by the Borough of Norwood, will be completed as follows:

NJDEP MS4 Requirement Portion

1. Field Locating Stormwater Infrastructure with Elevations and Below Grade Measurements

On a lump sum basis for a cost of Eighty-One Thousand Two Hundred Dollars and Zero Cents (\$81,200.00) representing Professional Services for surveying and GIS, including field and office tasks, related to locating and mapping the Borough's MS4 Stormwater Infrastructure as specified herein. This includes collecting at-grade and below-grade elevation and conveyance data.

This document constitutes an agreement for services that will be provided subject to the attached Standard Terms and Conditions. Please sign, date this agreement, and return to our office to serve as our notice to proceed or provide a resolution of approval, accepting the terms of this proposal.

What are the new MS4 Requirements?

Municipalities are now required to complete Infrastructure mapping in order to comply with the latest NJDEP's MS4 regulations. As you may know, the Municipal Separate Storm Sewer System (MS4) is a conveyance or system of conveyances owned or operated by a municipality that carries stormwater that ultimately discharges to water of the state (including both surface water and groundwater) as defined in N.J.A.C. 7:14A-1.2. The submission of a map and electronic data with accurate stormwater infrastructure locations is now required by the MS4 permit effective January 1, 2023 for compliance by January 1, 2026. Submission to the NJDEP's designated electronic submission service will be completed as per the USEPA's NJDES Electronic Reporting rule at 40 CFR Part 127.

The previous MS4 permit required the GIS data submission of Stormwater Outfall locations only. The new and current Full MS4 Permit, effective January 1, 2023, states the following:

"The permittee shall develop, update, and maintain an MS4 Infrastructure Map that delineates the location of the following stormwater features that are owned or operated by the permittee, including their associated attributes noted in parentheses:"

It is important to note that only Municipal stormwater infrastructure is required for municipal submission to the MS4 permit. County and State stormwater infrastructure is to be provided by those entities.

Based on additional deliverable language, this Infrastructure Map needs to be provided to the NJDEP as GIS data, separated into various stormwater feature layers. Those required layers are shown below in bold, followed by Neglia's explanation of each one:

- i. **MS4 outfalls (receiving surface water name, type of outfall);**
As mentioned, this was already been provided to the NJDEP as part of the previous MS4 Permit. There are 55 Outfalls located within the Borough of Norwood according to NJDEP records.
- ii. **MS4 ground water discharge points (type);**
To be provided by the municipality, if applicable. This is the "lowest invert elevation of any stormwater facility where stormwater discharges into the surficial ground water aquifer."
- iii. **MS4 interconnections (type into/from, entity);**
To be determined via mapping. This means "any point at which an MS4 flows into or from another MS4."
- iv. **Storm drain inlets (type, catch basin present, label present, retrofitted);**
This will likely be the bulk of the necessary work required. This describes "the point of entry into the storm sewer system"
- v. **MS4 manholes;**
Similar to 'Storm drain inlets', this will be a large portion of the features mapped.
- vi. **MS4 conveyance (type, direction of flow);**
Described as roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains. This will consist of line features, connecting storm drain inlets, manholes, outfalls, and any additional stormwater facility.

vii. MS4 pump stations;

Provided as a feature point location to describe areas that alter the gravity conveyance of a storm system.

viii. Stormwater facilities (type);

In addition to the features described above, detention basins and green infrastructure locations will be included as part of the overall stormwater conveyance.

ix. Property boundaries of maintenance yard(s) and other ancillary operations (type).

As determined by the municipality and this office, the following property locations will be noted: "a municipally owned or operated maintenance and storage yard, including but not limited to, fleet or maintenance shop with outdoor storage areas, impound yard, permanent and mobile fueling locations, salt/sand storage locations, and snow disposal areas."

It is this office's intent to provide the above-mentioned stormwater information to meet or exceed the NJDEP's requirements. Neglia will provide the following services:

I. SCOPE OF SERVICES**Field Locating Stormwater Infrastructure with Elevations and Below Grade Measurements**

Neglia personnel will field-locate each required municipal stormwater feature or asset (where visible and accessible) that is part of the municipal stormwater conveyance system. County and State stormwater features will not be collected. Neglia will use global positioning system (GPS) technology to determine the geographic location of each asset as well as Esri's Field Maps and Survey123 for the feature attribute data collection. Up to 200 Storm Manholes and 550 Storm Inlets will be collected.

As part of this field location, below grade measurements and data gathering of invert elevations, pipe sizes, pipe materials, additional pipe connections, and overall pipe networks will be collected. Neglia personnel will open each manhole and verify each inlet, measure the invert distance to visible pipes, and determine pipe connections to nearby structures to the best of our ability.

During the field collection, Neglia will take at least one photograph of each asset located in context to its surroundings. This photograph will be digitally attached to its corresponding stormwater feature for future viewing and decision making.

Regarding GPS and invert data collection, the horizontal datum utilized will be based on the New Jersey Plane Coordinate System, North American Datum 1983 (NAD83). We will also include rim/grate elevations for each structure based on the North American Vertical Datum of 1988 (NAVD88). Horizontal locations and Vertical Elevations provided will have an accuracy of plus or minus 0.5 feet, unless otherwise noted. Elevations should be verified before using for design purposes.

MS4 Permit Requirement - Preparation of the GIS Database Deliverable

The data collected will need to be combined into a standardized GIS Database, as described by the NJDEP MS4 requirements. This system will include stormwater features denoted as their appropriate symbols, as well as attribute information such as unique ID information and structure types for each asset as described in more detail below:

Standard Attributes

ID Number	Inlet Type
Line Name	Inlet Bicycle Safe Grate
Survey Determination	Inlet Curb Piece Opening
Rim / Grate Elevation (ft)	Inlet Labeled
Invert Elevation (ft)	Facility Subtypes
Pipe Size (in)	Structure Type
Pipe Material	Structure Comments
Pipe Shape	Photos / General Comments
Northing / Easting	Latitude / Longitude

Full attribute information is provided by the standardized GIS Database template provided by NJDEP and varies from feature to feature. Neglia will ensure the available information will be inputted and submitted as required.

Neglia personnel will overlay the collected information on available parcel mapping with street name information. We will digitally attach the relevant photo taken during the field work and any plans that may be available from your office.

Neglia will utilize the following Esri products to perform this work: ArcGIS Collector, Survey123, ArcMap, and ArcGIS Pro. ArcGIS Online will also be utilized for display purposes, as part of an interactive map accessible by a website link and protected by username and password.

This scope includes the cost of a single ArcGIS Online license to view this data for the remainder of the calendar year. Subsequent annual licenses will need to be purchased after the initial license expires. This scope does not include any software or software fees, nor does this office anticipate any need for separate software or software fees.

To track progress of Neglia personnel and have an ongoing digital view of the municipal stormwater conveyance system, Neglia's standard workflow includes providing a Dashboard view of completed work. This daily project progress sharing provides users an easy to view map and list format. Upon project completion, this dashboard will be utilized as a tool for the Borough's use.

Examples of active Neglia GIS Dashboards are provided below:



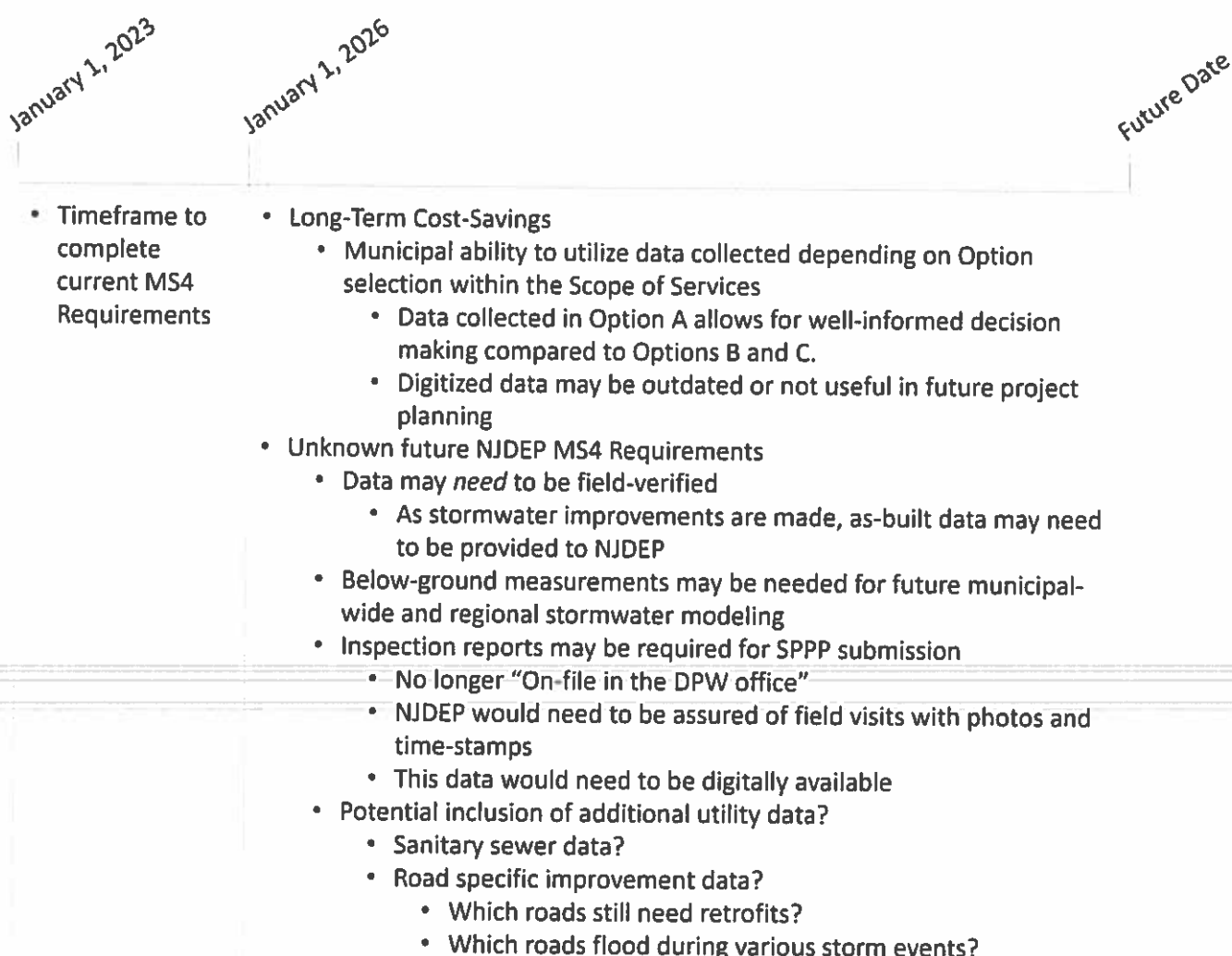
Lead Service Line Replacement Program - Admin View



Additional Discussion regarding MS4 Permit current and future Requirements

The new and current Full MS4 Permit, effective January 1, 2023, requires municipalities to submit GIS information to NJDEP Case Managers within 36 months. The information described with the Scope of Services must be submitted no later than January 1, 2026.

Neglia has created an infographic below outlining the many benefits of completing this work as soon as possible. The data collected can be utilized for future municipal projects and help municipalities make well-informed and data-driven decisions.



II. DELIVERABLES

A. Data Deliverable

To fulfill the Full MS4 Permit requirements, Neglia will provide the NJDEP with completed GIS Data in the required File Geodatabase (.gdb) format. The Borough will maintain ownership of its data, but copies will remain on file at the NJDEP and Neglia offices for future updates.

B. Interactive Map Deliverable

Using the data gathered, a web-based, interactive map will be created using ArcGIS Online. The user will be able to zoom and pan around the map, click on individual structures for more information, and, if applicable, open photos and linked documents. An example of this kind of map is found in the below screenshot. As previously mentioned, this scope includes the cost of a single license to view this data for the remainder of the year.



C. Static Map Deliverable

Neglia will provide the Borough with a color overview map, clearly displaying the structures located, the municipal and surrounding street network with road names, and approximate parcel boundaries. The overview map will be a one-page map displaying the entire municipal extent, which will be provided in both a 24x36 and 11x17 format.

D. General Information

This scope excludes the cleaning/pumping of existing structures such as inlets and manholes, should it be needed. If this is needed at certain locations, we understand the Borough will perform these services using Department of Public Works assistance. Neglia also understands any "No parking" signage required would be provided by the Borough, with ample notice provided. If the Borough is unable to provide this assistance, Neglia can obtain an estimate to perform these services by others and submit a separate proposal for review and authorization by the Borough.

III. TIMEFRAME

Neglia is prepared to initiate services upon receipt of a signed copy of this agreement or an Award of Resolution. Total duration of the project will be approximately 10-12 months. More specific project durations can be determined on an as-needed basis.

IV. PAYMENTS AND COST OF SERVICES

Invoices will be submitted to your attention on a monthly basis to monitor the progress of the project. The project fee is shown on page one of this document.

V. CONDITIONS AND EXCLUSIONS

This proposal does not include any other site / civil design aspects other than those design items mentioned above. It assumes that off-site utility work / design will not be required for the project and that off-site utilities have sufficient capacity. The proposal does not include any survey and off-site survey, boundary survey, wetland delineation and wetland surveying services, construction stakeout or construction management service, as-built survey work and / or subdivision plat preparation unless otherwise included within the Scope of Services section of this proposal.

This proposal does not include the structural design of retaining walls, bridges, culverts, or any other proposed modified structure not mentioned within the scope unless specifically mentioned above. It also does not include irrigation design and plans unless specifically mentioned above.

This proposal does not include geotechnical engineering studies / services which include but are not limited to soil borings, test pits and percolation tests, phase one audit, environmental impact statement or assessment, threatened and endangered species studies, flood studies, foundation design, professional planning services, Phase I and Phase II environmental investigations / studies, archeological studies, buoyancy calculations, visual impact assessment, underground garage structure design, environmental remediation, mitigation, UST remediation, asbestos removal, septic system design, holding tank design, pump station design, or other environmental concerns. This proposal does not include air quality studies or glare and noise studies. This proposal does not include any permitting other than those permits mentioned above. In addition, this proposal does not include fire flow test and / or study, any traffic / transportation studies, planning studies and / or testimony, and NJDEP permitting unless otherwise mentioned within the Scope of Services section

of this proposal. The proposal has been prepared assuming that your project attorney will prepare all applications excluding those listed above.

Any deviation from the scope of work outlined in this proposal once the detailed engineering work has commenced will be immediately brought to your attention and a separate budget will be provided to you. In addition, revisions to the plans based on input received from public agencies, officials, adjacent property owners, your office, etc. through the course of the project are unforeseen and the extent is outside of our control. Revisions are also generated from input by the project team and possibly your construction manager. For this reason, revisions will not be completed unless a change order contract is reviewed and approved. In addition, Neglia Group cannot guarantee the approval of any submitted application or package to review agencies or municipal boards.

VI. GENERAL TERMS AND CONDITIONS

ARTICLE I - METHOD OF CHARGING AND PAYMENT CONDITIONS:

Compensation for the engineering and related Services ("Services") to be provided by Neglia Group ("Neglia") shall be based on the Schedule of Fees and Charges identified in the Proposal. Neglia periodically shall submit invoices to the Client. Client shall pay each invoice within thirty (30) days of the date of the invoice. However, if Client objects to all or any portion of any invoice, Client shall so notify Neglia in writing of the same within fifteen (15) days from date of invoice, give reasons for the objection, and pay that portion of invoice not in dispute. Client shall pay an additional charge of one and one-half percent (1 1/2%) of the amount of the invoice per month for any payment received by Neglia more than thirty (30) days from the date of invoice. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. The additional charge shall not apply to any disputed portion of any invoice resolved in favor of Client. In the event of a legal action brought by Neglia against Client for invoice amounts not paid, Attorneys' Fees, Court Costs, and other related expense shall be paid to the prevailing party by the other party.

ARTICLE II - PROFESSIONAL RESPONSIBILITY:

Neglia represents that Services shall be performed, within the limits prescribed by Client, in accordance with the 'Scope of Services' contained in the Proposal and in a manner consistent with that level of care and skill ordinarily exercised by other comparable professional engineering firms under similar circumstances at the time the Services are performed. No other representations to Client, expressed or implied, and no warranty or guarantee is included or intended, hereunder, or in any report, opinion, document, or otherwise.

ARTICLE III - LIMITATIONS OF LIABILITY:

The liability of Neglia, its employees, agents, and subcontractors (hereinafter for purposes of this Article III referred to collectively as "Neglia"), for Client's claims of loss, injury, death, damage or

expense, including, without limitation, Client's claims of contribution and indemnification with respect to third party claims relating to the Services or to obligations imposed, hereunder, (hereinafter, "Client's Claims") shall not exceed the aggregate: (1) the total sum of Neglia's fee or \$ 50,000.00, whichever is greater, for Client's Claims arising out of professional negligence, including errors, omissions or other professional acts, and including unintentional breach of contract; or (2) the total sum of \$ 250,000 for Client's Claims arising out of negligence, or other causes for which Neglia has any legal liability, other than as described in (1) above.

In no event shall either Neglia or Client be liable for consequential or indirect damages, including, without limitation, loss of use or loss of profits, incurred by one another or their subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

ARTICLE IV - INDEMNIFICATION:

If any claim is brought against Neglia, its employees, agents or subcontractors (hereinafter for purpose of this Article IV referred to collectively as "Neglia") and/or Client by a third party, relating in any way to the Services, the contribution and indemnification rights and obligations of Neglia and Client, subject to the limitations of liability under Article III above, shall be determined as follows: (1) if any negligence, breach of contract, or willful misconduct of Neglia caused any damage, injury or loss claimed by the third party, then Neglia and Client shall each indemnify the other against any loss of judgment on a comparative responsibility basis under comparative negligence principles (Client responsibility to include that of its agents, employees and other contractors); and (2) unless Neglia was guilty of negligence, breach of contract, or willful misconduct which in whole or in part caused damage, injury or loss asserted in the third party claim, Client shall indemnify Neglia against the claim, liability, loss, legal fees, consulting fees and other costs of defense reasonably incurred.

ARTICLE V - INSURANCE:

Neglia agrees to maintain (1) Statutory Workers' Compensation; and (2) Comprehensive General and Automobile Insurance Coverage in the sum of not less than \$ 1,000,000.

ARTICLE VI - FORCE MAJEURE:

Neither party shall hold the other responsible for damages or delays in performance caused by force majeure, acts of God, or other events beyond the control of the other party or that could not have been reasonably foreseen and prevented. For this purpose, such acts or events shall include, but not be limited to, unusual weather affecting performance of the Services, floods, epidemics, war, riots, strikes, lockouts, or other industrial disturbances, protest demonstrations, unanticipated site conditions, and inability, with reasonable diligence, to supply personnel, equipment or material for the Services. Should such acts or events occur, both parties shall use their best efforts to overcome the difficulties and to resume as soon as reasonably possible the normal pursuit of the Services.

ARTICLE VII - TERMINATION AND SUSPENSION OF WORK:

The obligation to provide further Services under this Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of termination, Neglia shall be paid for all services rendered up to and including the date of termination. The parties agree that Neglia may elect to suspend providing services under this Agreement if payment of any invoice is not made within thirty (30) days of the date of the invoice as provided in Article I. In the event that the termination was initiated by the Client, Client agrees to pay Neglia Group an additional ten percent (10%) of the total fee earned by Neglia Group.

ARTICLE VIII - REUSE OF DOCUMENTS:

All documents, including Drawings and Specifications prepared by Neglia pursuant to this Agreement, are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other Project. Any reuse, without written verification of adaptation by Neglia for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Neglia; and Client shall indemnify and hold harmless Neglia from all claims, damages, losses and expenses including Attorneys' fees arising out of or resulting there from. Any such verification or adaptation will entitle Neglia to further compensation at rates to be agreed upon by Client and Neglia.

ARTICLE IX - CONTROLLING LAW:

Any element of this Agreement held to violate a law or regulation, or whose insurability cannot be confirmed by design professional, shall be deemed void, and all remaining provisions shall continue in force. However, client and design professional will in good faith attempt to replace any such voided element with one that is enforceable and/or insurable, and which comes as close as possible to expressing the intent of the original provision.

ARTICLE X - SUCCESSORS AND ASSIGNS:

Client and Neglia each bind themselves and their Partners, Successors, Executors, Administrators, Assigns, and Legal Representatives to the other party to this Agreement and to the Partners, Successors, Executors, Administrators, Assigns, and Legal Representatives of such other party in respect to all covenants, agreements, and obligations of this Agreement. Neither Client nor Neglia shall assign, sublet, or transfer any rights under, or interest in, this Agreement without the written consent of the other party, except as set forth below. Unless specifically stated to the contrary, in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Neglia from employing such independent consultants, associates, and subcontractors, as it may deem appropriate, to assist in its performance of services, hereunder. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than Client and Neglia.

ARTICLE XI - ARBITRATION:

All claims, counterclaims, disputes and other matters in question between the parties, hereto arising out of or relating to this Agreement or the breach thereof, will be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. This Agreement to arbitrate and any other agreement or consent to arbitrate entered into will be specifically enforceable under the prevailing arbitration law of any court having jurisdiction. Notice of demand for arbitration must be filed in writing with the other parties to this Agreement and with the American Arbitration Association. The demand must be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event may the demand for arbitration be made after institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

All demands for arbitration and all answering statements thereto, which include any monetary claim, must contain a statement that the total sum or value in controversy as alleged by the party making such demand or answering statement is not more than \$ 200,000.00 (exclusive of interest and costs.) The arbitrators will not have jurisdiction, power or authority to consider, or make findings (except in denial of their own jurisdiction) concerning any claim, counterclaim, dispute or other matter in question where the amount in controversy thereof is more than \$ 200,000.00 (exclusive of interest and costs) or to render a monetary award in response thereto against any party which totals more than \$ 200,000.00 (exclusive of interest and costs.)

No arbitration arising out of, or relating to, this Agreement, may include, by consolidation, joinder, or in any other manner, any person or entity who is not a party to this Agreement.

The award rendered by the arbitrators will be final, not subject to appeal, and judgment may be entered upon it in any court having jurisdiction thereof.

GENERAL TERMS

1. Client agrees to assist Neglia Group (Neglia), by placing to Neglia disposal, all available information pertinent to the Project including previous reports, maps, deeds, surveys, easement descriptions and any other data relative to design or construction of the Project.
2. Client will arrange for access to and make all provisions for Neglia to enter upon public and private property, as required for Neglia to perform services.
3. Client shall be responsible for such legal services as Client may require or Neglia may reasonably request with regard to legal issues pertaining to the Project.
4. In any dispute involving the accuracy of surveying services, Neglia will have no liability to anyone if referenced points set by Neglia have not been preserved. Neglia field notes will govern in any dispute.
5. Client understands that Neglia cannot, and does not, assure favorable action or timely action by any governmental entity.
6. Client agrees that any work not specifically included in this proposal or work beyond the scope of this proposal will be classified as extra work. If additional services are required from Neglia by the Client, fees for such services will be incurred on the basis of either time and material or on terms that the parties mutually agree upon. Neglia will provide the client with an estimate of the amount anticipated for the extra, prior to commencing any extra work.
7. Suspension of work on this project in excess of 60 days (if directed by Client) will cause Neglia to sustain unexpected costs to resume work. Client agrees that additional compensation, as agreed by the parties, will be paid to Neglia before such work resumes. The fee for uncompleted portions of the work is subject to re-negotiation after a suspension period of 120 days.
8. The individual(s) executing this contract, if acting on behalf of a municipality, municipal authority, corporation, or funding agency, represent that they have the authority to do so.
9. This proposal is good for sixty (60) days from the submission date.
10. This proposal is subject to a six (6%) percent annual inflation adjustment every January 1st.

Thank you for affording us the opportunity to be of service. We look forward to working with you on this project. Please call if there are any questions, or if we can be of further assistance.

Very truly yours,
Neglia Group



Michael J. Neglia, PE, PP, PLS, CPWM
President
Borough Engineer
Borough of Norwood

Very truly yours,
Neglia Group



Scott Loverich, PE
For the Borough Engineer
Borough of Norwood

Very truly yours,
Neglia Group



Gary A. Veenstra, PLS, CFS
Principal
Director of Surveying & Mapping

Very truly yours,
Neglia Group



Richard K. Caprio, GISP
GIS Manager

Attachments: 2024 Hourly rates

Accepted this _____ day of _____ 2024
(OR RETURN RESOLUTION OF APPROVAL)

By: _____

Title: _____



EXPERIENCED
DEDICATED
RESPONSIVE

negliagroup.com

NEGLIA ENGINEERING ASSOCIATES
01/01/22-12/31/24 NORWOOD
HOURLY BILLING RATES

PRINCIPAL	\$198.00
SENIOR ENGINEER / SENIOR MANAGER/SR. PROF. PLANNER	\$190.00
PROFESSIONAL ENGINEER / PROJECT MANAGER	\$185.00
SENIOR DESIGN ENGINEER	\$165.00
DESIGN ENGINEER/ENVIRONMENTAL SCIENTIST	\$150.00
ENGINEERING ASSISTANT	\$ 99.00
PROFESSIONAL PLANNER	\$185.00
PROFESSIONAL LANDSCAPE ARCHITECT	\$165.00
LANDSCAPE DESIGN	\$125.00
COMPUTER AIDED DESIGNER	\$125.00
CONSTRUCTION MANAGER	\$150.00
RESIDENT ENGINEER	\$180.00
TECHNICAL OBSERVER	\$125.00
PROFESSIONAL SURVEYOR / PROJECT MANAGER	\$170.00
SURVEY PROJECT MANAGER	\$150.00
3 MAN SURVEY CREW	\$225.00
2 MAN SURVEY CREW	\$195.00
1 MAN SURVEY CREW (GPS AND EQUIPMENT)	\$180.00
CERTIFIED WETLAND DELINEATOR	\$190.00
LICENSED COLLECTION SYSTEM OPERATOR	\$165.00
DRONE PILOT AND VISUAL OBSERVER	\$215.00
DRONE EDITOR	\$150.00
GIS MANAGER	\$160.00
GIS SPECIALIST	\$140.00
GIS DATA PROCESSOR	\$ 99.00
REIMBURSABLE EXPENSES	
PAPER PRINTS (All Sizes)	\$ 3.00/sheet
MYLARS	\$25.00/sheet
COLOR PRINTS	\$55.00/sheet
PHOTOCOPIES (Black & White)	\$ 22/page
PHOTOCOPIES (Color)	\$ 35/page
MILEAGE	\$.58/mile
SUB-CONSULTANTS	10% administrative fee

Notes:

1. Expert testimony for deposition or trial is billed at 1½ standard billing rate.
2. Labor billings include miscellaneous direct costs such as telephone calls, faxes, copying and postage. No charges are levied for use of computers, plotters, or CAD systems.
3. After hour and Holiday Call Outs
 - a. 7:00pm to 5:00am – 1.5 times the hourly rate and a 4 hour minimum
 - b. Holidays – 2 times the hourly rate and a 4 hour minimum
4. Reimbursable expenses are subject to change annually based on industry fluctuation.

LYNDHURST

34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
p. 201.939.8805 f. 201.939.0646

MOUNTAINSIDE

200 Central Avenue
Suite 102
Mountainside, NJ 07092
p. 201.939.8805 f. 732.943.7249



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION

Mail Code - 501-02A

Bureau of NJPDES Stormwater Permitting and Water Quality Management

P.O. Box 420 - 501 E State St., 1st Flr.

Trenton, NJ 08625-0420

Phone: (609) 633-7021 / Fax: (609) 777-0432

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

SHAWN M. LATOURETTE
Commissioner

July 19, 2023

Jordan Padovano
455 Broadway
Norwood, NJ 07648
NJPDES: NJG0151378 / PI ID #: 203176

RE: APPROVAL OF STORMWATER ASSISTANCE GRANT APPLICATION

Dear Stormwater Program Coordinator,

The Bureau of NJPDES Stormwater Permitting and Water Quality Management has received your application for the Stormwater Assistance Grant. This letter serves as confirmation that your grant application has been **APPROVED**. By accepting the funding provided by this grant, **Borough of Norwood** is agreeing to use the funding from this grant provided by the Department to comply with the requirements of the Tier A MS4 Permit as outlined in the Notice of Funding Availability.

Please note, all approved applications are sent for processing on the last Friday of every month, with a turnaround time from processing to payment of one to two weeks. Please be sure to alert the municipality's fiscal staff to expect payment dispersal during that time frame. The payment will be titled "**Water Resources Planning Management – Stormwater Assistance Grant**." Note that the second portion of the grant payment will be dispersed upon the Department's receipt and approval of the required Tier A permit deliverables as detailed within the "Required Elements" section of Department's Notice of Funding Availability.

Any funding received by a grantee that is not committed to payment of eligible project costs must be returned to the Department. Furthermore, any costs that are not allowed by the Department must also be returned. The determination of eligible project costs is at the sole discretion of the Department.

Additional information about the program guidelines can be found on the Department's Stormwater Grants webpage, including the Notice of Funding Availability and recordings of our previous outreach sessions:
<https://nj.gov/dep/wlm/grants/swgrant.html>

If you have any questions, please feel free to contact your County Case Manager at Suna.Cinar@dep.nj.gov.

Sincerely,

Gabriel Mahon, Bureau Chief
Bureau of NJPDES Stormwater Permitting and Water Quality Management

BOROUGH OF NORWOOD

Resolution #2025:65

**RESOLUTION AUTHORIZING PROFESSIONAL SURVEYING AND GIS SERVICES
AGREEMENT WITH NEGLIA ENGINEERING FOR THE MS4 INFRASTRUCTURE MAP**

WHEREAS, the Borough of Norwood ("Borough") is in need of surveying and GIS services for the preparation of the MS4 Infrastructure Map in the Borough; and

WHEREAS, Neglia Engineering Associates ("Neglia") has submitted a proposal for these services, a copy of which is attached hereto and incorporated herein by reference ("the Proposal"); and

WHEREAS, the Proposal reflects a cost not to exceed \$81,200.00 for surveying and GIS services; and

WHEREAS, Neglia is the Borough's engineer for 2025 pursuant to a written professional and services contract, which was awarded on a fair and open basis; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available, and a copy of the certification is attached.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood that the Proposal is approved and Neglia is authorized to proceed with the work in the Proposal; and

BE IT FURTHER RESOLVED, that the Mayor is authorized and directed to execute the Proposal on behalf of the Borough; and

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized and directed to: (1) forward a copy of this resolution together with the signed Proposal to Neglia upon its passage; and (2) to cause a brief notice of this contract award to be published in Borough's official newspaper, stating the name, duration, services, and amount of the contract, and that the resolution and the contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Certificate of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Chris Battaglia, Chief Financial Officer of the Borough of Norwood, has ascertained that there are available sufficient uncommitted funds in the line item specified in the resolution, in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

Line Item	Description	Amount
-----------	-------------	--------

NJDEP Stormwater Assistance Grant

Chris Battaglia, CFO

Date:

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on December 11, 2024.

Borough Clerk