

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
September 11, 2023
7:00 P.M. on Zoom**

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Pledge of Allegiance

Note:

Please silence all devices

Roll Call of the 2023 Members

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President

ANGELA ALBERTI	Member
KERRI CONGIUSTI	Member

MEMBERS ABSENT

NANCY CONGIUSTI	Member
SAM PARK	Member
SUZANNE SOLIMAN	Member

ALTERNATES ABSENT

MARGIE SCOTT	Alt 1
CHRIS WESLEY	Alt 2

Also Present: Kristin Caperino: Registered Environment Health Specialist -Principal

3. APPROVAL OF MINUTES

Angela Alberti motioned to approve the June 5th, 2023 Meeting Minutes, seconded by Barbara Incognito Fanelli. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the reports for Food Establishments for June, July & August 2023. A copy of the report will be filed in the Board of Health Office.

B. Hair and Nail Salons. Ms. Whalen reported a violation was written for a salon that is providing acupuncture, a service not allowed under the state code of cosmetology. Court date was postponed to September 20. Ridgewood Inspector to follow up with the BOH after the court appearance.

C. Board Secretary/Registrar

	<u>Vital Statistics</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>2023</u>
Deaths		4	6	5	
MARRIAGES		2	2	1	
Childcare Visits		--	--	1	
<u>Income:</u>		\$415	\$390	\$198	
<u>Licensing:</u>		\$150	\$100	-----	

<u>Nurses Report/</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>
Client Visits at Foxhill	10	no prog	10 participants
Client Visits at the <u>Senior Center</u>	5	6	8 participants

D. Liasion Report : Annie Hausmann. Absent. No Report.

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Keri Congiusti to open the meeting to the public at 7:41 PM, seconded by Angela Alberti. With no public present, Ms. Incognito Fanelli made a motion to close the meeting to the public, seconded by Keri Congiusti.

6. OLD BUSINESS

A. Town Resource Directory (Operating Services)

Barbara Incognito Fanelli explained that the summer intern put a lot of effort into creating this document. It still needs to be finalized and will not be ready for Norwood Day. Ms. Incognito Fanelli said Councilwoman Hausmann will provide the QR code for the website once the Directory is ready to be published. Ms. Incognito Fanelli asked if Ms. Conroy would reach out to Murray Bass as she was unable to connect with him and he has pictures that we would like to use in the document.

B. BBP-Hepatitis B Vaccine Program. Ms. Incognito Fanelli talked with CVS about providing the vaccine and with Jordan to set-up a voucher system. There were only 3 people requesting the vaccine to date.

C. Write Ordinance for displaying Health Department Placard. Angela Alberti suggested to contact NJ Boards of Health Association. Ms. Incognito Fanelli also asked Ms. Whalen to contact Kristin at the County to assist.

D. Committees:

Accessibility: Nancy Congiusti, Chair, Angela Alberti. No report.

Seniors: Barbara Incognito Fanelli, Chair, Sheila Conroy and Marjorie Scott. No report.

Families: Angela Alberti, Chair. Suzanne Soliman, Chris Wesley and Keri Congiusti. Ms. Alberti reported that Suzanne Soliman met with the Public School Nurse and reviewed equipment to be replaced. She supplied the school with a new Nebulizer. Ms. Alberti is looking into grant opportunities and other school resources. She also said the nurse is open to meeting with her and Suzanne to have more discussions on this topic. Barbara stated that she would like to meet with the Old Tappan Board members to combine resources.

Financial: Sheila Conroy, Chair, Barbara Incognito Fanelli, Angela Alberti. Barbara Incognito Fanelli said the committee will meet in September to discuss next year's budget.

7. NEW BUSINESS

- A. Grease Traps. Ordinance passed. Letters sent from the BOH regarding compliance on 8/18. Ms. Whalen said she is keeping a log for each quarter as all establishments submit their records. A second mailing will go out to all who didn't respond at the end of September.
- B. Norwood Day. The Board of Health is spotlighting the Norwood Food Pantry.
- C. Norwood Pantry. Barbara Incognito Fanelli met with 2 people who work at the pantry (Karen and Joann). She has offered resources from the County to the Pantry and mentioned one idea was a healthy shakes event.
- D. County Nurse. Ms. Incognito Fanelli reported on the Wellness Event Calendar. We are waiting to see if the Seniors are interested. The programs will be offered to Foxhill if they do not respond. Barbara Incognito Fanelli will contact Marla Klein at the County Health Department to see if she would be interested in coming to Norwood Day.

Ms. Alberti made a motion to close the meeting at 7:57 PM, seconded by Keri Congiusti. All in favor, the motion carried.

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary