

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
January 8, 2024
REORGANIZATION MEETING
7:00 P.M. on Zoom**

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Pledge of Allegiance

Note:

Please silence all devices

Roll Call of the 2024 Members

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President
NANCY CONGIUSTI	Member
SAM PARK	Member
SUZANNE SOLIMAN	Member

ALTERNATES

MARGIE SCOTT	Alt 1
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MEMBERS ABSENT

ANGELA ALBERTI	Member
KERI CONGIUSTI	Member

Also Present: Kristin Caperino: Registered Environmental Health Specialist-Principal

3. BOH Reorganization for 2024

A. Reappointment of Board Members

Ms. Whalen noted that Nancy Congiusti was reappointed at the January 3, 2024 Mayor and Council Reorganization Meeting. It was also noted that Alternate Seat 1 is vacant.

B. Nomination & Election of Officers (PRESIDENT & VICE PRESIDENT)

Barbara Fanelli was nominated for President by Sheila Conroy, seconded by Nancy Congiusti.

(PRESIDENT)

NAME	MOVED	SECOND	AYES	NAYS	ABSENT	ABSTAIN
A. Alberti					X	
K. Congiusti					X	
N. Congiusti		X				
S. Park			X			
S. Soliman			X			
M. Scott			X			
B. Fanelli			X			
S. Conroy	X					

Sheila Conroy was nominated for Vice-President by Sam Park, seconded by Nancy Congiusti.

(VICE PRESIDENT)

NAME	MOVED	SECOND	AYES	NAYS	ABSENT	ABSTAIN
A. Alberti					X	
K. Congiusti					X	
N. Congiusti		X				
S. Park	X					
S. Soliman			X			
M. Scott			X			
B. Fanelli			X			
S. Conroy			X			

C. Introduction of Resolutions

Sheila Conroy made a motion to introduce the resolutions, seconded by Nancy Congiusti

1. Introduction of Resolution 2024-01 Agreement for Child Health Services with Hillsdale
2. Introduction of Resolution 2024-02 for Bergen County Shared Health Services
3. Introduction of Resolution 2024-03 for Registered Environmental Health Specialist
4. Introduction of Resolution 2024-04 for REHS Salon Inspections provided by the Village of Ridgewood

5. Introduction of Resolution 2024-05 for Bergen County Bloodborne Pathogens Program

NAME	MOVED	SECOND	AYES	NAYS	ABSENT	ABSTAIN
A. Alberti					x	
K. Congiusti					x	
N. Congiusti		x				
S. Park			x			
S. Soliman			x			
M. Scott			x			
B. Fanelli			x			
S. Conroy	x					

All Resolutions presented were adopted by all members of the Board of Health present at the 1/8/24 meeting

Regular Meeting

3. APPROVAL OF MINUTES

Barbara Incognito Fanelli motioned to approve (subject to revision) the December 4, 2023 Meeting Minutes, seconded by Sam Park. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the reports for Food Establishments for December 2023. A copy of the report is filed in the Board of Health Office.

- B. Hair & Nail Salons: Ms. Whalen said contract was received and inspections will not take place until the Spring as Ridgewood doesn't have enough inspectors to cover sooner. Ms. Whalen reported that Business License letters and applications were sent out and half of the salons have sent back paperwork and fees.

C. Board Secretary/Registrar

Vital Statistics December 2023

Deaths

8

MARRIAGES	1
Childcare Visits	0

Income: \$ 1,035

<u>Nurses Report/</u>	<u>December 2023</u>
Client Visits at Foxhill	7 participants

Client Visits at the <u>Senior Center</u>	6 participants
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Reportable Diseases: (Reports from the previous month will be sent to the board with the nurses report)

Bergen County Department of Health Services (BCDHS) Communicable Disease Control and Prevention (CDCP) team will start emailing you reports regarding the reportable communicable diseases in your municipality. The reports are to be expected on the 7th of the month, (subject to change on holidays and weekends).

School Audits:	0
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D. Council Liaison Report : Annie Hausmann Absent. No Report.

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Barbara Incognito Fanelli to open the meeting to the public at 7:34 PM, seconded by Sam Park. With no public present, a motion was made by Nancy Congiusti to close the meeting to the public, seconded by Sheila Conroy.

6. OLD BUSINESS

- A. Budget Review. Sheila Conroy is waiting on comments from the committee. Ms. Incognito Fanelli added that a new printer was purchase for the board of health office to facilitate faster printing and delivery of promotional materials to the public.
- B. Health Department Placard. Ms. Incognito Fanelli plans to stop in to some of our businesses to get feedback.

7. NEW BUSINESS

- A. Blood Borne Pathogens Training 2024. Ms. Whalen reported all departments were emailed information from the County on training requirements for the new year.
- B. Planning Calendar. Ms. Incognito Fanelli said she will continue to work with Marla Klien from Bergen County to offer health minded programs to the community. Last year the Norwood Food Pantry was offered a variety of programs including yoga and making healthy smoothies which had low attendance.

The next BOH meeting will be on February 5th @ 7:00PM on Zoom

Sheila Conroy made a motion to close the meeting, seconded by Nancy Congiusti at 7:42PM. All in favor, the motion carried.

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary