

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
April 4, 2022
7:00 P.M. on Zoom**

President Incognito Fanelli called the meeting to order at 7:05 PM and invited the Members to join in the **Pledge of Allegiance**.

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via Zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Note:

Please silence all devices

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President
ANGELA ALBERTI	Member
NANCY CONGIUSTI	Member
SAM PARK	Member
SUZANNE SOLIMAN	Member

ALTERNATES PRESENT

MARGIE SCOTT	Alt 1
CHRIS WESLEY	Alt 2

Also Present: Kristin Caperino: Registered Environment Health Specialist -Principal
Council Liaison: Annie Hausmann

Absent: Keri Congiusti

3. APPROVAL OF MINUTES

Vice President Conroy motioned to approve the March 7, 2022 Meeting Minutes, seconded by Nancy Congiusti. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the report for Food Establishments for March 2022. A copy of the report is filed in the Board of Health Office. Ms. Caperino was asked to review the rating system of risk levels 1-4 which she explained giving examples of business types usually associated with each level (1-Packaged Food, 2-Fast-Food, 3-Eat-in Restaurants and 4-special prep: ex.: Sushi) .

B. Hair & Nail Salons:

President Incognito Fanelli reported contacting the Borough Attorney regarding a nail salon who has violations pertaining to unlicensed workers. He suggested the business license not be issued. Also suggested was the re-issuing of previous violations. The REHS for Salons cannot proceed until a response comes from the State to documents recently filed with the Cosmetology Board on this issue.

C. Board Secretary/Registrar

Ms. Whalen reported:

Vital Statistics March 2022

Deaths	7
Marriages	1
Childcare Visits	0

Income: \$3239.00

Licensing:

Total Businesses: 40 + 8 Salons

Paid to date:

Food: 22 out of 23

Salons: 8 out of 8

Schools: 6 out of 6

Other: 11 out of 11

47 total paid out of 48 businesses as of 3.31.22

D. Nurses Report/March

Client Visits at the Library 0

Client Visits at the Senior Center 7

Reportable Diseases: 31

School Audits: 3

E. Council Liaison Report : Annie Hausmann

- A grant writer was hired by the Borough
- Approval from DEP for the construction of the Dog Park was received. A Girl Scout working on her Gold Star Badge is responsible in large part for the execution
- Due to runway construction at Teterboro Airport, and changing flight patterns, there will soon be more air traffic over our area. The phone numbers and web address are posted on our website and Facebook pages if you would like to make any noise complaints to the FAA.
- Yard waste pick up will begin on Monday, April 4th. Yard waste bags are available at the Clerk's office and will also be available at the DPW Project Clean & Green on May 21st.
- Summer Camp registration is now open. The registration form can be found on our Facebook pages and Borough website. In person registration will be held at the community center on April 12th from 6pm to 8pm
- The budget, including capital items, will be discussed at the April 13th meeting.

5. OPEN/CLOSE MEETING TO PUBLIC

Vice President Conroy motioned to open meeting to the public, seconded by Mr. Park at 7:30PM. All in favor the motion carried. No public was present. Vice President Conroy motioned to close the meeting at 7:30PM seconded by Mr. Park. All in favor, the motion carried, the meeting was closed to the public.

6. OLD BUSINESS:

A. Update on Code 245-5. Ms. Whalen reported that the amendment of the Business License due date from March 31st to January 31st was adopted at the March 23, 2022 Mayor and Council Meeting. (Copy attached to Minutes).

B. NJLBHA New Jersey Local Board of Health Association

President Incognito Fanelli Introduced the 2022 Membership in NJLBHA (New Jersey Boards of Health Association) at a cost of \$95/Annum. Ms. Nancy Congiusti made a motion to approve the NJLBHA Membership, seconded by Mr. Park. All in favor, the motion carried.

C. County Nurse Health Consultation Program (HCP) - Update

President Incognito Fanelli met with the Senior Club today and will be introducing presentations offered by the County Health Department of interest to seniors and others. Ms. Incognito Fanelli will ask the County Health Rep to join us at an upcoming meeting to go over all the options available. Ms. Alberti suggested the possibility of having a session at a Senior Meeting called 'Talk with the Doctor'. The Seniors would provide questions prior to the event. Suzanne asked Mr. Wesley for help connecting us with a physician for this purpose. Ms. Alberti also asked Ms. Soliman if she would be interested to join this session. Ms. Soliman offered to provide samples as give-aways. In addition, Ms. Soliman said we could provide a calendar of health topics on a monthly basis that are widely publicized, (like Cardiovascular Month etc.) and send to our distribution list and post on Social Media. Ms. Soliman mentioned that the Cresskill Board of Health sponsored a Swim Safety Event with a pediatrician and asked if we would partner with the Swim Club to offer a similar program in Norwood. Ms. Whalen has the owner/contact info and will forward to Suzanne.

7. NEW BUSINESS.

A. Sam Park suggested federal funds are available for various programs and there is much information to review. Clarification is needed on how to apply for these grants. Councilwoman Hausmann offered that the Borough Grant Writer would be able to help with this.

B. Ms. Whalen informed the Board that the Borough does have a Emergency Preparedness Plan - which is on file with the Borough Clerk. It is due for revision. It is accessible to the public for viewing and she has notified the Buckingham who had inquired about this subject.

8. COMMITTEES

Finance (Vice President Conroy, Chair, President Incognito Fanelli, Ms. Alberti) No report

Healthy Norwood (Ms. Alberti, Chair, President Incognito Fanelli) Ms. Alberti reported the following:

- A successful Exercise Event in March with a new Norwood Business, Fit Body Bootcamp.

- An Arbor Day Environmental Committee Presentation 'Save the Trees and the Planet' on Friday, April 29th at the Public School.
- April 24 will be a Clean-up with the Environmental Committee meeting at Kennedy Field at 10:00AM.
- A dialogue has been established with Special Ed Parents Group for Autism Awareness/Acceptance for the month of April.
- Establishing a relationship with Norwood Police Department in an a registry supporting the community of families with special needs children.
- In closing, Ms. Alberti noted that Norwood has been named a 'Stigma Free' town, which commences on May 2, 2022. A huge accomplishment for Norwood. Ms. Alberti said a Community Mental Health Event is being planned at Kennedy Field for May 18th with a new Norwood Business, Psychclarity Health.

Best Practices (Ms. Soliman, Chair, Mr. Park) No Report

PR/Marketing/Social Media (Ms. N. Congiusti, Chair, Ms. Scott, Ms. Soliman) Ms. Congiusti said she has been posting on a regular basis and asked everyone to contribute any items that would be of interest to share on the Facebook Page.

9. ADJOURNMENT

- Next Meeting May 2, 2022 @ 7:00PM

Sam Park made a motion to close the meeting, seconded by Vice President Conroy at 8:16PM, all in favor, the motion carried.

Respectfully submitted,

Debbie Whalen
Board Secretary