

**BOROUGH OF NORWOOD  
BOARD OF HEALTH  
MINUTES  
March 4, 2024  
7:00 P.M. on Zoom**

**Statement of Compliance:** Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

[www.norwoodboro.org](http://www.norwoodboro.org)

Under the 'Health' Department tab. Members of the public may attend via Zoom.

**Pledge of Allegiance**

Note:

**Please silence all devices**

**Roll Call of the 2024 Members**

**2. MEMBERS PRESENT**

|                           |           |
|---------------------------|-----------|
| BARBARA INCOGNITO FANELLI | President |
| NANCY CONGIUSTI           | Member    |
| SAM PARK                  | Member    |

**ALTERNATES**

|              |       |                               |
|--------------|-------|-------------------------------|
| MARGIE SCOTT | Alt 1 | Standing in for Sheila Conroy |
|--------------|-------|-------------------------------|

**MEMBERS ABSENT**

|                 |                |
|-----------------|----------------|
| SHEILA CONROY   | Vice President |
| ANGELA ALBERTI  | Member         |
| KERI CONGIUSTI  | Member         |
| SUZANNE SOLIMAN | Member         |

Also Present: Kristin Caperino: Registered Environmental Health Specialist -Principal

**3. APPROVAL OF MINUTES**

Nancy Congiusti motioned to approve the February 5, 2024 Meeting Minutes, seconded by Barbara Incognito Fanelli. All in favor, the motion carried.

#### 4. REPORTS

##### A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the reports for Food Establishments for February 2024. A copy of the report is filed in the Board of Health Office. Ms. Caperino reviewed repeat violations of an establishment they are working with to educate on improper food holding. The establishment has been issued summonses and appeared in court. In addition, Chairwoman Incognito Fanelli asked Ms. Caperino about the possibility of having restaurants involved in Norwood Day by including an outdoor area downtown on the sidewalk, where food establishments would get a chance to offer samples to the public. Ms. Caperino said this would be an issue to take up with Norwood Zoning and that food establishments are allowed per the Bergen County Health Department to offer food outside.

- B. Hair & Nail Salons. Ms. Whalen reported that all inspections were done on February 16<sup>th</sup>, earlier than expected. One establishment was given a violation for cleanliness issues throughout the salon. A reinspection was scheduled for March 1<sup>st</sup>. Ms. Whalen also brought up an issue with a salon that may move to another Norwood location. The establishment was cleared to offer the same services by the inspector but was told to reach out to the borough for possible zoning approval. Ms. Whalen said it was unclear if that is necessary after speaking to the building department and will follow-up once the business updates on their plan.

##### C. Board Secretary/Registrar

###### Vital Statistics February 2024

|                  |   |
|------------------|---|
| Deaths           | 7 |
| MARRIAGES        | 0 |
| Childcare Visits | 0 |

Income:    \$ 1,003.00

|                                 |                |
|---------------------------------|----------------|
| Nurses Report/                  | February 2024  |
| Client Visits at <b>Foxhill</b> | 3 participants |

Client Visits at the Senior Center                      6 participants

Reportable Diseases: (Reports from the previous month will be sent to the board with the nurses report)

Bergen County Department of Health Services (BCDHS) Communicable Disease Control and Prevention (CDCP) team will start emailing you reports regarding the reportable communicable diseases in your municipality. The reports are to be expected on the 7<sup>th</sup> of the month, (subject to change on holidays and weekends).

School Audits: 5

D. Council Liaison Report : Annie Hausmann. Absent. No Report

## 5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Nancy Congiusti to open the meeting to the public at 7:27 PM, seconded by Barbara Incognito Fanelli. With no public present, a motion was made by Nancy Congiusti to close the meeting to the public, seconded by Margie Scott.

## 6. OLD BUSINESS

### A. Health Department Placard

Chairwoman Incognito Fanelli said this issue isn't something our businesses are interested in pursuing after getting feedback from various food establishments and board members.

### B. COMMITTEES

Accessibility: Nancy Congiusti, Chair. Angela Alberti. Ms. Congiusti had no new updates on the playground. In conversation, Ms. Incognito Fanelli said the playground is for residents but Ms. Congiusti said due to the Grant funding, it is designated Parkland and open to towns outside of Norwood to enjoy.

Seniors: Barbara Incognito Fanelli, Chair. Sheila Conroy and Marjorie Scott. Marjorie spoke with Martha, the Seniors President, and she is asking for speakers to come and present topics relating to the group. Chairwoman Incognito Fanelli asked Debbie to reach out to her contact at the County.

Families: Angela Alberti, Chair. Suzanne Soliman and Keri Congiusti. No report.

Financial: Sheila Conroy, Chair. Barbara Incognito Fanelli, Angela Alberti. No report.

## 7. NEW BUSINESS

- A. Discuss a downtown Norwood Day celebrating food.

Chairwoman Fanelli and Nancy Congiusti talked about a 'sidewalk sale' to take place during Norwood Day where all businesses could participate. Nancy suggested asking the Mayor to include this in promoting of Norwood Day.

- B. Ms. Scott mentioned she has unused medical supplies including unopened needles and bandages and asked if there is a donation center. Chairwoman Incognito Fanelli asked Debbie to check with the County Nurse.

The next BOH meeting will be on April 1st @ 7:00PM on Zoom

Nancy Congiusti made a motion to close the meeting, seconded by Margie Scott at 7:47PM. All in favor, the motion carried.

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen  
Board Secretary