

NOTICE
BOROUGH OF NORWOOD

Meeting of the Mayor and Council of the Borough of Norwood, to be held at the Norwood Council Chambers, 455 Broadway, Norwood NJ 07648 on Wednesday April 10, 2024, 7:00PM

Please note if the public wishes to participate during public comment, you may do so by attending the meeting in person. Zoom will not be used for public comment. If the public wishes only to watch the meeting and not participate during the public comment portion of the meeting, you may do so by joining the Webinar by clicking the link below:

When: Apr 10, 2024 07:00 PM Eastern Time (US and Canada)

Topic: Mayor and Council Meeting - 4/10/24

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_CERz6Hf3QV6CaVgcyDvSWg

After registering, you will receive a confirmation email containing information about joining the webinar.

Jordan Padovano

Borough Clerk

AGENDA
BOROUGH OF NORWOOD
MAYOR AND COUNCIL
PUBLIC MEETING
April 10, 2024
7:00 PM
MAYOR BARSA

COUNCILMAN ASCOLESE	COUNCILMAN BRIZZOLARA
COUNCIL PRESIDENT CONDOLEO	COUNCILMAN FOSCHINO
COUNCILWOMAN HAUSMANN	COUNCILMAN KIM

CALL TO ORDER

FLAG SALUTE

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231 setting forth the time, date, place, and purpose of this Public Meeting through a legal notice published in The Record and Star Ledger.

ROLL CALL OF THE COUNCIL

Mayor Barsa _____	
Councilman Ascolese_____	Councilman Brizzolara_____
Council President Condoleo_____	Councilman Foschino_____
Councilwoman Hausmann_____	Councilman Kim_____

CORRESPONDENCE

Building Department March Fee Log
Grant Writer March Report
Police Chief March Report
Neglia Engineering March Report

INTRODUCTION OF ORDINANCES:

1. Ordinance 2024:06 Amending Chapter 28.16a, Section 2 of the Revised General Ordinance of the Borough of Norwood, County of Bergen, State of NJ to increase the rate of compensation to the borough

Councilman Ascolese_____	Councilman Brizzolara_____
Council President Condoleo_____	Councilman Foschino_____
Councilwoman Hausmann_____	Councilman Kim_____

Public Hearing for Ordinance 2024:06 will be on April 24, 2024

2. Ordinance 2024:07 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank

Councilman Ascolese_____

Council President Condoleo_____

Councilwoman Hausmann_____

Councilman Brizzolara_____

Councilman Foschino_____

Councilman Kim_____

Public Hearing on Ordinance 2024:07 will be held on May 08, 2024

CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed.

Approval of the Following Minutes:

March 27, 2024, Mayor & Council Special Meeting

March 27, 2024, Mayor & Council Meeting

Approval of the following Resolutions:

2024:80 Escrow Refund 888 Blanch

2024:81 Approval to Advertise for Bids for 2023 Capital Expense of a DPW Pickup Truck

2024:82 Resolution Authorizing the Purchase of Playground Surfacing for The Norwood Kennedy Park Playground for An Amount Of \$167,637.20 Through ESCNJ Co-Op # 20/21-02

2024:83 Authorizing Change in Custodian of Petty Cash Fund

2024:84 Payment of Vouchers

2024:85 Approving the Janitorial Service I-M Cleaning Contract Extension

2024:86 Authorizing Negotiation of Modification of Affordable Housing Settlement and Conservation Easement

2024:87 Approving Neglia Engineering's Design & Bidding Services Agreement for Summit Street and High Street

Councilman Ascolese_____

Council President Condoleo_____

Councilwoman Hausmann_____

Councilman Brizzolara_____

Councilman Foschino_____

Councilman Kim_____

INTRODUCTION OF 2024 MUNICIPAL BUDGET

Resolution 2024:88 Approving the Introduction of the 2023 Municipal Budget

Councilman Ascolese_____

Councilman Brizzolara_____

Councilman Condoleo_____

Councilman Foschino_____

Council President Hausmann_____

Councilman Kim_____

Public hearing on the 2024 Municipal Budget will be held on May 08, 2024

Borough Administrator / Clerk Padovano to read Notice of Hearing

RESOLUTIONS

2024:89 Self Examination Resolution

2024:90 Resolution of the Governing Body's Certification of Compliance with the U.S.
Equal Employment Opportunity Commission

COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURNMENT



Bruno Associates, Inc.
1373 Broad Street, Suite 203B
Clifton, NJ 07013
Tel: 973-249 6225 Fax: 973-249 6301
www.BrunoAssociatesInc.com

MEMORANDUM

TO: BOROUGH OF NORWOOD
DATE: APRIL 1, 2024
RE: MARCH 2024 GRANT REPORT
CC: CHRISTOPHER BROWN

This memo will provide an overview of work performed by Bruno Associates, Inc. on behalf of the Borough of Norwood for March 2024. For more information, please contact Carson Monks at 973-249-6225 ext. 210.

Grant Applications in Progress

Due Date	Funding Program	Amount Requested	Date Notified
N/A	FY23 Federal Appropriations: Broad Street Bridge Replacement (Administration)	Awarded \$1,000,000.00	N/A
4/8/2024	FY25 Federal Appropriations	TBA.	3/5/2024
LOI: 4/5/2024 Full Application: 5/3/2024	2024 Bergen County Open Space	TBA. 1-to-1 cost match is required.	1/29/2024

Grant Applications – Submitted/Pending: \$233,168.90

Funding Program	Purpose	Requested
Firehouse Subs First Responder Grant Q1 2024	Extrication Equipment for Norwood Fire Department	\$34,922.00
Firehouse Subs Public Safety Foundation Q2 2024	2 LUCAS Automated Chest Compression Systems for Norwood EMS	\$42,546.90
NJDCA FY24 Local Recreation Improvement Grant	Kennedy Field Pickleball Courts	\$100,000.00
FY23 FEMA Assistance to Firefighters Grant (AFG)	Fire Department Fitness and Wellness Programs and Equipment	\$55,700.00

Applications Awarded: \$1,741,588.00

Grant Awarded	Funding Amount
FY23 Federal Appropriations	Broad Street Bridge Replacement \$1,000,000.00
NJDOT FY23 Municipal Aid	Improvements to Summit Street and High Street \$203,110.00
2022 Bergen County Open Space	Phase II: Kennedy Park Improvements \$87,038.00
1033 Program (Resolution)	Police Equipment Varies



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NJDCA FY23 Local Recreation Improvement Grant	Kennedy Park ADA Playground	\$75,000.00
NJDOT FY24 Municipal Aid	Improvements to Summit Street and High Street Phase 2	\$207,710.00
2023 Bergen County Open Space	Kennedy Park ADA Playground	\$146,730.00
FY24 American Rescue Plan Firefighter Grant	Washer and Dryer for Norwood Fire Department	\$22,000.00

Other Grant Opportunities Sent to Client

Due Date	Funding Program	Amount Available	Date Notified
11/30/2024	2024-26 Spotted Lanternfly Chemical Control Treatment Grant Program	\$20,000.00	1/17/2024
5/24/2024	NJBPU Community Energy Plan Grant	\$10,000.00	1/17/2024
4/18/2024	2024 Preserve NJ Historic Preservation Fund	Heritage Tourism Planning: \$5,000 - \$75,000 Match: 75% NJHT / 25% Municipality Capital Preservation Level I: \$5,000 - \$150,000 Match: 60% NJHT / 40% Municipality Capital Preservation Level II: \$150,001 - \$750,000; 1:1 Match	1/31/2024
4/26/2024	ANJEC Stewardship Grants for Environmental Commissions	\$1,500.00	2/9/2024
4/12/2024	FY23 FEMA Staffing for Adequate Fire and Emergency Response (SAFER)	No maximum award amount.	3/11/2024
4/12/2024	FY23 FEMA Fire Prevention and Safety (FP&S)	\$1,500,000.00	3/11/2024
Varies	2024 USDOT Safe Streets for All	Planning / Demonstration: \$10,000,000 with 20% match Implementation: \$25,000,000 with 20% match	3/12/2024
5/3/2024	NJDEP Community-Based Deer Management Grant	\$160,000.00	3/13/2024

Grant Applications Denied:



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Grant Denied	Amount Requested	Notes
FY24 Congressionally Directed Spending: 15 th Street Drainage Improvements	\$117,873.60	These Congressionally Directed Spending items were not included in the final Federal Appropriations bills.
FY24 Congressionally Directed Spending: Meadow Lane Drainage Improvements	\$69,696.00	
FY24 Congressionally Directed Spending: Pedestrian Safety on Piermont Road	\$166,392.00	
FY23 NJDOT Transportation Alternatives Program (TAP) - Broadway Beautification	\$1,303,517.40	

April 4, 2024

Honorable Mayor and Council
Borough of Norwood
455 Broadway
Norwood, NJ 07648

Subject: Monthly Reports

Dear Mayor and Council:

Enclosed herewith, please find copies of the Norwood Police Department's monthly report for March 2024.

These statistics are an overview of some Department activities and do not take into account every action by our Department.

Very truly yours,

Chief Christian Federici #47
Chief Christian Federici #47

Enclosure

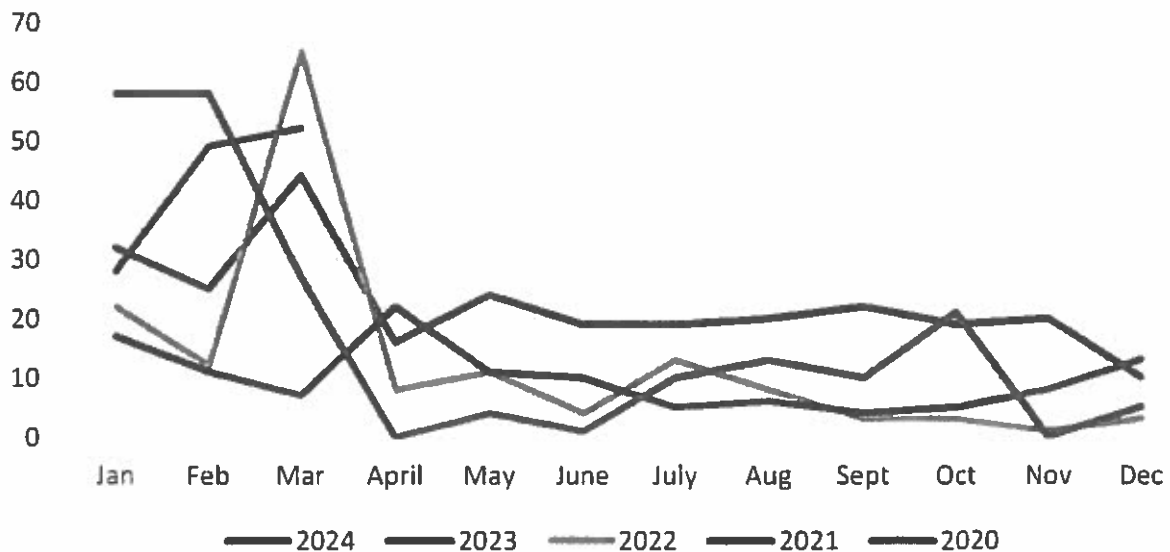
cc: Mr. Jordan Padovano, Borough Administrator

Norwood Police
Summons Productivity

Summons Productivity 2024

Officer	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
Krapels	0	0	0										0
Russino	0	0	0										0
Federici	0	0	0										0
Amatucci	0	0	0										0
Kapu	0	0	0										0
Tobin	0	0	0										0
White	0	0	0										0
Ghione	0	1	0										1
Duelfer	0	0	0										0
Kuder	0	0	0										0
Sullivan	0	1	0										1
Moltzen	0	0	2										2
Palazzola	5	15	5										25
Esposito	4	9	3										16
McMackin	0	0	5										5
Dottino	5	6	5										16
Rooney	14	17	32										63
Totals	28	49	52										129

5 Year Summons Productivity Comparison Report

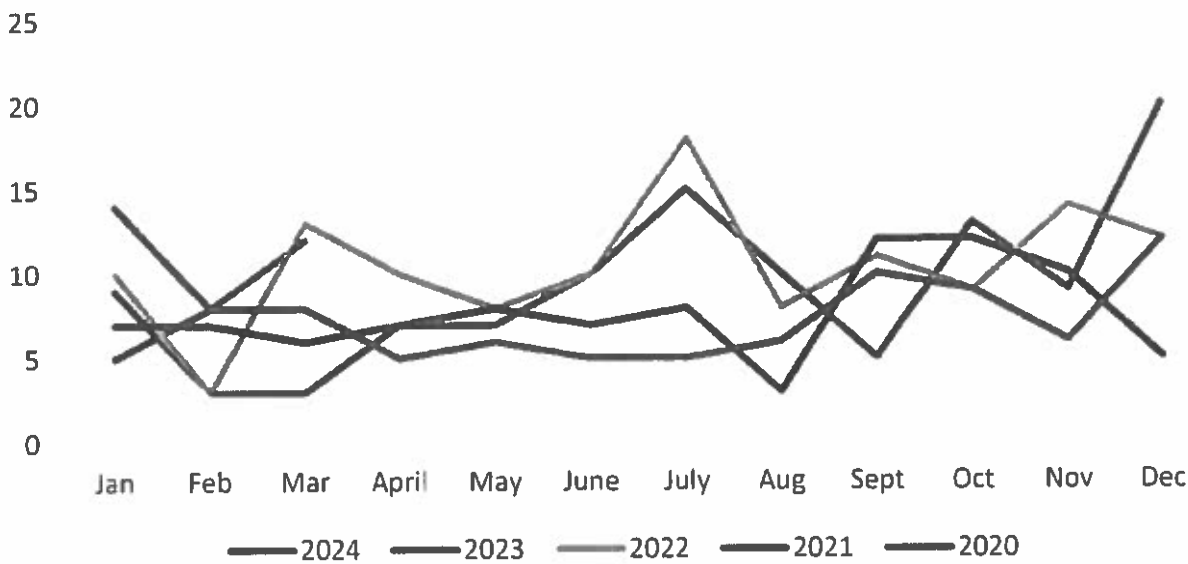


Norwood Police
Motor Vehicle Accidents

Norwood Police Accidents 2024

Accident Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
All Accidents	5	8	12									
Reportable	5	7	11									
Non-Reportable	0	1	1									
W/ Injuries	0	1	1									
Pedestrian Involved	0	0	0									

Accident 5 Year Comparison



Juvenile Cases 2024

Case	Case #	OCA #	Description	Result	Date	Age	Name
JANUARY							
1	2024-012	41-24-000145	Incorrigible	6	1/8/2024	16	
2	2024-021	41-24-000370	Incorrigible	6	1/22/2024	16	
FEBRUARY							
3	2024-032	41-24-000724	Threats against others	7	2/7/2024	10	
4	2024-033	41-24-000745	Threats against others	7	2/8/2024	7	
5	2024-047	41-24-000981	Juvenile in need of supervision	6	2/23/2024	12	
6	2024-050	41-24-001068	Joy riding	6	2/27/2024	17	
MARCH							
7	2024-051	41-24-000966	Burglary	1	2/22/2024	16	

1. Intake 2. Station House Adjustment 3. Curbside Adjustment 4. Info Received 5. Juvenile Cleared 6. Handled by NPD 7. Referred to other Agency



Monthly Report **Ticket Count by Officer by Statute**

Date Range: Mar 01, 2024 to Apr 01, 2024

Agency Tickets Issued: M: 51 P: 4 C: 0 Total: 55

Officer, Statute	Count of Ticket Number
PTL ROONEY	36
39-3-4: DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE	10
39-8-1: FAILURE TO HAVE INSPECTION	8
39-3-66: MAINTENANCE OF LAMPS	4
39-4-97: CARELESS DRIVING: LIKELY TO ENDANGER PERSON OR PROPERTY	3
39-4-81: FAILURE TO OBSERVE TRAFFIC CONTROL DEVICE	2
39-4-97.3: USE OF HAND-HELD WIRELESS TELEPHONES	1
39-4-97.3(A): USE OF HAND-HELD TELEPHONE	1
39-4-98: SPEEDING	1
39-3-40: DRIVING AFTER DL/REGISTRATION SUSPENDED/REVOKED	1
39-4-135: PARKING-DIRECTION/SIDE OF ST-ANGLE PKNG-ONE WY STREET	1
39-3-10: DRIVING WITHOUT A LICENSE	1
39-3-29: FAILURE TO POSSESS DL OR REG	1
39-3-33: IMPROPER DISPLAY/UNCLEAR PLATES	1
39-3-33A: FICTITIOUS PLATES	1
PTLM. MCMACKIN	6
39-4-98: SPEEDING	3
39-4-97.3: USE OF HAND-HELD WIRELESS TELEPHONES	1
39-4-144: DISREGARD STOP SIGN REGULATION OR YIELD SIGN	1
39-3-10A: DRIV WITH AN EXPIRED LICENSE	1
PTL DOTTINO	5
39-4-97: CARELESS DRIVING: LIKELY TO ENDANGER PERSON OR PROPERTY	3
39-4-144: DISREGARD STOP SIGN REGULATION OR YIELD SIGN	1
233-27: PARKING PROHIBITED	1
PTL PALAZZOLA	5
39-3-47A: FAILURE TO USE LIGHTED LAMPS WHEN REQUIRED	1
39-4-138: PARKING PROHIBITED	1
39-4-81: FAILURE TO OBSERVE TRAFFIC CONTROL DEVICE	1
39-3-29B: FAIL TO POSS DRIV REG	1
39-3-4: DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE	1
PTL ESPOSITO	3
39-4-97.3: USE OF HAND-HELD WIRELESS TELEPHONES	2
39-4-138: PARKING PROHIBITED	1
Grand Total	55

Norwood PD Detective Bureau Log

Dates – 03/01/24 – 03/31/24

1. Case#2024-051 Date – 03/01/24 Type – Burglary to MV
Details – Burglary to MV in business lot.
Status – Closed.
2. Case#2024-052 Date – 03/04/24 Type – OPRA
Details – OPRA request for records.
Status – Closed.
3. Case#2024-053 Date – 03/07/24 Type – Fraud
Details – Local business reporting check fraud.
Status – Open
4. Case#2024-054 Date – 03/11/24 Type – OPRA
Details – OPRA request for records.
Status – Closed.
5. Case#2024-055 Date – 03/11/24 Type – Unattended Death
Details – Resident, Unattended death
Status – Closed.
6. Case#2024-056 Date – 03/11/24 Type – OPRA
Details – OPRA request for records.
Status – Closed.
7. Case#2024-057 Date – 03/11/24 Type – Susp. M.V.
Details – Resident reports suspicious MV.
Status – Open.
8. Case#2024-058 Date – 03/11/24 Type – Missing Person
Details – Resident reports missing relative, non-resident.
Status – Open.
9. Case#2024-059 Date – 03/13/24 Type – DV Assault
Details – DV Assault, mandatory arrest.
Status – Open.

10.Case#2024-064 Date – 03/19/24 Type – Records Request
Details – DCPD request information on resident.
Status – Closed.

11.Case#2024-065 Date – 03/19/24 Type – Fraudulent letter
Details – Resident reports receiving a fraudulent letter.
Status – Closed.

12.Case#2024-066 Date – 03/21/24 Type – OPRA
Details – OPRA request for records.
Status – Closed.

13.Case#2024-067 Date – 03/21/24 Type – Background Check
Details – Background check for outside L.E. Agency.
Status – Closed.

14.Case#2024-068 Date – 03/25/24 Type – Fraud
Details – Resident reports fraudulent bank activity.
Status – Closed.

15.Case#2024-069 Date – 03/22/24 Type – Fraud
Details – Resident reports fraudulent credit card purchases.
Status – Open.

16.Case#2024-070 Date – 03/22/24 Type – Involuntary Commit
Details – Involuntary commit for resident at long term care facility.
Status – Closed.

17.Case#2024-071 Date – 03/26/24 Type – Coaching Investigation
Details – Background investigation for coaching.
Status – Closed.

18.Case#2024-072 Date – 03/26/24 Type – OPRA
Details – OPRA request for records.
Status – Closed.

20.Case#2024-074 Date – 03/29/24 Type – OPRA
Details – OPRA request for records.
Status – Closed.

DV CASES 2024

Case	Case #	OCA #	Arrest made	TRO signed	TRO served	TRO violated	Parties involved
1	2024-018	41-24-000337	NO	NO	NO	NO	
				JANUARY			
				FEBRUARY			
				MARCH			
2	2024-054	41-24-001279	YES	NO	NO	NO	
3	2024-059	41-24-001373	YES	NO	NO	NO	
				APRIL			

NORWOOD POLICE DEPARTMENT

Citation Charges by Officer

From Date: 3/1/2024 To Date: 3/31/2024

Officer Name: DOTTINO, MATTHEW

Statute	Description	Number
39:4-138	PARKING OFFENSE	1
39:4-144	FAILURE TO OBSERVE STOP OR YIELD SIGNS	1
39:4-97	CARELESS DRIVING	3

Officer Total 5

Grand Total 5

Officer Name: ESPOSITO, MARC

Statute	Description	Number
39:4-138	PARKING OFFENSE	1
39:4-97.3	USE OF HAND-HELD WIRELESS TELEPHONES	2

Officer Total 3

Grand Total 3

Officer Name: MCMACKIN, RYAN

Statute	Description	Number
39:3-10	DRIVING WITHOUT DRIVER'S LICENSE, EXAM ETC.	1
39:4-144	FAILURE TO OBSERVE STOP OR YIELD SIGNS	1
39:4-97.3	USE OF HAND-HELD WIRELESS TELEPHONES	1
39:4-98	EXCEEDING MAXIMUM SPEED 15-29 MPH OVER LIMIT	2

Officer Total 5

Grand Total 5

Officer Name: MOLTZEN, NICHOLAS

Statute	Description	Number
39:4-86	IMPROPER PASSING IN NO PASSING ZONE	1
39:4-97	CARELESS DRIVING	1

Officer Total 2

Grand Total 2

Officer Name: PALAZZOLA, JOSEPH

Statute	Description	Number
39:3-29	FAIL TO PRODUCE	1
39:3-4	UNREGISTERED VEH	1

39:3-47A	HEADLIGHTS REQUIRED WITH WIPERS	1
39:4-138	PARKING OFFENSE	1
39:4-81	FAILURE TO OBSERVE TRAFFIC SIGNALS* (RED LIGHT CAMERA-0 PTS.)	1

Officer Total 5

Grand Total 5

Officer Name: ROONEY, MATTHEW

Statute	Description	Number
39:3-10	DRIVING WITHOUT DRIVER'S LICENSE, EXAM ETC.	1
39:3-29	FAIL TO PRODUCE	1
39:3-33	IMPROPER DISPLAY/UNCLEAR PLATES	2
39:3-4	UNREGISTERED VEH	9
39:3-40	DRIVING AFTER LICENSE SUSPENDED OR REVOKED	1
39:3-66	MAINTENANCE OF LAMPS	4
39:4-81	FAILURE TO OBSERVE TRAFFIC SIGNALS* (RED LIGHT CAMERA-0 PTS.)	1
39:4-97	CARELESS DRIVING	3
39:4-97.3	USE OF HAND-HELD WIRELESS TELEPHONES	2
39:8-1	FAIL TO INSPECT	8

Officer Total 32

Grand Total 32

NORWOOD POLICE DEPARTMENT

Criminal Charges by Officer

From Date: 3/1/2024 To Date: 3/31/2024

Officer Name: ROONEY, MATTHEW

Statute	Description	Number
2C:12-1A(1)	ATT CAUSE PURR/ KNOWLY BODILY INJURY TO ANOTHER	1
Officer Total		1
Grand Total		1

NORWOOD POLICE DEPARTMENT

453 BROADWAY, NORWOOD,
NJ 07648

Phone: 201-768-0850

Fax: 201-784-8663

Incident Analysis - Agency CFS Report

From Date: 1/1/2024

To Date: 3/31/2024

CFS Code	CFS Description	Total Events	Founded	Unfounded	0000-0800	0801-1600	1601-2400
0617	THEFT \$200 + FROM BUILDING	1	1	0	0	1	0
0619	THEFT \$200 + ALL OTHERS	2	2	0	0	2	0
0629	THEFT \$50-200 ALL OTHER	1	1	0	0	1	0
0800	ASSAULT/SIMPLE	1	1	0	0	0	1
1130	FRAUD ALL OTHERS	2	2	0	1	1	0
1445	PROPERTY DAMAGE REPORT	5	5	0	1	2	2
2040	FAMILY OFFENSES-ALL OTHER	1	1	0	0	0	1
2415	DISPUTE	11	11	0	3	2	6
2420	DISORDERLY CONDUCT / HARASSMENT	1	1	0	1	0	0
2450	NOISE COMPLAINT	1	1	0	1	0	0
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	2	2	0	1	1	0
2485	ALARM ALL OTHERS	1	1	0	1	0	0
2626	FALSE ALARMS - FIRE	1	1	0	0	1	0
2640	MUNICIPAL ORDINANCE VIOLATIONS	1	1	0	0	0	1
2657	HARASSMENT	2	2	0	0	1	1
4008	ELECTRIC LIGHT OUTAGES	3	3	0	0	2	1
4012	FIRE - GAS LEAKS	3	3	0	0	2	1
4014	INVESTIGATE OPEN DOOR/WINDOWS	3	3	0	1	1	1
4018	STREET LIGHTS OUT -STREET REPAIRS	2	2	0	0	2	0
4020	SUSPICIOUS AUTO	17	16	1	4	2	11
4021	SUSPICIOUS ACTIVITY	26	25	1	5	10	11
4022	SUSPICIOUS PERSON	22	20	2	1	9	12
4024	WATER LEAKS, MAINS, HYDRANTS, ETC.	3	3	0	1	2	0
4026	DOWN-WIRES / POLES	27	27	0	2	20	5
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	36	36	0	6	22	8
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	19	19	0	6	2	11
4053	ALARM OUT OF SERVICE	12	12	0	2	10	0
4085	DANGEROUS CONDITION	2	2	0	1	0	1
4095	TRAIN - DISABLED	1	1	0	0	0	1
4098	TRAIN ACCIDENT	1	1	0	0	0	1

NORWOOD POLICE DEPARTMENT

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NJ 07648

Phone: 201-768-0850

Fax: 201-784-8663

Incident Analysis - Agency CFS Report

From Date: 1/1/2024

To Date: 3/31/2024

CFS Code	CFS Description	Total Events	Founded	Unfounded	0000-0800	0801-1600	1601-2400
4506	SUICIDES	1	1	0	0	1	0
5004	FOUND ARTICLES	2	2	0	0	1	1
5008	LOST ARTICLES	1	1	0	0	1	0
5016	MISS PERSON ADULT MALE	3	3	0	0	1	2
5506	LOST / FOUND / STRAY ANIMALS	1	1	0	1	0	0
5510	ANIMAL COMPLAINTS ALL	24	23	1	2	12	10
6006	MV CRASH W/INJURY	1	1	0	0	0	1
6008	MV CRASH NO INJURIES	29	29	0	3	11	15
6308	TRAFFIC MV COMPLAINT	9	9	0	0	3	6
6310	TRAFFIC ENFORCE / STOP	302	302	0	10	184	108
6335	TRAFFIC HAZARD	9	9	0	2	3	4
6336	DISABLED MV	8	8	0	0	4	4
6510	PARKING ENFORCEMENT	1	1	0	0	1	0
6511	PARKING VIOLATION COMPLAINT	18	18	0	1	10	7
6614	TRAFFIC POST	2	2	0	1	1	0
6615	TRAFFIC COUNTER DEPLOYMENT / RADAR SIGN	48	48	0	48	0	0
7002	BUILDING CHECK	67	67	0	66	0	1
7003	PROPERTY CHECK / AREA CHECK	13	13	0	11	0	2
7004	VACANT HOME CHECK	72	72	0	66	6	0
7006	LOCK OUT	10	10	0	2	5	3
7007	MEDICAL ALARMS	5	5	0	1	2	2
7008	MEDICAL ASSISTANCE	160	160	0	33	77	50
7010	NOTIFICATIONS	9	9	0	4	3	2
7012	BANK ESCORTS,ETC	4	4	0	0	4	0
7014	OTH PUB SERV/WELFARE CHK	18	18	0	4	8	6
7015	ASSIST CITIZEN	24	24	0	6	9	9
7020	TRANSPORTATIONS	1	1	0	0	1	0
7025	EMOTIONALLY DISTURBED PERSON (EDP)	6	6	0	0	3	3
7051	CHECK CROSSING POSTS	2	2	0	1	0	1
7086	SCHOOL SAFETY CHECK	8	8	0	1	7	0
7502	ASSISTING-FIRE DEPT	35	35	0	3	19	13

NORWOOD POLICE DEPARTMENT

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Incident Analysis - Agency CFS Report

From Date: 1/1/2024

To Date: 3/31/2024

CFS Code	CFS Description	Total Events	Founded	Unfounded	0000-0800	0801-1600	1601-2400
7504	ASSISTING-OTHER POLICE DP	4	4	0	1	1	2
7506	ASSISTING-OTHER AGENCIES	3	3	0	1	1	1
7510	UTILITIES PROBLEM	7	7	0	3	2	2
7511	WATER SYSTEM ALARM	1	1	0	0	1	0
7512	WATER LEAK	1	1	0	1	0	0
7531	ROAD DEPARTMENT NOTIFICATION	2	2	0	1	0	1
7585	ASSIST SCHOOL	5	5	0	3	2	0
7586	SCHOOL SAFETY DRILL	6	6	0	0	6	0
7645	ASSISTING PROSECUTORS OFFICE - OTHER	1	1	0	0	1	0
8010	WARRANTS-LOCAL	1	1	0	0	0	1
8110	WARRANTS-OTHER AGENCIES	1	1	0	0	1	0
9001	OVERTIME	1	1	0	0	1	0
9002	ADMINISTRATIVE DUTIES	29	29	0	21	2	6
9004	INTERNAL AFFAIRS COMPLAINT	1	1	0	0	1	0
9006	SICK DAY	27	27	0	8	12	7
9007	COVER SCHOOL POST	125	125	0	50	65	11
9008	COURT	1	1	0	0	0	1
9010	IN SERVICE TRAINING	12	12	0	3	1	8
9020	POLICE INFORMATION	7	7	0	0	4	3
9021	TRAINING	2	2	0	0	2	0
9030	SPECIAL DETAIL ASSIGNMENT	22	22	0	3	17	2
9031	PUBLIC SPEAKING	1	1	0	0	1	0
9034	REPOSSESSION	1	1	0	1	0	0
9035	L.E.A.D. PROGRAM / DRUG AWARENESS	6	6	0	0	6	0
9052	TRO / FRO INFORMATION & SERVICE	157	157	0	80	14	63
911	911 HANG UP / CHK WELFARE	24	24	0	0	12	12
9115	FOLLOW UP	9	9	0	1	4	4
9118	CHILDSEAT INSPECTION	3	3	0	0	1	2
9192	VEHICLE MAINTENANCE	1	1	0	0	1	0
9210	ADMINISTRATIVE INVESTIGATION	12	12	0	0	10	2
9998	DAILY ASSIGNMENTS	147	147	0	142	0	5

NORWOOD POLICE DEPARTMENT

453 BROADWAY, NORWOOD,
NJ 07648

Phone: 201-768-0850 Fax: 201-784-8663

Incident Analysis - Agency CFS Report

From Date: 1/1/2024

To Date: 3/31/2024

CFS Code	CFS Description	Total Events	Founded	Unfounded	0000-0800	0801-1600	1601-2400
9999	NON-CAT DATA	1	1	0	0	0	1
Total:		1724	1719	5	623	642	460

Balance of Time Report

Norwood Police Department
01/01/2024 - 03/31/2024

Bank	Hours Given	Days Given	Weeks Given	Hours Used	Days Used	Weeks Used	Hours Balance	Days Balance	Weeks Balance
Amatucci, John - DET2									
Comp Time (COMP)	3.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
LEAVE (LV)	48.000	0.000	0.000	47.000	0.000	0.000	1.000	0.000	0.000
Personal Days (PER)	48.000	0.000	0.000	8.000	0.000	0.000	40.000	0.000	0.000
Vacation (VAC)	216.000	0.000	0.000	4.000	0.000	0.000	212.000	0.000	0.000
Summaries for Amatucci, John - DET2	312.000	0.000	0.000	59.000	0.000	0.000	253.000	0.000	0.000
Dotino, Matthew - 4124									
Comp Time (COMP)	104.000	0.000	0.000	56.000	0.000	0.000	48.000	0.000	0.000
LEAVE (LV)	48.000	0.000	0.000	0.000	0.000	0.000	48.000	0.000	0.000
Personal Days (PER)	48.000	0.000	0.000	0.000	0.000	0.000	48.000	0.000	0.000
Vacation (VAC)	132.000	0.000	0.000	0.000	0.000	0.000	132.000	0.000	0.000
Summaries for Dotino, Matthew - 4124	332.000	0.000	0.000	56.000	0.000	0.000	276.000	0.000	0.000
Dueller, Perry - 4116									
Comp Time (COMP)	13.500	0.000	0.000	10.500	0.000	0.000	3.000	0.000	0.000
LEAVE (LV)	48.000	0.000	0.000	32.000	0.000	0.000	16.000	0.000	0.000
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.000
Vacation (VAC)	168.000	0.000	0.000	0.000	0.000	0.000	168.000	0.000	0.000
Summaries for Dueller, Perry - 4116	253.500	0.000	0.000	42.500	0.000	0.000	211.000	0.000	0.000
Esposito, Marc - 4122									
Comp Time (COMP)	107.000	0.000	0.000	25.500	0.000	0.000	81.500	0.000	0.000
LEAVE (LV)	48.000	0.000	0.000	0.000	0.000	0.000	48.000	0.000	0.000
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.000
Vacation (VAC)	128.000	0.000	0.000	0.000	0.000	0.000	128.000	0.000	0.000
Summaries for Esposito, Marc - 4122	307.000	0.000	0.000	25.500	0.000	0.000	281.500	0.000	0.000
Federici, Christian - DET									
Comp Time (COMP)	3.000	0.000	0.000	3.000	0.000	0.000	0.000	0.000	0.000
LEAVE (LV)	48.000	0.000	0.000	28.000	0.000	0.000	20.000	0.000	0.000
Personal Days (PER)	24.000	0.000	0.000	17.000	0.000	0.000	7.000	0.000	0.000
Vacation (VAC)	290.500	0.000	0.000	0.500	0.000	0.000	290.000	0.000	0.000
Summaries for Federici, Christian - DET	365.500	0.000	0.000	48.500	0.000	0.000	317.000	0.000	0.000
Ghione, Domenick - 4115									
Comp Time (COMP)	137.000	0.000	0.000	0.500	0.000	0.000	136.500	0.000	0.000
LEAVE (LV)	48.000	0.000	0.000	48.000	0.000	0.000	0.000	0.000	0.000
Personal Days (PER)	24.000	0.000	0.000	12.000	0.000	0.000	12.000	0.000	0.000
Vacation (VAC)	264.000	0.000	0.000	96.000	0.000	0.000	168.000	0.000	0.000
Summaries for Ghione, Domenick - 4115	473.000	0.000	0.000	156.500	0.000	0.000	316.500	0.000	0.000
Kapu, Paul - PTL7									
Comp Time (COMP)	104.000	0.000	0.000	22.000	0.000	0.000	82.000	0.000	0.000
LEAVE (LV)	48.000	0.000	0.000	12.000	0.000	0.000	36.000	0.000	0.000
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.000
Vacation (VAC)	216.000	0.000	0.000	0.000	0.000	0.000	216.000	0.000	0.000
Summaries for Kapu, Paul - PTL7	392.000	0.000	0.000	34.000	0.000	0.000	358.000	0.000	0.000
Krapels, Jeffrey - CHIEF									
Comp Time (COMP)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
LEAVE (LV)	48.000	0.000	0.000	48.000	0.000	0.000	0.000	0.000	0.000
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.000
Vacation (VAC)	244.250	0.000	0.000	0.000	0.000	0.000	244.250	0.000	0.000
Summaries for Krapels, Jeffrey - CHIEF	316.250	0.000	0.000	48.000	0.000	0.000	268.250	0.000	0.000

Balance of Time Report

Norwood Police Department
01/01/2024 - 03/31/2024

Bank	Hours Given	Days Given	Weeks Given	Hours Used	Days Used	Weeks Used	Hours Balance	Days Balance	Weeks Balance
Kuder, John - 4117									
Comp Time (COMP)	104.000	0.000	0.000	24.000	0.000	0.000	80.000	0.000	0.00
LEAVE (LV)	48.000	0.000	0.000	12.000	0.000	0.000	36.000	0.000	0.00
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.00
Vacation (VAC)	178.750	0.000	0.000	2.000	0.000	0.000	176.750	0.000	0.00
Summaries for Kuder, John - 4117	354.750	0.000	0.000	38.000	0.000	0.000	316.750	0.000	0.00
McMackin, Ryan - 4123									
Comp Time (COMP)	135.500	0.000	0.000	17.000	0.000	0.000	118.500	0.000	0.00
LEAVE (LV)	48.000	0.000	0.000	0.000	0.000	0.000	48.000	0.000	0.00
Personal Days (PER)	29.250	0.000	0.000	11.583	0.000	0.000	17.667	0.000	0.00
Vacation (VAC)	129.500	0.000	0.000	0.000	0.000	0.000	129.500	0.000	0.00
Summaries for McMackin, Ryan - 4123	342.250	0.000	0.000	28.583	0.000	0.000	313.667	0.000	0.00
Miltzen, Nicholas - 4119									
Comp Time (COMP)	104.000	0.000	0.000	36.000	0.000	0.000	68.000	0.000	0.00
LEAVE (LV)	48.000	0.000	0.000	36.000	0.000	0.000	12.000	0.000	0.00
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.00
Vacation (VAC)	171.500	0.000	0.000	0.000	0.000	0.000	171.500	0.000	0.00
Summaries for Miltzen, Nicholas - 4119	347.500	0.000	0.000	72.000	0.000	0.000	275.500	0.000	0.00
Neumann, JoAnn - CIV									
Comp Time (COMP)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.00
LEAVE (LV)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.00
Personal Days (PER)	31.500	0.000	0.000	27.000	0.000	0.000	4.500	0.000	0.00
Vacation (VAC)	210.000	0.000	0.000	7.000	0.000	0.000	203.000	0.000	0.00
Summaries for Neumann, JoAnn - CIV	241.500	0.000	0.000	34.000	0.000	0.000	207.500	0.000	0.00
Palazzola, Joseph - 4120									
Comp Time (COMP)	104.000	0.000	0.000	44.000	0.000	0.000	60.000	0.000	0.00
LEAVE (LV)	48.000	0.000	0.000	48.000	0.000	0.000	0.000	0.000	0.00
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.00
Vacation (VAC)	128.000	0.000	0.000	12.000	0.000	0.000	116.000	0.000	0.00
Summaries for Palazzola, Joseph - 4120	304.000	0.000	0.000	104.000	0.000	0.000	200.000	0.000	0.00
Rooney, Matthew - 4125									
Comp Time (COMP)	115.250	0.000	0.000	48.000	0.000	0.000	67.250	0.000	0.00
LEAVE (LV)	48.000	0.000	0.000	0.000	0.000	0.000	48.000	0.000	0.00
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.00
Vacation (VAC)	88.500	0.000	0.000	60.000	0.000	0.000	28.500	0.000	0.00
Summaries for Rooney, Matthew - 4125	275.750	0.000	0.000	108.000	0.000	0.000	167.750	0.000	0.00
Russino, Salvatore - PTL4									
Comp Time (COMP)	3.000	0.000	0.000	3.000	0.000	0.000	0.000	0.000	0.00
LEAVE (LV)	48.000	0.000	0.000	46.000	0.000	0.000	2.000	0.000	0.00
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.00
Vacation (VAC)	240.750	0.000	0.000	0.000	0.000	0.000	240.750	0.000	0.00
Summaries for Russino, Salvatore - PTL4	315.750	0.000	0.000	49.000	0.000	0.000	266.750	0.000	0.00
Sullivan, Daniel - 4118									
Comp Time (COMP)	105.500	0.000	0.000	15.500	0.000	0.000	90.000	0.000	0.00
LEAVE (LV)	48.000	0.000	0.000	0.000	0.000	0.000	48.000	0.000	0.00
Personal Days (PER)	48.000	0.000	0.000	0.000	0.000	0.000	48.000	0.000	0.00
Vacation (VAC)	197.500	0.000	0.000	0.000	0.000	0.000	197.500	0.000	0.00
Summaries for Sullivan, Daniel - 4118	399.000	0.000	0.000	15.500	0.000	0.000	383.500	0.000	0.00

Balance of Time Report

Norwood Police Department
01/01/2024 - 03/31/2024

Bank	Hours Given	Days Given	Weeks Given	Hours Used	Days Used	Weeks Used	Hours Balance	Days Balance	Weeks Balance
Tobin, Thomas - PTL8									
Comp Time (COMP)	104.000	0.000	0.000	0.000	0.000	0.000	104.000	0.000	0.00
LEAVE (LV)	48.000	0.000	0.000	48.000	0.000	0.000	0.000	0.000	0.00
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.00
Vacation (VAC)	208.000	0.000	0.000	18.000	0.000	0.000	190.000	0.000	0.00
Summaries for Tobin, Thomas - PTL8	384.000	0.000	0.000	66.000	0.000	0.000	318.000	0.000	0.00
White, Julie - PTL10									
Comp Time (COMP)	104.000	0.000	0.000	47.250	0.000	0.000	56.750	0.000	0.00
LEAVE (LV)	48.000	0.000	0.000	0.000	0.000	0.000	48.000	0.000	0.00
Personal Days (PER)	24.000	0.000	0.000	0.000	0.000	0.000	24.000	0.000	0.00
Vacation (VAC)	219.000	0.000	0.000	36.000	0.000	0.000	183.000	0.000	0.00
Summaries for White, Julie - PTL10	395.000	0.000	0.000	83.250	0.000	0.000	311.750	0.000	0.00
Grand Summaries	6110.750	0.000	0.000	1068.333	0.000	0.000	5042.417	0.000	0.00

Balance of Time Report

Norwood Police Department
01/01/2024 - 03/31/2024

Bank	Hours Given	Days Given	Weeks Given	Hours Used	Days Used	Weeks Used	Hours Balance	Days Balance	Weeks Balance
Amatucci, John - DET2									
Sick Days (SICK)	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000
Summaries for Amatucci, John - DET2	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000
Dotino, Matthew - 4124									
Sick Days (SICK)	96.000	0.000	0.000	12.000	0.000	0.000	84.000	0.000	0.000
Summaries for Dotino, Matthew - 4124	96.000	0.000	0.000	12.000	0.000	0.000	84.000	0.000	0.000
Dueller, Perry - 4116									
Sick Days (SICK)	-128.000	0.000	0.000	0.000	0.000	0.000	-128.000	0.000	3.000
Summaries for Dueller, Perry - 4116	-128.000	0.000	0.000	0.000	0.000	0.000	-128.000	0.000	0.000
Esposito, Marc - 4122									
Sick Days (SICK)	96.000	0.000	0.000	60.000	0.000	0.000	36.000	0.000	0.000
Summaries for Esposito, Marc - 4122	96.000	0.000	0.000	60.000	0.000	0.000	36.000	0.000	0.000
Federici, Christian - DET									
Sick Days (SICK)	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000
Summaries for Federici, Christian - DET	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000
Ghione, Domenick - 4115									
Sick Days (SICK)	96.000	0.000	0.000	12.000	0.000	0.000	84.000	0.000	0.000
Summaries for Ghione, Domenick - 4115	96.000	0.000	0.000	12.000	0.000	0.000	84.000	0.000	0.000
Kapu, Paul - PTL7									
Sick Days (SICK)	96.000	0.000	0.000	12.000	0.000	0.000	84.000	0.000	0.000
Summaries for Kapu, Paul - PTL7	96.000	0.000	0.000	12.000	0.000	0.000	84.000	0.000	0.000
Krapels, Jeffrey - CHIEF									
Sick Days (SICK)	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000
Summaries for Krapels, Jeffrey - CHIEF	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000
Kuder, John - 4117									
Sick Days (SICK)	96.000	0.000	0.000	12.000	0.000	0.000	84.000	0.000	0.000
Summaries for Kuder, John - 4117	96.000	0.000	0.000	12.000	0.000	0.000	84.000	0.000	0.000
McMackin, Ryan - 4123									
Sick Days (SICK)	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000
Summaries for McMackin, Ryan - 4123	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000
Moltzen, Nicholas - 4119									
Sick Days (SICK)	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000
Summaries for Moltzen, Nicholas - 4119	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000
Neumann, JoAnn - CIV									
Sick Days (SICK)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Summaries for Neumann, JoAnn - CIV	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Palazzola, Joseph - 4120									
Sick Days (SICK)	51.000	0.000	0.000	60.000	0.000	0.000	-9.000	0.000	0.000
Summaries for Palazzola, Joseph - 4120	51.000	0.000	0.000	60.000	0.000	0.000	-9.000	0.000	0.000
Rooney, Matthew - 4125									
Sick Days (SICK)	96.000	0.000	0.000	24.000	0.000	0.000	72.000	0.000	0.000
Summaries for Rooney, Matthew - 4125	96.000	0.000	0.000	24.000	0.000	0.000	72.000	0.000	0.000
Russino, Salvatore - PTL4									
Sick Days (SICK)	508.000	0.000	0.000	0.000	0.000	0.000	508.000	0.000	0.000
Summaries for Russino, Salvatore - PTL4	508.000	0.000	0.000	0.000	0.000	0.000	508.000	0.000	0.000
Sullivan, Daniel - 4118									
Sick Days (SICK)	96.000	0.000	0.000	12.000	0.000	0.000	84.000	0.000	0.000
Summaries for Sullivan, Daniel - 4118	96.000	0.000	0.000	12.000	0.000	0.000	84.000	0.000	0.000
Tobin, Thomas - PTL8									
Sick Days (SICK)	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.000

Balance of Time Report

Norwood Police Department
01/01/2024 - 03/31/2024

<u>Back</u>	<u>Hours Given</u>	<u>Days Given</u>	<u>Weeks Given</u>	<u>Hours Used</u>	<u>Days Used</u>	<u>Weeks Used</u>	<u>Hours Balance</u>	<u>Days Balance</u>	<u>Weeks Balance</u>
Summaries for Tobin, Thomas - PTL8	96.000	0.000	0.000	0.000	0.000	0.000	96.000	0.000	0.00
White, Julie - PTL10 Sick Days (SICK)	-1088.000	0.000	0.000	12.000	0.000	0.000	-1088.000	0.000	0.00
Summaries for White, Julie - PTL10	-1088.000	0.000	0.000	12.000	0.000	0.000	-1088.000	0.000	0.00
Grand Summaries	611.000	0.000	0.000	216.000	0.000	0.000	395.000	0.000	0.00

BOROUGH OF NORWOOD
MARCH ENGINEER'S REPORT
March 22, 2024



1. Norwood Dog Park

Construction of the dog park was substantially completed in the Fall of 2022. Improvements near the Swim Club Facility including the installation of new fencing, an ADA compliant curb ramp, ADA parking spaces, and sidewalk were completed in April of this year. The final payment package to close out the contract was submitted to the Borough by our office and has subsequently been processed by the governing body. Our office and the Borough have begun the process of final grant reimbursement with Bergen County Open Space.

2. 2022 Municipal Road Program

a. Walnut Street Improvements (NJDOT MA-22 Funded)

- i. In the Fall 2022 a contract was awarded in the amount of \$172,502.18. The contractor completed milling, paving, and striping in May of this year. Our office is currently working with NJDOT to close out the grant.

b. 2022 Municipal Road Program (Municipal Funded)

- i. In the Fall of 2022, a contract was awarded in the amount of \$757,479.18 and includes paving of Hemlock Court and the Fire Company Parking Lot. Our office submitted for NJDEP Land Use permitting for the Hemlock Court sidewalk in the Spring of this year and a permit was obtained in July. Paving of the Fire Department Parking lot began in April and was completed in May. Construction of the Hemlock Court sidewalk began in October and was completed in November. Milling and paving of Hemlock Court will be scheduled when the weather reaches temperatures closer to 60 degrees. Our office will provide a more detailed timeline before the spring paving season begins.

3. 2023 Municipal Road Program

a. Summit Street and High Street Improvements (NJDOT MA-23 Funded)

- i. Neglia was notified by NJDOT Local Aid that the Borough of Norwood was awarded \$203,110.00 towards roadway improvements on Summit and High Streets. Neglia will work with the Mayor and Council to determine the scope of paving.

b. 2023 Municipal Road Program (Municipal Funded)

- i. Our office completed engineering design and preparation of specifications for Tilden Place, Fourteenth Street, and Mills Avenue. Our office is prepared to advertise the project for public bid upon approval of scope by the Mayor and Council.

4. Norwood Pedestrian Safety Improvements (Livingston Street, Broadway, and Piermont Road Mid-Block Crosswalks)

Our office prepared preliminary engineering plans for each crosswalk location, which were subsequently approved by Bergen County. Second reading of the ordinance adopting the mid-block crosswalks was approved on September 13,

LYNDHURST

34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
p. 201 939 8805 f. 201 939 0846

MOUNTAINSIDE

200 Central Avenue
Suite 102
Mountainside, NJ 07092
p. 201 939 8805 f. 732 943 7249

2023. The ordinance came into effect 45 days from that date, or October 28, 2023. Our office solicited quotes for construction of the crosswalk on Livingston Street to four (4) contractors on August 31, 2023. The lowest of two (2) quotes received was by D & L Paving Contractors, Inc., located at 675 Franklin Avenue, Nutley, NJ 07110, in the amount of Thirty-Six Thousand, Three Hundred and Thirty-One Dollars and Zero Cents (\$36,331.00). A pre-construction meeting was held on Thursday November 30, 2023, and it was determined that construction will begin in Spring 2024.

5. Demarest Street Drainage Improvements

The scope of this project is to construct a new stormwater conveyance system within Demarest Street that connects into the existing conveyance system in Broad Street. Our office completed a Location and Topography survey for the project limits and subsequently completed Engineering Design and specification for public bid. Bid documents were available beginning on November 28, 2023. The Borough received sealed bids on Tuesday November 19, 2023, at Borough Hall. On January 16, 2024, our office provided a Recommendation of Contract Award to AJM Contractors, Inc., located at 200 Kuller Road, Clifton, NJ 07011 in the amount of Seven Hundred and Twenty-Seven Thousand, Three Hundred and Forty-One Dollars and Zero Cents (\$727,341.00). Being the lowest bidder of eight (8) bids received for the scope of work included within the Base Bid + Alternate Bid A. A pre-construction meeting was held on Thursday February 15th. Construction of the new storm sewer is expected to begin next week.

6. Norwood Pickleball Courts

Neglia completed a location and topographic survey of the project area. A professional wetlands flagger was on-site October 19, 2023, and determined wetlands are not present in the vicinity of the project area. Our office has completed the design and has submitted Engineering Plans to the Borough for review. Our office is prepared to advertise the project for public bid upon approval by the Borough.

7. Kennedy Field Playground

Neglia participated in numerous meetings with the playground subcommittee and members of the governing body to review the layout and design of the playground. Our office prepared two (2) concept plans and preliminary cost estimates for review and selection by the governing body. Upon selection of a layout, our office proceeded with additional survey mapping and preparing final engineering play and specifications for public bid. The Borough opened four (4) sealed bids on November 30, 2023, with the lowest bid of the four (4) received being submitted by AA Berms LLC the amount of Two Hundred and Seventy-Six Thousand, Three Hundred and Thirty Dollars and Zero Cents (\$276,330.00). This contract was awarded by the governing body December 13, 2023. Additionally, the governing body has approved the purchase of playground equipment in the amount of \$265,731.98. A pre-construction meeting is scheduled for Wednesday January 24, 2024, at 11:30am in Borough Hall. Additionally, purchase orders have been processed and issued to the vendor for playground equipment. The contractor has provided a stakeout of the playground layout. Construction of the playground has begun, with the contractor completing demolition of the old equipment and construction of concrete curbing, subsurface grading, and seat wall. Construction is anticipated to be completed in April. Our office is coordinating with the Committee and governing body to select playground equipment colors. Playground equipment delivery is expected to be between 9 – 12 weeks from selection of a color.

8. 15th Street, Meadow Lane, Millbrook Circle Drainage Improvements

Neglia prepared and completed boundary, location, and topographic surveys for each location. Engineering Plans for Millbrook Circle have been completed and been uploaded to NJDEP and submitted to a contractor for quote under

Bergen County Cooperative purchasing. Meadow Lane Engineering Plans and NJDEP Permit Applications will be completed and submitted to NJDEP for Land Use Permits in February. Our office solicited three (3) quotes for soil testing at 15th Street. The lowest quote received was by Johnson Soils Company in the amount of Two Thousand, Six Hundred and Ten Dollars and Zero Cents (\$2,610.00). Soil testing took place on January 3, 2024, and our office is in the process of finalizing engineering design. The engineering design has been completed and our office has submitted plans to the Borough for review. We are currently working with the adjacent homeowner to obtain necessary easements for construction.

9. Kennedy Field Basketball Court

Neglia was made aware of surficial cracking observed at the recently constructed basketball court. Our office, on behalf of the Borough, coordinated with the contractor to have the basketball surface repaired and resurfaced, at no cost to the Borough. Spot repair has been completed. The court was resurfaced on October 19, 2023. Our office has since observed surficial cracking of the court and will have the contractor mobilize in the spring to address all outstanding issues.

10. Norwood Community Garden

Neglia completed a location and topographic survey of the project area. A meeting is scheduled for Wednesday March 26th at 11am to discuss the layout of the new garden expansion. Our office will begin engineering design following the aforementioned meeting and expect the design to be completed in April.

11. 2023 MS4 Annual Report and Supplemental Questionnaire

Our office has begun preparation of the 2023 MS4 Annual Report and Supplemental Questionnaire. We will coordinate with Borough employees and Department of Public Works to submit the report ahead of the May 3rd deadline.

We trust you will find the above in order. Should you have any additional questions, comments, or require any additional information, please don't hesitate to contact the undersigned.

Respectfully submitted,
Neglia Group



Scott Loverich, PE
For the Borough Engineer
Borough of Norwood

M:\Norwood\Engineer Reports\2024 Engineer Reports\Norwood - Engineer's Report - 03 - March.docx

BOROUGH OF NORWOOD
ORDINANCE NO. 2024:06

AN ORDINANCE TO AMEND CHAPTER 28.16A, SECTION 2 OF THE REVISED GENERAL ORDINANCE OF THE BOROUGH OF NORWOOD, COUNTY OF BERGEN, STATE OF NJ TO INCREASE THE RATE OF COMPENSATION TO THE BOROUGH

BE IT ORDAINED by the Mayor and Council of the Borough of Norwood, in the County of Bergen and State of New Jersey that section 28.16A, Section 2 is amended to read as follows:

Section 2. Payment. Private contractors shall pay the Treasurer of the Borough a certain amount in cash, check or money order as is set forth herein or as may be fixed from time to time by resolution of the Mayor and Council as compensation for such services.

RATE OF COMPENSATION TO THE BOROUGH

(a) \$195.00 per hour

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

Introduced and passed first reading: 4/10/2024

Passed second reading:

ATTEST:

Jordan Padovano,
Borough Clerk

APPROVED BY:

James P. Barsa, Mayor

**BOROUGH OF NORWOOD
ORDINANCE 2024:07**

CALENDAR YEAR 2024

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Norwood in the County of Bergen finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.00% increase in the budget for said year, amounting to \$96,808.50 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Norwood, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Norwood shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$338,829.75, and that the CY 2024 municipal budget for the Borough of Norwood be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced and passed first reading:

Passed second reading:

ATTEST:

Jordan Padovano,
Borough Clerk

APPROVED BY:

James P. Barsa, Mayor

BOROUGH OF NORWOOD

Resolution #2024-80

APPROVING REFUND OF ESCROW BLOCK 117 LOT 7

WHEREAS, Chapter 230 of the Code of the Borough of Norwood entitled, “Land Use Procedures” requires an applicant for any development to establish one or more escrow accounts with the Borough of Norwood to cover review and consultation costs and fees of the Borough's professional personnel; and

WHEREAS, funds received from Robert Lippman were deposited into an escrow account for Block 117 Lot 7 888 Blanch; and

WHEREAS, verification was received from the Borough Engineer that billing has been completed; and

WHEREAS, the Construction Code Official and Chief Financial Officer investigated this account and have determined that a refund of \$1888.12 is due the applicant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood that the Chief Financial Officer is authorized to issue a refund in the amount of \$1888.12 to Robert Lippman, 65 Hillside Avenue, Cresskill, NJ.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on April 10, 2024.

Borough Clerk

BOROUGH OF NORWOOD

Resolution #2024- 81

**AUTHORIZING THE ADVERTISEMENT FOR RECEIPT OF BIDS FOR THE
PURCHASE OF A PICKUP TRUCK FOR THE DPW AS A CAPITAL EXPENSE**

BE IT RESOLVED that the Mayor and Council of the Borough of Norwood does hereby authorize the preparation of the necessary bid documents and advertise for the receipt of bids for a pickup truck for the DPW.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on April 10, 2024.

Borough Clerk

BOROUGH OF NORWOOD

Resolution 2024:82

RESOLUTION AUTHORIZING THE PURCHASE OF PLAYGROUND SURFACING FOR THE NORWOOD KENNEDY PARK PLAYGROUND FOR AN AMOUNT OF \$167,637.20 THROUGH ESCNJ CO-OP # 20/21-02

WHEREAS, the Borough of Norwood DPW has a need for a playground surfacing for the Kennedy Park Playground and;

WHEREAS, the Borough of Norwood is a member of the ESCNJ Cooperative Purchasing and therefore purchases made through the coop are exempt from public bidding; and

WHEREAS, the Borough of Norwood intends to purchase with Ben Shaffer Recreation, PO Box 844, Lake Hopatcong, NJ 07849 for an amount of \$167,637.20.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Norwood authorizes the purchase of goods and services as described herein;

Certification of Available Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., and any other applicable requirement, I, Chris Battaglia, Chief Financial Officer of the Borough of Norwood, have ascertained that there are available sufficient uncommitted funds in the line item and in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

Line Item		Description			Amount	
Chris Battaglia, CFO					Date	
Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on April 10, 2024.

Borough Clerk
Jordan Padovano



Ben Shaffer Recreation
P.O. Box 844
Lake Hopatcong NJ 07849 US

Proposal

TERMS

Net 30

REP

Guy Romano

DATE

9/8/2023

Proposal #

2947

BILL TO**SHIP TO****CONTACT**

James Barsa



As requested, we are pleased to quote the following
using Bid #: ESCNJ 20/21-02; Co-op #65MCESCCPS;

ITEM# / DESCRIPTION	QTY	RATE	AMOUNT
DF64PIP3.5-ESCNJSB Durafloor 3.5" 60/40"	6,470.0 0	\$14.70	\$95,109.00
DF64PIP3.5-3500-ESCNJSB Install of Durafloor 3.5" 60/40" 3500+ sq ft.	6,470.0 0	\$5.70	\$36,879.00
FREIGHT	1.00	\$9,200.00	\$9,200.00
SUBASE Stone sub-base by the ton	140.00	\$185.00	\$25,900.00
TREE MULCH AREA			
DGLD0-49-N-ESCNJSB CEWF - Curb delivery up to 49 cy to Bergen, Essex, Hudson, Morris, Passaic, Sussex & Warren	20.00	\$27.46	\$549.20

Norwood - Kennedy Park PG Surface PIP Option**\$167,637.20**

The above items are priced in accordance with Bid #: ESCNJ 20/21-22; Co-op #65MCESCCPS. Freight quotes are honored for 30 days & may need to be updated before order placement.

Approximate delivery time is 14-18 weeks after receipt of order. When placing your order, kindly advise whom the trucker should notify to schedule delivery. The trucker will make one contact and that person must inform any other parties to coordinate delivery.

Please make your Purchase Order payable to "Ben Shaffer Recreation Inc."

Playground Equipment must be installed over a resilient surface. Standard colors and finish are quoted unless noted. Final count is the responsibility of the contractor/purchaser. Note that assembly/installation is NOT provided. Sales Tax will be added if applicable.

Due to the continued fluctuations in material and freight prices, current prices are honored for 30 days. Final prices may end up being higher at the time of order, please have your bid reflect potential future price increases.

Gaetano 'Guy' Romano, LLA, CPSI
Business Development and Bid Specialist
Ben Shaffer Recreation Inc.
973-216-8791 Direct

BOROUGH OF NORWOOD

RESOLUTION # 2024-83

AUTHORIZING CHANGE IN CUSTODIAN OF PETTY CASH FUND

WHEREAS, Jeffrey Krapels was custodian of the Police Department's Office Petty Cash Fund, and

WHEREAS, before his retirement from the borough, Jeffrey Krapels transferred the Police Department's Petty Cash Fund temporarily to Borough Administrator / Clerk Padovano; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Borough of Norwood is changing custodians to new Police Chief Christian Federici; and

WHEREAS, Christian Federici is bonded in the amount of \$1,000.00 by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Norwood, County of Bergen hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on April 10, 2024.

Borough Clerk

BOROUGH OF NORWOOD

RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS
FOR THE PERIOD THROUGH APRIL 10, 2024 IN THE TOTAL AMOUNT OF
\$2,145,104.93.

WHEREAS, certain bills which are contained on the bills list which is annexed hereto
and incorporated herein have been submitted to the Borough of Norwood for payment, and

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing
body that the goods or services for which said bills were submitted have been received by
or rendered to the Borough of Norwood and;

WHEREAS, the Chief Financial Officer of the Borough of Norwood has certified to the
governing body that there are funds legally appropriated and available in the budget for the
payment of said bills and that the said payment will not result in the disbursement of public
monies or in the encumbering of same in excess of the appropriation for said purpose;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough
of Norwood that it hereby authorizes and Chief Financial Officer and the Clerk to sign checks
in payment of the bills set forth in the annexed schedule.

#

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of
New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by
the Mayor & Council at their meeting held on April 10, 2024.

Borough Clerk

April 5, 2024
10:15 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 1

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: Y
Format: Condensed Held: N Aprv: Y Rcvd: Y
Range: 3-First to 4-ZZ-ZZ-ZZZZ-ZZZ Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Received Date Range: 03/23/24 to 04/05/24 Include Non-Budgeted: Y
Vendors: All
Dept Page Break: No Subtotal CAFR: No Subtotal Dept: No

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	Current Fund Appropriations					
3-01-22-0295-253	Office Equip/Supplies					
DEUNI005 D & E UNIFORM	24-00233 INV #58321 12/1/2023			336.00	0.00	
3-01-23-0220-293	Medical-Inactive Empl					
TINER005 TINER, WILLIAM	24-00533 MEDICARE YRS 2018, 2020-2023			9,145.20	0.00	
3-01-25-0240-246	Uniform Allowance/Spec. & Guar					
DEUNI005 D & E UNIFORM	24-00208 INV #59239 12/5/23 PETER LIN			14.15	0.00	
3-01-25-0240-258	Other Equipment					
MOTOR015 MOTOROLA SOLUTIONS, INC.	23-01898 RADIO REPLACEMENT BATTERIES			2,256.00	0.00	
3-01-25-0260-230	Materials And Supplies					
VERAL005 V.E. RALPH & SON, INC.	24-00285 INV #462571 11/15/23			476.80	0.00	
3-01-25-0260-232	Uniforms					
DEUNI005 D & E UNIFORM	24-00286 UNIFORMS FOR MEMBERS			1,455.55	0.00	
	Fund Total: Current Fund Appropriations			13,683.70		
	Year Total:			13,683.70		
Fund:	Current Fund Appropriations					
4-01-20-0100-220	Contractural					
AACOM005 AACOM, INC	24-00534 INV #22324 03/26/2024			427.25	0.00	
AACOM005 AACOM, INC	24-00590 INV #22333 03/28/2024			864.00	0.00	
AACOM005 AACOM, INC	24-00591 INV #22351 03/28/2024			137.00	0.00	
BANK0010 BANK OF AMERICA	24-00594 2024 MARCH TRANSACTIONS			16.52	0.00	
				1,444.77		
4-01-20-0100-222	Postage					
POSTM010 POSTMASTER	24-00489 USPS MARKETING MAIL			320.00	0.00	
4-01-20-0100-229	Other Contractual Items					
BRUNO005 BRUNO ASSOCIATES, INC.	24-00223 GRANT WRITING SERVICES 2024			2,500.00	0.00	B
4-01-20-0100-236	Office Supplies					
BANK0010 BANK OF AMERICA	24-00594 2024 MARCH TRANSACTIONS			7.98-	0.00	
4-01-20-0120-221	Legal Advertising					
NORT0070 NORTH JERSEY MEDIA GROUP	24-00574 ORDER #9992708 03/27/2024			52.00	0.00	
NORT0070 NORTH JERSEY MEDIA GROUP	24-00575 ORDER #9992734 03/27/2024			52.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-20-0120-221	Legal Advertising		Continued			
NORT0070 NORTH JERSEY MEDIA GROUP		24-00576	ORDER #9992696 03/27/2024	<u>46.72</u>	0.00	
				150.72		
4-01-20-0140-220	Contractual Services					
GREAT010 GREAT AMERICAN FINANCIAL SERVI		24-00522	INV #36177286 03/20/2024	159.00	0.00	
GREAT010 GREAT AMERICAN FINANCIAL SERVI		24-00563	INV #36245643 03/29/2024	<u>242.30</u>	0.00	
				401.30		
4-01-20-0145-500	Miscellaneous					
VOCC0005 VOCCOLA, JOANN		24-00566	MILEAGE REIMBURSEMENT MAR 2024	7.24	0.00	
4-01-20-0150-244	Professional Dues					
BERGE035 BERGEN CTY ASSOC OF ASSESSORS		24-00454	2024 DUES	180.00	0.00	
4-01-22-0295-253	Office Equip/Supplies					
BANK0010 BANK OF AMERICA		24-00594	2024 MARCH TRANSACTIONS	650.39	0.00	
4-01-23-0220-293	Medical-Inactive Empl					
TINER005 TINER, WILLIAM		24-00532	2024 Q1 MEDICARE	524.10	0.00	
MCVEY005 MCVEY, JAMES J.		24-00559	2024 Q2 HEALTH BENEFITS	2,085.24	0.00	
ALANS005 ALAN SCHRADER		24-00596	2024 APR HEALTH BENEFITS	<u>3,337.99</u>	0.00	
				5,947.33		
4-01-25-0240-230	Materials & Supplies					
WBMA005 W.B. MASON CO., INC.		24-00466	OFFICE SUPPLIES	41.15	0.00	
4-01-25-0240-246	Uniform Allowance/Spec. & Guar					
DEUNI005 D & E UNIFORM		24-00208	INV #59239 12/5/23 PETER LIN	18.75	0.00	
4-01-25-0240-258	Other Equipment					
CABLE005 OPTIMUM		24-00487	BILLING PERIOD: 03/16 - 04/15	24.60	0.00	
VERI0020 VERIZON		24-00518	BILL DATE: MAR 15, 2024	<u>13.29</u>	0.00	
				37.89		
4-01-25-0260-230	Materials And Supplies					
APPR0010 APPROVED SURGICAL SUPPLIES INC		24-00556	INV #57230 #57281 #57343	197.00	0.00	
4-01-25-0260-310	Rent					
NORW0020 NORWOOD VOLUNTEER AMBULANCE C		24-00578	2024 APRIL RENT	1,250.00	0.00	
4-01-25-0265-290	Firehouse Rent					
NORW0010 NORWOOD FIRE DEPT.		24-00582	2024 APRIL RENT	2,288.79	0.00	
4-01-26-0290-220	Contractual Services					
OPTIM005 OPTIMUM		24-00548	INTERNET 03/23 - 04/22	160.94	0.00	
ONEC0010 ONE CALL CONCEPTS INC		24-00573	INV #4035480 03/31/2024	52.91	0.00	
AGLWE005 AGL WELDING INC		24-00589	INV #0010137162 03/31/2024	<u>145.20</u>	0.00	
				359.05		
4-01-26-0290-226	Maintenance Of Equipment					
DURIE005 DURIE LAWN MOWER & EQUIPMENT		24-00528	INV #E11669 03/12/2024	126.95	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-26-0290-230	Materials & Supplies					
HOME0010 HOMETOWN HARDWARE		24-00498	TRANS #F91999 03/13/2024	54.99	0.00	
HOME0010 HOMETOWN HARDWARE		24-00499	TRANS #F92336 03/18/2024	157.96	0.00	
HOME0010 HOMETOWN HARDWARE		24-00500	TRANS #A441705 03/11/2024	84.85	0.00	
				<u>297.80</u>		
4-01-26-0290-240	Personnel Expenses & Training					
TRIST015 TRI-STATE SAFETY SOLUTIONS, LL		24-00216	TRAINING, SNOW PLOW/REMOVAL	725.00	0.00	
NEWJ0035 NEW JERSEY PEST MANAGEMENT ASO		24-00542	BASIC PESTICIDE TRAINING	99.00	0.00	
				<u>824.00</u>		
4-01-26-0290-256	Livingston St Beautification					
EARTH005 EARTH PLANTER		24-00511	INV #v205159 3/11/2024	628.00	0.00	
4-01-26-0300-220	Tree Pruning Services					
RICHT005 RICH TREE SERVICE		24-00373	TREE REMOVAL POND ALONG WOODS	3,300.00	0.00	
4-01-26-0310-220	Contractual Services					
IMCLE005 I-M CLEANING, INC.		24-00273	2024 JANITORIAL SERVICES	1,442.00	0.00	B
4-01-26-0310-226	Maintenance Of Equipment					
PAAUT005 P & A AUTO PARTS INC		24-00394	INV #15043-237034 2/26/2024	22.68	0.00	
HOME0010 HOMETOWN HARDWARE		24-00501	TRANS #A441511 03/06/2024	112.96	0.00	
				<u>135.64</u>		
4-01-26-0310-230	Materials & Supplies					
DERC0010 D'ERCOLE FARMS		24-00503	INV #09087 3/18/24 GRASS SEED	118.00	0.00	
4-01-26-0310-300	Maintenance of Public Buildings					
BANK0010 BANK OF AMERICA		24-00594	2024 MARCH TRANSACTIONS	140.99	0.00	
4-01-26-0315-223	Volunteer Ambulance					
VCIE005 VCI EMERGENCY VEHICLE SPECIALI		24-00595	INV #0014541 2/6/2024	3,787.11	0.00	
4-01-26-0511-220	Contractual Service					
NEGLI005 NEGLIA ENGINEERING INC		24-00450	STORMWATER MANAGEMENT	740.00	0.00	B
4-01-27-0330-236	Office Supplies					
ROYAL005 ROYAL PRINTING SERVICE		24-00484	INV #175280 03/05/2024	245.00	0.00	
4-01-28-0370-215	Seniors					
VILL0010 VILLANI BUS COMPANY INC		24-00520	WH PLAIN PERFRM ART CTR 4/14	1,550.00	0.00	
4-01-29-0390-205	Contribution					
NORW0030 NORWOOD PUBLIC LIBRARY		24-00579	APRIL 2024	42,083.79	0.00	
4-01-30-0420-229	Other Contractual Items					
JORDA005 JORDAN PADOVANO		24-00572	REIMBURSEMENT FOR FRAME	11.18	0.00	
BANK0010 BANK OF AMERICA		24-00594	2024 MARCH TRANSACTIONS	100.28	0.00	
				<u>111.46</u>		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-31-0430-000	Electricity					
ROCKL010	ROCKLAND ELECTRIC COMPANY	24-00517	TAPPAN RD 2/21 - 3/20/24	24.09	0.00	
ROCKL015	ROCKLAND ELECTRIC COMPANY	24-00524	TAPPAN RD TFLT 2/21 - 3/20/24	34.66	0.00	
				58.75		
4-01-31-0435-000	Street Lighting					
ROCKL005	ROCKLAND ELECTRIC COMPANY	24-00523	35481-31000-7 214 TAPPAN RD	39.31	0.00	
ROCKL005	ROCKLAND ELECTRIC COMPANY	24-00525	87961-30000-8 LAMB CT STE LITE	38.35	0.00	
ROCKL005	ROCKLAND ELECTRIC COMPANY	24-00526	HELEN CT LITE 2/22 - 3/21/24	32.24	0.00	
				109.90		
4-01-31-0440-000	Telephone					
VERI0010	VERIZON WIRELESS	24-00531	MONTHLY CHARGES FEB 14 -MAR 13	697.55	0.00	
VERIZ025	VERIZON	24-00560	BILL DATE: MAR 24, 2024	3.95	0.00	
INTER035	INTERMEDIA.NET, INC.	24-00592	INV #2404074303 3/2 - 4/1/24	1,363.95	0.00	
				2,065.45		
4-01-31-0460-000	Gasoline					
RACHL005	RACHLES/MICHELE'S OIL CO.	24-00540	INV #405399 03/14/24	1,503.15	0.00	
4-01-55-2820-001	NON BUDGET DUE TO STATE UCC FEES					
NJDEP005	TREASURER, STATE OF NJ	24-00597	2024 Q1 STATE TRAINING FEES	1,965.00	0.00	
	Fund Total: Current Fund Appropriations			77,019.39		
	Year Total:			77,019.39		
Fund:	General Capital					
C-04-55-2204-090	I. INFRASTRUCTURE IMPROVEMENTS					
NEGLI005	NEGLIA ENGINEERING INC	23-01232	INFRASTRUCTURE IMPROVEMENTS	1,667.50	0.00	B
	Fund Total: General Capital			1,667.50		
	Year Total:			1,667.50		
T-11-00-2860-000	RESERVE FOR UNEMPLOYMENT TRUST					
NEWJ0010	NEW JERSEY DEPARTMENT OF LABOR	24-00561	QTR END: 09/30/2022	8,443.50	0.00	
	Fund Total:			8,443.50		
	Year Total:			8,443.50		

G/L Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-2060	Local School Taxes					
NORW0025	NORWOOD BOARD OF EDUCATION	24-00581	2024 APRIL TAX LEVY	988,059.34	0.00	
4-01-2070	Regional School Taxes					
NORT0015	NORTHERN VALLEY REGIONAL HS	24-00580	2024 APRIL TAX LEVY	1,056,231.50	0.00	
	G/L Total:			2,044,290.84		
Total Charged Lines: 100		Total List Amount: 2,145,104.93		Total Void Amount: 0.00		

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund Appropriations	3-01	13,683.70	0.00	0.00	13,683.70
Current Fund Appropriations	4-01	77,019.39	0.00	2,044,290.84	2,121,310.23
General Capital	C-04	1,667.50	0.00	0.00	1,667.50
	T-11	8,443.50	0.00	0.00	8,443.50
Total Of All Funds:		<u>100,814.09</u>	<u>0.00</u>	<u>2,044,290.84</u>	<u>2,145,104.93</u>

Range of Accounts: 4-01-00-0000-000		to 4-01-55-2820-590		Include Cap Accounts: Yes		Skip Zero Activity: Yes		As Of: 04/05/24	
Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance	YTD	%Used
4-01-00-0000-000	Current Fund Appropriations								
4-01-20-0100-100	General Administration S&W	31,237.50	0.00	0.00	0.00	31,237.50	31,237.50	0	
4-01-20-0100-200	General Administration Oe								
4-01-20-0100-220	Contractual	10,000.00	0.00	1,444.77	835.50	9,164.50	7,719.73	23	
4-01-20-0100-221	Legal Advertising	157.50	0.00	0.00	158.48	0.98-	0.98-	101	
4-01-20-0100-222	Postage	8,000.00	0.00	3,320.00	982.13	7,017.87	3,697.87	54	
4-01-20-0100-223	Printing & Binding	2,625.00	0.00	0.00	0.00	2,625.00	2,625.00	0	
4-01-20-0100-226	Maint. Of Equip	288.75	0.00	0.00	0.00	288.75	288.75	0	
4-01-20-0100-229	Other Contractual Items	2,625.00	0.00	2,500.00	5,000.00	2,375.00-	4,875.00-	286	
4-01-20-0100-230	Materials & Supplies	551.25	0.00	0.00	281.39	269.86	269.86	51	
4-01-20-0100-233	Books & Publications	157.50	0.00	0.00	0.00	157.50	157.50	0	
4-01-20-0100-236	Office Supplies	551.25	0.00	7.98-	0.00	551.25	559.23	1-	
4-01-20-0100-240	Personnel Expenses & Training	183.75	0.00	0.00	30.00	153.75	153.75	16	
4-01-20-0100-241	Conferences & Meetings	183.75	0.00	0.00	30.00	153.75	153.75	16	
4-01-20-0100-244	Professional Dues	262.50	0.00	0.00	150.00	112.50	112.50	57	
Control: 0100	Total	25,586.25	0.00	7,256.79	7,467.50	18,118.75	10,861.96	58	
4-01-20-0110-200	Mayor And Council O/E								
4-01-20-0110-240	Personnel Expenses & Training	2,677.50	0.00	0.00	0.00	2,677.50	2,677.50	0	
4-01-20-0110-241	Conferences & Meetings	787.50	0.00	0.00	0.00	787.50	787.50	0	
4-01-20-0110-244	Professional Dues	420.00	0.00	0.00	400.00	20.00	20.00	95	
Control: 0110	Total	3,885.00	0.00	0.00	400.00	3,485.00	3,485.00	10	
4-01-20-0111-000	Elections Sw								
4-01-20-0120-000	Municipal Clerk Sw	16,590.00	0.00	0.00	0.00	16,590.00	16,590.00	0	
4-01-20-0120-200	Municipal Clerk O/E								
4-01-20-0120-221	Legal Advertising	551.25	0.00	150.72	262.20	289.05	138.33	75	
4-01-20-0120-222	Elections	1,312.50	0.00	0.00	0.00	1,312.50	1,312.50	0	
4-01-20-0120-223	Printing & Binding	525.00	0.00	0.00	0.00	525.00	525.00	0	
4-01-20-0120-224	Education / Training	210.00	0.00	0.00	0.00	210.00	210.00	0	
4-01-20-0120-229	Other Contractual Items	525.00	0.00	182.00	364.00	161.00	21.00-	104	
4-01-20-0120-230	Materials & Supplies	525.00	0.00	0.00	83.32	441.68	441.68	16	
4-01-20-0120-233	Books & Publications	131.25	0.00	0.00	0.00	131.25	131.25	0	
4-01-20-0120-241	Conferences & Meetings	918.75	0.00	0.00	537.48	381.27	381.27	58	
4-01-20-0120-244	Professional Dues	262.50	0.00	0.00	215.00	47.50	47.50	82	
Control: 0120	Total	4,961.25	0.00	332.72	1,462.00	3,499.25	3,166.53	36	

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance	YTD %Used
4-01-20-0130-100	Financial Administration S&W	39,742.50	0.00	0.00	0.00	39,742.50	39,742.50	0
4-01-20-0130-200	Financial Administration O/E							
4-01-20-0130-223	Printing & Binding	0.00	0.00	0.00	645.00	645.00-	645.00-	0
4-01-20-0130-229	Other Contractual Items	3,675.00	0.00	0.00	0.00	3,675.00	3,675.00	0
4-01-20-0130-230	Materials & Supplies	1,050.00	0.00	0.00	291.15	758.85	758.85	28
4-01-20-0130-236	Office Supplies	525.00	0.00	0.00	33.12	491.88	491.88	6
Control: 0130	Total	5,250.00	0.00	0.00	969.27	4,280.73	4,280.73	18
4-01-20-0135-200	Audit Services O/E							
4-01-20-0135-228	Other Professional Services	14,437.50	0.00	0.00	15,000.00	562.50-	562.50-	104
Control: 0135	Total	14,437.50	0.00	0.00	15,000.00	562.50-	562.50-	104
4-01-20-0140-200	Computer Data Process O/E							
4-01-20-0140-220	Contractual Services	4,593.75	0.00	401.30	1,070.90	3,522.85	3,121.55	32
4-01-20-0140-259	Data Processing Equipment	5,775.00	0.00	0.00	0.00	5,775.00	5,775.00	0
Control: 0140	Total	10,368.75	0.00	401.30	1,070.90	9,297.85	8,896.55	14
4-01-20-0145-100	Revenue Administration S&W	9,607.50	0.00	0.00	0.00	9,607.50	9,607.50	0
4-01-20-0145-200	Revenue Administration O/E							
4-01-20-0145-221	Legal Advertising	131.25	0.00	0.00	0.00	131.25	131.25	0
4-01-20-0145-222	Education/Seminars	131.25	0.00	0.00	0.00	131.25	131.25	0
4-01-20-0145-223	Printing & Binding	262.50	0.00	0.00	120.00	142.50	142.50	46
4-01-20-0145-229	Other Contractual Items	525.00	0.00	0.00	0.00	525.00	525.00	0
4-01-20-0145-236	Office Supplies	787.50	0.00	0.00	0.00	787.50	787.50	0
4-01-20-0145-500	Miscellaneous	0.00	0.00	7.24	15.54	15.54-	22.78-	0
Control: 0145	Total	1,837.50	0.00	7.24	135.54	1,701.96	1,694.72	8
4-01-20-0150-100	Tax Assessment S&W	6,405.00	0.00	0.00	0.00	6,405.00	6,405.00	0
4-01-20-0150-200	Tax Assessment O/E							
4-01-20-0150-223	Printing & Binding	1,000.00	0.00	0.00	1,561.75	561.75-	561.75-	156
4-01-20-0150-229	Other Contractual Items	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0
4-01-20-0150-233	Books & Publications	52.50	0.00	0.00	0.00	52.50	52.50	0
4-01-20-0150-236	Office Supplies	78.75	0.00	0.00	0.00	78.75	78.75	0
4-01-20-0150-241	Conferences & Meetings	157.50	0.00	0.00	0.00	157.50	157.50	0
4-01-20-0150-244	Professional Dues	78.75	0.00	180.00	0.00	78.75	101.25-	229
Control: 0150	Total	2,367.50	0.00	180.00	1,561.75	805.75	625.75	74

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance	YTD	%Used
4-01-20-0155-200	Legal Services O/E								
4-01-20-0155-220	Contractual Services	28,875.00	0.00	0.00	1,535.50	27,339.50	27,339.50	5	
4-01-20-0155-228	Other Professional Services	6,562.50	0.00	0.00	0.00	6,562.50	6,562.50	0	
Control: 0155	Total	35,437.50	0.00	0.00	1,535.50	33,902.00	33,902.00	4	
4-01-20-0165-200	Engineering Services Oe								
4-01-20-0165-220	Contractual	5,512.50	0.00	1,750.00	3,500.00	2,012.50	262.50	95	
4-01-20-0165-228	Other Professional Services	12,075.00	0.00	5,000.00	0.00	12,075.00	7,075.00	41	
Control: 0165	Total	17,587.50	0.00	6,750.00	3,500.00	14,087.50	7,337.50	58	
4-01-21-0170-100	Zoning Bd Of Adj Sw	918.75	0.00	0.00	0.00	918.75	918.75	0	
4-01-21-0170-200	Zoning Bd Of Adjustment Oe								
4-01-21-0170-221	Legal Advertising	262.50	0.00	0.00	0.00	262.50	262.50	0	
4-01-21-0170-227	Legal Services	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00	0	
4-01-21-0170-230	Materials And Supplies	131.25	0.00	0.00	0.00	131.25	131.25	0	
4-01-21-0170-242	Education/Training	105.00	0.00	0.00	0.00	105.00	105.00	0	
4-01-21-0170-244	Professional Dues	26.25	0.00	0.00	0.00	26.25	26.25	0	
Control: 0170	Total	1,575.00	0.00	0.00	0.00	1,575.00	1,575.00	0	
4-01-21-0180-100	Planning Board S&W	918.75	0.00	0.00	0.00	918.75	918.75	0	
4-01-21-0180-200	Planning Board Oe								
4-01-21-0180-221	Legal Advertising	262.50	0.00	0.00	57.28	205.22	205.22	22	
4-01-21-0180-227	Legal Services	1,837.50	0.00	0.00	1,750.00	87.50	87.50	95	
4-01-21-0180-230	Materials & Supplies	157.50	0.00	0.00	0.00	157.50	157.50	0	
4-01-21-0180-242	Education/Training	105.00	0.00	0.00	0.00	105.00	105.00	0	
4-01-21-0180-244	Professional Dues	26.25	0.00	0.00	0.00	26.25	26.25	0	
Control: 0180	Total	2,388.75	0.00	0.00	1,807.28	581.47	581.47	76	
4-01-21-0182-200	Environmental Comm								
4-01-21-0182-230	Materials/Supplies/Conf	2,625.00	0.00	0.00	59.04	2,565.96	2,565.96	2	
Control: 0182	Total	2,625.00	0.00	0.00	59.04	2,565.96	2,565.96	2	
4-01-21-0190-100	AFFORDABLE HOUSING LIAISON S&W	2,966.25	0.00	0.00	0.00	2,966.25	2,966.25	0	
4-01-22-0295-100	Code Enforcement Sw	36,592.50	0.00	0.00	0.00	36,592.50	36,592.50	0	
4-01-22-0295-200	Code Enforcement O/E								
4-01-22-0295-220	Contractual Services	2,861.25	0.00	0.00	0.00	2,861.25	2,861.25	0	
4-01-22-0295-226	Maintenance Of Equipment	131.25	0.00	0.00	72.00	59.25	59.25	55	

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
4-01-22-0295-233	Books & Publications	183.75	0.00	0.00	0.00	183.75	183.75	0
4-01-22-0295-241	Conferences & Meetings	236.25	0.00	0.00	0.00	236.25	236.25	0
4-01-22-0295-242	Education & Training	288.75	0.00	0.00	0.00	288.75	288.75	0
4-01-22-0295-244	Professional Dues	52.50	0.00	0.00	0.00	52.50	52.50	0
4-01-22-0295-253	Office Equip/Supplies	2,021.25	0.00	878.32	111.64	1,909.61	1,031.29	49
Control: 0295	Total	5,775.00	0.00	878.32	183.64	5,591.36	4,713.04	18
4-01-23-0210-200	Insurance O/E							
4-01-23-0210-201	Wk.Comp Fire/Library	0.00	0.00	0.00	3,444.00	3,444.00	3,444.00	0
4-01-23-0210-202	Gen'L Liability Ins. jif	200,000.00	0.00	0.00	147,852.00	52,148.00	52,148.00	74
Control: 0210	Total	200,000.00	0.00	0.00	151,296.00	48,704.00	48,704.00	76
4-01-23-0220-200	Insurance O/E							
4-01-23-0220-292	Medical Insurance	300,000.00	0.00	0.00	184,184.50	115,815.50	115,815.50	61
4-01-23-0220-293	Medical-Inactive Empl	32,812.50	0.00	5,947.33	37,749.52	4,937.02	10,884.35	133
4-01-23-0220-299	Dental	17,062.50	0.00	0.00	12,551.25	4,511.25	4,511.25	74
Control: 0220	Total	349,875.00	0.00	5,947.33	234,485.27	115,389.73	109,442.40	69
4-01-23-0225-200	Insurance / Sui							
4-01-23-0225-212	Unemployment Comp.	5,250.00	0.00	0.00	0.00	5,250.00	5,250.00	0
Control: 0225	Total	5,250.00	0.00	0.00	0.00	5,250.00	5,250.00	0
4-01-25-0240-100	Police S/W	746,100.86	0.00	0.00	0.00	746,100.86	746,100.86	0
4-01-25-0240-200	Police O/E							
4-01-25-0240-223	Printing & Binding	163.30	0.00	0.00	0.00	163.30	163.30	0
4-01-25-0240-226	Equipment Maint	163.19	0.00	0.00	0.00	163.19	163.19	0
4-01-25-0240-230	Materials & Supplies	1,305.54	0.00	41.15	980.88	324.66	283.51	78
4-01-25-0240-233	Books & Publications	261.12	0.00	0.00	0.00	261.12	261.12	0
4-01-25-0240-236	Office Supplies	648.05	0.00	0.00	0.00	648.05	648.05	0
4-01-25-0240-238	Other Contractual Items	31,281.14	0.00	3,450.00	22,549.08	8,732.06	5,282.06	83
4-01-25-0240-240	Personel Expenses & Training	1,631.93	0.00	95.00	310.00	1,321.93	1,226.93	25
4-01-25-0240-241	Conferences & Meetings	652.77	0.00	0.00	0.00	652.77	652.77	0
4-01-25-0240-244	Professional Dues	489.58	0.00	0.00	1,175.00	685.42	685.42	240
4-01-25-0240-246	Uniform Allowance/Spec. & Guar	979.16	0.00	18.75	81.25	897.91	879.16	10
4-01-25-0240-258	Other Equipment	4,406.21	0.00	4,453.49	4,780.35	374.14	4,827.63	210
4-01-25-0240-259	Bergen County Forfeiture	2,284.70	0.00	0.00	0.00	2,284.70	2,284.70	0
Control: 0240	Total	44,266.69	0.00	8,058.39	29,876.56	14,390.13	6,331.74	86

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance	YTD %Used
4-01-25-0241-200	Police Dispatch/911							
4-01-25-0241-209	Interboro Radio	22,365.00	0.00	0.00	19,103.25	3,261.75	3,261.75	85
Control: 0241	Total	22,365.00	0.00	0.00	19,103.25	3,261.75	3,261.75	85
4-01-25-0256-200	Aid To Fire Companies O/E							
4-01-25-0256-226	Maintenance Of Equipment	1,575.00	0.00	0.00	0.00	1,575.00	1,575.00	0
4-01-25-0256-229	Other Contractual Items	2,100.00	0.00	0.00	1,332.22	767.78	767.78	63
4-01-25-0256-230	Materials & Supplies	1,312.50	0.00	859.50	0.00	1,312.50	453.00	65
4-01-25-0256-242	Education & Training	918.75	0.00	0.00	0.00	918.75	918.75	0
4-01-25-0256-243	Uniform Allowance	4,068.75	0.00	0.00	0.00	4,068.75	4,068.75	0
4-01-25-0256-257	Other- Donation	525.00	0.00	0.00	0.00	525.00	525.00	0
4-01-25-0256-300	Volunteer Stipends	5,250.00	0.00	0.00	0.00	5,250.00	5,250.00	0
Control: 0256	Total	15,750.00	0.00	859.50	1,332.22	14,417.78	13,558.28	14
4-01-25-0260-200	Aid To Volunteer Ambulance							
4-01-25-0260-229	Other Contractual Items	2,539.31	0.00	0.00	0.00	2,539.31	2,539.31	0
4-01-25-0260-230	Materials And Supplies	3,128.48	0.00	862.00	0.00	3,128.48	2,266.48	28
4-01-25-0260-232	Uniforms	655.52	0.00	0.00	0.00	655.52	655.52	0
4-01-25-0260-242	Education & Training	417.96	0.00	0.00	0.00	417.96	417.96	0
4-01-25-0260-300	Clothing Allowance	3,213.00	0.00	0.00	0.00	3,213.00	3,213.00	0
4-01-25-0260-310	Rent	3,937.50	0.00	1,250.00	3,750.00	187.50	1,062.50	127
Control: 0260	Total	13,891.77	0.00	2,112.00	3,750.00	10,141.77	8,029.77	42
4-01-25-0265-100	Fire Prevention SW	10,762.50	0.00	0.00	0.00	10,762.50	10,762.50	0
4-01-25-0265-200	Fire Prevention O/E							
4-01-25-0265-226	Maintenance Of Equipment	52.50	0.00	0.00	0.00	52.50	52.50	0
4-01-25-0265-229	Other Contractual Items	78.75	0.00	0.00	0.00	78.75	78.75	0
4-01-25-0265-230	Materials & Supplies	78.75	0.00	0.00	0.00	78.75	78.75	0
4-01-25-0265-233	Books & Publications	105.00	0.00	0.00	0.00	105.00	105.00	0
4-01-25-0265-236	Office Supplies	52.50	0.00	0.00	0.00	52.50	52.50	0
4-01-25-0265-242	Education & Training	52.50	0.00	0.00	0.00	52.50	52.50	0
4-01-25-0265-273	Fire Hydrants Charges	30,056.25	0.00	0.00	26,780.58	3,275.67	3,275.67	89
4-01-25-0265-290	Firehouse Rent	7,087.50	0.00	2,288.79	6,866.37	221.13	2,067.66	129
Control: 0265	Total	37,563.75	0.00	2,288.79	33,646.95	3,916.80	1,628.01	96
4-01-25-0275-200	Municipal Prosecutor O/E							
4-01-25-0275-205	Other Professional Services	1,338.75	0.00	0.00	0.00	1,338.75	1,338.75	0
Control: 0275	Total	1,338.75	0.00	0.00	0.00	1,338.75	1,338.75	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/reimb	Unexpended	Balance	YTD %Used
4-01-25-0285-200	OEM OTHER EXPENSES							
4-01-25-0285-201	Other Expenses	1,338.75	0.00	0.00	0.00	1,338.75	1,338.75	0
Control: 0285	Total	1,338.75	0.00	0.00	0.00	1,338.75	1,338.75	0
4-01-26-0290-100	Streets & Road Maint S&W	232,285.20	0.00	0.00	0.00	232,285.20	232,285.20	0
4-01-26-0290-200	Streets & Road Maint O/E							
4-01-26-0290-220	Contractual Services	14,437.50	0.00	9,411.11	3,008.30	11,429.20	2,018.09	86
4-01-26-0290-226	Maintenance Of Equipment	6,562.50	0.00	788.95	4,020.15	2,542.35	1,753.40	73
4-01-26-0290-230	Materials & Supplies	7,875.00	0.00	1,542.90	3,719.09	4,155.91	2,613.01	67
4-01-26-0290-232	Clothing And Uniforms	1,968.75	0.00	214.97	838.36	1,130.39	915.42	54
4-01-26-0290-238	General Hardware	1,312.50	0.00	299.69	274.79	1,037.71	738.02	44
4-01-26-0290-240	Personnel Expenses & Training	1,968.75	0.00	824.00	3,746.37	1,777.62	2,601.62	232
4-01-26-0290-244	Professional Dues	157.50	0.00	0.00	210.00	52.50	52.50	133
4-01-26-0290-250	Work Equipment	7,875.00	0.00	1,575.99	3,300.85	4,574.15	2,998.16	62
4-01-26-0290-256	Livingston St Beautification	11,812.50	0.00	10,289.00	82.39	11,730.11	1,441.11	88
4-01-26-0290-258	Other Equipment	918.75	0.00	0.00	55.87	862.88	862.88	6
4-01-26-0290-259	Professional Services	525.00	0.00	0.00	25.00	500.00	500.00	5
4-01-26-0290-260	Snow Removal	0.00	0.00	0.00	2,025.00	2,025.00	2,025.00	0
Control: 0290	Total	55,413.75	0.00	24,946.61	21,306.17	34,107.58	9,160.97	83
4-01-26-0300-200	Other Public Works							
4-01-26-0300-220	Tree Pruning Services	9,187.50	0.00	6,600.00	1,849.64	7,337.86	737.86	92
4-01-26-0300-258	Sewers - Equip/Supplies	9,187.50	0.00	4,777.00	2,181.88	7,005.62	2,228.62	76
Control: 0300	Total	18,375.00	0.00	11,377.00	4,031.52	14,343.48	2,966.48	84
4-01-26-0305-200	Solid Waste Collection O/E							
4-01-26-0305-220	Contractual Services	187,425.00	0.00	0.00	103,023.74	84,401.26	84,401.26	55
Control: 0305	Total	187,425.00	0.00	0.00	103,023.74	84,401.26	84,401.26	55
4-01-26-0310-200	Buildings & Grounds O/E							
4-01-26-0310-220	Contractual Services	16,406.25	0.00	3,719.00	7,157.68	9,248.57	5,529.57	66
4-01-26-0310-222	Haring Fence	196.88	0.00	0.00	0.00	196.88	196.88	0
4-01-26-0310-226	Maintenance Of Equipment	10,500.00	0.00	1,275.34	5,842.70	4,657.30	3,381.96	68
4-01-26-0310-230	Materials & Supplies	13,125.00	0.00	5,306.96	1,877.19	11,247.81	5,940.85	55
4-01-26-0310-238	General Hardware	3,937.50	0.00	0.00	415.74	3,521.76	3,521.76	11
4-01-26-0310-300	Maintenance of Public Buildings	10,500.00	0.00	6,715.99	356.13	10,143.87	3,427.88	67
Control: 0310	Total	54,665.63	0.00	17,017.29	15,649.44	39,016.19	21,998.90	60

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance	YTD %Used
4-01-26-0315-200	Vehicle Maintenance O/E							
4-01-26-0315-220	Police	4,856.25	0.00	956.30	264.00	4,592.25	3,635.95	25
4-01-26-0315-221	Streets & Roads	13,125.00	0.00	4,723.86	12,190.33	934.67	3,789.19	129
4-01-26-0315-222	Volunteer Fire	3,937.50	0.00	83.71	103.50	3,834.00	3,750.29	5
4-01-26-0315-223	Volunteer Ambulance	2,231.25	0.00	5,431.93	761.27	1,469.98	3,961.95	278
4-01-26-0315-225	Fire Prevention	2,362.50	0.00	0.00	0.00	2,362.50	2,362.50	0
Control: 0315	Total	26,512.50	0.00	11,195.80	13,319.10	13,193.40	1,997.60	92
4-01-26-0511-200	Njpdcs Stormwater Mgmt							
4-01-26-0511-220	Contractural Service	813.75	0.00	938.75	2,710.00	1,896.25	2,835.00	448
4-01-26-0511-223	Printing	157.50	0.00	0.00	0.00	157.50	157.50	0
4-01-26-0511-229	Permits	682.50	0.00	0.00	0.00	682.50	682.50	0
4-01-26-0511-230	Material/Supplies	682.50	0.00	0.00	0.00	682.50	682.50	0
4-01-26-0511-231	Compost Facility	1,312.50	0.00	0.00	0.00	1,312.50	1,312.50	0
Control: 0511	Total	3,648.75	0.00	938.75	2,710.00	938.75	0.00	100
4-01-26-0515-200	Njpdcs Stormwater Management							
4-01-27-0330-100	Public Health Services Sw	7,980.00	0.00	0.00	0.00	7,980.00	7,980.00	0
4-01-27-0330-200	Public Health Services O/E							
4-01-27-0330-220	Contractual Services	10,657.50	0.00	0.00	0.00	10,657.50	10,657.50	0
4-01-27-0330-221	Legal Advertising	131.25	0.00	0.00	127.69	3.56	3.56	97
4-01-27-0330-222	Flu Clinic	393.75	0.00	0.00	0.00	393.75	393.75	0
4-01-27-0330-229	Other Contractural Services	446.25	0.00	0.00	698.00	251.75	251.75	156
4-01-27-0330-236	Office Supplies	315.00	0.00	245.00	434.02	119.02	364.02	216
4-01-27-0330-241	Conferences & Meetings	105.00	0.00	0.00	0.00	105.00	105.00	0
4-01-27-0330-242	Education & Training	1,443.75	0.00	0.00	0.00	1,443.75	1,443.75	0
4-01-27-0330-244	Professional Dues	26.25	0.00	0.00	25.00	1.25	1.25	95
4-01-27-0330-245	Others	262.50	0.00	0.00	0.00	262.50	262.50	0
Control: 0330	Total	13,781.25	0.00	245.00	1,284.71	12,496.54	12,251.54	11
4-01-28-0370-100	Recreation Sw	7,245.00	0.00	0.00	0.00	7,245.00	7,245.00	0
4-01-28-0370-200	Recreation O/E							
4-01-28-0370-215	Seniors	3,491.25	0.00	2,850.00	0.00	3,491.25	641.25	82
4-01-28-0370-221	Legal Advertising	0.00	0.00	0.00	26.40	26.40	26.40	0
4-01-28-0370-300	Baseball & Softball	4,856.25	0.00	10,000.00	0.00	4,856.25	5,143.75	206
4-01-28-0370-310	Football	2,148.56	0.00	0.00	0.00	2,148.56	2,148.56	0
4-01-28-0370-320	Cheer	2,887.50	0.00	0.00	0.00	2,887.50	2,887.50	0
4-01-28-0370-330	Soccer	1,050.00	0.00	0.00	1,374.93	324.93	324.93	131

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance	YTD %Used
4-01-28-0370-340	Basketball	1,968.75	0.00	2,155.28	0.00	1,968.75	186.53-	109
4-01-28-0370-350	Summer Camp	787.50	0.00	0.00	0.00	787.50	787.50	0
4-01-28-0370-360	New Programs & Events	1,312.50	0.00	0.00	665.65	646.85	646.85	51
4-01-28-0370-370	Borough Miscellaneous	2,786.44	0.00	0.00	114.52	2,671.92	2,671.92	4
Control: 0370	Total	21,288.75	0.00	15,005.28	2,181.50	19,107.25	4,101.97	81
4-01-29-0390-200	Municipal Library O/E							
4-01-29-0390-205	Contribution	200,000.00	0.00	42,083.79	126,251.37	73,748.63	31,664.84	84
Control: 0390	Total	200,000.00	0.00	42,083.79	126,251.37	73,748.63	31,664.84	84
4-01-30-0415-229	Acc Leave Compensation	10,032.23	0.00	0.00	0.00	10,032.23	10,032.23	0
4-01-30-0420-200	Celeb Of Public Events O/E							
4-01-30-0420-229	Other Contractual Items	7,875.00	0.00	111.46	517.88	7,357.12	7,245.66	8
Control: 0420	Total	7,875.00	0.00	111.46	517.88	7,357.12	7,245.66	8
4-01-31-0430-000	Electricity	24,255.00	0.00	5,446.98	11,063.52	13,191.48	7,744.50	68
4-01-31-0435-000	Street Lighting	22,995.00	0.00	16,298.42	1,356.54	21,638.46	5,340.04	77
4-01-31-0440-000	Telephone	16,222.50	0.00	697.55	7,860.59	8,361.91	7,664.36	53
4-01-31-0445-000	Water	9,476.25	0.00	0.00	2,178.19	7,298.06	7,298.06	23
4-01-31-0446-000	Natural Gas	18,768.75	0.00	0.00	11,820.00	6,948.75	6,948.75	63
4-01-31-0455-000	Bcuva Sewer	187,162.50	0.00	0.00	179,538.36	7,624.14	7,624.14	96
4-01-31-0460-000	Gasoline	21,630.00	0.00	1,503.15	11,626.93	10,003.07	8,499.92	61
4-01-36-0472-000	Social Security	43,575.00	0.00	0.00	0.00	43,575.00	43,575.00	0
4-01-36-0474-000	Pfrs	204,739.50	0.00	0.00	800,908.00	596,168.50-	596,168.50-	391
4-01-36-0475-000	Pers	44,305.01	0.00	0.00	191,062.00	146,756.99-	146,756.99-	431
4-01-36-0476-000	Losap	5,250.00	0.00	0.00	0.00	5,250.00	5,250.00	0
4-01-36-0478-000	DCRP	262.50	0.00	0.00	0.00	262.50	262.50	0
4-01-41-0700-000	Federal & State Grants							
4-01-41-1000-000	BUDGETED GRANTS	3,559.09	0.00	0.00	0.00	3,559.09	3,559.09	0
4-01-43-0490-105	Contingent	24,150.00	0.00	0.00	0.00	24,150.00	24,150.00	0
4-01-43-0491-100	Municipal Court Sw	23,388.75	0.00	0.00	0.00	23,388.75	23,388.75	0
4-01-43-0491-200	Municipal Court O/E							
4-01-43-0491-229	Other Contractual Items	210.00	0.00	0.00	0.00	210.00	210.00	0
4-01-43-0491-231	Materials & Supplies	341.25	0.00	0.00	184.06	157.19	157.19	54
4-01-43-0491-236	Office Supplies	210.00	0.00	0.00	0.00	210.00	210.00	0
4-01-43-0491-241	Conferences & Meetings	315.00	0.00	0.00	248.30	66.70	66.70	79
4-01-43-0491-244	Professional Dues	105.00	0.00	0.00	0.00	105.00	105.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance	YTD	%Used
4-01-43-0491-253	Office Equipment	78.75	0.00	0.00	0.00	78.75	78.75	0	0
Control: 0491	Total	1,260.00	0.00	0.00	432.36	827.64	827.64	34	
4-01-43-0495-200	Public Defender O/E	26,250.00	0.00	0.00	0.00	26,250.00	26,250.00	0	0
4-01-44-0901-000	Capital Improvement Fund	210,000.00	0.00	0.00	0.00	210,000.00	210,000.00	0	0
4-01-45-0920-000	Bonds Principal	37,800.00	0.00	0.00	0.00	37,800.00	37,800.00	0	0
4-01-45-0925-000	Notes Interest	33,731.25	0.00	0.00	56,156.25	22,425.00-	22,425.00-	166	
4-01-45-0930-000	Bonds Interest	12,862.50	0.00	0.00	9,099.15	3,763.35	3,763.35	71	
4-01-45-0945-000	Njeit Loans Principal	2,362.50	0.00	0.00	4,570.00	2,207.50-	2,207.50-	193	
4-01-45-0946-000	Njeit Loans Interest	2,688.26	0.00	0.00	0.00	2,688.26	2,688.26	0	0
4-01-46-0872-000	Dc, Over Exp App Resereve	163,012.50	0.00	0.00	0.00	163,012.50	163,012.50	0	0
4-01-50-0899-000	Reserve Uncollected Taxes	0.00	0.00	0.00	1,400,000.00	1,400,000.00-	1,400,000.00-	0	0
4-01-55-1614-000	DUE TO/FROM PAYROLL	0.00	0.00	0.00	1,802.52	1,802.52-	21,802.52-	0	0
4-01-55-2030-000	Accounts Payable	0.00	0.00	20,000.00	825,202.00	825,202.00-	825,202.00-	0	0
4-01-55-2080-000	COUNTY TAXES	0.00	0.00	0.00	36,112.00	36,112.00-	36,112.00-	0	0
4-01-55-2085-000	COUNTY OPEN SPACE TAX	0.00	0.00	1,965.00	0.00	0.00	1,965.00-	0	0
4-01-55-2820-001	NON BUDGET DUE TO STATE UCC FEES	0.00	0.00	0.00	13,152.10	13,152.10-	13,152.10-	0	0
4-01-55-2820-590	Non Budget - Refund Tax Appeal	3,713,799.24	0.00	181,939.46	2,086,589.99	1,627,209.25	1,445,269.79	61	
Fund: 01	Current Fund Appropriations Budgeted Total	0.00	0.00	21,965.00	2,276,268.62	2,276,268.62-	2,298,233.62-	0	0
Fund: 01	Current Fund Appropriations Non-Budgeted Total	3,713,799.24	0.00	203,904.46	4,362,858.61	649,059.37-	852,963.83-	123	
Fund: 01	Current Fund Appropriations Total	3,713,799.24	0.00	203,904.46	4,362,858.61	649,059.37-	852,963.83-	123	
Final Budgeted		3,713,799.24	0.00	181,939.46	2,086,589.99	1,627,209.25	1,445,269.79	61	
Final Non-Budgeted		0.00	0.00	21,965.00	2,276,268.62	2,276,268.62-	2,298,233.62-	0	0
Final Total		3,713,799.24	0.00	203,904.46	4,362,858.61	649,059.37-	852,963.83-	123	

RESOLUTION 2024:85

AWARDING CONTRACT TO I-M CLEANING, INC. FOR JANITORIAL SERVICES

WHEREAS, the Borough has the need for janitorial services for the weekly cleaning and maintenance of the Borough Hall, police headquarters, and community center buildings, and, after the solicitation of quotations in accordance with N.J.S.A. 40A:11-6.1(a), it appears that the written quotation of I-M Cleaning, Inc., 41 Andover Ave Dumont, NJ 07628 ("I-M") is the response that is most advantageous, price and other factors considered; and

WHEREAS, the vendor has offered to extend the current contract at the same price until December 31, 2024; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available, and the certification is attached.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood that:

1. The contract extension for the above-reference services is awarded to I-M. The contract will be based upon the terms set forth in I-M's written proposal, filed with the Borough Clerk, for a total contract price of \$1,442 per month (\$17,304 per year), until December 31, 2024. The mayor is hereby authorized and directed to execute, and the borough Clerk to attest to the execution of, a contract or purchase order to carry out the foregoing purposes in a form prepared by or approved by the borough attorney; and
2. This contract award is not made through the "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 *et seq* 1. This contract is not anticipated to exceed \$17,500.00. Should the contract exceed \$17,500.00, then I-M will certify to the Borough that neither it, its subsidiaries, assigns or principals, have made any contribution that is reportable pursuant to the Election Law Enforcement Commission, pursuant to N.J.S.A. 19:44A-8 or N.J.S.A. 19:44A-16, within one (1) year preceding

the award of this contract; and

3. The Borough Clerk is authorized and directed to cause a brief notice of this contract award to be published in Borough's official newspaper, stating the name, duration, services, and amount of the contract, and that is resolution, and the contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Certificate of Availability of Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Chris Battaglia, Chief Financial Officer of the Borough of Norwood, has ascertained that there are available sufficient uncommitted funds in the line item specified in the resolution, in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

Line Item	Description	Amount
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Chris Battaglia, CFO

Date: 4/26/2023

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on April 10, 2024.

Borough Clerk

JIM CLEANING, INC

CONTRACT FOR CLEANING SERVICES

BOROUGH HALL 2x Per Week (Tues & Thurs)

OFFICES:

- 1) Remove all trash and replace liners if needed
- 2) Dust and wipe down with a disinfectant all surfaces to include desks, computers, keyboards, phones that are accessible 1x per week
- 3) Vacuum carpets

BATHROOMS:

- 1) Remove all trash and replace liners
- 2) Clean & disinfect all toilets, vanities, sinks, chrome work, mirrors and door handles.
- 3) Clean & disinfect all urinals (Men's Room)
- 4) Wipe down walls and stalls as needed.
- 5) Sweep & mop all floors utilizing a disinfectant solution
- 6) Replace paper products if available.

COMMON AREAS/HALLWAYS:

- 1) Dust surfaces and wipe down as needed 1x per week
- 2) Remove any trash & replace liners.
- 3) Clean glass work
- 4) Vacuum Carpets

I-M CLEANING, INC.

COURT ROOM/CONFERENCE ROOM:

- 1) Dust all surfaces 1x per week
- 2) Wipe down all surfaces to include desks, tables, computers, keyboards, phones with a disinfectant solution 1x per week
- 3) Remove trash and replace liners

KITCHENS:

- 1) Remove all trash and replace liners
- 2) Wipe down and disinfect counters, sinks and fixtures
- 3) Sweep and mop floors utilizing a disinfectant solution.

Paper towels, toilet paper, hand soap and trash bags to be supplied by the Boro

FACE CLEANING, INC.

POLICE DEPARTMENT: 3x Per Week (Mon – Wed – Fri)

- 1) Remove all trash and replace liners
- 2) Dust and wipe down using a disinfectant solution all desks, tables, dispatch area, kitchen, and holding cell.
- 3) Clean and disinfect bathroom.
- 4) Sweep & mop all floors with a disinfectant solution

ENTRANCE/DOOR GLASS:

- 1) Clean glass as needed

Paper towels, toilet paper, hand soap and trash bags to be supplied by the Boro

1-34 CLEANING, INC.

DPW BUILDING: 1x PER WEEK (Thurs)

OFFICE:

- 1) Remove trash & replace liners
- 2) Dust and wipe down using a disinfectant solution all surfaces to include desks, computers, keyboards, and phones that are accessible.
- 3) Sweep & mop all floors utilizing a disinfectant solution.
- 4) Vacuum carpets

BATHROOM:

- 1) Remove trash and replace liners
- 2) Clean and disinfect all surfaces to include toilets, urinals (men's room), sinks, fixtures and stall doors.
- 3) Sweep and mop floor utilizing a disinfectant solution
- 4) Replace paper products if available.

FIELD BATHROOMS: 1x Per Week (Thurs or Fri)

- 1) Remove trash replace liner
- 2) Clean & disinfect toilets, fixtures & sinks
- 3) Sweep & mop floor with a disinfectant solution

PROFESSIONAL CLEANING, INC.

SENIOR CENTER: 1x Per Week (Tues or Thurs)

- 1) Remove trash and replace liners
- 2) Dust and wipe down all surfaces to include tables, counters windowsills with a disinfectant solution.
- 3) Clean door glass
- 4) Dust mop floor and wet mop utilizing a disinfectant solution as needed.

BATHROOMS:

- 1) Remove trash and replace liners
- 2) Clean and disinfect all toilets, sinks, fixtures and stalls.
- 3) Sweep and mop floors with a disinfectant solution.
- 4) Paper products restocked if available.

KITCHEN:

- 1) Remove trash and replace liners
- 2) Wipe down and disinfect all surfaces
- 3) Sweep and mop floors with a disinfectant solution.

Paper towels, toilet paper, hand soap and trash bags to be supplied by the Boro.

Please see attached contract for cleaning services for the Boro of Norwood.

Borough Hall will be cleaned Tues and Thurs

Police Dept will be cleaned Mon – Wed – FRI

Senior Center, DPW & Field Bathrooms will be cleaned Tues or Thurs

I-M CLEANING, INC.

WE PROPOSE TO FURNISH JANITORIAL SERVICES TO THE BOROUGH OF NORWOOD WITH THE SPECIFICATIONS OUTLINED ABOVE. ALL EPA & CDC MATERIAL INFORMATION MSDS WILL BE PROVIDED FOR YOUR FILES AS WELL AS A COPY OF OUR INSURANCE CERTIFICATE.

WE PROPOSE TO FURNISH SERVICES ACCORDING TO THE ABOVE SPECIFICATIONS IN THE AMOUNT OF \$1442.00 PER MONTH TAX EXEMPT IF CERTIFICATE IS PROVIDED. INITIAL CLEANING WILL BE CHARGED SEPARATELY AND THIS WILL NOT EXCEED \$1000.00 ADDITIONAL SERVICES CHARGED SEPARATELY

INVOICES ARE PREPARED AT THE BEGINNING OF EACH MONTH WITH A NET TERM OF 10 DAYS. ANY INVOICE EXCEEDING 30 DAYS IS SUBJECT TO A LATE FEE OF \$25.00.

THIS CONTRACT IS FOR ONE YEAR AND WILL RENEW AUTOMATICALLY ON MAY 6 AND EVERY YEAR AFTER UNLESS A 60-DAY WRITTEN NOTIFICATION IS PROVIDED PRIOR TO CONTRACT RENEWAL DATE. AN INCREASE OF NO MORE THAN 4.5% OR AN AGREED AMOUNT BY BOTH I-M CLEANING INC AND THE BOROUGH OF NORWOOD AND ANY SERVICE CHANGES.

IN THE EVENT THE UNDERSIGNED FAILS TO PAY ANY OBLIGATION OWING TO I-M CLEANING INC WHICH INCLUDES IMPROPER CANCELLATION OF CONTRACT WHEN DUE AND IN SUCH EVENT I-M CLEANING INC ELECTED TO PLACE CLAIM AGAINST THE UNDERSIGNED IN THE HANDS OF AN ATTORNEY FOR COLLECTION, THE UNDERSIGNED AGREES TO PAY IN ADDITION TO ALL AMOUNTS OWED TO I-M CLEANING INC A SUM OF 25% THERE OF WHICH IS ACKNOWLEDGED TO BE REASONABLE ATTORNEY FEES.

ACCEPTANCE OF CONTRACT - THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND HEREBY EXCEPTED:

SIGNATURE Robert M. Tracy DATE 5/3/23

SIGNATURE [Signature] DATE 5/3/23

BOROUGH OF NORWOOD

Resolution # 2024:86

**AUTHORIZING NEGOTIATION OF MODIFICATION OF AFFORDABLE
HOUSING SETTLEMENT AND CONSERVATION EASEMENT**

WHEREAS, the Borough entered into a settlement agreement with the Fair Share Housing Council (FSHC) regarding the Borough's third round affordable housing obligations, which the Superior Court approved after a fairness hearing; and

WHEREAS, the Mayor and Council finds that it is in the best interests of the Borough that the settlement be modified to relocate the site designated for 24 proposed affordable housing units to all or parts of the property in the same vicinity designated as blocks 184, 185, 186, and 187 on the Borough's tax map; and

WHEREAS, to accomplish this modification, the Borough also needs to negotiate a modification of a conservation easement entered into in 2007 with the Meadowlands Conservation Trust (MCT), to remove the above-referenced property from the easement; and

WHEREAS, in return for this deletion, the Mayor and Council proposes add to the properties protected by the easement approximately 5.93 acres of land in the same vicinity, which land is owned by the Borough and is located in all or portions of blocks 167 and 171.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood, that the Borough's special counsel and planner are authorized and directed to negotiate with FSHC and MCT, and any other interested parties, for the implementation of the modifications of the settlement and easement referred to herein, and are authorized and directed to make any necessary applications to the Superior Court for the approval of same.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on April 10, 2024.

Borough Clerk

BOROUGH OF NORWOOD

Resolution #2024:87

**RESOLUTION AUTHORIZING, ENGINEERING DESIGN AND BIDDING SERVICES
AGREEMENT WITH NEGLIA ENGINEERING FOR THE IMPROVEMENTS TO SUMMIT
STREET AND HIGH STREET**

WHEREAS, the Borough of Norwood ("Borough") is in need of engineering design, and bidding services for the proposed Summit Street and High Street Road Improvements; And

WHEREAS, Neglia Engineering Associates ("Neglia") has submitted a proposal for these services, a copy of which is attached hereto and incorporated herein by reference ("the Proposal"); and

WHEREAS, the Proposal reflects lump sum basis for a cost of \$38,142.00.00 for these services, and, on time and material basis for a cost of \$1,000.00 for Phase IV Estimated Reimbursable Expenses; and

WHEREAS, Neglia is the Borough's engineer for 2024 pursuant to a written professional and services contract, which was awarded on a fair and open basis; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available, and a copy of the certification is attached.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood that the Proposal is approved, and Neglia Engineering Associates is authorized to proceed with the work in the Proposal; and

BE IT FURTHER RESOLVED, that the Mayor is authorized and directed to execute the Proposal on behalf of the Borough; and

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized and directed to: (1) forward a copy of this resolution together with the signed Proposal to Neglia upon its passage; and (2) to cause a brief notice of this contract award to be published in Borough's official newspaper, stating the name, duration, services, and amount of the contract, and that is resolution and the contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Certification of Available Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 *et seq.*, and any other applicable requirement, I, Chris Battaglia, Chief Financial Officer of the Borough of Norwood, have ascertained that there are available sufficient uncommitted funds in the line item and in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

Line Item	Description	Amount
-----------	-------------	--------

Chris Battaglia, CFO

Date

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on April 10, 2024.

Borough Clerk



EXPERIENCED
DEDICATED
RESPONSIVE

negliagroup.com

AGREEMENT FOR PROFESSIONAL SERVICES

DATE: April 4, 2024

TO: Mayor and Council
Borough of Norwood
455 Broadway
Norwood, New Jersey 07648

CC: Jordan Padovano, Borough Administrator
Lindsay Volpitta, Deputy Borough Clerk

FROM: Michael J. Neglia, PE, PP, PLS, CPWM
Scott Loverich, PE

RE: Proposal for Professional Engineering Design, and Bidding Services
Improvements to Summit Street and High Street (NJDOT Funded)
Borough of Norwood, Bergen County, New Jersey
NEA Project No.: NORWMUN24.011

Neglia Engineering Associates ("NEA") has received the following request to provide Engineering Design, and Bidding Services for the above-referenced project.

Description of Services

See attached Scope of Services.

Requested By: Mayor and Council
Borough of Norwood

This agreement, when approved by Borough of Norwood will be completed as follows:

1. On a lump sum basis for a cost of **Thirty-Eight Thousand, One Hundred and Forty-Two Dollars and Zero Cents (\$38,142.00)** representing Phase II – Professional Engineering Design, and Bidding Services;
2. On a material basis for a cost of **One Thousand Dollars (\$1,000.00)** for PHASE IV – Estimated Reimbursable Expenses representing Reimbursable Expenses.

This document constitutes an agreement for services that will be provided subject to the attached Standard Terms and Conditions. Please sign and date this agreement and return to our office to serve as our Notice to Proceed or provide a resolution of approval which accepts the terms of this proposal.

LYNDHURST

34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
p. 201.939 8805 f. 201.939 0846

MOUNTAINSIDE

200 Central Avenue
Suite 102
Mountainside, NJ 07092
p. 201.939 8805 f. 732.943 7249

BACKGROUND

Neglia Engineering Associates ("NEA") understands that the Borough of Norwood intends to perform capital improvements to the following roadways and related improvements within the Borough:

- High Street (full length); and
- Summit Street (section to be determined during engineering design).

NEA understands that the Borough of Norwood has received two (2) Municipal Aid Grant awards from the New Jersey Department of Transportation for the roadway improvements. A 2023 Grant in the amount of \$203,110.00 and a 2024 Grant in the amount of \$207,710.00.

NEA has prepared this proposal to provide Professional Site/Civil Engineering Design, and Bidding Services for the above-referenced project. The proposed improvements include full-width milling and repaving (i.e. curb-to-curb) for the above-referenced roadway sections, with localized areas of full-depth pavement reconstruction, where necessary (i.e. potholes or other pavement failures). Additionally, manhole rims, inlet grates, and valve boxes will be reset flush with finished grade, inlet grates and curb pieces will be removed and replaced with NJPDES-compliant castings and curb pieces (where required), as well as striping and other minor associated improvements.

II. SCOPE OF SERVICES

PHASE II - ENGINEERING DESIGN, PERMITTING, CONSTRUCTION DOCUMENTS AND BIDDING

High Street and Portions of Summit Street:

- A. Perform the necessary field and office work required to establish locations in connection with the above-listed roadway sections. Said work to include the reviewing of filed maps and any other documents of record, and performing field survey in areas where the proposed improvements will be undertaken, as necessary. We anticipate utilizing tax maps for any existing boundary or right-of-way information.
- B. Soil Erosion Control Conservation District Submittal
Soil erosion and sediment pollution control plans, narrative reports, and calculations will be prepared in accordance with the New Jersey State Soil Erosion Regulations and will be submitted to the Soil Conservation District for the on-site improvements. In addition, we will complete the stormwater management basin database form and Authorization to Discharge Stormwater during Construction Permit as required by the District (if necessary).
- C. NJDOT Municipal Aid Approval
We will prepare and submit all requisite engineering plans and specifications for approval from NJDOT.
- D. Engineer's Estimate
We will prepare an engineer's estimate for construction costs associated with the project for review and use by the Borough.

E. Construction Documents and Bid Specifications

Once the final project scope has been confirmed with the Borough of Norwood our office will prepare construction drawings and specifications to incorporate any comments received from the Borough of Norwood.

We will provide construction plans, details, and specifications suitable for public bidding for the project as directed by the Borough of Norwood.

In addition, we will respond to questions or RFI's from bidders during the bidding phase of the project.

F. Meeting Attendance

We will attend meetings throughout all stages of the project (client, regulatory, and project). The meeting time scope and budget includes the attendance at ten project team meetings meeting if necessary. Should the number of meetings exceed those listed above, Neglia Engineering Associates would issue a subsequent proposal with additional scope and budget.

G. We will accept, review, tabulate and make recommendations to the Governing Body regarding the acceptance of bids and awarding of contract.

PHASE III – CONSTRUCTION MANAGEMENT SERVICES

Our office has not included construction management services in this proposal. A separate proposal for construction management can be provided following bidding of the project upon the request of the Borough.

PHASE IV – ESTIMATED REIMBURSABLE EXPENSES

A. Estimated Reimbursable Expenses

Reimbursable expenses will be required for this project. They include but are not limited to reproductions for the municipal and regulatory review submittals and express mailings. We have provided an estimated budget for reimbursable expenses for this project. Should Neglia Engineering Associates not require this budget for reimbursable expenses, we will not invoice the full budget amount. If additional reimbursable expenses are required, we will invoice your office on an as needed basis after authorization is received.

Should any sub-consultants be required for this project, Neglia Engineering Associates will receive prior approval from Borough of Norwood and invoice your office at cost plus ten percent. The ten percent cost adjustment has been provided as a maintenance, overhead, and profit fee for the hired sub-consultant. Please be aware that detailed invoices for reimbursable expenses will not be provided but are available if request. All police traffic protection, filing, review, processing, and application fees will be provided by your office and have not been included within the budget of this proposal.

III. DELIVERABLES

We will prepare the items listed within the Scope of Services for this proposal. See "Conditions and Exclusions" section and Phase II of the Scope of Services section of this proposal for mass printings.

IV. TIME FRAME

Neglia Engineering Associates is prepared begin upon receipt of a signed copy of this agreement.

V. PAYMENTS AND COST OF SERVICES

Invoices will be submitted to your attention on a monthly basis to monitor the progress of the project. The lump sum budgets and estimated budgets are shown on page one of this proposal.

It shall be noted that Neglia Engineering Associates has included specific meetings within the scope and budget of this proposal. All additional meetings not specifically listed within this proposal will be invoiced in accordance with our attached schedule of fees and will be in addition to the lump sum shown on page one of this proposal without further authorization required. In addition, Neglia Engineering Associates has included a project phase and estimated budget for reimbursable expenses. Please see the "Conditions and Exclusions" section of this proposal for additional information concerning expenses.

VI. CONDITIONS AND EXCLUSIONS

This proposal does not include any other site / civil design aspects other than those design items mentioned above. It assumes that off-site utility work / design will not be required for the project and that off-site utilities have sufficient capacity. The proposal does not include any survey and off-site survey, wetland delineation and wetland surveying services, construction stakeout or construction management service, as-built survey work and / or subdivision plat preparation unless otherwise included within the Scope of Services section of this proposal. This proposal does not include final construction documents, bid specifications (CD's) for public bidding.

This proposal does not include the structural design of retaining walls, bridges, culverts, or any other proposed modified structure not mentioned within the scope unless specifically mentioned above. It also does not include irrigation design and plans unless specifically mentioned above.

This proposal does not include a geotechnical engineering studies / services which include but is not limited to soil borings, test pits and percolation tests, phase one audit, environmental impact statement or assessment, threatened and endangered species studies, flood studies, foundation design, professional planning services, Phase I and Phase II environmental investigations / studies, archeological studies, buoyancy calculations, visual impact assessment, underground garage structure design, environmental remediation, mitigation, UST remediation, asbestos removal, septic system design, holding tank design, pump station design, or other environmental concerns.

This proposal does not include air quality studies or glare and noise studies. This proposal does not include any permitting other than those permits mentioned above. In addition, this proposal does not include fire flow test and / or study, any traffic / transportation studies, planning studies and / or testimony, and

NJDOT permitting unless otherwise mentioned within the Scope of Services section of this proposal. The proposal has been prepared assuming that your project attorney will prepare all applications excluding those listed above.

Any deviation from the scope of work outlined in this proposal once the detailed engineering work has commenced will be immediately brought to your attention and a separate budget will be provided to you. In addition, revisions to the plans based on input received from public agencies, officials, adjacent property owners, your office, etc. through the course of the project are unforeseen and the extent is outside of our control. Revisions are also generated from input by the project team and possibly your construction manager. For this reason, revisions will not be completed unless a change order contract is reviewed and approved. In addition, Neglia Engineering Associates cannot guarantee the approval of any submitted application or package to review agencies or municipal boards.

Reimbursable expenses will be required for this project. They include but are not limited to reproductions for the municipal and regulatory review submittals, express mailings, mileage, and courier service, etc. We have provided an estimated budget for reimbursable expenses for this project as illustrated on page one of this proposal. Should Neglia Engineering Associates not require this budget for reimbursable expenses, we will not invoice the full budget amount. If additional reimbursable expenses are required, we will invoice your office on an as needed basis without further authorization required. Should any sub-consultants be required for this project, Neglia Engineering Associates will invoice your office at cost plus ten percent. The ten percent cost adjustment has been provided as a maintenance, overhead, and profit fee for the hired sub-consultant. Please be aware that detailed invoices for reimbursable expenses will not be provided but are available if request. All filing, review, processing, and application fees will be provided by your office.

VII. GENERAL TERMS AND CONDITIONS

ARTICLE I - METHOD OF CHARGING AND PAYMENT CONDITIONS: Compensation for the engineering and related Services ("Services") to be provided by Neglia Engineering Associates ("Neglia") shall be based on the Schedule of Fees and Charges identified in the Proposal. Neglia periodically shall submit invoices to the Client. Client shall pay each invoice within thirty (30) days of the date of the invoice. However, if Client objects to all or any portion of any invoice, Client shall so notify Neglia in writing of the same within fifteen (15) days from date of invoice, give reasons for the objection, and pay that portion of invoice not in dispute. Client shall pay an additional charge of one and one-half percent (1 1/2%) of the amount of the invoice per month for any payment received by Neglia more than thirty (30) days from the date of invoice. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. The additional charge shall not apply to any disputed portion of any invoice resolved in favor of Client. In the event of a legal action brought by Neglia against Client for invoice amounts not paid, Attorneys' Fees, Court Costs, and other related expense shall be paid to the prevailing party by the other party.

ARTICLE II - PROFESSIONAL RESPONSIBILITY: Neglia represents that Services shall be performed, within the limits prescribed by Client, in accordance with the 'Scope of Services' contained in the Proposal and in a manner consistent with that level of care and skill ordinarily exercised by other comparable professional engineering firms

under similar circumstances at the time the Services are performed. No other representations to Client, expressed or implied, and no warranty or guarantee is included or intended, hereunder, or in any report, opinion, document, or otherwise.

ARTICLE III - LIMITATIONS OF LIABILITY: The liability of Neglia, its employees, agents, and subcontractors (hereinafter for purposes of this Article III referred to collectively as "Neglia"), for Client's claims of loss, injury, death, damage or expense, including, without limitation, Client's claims of contribution and indemnification with respect to third party claims relating to the Services or to obligations imposed, hereunder, (hereinafter, "Client's Claims") shall not exceed the aggregate: (1) the total sum of Neglia's fee or \$ 50,000.00, whichever is greater, for Client's Claims arising out of professional negligence, including errors, omissions or other professional acts, and including unintentional breach of contract; or (2) the total sum of \$ 250,000 for Client's Claims arising out of negligence, or other causes for which Neglia has any legal liability, other than as described in (1) above.

In no event shall either Neglia or Client be liable for consequential or indirect damages, including, without limitation, loss of use or loss of profits, incurred by one another or their subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

ARTICLE IV - INDEMNIFICATION: If any claim is brought against Neglia, its employees, agents or subcontractors (hereinafter for purpose of this Article IV referred to collectively as "Neglia") and/or Client by a third party, relating in any way to the Services, the contribution and indemnification rights and obligations of Neglia and Client, subject to the limitations of liability under Article III above, shall be determined as follows: (1) if any negligence, breach of contract, or willful misconduct of Neglia caused any damage, injury or loss claimed by the third party, then Neglia and Client shall each indemnify the other against any loss of judgment on a comparative responsibility basis under comparative negligence principles (Client responsibility to include that of its agents, employees and other contractors); and (2) unless Neglia was guilty of negligence, breach of contract, or willful misconduct which in whole or in part caused damage, injury or loss asserted in the third party claim, Client shall indemnify Neglia against the claim, liability, loss, legal fees, consulting fees and other costs of defense reasonably incurred.

ARTICLE V - INSURANCE: Neglia agrees to maintain (1) Statutory Workers' Compensation; and (2) Comprehensive General and Automobile Insurance Coverage in the sum of not less than \$ 1,000,000.

ARTICLE VI - FORCE MAJEURE: Neither party shall hold the other responsible for damages or delays in performance caused by force majeure, acts of God, or other events beyond the control of the other party or that could not have been reasonably foreseen and prevented. For this purpose, such acts or events shall include, but not be limited to, unusual weather affecting performance of the Services, floods, epidemics, war, riots, strikes, lockouts, or other industrial disturbances, protest demonstrations, unanticipated site conditions, and inability, with reasonable diligence, to supply personnel, equipment or material for the Services. Should such acts or events occur, both parties shall use their best efforts to overcome the difficulties and to resume as soon as reasonably possible the normal pursuit of the Services.

ARTICLE VII - TERMINATION AND SUSPENSION OF WORK: The obligation to provide further Services under this Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial

failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of termination, Neglia shall be paid for all services rendered up to and including the date of termination. The parties agree that Neglia may elect to suspend providing services under this Agreement if payment of any invoice is not made within thirty (30) days of the date of the invoice as provided in Article I. In the event that the termination was initiated by the Client, Client agrees to pay Neglia Engineering Associates an additional ten percent (10%) of the total fee earned by Neglia Engineering Associates.

ARTICLE VIII - REUSE OF DOCUMENTS: All documents, including Drawings and Specifications prepared by Neglia pursuant to this Agreement, are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other Project. Any reuse, without written verification of adaptation by Neglia for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Neglia; and Client shall indemnify and hold harmless Neglia from all claims, damages, losses and expenses including Attorneys' fees arising out of or resulting there from. Any such verification or adaptation will entitle Neglia to further compensation at rates to be agreed upon by Client and Neglia.

ARTICLE IX - CONTROLLING LAW: Any element of this Agreement later held to violate a law or regulation, or whose insurability cannot be confirmed by design professional, shall be deemed void, and all remaining provisions shall continue in force. However, client and design professional will in good faith attempt to replace any such voided element with one that is enforceable and/or insurable, and which comes as close as possible to expressing the intent of the original provision.

ARTICLE X - SUCCESSORS AND ASSIGNS: Client and Neglia each bind themselves and their Partners, Successors, Executors, Administrators, Assigns, and Legal Representatives to the other party to this Agreement and to the Partners, Successors, Executors, Administrators, Assigns, and Legal Representatives of such other party in respect to all covenants, agreements, and obligations of this Agreement. Neither Client nor Neglia shall assign, sublet, or transfer any rights under, or interest in, this Agreement without the written consent of the other party, except as set forth below. Unless specifically stated to the contrary, in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Neglia from employing such independent consultants, associates, and subcontractors, as it may deem appropriate, to assist in its performance of services, hereunder. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than Client and Neglia.

ARTICLE XI - ARBITRATION: All claims, counterclaims, disputes and other matters in question between the parties, hereto arising out of or relating to this Agreement or the breach thereof, will be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. This Agreement to arbitrate and any other agreement or consent to arbitrate entered into will be specifically enforceable under the prevailing arbitration law of any court having jurisdiction. Notice of demand for arbitration must be filed in writing with the other parties to this Agreement and with the American Arbitration Association. The demand must be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event may the demand for arbitration be made after institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

All demands for arbitration and all answering statements thereto, which include any monetary claim, must contain a statement that the total sum or value in controversy as alleged by the party making such demand or answering statement is not more than \$ 200,000.00 (exclusive of interest and costs.) The arbitrators will not have jurisdiction, power or authority to consider, or make findings (except in denial of their own jurisdiction) concerning any claim, counterclaim, dispute or other matter in question where the amount in controversy thereof is more than \$ 200,000.00 (exclusive of interest and costs) or to render a monetary award in response thereto against any party which totals more than \$ 200,000.00 (exclusive of interest and costs.)

No arbitration arising out of, or relating to, this Agreement, may include, by consolidation, joinder, or in any other manner, any person or entity who is not a party to this Agreement.

The award rendered by the arbitrators will be final, not subject to appeal, and judgment may be entered upon it in any court having jurisdiction thereof.

GENERAL TERMS

1. Client agrees to assist Neglia Engineering Associates (NEA), by placing to NEA disposal, all available information pertinent to the Project including previous reports, maps, deeds, surveys, easement descriptions and any other data relative to design or construction of the Project.
2. Client will arrange for access to and make all provisions for NEA to enter upon public and private property, as required for NEA to perform services.
3. Client shall be responsible for such legal services as Client may require or NEA may reasonably request with regard to legal issues pertaining to the Project.
4. In any dispute involving the accuracy of surveying services, NEA will have no liability to anyone if referenced points set by NEA have not been preserved. NEA field notes will govern in any dispute.
5. Client understands that NEA cannot, and does not, assure favorable action or timely action by any governmental entity.
6. Client agrees that any work not specifically included in this proposal or work beyond the scope of this proposal will be classified as extra work. If additional services are required from NEA by the Client, fees for such services will be incurred on the basis of either time and material or on terms that the parties mutually agree upon. N.E.A. will provide the client with an estimate of the amount anticipated for the extra, prior to commencing any extra work.
7. Suspension of work on this project in excess of 60 days (if directed by Client) will cause NEA to sustain unexpected costs to resume work. Client agrees that additional compensation, as agreed by the parties, will be paid to NEA before such work resumes. The fee for uncompleted portions of the work is subject to re-negotiation after a suspension period of 120 days.
8. The individual(s) executing this contract, if acting on behalf of a municipality, municipal authority, corporation, or funding agency, represent that they have the authority to do so.
9. This proposal is good for sixty (60) days from the submission date.
10. This proposal is subject to a six (6%) percent annual inflation adjustment every January 1st.

The person signing below has read and understood all of the provisions of this agreement and represents and warrants that they are authorized to sign this agreement on behalf of the **Borough of Norwood**. Please sign one copy of this proposal and return same to this office.

Thank you for affording us the opportunity to be of service. We look forward to working with you on this project. Please call if there are any questions, or if we can be of further assistance.

Very truly yours,
Neglia Engineering Associates



Michael J. Neglia, PE, PP, PLS, CPWM
Borough Engineer
Borough of Norwood

Very truly yours,
Neglia Engineering Associates



Scott Loverich, PE
For the Borough Engineer
Borough of Norwood

Attachments: 01/01/22-12/31/24 Norwood Hourly Billing Rates

Accepted this _____ day of _____ 2024

By: _____

Title: _____



EXPERIENCED
DEDICATED
RESPONSIVE

negliagroup.com

**NEGLIA ENGINEERING ASSOCIATES
01/01/22-12/31/24 NORWOOD
HOURLY BILLING RATES**

PRINCIPAL	\$198.00
SENIOR ENGINEER / SENIOR MANAGER/SR. PROF. PLANNER	\$190.00
PROFESSIONAL ENGINEER / PROJECT MANAGER	\$185.00
SENIOR DESIGN ENGINEER	\$165.00
DESIGN ENGINEER/ENVIRONMENTAL SCIENTIST	\$150.00
ENGINEERING ASSISTANT	\$ 99.00
PROFESSIONAL PLANNER	\$185.00
PROFESSIONAL LANDSCAPE ARCHITECT	\$165.00
LANDSCAPE DESIGN	\$125.00
COMPUTER AIDED DESIGNER	\$125.00
CONSTRUCTION MANAGER	\$150.00
RESIDENT ENGINEER	\$180.00
TECHNICAL OBSERVER	\$125.00
PROFESSIONAL SURVEYOR / PROJECT MANAGER	\$170.00
SURVEY PROJECT MANAGER	\$150.00
3 MAN SURVEY CREW	\$225.00
2 MAN SURVEY CREW	\$195.00
1 MAN SURVEY CREW (GPS AND EQUIPMENT)	\$180.00
CERTIFIED WETLAND DELINEATOR	\$190.00
LICENSED COLLECTION SYSTEM OPERATOR	\$165.00
DRONE PILOT AND VISUAL OBSERVER	\$215.00
DRONE EDITOR	\$150.00
GIS MANAGER	\$160.00
GIS SPECIALIST	\$140.00
GIS DATA PROCESSOR	\$ 99.00
REIMBURSABLE EXPENSES	
PAPER PRINTS (All Sizes)	\$ 3.00/sheet
MYLARS	\$25.00/sheet
COLOR PRINTS	\$55.00/sheet
PHOTOCOPIES (Black & White)	\$.22/page
PHOTOCOPIES (Color)	\$.35/page
MILEAGE	\$.58/mile
SUB-CONSULTANTS	10% administrative fee

Notes:

1. Expert testimony for deposition or trial is billed at 1½ standard billing rate.
2. Labor billings include miscellaneous direct costs such as telephone calls, faxes, copying and postage. No charges are levied for use of computers, plotters, or CAD systems.
3. After hour and Holiday Call Outs
 - a. 7:00pm to 5:00am – 1.5 times the hourly rate and a 4 hour minimum
 - b. Holidays – 2 times the hourly rate and a 4 hour minimum
4. Reimbursable expenses are subject to change annually based on industry fluctuation.

LYNDHURST

34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
p 201.939.8805 f 201.939.0846

MOUNTAINSIDE

200 Central Avenue
Suite 102
Mountainside, NJ 07092
p 201.939.8805 f 732.943.7249

BOROUGH OF NORWOOD

Resolution # 2024:88

RESOLUTION ADOPTING THE 2024 MUNICIPAL BUDGET

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the 2024; and

BE IT FURTHER RESOLVED, that said budget be published in the Record in the issue of April 17, 2024

BE IT FURTHER RESOLVED, that the governing body of the Borough of Norwood does hereby approve the following as the Budget for the year.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on April 10, 2024.

Borough Clerk



WIELKOTZ & COMPANY ^{LLC}

CERTIFIED PUBLIC ACCOUNTANTS

STEVEN D. WIELKOTZ, CPA, RMA, PSA
MATTHEW B. WIELKOTZ, CPA, PSA
PAUL J. CUVA, CPA, RMA, PSA
JAMES J. CERULLO, CPA, RMA, PSA
KARI FERGUSON, CPA, RMA, CMFO, PSA
ROBERT C. MCNINCH, CPA, CFE, PSA
KEVIN REEVES, CPA, PSA

401 WANAQUE AVENUE
POMPTON LAKES, NEW JERSEY 07442
PHONE: (973)-835-7900
FAX: (973)-835-6631
EMAIL: OFFICE@W-CPA.COM
WWW.W-CPA.COM

April 4, 2024

Mr. Jordan Padovano, Borough Clerk
Borough of Norwood
455 Broadway
Norwood, NJ 07648

Dear Mr. Padovano:

Enclosed is one copy of the 2024 budget and 1 copy of Sheet 25 of the Annual Financial Statement. Please forward this package to the members of the Governing Body. The following order of business should be observed at the meeting to introduce the budget:

1. Introduce CAP Rate Ordinance.
2. Adopt Resolution for Equal Opportunity
3. Adopt Resolution for Self-Examination
4. Introduce budget and adopt resolution on Sheet 2 of the budget document.
5. Read notice of hearing on budget and tax resolution on bottom of Sheet



Page 2.

The following items should be uploaded to the FAST system within three (3) days of approval:

1. One (1) certified copy of the 2024 budget.
3. One (1) copy of Sheet 25 of the Financial Statement.
4. One (1) certified copy of CAP Rate Ordinance.
5. One (1) certified copy of the Equal Opportunity Resolution.
6. One (1) certified copy of the Self-Examination Resolution.
7. Assessor's certification of new construction.

The user friendly budget sheets, which are located on the Division of Local Government Services website, must be completed by the Chief Financial Officer and submitted to the State.

In addition, I have enclosed the synopsis to be published on April 17, 2024 in The Record and a copy of the tax levy CAP workbook.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Steven D. Wielkotz

Steven D. Wielkotz, C.P.A.
Registered Municipal Accountant

Cc:Christopher Battaglia

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF BERGEN

We, members of the governing body of the Borough of Norwood being duly sworn according to law,
upon our oath depose and say:

1. We are duly elected (or appointed) members of the Governing Body of the Borough of Norwood in the County of Bergen;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Governing Body of the Borough of Norwood, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON _____, 2024.

Clerk

2024 Municipal Budget
of the Borough of Norwood ,
County of Bergen for the fiscal year 2024

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2024	2023
1. Surplus	1,645,000.00	1,645,000.00
2. Total Miscellaneous Revenues	1,453,841.54	1,580,765.98
3. Receipts from Delinquent Taxes	289,000.00	359,000.00
4. a) Local Tax for Municipal Purposes	9,810,985.46	9,194,100.44
b) Addition to Local District School Tax		
Tot Amt to be Rsd by Taxes for Sup of Mun. Bud	9,810,985.46	9,194,100.44
Total General Revenues	13,198,827.00	12,778,866.42

Summary of Appropriations	2024 Budget	Final 2023 Budget
1. Operating Expenses: Salaries & Wages	4,592,445.00	4,267,522.00
Other Expenses	5,340,720.00	5,674,615.80
2. Deferred Charges & Other Appropriations	1,190,386.00	1,051,899.70
3. Capital Improvements	75,000.00	150,000.00
4. Debt Service (Include for School Purposes)	1,379,276.00	1,007,100.00
5. Reserve for Uncollected Taxes	621,000.00	621,000.00
Total General Appropriations	13,198,827.00	12,772,137.50
Total Number of Employees		

Balance of Outstanding Debt		
	General	Utility - Other
Interest	112,313.00	
Principal	800,000.00	
Outstanding Balance	4,150,000.00	

Notice is hereby given that the budget and tax resolution was approved by the Mayor and Council of the Borough of Norwood, County of Bergen on April 10, 2024.

A hearing on the Budget and Tax Resolution will be held at Borough Hall, on May 8, 2024 at 7:00 o'clock P.M. at which time and place objections to the Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other interested persons.

Copies of the Budget are available in the office of Jordan Padovano, Borough Clerk at the Municipal Building, 455 Broadway, Norwood, New Jersey , Phone #201-767-7200 during the hours of 9:00 A.M. to 4:00 P.M..

BOROUGH OF NORWOOD

CALENDAR YEAR 2024

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Norwood in the County of Bergen finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.00% increase in the budget for said year, amounting to \$96,808.50 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Norwood, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Norwood shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$338,829.75, and that the CY 2024 municipal budget for the Borough of Norwood be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

BOROUGH OF NORWOOD

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Norwood has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2024 budget year, so now therefore

BE IT RESOLVED, by the Borough Council of the Borough of Norwood that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES.

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Dated: _____, 2024 By _____
Christopher Battaglia, Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30 7.6(e)).

General Instructions to Complete the Municipal Budget Levy Cap Calculation Workbook

a)	This workbook is composed of this sheet - Instructions/Data Entry and several individual worksheets	
b)	It designed to simplify data entry by having the user enter all data on this worksheet. By filling in the cells on this page, each spreadsheet will reflect the information and automatically calculate the formulas on each individual worksheet.	
c)	The individual spreadsheets (tabs) are locked to protect the formulas.	
d)	Fill in only the green sections of this worksheet.	
e)	Complete each set of instructions as shown below	
f)	Select the municipality (and county) by clicking the blue cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following sections.	
g)	The completed Levy Workbook must be attached in FAST and it must be precisely named as: municode_LCC_year.xls (all 4 digits municode must be included).	
0241	Norwood Borough (Bergen)	Norwood Borough Bergen
A. Levy Cap Calculation Summary		
1	Prior Year Amount to be Raised by Taxation - Municipal Purpose Tax	\$9,194,100
2	Current Year Amount to be Raised by Taxation - Municipal Purpose Tax	\$9,810,985
3	Cap Base Adjustment (+/-)	
4	Changes in Service Provider: Transfer (-)/Assumption of Service (+)	
5	Deferred Charges:	
5A	Current Year Appropriations:	
i	DCA Approved Emergency Declaration (NJSA 40A:4-46) ^a	
ii	DCA Approved Special Emergency Declarations (NJSA 40A:4-54, 40A:4-55.1 & 40A:4-55.13) ^a	
iii	Debt Service/Down Payment Emergencies (NJSA 40A:4-46) ^a	
iv	Emergency Authorizations funded by Notes (NJSA 40A:4-46) ^{a,b}	
v	Five-year Special Emergency Authorizations funded by Notes (NJSA 40A:4-53) ^{a,b,c}	
5B	Prior Year Appropriations:	
i	Emergency Declaration (NJSA 40A:4-46) ^d	
ii	Special Emergency Declarations (NJSA 40A:4-54, 40A:4-55.1 & 40A:4-55.13) ^d	
iii	Debt Service/Down Payment Emergencies (NJSA 40A:4-46) ^d	
iv	Emergency Authorizations Funded by Notes (NJSA 40A:4-46) ^d	
v	Special Emergency Authorizations (NJSA 40A:4-53) ^d	
6	New Ratables - Increase in Valuations (New Construction and Additions)	\$2,744,000
7	Prior Year's Local Municipal Purpose Tax Rate (per \$100) (excluding Open Space)	\$0.742
8	Prior Year Recycling Tax Expended (Paid or Charged plus Reserved)	
9	Current Year Recycling Tax Appropriation	
10	Cancelled Prior Year Recycling Appropriation	
11	Cap Bank Data:	
	CY2021-2022:	
a	2021 Balance Available for 2024	\$177,724
	2021 Amount Utilized - 2024 Budget	\$177,724
b	2022 Balance Available for 2024-2025	\$248,377
	2022 Amount Utilized - 2024 Budget	\$8,284
	CY2023:	
	2023 Maximum Allowable Amount to be Raised by Taxation	\$9,304,392
	2023 Amount to Be Raised By Taxation for Municipal Purposes	\$9,194,100
	2023 Cap Bank Utilized in 2024	
12	Amount approved by Referendum	
13	Approved Referendum Appropriation Cancellations	
	a - Exclusions permitted only for the period of time which Emergencies are funded.	
	b - Exclusions permitted only if local unit has issued Emergency Notes/Special Emergency Notes.	
	c - Exclusions available for Special Emergencies Authorized funding of which began in 2011 and thereafter	
	d - Enter amounts of Emergencies taken as exclusions in prior year.	

B. Shared Service Agreements Cap Exceptions - Recipients Only		
Note: Exclusions are limited to amounts required to be paid on account of the above listed components pursuant to Shared Service Agreements and as certified by provider.		
1	Current Year Shared Services Capital, Debt Service, Pension & Health Benefits and Declared Emergency Appropriations (Automatically filled from Recipient Shared Service Exclusion Worksheet)	\$0
2	Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended (Automatically filled from Recipient Shared Service Exclusion Worksheet)	\$0
3	Cancelled Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Appropriations (Enter amount here)	
C. Health Insurance Cap Exception		
The Health Care Calculation worksheet will automatically calculate the inside cap and outside cap appropriations.		
Note: The spreadsheet calculates the correct amount for the levy cap health insurance exclusion. If there is an increase above 2% but less than the State Health Benefits increase, the local unit is only permitted to exclude the amount of increase above the 2%. Be sure to include all appropriations, both inside and outside the cap.		
1	Current Year Group Health Insurance Total Amount Appropriated	\$800,000
2	Current Year Anticipated Revenues Offsetting Group Health Insurance Appropriation	
2a	Current Year Employer Health Insurance Contribution Increase*	
3	Prior Year Group Health Insurance Expended (Paid or Charged plus Reserved)	\$790,000
4	Prior Year Realized Budget Revenues Offsetting Group Health Insurance Appropriation	
To print out the Health Care Calculation Worksheet now, click on the tab and click the print icon.		
*Increase due to employer new contract negotiation resulting in a decrease to the employee's share of contribution for Group Health Insurance		
D. Pension Contribution Cap Exception		
The Pension Contribution Calc. worksheet will automatically calculate the exemption allowance.		
1	Current Year PFRS Normal & Accrued Liability, ERI and Deferral Obligation	\$800,908
2	Current Year Anticipated Revenues directly offsetting PFRS Pension Costs	
3	Prior Year PFRS Normal & Accrued Liability, ERI and Deferral Obligations*	\$779,960
4	Prior Year Realized Revenues directly offsetting PFRS Pension Costs	
5	Current Year PERS Normal & Accrued Liability, ERI and Deferral Obligations	\$191,062
6	Current Year Anticipated Revenues directly offsetting Pension Costs	
7	Prior Year PERS Normal & Accrued Liability, ERI and Deferral Obligations	\$168,781
8	Prior Year Realized Revenues directly offsetting Pension Costs	
To print out the Pensions Contribution Worksheet now, click on the tab and click the print icon.		
E. LOSAP		
1	Current Year LOSAP Appropriation	\$20,000
2	Prior Year LOSAP Expended (Paid or Charged plus Reserved)	\$20,000
3	Cancelled Prior Year LOSAP Appropriation	
To print out the LOSAP Worksheet now, click on the tab and click the print icon.		
F. Capital Improvements		
1	Current Year Capital Improvement Fund, Down Payment and Capital Improvement Appropriations.*	\$75,000
2	Current Year Anticipated Revenues offsetting Capital Improvement Fund, Down Payment and Capital Improvement Appropriations.	
3	Prior Year Capital Improvement Fund, Down Payments and Capital Improv. Expended (Paid or Charged + Reserved)	\$100,000
4	Prior Year Realized Revenues offsetting Capital Improvement. Fund, Down Payment and Capital Improvement. Appropriations	
5	Cancelled or Unexpended Prior Year Appropriation for Capital Improvement Fund, Down Payments and Capital Improvement Appropriations	
*Grant Items budgeted and Offset with revenues under the Capital Improvement section of the Budget must be omitted from the calculation		
To print out the Capital Improvements Worksheet now, click on the tab and click the print icon.		
G. Debt Service Cap Exception		

	Note: The Debt Service Calculation worksheet will automatically calculate the exemption allowance. Do not include Type 1 debt service in any calculation.	
1	Current Year Debt Service and County Improvement Authority Capital Lease Appropriations	\$1,379,276
2	Current Year Debt Service Component - Share of Cost Service Contract Appropriations	
3	Current Year Anticipated Revenues offsetting Debt Service, Capital Lease Obligations and Debt Service Component - Share of Cost Contracts	\$36,245
4	Prior Year Debt Service and County Improvement Authority Capital Lease Obligations Expended	\$1,128,739
5	Prior Year Debt Service Component - Share of Cost Contract Obligations Expended	
6	Prior Year Realized Budget Revenues Offsetting Debt Service, Capital Lease Obligations and Debt Service Component - Share of Cost Contracts	\$295
7	Prior Year Cancelled Debt Service, Capital Lease Appropriations and Debt Service Component - Share of Cost Contracts	\$1,761
	<i>To print out the Debt Service Calculation Worksheet now, click on the tab and click the print icon.</i>	
	H. Deferred Charges to Future Taxation Unfunded Cap Exception	
1	Current Year Deferred Charges to Future Taxation Unfunded Appropriations	
2	Current Year Anticipated Revenues offsetting Deferred Charges to Future Taxation Unfunded Appropriations	
3	Prior Year Deferred Charges to Future Taxation Unfunded Approp (Paid or Charged)	\$10,241
4	Prior Year Realized Revenues offsetting Deferred Charges to Future Taxation Unfunded Appropriations	
5	Cancelled Prior Year Appropriations for Deferred Charges to Future Taxation Unfunded	
	<i>To print out the Defered Charges Worksheet now, click on the tab and click the print icon.</i>	
	<i>To print out the Summary Levy Cap Worksheet now, click on the tab and click the print icon.</i>	

(List amounts as furnished and certified by each Provider)

Total

[illegible]

The instructions can be found on the Instruction Tab of the workbook.

Summary Levy Cap Calculation

	MUNICIPALITY	COUNTY	EXAMINER
0241	Norwood Borough	Bergen	
Model Tax Levy Calculation Worksheet			
Levy Cap Calculation			
Prior Year Amount to be Raised by Taxation for Municipal Purposes			\$9,194,100
Cap Base Adjustment (+/-)			\$0
Less: Prior Year Deferred Charges to Future Taxation Unfunded			\$10,241
Less: Prior Year Deferred Charges: Emergencies			\$0
Less: Prior Year Recycling Tax			\$0
Less: Changes in Service Provider: Transfer of Service/ Function			\$0
Net Prior Year Tax Levy for Municipal Purpose Tax for Cap Calculation			\$9,183,859
Plus: 2% Cap increase			\$183,677
Adjusted Tax Levy			\$9,367,536
Plus: Assumption of Service/ Function			\$0
Adjusted Tax Levy Prior to Exclusions			\$9,367,536
Exclusions:			
Allowable Shared Service Agreements Increase			\$0
Allowable Health Insurance Cost Increase			\$0
Allowable Pension Obligations Increase			\$24,254
Allowable LOSAP Increase			\$0
Allowable Capital Improvements Increase			\$0
Allowable Debt Service, Capital Leases and Debt Service Share of Cost Increases			\$214,587
Recycling Tax Appropriation			\$0
Deferred Charges to Future Taxation Unfunded			\$0
Current Year Deferred Charges: Emergencies			\$0
Add Total Exclusions			\$238,841
Less Cancelled or Unexpended Exclusions			\$1,761
Adjusted Tax Levy After Exclusions			\$9,604,616
Additions:			
New Ratables - Increase in Valuations (New Construction and Additions)			\$2,744,000
Prior Year's Local Municipal Purpose Tax Rate (per \$100)			\$0.742
New Ratable Adjustment to Levy			\$20,360
2021 Cap Bank Utilized in 2024			\$177,724
2022 Cap Bank Utilized in 2024			\$8,284
2023 Cap Bank Utilized in 2024			\$0
Amounts approved by Referendum			\$0
Maximum Allowable Amount to be Raised by Taxation			\$9,810,985
Amount to be Raised by Taxation for Municipal Purposes			\$9,810,985
Amount to be Raised by Taxation for Municipal Purposes Under/Over Cap (+/-)			(\$0)

The instructions can be found on the Instruction Tab of the workbook.

Shared Services Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations		\$0
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended		\$0
Shared Service Exclusion		\$0

The instructions can be found on the Instruction Tab of the workbook.

Health Insurance Exclusion Calculation Sheet

Current Year State Health Benefits Program Average Increase: 7.4%

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
A. Current Year Group Health Insurance - Appropriation		\$800,000
Current Year Revenues Offset by Group Health Insurance Appropriation		\$0
Employer Health Insurance Cost Share Increase Deduction		\$0
Net Current Year Group Health Insurance		\$800,000
Prior Year Group Health Insurance (Paid or Charged Plus Reserved)		\$790,000
Prior Year Realized Budget Revenues Offset by Group Health Insurance Appropriation		\$0
Net Prior Year Group Health Insurance		\$790,000
*NET INCREASE (DECREASE)		\$10,000
* If Net Amount is Zero or Less No Exclusion.		
2010 CAP EXCLUSION		
B. If net increase is greater than zero, proceed as follows for Health Benefit Cap Calculation		
1. Net Increase Divided by Net Prior Year Amount Expended = % Increase (must be greater than 2%; if below 2% Health Benefits are subject to the 2010 Cap)		1.27%
2. Current Year State Health Average (7.4 %) Less 2% = Increase excluded from Cap		0.00%
3. % Increase (B1) less % Increase Exclusion (B2) = % Increase subject to Cap		1.27%
4. % Increase Inside Cap (B3) * Net Prior Year Amount Expended = Appropriation subject to Cap		\$10,000
5. % Increase Exclusion (B2) * Net Prior Year Expended = Current Year Appropriation excluded from Cap		\$0
Current Year Increase in Appropriation		\$10,000
1977 CAP EXCLUSION		
C. If net increase is greater than zero, proceed as follows for Health Benefit Cap		
1. Net Increase Divided by Net Prior Year Amount Expended = % Increase (must be greater than 4%; if below 4% Health Benefits are inside 1977 Cap)		1.27%
2. Current Year State Health Average (7.4 %) Less 4% Increase excluded from Cap		0.00%
3. % Increase (C1) less % Increase Exclusion (C2) = % Increase Inside Cap		1.27%
4. % Increase Inside Cap (C3) * Net Prior Year Amount Expended = Appropriation Inside Cap		\$10,000
5. % Increase Exclusion (C2) * Net Prior Year Expended = Current Year Appropriation Outside Cap		\$0
Current Year Increase in Appropriation		\$10,000

The instructions can be found on the Instruction Tab of the workbook.

Pension Contribution Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
Current Year PFRS Normal & Accrued Liability, ERI & Deferral Obligations		\$800,908
Current Year Anticipated Revenues directly offsetting Pension Costs		\$0
*Net Current Year Base Amount		\$800,908
Prior Year PFRS Normal & Accrued Liability, ERI & Deferral Obligations		\$779,960
Prior Year Realized Revenues directly offsetting Pension Costs		\$0
*Net Prior Year Base Amount		\$779,960
Difference between Current Year and Prior Year PFRS		\$20,948
% Difference between Current Year and Prior Year PFRS		3%
2% Allowance for Prior Year PFRS		\$15,599
Net PFRS Exclusion		\$5,349
Current Year PERS Normal & Accrued Liability, ERI & Deferral Obligations		\$191,062
Current Year Anticipated Revenues directly offsetting Pension Costs		\$0
Net Current Year Base Amount		\$191,062
Prior Year PERS Normal & Accrued Liability, ERI & Deferral Obligations		\$168,781
Prior year Realized Revenues directly offsetting Pension Costs		\$0
Net Prior Year Base Amount		\$168,781
Difference between Current Year and Prior Year PERS		\$22,281
% Difference between Current Year and Prior Year PERS		13%
2% Allowance for Prior Year PERS		\$3,376
Net PERS Exclusion		\$18,905
Pension Contribution Exclusion		\$24,254

The instructions can be found on the Instruction Tab of the workbook.

LOSAP Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
Current Year LOSAP Appropriation		\$20,000
Prior Year LOSAP Expended (Paid or Charged plus Reserved)		\$20,000
Difference between Current Year and Prior Year LOSAP		\$0
% Difference between Current Year and Prior Year LOSAP		0%
2% Allowance for Prior Year LOSAP		\$400
LOSAP Exclusion		\$0

The instructions can be found on the Instruction Tab of the workbook.

Capital Improvements Exclusion Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
Current Year Capital Improvements, Down Payment and Capital Improvement Fund Appropriations		\$75,000
Current Year Anticipated Revenues offsetting Capital Improvements, Down Payment and Capital Improvement Fund Appropriations		\$0
Current Year Base Amount		\$75,000
Prior Year Capital Improvements, Down Payment and Capital Improvement Fund Expended (Paid or Charged plus Reserved)		\$100,000
Prior Year Realized Revenues offsetting Capital Improvements, Down Payment and Capital Improvement Fund Appropriations		\$0
Prior Year Base Amount		\$100,000
Capital Improvements Exclusion		\$0

The instructions can be found on the Instruction Tab of the workbook.

Debt Service Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
Current Year Debt Service and County Improvement Authority Capital Lease Appropriations		\$1,379,276
Current Year Debt Component - Share of Cost Service Contract Appropriations		\$0
Current Year Anticipated Revenues Offsetting Debt Service, Capital Lease Obligations and Debt Service Component - Share of Cost Contracts		\$36,245
Current Year Base Amount		\$1,343,031
Prior Year Debt Service and County Improvement Authority Capital Lease Obligation Expended		\$1,128,739
Prior Year Debt Service Component - Share of Cost Contract Obligations Expended		\$0
Prior Year Realized Revenues offsetting Debt Service, Capital Lease Obligations and Debt Service Component - Share of Cost Contracts		\$295
Prior Year Base Amount		\$1,128,444
Debt Service Exclusion		\$214,587

The instructions can be found on the Instruction Tab of the workbook.

Deferred Charges to Future Taxation Unfunded Exclusion Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
Current Year Deferred Charges to Future Taxation Unfunded Appropriations		\$0
Current Year Anticipated Revenues offsetting Deferred Charges to Future Taxation Unfunded		\$0
Current Year Base Amount		\$0
Prior Year Deferred Charges to Future Taxation Unfunded Appropriations		\$10,241
Prior Year Realized Revenues offsetting Deferred Charges to Future Taxation Unfunded Appropriations		\$0
Prior Year Base Amount		\$10,241
Deferred Charges Exclusion		\$0

Cap Bank Calculation

MUNICIPALITY

COUNTY

EXAMINER

Norwood Borough

Bergen

2021 Levy Cap Bank

Available for Banking 2024	\$177,724
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Amount Utilized - 2024 Budget	\$177,724
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Balance Expiring	\$0
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2022 Levy Cap Bank

Balance Available for 2024-2025	\$248,377
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Amount Utilized - 2024 Budget	\$8,284
-------------------------------	---------

Balance Available for 2025	\$240,093
----------------------------	-----------

2023 Levy Cap Bank

Available for Banking (2024 - 2026)	\$110,292
-------------------------------------	-----------

Amount Utilized in 2024 Budget	\$0
--------------------------------	-----

Balance Available for 2025-2026	\$110,292
---------------------------------	-----------

2024 Levy Cap Bank

Maximum Allowable Amount to be Raised by Taxation	\$9,810,985
---	-------------

Amount to be Raised by Taxation for Municipal Purposes	\$9,810,985
--	-------------

Available for Banking (2025 - 2027)	(\$0)
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The instructions can be found on the Instruction Tab of the workbook.

Garbage and Trash Removal and Disposal Appropriation Cap Exculsion Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
CY Garbage and Trash Removal and Disposal Appropriation		\$720,000
Net Current Year Base Amount		\$720,000
PY Garbage Removal and Disposal Expended (Paid or Charged + Reserved)		\$714,000
Net Prior Year Base Amount		\$714,000
Difference between Current Year and Prior Year		\$6,000
% Difference between Current Year and Prior Year		1%
3.5% Allowance for Prior Year Garbage and Trash Removal and Disposal		\$24,990
Garbage and Trash Removal and Disposal Exclusion (Sheet 20)		\$0

The instructions can be found on the Instruction Tab of the workbook.

Recycling Appropriation Cap Exculsion Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
Current Year Recycling Appropriation		\$0
Net Current Year Base Amount		\$0
Prior Year Recycling Expended (Paid or Charged plus Reserved)		\$0
Net Prior Year Base Amount		\$0
Difference between Current Year and Prior Year		\$0
% Difference between Current Year and Prior Year		0%
3.5% Allowance for Prior Year Recycling		\$0
Recycling Exclusion (Sheet 20)		\$0

The instructions can be found on the Instruction Tab of the workbook.

Liability Insurance Appropriation Cap Exclusion Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
Current Year Liability Insurance Appropriation		\$357,426
Net Current Year Base Amount		\$357,426
Prior Year Liability Insurance Expended (Paid or Charged plus Reserved)		\$275,000
Net Prior Year Base Amount		\$275,000
Difference between Current Year and Prior Year		\$82,426
% Difference between Current Year and Prior Year		30%
3.5% Allowance for Prior Year Liability Insurance		\$9,625
Liability Insurance Exclusion (Sheet 20)		\$72,801

The instructions can be found on the Instruction Tab of the workbook.

Worker's Compensation Appropriation Cap Exclusion Calculation Sheet

MUNICIPALITY	COUNTY	EXAMINER
Norwood Borough	Bergen	
Current Year Worker's Compensation Appropriation		\$0
Net Current Year Base Amount		\$0
Prior Year Worker's Compensation Expended (Paid or Charged plus Reserved)		\$0
Net Prior Year Base Amount		\$0
Difference between Current Year and Prior Year		\$0
% Difference between Current Year and Prior Year		0%
3.5% Allowance for Prior Year Worker's Compensation		\$0
Worker's Compensation Exclusion (Sheet 20)		\$0

**COMPUTATION OF APPROPRIATION:
RESERVE FOR UNCOLLECTED TAXES AND
AMOUNT TO BE RAISED BY TAXATION
IN 2024 MUNICIPAL BUDGET**

		YEAR 2024	YEAR 2023
1	Total General Appropriations for 2024 Municipal Budget Statement Item 8(L) (Exclusive of Reserve for Uncollected Taxes)	12,577,827.00	XXXXXXXXXXXX
2	Local District School Tax Actual		11,659,992.00
	Estimate	12,000,000.00	XXXXXXXXXXXX
3	Regional School District Tax Actual		
	Estimate		XXXXXXXXXXXX
4	Regional High School Tax Actual		8,346,642.00
	Estimate	8,750,000.00	XXXXXXXXXXXX
5	County Tax Actual		3,445,252.57
	Estimate	3,550,000.00	XXXXXXXXXXXX
6	Special District Tax Actual		
	Estimate		XXXXXXXXXXXX
7	Municipal Open Space Actual		123,898.00
	Estimate	124,040.00	XXXXXXXXXXXX
8	Municipal Arts and Culture Actual		
	Estimate		XXXXXXXXXXXX
9	Total General Appropriations & Other Taxes	37,001,867.00	
10	Less: Total Anticipated Revenues from 2024 in Municipal Budget (Item 5)	3,387,841.54	
11	Cash Required from 2024 to Support Local Municipal Budget and Other Taxes	33,614,025.46	
12	Amount of Item 11 divided by 98.18% equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)	34,235,025.46	
Analysis of Item 12:			
Local School District Tax (Line 2 Above)		12,000,000.00	
Regional School District Tax (Line 3 Above)		-	
Regional High School Tax (Line 4 Above)		8,750,000.00	
County Tax (Line 5 Above)		3,550,000.00	
Special District Tax (Line 6 Above)		-	
Municipal Open Space Tax (Line 7 Above)		124,040.00	
Municipal Arts and Culture Tax (Line 8 Above)		-	
Tax in Local Municipal Budget		9,810,985.46	
Total Amount (Line 12)		34,235,025.46	
13	Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8(M) (Item 12, Less Item 11)	621,000.00	
Computation of "Tax in Local Municipal Budget"			
Item 1 - Total General Appropriations		12,577,827.00	
Item 13 - Appropriation: Reserve for Uncollected Taxes		621,000.00	
Subtotal		13,198,827.00	
Less: Item 10 - Total Anticipated Revenues		3,387,841.54	
Amount to Be Raised by Taxation in Municipal Budget		9,810,985.46	

Local Tax for Municipal Purpose	9,810,985.46
Addition to Local District School Tax	
Minimum Library Tax	

2024 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2024 BUDGET)

CAP

MUNICIPALITY: BOROUGH OF NORWOOD COUNTY: BERGEN

James Barsa	December 31, 2026
Mayor's Name	Term Expires

Municipal Officials	
Jordan Padovano	Date of Orig. Appt. C-2044
Municipal Clerk	Cert. No.
Chris Battaglia	T-8392
Tax Collector	Cert. No. N-0894
Chris Battaglia	Cert. No. CR00413
Chief Financial Officer	Lic. No.
Steven D. Wielkottz	
Registered Municipal Accountant	
Kevin Corriston	
Municipal Attorney	

Official Mailing Address of Municipality

Borough Hall

455 Broadway

Norwood, New Jersey 07648

Fax #: (201) 784-2270

Governing Body Members	
Name	Term Expires
Edward Condeleo	12/31/2025
Anthony Foschino	12/31/2025
BJ Kim	12/31/2026
Thomas Brizzolara	12/31/2024
Annie Hausmann	12/31/2026
Joseph Ascolese	12/31/2024

2024
MUNICIPAL BUDGET

Municipal Budget of the **BOROUGH** of **NORWOOD** , County of **BERGEN** for the Fiscal Year 2024.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

10th day of April, 2024
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 10th day of April, 2024

Jordan Padovano
Clerk
455 Broadway
Address
Norwood, New Jersey 07648
Address
(201) 767-7200
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 10th day of April, 2024

Steven Wielkottz
Registered Municipal Accountant
Pompton Lakes, NJ 07442
Address
973-835-7900
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 10th day of April, 2024

Chris Battaglia
Chief Financial Officer

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)
It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: , 2024 By:

DO NOT USE THESE SPACES

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the BOROUGH of NORWOOD, County of BERGEN for the Fiscal Year 2024

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2024;

Be it Further Resolved, that said Budget be published in the

The Record

in the issue of April 17th, 2024

The Governing Body of the **BOROUGH** of **NORWOOD** does hereby approve the following as the Budget for the year 2024:

RECORDED VOTE

(Insert Last Name)

Ayes

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the

COUNCIL MEMBERS

of the

Borough

NORWOOD, County of

BERGEN

on,

April

10th

2024.

A Hearing on the Budget and Tax Resolution will be held at

Borough Hall

on

May

8th

, 2024 at

7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

				YEAR 2024
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)				xxxxxxxxxxxxxx
1. Appropriations within "CAPS" -				xxxxxxxxxxxxxx
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}				9,674,274.00
2. Appropriations excluded from "CAPS" -				xxxxxxxxxxxxxx
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}				3,092,553.00
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)				-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)				3,092,553.00
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated	98.19%	Percent of Tax Collections	Building Aid Allowance	2024 - \$ 13,387,827.00
			for Schools-State Aid	2023 - \$ 13,387,841.54
4. Total General Appropriations (Item 9, Sheet 29)				13,387,827.00
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)				3,387,841.54
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)				xxxxxxxxxxxxxx
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)				9,999,985.46
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)				-
(c) Minimum Library Tax				-

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2023 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Utility	Utility	Utility	Utility	Utility	Utility
Budget Appropriations - Adopted Budget	12,778,866.42	-	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87							
Emergency Appropriations	-	-	-	-	-	-	-
Total Appropriations	12,778,866.42	-	-	-	-	-	-
Expenditures:							
Paid or Charged (Including Reserve for Uncollected Taxes)	11,590,702.14	-	-	-	-	-	-
Reserved	1,186,402.80	-	-	-	-	-	-
Unexpended Balances Canceled	1,761.48	-	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	12,778,866.42	-	-	-	-	-	-
Overexpenditures *	-	-	-	-	-	-	-

EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE	
<u>CAP CALCULATION</u> Total General Appropriations for 2023 12,778,866.42 Cap Base Adjustment: 81,249.00 Subtotal 12,860,115.42 Exceptions Less: Total Other Operations 1,303,966.00 Total Uniform Construction Code Total Interlocal Service Agreement Total Additional Appropriations 100,000.00 Total Capital Improvements 1,130,500.00 Total Debt Service Transferred to Board of Education Type I School Debt Total Public & Private Programs 13,558.42 Judgements Total Deferred Charges 10,241.00 Cash Deficit Reserve for Uncollected Taxes 621,000.00 Total Exceptions 3,179,265.42 Amount on Which CAP is Applied 9,680,850.00 2.5% CAP 242,021.25 Allowable Operating Appropriations before Additional Exceptions per (N.J.S.A. 40A:4-45.3) 9,922,871.25		<u>CAP CALCULATION</u> Allowable Operating Appropriations before Additional Exceptions per (N.J.S.A. 40A:4-45.3) 9,922,871.25 Additions: New Construction (Assessor Certification) 20,360.48 2022 Cap Bank Utilized 87,913.42 2023 Cap Bank Utilized 92,133.02 Total Additions 200,406.92 Maximum Appropriations within "CAPS" Sheet 19 @ 2.5% 10,123,278.17 Additional Increase to COLA rate. 3.5% Amount of Increase allowable. 1.0% 96,808.50 Maximum Appropriations within "CAPS" Sheet 19 @ 3.5% 10,220,086.67 Total General Appropriations for Municipal Purposes 9,674,274.00 (Sheet 19, H-1) Over or (Under) Appropriations Cap (545,812.67)	

NOTE:

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

	EXPLANATORY STATEMENT - (Continued)	
	BUDGET MESSAGE	
<u>RECAP OF GROUP INSURANCE APPROPRIATION</u> Following is a recap of the Municipality's Employee Group Insurance Estimated Group Insurance Costs - 2024 <u>\$ 925,000.00</u> Estimated Amounts to be Contributed by Employees: Contribution from all eligible emp. <u>125,000.00</u> Budgeted Group Insurance - Inside CAP <u>800,000.00</u> Budgeted Group Insurance - Utilities <u>800,000.00</u> Budgeted Group Insurance - Outside CAP <u>-</u> TOTAL <u><u>800,000.00</u></u> Instead of receiving Health Benefits, <u> </u> employees have elected an opt-out for 2024. This opt-out amount is budgeted separately. Health Benefits Waiver <u><u> </u></u> Salaries and Wages <u><u> </u></u>		

BUDGET MESSAGE

NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1).
The last amendment reduces the 4% to 2% and modifies some of the exceptions and
exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in
excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	9,194,100.44
Less:	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	10,241.00
Less: Prior Year Deferred Charges: Emergencies	
Less: Prior Year Recycling Tax	
Less:	
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	9,183,859.44
Plus 2% CAP Increase	183,677.19
ADJUSTED TAX LEVY	9,367,536.63
Plus: Assumption of Service/Function	
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	9,367,536.63

ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS

9,367,536.63

Exclusions:

Allowable Shared Service Agreements Increase	
Allowable Health Insurance Costs Increase	
Allowable Pension Obligations Increases	24,254.00
Allowable LOSAP Increase	
Allowable Capital Improvements Increase	
Allowable Debt Service and Capital Leases Inc.	214,587.00
Recycling Tax appropriation	
Deferred Charge to Future Taxation Unfunded	
Current Year Deferred Charges: Emergencies	
Add Total Exclusions	238,841.00
Less Cancelled or Unexpended Waivers	
Less Cancelled or Unexpended Exclusions	1,761.00

ADJUSTED TAX LEVY

9,604,616.63

Additions:

New Ratables - Increase for new construction	2,744,000
Prior Year's Local Purpose Tax Rate (per \$100)	0.742
New Ratable Adjustment to Levy	20,360.48
Amounts approved by Referendum	
Levy CAP Bank Applied	186,008.35

MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION

9,810,985.46

AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES

9,810,985.46

OVER OR (UNDER) 2% LEVY CAP

0.00

(must be equal or under for Introduction)

EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE	
"2010" LEVY CAP BANKS:			
2021			
Maximum Allowable Amount to be Raised by Taxation			
Amount to be Raised by Taxation for Municipal Purpose			
Available for Banking (CY 2024)			
Amount Used in CY 2024			
Balance to Expire			
2022			
Maximum Allowable Amount to be Raised by Taxation			
Amount to be Raised by Taxation for Municipal Purpose			
Available for Banking (CY 2024 - CY 2025)			
Amount Used in CY 2024			
Balance to Carry Forward (CY 2025)			
2023			
Maximum Allowable Amount to be Raised by Taxation			
Amount to be Raised by Taxation for Municipal Purpose			
Available for Banking (CY 2024 - CY 2026)			
Amount Used in CY 2024			
Balance to Carry Forward (CY 2025 - CY2026)			
2024			
Maximum Allowable Amount to be Raised by Taxation			
Amount to be Raised by Taxation for Municipal Purpose			
Available for Banking (CY 2025 - CY 2027)			
Total Levy CAP Bank			

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
1. Surplus Anticipated	08-101	1,645,000.00	1,645,000.00	1,645,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	1,645,000.00	1,645,000.00	1,645,000.00
3. Miscellaneous Revenues - Section A: Local Revenues	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Licenses:	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Alcoholic Beverages	08-103	15,000.00	15,400.00	15,150.00
Other	08-104	11,700.00	11,560.00	11,736.00
Fees and Permits	08-105	32,000.00	31,120.00	32,470.00
Fines and Costs:	xxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx
Municipal Court	08-110	12,300.00	10,000.00	12,380.08
Other	08-109			
Interest and Costs on Taxes	08-112	71,000.00	95,000.00	71,206.84
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	100,000.00	15,000.00	244,484.43
Anticipated Utility Operating Surplus	08-114			
Recreation Fees	08-229	13,000.00	15,000.00	13,325.00
Library Rent	08-230	146,829.00	117,640.00	117,640.00
Swim Club Rent		25,000.00		

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				
Total Section A: Local Revenue	08-001	426,829.00	310,720.00	518,392.35

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

		Anticipated		Realized in
		2024	2023	Cash in 2023
GENERAL REVENUES				
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations	FCOA			
Transitional Aid	09-212			
Consolidated Municipal Property Tax Relief Aid	09-200			
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	566,475.00	563,669.00	563,668.54
Watershed Moratorium Offset Aid	09-207	5,734.00	5,734.00	5,734.00
Reserve for Municipal Relief Fund		58,390.62	29,201.28	29,201.28
Total Section B: State Aid Without Offsetting Appropriations	09-001	630,599.62	598,604.28	598,603.82

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES				
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
Uniform Construction Code Fees	XXXXXXX 08-160	XXXXXXXXXXXX 110,000.00	XXXXXXXXXXXX 135,470.00	XXXXXXXXXXXX 110,842.00
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Uniform Construction Code Fees	08-160			

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

		Anticipated		Realized in
		2024	2023	Cash in 2023
GENERAL REVENUES	FCOA			
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	xxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
Total Section D: Shared Service Agreements Offset With Appropriations	11-001	-	-	-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

[illegible]

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations (Continued):	xxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
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Total Section F: Special Item of General Revenue Anticipated with Prior Written	xxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Consent of Director of Local Government Services - Public and Private Revenues	10-001	127,470.00	13,558.42	13,558.42

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

[illegible]

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES		FCOA	Anticipated		Realized in
			2024	2023	Cash in 2023
Summary of Revenues					
1. Surplus Anticipated (Sheet 4, #1)	xxxxx	08-101	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
			1,645,000.00	1,645,000.00	1,645,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)		08-102	-	-	-
3. Miscellaneous Revenues:	xxxxx		xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section A: Local Revenues		08-001	426,829.00	310,720.00	518,392.35
Total Section B: State Aid Without Offsetting Appropriations		09-001	630,599.62	598,604.28	598,603.82
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations		08-002	110,000.00	135,470.00	110,842.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements		11-001	-	-	-
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues		08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues		10-001	127,470.00	13,558.42	13,558.42
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items		08-004	158,942.92	522,413.28	528,783.78
Total Miscellaneous Revenues		13-099	1,453,841.54	1,580,765.98	1,770,180.37
4. Receipts from Delinquent Taxes		15-499	289,000.00	359,000.00	297,906.81
5. Subtotal General Revenues (Items 1, 2, 3 and 4)		13-199	3,387,841.54	3,584,765.98	3,713,087.18
6. Amount to be Raised by Taxes for Support of Municipal Budget:	xxxxx		xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes		07-190	9,810,985.46	9,194,100.44	xxxxxxxxxxx
b) Addition to Local District School Tax		07-191	-		xxxxxxxxxxx
c) Minimum Library Tax		07-192	-	-	xxxxxxxxxxx
Total Amount to be Raised by Taxes for Support of Municipal Budget		07-199	9,810,985.46	9,194,100.44	9,578,921.02
7. Total General Revenues		13-299	13,198,827.00	12,778,866.42	13,292,008.20

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"							
GENERAL GOVERNMENT FUNCTIONS							-
General Administration:					-		-
Salaries and Wages	20-100	1	123,800.00	119,000.00	119,000.00	118,975.92	24.08
Other Expenses	20-100	2	64,600.00	49,400.00	52,400.00	50,806.63	1,593.37
Mayor and Council:					-		-
Other Expenses	20-110	2	14,800.00	14,800.00	14,800.00	11,864.13	2,935.87
Municipal Clerk:					-		-
Salaries and Wages	20-120	1	102,300.00	63,200.00	63,200.00	59,044.77	4,155.23
Other Expenses	20-120	2	20,100.00	18,900.00	18,900.00	16,963.07	1,936.93
Financial Administration:					-		-
Salaries and Wages	20-130	1	159,500.00	151,400.00	151,400.00	151,068.56	331.44
Other Expenses	20-130	2	20,000.00	20,000.00	20,000.00	12,359.27	7,640.73
Audit Services:					-		-
Other Expenses	20-135	2	57,000.00	55,000.00	55,000.00	52,600.00	2,400.00
Computerized Data Processing:					-		-
Salaries and Wages	20-140	1					-
Other Expenses	20-140	2	27,500.00	39,500.00	39,500.00	30,294.65	9,205.35
Revenue Administration:					-		-
Salaries and Wages	20-145	1	20,700.00	36,600.00	36,600.00	36,600.00	-
Other Expenses	20-145	2	7,000.00	7,000.00	7,000.00	6,207.22	792.78

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated					Expended 2023	
(A) Operations - within "CAPS" - (continued)	FCOA	for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved	
GENERAL GOVERNMENT FUNCTIONS (CONTINUED)					-		-	
Tax Assessment Administration:					-		-	
Salaries and Wages	20-150 1	25,400.00	24,400.00		24,400.00	24,288.88	111.12	
Other Expenses	20-150 2	2,600.00	4,000.00		4,000.00	1,623.61	2,376.39	
Legal Services:					-		-	
Other Expenses	20-155 2	93,000.00	135,000.00		93,000.00	34,851.50	58,148.50	
Engineering Services:					-		-	
Other Expenses	20-165 2	64,000.00	67,000.00		64,000.00	25,500.00	38,500.00	
					-		-	
MUNICIPAL COURT					-		-	
Municipal Court Administration:					-		-	
Salaries and Wages	43-490 1	29,100.00	89,100.00		81,100.00	41,075.78	40,024.22	
Other Expenses	43-490 2	9,800.00	4,800.00		9,800.00	6,780.37	3,019.63	
					-		-	
Liability Insurance	23-210 2	284,625.00	275,000.00		275,000.00	269,031.00	5,969.00	
Employee Group Insurance	23-220 2	800,000.00	790,000.00		790,000.00	698,210.64	91,789.36	
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	(A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
LAND USE ADMINISTRATION						-		-
	Planning Board/Zoning Board					-		-
	Salaries and Wages	21-180	1	7,000.00		7,000.00	7,000.00	-
	Other Expenses	21-180	2	12,000.00	15,100.00	15,100.00	9,107.30	5,992.70
						-		-
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						-		-
Environmental Commission						-		-
Other Expenses	21-181	2	7,500.00	10,000.00		10,000.00	4,750.59	5,249.41
						-		-
Zoning Board						-		-
Salaries and Wages	21-185	1				-		-
Other Expenses	21-185	2				-		-
						-		-
Housing Liason Officer						-		-
Salaries and Wages	21-182	1	11,800.00	11,300.00		11,300.00	11,300.00	-
						-		-
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS				Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)	FCOA			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC SAFETY FUNCTIONS							-		-
Police Department:							-		-
Salaries and Wages	25-240	1	2,952,100.00	2,539,116.53		2,539,116.53	2,445,294.73	93,821.80	
Other Expenses	25-240	2	172,026.00	168,635.00		168,635.00	117,187.90	51,447.10	
Police Dispatch/911:							-		-
Other Expenses	25-250	2	77,000.00	85,200.00		85,200.00	76,414.00	8,786.00	
Aid to Volunteer Fire Companies:							-		-
Salaries and Wages	25-255	1					-		-
Other Expenses	25-255	2	61,200.00	60,000.00		60,000.00	41,505.35	18,494.65	
Aid to Volunteer Ambulance Companies:							-		-
Other Expenses	25-260	2	47,921.00	52,921.00		52,921.00	36,625.98	16,295.02	
Fire Department:							-		-
Salaries and Wages	25-265	1	42,500.00	41,000.00		41,000.00	40,978.88	21.12	
Other Expenses	25-265	2	144,166.00	143,100.00		133,909.04	126,878.28	7,030.76	
Municipal Prosecutor's Office:							-		-
Other Expenses	25-275	2	5,100.00	5,100.00		5,100.00	5,000.00	100.00	
Emergency Management							-		-
Salaries and Wages	25-252	1					-		-
Other Expenses	25-252	2	100.00	5,100.00		5,100.00		5,100.00	
Police-Salaries and Wages-ARP-Revenue Loss	25-240	1		303,172.47		303,172.47	303,172.47		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)				for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC WORKS FUNCTIONS							-		-
Streets and Road Maintenance:							-		-
	Salaries and Wages	26-290	1	837,100.00	884,896.00		884,896.00	777,042.06	107,853.94
	Other Expenses	26-290	2	144,600.00	166,100.00		166,100.00	157,433.33	8,666.67
							-		-
Other Public Works Functions:							-		-
	Other Expenses	26-300	2	60,000.00	70,000.00		70,000.00	54,811.80	15,188.20
Solid Waste Collection:							-		-
	Other Expenses	26-305	2	680,000.00	714,000.00		714,000.00	579,383.16	134,616.84
Buildings and Grounds:							-		-
	Salaries and Wages	26-310	1				-		-
	Other Expenses	26-310	2	160,800.00	208,250.00		208,250.00	155,856.33	52,393.67
Vehicle Maintenance:							-		-
	Other Expenses	26-315	2	111,100.00	101,000.00		110,190.96	86,945.47	23,245.49
Livingston Street Beautification							-		-
	Other Expenses	26-291	2	50,000.00	45,000.00		45,000.00	45,000.00	-
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CURRENT FUND - APPROPRIATIONS

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2023	
	FCOA	for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX XXXXXX	XXXXXXXXXX XXXXXXXXXX	XXXXXXXXXX XXXXXXXXXX	XXXXXXXXXX XXXXXXXXXX	XXXXXXXXXX XXXXXXXXXX	XXXXXXXXXX XXXXXXXXXX	XXXXXXXXXX XXXXXXXXXX
(2) STATUTORY EXPENDITURES:							
Contribution to:							
Public Employees' Retirement System	36-471	191,062.00	168,781.00		168,781.00	168,781.00	-
Social Security System (O.A.S.I.)	36-472	177,416.00	166,000.00		166,000.00	159,983.29	6,016.71
Consolidated Police & Fireman's Pension Fund	36-474				-		-
Police and Firemen's Retirement System of NJ	36-475	800,908.00	698,711.00		698,711.00	698,711.00	-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	20,000.00	20,000.00		20,000.00	19,423.00	577.00
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					-		-
Defined Contribution Retirement Program (DCRP)	36-477	1,000.00	1,000.00		1,000.00		1,000.00
					-		-
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	1,190,386.00	1,054,492.00	-	1,054,492.00	1,046,898.29	7,593.71
(F) Judgments	37-480				-		XXXXXXXXXX
(G) Cash Deficit of Preceding Year	46-855				-		-
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	9,674,274.00	9,599,601.00	-	9,599,601.00	8,445,450.34	1,154,150.66

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated					Expended 2023	
		for 2024		for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
	(A) Operations - Excluded from "CAPS"							
Length of Service awards	25-286	2	20,000.00	20,000.00		20,000.00		20,000.00
						-		-
Stormwater Management	26-298	2	5,000.00	13,900.00		13,900.00	2,530.66	11,369.34
Sewer Processing and Disposal [N.J.S.A. 40A: 4-45.3 (j)]						-		-
Other Expenses	31-456	2	719,000.00	713,000.00		713,000.00	712,117.71	882.29
EDUCATIONAL FUNCTIONS:						-		-
Aid to Privately owned Library and Reading room:						-		-
Other Expenses	29-393	2	505,006.00	475,817.00		475,817.00	475,816.49	0.51
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2023/2024 CAP Exception:						-		-
PFRS	36-475	2		81,249.00		81,249.00	81,249.00	-
Liability Insurance	23-210	2	72,801.00			-		-
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS

(A) Operations - Excluded from "CAPS"

FCOA

Appropriated

Expended 2023

Paid or Charged

Reserved

Shared Service Agreements

XXXXXX

XXXXXXXXXX

XXXXXX

XXXXXX

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XXXXXX

XXXXXX

Total Interlocal Municipal Service Agreements

42-999

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"				for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues									
Matching Funds for Grants	41-899						-	-	-
Bergen County Open Space-2019	41-877	2					-	-	-
Bergen County Open Space-2020	41-877	2					-	-	-
Bergen County Open Space-2021	41-877	2					-	-	-
CDBG-Kennedy Park	40-878	2					-	-	-
Body Armor	41-888	2	1,587.80	2,494.20			2,494.20	2,494.20	-
Clean Communities Program	41-602	2	12,409.84	11,064.22			11,064.22	11,064.22	-
Recycling Tonnage Grant	41-569	2	13,472.36				-	-	-
Stormwater Assistance	41-877	2	25,000.00				-	-	-
Recreation Grant	41-889	2	75,000.00				-	-	-
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CURRENT FUND - APPROPRIATIONS

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS

8. GENERAL APPROPRIATIONS		FCOA	Appropriated				Expended 2023		
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved	
(A) Operations - Excluded from "CAPS" (continued)									
Public and Private Programs Offset by Revenues (cont)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated							Expended 2023	
		FCOA	for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved		
(E) Deferred Charges - Municipal - Excluded from "CAPS"										
(1) DEFERRED CHARGES:		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
Emergency Authorizations		46-870			XXXXXXXXXX	-		XXXXXXXXXX		
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)		46-875			XXXXXXXXXX	-		XXXXXXXXXX		
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 &		46-871			XXXXXXXXXX	-		XXXXXXXXXX		
Deferred Charges to Future Taxation - Unfunded-18-13		46-892		10,241.00	XXXXXXXXXX	10,241.00	10,241.00	XXXXXXXXXX		
					XXXXXXXXXX	-		XXXXXXXXXX		
					XXXXXXXXXX	-		XXXXXXXXXX		
					XXXXXXXXXX	-		XXXXXXXXXX		
					XXXXXXXXXX	-		XXXXXXXXXX		
					XXXXXXXXXX	-		XXXXXXXXXX		
					XXXXXXXXXX	-		XXXXXXXXXX		
					XXXXXXXXXX	-		XXXXXXXXXX		
					XXXXXXXXXX	-		XXXXXXXXXX		
					XXXXXXXXXX	-		XXXXXXXXXX		
Total Deferred Charges - Municipal - Excluded from "CAPS"		46-999	-	10,241.00	XXXXXXXXXX	10,241.00	10,241.00	XXXXXXXXXX		
(F) Judgments (N.J.S.A. 40A:4-45 3cc)		37-480				-		XXXXXXXXXX		
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-		29-405			XXXXXXXXXX	-		XXXXXXXXXX		
					XXXXXXXXXX			XXXXXXXXXX		
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year		46-885			XXXXXXXXXX	-		XXXXXXXXXX		
					XXXXXXXXXX			XXXXXXXXXX		
(H-2) Total General Appropriations for Municipal Purposes Excluded from		34-309	2,903,553.00	2,558,265.42	-	2,558,265.42	2,524,251.80	32,252.14		

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated							Expended 2023	
		FCOA	for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved		
For Local District School Purposes - Excluded from "CAPS"		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
(I) Type 1 District School Debt Service										
Payment of Bond Principal		48-920				-		XXXXXXXXXX		
Payment of Bond Anticipation Notes		48-925				-		XXXXXXXXXX		
Interest on Bonds		48-930				-		XXXXXXXXXX		
Interest on Notes		48-935				-		XXXXXXXXXX		
						-		XXXXXXXXXX		
						-		XXXXXXXXXX		
Total of Type 1 District School Debt Service - Excluded from "CAPS"		48-999	-	-	-	-	-	XXXXXXXXXX		
Deferred Charges and Statutory Expenditures - Local School -		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
Emergency Authorizations - Schools Capital Project for Land, Building or Equipment N.J.S.A. 18A:22-20		29-406			XXXXXXXXXX	-		XXXXXXXXXX		
Total Deferred Charges and Statutory Expenditures - Local School -		29-409	-	-	-	-	-	XXXXXXXXXX		
District School Purposes (Items (I) and (J) - Excluded from "CAPS"		29-410	-	-	-	-	-	XXXXXXXXXX		
(O) Total General Appropriations - Excluded from "CAPS"		34-399	2,903,553.00	2,558,265.42	-	2,558,265.42	2,524,251.80	32,252.14		
(L) Subtotal General Appropriations (Items (H-1) and (O))		34-400	12,577,827.00	12,157,866.42	-	12,157,866.42	10,969,702.14	1,186,402.80		
(M) Reserve for Uncollected Taxes		50-899	621,000.00	621,000.00	XXXXXXXXXX	621,000.00	621,000.00	XXXXXXXXXX		
9. Total General Appropriations		34-499	13,198,827.00	12,778,866.42	-	12,778,866.42	11,590,702.14	1,186,402.80		

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated					Expended 2023	
Summary of Appropriations		FCOA	for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
(H-1)	Total General Appropriations for	34-299	9,674,274.00	9,599,601.00	-	9,599,601.00	8,445,450.34	1,154,150.66
Municipal Purposes within "CAPS"		XXXXXX						
(A)	Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Other Operations	34-300	1,321,807.00	1,303,966.00	-	1,303,966.00	1,271,713.86	32,252.14
	Uniform Construction Code	22-999	-	-	-	-	-	-
	Shared Service Agreements	42-999	-	-	-	-	-	-
	Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
	Public & Private Programs Offset by Revenues	40-999	127,470.00	13,558.42	-	13,558.42	13,558.42	-
	Total Operations Excluded from "CAPS"	34-305	1,449,277.00	1,317,524.42	-	1,317,524.42	1,285,272.28	32,252.14
(C)	Capital Improvements	44-999	75,000.00	100,000.00	-	100,000.00	100,000.00	-
(D)	Municipal Debt Service	45-999	1,379,276.00	1,130,500.00	-	1,130,500.00	1,128,738.52	XXXXXXXXXX
(E)	Total Deferred Charges (Sheet 28)	46-999	-	10,241.00	XXXXXXXXXX	10,241.00	10,241.00	XXXXXXXXXX
(F)	Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXXXXXX
(G)	Cash Deficit - With Prior Consent of Local Finance Board	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K)	Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N)	Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(M)	Reserve for Uncollected Taxes	50-899	621,000.00	621,000.00	XXXXXXXXXX	621,000.00	621,000.00	XXXXXXXXXX
Total General Appropriations		34-499	13,198,827.00	12,778,866.42	-	12,778,866.42	11,590,702.14	1,186,402.80

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
Assessment Cash	53-101			
Deficit (Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2023
		2024	2023	Paid or Charged
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Utility Assessment Appropriations	53-999	-	-	-

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2024 from Animal Control State or Federal Aid for Maintenance of Libraries Bequest, Escheat; Construction Code Fees Due Hackensack Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income;

Accumulated Absences, Parking Offenses Adjudication Act, Recycling Fees, Developers Escrow, 100th Anniversary Celebration Donations, Cemetery Donations, Annual Celebrations, Earth Day, Donations, Commodity Resale, Public Defender, Housing and Community Development, Beautification Program, Protective Vest Fund, Affordable Housing, Open Space, Outside Employment, Municipal Public Defender, Dog Park, Storm Recovery Trust,

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

APPENDIX TO BUDGET STATEMENT

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2023

ASSETS	
Cash and Investments	5,458,151.80
Due from State of N.J.(c. 20, P.L. 1961)	
Federal and State Grants Receivable	
Receivables with Offsetting Reserves:	xxxxxxx
Taxes Receivable	242,847.67
Tax Title Lien Receivable	132,436.47
Property Acquired by Tax Title Lien Liquidation	1,142,840.00
Other Receivables	30,160.19
Deferred Charges Required to be in 2024 Budget	-
Deferred Charges Required to be in Budgets Subsequent to 2024	-
Total Assets	7,006,436.13
LIABILITIES, RESERVES AND SURPLUS	
*Cash Liabilities	1,656,823.29
Reserves for Receivables	1,548,284.33
Surplus	3,801,328.51
Total Liabilities, Reserves and Surplus	7,006,436.13

School Tax Levy Unpaid	0.02
Less: School Tax Deferred	
*Balance Included in Above "Cash Liabilities"	0.02

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND
CHANGE IN CURRENT SURPLUS

	YEAR 2023	YEAR 2022
Surplus Balance, January 1	4,023,480.38	3,673,890.42
CURRENT REVENUE ON A CASH BASIS:	xxxxxxx	xxxxxxx
Current Taxes: *(Percentage Collected 2023: 99.12%, 2022: 98.88%)	32,539,650.19	31,502,653.41
Delinquent Taxes	297,906.81	476,039.14
Other Revenues and Additions to Income	2,689,076.51	3,304,357.85
Total Funds	39,550,113.89	38,956,940.82
EXPENDITURES AND TAX REQUIREMENTS:	xxxxxxx	xxxxxxx
Municipal Appropriations	12,156,104.94	12,147,971.71
School Taxes (Including Local and Regional)	20,006,634.00	19,391,304.00
County Taxes (Including Added Tax Amounts)	3,451,011.28	3,263,363.57
Special District Taxes	124,083.89	123,236.26
Other Expenditures and Deductions from Income	10,951.27	7,584.90
Total Expenditures and Tax Requirements	35,748,785.38	34,933,460.44
Less: Expenditures to be Raised by Future Taxes	-	
Total Adjusted Expenditures and Tax Requirements	35,748,785.38	34,933,460.44
Surplus Balance, December 31	3,801,328.51	4,023,480.38

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2024 Budget	
Surplus Balance, December 31	3,801,328.51
Current Surplus Anticipated in 2024 Budget	1,645,000.00
Surplus Balance Remaining	2,156,328.51

(Important: This appendix must be included in advertisement of Budget.)

2024

CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:

☐ Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.

☐ No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:

☒ 3 years. (Population under 10,000)

☐ 6 years. (Over 10,000 and all county governments)

☐ years exceeding minimum time period.

☐ Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**BOROUGH OF NORWOOD
NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

It is the intention of the Mayor and Council to review capital requests as they arise

Local Unit

Borough of Norwood

FUNDING AMOUNTS PER BUDGET YEAR									
1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	5a	5b	5c	5d	5e	5f
				2024	2025	2026	2027	2028	2029
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6 YEAR CAPITAL PROGRAM - 2024 to 2029

SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit

Borough of Norwood

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - In - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2024	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
Various Improvements	2,250,000.00			112,500.00			2,137,500.00			
	-			-						
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TOTAL - THIS PAGE	2,250,000.00	-	-	112,500.00	-	-	2,137,500.00	-	-	-

BOROUGH OF NORWOOD OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2023	APPROPRIATIONS	FCOA	Appropriated		Expended 2023	
		2024	2023				for 2024	for 2023	Paid or Charged	Reserved
Amount to be Raised By Taxation	54-190	124,040.00	123,898.00	124,083.89	Development of Lands for Recreation and Conservation:		xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
					Salaries & Wages	54-385-1				-
					Other Expenses	54-385-2				-
Interest Income	54-113			9,313.95	Maintenance of Lands for Recreation and Conservation:		xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
					Salaries & Wages	54-375-1				-
					Other Expenses	54-372-2				-
Reserve Funds:	54-101				Historic Preservation:		xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
					Salaries & Wages	54-176-1				-
					Other Expenses	54-176-2				-
										-
					Acquisition of Lands for Recreation and Conservation	54-915-2				-
					Acquisition of Farmland	54-916-2				-
Total Trust Fund Revenues:	54-299	124,040.00	123,898.00	133,397.84						
Summary of Program Year Referendum Passed/Implemented: Rate Assessed: Total Tax Collected to date: Total Expended to date: Total Acreage Preserved to date: Recreation land preserved in 2023: Farmland preserved in 2023:					Down Payments on Improvements	54-902-2				-
					Debt Service:		xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
					Payment of Bond Principal	54-920-2				xxxxxxxxxxxx
					Payment of Bond Anticipation Notes and Capital Notes	54-925-2				xxxxxxxxxxxx
					Interest on Bonds	54-930-2				xxxxxxxxxxxx
					Interest on Notes	54-935-2				xxxxxxxxxxxx
					Reserve for Future Use	54-950-2	124,040.00	123,898.00	44,266.70	79,631.30
					Total Trust Fund Appropriations:	54-499	124,040.00	123,898.00	44,266.70	79,631.30

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: BOROUGH OF NORWOOD

Year Ending: December 31, 2023

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

--

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☐ and certify below.

4/10/2024

Date

Jordan Padovano

Clerk of the Governing Body

BOROUGH OF NORWOOD

Resolution #2024-89

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Norwood has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2024 budget year, so now therefore

BE IT RESOLVED, by the Borough Council of the Borough of Norwood that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on April 10, 2024.

Borough Clerk

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Dated: _____, 2024 By _____
Christopher Battaglia, Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30 7.6(e)).

BOROUGH OF NORWOOD

Resolution # 2024-90

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION CERTIFICATION OF COMPLIANCE

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Governing Body of the Borough of Norwood, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on April 10, 2024.

Borough Clerk

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF BERGEN

We, members of the governing body of the Borough of Norwood being duly sworn according to law,
upon our oath depose and say:

1. We are duly elected (or appointed) members of the Governing Body of the Borough of Norwood in the County of Bergen;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.