

MINUTES
BOROUGH OF NORWOOD
MAYOR AND COUNCIL
PUBLIC MEETING
February 26, 2025
7:00 PM
MAYOR BARSA

COUNCILMAN ASCOLESE	COUNCILMAN BRIZZOLARA
COUNCILMAN CONDOLEO	COUNCILMAN PRESIDENT FOSCHINO
COUNCILWOMAN HAUSMANN	COUNCILMAN KIM

CALL TO ORDER

The Public Meeting of the Mayor and Council of the Borough of Norwood was held at Borough Hall on the above date.

Mayor Barsa called the meeting to order at 7:00 PM and led those in attendance in a salute to the American Flag and asked for a moment of silence.

Mayor Barsa stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Star Ledger, filing a copy in the Borough Clerk’s office, and posting on the bulletin board.”

ROLL CALL OF THE COUNCIL

Roll Call:	Mayor Barsa	Present
	Councilman Ascolese	Present
	Councilman Brizzolara	Present
	Councilman Condoleo	Present
	Councilman President Foschino	Present
	Councilwoman Hausmann	Absent
	Councilman Kim	Present

Mayors Opening Remarks

March 1st is Employee Appreciation Day. I would like to thank all of our Borough employees for their hard work and dedication to the Borough of Norwood. Each individual is an asset to the Borough and plays a crucial role in making Norwood the wonderful town that it is.

A sure sign that spring is on the way is daylight savings. Remember to put your clocks ahead 1 hour on Sunday, March 9th.

Our annual county run shred event will be held on Saturday, May 24th, from 9am-1pm in the DPW lot. Residents are encouraged to bring up to 4 bags for secure shredding.

CORRESPONDENCE

Engineer's February Report

CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed.

Approval of the Following Minutes:

February 12, 2025 Mayor & Council Meeting
February 12, 2025 Mayor & Council Meeting Closed Session

Approval of the following Resolutions:

2025:60 Approving an Annual Stipend for Performing the Duties Related to Office of Emergency Management Coordinator for Sergeant John Kuder

2025:61 Authorize the Appointment of Annmarie Colwell as A Part-Time Deputy Court Administrator for the Norwood Municipal Court

2025:62 Authorizing a Shared Services Agreement Between the Borough of Norwood, and the Northwest Bergen County Utilities Authority

2025:63 Resolution Authorizing the Submission of a Strategic Plan for the Municipal Alliance Grant for Fiscal Year 2025

2025:64 Payment of Vouchers

It was moved by Councilman Brizzolara and seconded by Councilwoman Hausmann to approve the amended Consent Agenda and that February 12, 2025 Mayor & Council Meeting minutes be approved for content and release. In the roll call vote, all Council Members present voted in favor of the motion.

ITEMS FOR DISCUSSION

Banking RFP

Mayor Barsa advised that the Borough advertised for proposals for banking. The Borough has not gone out for pricing in a few years and thought it was prudent to

see what was available. Three banks submitted RFP's. Mr. Battaglia felt it was best to stay with Spencers Bank as they offered the best rates.

It was moved by Councilman Ascolese and seconded by Councilman Condoleo to approve Spencers Savings Bank as the Borough's Bank for 2025. In the roll call vote, all Council Members present voted in favor of the motion.

Budget Update

Councilman Condoleo said he received the first draft of the budget from the CFO last week. He feels there are few budgets that need to be looked at and tweaked. There will be a Finance Committee next week and the findings will be brought back to the Council. The budget must be introduced by March 31st. The governing body was given the budget requests and a 5 year history for each department.

Mayor Barsa asked to review the DPW budget. He asked Mr. Tracy why there is a need to increase the streets and roads contractual account by \$10,000.00. The major issue is that Neglia Engineer CPWM is charged to that line item. Council President Foschino and Councilman Brizzolara said more time is needed to review the documents they were given tonight. Councilman Ascolese asked that an explanation be given for each account that was over budget. Mayor Barsa instructed Mr. Padovano to schedule meetings with the Finance Committee and department heads.

Recreation Committee By-Laws

Mayor Barsa advised the governing body that the Recreation Committee has requested updates to their by-laws. Mr. Padovano read a list of the additions to the by-laws and Mayor Barsa asked the Council to review them and this will be discussed in more detail at the March work session. Mayor Barsa asked Mr. Corrison to give guidance on the Committee vs. an advisory board.

Parking Lot Request at 50 Maple Avenue

Mr. Padovano informed the governing body that a company that supplies indoor pickleball courts has contacted the Borough asking to use borough property for extra parking as they feel the parking that is already there will not be enough based on the amount of people they feel will use the facility.

Councilman Brizzolara suggested having the Borough Engineer review the request. Mayor Barsa agreed and asked Mr. Loverich to review the location and provide the governing body with guidance. Councilman Ascolese said more information will be needed to make an informed decision, including how many cars they would like to have parked in that area.

Bench Fundraising for Playground

Councilwoman Hausmann informed the governing body that a resident would like to by a bench for the dog park and dedicate it to the dog park. Mr. Padovano advised that the bench program is still in effect and the benches can be placed throughout Kennedy Field. Mr. Tracy said about thirteen (13) benches and six (6) garbage cans are needed for Kennedy Field, which includes the playground. Mr. Padovano gave background on the bench program and the application process. Council President Foschino said if a bench is requested to be placed at a location other than the Kennedy Field walking path that should be noted on the application. Mr. Loverich said no more benches can be installed within the safety fence of the playground.

Neglia Engineering Proposal for Professional Surveying and GIS Services Preparation of MS4 Infrastructure Map Borough of Norwood

2025:65 Resolution Authorizing Professional Surveying and GIS Services Agreement with Neglia Engineering for The MS4 Infrastructure Map

Mr. Loverich explained the towns storm water system , which has upwards of fifty five (55) outfalls. The purpose of this permit is to protect water quality going into the water. This proposal includes the field work, collecting the data, and submission to DEP. The end goal is to map out a drainage study of each town and connect it to neighboring towns to identify problems and potential solutions. The state is requiring this and it must be done by January 2026. The total cost is \$81,000.00 A grant was approved for \$25,000.00. Council President Foschino asked if this will be part of the operating budget or a capital project.

It was moved by Council President Foschino and seconded by Councilman Brizzoalra to approve Resolution 2025:65 Authorizing Professional Surveying and GIS Services Agreement with Neglia Engineering for The MS4 Infrastructure Map. In the roll call vote, all Council Members present voted in favor of the motion.

Borough Engineer Report

Mr. Loverich said the pickleball courts are underway. They are installing the curbs and fencing.

Borough Administrator/Clerk Report

Mr. Padovano advised that the June Primary date has been moved to June 10th due to the observance of a Jewish holiday. March 24th is the deadline for nominating petitions. A request has been received from the Womens Club to plant a pinwheel garden at the community center and borough hall.

It was moved by Councilman Ascolese and seconded by Councilman Brizzoalra to approve the Women's Club request to plant pinwheels at the community center and

Borough Hall. In the roll call vote, all Council Members present voted in favor of the motion.

Borough Attorney Report

No report

PUBLIC COMMENT

Mayor Barsa asked for a motion to open the meeting to the public. The motion was forwarded by Councilwoman Hausmann and seconded by Councilman Brizzolara. All council members present approved the motion.

Ms. Rachel Schanck, 151 Kensington Ave, asked for formal permission to host the PTO carnival at Borough Hall this year. The governing body approved the request.

It was moved by Council Brizzolara and seconded by Councilman Ascolese to approve the PTO request to host the carnival on Borough property. In the roll call vote, all Council Members present voted in favor of the motion.

Mayor Barsa asked for a motion to close the meeting to the public. The motion was forwarded by Councilman Brizzolara and seconded by Councilman Condoleo. All council members present approved the motion.

ADJOURNMENT

Mayor Barsa asked for a motion to adjourn. The motion was forwarded Councilman Brizzolara and seconded by Councilman Condoleo. All council members present approved the motion. Meeting was adjourned the meeting at 7:57 PM.

Respectfully submitted,

Jordan Padovano
Borough Clerk