

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
March 7, 2022
7:00 P.M. on Zoom**

President Incognito Fanelli called the meeting to order at 7:05 PM and invited the Members to join in the Pledge of Allegiance.

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via Zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Note:

Please silence all devices

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President
ANGELA ALBERTI	Member
KERI CONGIUSTI	Member
NANCY CONGIUSTI	Member
SAM PARK	Member
SUZANNE SOLIMAN	Member

ALTERNATES PRESENT

MARGIE SCOTT	Alt 1
CHRIS WESLEY	Alt 2

Also Present: Kristin Caperino: Registered Environment Health Specialist -Principal

Absent: Council Liaison: Annie Hausmann

3. APPROVAL OF MINUTES

President Incognito Fanelli asked everyone to review the minutes which were put into a new format. Vice President Conroy motioned to approve the January 10, 2022 Annual Meeting Minutes, seconded by Ms. Alberti. All in favor, the motion carried. Vice President Conroy motioned to approve the February 7, 2022 Minutes, seconded by Ms. Nancy Congiusti. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the report for Food Establishments for February 2022. A copy of the report is filed in the Board of Health Office. Ms. Caperino said there was an animal bite (feline) that occurred at a veterinary clinic. The vet tech was okay and the cat was released from quarantine after the allotted time period.

B. Hair & Nail Salons:

President Incognito Fanelli reported documents have been recently filed with the State Cosmetology Board for Sunny Nails violation for employing unlicensed staff. Ms. Whalen will follow-up with the Borough Attorney for advice. Mr. Park advised to issue the 2022 Business License on the premise that the owner of Sunny Nails is a licensed operator.

C. Board Secretary/Registrar

Ms. Whalen reported:

Vital Statistics February 2022

Deaths	3
Marriages	1
Childcare Visits	0

Income: \$401

Licensing:

Total Businesses: 40 + 8 Salons

Paid to date:

Food: 21 out of 24

Salons: 7 out of 8

Schools: 5 out of 6

Other: 4 out of 10

38 total paid out of 48 businesses as of 3.7.22

Ms. Whalen reported that final notices were sent to 7 businesses and hand-delivered notices to The Buckingham and the Arbor (Formerly the Atria).

D. Nurses Report/February

Client Visits at the Library 0

Client Visits at the Senior Center 7

Reportable Diseases: 39

School Audits: 2

E. Council Liaison Report : Annie Hausmann Absent. No Report

5. OPEN/CLOSE MEETING TO PUBLIC

Vice President Conroy motioned to open meeting to the public, seconded by Mr. Park at 7:32PM. No public present. Vice President Conroy motioned, seconded by Ms. Alberti, the meeting was closed to the public.

6. OLD BUSINESS:

- A. Update on Code 245-5. Ms. Whalen reported that the amendment of the due date from March 31st to January 31st is scheduled for approval at the next Mayor and Council Meeting on March 9th.
- B. Blood Borne Pathogen 2022 Update. Ms. Whalen reported the Police Department is fully trained and Certificates were sent by the Chief for the BOH files. Other departments training will be due in the coming months.
- C. Goals & Objectives. Ms. Incognito Fanelli moved this item to the April Meeting in order to give time for the presentation on NJLBHA Membership.

7. NEW BUSINESS.

- A. Presentation by Mr. Paul Roman of the NJLBHA. Mr. Roman spoke to the Board in detail about the Organization and the benefits of joining. Ms. Whalen confirmed she received the membership mailing. Ms. Conroy said this will be addressed at the next meeting and asked Ms. Whalen to add to the Agenda.
- B. Health Consultation Program Update. Ms. Incognito Fanelli explained that the program is not be fully utilized and she had a conference call with the Senior Club President and Ms. Whalen. Ideas were discussed and follow-up will be done with the County to find out about programs they can offer. Ms. Alberti asked if the public school nurse might get support from the County as well.

8. COMMITTEE REPORTS

- Finance (Vice President Conroy, Chair. President Incognito Fanelli, Ms. Alberti,) Ms. Conroy said budget was approved at the February Meeting. Ms. Conroy said Ms. Whalen should have submitted the budget to the Borough after the meeting. Ms. Whalen will follow-up
- Program & Events (Ms. Alberti, Chair. President Incognito Fanelli) This Committee will be changed to the Healthy Norwood Committee. Ms. Alberti gave a list of upcoming events
- Best Practices (Ms. Soliman, Chair. Mr. Park,) No Report
- PR/Marketing/Social Media (Ms. N. Conguisti, Chair. Ms. Scott, Ms. Soliman,) Ms. N. Conguisti reported the continual posting of health and wellness items and asked everyone to contribute items for the Facebook Page. Ms. Conguisti asked for the members to get others to like and follow us so we can reach a larger audience

9. ADJOURNMENT

The next BOH meeting will be on April 4 @ 7:00PM

Ms. Conguisti motioned to close the meeting, seconded by Vice President Conroy at 8:24PM

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary