

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
April 1, 2024
7:00 P.M. on Zoom**

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Pledge of Allegiance

Note:

Please silence all devices

Roll Call of the 2024 Members

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President
ANGELA ALBERTI	Member
NANCY CONGIUSTI	Member

ALTERNATES

MARGIE SCOTT	Alt 1	Standing in for Keri Congiusti
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MEMBERS ABSENT

KERI CONGIUSTI	Member
SAM PARK	Member
SUZANNE SOLIMAN	Member

Also Present: Kristin Caperino: Registered Environmental Health Specialist -Principal

3. APPROVAL OF MINUTES

Nancy Congiusti motioned to approve the March 4, 2024 Meeting Minutes, seconded by Margie Scott. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the reports for Food Establishments for March 2024. A copy of the report is filed in the Board of Health Office.

B. Hair & Nail Salons. Ms. Whalen reported business at 567 Livingston was reinspected for violation concerning clutter and cleanliness. Salon of Fashion, 510 Livingston, sold their business to Sassy Chik, a full service nail salon. The owner stopped in for a business license application and will complete and return with the fee prior to opening inspection.

C. Board Secretary/Registrar

Vital Statistics March 2024

Deaths	7
MARRIAGES	1
Childcare Visits	0

Income: \$ 113.00

Nurses Report/ March 2024

Client Visits at **Foxhill** 7 participants

Client Visits at the **Senior Center** 6 participants

Reportable Diseases: (Reports from the previous month will be sent to the board with the nurses report)

Bergen County Department of Health Services (BCDHS) Communicable Disease Control and Prevention (CDCP) team will start emailing you reports regarding the reportable communicable diseases in your municipality. The reports are to be expected on the 7th of the month, (subject to change on holidays and weekends).

School Audits: 0

D. Council Liaison Report : Annie Hausmann. Absent. No Report

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Nancy Congiusti to open the meeting to the public at 7:18 PM, seconded by Sheila Conroy. With no public present, a motion was made by Nancy Congiusti to close the meeting to the public, seconded by Sheila Conroy.

6. OLD BUSINESS

A. Budget Update – Munidex Invoice

Ms. Whalen reported that Munidex has not billed for the Vital Statistics Software we use for recording marriages since 2020. Ms. Conroy noted that this item should have been part of Ms. Whalen's report as it is not Old Business.

B. COMMITTEES

Accessibility: Nancy Congiusti, Chair. Angela Alberti. Ms. Alberti said the playground colors were approved. Ms. Alberti also explained that it is not a playground for special needs but a modern designed place where all children, including those with special needs, can enjoy.

Seniors: Barbara Incognito Fanelli, Chair. Sheila Conroy and Marjorie Scott. Martha expressed interest in speakers for the Senior Meetings and will follow up with Margie for specifics. Barbara mentioned a group of seniors who play the Ukulele and will get more information for Martha to review.

Families: Angela Alberti, Chair. Suzanne Soliman and Keri Congiusti. Chairwoman Incognito Fanelli asked Angie her thoughts regarding posting restaurant violation information. Ms. Alberti suggested creating a spreadsheet that would be accessible on our website which would be updated on a regular basis for the public to see. In addition, Ms. Whalen will check with the inspector for salons regarding how the placard is handled and report back to the board next month.

Financial: Sheila Conroy, Chair. Barbara Incognito Fanelli, Angela Alberti. No report.

7. NEW BUSINESS

No new business.

The next BOH meeting will be on May 6th @ 7:00PM on Zoom

Sheila Conroy made a motion to close the meeting, seconded by Nancy Congiusti at 7:38PM. All in favor, the motion carried.

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary