

**BOROUGH OF NORWOOD
BOARD OF HEALTH
REGULAR MEETING MINUTES
February 3, 2025
7:00 P.M. on Zoom**

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Pledge of Allegiance

Note:

Please silence all devices

Roll Call of the 2025 Members

2. MEMBERS

BARBARA INCOGNITO FANELLI	President
ANGELA ALBERTI	Vice President

KERI CONGIUSTI	Member
NANCY CONGIUSTI	Member
SHEILA CONROY	Member
MARGIE SCOTT	Member
SUZANNE SOLIMAN	Member

ALTERNATES

VACANT	Alt 1
VACANT	Alt 2

3. APPROVAL OF MINUTES

Sheila Conroy motioned to approve the January 13, 2024 Meeting Minutes, seconded by Nancy Congiusti. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service: The Bergen County REHS reviewed the Report for January. Reports are on file in the Health Department Office.

B. Board Secretary/Registrar

Vital Statistics JANUARY 2025

DEATHS 7

MARRIAGES 1

Income: \$ 4569.00

Nurses Report/ JANUARY 2025

Client Visits at **Foxhill** 5 participants

Client Visits at the **Senior Center** 8 participants

Reportable Diseases: (Reports from the previous month will be sent to the board with the nurses report)

Bergen County Department of Health Services (BCDHS) Communicable Disease Control and Prevention (CDCP) team will start emailing you reports regarding the reportable communicable diseases in your municipality. The reports are to be expected on the 7th of the month, (subject to change on holidays and weekends).

School Audits: 1

C. Council Liaison Report : Annie Hausmann. Councilwoman Hausmann told the board she is the new liaison for the DPW. Ms. Hausmann also said the Pickleball Court at Kennedy Field is scheduled for completion by June.

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Sheila Conroy to open the meeting to the public at 7:19 PM, seconded by Nancy Congiusti. With no public present, a motion was made by Nancy Congiusti at 7:20 to close the meeting to the public, seconded by Sheila Conroy. All in favor, the motion carried.

6. Presentation and Approval of Budget for fiscal year 2025

NAME	MOVED	SECOND	AYES	NAYS	ABSENT	ABSTAIN
A. Alberti		X	X			
K. Congiusti			X			
N. Congiusti			X			
S. Soliman			X			
M. Scott					X	
B. Fanelli			X			
S. Conroy	X		X			

All in favor, the motion carried.

7. OLD BUSINESS

- A. REHS for Hair and Nail Salons. Contract was reviewed for services supplied by Jin Bae who inspects Closter's establishments. Barbara will request a negotiation of the proposed per diem rate and report at the next meeting.
- B. Alternative Option to the Cancelled Child Healthcare Program. Ms. Incognito Fanelli mentioned a local medical professional could provide the service but there was not much interest from the public for the program when it was available.
- C. Emergency Protocol Letter. Ms. Whalen reported as at the last meeting she told the PD, FD, EMS and DPW the County needs to know when emergencies are happening at our restaurants and salons so they can do the necessary follow-up on a timely basis for establishments to make insurance claims. Ms. Incognito Fanelli will approve the letter for mailing to all businesses this month.
- D. Holistic Mocktail Event Planning Follow-up. Ms. Incognito Fanelli will begin working on details for this event. Ms. Hausmann said she reached out to someone who coordinates these events and will forward the contact information. In the meantime, Barbara said she is interested to more events with other towns (The Valley) that are child-centered.
- E. Committees:

Ms. Incognito Fanelli said the committees will remain as last year.

Accessibility: Nancy Congiusti, Chair. Angela Alberti.

Seniors: Barbara Incognito Fanelli, Chair. Sheila Conroy and Marjorie Scott.

Families: Angela Alberti, Chair. Suzanne Soliman and Keri Congiusti.

Financial: Sheila Conroy, Chair. Barbara Incognito Fanelli, Angela Alberti. Ms. Conroy reported that a few line items were changed, with an increase overall of less than 3%. Ms. Conroy noted that the Child Healthcare Program was eliminated and the EAP charges were added into 'Other Contractual Services'.

8. NEW BUSINESS

No new business.

The next BOH meeting will be on March 3rd @ 7:00PM on Zoom

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary