

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
February 1, 2021
6:30 P.M.**

The Board of Health regularly scheduled meeting was held via Zoom on the above date due to social distancing guidelines set forth by the Governor of the State of New Jersey.

Board Chairwoman Ms. Maccaroni called the meeting to order at 6:30PM

Chairwoman Ms. Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” A link to join the Zoom meeting was posted on the BOH web page allowing the public to join the meeting.

Roll Call of the 2021 Members

Kathy Ballante	Absent
Nancy Congiusti	Present
Murray Bass	Present
Barbara Fanelli	Present
Keri Congiusti	Present
Suzanne Soliman-Alternate	Present
Angie Alberti-Alternate	Present
Sheila Conroy	Present
Gloria Maccaroni	Present

Also Present: Joe Gautier Registered Environment Health Specialist

Ms. Fanelli made a motion to approve the January 2021 Minutes as presented, seconded by Keri Congiusti. All in favor, the motion carried.

Reports:

Assistant Chief Registered Environmental Health Specialist: Joe Gautier

Ms. Maccaroni stated that the January REHS Reports were emailed to all Board members to review

Chairwoman Maccaroni welcomed Joe Gautier as the Borough's new REHS, who is replacing Marjorie Vanacore who is retiring. Mr. Gautier briefly explained his role within the team of inspectors assigned to Norwood.

Mr. Gautier stated that Mochinut, a new business, and Hunan Royal were conditional. Mochinut had issues with items not kept at safe temperatures and time food is being unrefrigerated. Hunan was cited for the improper storage of raw foods and several other miscellaneous violations. Mr. Gautier will look at past violations for Hunan and both businesses will be re-inspected within the next 2 weeks.

Ms. Conroy noticed Hunan Royal has continued to receive more violations over the years she has been on the Board. Mr. Gautier said these businesses may need to be re-trained in Safe-Serve Program and will

make sure this is addressed with them in a future inspection. Joe explained that the County is responsible to make sure all businesses are trained and following the guidelines the Safe-Serve Program teaches.

Ms. Maccaroni asked that Mr. Gautier share the County Training Dates with the Board of Health. Lastly, Suzanne Soliman asked if Dunkin Donuts could be inspected since she has noticed that the staff on 2 occasions were not wearing masks and touching food without gloves.

Secretary/Registrar:

Debbie Whalen

Correspondence

Vital Statistics JANUARY

Deaths 5

MARRIAGES 1

Childcare Visits 0

Income: \$3128.00

Licensing: \$3060.00

Total Businesses: 37 + 8 Salons Paid to date: Restaurants: 10 out of 23

Salons: 5 out of 8

Other: 5 out of 14

Total Pd 20 Outstanding: 25

Nurses Report/January

Client Visits at the **Borough Hall**

Client Visits at the **Senior Center**

January

Cancelled due to Covid-19

Phone Contact Follow-ups: 27

Reminders Sent: 15

Reportable Diseases: 129

School Audits: 1

Council Liaison:
Annie Hausmann

Councilwoman Hausmann reported that preliminary research is being done by the Mayor and Council regarding the feasibility of the Borough being a provider of the vaccine.

Ms. Hausmann also said she has proposed a Composting Initiative and is working with the NJ Composting Commission to conduct a community survey for resident feedback. The goal is to have a community composting and garden site in town. Ms. Conroy added this is a great opportunity for schools to get involved.

Meeting was opened to the public via zoom at 6:54. With no one present, the meeting was closed to the public.

Old Business:

- BOH Website Postings- Chairwoman Maccaroni spoke to the Board on her efforts working with Debbie to stay on top of all Vaccine Information regarding updates for registering, locations and scheduling etc., that flows from the County and State Health Departments. It was noted to keep all Borough communication on a cohesive track.
- Blood Borne Pathogen 2021 Status of Training. Ms. Whalen reported that the DPW and Police submitted training certificates for recent training. Debbie will update the information to the County and follow-up with those who have expired training including EMS and Fire Departments.
- Goals & Objectives-

Ms. Maccaroni stated that at the last meeting she asked everyone to think of ways to serve the community. These ideas Gloria said would be discussed during the review of proposed committees following New Business.

New Business:

- Rabies Clinic- Ms. Whalen reported that she helped at the clinic that was outdoors and in spite of the challenges of the inclement weather, it went smoothly and was well attended. She noted that Jordan and Rick did a great job at coordinating this event.

Appointment of Committees and Committee Chairs

New Committees:

Ms. Maccaroni suggested these committees based on planned programs. After discussing, the following committees were established:

1. Wellness/Seminars: Barbara Fanelli
2. Fitness/Walks: Angie Alberti
3. Mayor Initiative-'Healthy Norwood' Campaign: Angie Alberti
4. Communication: Suzanne Soliman
5. Compost Commission: Sheila Conroy
6. Newsletter: Nancy Congiusti

A discussion followed as noted:

Angie stated she is working on a resident survey involving the Mayor's Initiative to find out what the community is looking for in a Healthy Norwood Program. Angie suggested the Board of Health could be a presence/Sponsor of the program activities which Chairwoman Maccaroni agreed to.

Ms. Alberti said she and Nancy have been looking into making the Norwood Recreation area fully-accessible. Angie and Annie spoke about options for upcoming walks and hikes and how to make the public aware of activities. Ms. Maccaroni proposed a Newsletter to keep the public aware of the Healthy Norwood Initiative offerings. Nancy will lead the Newsletter Committee. Nancy also asked to help with the Board of Health Facebook Page and Ms. Soliman was asked to address the technical issues Ms. Whalen reported having with the page.

Nancy Congiusti made a motion to close the meeting, seconded by Ms. Conroy. All in favor, the meeting ended at 7:34 PM

The next BOH meeting will be on March 1st @ 6:30PM on Zoom

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary