

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
January 9, 2023
7:00 P.M. on Zoom**

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Pledge of Allegiance

Note:

Please silence all devices

Roll Call of the 2023 Members

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President
ANGELA ALBERTI	Member
KERRI CONGIUSTI	Member
SAM PARK	Member
SUZANNE SOLIMAN	Member

ALTERNATES PRESENT

MARGIE SCOTT	Alt 1
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MEMBERS ABSENT

NANCY CONGIUSTI	Member
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ALTERNATES ABSENT

CHRIS WESLEY	Alt 2
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Also Present: Kristin Caperino: Registered Environment Health Specialist -Principal

BOH Reorganization for 2023

A. Reappointment of Board Members

Ms. Whalen noted that Sheila Conroy and Margie Scott were reappointed at the January Mayor and Council Meeting

B. Nomination & Election of Officers (PRESIDENT & VICE PRESIDENT)

Barbara Fanelli was nominated for President by Sheila Conroy, seconded by Sam Park. Sheila Conroy was nominated for Vice-President by Sam Park, seconded by Angela Alberti. A Roll Call Vote was taken for both positions:

NAME	MOVED	SECOND	AYES	NAYS	ABSENT	ABSTAIN
N. Congiusti					X	
B. Fanelli			X			
K. Congiusti			X			
S. Soliman			X			
A. Alberti		X	X			
S. Park	X	X	X			
M. Scott			X			
S. Conroy	X		X			
Wesley					X	

Ms. Whalen read Resolutions 1-5, introduced by Sheila Conroy and 2nd by Barbara Fanelli as follows:

- Introduction of Resolution 2023-01 Agreement for Child Health Services with Hillsdale
- Introduction of Resolution 2023-02 for Bergen County Shared Health Services
- Introduction of Resolution 2023-03 for Registered Environmental Health Specialist
- Introduction of Resolution 2023-04 for REHS Salon Inspections provided by the Village of Ridgewood
- Introduction of Resolution 2023-05 for Bergen County Bloodborne Pathogens Program

A Roll Call Vote was taken for Resolutions 1-5 as follows:

NAME	MOVED	SECOND	AYES	NAYS	ABSENT	ABSTAIN
N. Congiusti					X	
B. Fanelli		X	X			
K. Congiusti			X			
S. Soliman			X			
A. Alberti			X			
S. Park			X			
M. Scott			X			
S. Conroy	X		X			
C Wesley					X	

All Resolutions presented were adopted by all members of the Board of Health present at the 1/9/23 meeting

Regular Meeting

3. APPROVAL OF MINUTES

Sheila Conroy motioned to approve the December 5, 2022 Meeting Minutes, seconded by Angela Alberti. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the reports for Food Establishments for December 2022. A copy of the report is filed in the Board of Health Office.

Hair & Nail Salons: No report

B. Board Secretary/Registrar

Vital Statistics December 2022

Deaths 7

MARRIAGES 2

Childcare Visits 1

Income: \$ 1105.00

Licensing: \$ 1,025 of above total

Nurses Report/December

Foxhill 1 new
11 revisits

Client Visits at the **Senior Center** 0 new
13 revisits

Reportable Diseases: 69

School Audits: 0

Council Liaison Report : Annie Hausmann Absent. No Report.

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Barbara Incognito Fanelli to open the meeting to the public at 7:22 PM, seconded by Sam Park. With no public present, a motion was made by Shelia Conroy to close the meeting to the public, seconded by Sam Park.

6. OLD BUSINESS

- A. Budget Review. Sheila Conroy is waiting to receive final numbers on County Programs from the finance department.
- B. The Record Violations. Ms. Whalen reported that the Record does not plan to reinstate the violations column as they are understaffed. If they do, it will be appearing in the Northern Valley Suburbanite.

- C. Child Health Program Follow-up. Ms. Whalen reported sending the flyer attached to an email to the public school social worker. Suzanne Soliman said there is a new nurse at the school. Debbie will add to email list and also send the flyer to Suzanne for her to share on her social media pages.

7. NEW BUSINESS

- A. CHORE Program. Barbara discovered this program and shared with the Board asking if anyone knew a senior who has a background in electrical or plumbing. This organization provides free services to the community and they need volunteers.
- B. Grease Traps. Barbara reported she is investigating on how to proceed with County Services. Everyone on the Board was sent a copy of the Dumont Ordinance to review prior to the meeting. Angela reviewed other ordinances and reported that Hackensack has a clearly executed document that we may want to use for Norwood.
- C. Zoom Meetings update to by-laws. Ms. Whalen reported checking with the President of the NJLBOHA and Sheila said to inquire about what is allowable by State Law.
- D. Planning Calendar. Angela is working with Barbara on an annual calendar that will set the tone for the year and encapsulate what the Board of Health does with an overview/resource guide.

The next BOH meeting will be on February 6th @ 7:00PM on Zoom

Sheila Conroy made a motion to close the meeting, seconded by Suzanne Soliman at 7:59PM. All in favor, the motion carried.

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary