

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
May 1, 2023
7:00 P.M. on Zoom**

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Pledge of Allegiance

Note:

Please silence all devices

Roll Call of the 2023 Members

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President
ANGELA ALBERTI	Member
KERRI CONGIUSTI	Member
SAM PARK	Member
SUZANNE SOLIMAN	Member

ALTERNATES PRESENT

MARGIE SCOTT	Alt 1
CHRIS WESLEY	Alt 2

MEMBERS ABSENT

NANCY CONGIUSTI	Member
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Also Present: Kristin Caperino: Registered Environment Health Specialist -Principal

3. APPROVAL OF MINUTES

Ms. Conroy motioned to approve the April 3, 2023 Meeting Minutes, seconded by Ms. Incognito Fanelli. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the reports for Food Establishments for April 2023. A copy of the report will be filed in the Board of Health Office. Ms. Caperino explained that reports run on the first Monday of the month may be delivered late as the County has many towns to process at the same time.

The Board of Health is working on educating the public and requested that Ms. Caperino provide information which she reviewed as summarized:

1. Placards: issued by the County once an establishment is inspected. The 3 ratings are Satisfactory, Conditional and Unsatisfactory. State code directs the establishment to display the card in a visible spot. Placards serve as accountability to the public. Ms. Caperino said that Norwood may consider drafting a new ordinance to specify their placement in our food establishments.
2. Inspection Reports: Ms. Caperino advised that inspection reports may be uploaded to our website once an establishment has been reinspected with a satisfactory rating and the case is closed.
3. New Business Health Inspection requirements: Ms. Incognito Fanelli noted she will request that Councilwoman Hausmann report on new businesses coming into Norwood.
Ms. Caperino offered to meet with the Board of Health and the Building Department to review the requirements for new businesses. Ms. Caperino asked that the county health department be added to the top of the list of the Building Department approval stamp for the space plans to ensure work follows requirements set forth by the county, avoiding costly mistakes and delays.

B. Hair and Nail Salons. Ms. Whalen reported that the Ridgewood sanitarian has been unable to inspect our salons due to a health issue. Ms. Whalen will follow-up to get more information.

C. Board Secretary/Registrar

Vital Statistics April 2023

Deaths	8
Marriages	2
Childcare Visits	1

Income: \$ 270.00

Licensing: (\$250 of above)

Nurses Report/April

Client Visits at **Foxhill** 14 participants

Client Visits at the **Senior Center** 12 participants

Reportable Diseases: 21

School Audits: 0

D. Council Liaison Report : Annie Hausmann. Absent. No Report.

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Ms. Conroy to open the meeting to the public at 7:36 PM, seconded by Ms. Alberti. With no public present, a motion was made by Ms. Conroy to close the meeting to the public, seconded by Ms. Incognito Fanelli.

6. OLD BUSINESS

A. Committees:

Accessibility: Nancy Congiusti, Chair, Angela Alberti. Ms. Alberti reported the final layout was approved for the playground.

Seniors: Barbara Incognito Fanelli, Chair, Sheila Conroy and Marjorie Scott. Ms. Incognito Fanelli is working on a Presentation by Dr. Jonathan Hartman on brain neuro-plasticity and will follow-up at the next meeting

Families: Angela Alberti, Chair. Suzanne Soliman, Chris Wesley and Keri Congiusti. Ms. Incognito Fanelli said that Ms. Soliman is the new PTA President and her status on the board of health may be a conflict. Ms. Incognito Fanelli asked Ms. Keri Congiusti to tune in with the families she is meeting as a new mom to learn what other new parents might request that the BOH can help with.

Financial: Sheila Conroy, Chair, Barbara Incognito Fanelli, Angela Alberti. No Report.

7. NEW BUSINESS

A. BBP-Hepatitis B Vaccine Program Status.

Ms. Whalen explained that the shared services contract with Bergen County no longer covers this item. She will email the board members a copy of the application from HM Works to be reviewed as an option the Board of Health can provide to all borough employees along with a comparison of pricing from the 2021 contract. Ms. Incognito Fanelli said we will discuss at the next meeting.

Ms. Incognito Fanelli told the board that she has been contacted by a resident who is majoring in public health and is interested in an internship. A meeting has been scheduled to discuss options.

Ms. Conroy made a motion to close the meeting at 7:50PM, seconded by Ms. K. Congiusti. All in favor, the motion carried.

President Incognito Fanelli announced that the next BOH meeting will be on June 5 at 7:00PM on Zoom.

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary