

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
December 6, 2021
6:30 P.M.**

The Board of Health regularly scheduled meeting was held in person at Borough Hall, and also via Zoom on the above date.

Board Chairwoman Ms. Maccaroni called the meeting to order at 6:37PM

Chairwoman Ms. Maccaroni stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board.” A link to join the Zoom meeting was posted on the BOH web page allowing the public to join the meeting.

Roll Call of the 2021 Members

Nancy Congiusti	Absent
Barbara Fanelli	Present (via zoom)
Keri Congiusti	Present
Suzanne Soliman	Absent
Angie Alberti	Present (via zoom)
Sam Park-Alternate	Present
Margie Scott-Alternate	Present
Sheila Conroy	Present (via zoom)
Gloria Maccaroni	Present

Also Present:

Michele Dillon, Registered Environmental Health Specialist
Debbie Whalen, Secretary/Registrar
Annie Hausmann, Council Liaison

Kerri Congiusti made a motion to approve the November 2021 Minutes as written, seconded by Barbara Fanelli. All in favor, the motion carried.

Reports:

Principal Registered Environmental Health Specialist /Food Service Inspections: Michele Dillion

Ms. Maccaroni stated that the November REHS Reports were provided to all Board members to review.

Ms. Dillon reviewed the reports for Food Establishments for November. A copy of the report is filed in the Board of Health Office

Hair & Nail Salon Inspections:

Ms. Maccaroni. No report

Secretary/Registrar:

Debbie Whalen

Correspondence: Ms. Whalen mentioned that she responds to the usual requests for certified copies and scheduling of marriage license appointments.

Ms. Whalen gave the following report:

Vital Statistics November 2021

Deaths	8
MARRIAGES	1
Childcare Visits	0

Income: \$68.00

Licensing: Ms. Whalen reported that 2022 Business License Letters and Applications would be mailed to food establishments and hair and nail salons this week.

Nurses Report/November

Client Visits at the <u>Library</u>	0
Client Visits at the <u>Senior Center</u>	8

Reportable Diseases: 68

School Audits: 1

Council Liaison:

Annie Hausmann. Ms. Hausmann reported Norwood was named one of the 100 Safe Towns in the State. Councilman Ascolese and Councilman Brizzolara were both re-elected for a 6th and 7th term respectively. Annie reported that there is one active business and 2 pending businesses at the Davies Building and some of the apartments are occupied. The Borough is looking into installing 2 EB charging stations

Meeting was opened to the public via zoom & in person at 6:57 and with no public present, the meeting was closed at 6:58

OLD BUSINESS:

- New Board Members - Chairwoman Maccaroni welcomed the new Board members, Alternates Sam Park and Margie Scott. Gloria stated the appointments were approved at last month's Mayor and Council meeting. The Mayor will swear in the new members as soon as it can be scheduled
- Norwood Code 245-5 C & D Food Establishment Licensing payment deadline – Ms. Maccaroni reported the revision regarding the new fee deadline from March 31st to January 31st is in the process of being reviewed and should be approved by the Mayor and Council this month. The date of January 31st was noted as the deadline for payments due in the letters that will be mailed to all businesses.
- 2022 Budget Review – Chairwoman Maccaroni reported that the 2 outstanding contracts were received. The outstanding contract amounts for The County Health Services and Blood Borne Pathogen Testing were reviewed Ms. Maccaroni said everyone should have a copy of the revised budget. Ms. Conroy said she did not receive a copy. Due to the fact that those attending via zoom had not received the revised budget proposal, Gloria said the budget would be reviewed at the January Meeting as well as the resolutions for service providers.
- Nominations for the Board President & Vice-President – Ms. Maccaroni asked if there were any nominations for the positions. Due to the fact that there were technical issues with the zoom attendees Ms. Conroy asked for nominations to be postponed to the January Meeting

NEW BUSINESS:

A. Committee Reports

- Wellness/Seminars: Barbara Fanelli. No report until the new year
- Fitness/Walks /Mayors Healthy Norwood Initiative: Angie Alberti. The last 2 months have been on hiatus. No updates. Next meeting of Healthy Norwood is scheduled for December 15th
- Communications: Suzanne Soliman-absent. No report
- Environmental/Compost Commission: Sheila Conroy. Councilwoman Hausmann gave a report for Environmental stating that 2 new people were appointed to the commission. A plan for an environmental map is underway. Annie said the commission has been doing hikes every Sunday. The hikes are well attended with 20 or more people showing up each time.

A motion was made by Kerri Conguisti to end the meeting, seconded by Barbara Fanelli. All in favor, the meeting ended at 7:26PM.

Next Meeting, January 10 @ 6:30PM

Respectfully submitted,

Debbie Whalen
Board Secretary