

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
December 4, 2023
7:00 P.M. on Zoom**

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Pledge of Allegiance

Note:

Please silence all devices

Roll Call of the 2023 Members

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President

ANGELA ALBERTI	Member
KERRI CONGIUSTI	Member

NANCY CONGIUSTI	Member
SUZANNE SOLIMAN	Member

MEMBERS ABSENT

SAM PARK	Member
----------	--------

ALTERNATES ABSENT

CHRIS WESLEY	Alt 2
MARGIE SCOTT	Alt 1

Also Present: Kristin Caperino: Registered Environment Health Specialist -Principal
Council Liasion: Annie Hausmann

3. APPROVAL OF MINUTES

Sheila Conroy motioned to approve the November 6, 2023 Meeting Minutes, seconded by Barbara Incognito Fanelli. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the reports for Food Establishments for November 2023. A copy of the report will be filed in the Board of Health Office.

B. Hair and Nail Salons. Ms. Whalen said business license renewal letters would be going out in the next week. Ms. Whalen will report on the business with a violation for providing acupuncture services once the court date is passed which will be next month.

C. Board Secretary/Registrar

Vital Statistics November 2023

Deaths	5
MARRIAGES	1
Childcare Visits	0

Income: \$ 144.00

Nurses Report November 2023

Client Visits at **Foxhill** Cancelled due to Election Day

Client Visits at the Senior Center 6 participants

Reportable Diseases: (Reports from the previous month will be sent to the board with the nurses report)

Bergen County Department of Health Services (BCDHS) Communicable Disease Control and Prevention (CDCP) team will start emailing you reports regarding the reportable communicable diseases in your municipality. The reports are to be expected on the 7th of the month, (subject to change on holidays and weekends).

School Audits: Immunization for Norwood PS 100% Compliance 11/6/23

- D. Liasion Report : Annie Hausmann. Councilwoman Hausmann inquired about the grease trap pipe issue at an establishment in the borough. Ms. Incognito Fanelli explained the issue was taken care of with the help of the building department. Ms. Hausmann was pleased to hear this and said she would follow up with Chris Jackson.

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Nancy Congiusti to open the meeting to the public at 7:18 PM, seconded by Sheila Conroy. With no public present, Nancy Congiusti made a motion to close the meeting to the public, seconded by Sheila Conroy.

6. OLD BUSINESS

- A. Health Department Placard Status. Barbara Incognito Fanelli said we will revisit this early next year.
- B. Budget. Vice President Sheila Conroy suggested it be addressed under the committees report.
- C. Committees:

Accessibility: Nancy Congiusti reported the handicapped parking spot is not convenient located in the center of the length of the sidewalk and business entrances with no access on either end. Councilwoman Hausmann will follow-up on this.

Seniors: Barbara Incognito Fanelli, Chair. Sheila Conroy and Marjorie Scott. Ms. Incognito Fanelli will reach out to Martha and Annie will call Barbara to discuss.

Families: Angela Alberti, Chair. Suzanne Soliman, Chris Wesley and Keri Congiusti. No report.

Financial: Sheila Conroy, Chair. Barbara Incognito Fanelli, Angela Alberti. See Budget under Old Business. Ms. Conroy reported she is drafting a preliminary budget with no major changes. Ms. Conroy said she is waiting on the County for larger numbers comprising the budget and asked Ms. Whalen to send the 2024 Salon Contract to update the projections.

7. NEW BUSINESS

- A. 2024 Salon Inspection Contract. Ms. Whalen told Sheila Conroy that she received the contract which was sent to Ms. Incognito Fanelli. Ms. Whalen will send it to Ms. Conroy as well.
- B. Expiring Terms. Ms. Whalen read a short list of the expiring terms. Nancy Congiusti accepted another term and 2 others were not present (Chris Wesley, Alt. 2 and William McGuire, Deputy Registrar) but will be contacted to see if they are interested in continuing service.
- C. Nominations for President & Vice President. Will be addressed at the January Reorganization Meeting.

Nancy Congiusti made a motion to close the meeting at 7:45 PM, seconded by Sheila Conroy. All in favor, the motion carried.

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary