

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
December 2, 2024
7:00 P.M. on Zoom**

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Pledge of Allegiance

Note:

Please silence all devices

Roll Call of the 2025 Members

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President
ANGELA ALBERTI	Member
KERI CONGIUSTI	Member
NANCY CONGIUSTI	Member
MARGIE SCOTT	Member
SUZANNE SOLIMAN	Member

3. APPROVAL OF MINUTES

Margie Scott motioned to approve the November 3, 2024 Meeting Minutes, seconded by Nancy Congiusti. All in favor, the motion carried.

4. REPORTS

- A. Restaurants and Food Service: The Bergen County REHS reviewed the Report for November. In addition, Inspector Caperino explained the protocol for reporting emergencies. There was a sewer back-up that Ms. Whalen contacted Ms.

Caperino about after getting a request from Councilwoman Hausmann regarding procedure. Inspector Caperino said the police department, after receiving an emergency call, should contact the county immediately. The County oversees the clean-up and is authorized to write a summons if required. Also, all calls go on record which helps a business should they need to submit an insurance claim to their respective provider. The case with water damage at Fantastic Foods and Flavors was sited. They did not notify any authorities until too late, and were unable to file an insurance claim for lack of reporting to the town or the county.

B. Hair & Nail Salons. Ms. Whalen reported

C. Board Secretary/Registrar

<u>Vital Statistics</u>	<u>November 2024</u>
Deaths	2
MARRIAGES	2
Childcare Visits	--

Income: \$ 108.00
Licensing: \$

<u>Nurses Report/</u>	<u>November 2024</u>
Client Visits at Foxhill	0 participants Holiday

Client Visits at the **Senior Center** 5 participants

Reportable Diseases: (Reports from the previous month will be sent to the board with the nurses report)
Bergen County Department of Health Services (BCDHS) Communicable Disease Control and Prevention (CDCP) team will start emailing you reports regarding the reportable communicable diseases in your municipality. The reports are to be expected on the 7th of the month, (subject to change on holidays and weekends).

School Audits: ---- ---- ----

- Correspondence: Ms. Whalen reported a complaint call from Norwood Garden Apartments concerning animal waste. Ms. Whalen reached out to the County and they provided guidance for the Apartment’s Board to file a complaint which Ms. Whalen communicated to the Board President at Norwood Garden Apartment. Ms. Whalen also reported that the Childcare Health Program the town contracts with Hillsdale is scheduled to close after December due to low attendance from all towns. Ms. Incognito Fanelli would like the Board to find an alternative solution to provide this service to local families in need and suggested we might partner with other towns. Ms. Conroy stated the Regional High School might have insight and to check with the School Nurse.

- D. Council Liaison Report : Annie Hausmann. Councilwoman Hausmann reported the playground was to be completed (12.2.24) and will be open for everyone to enjoy. An official opening should happen soon.

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Sheila Conroy to open the meeting to the public at 7:25 PM, seconded by Nancy Congiusti. With no public present, a motion was made by Sheila Conroy at 7:26 to close the meeting to the public, seconded by Nancy Congiusti. All in favor, the motion carried.

6. OLD BUSINESS

- A. Grease Traps Update. Annie Hausmann. Ms. Incognito Fanelli said the issue of grease traps is not the responsibility of the Board of Health and should be taken up with the County. Councilwoman Hausmann said she is aware of this and will be following up with Rob. Ms. Incognito said we will be sending a letter to all the departments and businesses on the protocol on floods, fires and any emergency.
- B. Holistic Mocktail Event Planning follow-up. Ms. Incognito Fanelli informed the board that she is thinking of doing this in the Spring. She explained along with Ms. Alberti, an event they attended with the Herbalist who would be the speaker. He has partnered with the Newark Boys and Girls club. Ms. Incognito Fanelli said she is planning to reach out to schools and neighborhoods in an effort to market the event.
- C. Salon Inspections for 2025. Ms. Whalen reported that the Ridgewood REHS contract would be increasing for the new year with a \$500 administration fee, which was previously charged as hours were incurred. Ms. Whalen said she had a recent conversation with the REHS Inspector and told her Glam Studios would be opening and adding to our need for more inspections in 2025. Ms. Incognito Fanelli thought the addition to the fee seemed to be in relation to Ms. Whalen's mention of Glam Studios and said this is information that she would not have offered to Ridgewood.

D. COMMITTEES

Accessibility: Nancy Congiusti, Chair. Angela Alberti. Nancy said they are expecting railings for the picnic table to be delivered and an inspection will be done prior to opening.

Seniors: Barbara Incognito Fanelli, Chair. Sheila Conroy and Marjorie Scott. No report.

Families: Angela Alberti, Chair. Suzanne Soliman and Keri Congiusti. Ms. Alberti said the school nurse might be interested in the vacant position for an alternate to the BOH. Ms. Soliman said she also knew of 2 others who might be interested and she would be reaching out to them.

Financial: Sheila Conroy, Chair. Barbara Incognito Fanelli, Angela Alberti. Ms. Conroy asked Debbie to find out when the budget is due.

7. NEW BUSINESS

- A. Review and approval of the 2025 Meeting Dates. Ms. Conroy said the dates will be approved at the next meeting since the reorg date of January 13th has not been confirmed.

Nancy Congiusti made a motion to close the meeting, seconded by Sheila Conroy at 8:17 PM. All in favor, the motion carried.

The next BOH meeting will be the Annual Reorganization on January 13th @ 7:00PM on Zoom

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary