

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
January 13, 2020
6:30 P.M.**

The Board of Health annual reorganization meeting was held at Borough Hall on the above date.

Board Chairwoman Ms. Maccaroni called the meeting to order at 6:35PM and led those in attendance in a salute to the American flag.

Chairwoman Ms. Maccaroni stated:

"Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Board of Health through a legal notice published in the Record and Star Ledger, filing a copy in the Board of Health office and posting on the bulletin board." All fire Exits were pointed out.

Roll Call of the 2020 Members

Kathy Ballante	Present
Nancy Congiusti	Present
Murray Bass	Present
Barbara Fanelli	Present
Keri Congiusti	Present
Suzanne Soliman-Alternate	Absent
Justin Gallo -Alternate	Present
Sheila Conroy	Present
Gloria Maccaroni	Present

Also Present: Linda Quinn REHS

Not Present: Council Liaison, Thomas Brizzolara

Chairwoman Maccaroni asked Alternate Justin Gallo to fill in for Suzanne Soliman.

BOH Reorganization for 2020

Reorganization

Ms. Maccaroni thanked the board members for their service this past year and again thanked Alternate #2, Justin Gallo for joining the BOH. Following, Ms. Maccaroni stated that the positions of Vice President and President were open and asked if there were any recommendations. Nancy Congiusti made a motion to nominate Ms. Maccaroni as President, seconded by Murray Bass. Barbara Fanelli made a motion to nominate Ms. Conroy for Vice President, seconded by Nancy Congiusti. Ms. Maccaroni & Ms. Conroy accepted the nominations and role call vote was taken. Ms. Maccaroni was elected President & Ms. Conroy was elected Vice President for another year.

Roll Call: VOTE - President

Nancy Congiusti	Yes
Murray Bass	Yes
Kathy Ballante	Yes
Barbara Fanelli	Yes
Justin Gallo	Yes
Keri Congiusti	Yes
Sheila Conroy	Yes
Gloria Maccaroni	Abstain

Barbara Fanelli nominated Ms. Conroy as Vice President of the Board, seconded by Ms. Nancy Congiusti.

Roll Call: VOTE - President

Nancy Congiusti	Yes
Murray Bass	Yes
Kathy Ballante	Yes
Barbara Fanelli	Yes
Justin Gallo	Yes
Keri Congiusti	Yes
Sheila Conroy	Abstained
Gloria Maccaroni	Yes

Introduction of Resolutions were read as follows:

1. Introduction of Resolution 2020-01 Agreement for Child Health Services with Hillsdale
2. Introduction of Resolution 2020-02 for County Services
3. Introduction of Resolution 2020-03 for REHS
4. Introduction of Resolution 2020-04 for REHS Salon Inspections with Village of Ridgewood

Roll Call: VOTE for all 4 resolutions

Nancy Congiusti	Yes
Murray Bass	Yes
Kathy Ballante	Yes
Barbara Fanelli	Yes
Justin Gallo	Yes
Keri Congiusti	Yes
Sheila Conroy	Yes
Gloria Maccaroni	Yes

Sheila Conroy motioned to close the Reorganization Meeting, seconded by Murray Bass. Above items concluded, the regular meeting commenced at 6:45PM.

Murray Bass made a motion to approve the December 2019 Minutes as presented, seconded by Nancy Congiusti. All in favor, the motion carried.

Reports:

Registered Environmental Specialist: Linda Quinn

Chairwoman Maccaroni reviewed the report submitted by Ms. Quinn for the meeting. Items discussed included:

- Atria continues to be reported for follow-up from previous violations. Ms. Quinn noted extra precautions have been taken in food preparation to prevent illness. The outbreak of gastrointestinal illness at both Atria and The Buckingham was discussed.
- Follow-up to 50 Adams, property was sold and the house is being gutted. The former owner/Resident was transferred to safe housing.

Secretary/Registrar:

Debbie Whalen

Vital Statistics

December

1	Marriage
11	Deaths
0	Child Healthcare Visits

Income: \$50.00

Nurses Report/November

Client Visits at the **Borough Hall**

Client Visits at the **Senior Center**

No Program due to Snow

Reminders Sent:	0
Reportable Diseases:	1
School Audits:	0

Ms. Maccaroni announced the new appointment of Council Liaison: Thomas Brizzolara
Absent-no report.

CLOSED SESSION Meeting was opened to the public at 7:15 and with no public present, the meeting was closed.

Ms. Maccaroni announced the discussion of salary for board of health secretary/registrar and asked Ms. Whalen to leave the room.

Ms. Conroy made a motion to make a salary adjustment for Debbie Whalen/BOH Secretary .Suggesting an increase of \$25.00 per hour, seconded by Nancy Congiusti.

Roll Call: VOTE

Nancy Congiusti	Yes
Murray Bass	Yes
Kathy Ballante	Yes
Barbara Fanelli	Yes
Justin Gallo	Yes
Keri Congiusti	Yes
Sheila Conroy	Yes
Gloria Maccaroni	Yes

At 7:30, it was declared that the executive session was closed and the regular meeting reopened.

Old Business:

Website

- Child Healthcare Services- Ms. Whalen will follow-up request to send information to all our schools and post flyer to website and Facebook
- Ms. Whalen added an update from the Centers For Disease Control concerning Teen Vaping
- Valley Health Walks. Ms. Whalen will follow-up for review at the February Meeting
- Salon Inspections. Letters to all salons to be sent 1.16. Ms. Maccaroni advised inspections will start after all businesses have returned fees and completed applications.

New Business:

Discussion and Appointment of Committees

Sheila Conroy thanked everyone who was involved in coordinating our website and Facebook pages to get us up to speed on the internet. Chairwoman Maccaroni asked if there were any suggestions for new committees and if anyone wanted to join a committee. Platforms for social media were discussed and concluded a committee would be in order to address virtual communication. Ms. Fanelli will take the lead. Justin Gallo will join. Ms. Whalen will email Ms. Soliman to request her interest to support the committee. Ms. Maccaroni asked Ms. Ballante if she had any interest in joining a committee. It was decided Kathy would replace Barbara on the Program Committee. All current members of each committee were asked to continue. All members responded to continue. Committee list was presented:

- Program Committee (Murray Bass, Kathy Ballante and Gloria Maccaroni)
- Finance/Budget (Sheila Conroy and Gloria Maccaroni)
- BOH By-Laws Review Committee (Sheila Conroy & Gloria Maccaroni)

New Committees:

- Health Event Committee (Barbara Fanelli, Justin Gallo)
- Virtual Communication Committee (Barbara Fanelli, Justin Gallo, Suzanne Soliman)

Ms. Conroy made a motion to close the meeting, seconded by Kathy Ballante. All in favor, the meeting was adjourned AT 8:00 PM.

- The next BOH meeting will be on February 3rd @ 6:30PM

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary