

**BOROUGH OF NORWOOD
BOARD OF HEALTH
MINUTES
February 5, 2024
7:00 P.M. on Zoom**

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and the meeting date and meeting access via zoom has been posted on the Borough of Norwood website:

www.norwoodboro.org

Under the 'Health' Department tab. Members of the public may attend via Zoom.

Pledge of Allegiance

Note:

Please silence all devices

Roll Call of the 2024 Members

CLOSED SESSION 6:45

Employment Matter for approval

The meeting started at 7:07

2. MEMBERS PRESENT

BARBARA INCOGNITO FANELLI	President
SHEILA CONROY	Vice President
ANGELA ALBERTI	Member
KERI CONGIUSTI	Member
NANCY CONGIUSTI	Member
SAM PARK	Member
SUZANNE SOLIMAN	Member

ALTERNATES

MARGIE SCOTT	Alt 1
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Also Present: Kristin Caperino: Registered Environmental Health Specialist -Principal

3. APPROVAL OF MINUTES

Nancy Congiusti motioned to approve the January 8, 2024 Reorganization Meeting Minutes, seconded by Sheila Conroy. All in favor, the motion carried.

4. REPORTS

A. Restaurants and Food Service:

Registered Environmental Health Specialist Kristin Caperino reviewed the reports for Food Establishments for January 2024. A copy of the report is filed in the Board of Health Office.

B. Hair & Nail Salons: No Report.

C. Board Secretary/Registrar

Vital Statistics January 2024

Deaths	7	7
MARRIAGES	0	
Childcare Visits	0	

Income: \$ 7043.00

<u>Nurses Report/</u>	<u>January 2024</u>
Client Visits at Foxhill	6 participants

Client Visits at the **Senior Center** No program participants

Reportable Diseases: (Reports from the previous month will be sent to the board with the nurses report)

Bergen County Department of Health Services (BCDHS) Communicable Disease Control and Prevention (CDCP) team will start emailing you reports regarding the reportable communicable diseases in your municipality. The reports are to be expected on the 7th of the month, (subject to change on holidays and weekends).

School Audits: 0

D. Presentation of Proposed Board of Health 2024 Budget. Vice-President Sheila Conroy reviewed the budget details with the Board Members.

- E. Council Liaison Report : Annie Hausmann. Councilwoman Hausmann said the Annual Rabies Clinic took place on January 31st. She also reported that a bid was approved for the playground and work will start as soon as the weather gets warm. Ms. Hausman said a new ambulance is on order to be delivered in May or June and noted that calls have more than doubled since 2021. On a final note, Councilwoman Hausmann said the Norwood Pantry is once again active and is in need of volunteers.

5. OPEN/CLOSE MEETING TO PUBLIC

A motion was made by Sheila Conroy to open the meeting to the public at 7:34 PM, seconded by Nancy Congiusti. With no public present, a motion was made by Sheila Conroy to close the meeting to the public, seconded by Nancy Congiusti.

6. OLD BUSINESS

Board Approval of Proposed Board of Health 2024 Budget. Sheila Conroy Opened to put forth the 2024 Budget as presented for a vote.

Roll Call Vote of the Members:

NAME	MOVED	SECOND	AYES	NAYS	ABSENT	ABSTAIN
A. Alberti			X			
K. Congiusti						X
N. Congiusti			X			
S. Park			X			
S. Soliman			X			
M. Scott			X			
B. Fanelli			X			
S. Conroy			X			

All in favor, the 2024 Budget was approved.

7. NEW BUSINESS

Ms. Incognito Fanelli said the committees from last year will be brought forward for 2024 as follows:

Accessibility: Nancy Congiusti, Chair. Angela Alberti

Seniors: Barbara Incognito Fanelli, Chair. Sheila Conroy and Marjorie Scott

Families: Angela Alberti, Chair. Suzanne Soliman, Chris Wesley and Keri Congiusti

Financial: Sheila Conroy, Chair. Barbara Incognito Fanelli, Angela Alberti

The next BOH meeting will be on March 4 @ 7:00PM on Zoom

Sheila Conroy made a motion to close the meeting, seconded by Nancy Congiusti at 7:51PM. All in favor, the motion carried.

If you have any questions or comments, please do not hesitate to contact my office.

Respectfully submitted,

Debbie Whalen
Board Secretary