

NOTICE
BOROUGH OF NORWOOD

Meeting of the Mayor and Council of the Borough of Norwood, to be held at the Norwood Council Chambers, 455 Broadway, Norwood NJ 07648 on Wednesday June 14, 2023, 7:00PM

Please note if the public wishes to participate during public comment, you may do so by attending the meeting in person. Zoom will not be used for public comment. If the public wishes only to watch the meeting and not participate during the public comment portion of the meeting, you may do so by joining the Webinar by clicking the link below:

When: Jun 14, 2023 07:00 PM Eastern Time (US and Canada)

Topic: 6-14-23 Mayor and Council Meeting

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_DrhUQeQdRSSmrZEDQnV7jg

After registering, you will receive a confirmation email containing information about joining the webinar.

Jordan Padovano
Borough Clerk

AGENDA
BOROUGH OF NORWOOD
MAYOR AND COUNCIL
PUBLIC MEETING
JUNE 14, 2023
7:00 PM
MAYOR BARSÀ

COUNCILMAN ASCOLESE
COUNCILMAN CONDOLEO
COUNCIL PRESIDENT HAUSMANN

COUNCILMAN BRIZZOLARA
COUNCILMAN FOSCHINO
COUNCILMAN KIM

CALL TO ORDER

FLAG SALUTE

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231 setting forth the time, date, place, and purpose of this Public Meeting through a legal notice published in The Record and Star Ledger.

ROLL CALL OF THE COUNCIL

Mayor Barsa _____
Councilman Ascolese _____
Councilman Condoleo _____
Council President Hausmann _____

Councilman Brizzolara _____
Councilman Foschino _____
Councilman Kim _____

CORRESPONDENCE

Norwood Fire Department May Report
Grant Writers May Report
Building Department May Fee Log

CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed.

Approval of the Following Minutes:

May 24, 2022 Mayor & Council Meeting Minutes

Approval of the following Resolutions:

2023:108 – Approving Liquor License Renewals for 2023-2024

2023:109 - Approving Club License Renewal for 2023-2024

2023:110 - Authorize Tax Collector to Prepare and Issue Estimated Tax Bills For 3rd Quarter 2023 Taxes

2023:111 - Approving Refund of Summer Camp Registration Fee

2023:112 – Payment of Vouchers

Councilman Ascolese_____

Councilman Condoleo_____

Council President Hausmann_____

Councilman Brizzolara_____

Councilman Foschino_____

Councilman Kim_____

ITEMS FOR DISCUSSION

- Employee Handbook Changes
- Court Violations Clerk
- Bergen County Fire Mutual Aid Agreement
- Fire Department Off-Road Vehicle Donation
- Neglia Engineering 15th Street, Meadow Lane, and Millbrook Circle Drainage Improvements
 - 2023:113 - Resolution Authorizing Surveying, Engineering Design and Bidding Services Agreement with Neglia Engineering for the 15th Street, Millbrook Circle, and Meadow Lane Drainage Improvements
- Neglia Engineering South Street Speeding Analysis
 - 2023:114 - Resolution Authorizing Engineering Services Agreement with Neglia Engineering for South Avenue Speeding Analysis
- Borough Administrator/Clerk Report
- Borough Attorney Report
- Borough Engineer Report

COMMITTEE REPORTS

PUBLIC COMMENT

ADJOURNMENT



NORWOOD FIRE CO. NO. 1, INC.

602 BROADWAY

NORWOOD, NEW JERSEY 07648



CHIEFS REPORT FOR MAY 2023

FIRE CALLS

Building Fire	<u>0</u>
Brush Fire	<u>1</u>
C/O Detection	<u>3</u>
Automobile Fire	<u>0</u>
Automobile Accident	<u>0</u>
Rescue	<u>0</u>
Wires Down/ Fire	<u>1</u>
False Alarm	<u>11</u>
Other Emergency	<u>1</u>
Mutual Aid	<u>2</u>
Gas Leak/Odor of Gas	<u>1</u>

OTHER NON EMERGENCY CALLS

Company Drills	<u>2</u>
Mutual Aid Drills	<u>0</u>
Schools	<u>1</u>
Miscellaneous	<u>5</u>

TOTAL CALLS 28

Man Hours Expended

Fires	<u>354.5</u>
Drills	<u>94</u>
Training	<u>38</u>
Miscellaneous	<u>92</u>

TOTAL MAN HOURS 578.5

TOTALS from January 1st through May 31st

Fires	<u>1,529.5</u>
Drills & Other	<u>2,195.5</u>

TOTAL MAN HOURS 3,725

Respectfully Submitted,
Michael V Congiusti
Chief, Norwood Fire Company



Bruno Associates, Inc.
1373 Broad Street, Suite 203B
Clifton, NJ 07013
Tel: 973-249-6225 Fax: 973-249-6301
www.BrunoAssociatesInc.com

MEMORANDUM

TO: BOROUGH OF NORWOOD
DATE: June 1, 2023
RE: MAY 2023 GRANT REPORT
CC: CHRISTOPHER BROWN

This memo will provide an overview of work performed by Bruno Associates, Inc. on behalf of the Borough of Norwood for May 2023. For more information, please contact Stephanie Gundermann at 973-249-6225 ext. 204 or Carson Monks at 973-249-6225 ext. 210.

Grant Applications in Progress

Due Date	Funding Program	Amount Requested	Date Notified
12/31/2023	NJPDES Municipal Stormwater Assistance Grant	\$25,000.00	4/5/2023

Grant Applications – Submitted/Pending: \$1,957,479.00

Funding Program	Purpose	Requested
FY24 Congressionally Directed Spending: Senator Booker	15 th Street Drainage Improvements	\$117,873.60
FY24 Congressionally Directed Spending: Senator Menendez	15 th Street Drainage Improvements	\$117,873.60
FY24 Congressionally Directed Spending: Congressman Gottheimer	15 th Street Drainage Improvements	\$117,873.60
FY24 Congressionally Directed Spending: Senator Booker	Meadow Lane Drainage Improvements	\$69,696.00
FY24 Congressionally Directed Spending: Senator Menendez	Meadow Lane Drainage Improvements	\$69,696.00
FY24 Congressionally Directed Spending: Congressman Gottheimer	Meadow Lane Drainage Improvements	\$69,696.00
FY24 Congressionally Directed Spending: Senator Booker	Pedestrian Safety on Piermont Road	\$166,392.00
FY24 Congressionally Directed Spending: Senator Menendez	Pedestrian Safety on Piermont Road	\$166,392.00
FY24 Congressionally Directed Spending: Congressman Gottheimer	Pedestrian Safety on Piermont Road	\$166,392.00
FY23 NJDOT Transportation Alternatives Program (TAP)	Broadway Beautification	\$1,303,517.40



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FY23 Bergen County Open Space Municipal Park Improvement Program	Kennedy Field ADA Accessible Playground	\$300,000.00
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Applications Awarded: \$1,365,148.00

Grant Awarded		Funding Amount
FY23 Federal Appropriations	Broad Street Bridge Replacement	\$1,000,000.00
NJDOT Municipal Aid	Summit and High Roadway Improvements	\$203,110.00
BC Open Space	Phase II: Kennedy Park Improvements	\$87,038.00
1033 Program (Resolution)	Police Equipment	Varies
NJDCA Local Recreation Improvement Grant	Kennedy Park ADA Playground	\$75,000

Other Grant Opportunities Sent to Client

Due Date	Funding Program	Amount Available	Date Notified
Rolling	It Pays to Plug In (IPPI)	\$750 per Level 1 Charging Port \$4,000 per Level 2 Charging Port	7/1/2022
5/11/2023	FY23 USDOJ COPS Hiring	\$125,000.00 per Officer	3/9/2023
4/17/2023	ANJEC 2023 Open Space Stewardship	\$1,500.00	4/10/2023
7/10/2023	Safe Streets and Roads for All	\$10,000,000 for Planning and Demonstration Grants \$25,000,000 for Implementation Grants	4/18/2023
5/30/2023	USDOT Charging and Fueling Infrastructure (CFI)	\$700,000,000 total available funding	4/26/2023
7/1/2023	NJDOT 2024 State Aid Programs	\$186,000,000 total available funding	4/27/2023
Rolling	NJEDA ZIP Voucher Pilot Program	\$20,000 per Class 2B Vehicle \$50,000 per Class 3 Vehicle \$65,000 per Class 4 Vehicle \$75,000 per Class 5 Vehicle \$90,000 per Class 6 Vehicle \$135,000 per Class 7 Vehicle \$175,000 per Class 8 Vehicle	5/3/2023
6/26/2023	FY23 Bulletproof Vest Partnership (BVP) Program	Up to \$440.00 or 50% of the cost per Bulletproof Vest	5/23/2023



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6/9/2023	FY22 State and Local Cybersecurity Grant Program	\$3,379,748.00 total available funding	5/24/2023
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Grant Applications Denied:

Grant Denied	Amount Requested
FY23 Municipal Aid: 15 th , Meadow, and Millbrook Drainage Improvements	\$310,944.00
FY23 Congressional Directed Spending: Millbrook Drainage	\$102,240.00

BOROUGH OF NORWOOD

Resolution #2023-108

APPROVING LIQUOR LICENSE RENEWALS FOR 2023-2024

WHEREAS, the following named persons have made application to the Mayor and Council of the Borough of Norwood for renewal of Liquor Licenses, trading as indicated, for premises listed; and

WHEREAS, Plenary Retail Distribution License Fee of \$2,500.00 has been deposited by the applicant for said license, \$2,500.00 has been deposited for Plenary Retail Consumption License by each of the applicants and Tax Clearance Certificates have been issued.

NOW THEREFORE, BE IT RESOLVED that the Borough Clerk be instructed to issue the Liquor Licenses to the applicants listed below, trading as indicated for the premises listed for the liquor license year July 1, 2023 - June 30, 2024

PLENARY RETAIL CONSUMPTION

<u>NUMBER</u>	<u>APPLICANT</u>	<u>TRADE NAME</u>	<u>LICENSED PREM.</u>
0241-33-003-010	Norwood Restaurant LLC	Verana	530 Livingston St.
0241-33-006-014	Norwood Liquor License LLC	86 & Vine	519 Livingston St.
0241-33-007-011	Gerrys Place LLC.	Gerry's Place	595 Broadway
0241-33-005-009	JMF Norwood Liquor LLC	None	Pocket License
0241-33-002-007	Dimora Ristorante Inc.	Dimora Ristorante	100 Piermont Road

PLENARY RETAIL DISTRIBUTION

0241-44-001-005	Wine & Whiskey Barrel LLC	The Wine & Whiskey Barrel	7 Broad Street
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Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on June 14, 2023.

Borough Clerk

BOROUGH OF NORWOOD

Resolution #2023-109

APPROVING LIQUOR LICENSE RENEWAL FOR 2023-2024

WHEREAS, the following named persons have made application to the Mayor and Council of the Borough of Norwood for renewal of Liquor Licenses, trading as indicated, for premises listed; and

WHEREAS, a \$150 fee for the Club License was paid on May 3, 2023 and a Tax Clearance Certificate has been issued.

NOW THEREFORE, BE IT RESOLVED that the Borough Clerk be instructed to issue the Liquor Licenses to the applicants listed below, trading as indicated for the premises listed for the liquor license year July 1, 2023 - June 30, 2024

CLUB LICENSES

<u>NUMBER</u>	<u>APPLICANT</u>	<u>TRADE NAME</u>	<u>LICENSED PREM.</u>
0241-31-008-001	Norwood American Legion PT 272, Inc	None	480 Broadway

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

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Borough Clerk

BOROUGH OF NORWOOD

Resolution #2023-110

**AUTHORIZE TAX COLLECTOR TO PREPARE AND ISSUE ESTIMATED TAX BILLS FOR 3RD
QUARTER 2023 TAXES**

WHEREAS, N.J.S.A 54:4-66.3, pursuant to Section 3 of P.L 1994 c. 72 and 54:4-66.2, the governing body has determined that the Tax Collector will be unable to complete the mailing and delivery of the tax bills due to the absence of a certified tax rate; and

WHEREAS, the Tax Collector in consultation with the Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies; and

WHEREAS, in accordance with Chapter 72, P.L. 1994, the Tax Collector requests the Council to approve the estimated tax levy; which is between the mandated estimated range proposed by the Local Government Services. Approval will enable the Borough to meet its financial obligations, maintain the tax collection rate, provide uniformity for tax payments and save the unnecessary cost of interest on borrowing.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Norwood, County of Bergen, State of New Jersey, hereby authorizes that:

1. The Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2023 taxes.
2. The entire estimated tax levy for 2023 is hereby set at \$32,635,891.78. The estimated tax rate for 2023 is hereby set at 2.634.
3. In accordance with law, the third installment of 2023 taxes shall not be subject to interest until the later of August 10 or the twenty-fifth day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer for their records.

BOROUGH OF NORWOOD
CALCULATION OF PROPOSED 2023 ESTIMATED TAX RATE

ACTUAL PY TAX LEVY AND RATE			ALLOWABLE RANGE FOR ESTIMATED TAX LEVY (PERCENTAGE OF PY LEVY)		
	LEVY	TAX RATE		95.00%	105.00%
MUNICIPAL	\$ 8,932,540.23	0.728	MUNICIPAL	\$ 8,485,913.22	\$ 9,379,167.24
MUNICIPAL OPEN SPACE	\$ 122,660.00	0.009	MUNICIPAL OPEN SPACE	\$ 116,527.00	\$ 128,793.00
DISTRICT SCHOOL	\$ 11,254,409.00	0.918	DISTRICT SCHOOL	\$ 10,691,688.55	\$ 11,817,129.45
REGIONAL SCHOOL	\$ 8,136,895.00	0.663	REGIONAL SCHOOL	\$ 7,730,050.25	\$ 8,543,739.75
COUNTY	\$ 3,117,341.63	0.255	COUNTY	\$ 2,961,474.55	\$ 3,273,208.71
COUNTY OPEN SPACE	\$ 128,991.06	0.011	COUNTY OPEN SPACE	\$ 122,541.51	\$ 135,440.61
TOTALS	\$ 31,692,836.92	2.584	TOTALS	\$ 30,108,195.07	\$ 33,277,478.77

2023 ESTIMATED TAX RATE

NET VALUATION TAXABLE	\$ 1,238,981,700.00		
ESTIMATED AMOUNT TO BE RAISED BY TAXATION	TAX RATE	NOTES:	
MUNICIPAL	\$ 9,194,100.44 0.742	ACTUAL	
MUNICIPAL OPEN SPACE	\$ 123,898.00 0.010	ACTUAL	
DISTRICT SCHOOL	\$ 11,659,992.00 0.941	ACTUAL	
REGIONAL SCHOOL	\$ 8,346,642.00 0.674	ACTUAL	
COUNTY	\$ 3,179,688.46 0.257	ESTIMATED AT 2% INCREASE	
COUNTY OPEN SPACE	\$ 131,570.88 0.011	ESTIMATED AT 2% INCREASE	
TOTALS	\$ 32,635,891.78 2.634		
\$ INCREASE	\$ 943,054.86		
% INCREASE	2.98%		

	LEVY AMOUNT	TAX RATE
LESSER OF ESTIMATED AND MAXIMUM ALLOWABLE BY STATUTE	\$ 32,635,891.78	2.634

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

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Borough Clerk

BOROUGH OF NORWOOD

Resolution #2023-111

APPROVING REFUND OF SUMMER CAMP REGISTRATION FEE

WHEREAS, the Borough of Norwood offers a summer camp for the children who are residents; and

WHEREAS, the registration fee for the summer camp is listed in ordinance 168-14, Fees for Recreational Programs; and

WHEREAS, funds from Asami Shirinova in the form of check number 1208 for the amount of \$150.00 were received for her child's registration fee; and

WHEREAS, the Recreation Secretary has confirmed this amount has been deposited into the Recreation Summer Camp account on April 19, 2023

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood that the Chief Financial Officer is authorized to issue a refund in the amount of \$150.00 to Asami Shirinova, 7 Garnett Place, Norwood, NJ 07648.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

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Borough Clerk

June 9, 2023
11:28 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 1

0. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: Y
Format: Condensed Held: N Aprv: Y Rcvd: Y
Range: 2-First to 3-Last Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Received Date Range: 05/20/23 to 06/09/23 Include Non-Budgeted: Y
Vendors: All
Dept Page Break: No Subtotal CAFR: No Subtotal Dept: No

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	Current Fund Appropriations					
2-01-26-0290-258	Other Equipment					
FAIRF005 FAIRFIELD MAINTENANCE, INC.	22-02402 INV #41839 12/15/2022			638.30	0.00	
	Fund Total: Current Fund Appropriations			638.30		
	Year Total:			638.30		
Fund:	Current Fund Appropriations					
3-01-20-0100-220	Contractural					
AACOM005 AACOM, INC	23-00975 INV #21712 05/15/2023			423.00	0.00	
AACOM005 AACOM, INC	23-00985 INV #21718 05/17/2023			351.50	0.00	
AACOM005 AACOM, INC	23-01076 INV #21725 05/25/2023			175.00	0.00	
BANK0010 BANK OF AMERICA	23-01110 2023 MAY TRANSACTIONS			<u>586.33</u>	0.00	
				1,535.83		
3-01-20-0100-229	Other Contractual Items					
BRUN0005 BRUNO ASSOCIATES, INC.	23-00804 GRANT WRITING SERVICES 2023			2,500.00	0.00	B
3-01-20-0100-230	Materials & Supplies					
BANK0010 BANK OF AMERICA	23-01110 2023 MAY TRANSACTIONS			80.84	0.00	
3-01-20-0100-241	Conferences & Meetings					
JORDA005 JORDAN PADOVANO	23-01033 PASCACK VALLEY BA GRP MEETING			30.00	0.00	
3-01-20-0120-221	Legal Advertising					
NORT0070 NORTH JERSEY MEDIA GROUP	23-01003 ORDER #0005703430 05/17/2023			20.24	0.00	
NORT0070 NORTH JERSEY MEDIA GROUP	23-01004 ORDER #0005703093 05/17/2023			199.32	0.00	
NORT0070 NORTH JERSEY MEDIA GROUP	23-01005 ORDER #0005702793 05/17/2023			112.64	0.00	
NORT0070 NORTH JERSEY MEDIA GROUP	23-01006 ORDER #0005702853 05/17/2023			18.48	0.00	
NORT0070 NORTH JERSEY MEDIA GROUP	23-01112 ORDER #0005719524 05/30/2023			43.48	0.00	
NORT0070 NORTH JERSEY MEDIA GROUP	23-01113 ORDER #0005719522 05/30/2023			44.36	0.00	
NORT0070 NORTH JERSEY MEDIA GROUP	23-01114 ORDER #0005719512 05/30/2023			<u>137.64</u>	0.00	
				576.16		
3-01-20-0120-229	Other Contractual Items					
DEWET005 DEWET LTD. LIABILITY COMPANY	23-01074 INV #59049 6/1/2023			154.00	0.00	
3-01-20-0120-241	Conferences & Meetings					
KELLE005 KELLEY HALEWICZ, BCMCA TREASUR	23-01108 ETHICS MTG 06/15/2023			50.00	0.00	
3-01-20-0135-228	Other Professional Services					
WIELK005 WIELKOTZ & COMPANY LLC	23-01020 ADOPTION OF 2023 MUNCPL BUDGET			1,000.00	0.00	

June 9, 2023
11:28 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 2

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-20-0140-220	Contractual Services					
GREAT010 GREAT AMERICAN FINANCIAL SERVI	23-01054 INV #34102299 05/22/2023			159.00	0.00	
GREAT010 GREAT AMERICAN FINANCIAL SERVI	23-01089 INV #34153938 07/13/2023			242.30	0.00	
				<u>401.30</u>		
3-01-20-0145-500	Miscellaneous					
VOCC0005 VOCCOLA, JOANN	23-01059 MILEAGE REIMBURSEMENT MAY 2023			3.38	0.00	
3-01-20-0150-244	Professional Dues					
BERGE035 BERGEN CTY ASSOC OF ASSESSORS	23-00473 2023 BC ASSOC OF ASSESSOR DUES			180.00	0.00	
3-01-20-0155-220	Contractual Services					
ANDR0010 ARCHER & GREINER, PC	23-01088 INVOICE DATE: 06/02/23			1,184.00	0.00	
3-01-20-0165-220	Contractual					
NEGLI005 NEGLIA ENGINEERING INC	23-00754 GENERAL ENGINEERING 2023			1,750.00	0.00	B
3-01-21-0180-227	Legal Services					
ROBE0055 ROBERT T. REGAN, ESQ.	23-01115 INV #17453 05/30/2023			1,750.00	0.00	
3-01-21-0182-220	Legal/Eng Services					
NORT0070 NORTH JERSEY MEDIA GROUP	23-01111 ORDER #0005720031 06/01/2023			6.16	0.00	
3-01-21-0182-230	Materials/Supplies/Conf					
ERCO010 D'ERCOLE FARMS	23-01038 INV #08031 5/20/2023			260.00	0.00	
BANK0010 BANK OF AMERICA	23-01110 2023 MAY TRANSACTIONS			533.28	0.00	
				<u>793.28</u>		
3-01-22-0295-220	Contractual Services					
NEWJ0030 NJ TECHNICAL SERVICES INC.	23-01024 2022 ELEVATOR INSPECTION FEES			6,277.00	0.00	
3-01-22-0295-253	Office Equip/Supplies					
MTEMB005 MT EMBROIDERY & PROMOTIONS, LL	23-01069 INV #13634 5/25/2023			122.00	0.00	
3-01-23-0220-292	Medical Insurance					
SNJHE005 SNJ HEALTH BENEFITS PROGRAM	23-01057 2023 JUNE HEALTH			64,660.25	0.00	
3-01-23-0220-293	Medical-Inactive Emp					
LOREN005 LORENZEN, JOAN	23-00996 2023 Q2 HEALTH BENEFITS			1,153.14	0.00	
TINER005 TINER, WILLIAM	23-00997 2023 Q2 HEALTH BENEFITS			272.70	0.00	
CAMIL005 CAMILO DIRESE	23-00998 2023 Q2 HEALTH BENEFITS			2,549.01	0.00	
ALICE005 ALICE SPOSA	23-01067 2023 Q2 HEALTH BENEFITS			2,196.26	0.00	
PERRY005 PERRY BUONGIORNO	23-01068 2023 Q2 HEALTH BENEFITS			1,568.07	0.00	
DERCO005 D'ERCOLE, FRANK	23-01075 2023 Q2 HEALTH BENEFITS			965.50	0.00	
HENRI005 HENRICI, STEVEN	23-01101 2023 Q2 HEALTH REIMBURSEMENT			1,649.49	0.00	
ALANS005 ALAN SCHRADER	23-01109 2023 JUNE HEALTH BENEFITS			3,112.36	0.00	
				<u>13,466.53</u>		
3-01-23-0220-299	Dental					
GUARD005 GUARDIAN	23-01116 CURRENT PREMIUM 6/1/23-6/30/23			4,897.20	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-25-0240-238	Other Contractual Items					
VISUA005	VISUAL COMPUTER SOLUTIONS, INC	23-00887	INV #19472 5/1/23 SaaS RENEWAL	1,814.22	0.00	
SWIFT005	SWIFTREACH NETWORKS, LLC	23-00978	INV-53177 05/01/2023	330.00	0.00	
CANO0010	CANON FINANCIAL SERVICES, INC.	23-00987	INV #30493552 05/13/2023	305.44	0.00	
BORO0015	BOROUGH OF NORWOOD	23-01058	PO SECURITY NPS/RIII MAY 2023	3,150.00	0.00	
				5,599.66		
3-01-25-0240-258	Other Equipment					
BRODE010	BRODERICK'S FLOWERS	23-00940	STANDING WREATH MEMORIAL DAY	204.95	0.00	
CABLE005	OPTIMUM	23-01011	BILLING PERIOD: 05/16 - 06/15	24.37	0.00	
VERI0020	VERIZON	23-01012	BILL DATE: MAY 15, 2023	13.29	0.00	
VERIZ050	VERIZON	23-01060	BILL DATE: MAY 22, 2023	139.00	0.00	
				381.61		
3-01-25-0256-229	Other Contractual Items					
ESIEQ005	ESI EQUIPMENT, INC.	23-00956	INV #23-951 RESCUE TOOLS	1,783.00	0.00	
VERIZ055	VERIZON WIRELESS	23-01031	MONTHLY CHARGES APR 14 -MAY 13	228.06	0.00	
				2,011.06		
3-01-25-0256-230	Materials & Supplies					
NEWJE005	NEW JERSEY FIRE EQUIP. INC.	23-00705	TASK FORCE TIPS, HIGH RISE PAC	636.00	0.00	
ADVAN010	ADVANCE AUTO PARTS	23-00964	INV #4504312333781 5/03/23	10.11	0.00	
				646.11		
3-01-25-0256-257	Other- Donation					
1075E010	10-75 EMERGENCY VEHICLES	23-00921	SOUNDOFF SIGNAL	804.10	0.00	
3-01-25-0265-290	Firehouse Rent					
NORW0010	NORWOOD FIRE DEPT.	23-01062	2023 JUNE RENT	2,226.13	0.00	
3-01-25-0275-205	Other Professional Services					
LAUR0010	LAURA A. NUNNINK, ESQ.	23-01021	2023 Q3 MUNI COURT PROSECUTOR	1,250.00	0.00	
3-01-26-0290-220	Contractual Services					
NEGLI005	NEGLIA ENGINEERING INC	23-00643	NORWOOD CPWM SERVICES 2023	1,287.00	0.00	B
NJEZP005	NJ E-ZPASS	23-01000	VIOLATION NO. T122300188557-01	50.75	0.00	
NJEZP005	NJ E-ZPASS	23-01001	VIOLATION NO. T122302363032	52.85	0.00	
OPTIM005	OPTIMUM	23-01066	INTERNET 05/23 - 06/22	157.73	0.00	
ONEC0010	ONE CALL CONCEPTS INC	23-01097	INV #3055479 05/31/2023	70.07	0.00	
				1,618.40		
3-01-26-0290-226	Maintenance Of Equipment					
ADVAN010	ADVANCE AUTO PARTS	23-00962	INV #4504312834093 5/08/23	70.29	0.00	
3-01-26-0290-230	Materials & Supplies					
BANK0010	BANK OF AMERICA	23-01110	2023 MAY TRANSACTIONS	116.00	0.00	
3-01-26-0290-256	Livingston St Beautification					
IRISH005	IRISH LANDSCAPE DESIGNS	23-00673	FLOWER TOWERS	3,820.00	0.00	
HOME0010	HOMETOWN HARDWARE	23-01009	TRANS #F72378 05/17/2023	74.99	0.00	
				3,894.99		

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3-01-26-0290-258	Other Equipment					
HIGHW005	HIGHWAY TRAFFIC SUPPLY INC.	23-00953	STREET RE-NAMING SIGNS	199.86	0.00	
ADVAN010	ADVANCE AUTO PARTS	23-00963	INV #4504312142737 5/01/23	47.80	0.00	
GOOSE005	GOOSETOWN COMMUNICATIONS INC	23-01039	INV #151585 1/10/2023	1,584.18	0.00	
				<u>1,831.84</u>		
3-01-26-0300-220	Tree Pruning Services					
RICHT005	RICH TREE SERVICE	23-00947	INV #2301248 POOL/DOG PARK	980.00	0.00	
3-01-26-0310-220	Contractual Services					
BUGDO005	VIKING PEST CONTROL	23-00688	INV #190357093 4/1/2023	378.00	0.00	
IMCLE005	I-M CLEANING, INC.	23-00911	2023 JANITORIAL SERVICES	2,492.00	0.00	B
PEREN005	PERENNIAL SERVICES LLC	23-01090	INV #436546 5/25/2023	534.00	0.00	
PEREN005	PERENNIAL SERVICES LLC	23-01091	INV #436544 5/25/2023	1,626.00	0.00	
PEREN005	PERENNIAL SERVICES LLC	23-01092	INV #436545 5/25/2023	298.00	0.00	
				<u>5,328.00</u>		
3-01-26-0310-226	Maintenance of Equipment					
DURIE005	DURIE LAWN MOWER & EQUIPMENT	23-00770	INV #F007071 4/3/2023	69.95	0.00	
DURIE005	DURIE LAWN MOWER & EQUIPMENT	23-00771	INV #F007376 4/18/2023	245.80	0.00	
DURIE005	DURIE LAWN MOWER & EQUIPMENT	23-00772	INV #F007231 4/10/2023	49.00	0.00	
DURIE005	DURIE LAWN MOWER & EQUIPMENT	23-00773	INV #F007245 4/11/2023	17.90	0.00	
DURIE005	DURIE LAWN MOWER & EQUIPMENT	23-00813	INV #F007446 4/24/23	74.95	0.00	
HOME0010	HOMETOWN HARDWARE	23-01010	TRANS #A424440 05/18/2023	69.97	0.00	
				<u>527.57</u>		
3-01-26-0310-230	Materials & Supplies					
DURIE005	DURIE LAWN MOWER & EQUIPMENT	23-00812	INV #F007527 4/26/23	353.95	0.00	
DURIE005	DURIE LAWN MOWER & EQUIPMENT	23-00898	INV #F007825 5/2/23	187.95	0.00	
WILL0050	WILLIAM FALKENSTERN	23-00918	MEMORIAL PARK	2,650.00	0.00	
APPLE015	APPLE STORE FOR GOVERNMENT	23-00922	IPAD AIR WI-FI + CELLULAR	818.00	0.00	
KUIKE005	KUIKEN BROTHERS COMPANY INC.	23-00965	INV #EM-1686065 05/10/2023	333.18	0.00	
NJVPLUMB	N.J.V. PLUMBING & HEATING INC.	23-00982	INV #3277 5/4/2023	275.00	0.00	
BRAEN005	STONE INDUSTRIES, INC.	23-00986	1 1/2" RECYCLED BLEND SWIMCLUB	1,591.17	0.00	
HOME0010	HOMETOWN HARDWARE	23-01007	TRANS #A424541 05/19/2023	21.97	0.00	
HOME0010	HOMETOWN HARDWARE	23-01008	TRANS #A424552 05/19/2023	51.97	0.00	
STAPL005	STAPLES CREDIT PLAN	23-01047	INV #3270059191 5/9/23 TONER	285.08	0.00	
DERCO010	D'ERCOLE FARMS	23-01049	INV #09425 5/24/2023	184.00	0.00	
HOME0010	HOMETOWN HARDWARE	23-01078	TRANS #A425323 05/30/2023	3.99	0.00	
HOME0010	HOMETOWN HARDWARE	23-01079	TRANS #F73318 05/31/2023	349.73	0.00	
BANK0010	BANK OF AMERICA	23-01110	2023 MAY TRANSACTIONS	80.82	0.00	
				<u>7,186.81</u>		
3-01-26-0310-238	General Hardware					
HOME0010	HOMETOWN HARDWARE	23-00992	TRANS #F71867 05/11/2023	35.98	0.00	
HOME0010	HOMETOWN HARDWARE	23-01077	TRANS #A424787 05/23/2023	15.94	0.00	
				<u>51.92</u>		
3-01-26-0310-300	Maintenance of Public Buildings					
PLUMB010	PLUMBING WIZARD LLC	23-00972	NPD CLEAR MAIN LINE BLOCKAGE	195.00	0.00	

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3-01-26-0315-220	Police					
CERTI005	CERTIFIED SPEEDOMETER SERVICE	23-00756	INV #24325 4/6/2023	88.00	0.00	
ROBBI005	ROBBINS & FRANK INC	23-00942	INV #282187 05/02/2023	616.00	0.00	
CLOST010	CLOSTER CAR WASH	23-01014	INV #09172042 4/30/2023	148.84	0.00	
				852.84		
3-01-26-0315-221	Streets & Roads					
CLOST010	CLOSTER CAR WASH	23-00943	5/5/23 TRUCK 376 FULL SERVICE	54.99	0.00	
3-01-26-0315-222	Volunteer Fire					
ADVAN010	ADVANCE AUTO PARTS	23-01017	INV #4504313334408 5/13/23	50.08	0.00	
ADVAN010	ADVANCE AUTO PARTS	23-01018	INV #4504314243500 5/22/23	68.50	0.00	
ADVAN010	ADVANCE AUTO PARTS	23-01019	INV #4504313834753 5/18/23	68.97	0.00	
				187.55		
3-01-26-0315-223	Volunteer Ambulance					
ROUTE005	ROUTE 23 AUTOMALL	23-00869	INV #457020FOW 4/21/23	277.36	0.00	
BORO0095	BOROUGH OF OLD TAPPAN	23-00870	CAR 41C2 3/22/2023	903.50	0.00	
BORO0095	BOROUGH OF OLD TAPPAN	23-00871	AMBULANCE 41B3 3/21/2023	516.00	0.00	
BORO0095	BOROUGH OF OLD TAPPAN	23-00872	AMBULANCE 326 3/13/2023	830.00	0.00	
FOLEY010	FOLEY SIGNS, INC	23-00878	INV #14784 3/17/2023	140.00	0.00	
				2,666.86		
3-01-27-0330-221	Legal Advertising					
NJADV005	NJ ADVANCE MEDIA	23-00999	AD #0010612282 04/01/2023	27.52	0.00	
NORT0070	NORTH JERSEY MEDIA GROUP	23-01117	ORDER #0005710252 05/31/2023	14.96	0.00	
				42.48		
3-01-27-0330-229	Other Contractual Services					
BERGE015	BERGEN COUNTY DEPARTMENT OF	23-00995	INV #EAP 2599 1/1/23 - 6/30/23	723.13	0.00	
3-01-28-0370-300	Baseball & Softball					
NORTH040	NORTH JERSEY VIPERS	23-01022	2023 SEASON SOFTBALL CLINICS	6,000.00	0.00	
3-01-28-0370-340	Basketball					
NORW0025	NORWOOD BOARD OF EDUCATION	23-00955	2023 MAR USE OF GYM BASKETBALL	1,239.91	0.00	
3-01-28-0370-360	New Programs & Events					
PREMI015	PREMIERE OUTDOOR MOVIES	23-00605	EVENT 5/12/23 26FT MOVIE SCREE	829.00	0.00	
3-01-29-0390-205	Contribution					
NORW0030	NORWOOD PUBLIC LIBRARY	23-01056	JUNE 2023	39,651.37	0.00	
3-01-30-0420-229	Other Contractual Items					
JOHNN005	JOHNNY-ON-THE-SPOT, LLC	23-00900	JULY 4TH 2023 RESTROOMS	2,829.43	0.00	
3-01-31-0430-000	Electricity					
ROCKL015	ROCKLAND ELECTRIC COMPANY	23-01026	TAPPAN RD TFLT 4/21 - 5/22/23	34.00	0.00	
ROCKL010	ROCKLAND ELECTRIC COMPANY	23-01035	TAPPAN FLASHR LITE 4/21-5/22	24.00	0.00	
				58.00		

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3-01-31-0435-000	Street Lighting					
ROCKL005 ROCKLAND ELECTRIC COMPANY		23-01064	02240-79010 HELEN CT LITE	29.54	0.00	
ROCKL005 ROCKLAND ELECTRIC COMPANY		23-01065	03900-24012 LAMB CT STE LITES	33.93	0.00	
				63.47		
3-01-31-0440-000	Telephone					
VERI0010 VERIZON WIRELESS		23-01032	MONTHLY CHARGES APR 14 -MAY 13	745.11	0.00	
VERIZ025 VERIZON		23-01063	BILL DATE: MAY 24, 2023	3.83	0.00	
VERIZ040 VERIZON		23-01093	BILL DATE: MAY 28, 2023	37.47	0.00	
INTER035 INTERMEDIA.NET, INC.		23-01095	INV #2306165785 5/2 - 6/1/23	965.51	0.00	
				1,751.92		
3-01-31-0445-000	Water					
VEOLI010 VEOLIA WATER NEW JERSEY		23-01027	602 BROADWAY 4/19 - 5/15/23	69.05	0.00	
VEOLI005 VEOLIA WATER NEW JERSEY		23-01028	496 BROADWAY 4/19 - 5/15/23	70.34	0.00	
VEOLI015 VEOLIA WATER NEW JERSEY		23-01029	BROADWAY 4/19 - 5/15/23	140.05	0.00	
VEOLI060 VEOLIA WATER NEW JERSEY		23-01034	WALNUT ST 1 4/19 - 5/15/23	165.05	0.00	
VEOLI045 VEOLIA WATER NEW JERSEY		23-01094	S/S HUDSON BLFLD 5/1 - 6/1/23	1,516.83	0.00	
VEOLI025 VEOLIA WATER NEW JERSEY		23-01096	BDWY IRRIGATION 5/3 - 6/1/23	212.02	0.00	
				2,173.34		
3-01-31-0446-000	Natural Gas					
PSEGC005 PSE&G CO.		23-01030	VOLUN AMB CORP 4/13 - 5/12/23	98.64	0.00	
1-43-0491-229	Other Contractual Items					
GALLA005 GALLAGHER, JANET		23-01055	2023 MAY ACTING CMCA HOURS	350.00	0.00	
	Fund Total: Current Fund Appropriations			195,710.35		
	Year Total:			195,710.35		
Fund:	General Capital					
C-04-55-2103-800	2021 ROAD IMPROVEMENTS					
NEGLI005 NEGLIA ENGINEERING INC		23-00612	DEMAREST ST DRAINAGE IMPROVMNT	6,633.00	0.00	B
C-04-55-2204-040	D. FIRE SCOTT PACKS					
NEWJE005 NEW JERSEY FIRE EQUIP. INC.		23-00233	INV #70049 6/1/23 AIR PAK	276,045.00	0.00	
C-04-55-2204-090	I. INFRASTRUCTURE IMPROVEMENTS					
NEGLI005 NEGLIA ENGINEERING INC		22-01999	2022 MUNICIPAL ROAD PROGRAM	8,760.75	0.00	B
NEGLI005 NEGLIA ENGINEERING INC		22-02000	WALNUT ST IMPROVEMENTS PROJECT	5,203.75	0.00	B
				13,964.50		
	Fund Total: General Capital			296,642.50		
	Year Total:			296,642.50		
G-01-41-0301-020	CLEAN COMMUNITIES - 2020					
ORGAN005 ORGANIC RECYCLING INC		23-00961	INV #173136 & #173162 5/4/2023	672.00	0.00	

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
G-01-41-1801-022	RECYCLE TONNAGE- 2022					
TREA0055	TREASURER - STATE OF NJ	23-01002	RECYCLING COMPLIANCE MONITORNG	1,015.00	0.00	
	Fund Total:			1,687.00		
	Year Total:			1,687.00		
Fund:	PUBLIC DEFENDER DEDICATED TRUST					
T-12-00-0296-000	STORM RECOVERY TRUST					
WESTP005	WESTPHAL WASTE SERVICES INC	23-00957	INV #224814 SNOW PLOW 2/28/23	1,912.50	0.00	
	Fund Total: PUBLIC DEFENDER DEDICATED TRUST			1,912.50		
T-13-00-2860-000	Reserve Mun Open Space Exp					
NEGLI005	NEGLIA ENGINEERING INC	20-00382	DOG PARK & SHUFFLEBOARD COURTS	2,812.50	0.00	B
	Fund Total:			2,812.50		
T-16-00-2860-000	Reserve Affordable Housing					
KAUKE005	KAUKER & KAUKER LLC	23-00949	INV #2023-64 04/07/2023	140.00	0.00	
KAUKE005	KAUKER & KAUKER LLC	23-00971	INV #2023-93 05/04/2023	490.00	0.00	
				630.00		
	Fund Total:			630.00		
	Year Total:			5,355.00		

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Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-2060	Local School Taxes					
NORW0025	NORWOOD BOARD OF EDUCATION	23-01061	2023 JUNE TAX LEVY	955,272.63	0.00	
	G/L Total:			955,272.63		
Total Charged Lines: 251		Total List Amount: 1,455,305.78		Total Void Amount: 0.00		

Accounts by Year-Fund and Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund Appropriations	2-01	638.30	0.00	0.00	638.30
Current Fund Appropriations	3-01	195,710.35	0.00	955,272.63	1,150,982.98
General Capital	C-04	296,642.50	0.00	0.00	296,642.50
	G-01	1,687.00	0.00	0.00	1,687.00
PUBLIC DEFENDER DEDICATED TRUST	T-12	1,912.50	0.00	0.00	1,912.50
	T-13	2,812.50	0.00	0.00	2,812.50
	T-16	630.00	0.00	0.00	630.00
Year Total:		5,355.00	0.00	0.00	5,355.00
Total of All Funds:		500,033.15	0.00	955,272.63	1,455,305.78

Range of Accounts: 3-First		to 3-01-55-2820-592		Include Cap Accounts: Yes		Skip Zero Activity: Yes		As Of: 06/09/23	
Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used	
3-01-00-0000-000	Current Fund Appropriations								
3-01-20-0100-100	General Administration S&W	119,000.00	0.00	0.00	28,600.02	90,399.98	90,399.98	24	
3-01-20-0100-200	General Administration Oe								
3-01-20-0100-220	Contractural	12,300.00	0.00	1,535.83	1,777.77	10,522.23	8,986.40	27	
3-01-20-0100-221	Legal Advertising	600.00	0.00	0.00	620.00	20.00-	20.00-	103	
3-01-20-0100-222	Postage	8,200.00	0.00	0.00	379.85	7,820.15	7,820.15	5	
3-01-20-0100-223	Printing & Binding	10,000.00	0.00	0.00	2,537.94	7,462.06	7,462.06	25	
3-01-20-0100-226	Maint. Of Equip	1,100.00	0.00	0.00	0.00	1,100.00	1,100.00	0	
3-01-20-0100-229	Other Contractual Items	10,000.00	0.00	20,000.00	11,656.00	1,656.00-	21,656.00-	317	
3-01-20-0100-230	Materials & Supplies	2,100.00	0.00	80.84	939.39	1,160.61	1,079.77	49	
3-01-20-0100-233	Books & Publications	600.00	0.00	0.00	0.00	600.00	600.00	0	
3-01-20-0100-236	Office Supplies	2,100.00	0.00	0.00	0.00	2,100.00	2,100.00	0	
3-01-20-0100-240	Personnel Expenses & Training	700.00	0.00	0.00	33.98	666.02	666.02	5	
3-01-20-0100-241	Conferences & Meetings	700.00	0.00	30.00	0.00	700.00	670.00	4	
3-01-20-0100-244	Professional Dues	1,000.00	0.00	0.00	807.00	193.00	193.00	81	
3-01-20-0100-350	BENCHES	0.00	0.00	1,673.00	1,773.00-	1,773.00	100.00	0	
Control: 0100	Total	49,400.00	0.00	23,319.67	16,978.93	32,421.07	9,101.40	82	
3-01-20-0110-200	Mayor And Council O/E								
3-01-20-0110-240	Personnel Expenses & Training	10,200.00	0.00	0.00	0.00	10,200.00	10,200.00	0	
3-01-20-0110-241	Conferences & Meetings	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0	
3-01-20-0110-244	Professional Dues	1,600.00	0.00	0.00	332.50	1,267.50	1,267.50	21	
Control: 0110	Total	14,800.00	0.00	0.00	332.50	14,467.50	14,467.50	2	
3-01-20-0111-000	Elections Sw								
3-01-20-0120-000	Municipal Clerk Sw	63,200.00	0.00	0.00	17,876.38	45,323.62	45,323.62	28	
3-01-20-0120-200	Municipal Clerk O/E								
3-01-20-0120-221	Legal Advertising	2,100.00	0.00	576.16	1,012.55	1,087.45	511.29	76	
3-01-20-0120-222	Elections	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0	
3-01-20-0120-223	Printing & Binding	2,000.00	0.00	0.00	1,195.00	805.00	805.00	60	
3-01-20-0120-224	Education / Training	800.00	0.00	0.00	0.00	800.00	800.00	0	
3-01-20-0120-229	Other Contractual Items	2,000.00	0.00	390.42	1,378.10	621.90	231.48	88	
3-01-20-0120-230	Materials & Supplies	2,000.00	0.00	0.00	1,352.12	647.88	647.88	68	
3-01-20-0120-233	Books & Publications	500.00	0.00	0.00	0.00	500.00	500.00	0	
3-01-20-0120-241	Conferences & Meetings	3,500.00	0.00	50.00	0.00	3,500.00	3,450.00	1	
3-01-20-0120-244	Professional Dues	1,000.00	0.00	0.00	200.00	800.00	800.00	20	

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
Control: 0120	Total	18,900.00	0.00	1,016.58	5,137.77	13,762.23	12,745.65	33
3-01-20-0130-100	Financial Administration S&W	151,400.00	0.00	0.00	24,462.06	126,937.94	126,937.94	16
3-01-20-0130-200	Financial Administration O/E							
3-01-20-0130-229	Other Contractual Items	14,000.00	0.00	0.00	0.00	14,000.00	14,000.00	0
3-01-20-0130-230	Materials & Supplies	4,000.00	0.00	0.00	745.49	3,254.51	3,254.51	19
3-01-20-0130-236	Office Supplies	2,000.00	0.00	669.14	80.25	1,919.75	1,250.61	37
Control: 0130	Total	20,000.00	0.00	669.14	825.74	19,174.26	18,505.12	7
3-01-20-0135-200	Audit Services O/E							
3-01-20-0135-228	Other Professional Services	55,000.00	0.00	1,000.00	47,450.00	7,550.00	6,550.00	88
Control: 0135	Total	55,000.00	0.00	1,000.00	47,450.00	7,550.00	6,550.00	88
3-01-20-0140-200	Computer Data Process O/E							
3-01-20-0140-220	Contractual Services	17,500.00	0.00	11,941.30	2,630.55	14,869.45	2,928.15	83
3-01-20-0140-259	Data Processing Equipment	22,000.00	0.00	0.00	0.00	22,000.00	22,000.00	0
Control: 0140	Total	39,500.00	0.00	11,941.30	2,630.55	36,869.45	24,928.15	37
3-01-20-0145-100	Revenue Administration S&W	36,600.00	0.00	0.00	15,121.68	21,478.32	21,478.32	41
3-01-20-0145-200	Revenue Administration O/E							
3-01-20-0145-221	Legal Advertising	500.00	0.00	0.00	0.00	500.00	500.00	0
3-01-20-0145-222	Education/Seminars	500.00	0.00	0.00	0.00	500.00	500.00	0
3-01-20-0145-223	Printing & Binding	1,000.00	0.00	0.00	120.00	880.00	880.00	12
3-01-20-0145-229	Other Contractual Items	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00	0
3-01-20-0145-236	Office Supplies	3,000.00	0.00	0.00	289.21	2,710.79	2,710.79	10
3-01-20-0145-500	Miscellaneous	0.00	0.00	3.38	18.20	18.20-	21.58-	0
Control: 0145	Total	7,000.00	0.00	3.38	427.41	6,572.59	6,569.21	6
3-01-20-0150-100	Tax Assessment S&W	24,400.00	0.00	0.00	8,555.04	15,844.96	15,844.96	35
3-01-20-0150-200	Tax Assessment O/E							
3-01-20-0150-223	Printing & Binding	1,400.00	0.00	0.00	0.00	1,400.00	1,400.00	0
3-01-20-0150-229	Other Contractual Items	1,200.00	0.00	0.00	0.00	1,200.00	1,200.00	0
3-01-20-0150-233	Books & Publications	200.00	0.00	0.00	1,443.61	1,243.61-	1,243.61-	722
3-01-20-0150-236	Office Supplies	300.00	0.00	0.00	0.00	300.00	300.00	0
3-01-20-0150-241	Conferences & Meetings	600.00	0.00	0.00	0.00	600.00	600.00	0
3-01-20-0150-244	Professional Dues	300.00	0.00	180.00	0.00	300.00	120.00	60
Control: 0150	Total	4,000.00	0.00	180.00	1,443.61	2,556.39	2,376.39	41

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-20-0155-200	Legal Services O/E							
3-01-20-0155-220	Contractual Services	110,000.00	0.00	1,184.00	6,872.50	103,127.50	101,943.50	7
3-01-20-0155-228	Other Professional Services	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	0
Control: 0155	Total	135,000.00	0.00	1,184.00	6,872.50	128,127.50	126,943.50	6
3-01-20-0165-200	Engineering Services 0e							
3-01-20-0165-220	Contractural	21,000.00	0.00	15,750.00	5,250.00	15,750.00	0.00	100
3-01-20-0165-228	Other Professional Services	46,000.00	0.00	0.00	0.00	46,000.00	46,000.00	0
Control: 0165	Total	67,000.00	0.00	15,750.00	5,250.00	61,750.00	46,000.00	31
3-01-21-0170-100	Zoning Bd Of Adj Sw	3,500.00	0.00	0.00	0.00	3,500.00	3,500.00	0
3-01-21-0170-200	Zoning Bd Of Adjustment 0e							
3-01-21-0170-221	Legal Advertising	1,000.00	0.00	0.00	18.70	981.30	981.30	2
3-01-21-0170-227	Legal Services	4,000.00	0.00	0.00	1,000.00	3,000.00	3,000.00	25
3-01-21-0170-230	Materials And Supplies	500.00	0.00	0.00	191.18	308.82	308.82	38
3-01-21-0170-242	Education/Training	400.00	0.00	0.00	0.00	400.00	400.00	0
3-01-21-0170-244	Professional Dues	100.00	0.00	0.00	0.00	100.00	100.00	0
Control: 0170	Total	6,000.00	0.00	0.00	1,209.88	4,790.12	4,790.12	20
3-01-21-0180-100	Planning Board S&W	3,500.00	0.00	0.00	0.00	3,500.00	3,500.00	0
3-01-21-0180-200	Planning Board 0e							
3-01-21-0180-221	Legal Advertising	1,000.00	0.00	0.00	64.04	935.96	935.96	6
3-01-21-0180-227	Legal Services	7,000.00	0.00	1,750.00	1,750.00	5,250.00	3,500.00	50
3-01-21-0180-230	Materials & Supplies	600.00	0.00	0.00	14.00	586.00	586.00	2
3-01-21-0180-242	Education/Training	400.00	0.00	0.00	300.00	100.00	100.00	75
3-01-21-0180-244	Professional Dues	100.00	0.00	0.00	0.00	100.00	100.00	0
Control: 0180	Total	9,100.00	0.00	1,750.00	2,128.04	6,971.96	5,221.96	43
3-01-21-0182-200	Environmental Comm							
3-01-21-0182-220	Legal/Eng Services	0.00	0.00	6.16	108.42	108.42	114.58	0
3-01-21-0182-230	Materials/Supplies/Conf	10,000.00	0.00	793.28	522.77	9,477.23	8,683.95	13
Control: 0182	Total	10,000.00	0.00	799.44	631.19	9,368.81	8,569.37	14
3-01-21-0190-100	AFFORDABLE HOUSING LIAISON S&W	11,300.00	0.00	0.00	0.00	11,300.00	11,300.00	0
3-01-22-0295-100	Code Enforcement Sw	139,400.00	0.00	0.00	46,687.02	92,712.98	92,712.98	33
3-01-22-0295-200	Code Enforcement O/E							
3-01-22-0295-220	Contractual Services	10,900.00	0.00	6,277.00	0.00	10,900.00	4,623.00	58

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-22-0295-226	Maintenance Of Equipment	500.00	0.00	0.00	0.00	500.00	500.00	0
3-01-22-0295-233	Books & Publications	700.00	0.00	0.00	309.25	390.75	390.75	44
3-01-22-0295-241	Conferences & Meetings	900.00	0.00	0.00	0.00	900.00	900.00	0
3-01-22-0295-242	Education & Training	1,100.00	0.00	0.00	0.00	1,100.00	1,100.00	0
3-01-22-0295-244	Professional Dues	200.00	0.00	0.00	91.00	109.00	109.00	46
3-01-22-0295-253	Office Equip/Supplies	7,700.00	0.00	911.64	2,044.74	5,655.26	4,743.62	38
Control: 0295	Total	22,000.00	0.00	7,188.64	2,444.99	19,555.01	12,366.37	44
3-01-23-0210-200	Insurance O/E							
3-01-23-0210-201	Wk.Comp Fire/Library	0.00	0.00	0.00	3,444.00	3,444.00-	3,444.00-	0
3-01-23-0210-202	Gen'L Liability Ins. Jif	275,000.00	0.00	0.00	197,772.00	77,228.00	77,228.00	72
Control: 0210	Total	275,000.00	0.00	0.00	201,216.00	73,784.00	73,784.00	73
3-01-23-0220-200	Insurance O/E							
3-01-23-0220-292	Medical Insurance	600,000.00	0.00	64,660.25	315,070.88	284,929.12	220,268.87	63
3-01-23-0220-293	Medical-Inactive Empl	125,000.00	0.00	15,422.38	40,805.10	84,194.90	68,772.52	45
3-01-23-0220-299	Dental	65,000.00	0.00	4,897.20	24,345.12	40,654.88	35,757.68	45
Control: 0220	Total	790,000.00	0.00	84,979.83	380,221.10	409,778.90	324,799.07	59
3-01-23-0225-200	Insurance / Sui							
3-01-23-0225-212	Unemployment Comp.	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
Control: 0225	Total	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
3-01-25-0240-100	Police S/W	2,842,288.35	0.00	0.00	672,303.12	2,169,985.23	2,169,985.23	24
3-01-25-0240-200	Police O/E							
3-01-25-0240-223	Printing & Binding	621.68	0.00	0.00	0.00	621.68	621.68	0
3-01-25-0240-226	Equipment Maint	621.68	0.00	0.00	0.00	621.68	621.68	0
3-01-25-0240-230	Materials & Supplies	4,973.49	0.00	0.00	1,310.12	3,663.37	3,663.37	26
3-01-25-0240-233	Books & Publications	994.76	0.00	0.00	0.00	994.76	994.76	0
3-01-25-0240-236	Office Supplies	2,468.76	0.00	0.00	0.00	2,468.76	2,468.76	0
3-01-25-0240-238	Other Contractual Items	119,166.23	0.00	5,599.66	30,270.58	88,895.65	83,295.99	30
3-01-25-0240-240	Personel Expenses & Training	6,216.88	0.00	0.00	47.64	6,169.24	6,169.24	1
3-01-25-0240-241	Conferences & Meetings	2,486.76	0.00	0.00	842.00	1,644.76	1,644.76	34
3-01-25-0240-244	Professional Dues	1,865.05	0.00	0.00	1,125.00	740.05	740.05	60
3-01-25-0240-246	Uniform Allowance/Spec. & Guar	3,730.12	0.00	100.00	180.75	3,549.37	3,449.37	8
3-01-25-0240-258	Other Equipment	16,785.57	0.00	842.45	4,443.32	12,342.25	11,499.80	31
3-01-25-0240-259	Bergen County Forfeiture	8,703.62	0.00	0.00	0.00	8,703.62	8,703.62	0
Control: 0240	Total	168,634.60	0.00	6,542.11	38,219.41	130,415.19	123,873.08	27

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-25-0241-200	Police Dispatch/911							
3-01-25-0241-209	Interboro Radio	85,200.00	0.00	0.00	38,207.00	46,993.00	46,993.00	45
Control: 0241	Total	85,200.00	0.00	0.00	38,207.00	46,993.00	46,993.00	45
3-01-25-0256-200	Aid To Fire Companies O/E							
3-01-25-0256-226	Mainteance Of Equipment	6,000.00	0.00	2,895.00	202.61	5,797.39	2,902.39	52
3-01-25-0256-229	Other Contractual Items	8,000.00	0.00	1,783.00	2,698.39	5,301.61	3,518.61	56
3-01-25-0256-230	Materials & Supplies	5,000.00	0.00	646.11	128.56	4,871.44	4,225.33	15
3-01-25-0256-242	Education & Training	3,500.00	0.00	0.00	1,110.00	2,390.00	2,390.00	32
3-01-25-0256-243	Uniform Allowance	15,500.00	0.00	0.00	0.00	15,500.00	15,500.00	0
3-01-25-0256-257	Other- Donation	2,000.00	0.00	804.10	0.00	2,000.00	1,195.90	40
3-01-25-0256-300	Volunteer Stipends	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
Control: 0256	Total	60,000.00	0.00	6,128.21	4,139.56	55,860.44	49,732.23	17
3-01-25-0260-200	Aid To Volunteer Ambulance							
3-01-25-0260-229	Other Contractual Items	9,673.00	0.00	0.00	1,800.00	7,873.00	7,873.00	19
3-01-25-0260-230	Materials And Supplies	11,918.00	0.00	0.00	19.00	11,899.00	11,899.00	0
3-01-25-0260-232	Uniforms	2,497.20	0.00	1,753.50	0.00	2,497.20	743.70	70
3-01-25-0260-242	Education & Training	1,592.22	0.00	0.00	0.00	1,592.22	1,592.22	0
3-01-25-0260-300	Clothing Allowance	12,240.00	0.00	0.00	0.00	12,240.00	12,240.00	0
3-01-25-0260-310	Rent	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0
Control: 0260	Total	52,920.42	0.00	1,753.50	1,819.00	51,101.42	49,347.92	7
3-01-25-0265-100	Fire Prevention Sw	41,000.00	0.00	0.00	3,600.72	37,399.28	37,399.28	9
3-01-25-0265-200	Fire Prevention O/E							
3-01-25-0265-226	Maintenance Of Equipment	200.00	0.00	0.00	0.00	200.00	200.00	0
3-01-25-0265-229	Other Contractual Items	300.00	0.00	0.00	0.00	300.00	300.00	0
3-01-25-0265-230	Materials & Supplies	300.00	0.00	0.00	0.00	300.00	300.00	0
3-01-25-0265-233	Books & Publications	400.00	0.00	0.00	0.00	400.00	400.00	0
3-01-25-0265-236	Office Supplies	200.00	0.00	0.00	0.00	200.00	200.00	0
3-01-25-0265-242	Education & Training	200.00	0.00	0.00	0.00	200.00	200.00	0
3-01-25-0265-273	Fire Hydrants Charges	114,500.00	0.00	0.00	44,653.85	69,846.15	69,846.15	39
3-01-25-0265-290	Firehouse Rent	27,000.00	0.00	2,226.13	11,130.65	15,869.35	13,643.22	49
Control: 0265	Total	143,100.00	0.00	2,226.13	55,784.50	87,315.50	85,089.37	41
3-01-25-0275-200	Municipal Prosecutor O/E							
3-01-25-0275-205	Other Professional Services	5,100.00	0.00	1,250.00	2,500.00	2,600.00	1,350.00	74
Control: 0275	Total	5,100.00	0.00	1,250.00	2,500.00	2,600.00	1,350.00	74

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-25-0285-200	OEM OTHER EXPENSES							
3-01-25-0285-201	Other Expenses	5,100.00	0.00	0.00	0.00	5,100.00	5,100.00	0
Control: 0285	Total	5,100.00	0.00	0.00	0.00	5,100.00	5,100.00	0
3-01-26-0290-100	Streets & Road Maint S&W	884,895.27	0.00	0.00	204,087.15	680,808.12	680,808.12	23
3-01-26-0290-200	Streets & Road Maint O/E							
3-01-26-0290-220	Contractual Services	55,000.00	0.00	39,995.67	4,090.11	50,909.89	10,914.22	80
3-01-26-0290-226	Maintenance Of Equipment	25,000.00	0.00	1,756.63	2,294.45	22,705.55	20,948.92	16
3-01-26-0290-230	Materials & Supplies	30,000.00	0.00	3,261.07	6,599.37	23,400.63	20,139.56	33
3-01-26-0290-232	Clothing And Uniforms	7,500.00	0.00	59.98	1,815.70	5,684.30	5,624.32	25
3-01-26-0290-238	General Hardware	5,000.00	0.00	0.00	21.14	4,978.86	4,978.86	0
3-01-26-0290-240	Personnel Expenses & Training	7,500.00	0.00	89.50	11.00	7,489.00	7,399.50	1
3-01-26-0290-244	Professional Dues	600.00	0.00	0.00	249.00	351.00	351.00	42
3-01-26-0290-250	Work Equipment	30,000.00	0.00	0.00	2,155.59	27,844.41	27,844.41	7
3-01-26-0290-256	Livingston St Beautification	45,000.00	0.00	10,176.56	11,143.30	33,856.70	23,680.14	47
3-01-26-0290-258	Other Equipment	3,500.00	0.00	2,050.44	4,155.98	655.98-	2,706.42-	177
3-01-26-0290-259	Professional Services	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00	0
3-01-26-0290-260	Snow Removal	0.00	0.00	0.00	1,575.00	1,575.00-	1,575.00-	0
Control: 0290	Total	211,100.00	0.00	57,389.85	34,110.64	176,989.36	119,599.51	43
3-01-26-0300-200	Other Public Works							
3-01-26-0300-220	Tree Pruning Services	35,000.00	0.00	980.00	3,988.45	31,011.55	30,031.55	14
3-01-26-0300-258	Sewers - Equip/Supplies	35,000.00	0.00	8,156.96	7,782.68	27,217.32	19,060.36	46
Control: 0300	Total	70,000.00	0.00	9,136.96	11,771.13	58,228.87	49,091.91	30
3-01-26-0305-200	Solid Waste Collection O/E							
3-01-26-0305-220	Contractual Services	714,000.00	0.00	0.00	202,528.46	511,471.54	511,471.54	28
Control: 0305	Total	714,000.00	0.00	0.00	202,528.46	511,471.54	511,471.54	28
3-01-26-0310-200	Buildings & Grounds O/E							
3-01-26-0310-220	Contractual Services	62,500.00	0.00	18,342.89	18,018.14	44,481.86	26,138.97	58
3-01-26-0310-222	Haring Fence	750.00	0.00	0.00	0.00	750.00	750.00	0
3-01-26-0310-226	Maintenance Of Equipment	40,000.00	0.00	6,489.49	2,834.06	37,165.94	30,676.45	23
3-01-26-0310-230	Materials & Supplies	50,000.00	0.00	16,126.65	21,346.55	28,653.45	12,526.80	75
3-01-26-0310-238	General Hardware	15,000.00	0.00	51.92	2,771.14	12,228.86	12,176.94	19
3-01-26-0310-300	Maintenance of Public Buildings	40,000.00	0.00	195.00	1,070.20	38,929.80	38,734.80	3
Control: 0310	Total	208,250.00	0.00	41,205.95	46,040.09	162,209.91	121,003.96	42

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-26-0315-200	Vehicle Maintenance O/E							
3-01-26-0315-220	Police	18,500.00	0.00	852.84	1,235.98	17,264.02	16,411.18	11
3-01-26-0315-221	Streets & Roads	50,000.00	0.00	10,821.21	14,804.65	35,195.35	24,374.14	51
3-01-26-0315-222	Volunteer Fire	15,000.00	0.00	187.55	3,395.66	11,604.34	11,416.79	24
3-01-26-0315-223	Volunteer Ambulance	8,500.00	0.00	3,421.47	1,154.44	7,345.56	3,924.09	54
3-01-26-0315-225	Fire Prevention	9,000.00	0.00	0.00	0.00	9,000.00	9,000.00	0
Control: 0315	Total	101,000.00	0.00	15,283.07	20,590.73	80,409.27	65,126.20	36
3-01-26-0511-200	Njpdcs Stormwater Mgmt							
3-01-26-0511-220	Landfill Contractural Service	3,100.00	0.00	0.00	0.00	3,100.00	3,100.00	0
3-01-26-0511-223	Printing	600.00	0.00	0.00	0.00	600.00	600.00	0
3-01-26-0511-229	Permits	2,600.00	0.00	0.00	2,000.00	600.00	600.00	77
3-01-26-0511-230	Material/Supplies	2,600.00	0.00	0.00	99.75	2,500.25	2,500.25	4
3-01-26-0511-231	Compost Facility	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0
Control: 0511	Total	13,900.00	0.00	0.00	2,099.75	11,800.25	11,800.25	15
3-01-26-0515-200	Njpdcs Stormwater Management							
3-01-27-0330-100	Public Health Services Sw	30,400.00	0.00	0.00	6,033.96	24,366.04	24,366.04	20
3-01-27-0330-200	Public Health Services O/E							
3-01-27-0330-220	Contractual Services	40,600.00	0.00	0.00	320.00	40,280.00	40,280.00	1
3-01-27-0330-221	Legal Advertising	500.00	0.00	42.48	268.82	231.18	188.70	62
3-01-27-0330-222	Flu Clinic	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0
3-01-27-0330-229	Other Contractural Services	1,700.00	0.00	723.13	0.00	1,700.00	976.87	43
3-01-27-0330-236	Office Supplies	1,200.00	0.00	0.00	68.00	1,132.00	1,132.00	6
3-01-27-0330-241	Conferences & Meetings	400.00	0.00	0.00	0.00	400.00	400.00	0
3-01-27-0330-242	Education & Training	5,500.00	0.00	0.00	0.00	5,500.00	5,500.00	0
3-01-27-0330-244	Professional Dues	100.00	0.00	0.00	95.00	5.00	5.00	95
3-01-27-0330-245	Others	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0
Control: 0330	Total	52,500.00	0.00	765.61	751.82	51,748.18	50,982.57	3
3-01-28-0370-100	Recreation Sw	27,600.00	0.00	0.00	1,723.26	25,876.74	25,876.74	6
3-01-28-0370-200	Recreation O/E							
3-01-28-0370-215	Seniors	13,300.00	0.00	2,700.00	2,838.59	10,461.41	7,761.41	42
3-01-28-0370-221	Legal Advertising	0.00	0.00	0.00	38.09	38.09-	38.09-	0
3-01-28-0370-265	Recreation Equipment - DO NOT USE	0.00	0.00	1,118.12	1,118.12-	1,118.12	0.00	0
3-01-28-0370-269	Recreation Programs - DO NOT USE	0.00	0.00	2,068.91	2,068.91-	2,068.91	0.00	0
3-01-28-0370-300	Baseball & Softball	18,500.00	0.00	11,500.00	388.13	18,111.87	6,611.87	64
3-01-28-0370-310	Football	8,185.00	0.00	0.00	1,881.00	6,304.00	6,304.00	23

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-28-0370-320	Cheer	11,000.00	0.00	0.00	0.00	11,000.00	11,000.00	0
3-01-28-0370-330	Soccer	4,000.00	0.00	0.00	0.00	4,000.00	4,000.00	0
3-01-28-0370-340	Basketball	7,500.00	0.00	0.00	4,211.42	3,288.58	3,288.58	56
3-01-28-0370-350	Summer Camp	3,000.00	0.00	0.00	1,162.25	1,837.75	1,837.75	39
3-01-28-0370-360	New Programs & Events	5,000.00	0.00	0.00	1,487.78	3,512.22	3,512.22	30
3-01-28-0370-370	Borough Miscellaneous	10,615.00	0.00	0.00	8,612.13	2,002.87	2,002.87	81
Control: 0370	Total	81,100.00	0.00	17,387.03	17,432.36	63,667.64	46,280.61	43
3-01-29-0390-200	Municipal Library O/E							
3-01-29-0390-205	Contribution	475,817.00	0.00	39,651.37	198,256.85	277,560.15	237,908.78	50
Control: 0390	Total	475,817.00	0.00	39,651.37	198,256.85	277,560.15	237,908.78	50
3-01-30-0415-229	Acc Leave Compensation	38,218.00	0.00	0.00	0.00	38,218.00	38,218.00	0
3-01-30-0420-200	Celeb Of Public Events O/E							
3-01-30-0420-229	Other Contractual Items	30,000.00	0.00	5,239.43	227.96	29,772.04	24,532.61	18
Control: 0420	Total	30,000.00	0.00	5,239.43	227.96	29,772.04	24,532.61	18
3-01-31-0430-000	Electricity	92,400.00	0.00	0.00	23,947.98	68,452.02	68,452.02	26
3-01-31-0435-000	Street Lighting	87,600.00	0.00	0.00	29,774.32	57,825.68	57,825.68	34
3-01-31-0440-000	Telephone	61,800.00	0.00	0.00	15,310.84	46,489.16	46,489.16	25
3-01-31-0445-000	Water	36,100.00	0.00	0.00	7,951.47	28,148.53	28,148.53	22
3-01-31-0446-000	Natural Gas	71,500.00	0.00	0.00	15,977.36	55,522.64	55,522.64	22
3-01-31-0455-000	Bcuw Sewer	713,000.00	0.00	0.00	356,059.71	356,940.29	356,940.29	50
3-01-31-0460-000	Gasoline	82,400.00	0.00	0.00	20,403.67	61,996.33	61,996.33	25
3-01-36-0472-000	Social Security	166,000.00	0.00	0.00	39,268.57	126,731.43	126,731.43	24
3-01-36-0474-000	Pfrs	779,960.00	0.00	0.00	779,960.00	0.00	0.00	100
3-01-36-0475-000	Pers	168,781.00	0.00	0.00	168,781.00	0.00	0.00	100
3-01-36-0476-000	Losap	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
3-01-36-0478-000	DCRP	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0
3-01-41-0700-000	Federal & State Grants							
3-01-43-0490-105	Contingent	92,000.00	0.00	0.00	0.00	92,000.00	92,000.00	0
3-01-43-0491-100	Municipal Court Sw	89,100.00	0.00	0.00	24,361.50	64,738.50	64,738.50	27
3-01-43-0491-200	Municipal Court O/E							
3-01-43-0491-229	Other Contractual Items	800.00	0.00	350.00	0.00	800.00	450.00	44
3-01-43-0491-231	Materials & Supplies	1,300.00	0.00	0.00	0.00	1,300.00	1,300.00	0
3-01-43-0491-236	Office Supplies	800.00	0.00	0.00	0.00	800.00	800.00	0
3-01-43-0491-241	Conferences & Meetings	1,200.00	0.00	0.00	0.00	1,200.00	1,200.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
3-01-43-0491-244	Professional Dues	400.00	0.00	0.00	90.00	310.00	310.00	22
3-01-43-0491-253	Office Equipment	300.00	0.00	0.00	0.00	300.00	300.00	0
Control: 0491	Total	4,800.00	0.00	350.00	90.00	4,710.00	4,360.00	9
3-01-43-0495-200	Public Defender O/E							
3-01-44-0901-000	Capital Improvement Fund	100,000.00	0.00	0.00	0.00	100,000.00	100,000.00	0
3-01-45-0920-000	Bonds Principal	800,000.00	0.00	0.00	0.00	800,000.00	800,000.00	0
3-01-45-0925-000	Notes Interest	144,000.00	0.00	0.00	0.00	144,000.00	144,000.00	0
3-01-45-0930-000	Bonds Interest	128,500.00	0.00	0.00	64,156.25	64,343.75	64,343.75	50
3-01-45-0945-000	Njeit Loans Principal	49,000.00	0.00	0.00	14,194.15	34,805.85	34,805.85	29
3-01-45-0946-000	Njeit Loans Interest	9,000.00	0.00	0.00	0.00	9,000.00	9,000.00	0
3-01-46-0872-000	Dc, Over Exp App Resereve	10,241.00	0.00	0.00	0.00	10,241.00	10,241.00	0
3-01-50-0899-000	Reserve Uncollected Taxes	621,000.00	0.00	0.00	0.00	621,000.00	621,000.00	0
3-01-55-1060-000	REFUND CY TAX OVERPAYMENT	0.00	0.00	0.00	74,689.97	74,689.97-	74,689.97-	0
3-01-55-1614-000	DUE TO/FROM PAYROLL	0.00	0.00	0.00	106,524.64	106,524.64-	106,524.64-	0
3-01-55-2030-000	Accounts Payable	0.00	0.00	12,600.00	0.00	0.00	12,600.00-	0
3-01-55-2820-001	NON BUDGET DUE TO STATE UCC FEES	0.00	0.00	0.00	5,321.00	5,321.00-	5,321.00-	0
3-01-55-2820-590	Non Budget - Refund Tax Appeal	0.00	0.00	0.00	7,201.96	7,201.96-	7,201.96-	0
Fund: 01	Current Fund Appropriations Budgeted Total	12,765,305.64	0.00	354,091.20	3,938,966.70	8,826,338.94	8,472,247.74	34
Fund: 01	Current Fund Appropriations Non-Budgeted Total	0.00	0.00	12,600.00	193,737.57	193,737.57-	206,337.57-	0
Fund: 01	Current Fund Appropriations Total	12,765,305.64	0.00	366,691.20	4,132,704.27	8,632,601.37	8,265,910.17	35
Final Budgeted		12,765,305.64	0.00	354,091.20	3,938,966.70	8,826,338.94	8,472,247.74	34
Final Non-Budgeted		0.00	0.00	12,600.00	193,737.57	193,737.57-	206,337.57-	0
Final Total		12,765,305.64	0.00	366,691.20	4,132,704.27	8,632,601.37	8,265,910.17	35

Updates to Employee Handbook

1. Current:

Paid and Unpaid Time Off Policies:

Scope:

These policies cover non-union employees. They also cover union employees to the extent that their collective bargaining agreement do not cover these issues.

Paid Holiday Policy:

Employees are entitled to the following paid holidays:

- New Year's Day
- Martin Luther King's Birthday (except Sanitation personnel who receive one extra personal day)
- Lincoln's Birthday
- President's Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

A holiday falling on a Saturday will be observed on the preceding Friday, and a holiday falling on a Sunday will be observed on the following Monday. Unexcused absences the day preceding or following a holiday will result in a loss of pay.

4. Current:

Sick Leave Policy:

All employees are entitled to twelve working days of paid sick leave per calendar year. Sick leave is to be used only for the following reasons:

Proposed Change:

Sick Leave Policy:

* Change "All" to "Full-time"; Only full-time employees are entitled to 12 working days of paid sick leave per calendar year

* Addition of "part-time employees have a right to accrue up to 40 hours of earned sick leave per calendar year. For every 30 hours worked, 1 hour of sick time is accrued. A maximum of 40 hours of leave per benefit year can be earned. Up to 40 hours of sick time can be carried over to the next calendar year."

5. Current:

Sick Leave Policy:

At the end of each calendar year, an employee's unused sick time shall be paid out in an amount equal to their daily rate of pay. Sick time shall not accumulate.

Proposed Changed:

Sick Leave Policy:

* Change "At the end of each calendar year, an employee's unused sick time shall be paid out..." to include this only applies to employees hired before May 21, 2010

6. Current:

Bereavement Leave Policy:

Employees are entitled to three consecutive calendar days of leave of absence for each death of an employee's immediate relative. Bereavement Leave shall not extend beyond three consecutive calendar days immediately following the death of a family member. "Immediate relative" includes spouse or significant other, civil union partner, child, parent, stepchild, sibling, grandparents, daughter-in-law, son-in-law, grandchildren, or any person related by blood or marriage residing in an employee's household. Employees are paid for all working days during Bereavement Leave.

Proposed Change:

Bereavement Leave Policy:

* Change to read "Employees are entitled to three business days leave of absence within 30 days of the death" removing consecutive and immediately following the death of the family member

7. Current:

Jury Duty Policy:

An employee required to render jury service shall be entitled to be absent from work during that

service and will be paid the difference between any payment received for jury duty and the employee's regular salary.

Proposed Changed:

Jury Duty Policy:

* Change to read "All employees" and "On a scheduled work day"

8. Current:

Educational Assistance Policy:

The Borough supports employees who wish to continue their education to secure increased responsibility and growth within their professional careers. In keep with this philosophy, the Borough has established a reimbursement program for expenses incurred through approved institutions of learning. If you are full-time employee and have completed your probationary period, you are eligible to participate in this program, as long as the courses you propose to take are job-related.

Policy:

The Borough will pay for or reimburse an employee for job-related continuing education expenses through an accredited program that either offers growth in an area that is directly related to his or her current position or that might lead to promotional opportunities with the Borough. This education may include college credit courses, continuing education unit courses, seminars, and certification tests. Employees must secure a passing grade of "B" or its equivalent or obtain a certification to receive any reimbursement. Expenses must be validated by receipts, and a copy of the final

grade card or certification must be presented to confirm the credit hours or certification received.

Proposed Changes:

Educational Assistance Policy:

- * Change to read "Full Time employee or part time employee (with council approval)"

Procedures:

- * Add "if an employee resigns from borough employment in three years following the reimbursement of a course, the employee must reimburse the borough for the cost of the course"
- * Remove "B" grade requirements & change to "passing grade"



EXPERIENCED
DEDICATED
RESPONSIVE

negliagroup.com

AGREEMENT FOR PROFESSIONAL SERVICES

DATE: May 22, 2023

TO: Mayor and Council
Borough of Norwood
455 Broadway
Norwood, New Jersey 07648

CC: Jordan Padovano, Borough Administrator

FROM: Michael J. Neglia, PE, PP, PLS, CPWM
Scott Loverich, EIT

RE: Proposal for Professional Surveying, Engineering, and Bidding Services
15th Street, Millbrook Circle, and Meadow Lane Drainage Improvements
Borough of Norwood, Bergen County, New Jersey
NEA Project No.: NORWADM23.001

Neglia Engineering Associates ("NEA") has received the following request to provide Surveying, Engineering Design, and Bidding services for the above-referenced project.

Description of Services

See attached Scope of Services.

Requested By: Mayor and Council
Borough of Norwood

This agreement, when approved by Borough of Norwood will be completed as follows:

1. On a lump sum basis for a cost of **Seventy-Nine Thousand, Two Hundred and Thirty-Six Dollars and Zero Cents (\$79,236.00)** representing Phase I & II – Professional Surveying, Engineering Design, and Bidding Services;
2. On a time-and-materials basis for a cost not to exceed **Twenty-Seven Thousand, Four Hundred and Fifteen Dollars and Zero Cents (\$27,415.00)** for Phase III – Construction Management Services; and
3. On a material basis for a cost of **One Thousand Dollars (\$1,000.00)** for PHASE IV – Estimated Reimbursable Expenses representing Reimbursable Expenses.

This document constitutes an agreement for services that will be provided subject to the attached Standard Terms and Conditions. Please sign and date this agreement and return to our office to serve as our Notice to Proceed or provide a resolution of approval which accepts the terms of this proposal.

LYNDHURST

34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
p. 201.939.8805 f. 201.939.0846

MOUNTAINSIDE

200 Central Avenue
Suite 102
Mountainside, NJ 07092
p. 201.939.8805 f. 732.943.7249

BACKGROUND

Neglia Engineering Associates ("NEA") understands that the Borough of Norwood intends to construct stormwater improvements at three (3) locations within the Borough. Each location and the scope of work are as follows:

- Fifteenth Street
 - Improvements include installing a new stormwater pipe between residential homes within a Borough drainage easement that will connect to an existing stormwater conveyance system at the intersection of 5th Avenue and 17th Street.
- Meadow Lane
 - Improvements include piping approximately 40 linear feet of an existing open drainage ditch and constructing a new concrete headwall and riprap channel protection.
- Millbrook Circle
 - Improvements include constructing a new concrete headwall and rip rap channel protection.

The improvements at Meadow Lane and Millbrook Circle will require NJDOT Land Use Permit submissions to conduct the above referenced work.

This proposal includes the survey, engineering design, and NJDEP Lane Use permit submissions for the above-mentioned improvements.

II. SCOPE OF SERVICES

PHASE I – SURVEY SERVICES

I. SCOPE OF SERVICES

A. Boundary Survey

Neglia will prepare an on-ground boundary survey for various parcels and easements within the Borough of Norwood, Bergen County, New Jersey. The intent of these surveys is to establish the existing storm drain easement lines that exist for use as base mapping for a proposed drainage project. The three sites include the following:

- 1) Millbrook Circle Project – 40' wide drainage easement that crosses Lots 5 and 6 in Block 2.
- 2) Fifth Avenue Project – Vacated portion of roadway from 15th Street to 17th Street – Easement width unknown – crosses through Block 24 Lots 1, 2 & 3 and Block 31 Lots 5 & 7.
- 3) Meadow Lane Project – 10' wide drainage easement that crosses through Lot 11 in Block 126.

We will require a title search and all backing deed documents for the subject parcels. Parcels include Block 2 Lots 5 & 6; Block 24 Lots 1, 2 & 3; Block 31 Lots 5 & 7; Block 126 Lots 5, 6, 7, 8, 10 & 11. The intent of the title search is to obtain the relevant easement documents. If the required title documents are not supplied, we will obtain them on your behalf and invoice you at cost. We have included an estimated reimbursable cost for document research and reproduction.

This scope excludes setting corner markers. If demarcation of the easement lines is requested, we will provide a separate proposal to cover these services.

This scope excludes creating documents to establish new easements (permanent or temporary) or expand existing easements to accommodate any design needs or construction activity. We can provide a separate proposal for these items as requested.

B. Topographic Survey

We will prepare individual on-ground topographic surveys for each of the three areas listed above. The scope limits for each of these surveys will be determined by the design engineer. These surveys will show any accessible aboveground physical features (buildings, walls, curbs, walks, fences, utility structures, paved areas, trees, etc.) when visible and accessible. These surveys will also include one-foot contours and spot elevations as needed to define high points, low points, etc.

This office understands the Borough of Norwood will coordinate notification and access to each site prior to commencing the field work.

C. Utility Information

Any accessible aboveground utilities including manholes, catch basins, inlets and/or valve locations will be shown within the scope limits described above. Underground storm and sanitary pipe sizes, material and invert data will be field measured where accessible. Underground utilities such as gas, water, electric, etc. will be shown as digitized from existing plans, if available, or from any painted mark-out present during the survey. This scope excludes both utility designation (tone-out) and the cleaning/pumping of underground structures, if required.

D. General Information

Neglia shall prepare these surveys in accordance with the rules and regulations of the New Jersey State Board of Professional Engineers and Land Surveyors (NJAC 13:40-5.1). Horizontal datum will be based on New Jersey Plane Coordinate System North American Datum (NAD) 1983. Elevations will be based on North American Vertical Datum (NAVD) 1988.

This scope excludes wetland delineation. If requested, we will send a separate proposal for these services.

II. DELIVERABLES

We will prepare and forward the required number of signed and sealed plans as well as a CAD file in

AutoCAD (.dwg) format.

III. TIMEFRAME

Neglia will complete these surveys within 4-5 weeks from authorization. Field work is dependent on weather conditions, ground cover, and unencumbered access to the project areas. Office work is dependent on receipt of sufficient deed documents as requested. Please provide site contact information upon authorization.

PHASE II - ENGINEERING DESIGN, PERMITTING, CONSTRUCTION DOCUMENTS AND BIDDING

- A. The following information will be designed and shown on the plan(s) for the drainage improvements project:

1. Cover Sheet
1. Grading, Drainage, Utility Plans
2. Soil Erosion & Sediment Control Plan and Details
3. Construction Details

This scope does not include a complete and detailed Hydraulic and Hydrologic Analysis Stream Study (HEC study) of the associated state open waters at each location.

- B. Soil Erosion Control Conservation District Submittal
Soil erosion and sediment pollution control plans, narrative reports, and calculations will be prepared in accordance with the New Jersey State Soil Erosion Regulations and will be submitted to the Soil Conservation District for the on-site improvements. In addition, we will complete the stormwater management basin database form and Authorization to Discharge Stormwater during Construction Permit as required by the District.
- C. Bergen County Engineering Division Submittal
We will prepare and submit all requisite engineering plans and drainage analysis reports to the County for review and approval (if required).
- D. New Jersey Department of Environmental Protection
We will prepare and submit all requisite engineering plans and drainage analysis reports to the NJDEP for review and approval.
- E. Engineer's Estimate
We will prepare an engineer's estimate for construction costs associated with the project for review and use by the Borough.
- F. Construction Documents and Bid Specifications

Once the final project scope has been confirmed with the Borough of Norwood our office will prepare construction drawings and specifications to incorporate any comments received from the Borough of Norwood.

We will provide construction plans, details, and specifications suitable for public bidding for the project as directed by the Borough of Norwood.

In addition, we will respond to questions or RFI's from bidders during the bidding phase of the project.

G. Meeting Attendance

We will attend meetings throughout all stages of the project (client, regulatory, and project). The meeting time scope and budget includes the attendance at ten project team meetings meeting if necessary. Should the number of meetings exceed those listed above, Neglia Engineering Associates would issue a subsequent proposal with additional scope and budget.

PHASE III – CONSTRUCTION MANAGEMENT SERVICES

A. Under this phase, NEA will provide the following services:

1. Coordinate and attend a pre-construction meeting and prepare meeting minutes for distribution.
2. Review and distribute submittals for the appurtenant construction materials.
3. Issue a Notice to Proceed and perform a site walk-through with the Contractor and appropriate officials.
4. Provide pre-construction photographs and video within the contract limits.
5. Provide construction observation, including site visits by a Principal from Neglia Engineering Associates.
6. Maintain progress photos and inspection reports on a daily basis.
7. Attend progress meetings if required by the Borough.
8. Issue the appropriate correspondence to the Contractor, which, if required, will consist of non-conformance matters, delays, traffic issues, resident complaints, etc.
9. Monitor and certify quantities for payment, which includes preparation the appropriate Payment Certifications. Please be advised that the Borough is responsible for reviewing certified payroll.
10. Negotiate Change Orders, if applicable, and prepare the necessary documents for such.
11. Perform a walk-through with the appropriate officials upon substantial completion, and prepare a punch list.
12. Perform a final inspection of the punch list.
13. Submit close-out documentation to other appropriate agencies, if applicable.

PHASE IV – ESTIMATED REIMBURSABLE EXPENSES

A. Estimated Reimbursable Expenses

Reimbursable expenses will be required for this project. They include but are not limited to reproductions for the municipal and regulatory review submittals and express mailings. We have provided an estimated budget for reimbursable expenses for this project. Should Neglia Engineering Associates not require this budget for reimbursable expenses, we will not invoice the full budget amount. If additional reimbursable expenses are required, we will invoice your office on an as needed basis after authorization is received.

Should any sub-consultants be required for this project, Neglia Engineering Associates will receive prior approval from Borough of Norwood and invoice your office at cost plus ten percent. The ten percent cost adjustment has been provided as a maintenance, overhead, and profit fee for the hired sub-consultant. Please be aware that detailed invoices for reimbursable expenses will not be provided but are available if request. All police traffic protection, filing, review, processing, and application fees will be provided by your office and have not been included within the budget of this proposal.

III. DELIVERABLES

We will prepare the items listed within the Scope of Services for this proposal. See "Conditions and Exclusions" section and Phase II of the Scope of Services section of this proposal for mass printings.

IV. TIME FRAME

Neglia Engineering Associates is prepared begin upon receipt of a signed copy of this agreement.

V. PAYMENTS AND COST OF SERVICES

Invoices will be submitted to your attention on a monthly basis to monitor the progress of the project. The lump sum budgets and estimated budgets are shown on page one of this proposal.

It shall be noted that Neglia Engineering Associates has included specific meetings within the scope and budget of this proposal. All additional meetings not specifically listed within this proposal will be invoiced in accordance with our attached schedule of fees and will be in addition to the lump sum shown on page one of this proposal without further authorization required. In addition, Neglia Engineering Associates has included a project phase and estimated budget for reimbursable expenses. Please see the "Conditions and Exclusions" section of this proposal for additional information concerning expenses.

VI. CONDITIONS AND EXCLUSIONS

This proposal does not include any other site / civil design aspects other than those design items mentioned above. It assumes that off-site utility work / design will not be required for the project and that off-site utilities have sufficient capacity. The proposal does not include any survey and off-site survey, wetland delineation and wetland surveying services, construction stakeout or construction management service, as-built survey work and / or subdivision plat preparation unless otherwise included within the Scope of Services section of this proposal. This proposal does not include final construction documents, bid specifications (CD's) for public bidding.

This proposal does not include the structural design of retaining walls, bridges, culverts, or any other proposed modified structure not mentioned within the scope unless specifically mentioned above. It also does not include irrigation design and plans unless specifically mentioned above.

This proposal does not include a geotechnical engineering studies / services which include but is not limited to soil borings, test pits and percolation tests, phase one audit, environmental impact statement or assessment, threatened and endangered species studies, flood studies, foundation design, professional planning services, Phase I and Phase II environmental investigations / studies, archeological studies, buoyancy calculations, visual impact assessment, underground garage structure design, environmental remediation, mitigation, UST remediation, asbestos removal, septic system design, holding tank design, pump station design, or other environmental concerns.

This proposal does not include air quality studies or glare and noise studies. This proposal does not include any permitting other than those permits mentioned above. In addition, this proposal does not include fire flow test and / or study, any traffic / transportation studies, planning studies and / or testimony, and NJDOT permitting unless otherwise mentioned within the Scope of Services section of this proposal. The proposal has been prepared assuming that your project attorney will prepare all applications excluding those listed above.

Any deviation from the scope of work outlined in this proposal once the detailed engineering work has commenced will be immediately brought to your attention and a separate budget will be provided to you. In addition, revisions to the plans based on input received from public agencies, officials, adjacent property owners, your office, etc. through the course of the project are unforeseen and the extent is outside of our control. Revisions are also generated from input by the project team and possibly your construction manager. For this reason, revisions will not be completed unless a change order contract is reviewed and approved. In addition, Neglia Engineering Associates cannot guarantee the approval of any submitted application or package to review agencies or municipal boards.

Reimbursable expenses will be required for this project. They include but are not limited to reproductions for the municipal and regulatory review submittals, express mailings, mileage, and courier service, etc. We have provided an estimated budget for reimbursable expenses for this project as illustrated on page one of this proposal. Should Neglia Engineering Associates not require this budget for reimbursable expenses, we will not invoice the full budget amount. If additional reimbursable expenses are required, we will invoice your office on an as needed basis without further authorization required. Should any sub-consultants be required for this project, Neglia Engineering Associates will invoice your office at cost plus ten percent. The ten percent cost adjustment has been provided as a maintenance, overhead, and profit fee for the hired sub-consultant. Please be aware that detailed invoices for reimbursable expenses will not be provided but are available if request. All filing, review, processing, and application fees will be provided by your office.

VII. GENERAL TERMS AND CONDITIONS

ARTICLE I - METHOD OF CHARGING AND PAYMENT CONDITIONS: Compensation for the engineering and related

Services ("Services") to be provided by Neglia Engineering Associates ("Neglia") shall be based on the Schedule of Fees and Charges identified in the Proposal. Neglia periodically shall submit invoices to the Client. Client shall pay each invoice within thirty (30) days of the date of the invoice. However, if Client objects to all or any portion of any invoice, Client shall so notify Neglia in writing of the same within fifteen (15) days from date of invoice, give reasons for the objection, and pay that portion of invoice not in dispute. Client shall pay an additional charge of one and one-half percent (1 1/2%) of the amount of the invoice per month for any payment received by Neglia more than thirty (30) days from the date of invoice. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. The additional charge shall not apply to any disputed portion of any invoice resolved in favor of Client. In the event of a legal action brought by Neglia against Client for invoice amounts not paid, Attorneys' Fees, Court Costs, and other related expense shall be paid to the prevailing party by the other party.

ARTICLE II - PROFESSIONAL RESPONSIBILITY: Neglia represents that Services shall be performed, within the limits prescribed by Client, in accordance with the 'Scope of Services' contained in the Proposal and in a manner consistent with that level of care and skill ordinarily exercised by other comparable professional engineering firms under similar circumstances at the time the Services are performed. No other representations to Client, expressed or implied, and no warranty or guarantee is included or intended, hereunder, or in any report, opinion, document, or otherwise.

ARTICLE III - LIMITATIONS OF LIABILITY: The liability of Neglia, its employees, agents, and subcontractors (hereinafter for purposes of this Article III referred to collectively as "Neglia"), for Client's claims of loss, injury, death, damage or expense, including, without limitation, Client's claims of contribution and indemnification with respect to third party claims relating to the Services or to obligations imposed, hereunder, (hereinafter, "Client's Claims") shall not exceed the aggregate: (1) the total sum of Neglia's fee or \$ 50,000.00, whichever is greater, for Client's Claims arising out of professional negligence, including errors, omissions or other professional acts, and including unintentional breach of contract; or (2) the total sum of \$ 250,000 for Client's Claims arising out of negligence, or other causes for which Neglia has any legal liability, other than as described in (1) above.

In no event shall either Neglia or Client be liable for consequential or indirect damages, including, without limitation, loss of use or loss of profits, incurred by one another or their subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

ARTICLE IV - INDEMNIFICATION: If any claim is brought against Neglia, its employees, agents or subcontractors (hereinafter for purpose of this Article IV referred to collectively as "Neglia") and/or Client by a third party, relating in any way to the Services, the contribution and indemnification rights and obligations of Neglia and Client, subject to the limitations of liability under Article III above, shall be determined as follows: (1) if any negligence, breach of contract, or willful misconduct of Neglia caused any damage, injury or loss claimed by the third party, then Neglia and Client shall each indemnify the other against any loss of judgment on a comparative responsibility basis under comparative negligence principles (Client responsibility to include that of its agents, employees and other contractors); and (2) unless Neglia was guilty of negligence, breach of contract, or willful misconduct which in whole or in part caused damage, injury or loss asserted in the third party claim, Client shall indemnify Neglia against the claim, liability, loss, legal fees, consulting fees and other costs of defense reasonably incurred.

ARTICLE V - INSURANCE: Neglia agrees to maintain (1) Statutory Workers' Compensation; and (2) Comprehensive General and Automobile Insurance Coverage in the sum of not less than \$ 1,000,000.

ARTICLE VI - FORCE MAJEURE: Neither party shall hold the other responsible for damages or delays in performance caused by force majeure, acts of God, or other events beyond the control of the other party or that could not have been reasonably foreseen and prevented. For this purpose, such acts or events shall include, but not be limited to, unusual weather affecting performance of the Services, floods, epidemics, war, riots, strikes, lockouts, or other industrial disturbances, protest demonstrations, unanticipated site conditions, and inability, with reasonable diligence, to supply personnel, equipment or material for the Services. Should such acts or events occur, both parties shall use their best efforts to overcome the difficulties and to resume as soon as reasonably possible the normal pursuit of the Services.

ARTICLE VII - TERMINATION AND SUSPENSION OF WORK: The obligation to provide further Services under this Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of termination, Neglia shall be paid for all services rendered up to and including the date of termination. The parties agree that Neglia may elect to suspend providing services under this Agreement if payment of any invoice is not made within thirty (30) days of the date of the invoice as provided in Article I. In the event that the termination was initiated by the Client, Client agrees to pay Neglia Engineering Associates an additional ten percent (10%) of the total fee earned by Neglia Engineering Associates.

ARTICLE VIII - REUSE OF DOCUMENTS: All documents, including Drawings and Specifications prepared by Neglia pursuant to this Agreement, are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other Project. Any reuse, without written verification of adaptation by Neglia for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Neglia; and Client shall indemnify and hold harmless Neglia from all claims, damages, losses and expenses including Attorneys' fees arising out of or resulting there from. Any such verification or adaptation will entitle Neglia to further compensation at rates to be agreed upon by Client and Neglia.

ARTICLE IX - CONTROLLING LAW: Any element of this Agreement later held to violate a law or regulation, or whose insurability cannot be confirmed by design professional, shall be deemed void, and all remaining provisions shall continue in force. However, client and design professional will in good faith attempt to replace any such voided element with one that is enforceable and/or insurable, and which comes as close as possible to expressing the intent of the original provision.

ARTICLE X - SUCCESSORS AND ASSIGNS: Client and Neglia each bind themselves and their Partners, Successors, Executors, Administrators, Assigns, and Legal Representatives to the other party to this Agreement and to the Partners, Successors, Executors, Administrators, Assigns, and Legal Representatives of such other party in respect to all covenants, agreements, and obligations of this Agreement. Neither Client nor Neglia shall assign, sublet, or transfer any rights under, or interest in, this Agreement without the written consent of the other party, except as set forth below. Unless specifically stated to the contrary, in any written consent to an assignment, no assignment

will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Neglia from employing such independent consultants, associates, and subcontractors, as it may deem appropriate, to assist in its performance of services, hereunder. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than Client and Neglia.

ARTICLE XI - ARBITRATION: All claims, counterclaims, disputes and other matters in question between the parties, hereto arising out of or relating to this Agreement or the breach thereof, will be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. This Agreement to arbitrate and any other agreement or consent to arbitrate entered into will be specifically enforceable under the prevailing arbitration law of any court having jurisdiction. Notice of demand for arbitration must be filed in writing with the other parties to this Agreement and with the American Arbitration Association. The demand must be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event may the demand for arbitration be made after institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

All demands for arbitration and all answering statements thereto, which include any monetary claim, must contain a statement that the total sum or value in controversy as alleged by the party making such demand or answering statement is not more than \$ 200,000.00 (exclusive of interest and costs.) The arbitrators will not have jurisdiction, power or authority to consider, or make findings (except in denial of their own jurisdiction) concerning any claim, counterclaim, dispute or other matter in question where the amount in controversy thereof is more than \$ 200,000.00 (exclusive of interest and costs) or to render a monetary award in response thereto against any party which totals more than \$ 200,000.00 (exclusive of interest and costs.)

No arbitration arising out of, or relating to, this Agreement, may include, by consolidation, joinder, or in any other manner, any person or entity who is not a party to this Agreement.

The award rendered by the arbitrators will be final, not subject to appeal, and judgment may be entered upon it in any court having jurisdiction thereof.

GENERAL TERMS

1. Client agrees to assist Neglia Engineering Associates (NEA), by placing to NEA disposal, all available information pertinent to the Project including previous reports, maps, deeds, surveys, easement descriptions and any other data relative to design or construction of the Project.
2. Client will arrange for access to and make all provisions for NEA to enter upon public and private property, as required for NEA to perform services.
3. Client shall be responsible for such legal services as Client may require or NEA may reasonably request with regard to legal issues pertaining to the Project.
4. In any dispute involving the accuracy of surveying services, NEA will have no liability to anyone if referenced points set by NEA have not been preserved. NEA field notes will govern in any dispute.
5. Client understands that NEA cannot, and does not, assure favorable action or timely action by any governmental entity.
6. Client agrees that any work not specifically included in this proposal or work beyond the scope of this proposal will be classified as extra work. If additional services are required from NEA by the Client, fees for such services will be incurred on the basis of either time and material or on terms that the parties mutually agree upon. N.E.A. will provide the client with an estimate of the amount anticipated for the extra, prior to commencing any extra work.
7. Suspension of work on this project in excess of 60 days (if directed by Client) will cause NEA to sustain unexpected costs to resume work. Client agrees that additional compensation, as agreed by the parties, will be paid to NEA before such work resumes. The fee for uncompleted portions of the work is subject to re-negotiation after a suspension period of 120 days.
8. The individual(s) executing this contract, if acting on behalf of a municipality, municipal authority, corporation, or funding agency, represent that they have the authority to do so.
9. This proposal is good for sixty (60) days from the submission date.
10. This proposal is subject to a six (6%) percent annual inflation adjustment every January 1st.

The person signing below has read and understood all of the provisions of this agreement and represents and warrants that they are authorized to sign this agreement on behalf of the Borough of Norwood. Please sign one copy of this proposal and return same to this office.

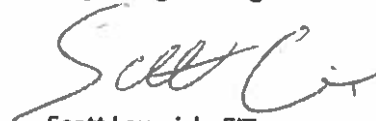
Thank you for affording us the opportunity to be of service. We look forward to working with you on this project. Please call if there are any questions, or if we can be of further assistance.

Very truly yours,
Neglia Engineering Associates



Michael J. Neglia, PE, PP, PLS, CPWM
Borough Engineer
Borough of Norwood

Very truly yours,
Neglia Engineering Associates



Scott Loverich, EIT
For the Borough Engineer
Borough of Norwood

Attachments: 01/01/22-12/31/24 Norwood Hourly Billing Rates

Accepted this _____ day of _____ 2023

By: _____

Title: _____



EXPERIENCED
DEDICATED
RESPONSIVE

negliagroup.com

NEGLIA ENGINEERING ASSOCIATES
01/01/22-12/31/24 NORWOOD
HOURLY BILLING RATES

PRINCIPAL	\$198.00
SENIOR ENGINEER / SENIOR MANAGER/SR. PROF. PLANNER	\$190.00
PROFESSIONAL ENGINEER / PROJECT MANAGER	\$185.00
SENIOR DESIGN ENGINEER	\$165.00
DESIGN ENGINEER/ENVIRONMENTAL SCIENTIST	\$150.00
ENGINEERING ASSISTANT	\$ 99.00
PROFESSIONAL PLANNER	\$185.00
PROFESSIONAL LANDSCAPE ARCHITECT	\$165.00
LANDSCAPE DESIGN	\$125.00
COMPUTER AIDED DESIGNER	\$125.00
CONSTRUCTION MANAGER	\$150.00
RESIDENT ENGINEER	\$180.00
TECHNICAL OBSERVER	\$125.00
PROFESSIONAL SURVEYOR / PROJECT MANAGER	\$170.00
SURVEY PROJECT MANAGER	\$150.00
3 MAN SURVEY CREW	\$225.00
2 MAN SURVEY CREW	\$195.00
1 MAN SURVEY CREW (GPS AND EQUIPMENT)	\$180.00
CERTIFIED WETLAND DELINEATOR	\$190.00
LICENSED COLLECTION SYSTEM OPERATOR	\$165.00
DRONE PILOT AND VISUAL OBSERVER	\$215.00
DRONE EDITOR	\$150.00
GIS MANAGER	\$160.00
GIS SPECIALIST	\$140.00
GIS DATA PROCESSOR	\$ 99.00
REIMBURSABLE EXPENSES	
PAPER PRINTS (All Sizes)	\$ 3.00/sheet
MYLARS	\$25.00/sheet
COLOR PRINTS	\$55.00/sheet
PHOTOCOPIES (Black & White)	\$.22/page
PHOTOCOPIES (Color)	\$.35/page
MILEAGE	\$.58/mile
SUB-CONSULTANTS	10% administrative fee

Notes:

1. Expert testimony for deposition or trial is billed at 1½ standard billing rate.
2. Labor billings include miscellaneous direct costs such as telephone calls, faxes, copying and postage. No charges are levied for use of computers, plotters, or CAD systems.
3. After hour and Holiday Call Outs
 - a. 7:00pm to 5:00am – 1.5 times the hourly rate and a 4 hour minimum
 - b. Holidays – 2 times the hourly rate and a 4 hour minimum
4. Reimbursable expenses are subject to change annually based on industry fluctuation.

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p. 201.939.8805 f. 732.943.7249

BOROUGH OF NORWOOD

Resolution #2023:113

RESOLUTION AUTHORIZING SURVEYING, ENGINEERING DESIGN AND BIDDING SERVICES AGREEMENT WITH NEGLIA ENGINEERING FOR THE 15TH STREET, MILLBROOK CIRCLE, AND MEADOW LANE DRAINAGE IMPROVEMENTS

WHEREAS, the Borough of Norwood ("Borough") is in need of surveying, engineering design, and bidding services for the proposed 15th Street, Millbrook Circle, And Meadow Lane Drainage Improvements; And

WHEREAS, Neglia Engineering Associates ("Neglia") has submitted a proposal for these services, a copy of which is attached hereto and incorporated herein by reference ("the Proposal"); and

WHEREAS, the Proposal reflects lump sum basis for a cost of \$79,236.00.00 for these services, and, on time and material basis for a cost of \$27,415.00 for Phase III Construction Management Services, and on a material basis for a cost of \$1,000.00 in estimated reimbursable expenses; and

WHEREAS, Neglia is the Borough's engineer for 2023 pursuant to a written professional and services contract, which was awarded on a fair and open basis; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available, and a copy of the certification is attached.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood that the Proposal is approved, and Neglia Engineering Associates is authorized to proceed with the work in the Proposal; and

BE IT FURTHER RESOLVED, that the Mayor is authorized and directed to execute the Proposal on behalf of the Borough; and

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized and directed to: (1) forward a copy of this resolution together with the signed Proposal to Neglia upon its passage; and (2) to cause a brief notice of this contract award to be published in Borough's official newspaper, stating the name, duration, services, and amount of the contract, and that this resolution and the contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Certification of Available Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 *et seq.*, and any other applicable requirement, I, Chris Battaglia, Chief Financial Officer of the Borough of Norwood, have ascertained that there are available sufficient uncommitted funds in the line item and in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

Line Item	Description	Amount
-----------	-------------	--------

Chris Battaglia, CFO

Date

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on June 14, 2023.

Borough Clerk



Celebrating 75 Years

EXPERIENCED
DEDICATED
RESPONSIVE

negliagroup.com

AGREEMENT FOR PROFESSIONAL SERVICES

DATE: June 7, 2023

TO: Mayor and Council
Borough of Norwood
455 Broadway
Norwood, New Jersey 07648

CC: Jordan Padovano, Borough Administrator

FROM: Michael J. Neglia, PE, PP, PLS, CPWM
Scott Loverich, EIT

RE: Engineering Services
South Avenue Speeding Analysis and Recommendations
Borough of Norwood, Bergen County, New Jersey
NEA Project No.: NORWADM23.001

The Borough has requested that our office provide engineering services to determine traffic calming measures for South Avenue in response to concerns raised with respect to vehicles speeding on South Avenue.

Description of Services:

See attached Scope of Services.

Requested By: Mayor and Council
Borough of Norwood

This agreement, when approved by Borough of Norwood will be completed as follows:

1. On a lump sum basis for a cost of **Three Thousand, Two Hundred Dollars and Zero Cents (\$3,200.00)** representing Engineering services. This document constitutes an agreement for services that will be provided subject to the attached Standard Terms and Conditions.

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I. BACKGROUND

Neglia Engineering Associates under this proposal will provide engineering services to determine proposed traffic calming measures for South Avenue as requested by the Borough.

II. SCOPE OF SERVICES

As part of this agreement, Neglia Engineering Associates will provide the following services:

1. Review current ITE recommended literature for the installation of speed humps.
2. Conduct a field visit and take a radar chart sample to determine the 85th percentile speed.
3. Determine preliminary location of potential speed humps and mark out in spray paint for the residents/Borough to review.
4. Prepare a concept plan indicating the location of proposed speed humps.
5. Provide technical design details for the solicitation of quotes.

III. GENERAL TERMS AND CONDITIONS

ARTICLE I - METHOD OF CHARGING AND PAYMENT CONDITIONS: Compensation for the engineering and related Services ("Services") to be provided by Neglia Engineering Associates ("Neglia") shall be based on the Schedule of Fees and Charges identified in the Proposal. Neglia periodically shall submit invoices to the Client. Client shall endeavor to pay each invoice within thirty (30) days of the date of the invoice. However, if Client objects to all or any portion of any invoice, Client shall so notify Neglia in writing of the same within fifteen (15) days from date of invoice, give reasons for the objection, and pay that portion of invoice not in dispute.

ARTICLE II - PROFESSIONAL RESPONSIBILITY: Neglia represents that Services shall be performed, within the limits prescribed by Client, in accordance with the 'Scope of Services' contained in the Proposal and in a manner consistent with that level of care and skill ordinarily exercised by other comparable professional engineering firms under similar circumstances at the time the Services are performed. No other representations to Client, expressed or implied, and no warranty or guarantee is included or intended, hereunder, or in any report, opinion, document, or otherwise.

ARTICLE III - INSURANCE: Neglia agrees to maintain (1) Statutory Workers' Compensation; and (2) Comprehensive General and Automobile Insurance Coverage in the sum of not less than \$ 1,000,000.

ARTICLE IV - FORCE MAJEURE: Neither party shall hold the other responsible for damages or delays in performance caused by force majeure, acts of God, or other events beyond the control of the other party or that could not have been reasonably foreseen and prevented. For this purpose, such acts or events shall include, but not be limited to, unusual weather affecting performance of the Services, floods, epidemics, war, riots, strikes, lockouts, or other industrial disturbances, protest demonstrations, unanticipated site conditions, and inability, with reasonable diligence, to supply personnel, equipment or material for the Services. Should such acts or events occur, both parties shall use their best efforts to overcome the difficulties and to resume as soon as reasonably possible the normal pursuit of the Services.

ARTICLE V - TERMINATION AND SUSPENSION OF WORK: The obligation to provide further Services under this Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of termination, Neglia shall be paid for all services rendered up to and including the date of termination.

ARTICLE VI - REUSE OF DOCUMENTS: All documents, including Drawings and Specifications prepared by Neglia pursuant to this Agreement, are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other Project. Any reuse, without written verification of adaptation by Neglia for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Neglia; and Client shall indemnify and hold harmless

Neglia from all claims, damages, losses and expenses including Attorneys' fees arising out of or resulting there from. Any such verification or adaptation will entitle Neglia to further compensation at rates to be agreed upon by Client and Neglia.

ARTICLE VII - CONTROLLING LAW: Any element of this Agreement later held to violate a law or regulation, or whose insurability cannot be confirmed by design professional, shall be deemed void, and all remaining provisions shall continue in force. However, client and design professional will in good faith attempt to replace any such voided element with one that is enforceable and/or insurable, and which comes as close as possible to expressing the intent of the original provision.

ARTICLE VIII - SUCCESSORS AND ASSIGNS: Client and Neglia each bind themselves and their Partners, Successors, Executors, Administrators, Assigns, and Legal Representatives to the other party to this Agreement and to the Partners, Successors, Executors, Administrators, Assigns, and Legal Representatives of such other party in respect to all covenants, agreements, and obligations of this Agreement. Neither Client nor Neglia shall assign, sublet, or transfer any rights under, or interest in, this Agreement without the written consent of the other party, except as set forth below. Unless specifically stated to the contrary, in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Neglia from employing such independent consultants, associates, and subcontractors, as it may deem appropriate, to assist in its performance of services, hereunder. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than Client and Neglia.

GENERAL TERMS

1. Client agrees to assist Neglia Engineering Associates (NEA), by placing to NEA disposal, all available information pertinent to the Project including previous reports, maps, deeds, surveys, easement descriptions and any other data relative to design or construction of the Project.
2. Client will arrange for access to and make all provisions for NEA to enter upon public and private property, as required for NEA to perform services.
3. Client shall be responsible for such legal services as Client may require or NEA may reasonably request with regard to legal issues pertaining to the Project, provided however, that this provision shall not be construed as creating any obligation on the part of Client to indemnify, defend, or hold harmless NEA for any litigation or other legal action arising out of or in any way related to this Agreement.
4. In any dispute involving the accuracy of surveying services, NEA will have no liability to anyone if referenced points set by NEA have not been preserved. NEA field notes will govern in any dispute.
5. Client understands that NEA cannot, and does not; assure favorable action or timely action by any governmental entity.
6. Client agrees that any work not specifically included in this proposal or work beyond the scope of this proposal will be classified as extra work. Notwithstanding the foregoing, any and all work that is reasonably necessary for NEA to perform in order to complete the work contemplated by the Scope of Services shall be deemed to be included in the Scope of Services, despite the fact that same may not be explicitly mentioned in this Agreement, and all such included work shall not be deemed to be extra work for purposed of this Agreement. If additional services are required from NEA by the Client, fees for such services will be incurred on the basis of either time and material or on terms that the parties mutually agree upon. N.E.A. will provide the client with an estimate of the amount anticipated for the extra, prior to commencing any extra work.
7. The parties recognize that suspension of work on this project in excess of 60 days (if directed by Client) may cause NEA to sustain unexpected costs to resume work. Client agrees that additional compensation, as agreed by the parties, which shall not exceed NEA's reasonable, actual costs, will be paid to NEA before such work resumes. The fee for uncompleted portions of the work is subject to re-negotiation after a suspension period of 120 days. In the event that the parties cannot agree on a re-negotiated fee subsequent to a 120-day suspension, either party may terminate this Agreement with no further obligation owed to the other party.
8. The individual(s) executing this contract, if acting on behalf of a municipality, municipal authority, corporation, or funding agency, represent that they have the authority to do so.
9. This proposal is good for sixty (60) days from the submission date.

The person signing below has read and understood all of the provisions of this agreement and represents and warrants that they are authorized to sign this agreement on behalf of the Borough of Norwood. Please sign one copy of this proposal and return same to this office.

Thank you for affording us the opportunity to be of service. We look forward to working with you on this project. Please call if there are any questions, or if we can be of further assistance.

Very truly yours,
Neglia Engineering Associates



Michael J. Neglia, PE, PP, PLS, CPWM
Borough Engineer
Borough of Norwood

Very truly yours,
Neglia Engineering Associates



Scott Loverich, EIT
For the Borough Engineer
Borough of Norwood

Attachments: 01/01/22-12/31/24 Norwood Hourly Billing Rates

Accepted this _____ day of _____ 2023

By: _____

Title: _____



EXPERIENCED
DEDICATED
RESPONSIVE

negliagroup.com

NEGLIA ENGINEERING ASSOCIATES
01/01/22-12/31/24 NORWOOD
HOURLY BILLING RATES

PRINCIPAL	\$198.00
SENIOR ENGINEER / SENIOR MANAGER/SR. PROF. PLANNER	\$190.00
PROFESSIONAL ENGINEER / PROJECT MANAGER	\$185.00
SENIOR DESIGN ENGINEER	\$165.00
DESIGN ENGINEER/ENVIRONMENTAL SCIENTIST	\$150.00
ENGINEERING ASSISTANT	\$ 99.00
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PROFESSIONAL LANDSCAPE ARCHITECT	\$165.00
LANDSCAPE DESIGN	\$125.00
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RESIDENT ENGINEER	\$180.00
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1 MAN SURVEY CREW (GPS AND EQUIPMENT)	\$180.00
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SUB-CONSULTANTS	10% administrative fee

Notes:

1. Expert testimony for deposition or trial is billed at 1½ standard billing rate.
2. Labor billings include miscellaneous direct costs such as telephone calls, faxes, copying and postage. No charges are levied for use of computers, plotters, or CAD systems.
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 - b. Holidays – 2 times the hourly rate and a 4 hour minimum
4. Reimbursable expenses are subject to change annually based on industry fluctuation.

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BOROUGH OF NORWOOD

Resolution #2023:114

**RESOLUTION AUTHORIZING ENGINEERING SERVICES AGREEMENT WITH NEGLIA
ENGINEERING FOR SOUTH AVENUE SPEEDING ANALYSIS**

WHEREAS, the Borough of Norwood ("Borough") is in need of surveying, engineering design, and bidding services for engineering services for a South Avenue speeding analysis; and

WHEREAS, Neglia Engineering Associates ("Neglia") has submitted a proposal for these services, a copy of which is attached hereto and incorporated herein by reference ("the Proposal"); and

WHEREAS, the Proposal reflects lump sum basis for a cost of \$3,200.00.00 for these services; and

WHEREAS, Neglia is the Borough's engineer for 2023 pursuant to a written professional and services contract, which was awarded on a fair and open basis; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available, and a copy of the certification is attached.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood that the Proposal is approved, and Neglia Engineering Associates is authorized to proceed with the work in the Proposal; and

BE IT FURTHER RESOLVED, that the Mayor is authorized and directed to execute the Proposal on behalf of the Borough; and

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized and directed to: (1) forward a copy of this resolution together with the signed Proposal to Neglia upon its passage; and (2) to cause a brief notice of this contract award to be published in Borough's official newspaper, stating the name, duration, services, and amount of the contract, and that this resolution and the contract are to be maintained on file with the Borough Clerk and are to be available for public inspection during regular business hours.

Certification of Available Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 *et seq.*, and any other applicable requirement, I, Chris Battaglia, Chief Financial Officer of the Borough of Norwood, have ascertained that there are available sufficient uncommitted funds in the line item and in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

Line Item	Description	Amount
-----------	-------------	--------

Chris Battaglia, CFO

Date

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on June 14, 2023.

Borough Clerk

**FIRE MUTUAL AID AGREEMENT BETWEEN PARTICIPATING BERGEN COUNTY
MUNICIPALITIES**

THIS AGREEMENT is made between the parties, participating municipalities, and public entities as set forth on Schedule A attached hereto, all of which are either located in the County of Bergen, State of New Jersey, or are agencies or instrumentalities thereof (with such participating municipalities referred to at times herein as "Participating Units").

RECITALS

WHEREAS, pursuant to the Fire Service Resource Emergency Deployment Act, N.J.S.A. 52:14E-14 and the regulations promulgated thereunder, including but not limited to N.J.A.C. 5:75A-2.2, municipalities in the State of New Jersey shall adopt a fire mutual aid plan (collectively, the "Fire Mutual Aid Plan"); and

WHEREAS, under the Fire Mutual Aid Plan, each municipality must prepare and adopt a local fire mutual aid plan which sets forth policies and procedures to coordinate the effective utilization of fire service resources where the implementation of the Fire Mutual Aid Plan is determined to be necessary or appropriate; and

WHEREAS, the Fire Mutual Aid Plan must be based upon the planning criteria, objectives, requirements, responsibilities and concepts of operation essential for the implementation of all necessary and appropriate protective or remedial measures to be taken in response to emergency incidents; and

WHEREAS, this agreement has been authorized by the members of the municipality's governing body and recommended for execution by the Bergen County Fire Coordinator and the County of Bergen:

WHEREAS, failure to execute this agreement prohibits the participating unit from responding to any mutual aid request outside of their contiguous municipalities:

NOW, THEREFORE, in consideration of the mutual promises and agreements made herein, the Participating Units hereby agree as follows:

1. **Mutual Aid and Assistance**. Upon requests as provided herein, Participating Units shall provide mutual aid and assistance to each other. Mutual Aid and Assistance shall include, but are not necessarily limited to, the following:
 - a. Rendering of aid and assistance, including pre-established immediate response by one or more Participating Units to an emergency scene under the control and/or jurisdiction of another Participating Unit, said emergency may include but not to be limited to fire, civil unrest, major criminal or emergency events, natural and man-made disaster or catastrophe affecting the environment.
 - b. Rendering of aid and assistance by one or more Participating Units to another Participating Unit to serve as supplemental reserve protection in the Requesting Unit's jurisdiction while the Requesting Unit is on an emergency call and/or otherwise currently unable to address the emergency service needs in its jurisdiction.
 - c. Participating in training exercises with other participating units as may be mutually scheduled from time to time, where the purpose of such training exercises is to coordinate and prepare for fire, civil unrest, major emergency, natural disaster, environmental disaster and/or other emergency situations that are a threat to life or property.
 - d. Out of County Mutual Aid requests shall follow the terms and conditions of the State Fire Service Resource Deployment Act and Civil Defense & Control Act and shall be

coordinated via the appropriate Bergen County Fire Mutual Aid Coordinators and/or State Fire Coordinators.

2. **Procedure for Requests for Mutual Aid and Assistance.** All requests for mutual aid shall be made through the Municipality's local Emergency Dispatch Communications Center. Such requests shall be made by the incident commander. The Fire Service Resource Emergency Deployment Act and the New Jersey State Division of Fire Safety does not recognize local fire coordinators, chief's aides, logistics personnel, or any other such title as authorized personnel to request mutual aid resources, regardless of whether these resources are enumerated on the municipalities approved alarm card. The Participating Unit receiving such request shall immediately summon any available units to the scene of the emergency in accordance with that department's established policies and procedures in effect at the time of the request.
3. **Specific Considerations Regarding Bergen County Mutual Aid Response Plan.**
 - a. The Bergen County Communications Center shall serve as a centralized resource for this Bergen County Mutual Aid Response Plan. The Bergen County Public Safety Operations Center will assist, coordinate and deploy County, or dispatched municipal resources throughout the County when necessary to assist all departments effectively and efficiently manage fire and other emergencies.
 - b. Via the Bergen County Fire Coordinator, or a Deputy County Fire Coordinator, all Participating Units shall provide a status report of the availability of their resources via the County resource management program, telephone, or via the Bergen County Trunked Radio system. This report should reflect any changes in regular availability or status.
 - c. All Participating Units shall be responsible for their primary mission of providing fire protection to their respective communities by securing the necessary resources for their first alarm response that may include using mutual aid.
 - d. All requests for mutual aid and assistance shall be made by Participating Units to their local fire dispatch Communications Center with respect to any local fire activity and the 1st alarm resources deployed for. In addition, periodic situation status reports (approximately every 15 minutes) should be provided so that mutual aid resource planning and mobilization can be effectively coordinated.

- e. All Participating Units shall request additional resources through their local dispatch Communications Center via the applicable assigned fire or operations radio frequency or talk group. All additional resources, either directly to the incident, a staging area, or for station coverage, shall be deployed as requested via the Municipality's alarm card.
- f. The local fire dispatch Communications Center shall dispatch resources based on the specific requirements of the approved incident alarm card. Any deviation from the approved alarm card must be approved by the Bergen County Fire Coordinator or a Deputy County Fire Coordinator.
- g. If additional resources are needed to manage the incident, through their Local Fire Dispatch the Incident Commander shall request a (2nd, 3rd, etc. alarm) to respond to an incident. The Fire Service Resource Emergency Deployment Act and the New Jersey State Division of Fire Safety does not recognize local fire coordinators, chief's aides, logistics personnel, or any other such title as authorized personnel to request mutual aid resources, regardless of whether these resources are enumerated on the municipalities approved alarm card.
- h. When Station Coverage is required, a Participating Unit's Local Fire Dispatch shall request resources for Station Coverage. Station Coverage units may be required to respond to the original incident, other incidents within that municipality or to incidents in other municipalities where adequate resources are not immediately available. If the Covering resource is deployed, the Bergen County Fire Coordinator or Deputy County Fire Coordinator, in conjunction with the Incident Commander or agency requesting resources, shall facilitate additional resources as needed.
- i. All mutual aid units shall be staffed minimally with three (3) New Jersey State Certified Firefighters.
- j. As determined by the local Incident Commander, mutual aid resources shall be requested on a "need-only" basis. The host agency shall ensure all resources are being utilized and released as soon as possible.
- k. The Participating Unit shall be responsible for notifying the Bergen County Public Safety Operations Center of any incident, 2nd alarm (or the participating unit's equivalent use of 2nd alarm resources), or greater, which has required a mutual aid request. The Bergen County Public Safety Operations Center shall notify the Bergen County Fire Coordinators, who shall report to the incident command post or staging area(s).

4. Minimum Qualification for Personnel Responding Under this Mutual Aid Plan:

- a. All Participating Units shall be responsible for ensuring that all Firefighters are New Jersey State Certified Firefighters.
- b. All Participating Units shall be responsible for ensuring that they are in compliance with the mandatory minimum qualifications for company and chief officers which are issued by the New Jersey Division of Fire Safety.

5. Authority at Emergency Scene. Unless otherwise agreed upon by the Participating Units at the scene of an emergency, the host municipality shall have overall command authority of Participating Units at the scene of the emergency.

6. Expense for Use of Personnel or Equipment.

- a. If fuel, chemical substances, crowd control, gases, water additives, sterilized medical equipment or other disposable goods are used for mitigation of the incident by a Responding Unit at a mutual aid and assistance response which will cause the Responding Unit to incur an expenditure to replace the same, and/or portable equipment requires repair or is lost the Requesting Unit shall replace or, upon receipt of an appropriate voucher, reimburse the Responding Unit for the expenditure involved. Said reimbursement or replacement shall not be construed as payment or consideration for making the mutual aid and assistance response but only as an effort to compensate a Responding Unit for its actual cost outlay in replacing these expendable materials.
- b. This agreement shall supersede any agreement either formal or informal between jurisdictions (e.g. state or federal governments) or between Responding Units (e.g. fire departments of different municipalities).
- c. Participating Units when possible will be reimbursed in accordance with the Spill Compensation Control Act (N.J.A.C. 7:1E-5.3/N.J.S.A. 58:10-23.11e).
- d. This agreement recognizes the provisions as required by New Jersey Resource Deployment Act, Civilian Defense & Control Act App.9-33 et seq. and Emergency Medical Services N.J.S.A. 26:2K-60.

7. **Limitation of Providing Mutual Aid and Assistance.** Nothing contained in this Agreement shall be construed to require a Participating Unit to make a mutual aid and assistance response if the response will leave the Participating Unit's jurisdiction without sufficient fire protection.
8. **Death, Injury or Disability.** If any member of a Participating Unit suffers injury or death at the scene of a mutual aid and assistance emergency or training exercise, the member or the member's designee or legal representative shall be entitled to all salary, pension rights, worker's compensation and other benefits to which the member would be entitled if injury or death occurred in the performance of duties within the jurisdiction of the Participating Unit in accordance to N.J.S.A. 40A:14-26. Said rights, benefits and compensation shall be paid by the Participating Unit of which the individual is a member, and not by the Requesting Unit or any other Participating Unit. Each Participating Unit shall be solely responsible for providing adequate benefits, coverage and compensation for its members, including when death, injury or disability results from participating in this mutual aid plan.
9. **Members Authority.** The members of each Participating Unit making a mutual aid and assistance response shall have the same powers and authority as the members of a Requesting Unit at the scene of the emergency in accordance with N.J.S.A. 40A:14-156.2. Said members of a Participating Unit shall also have, while so acting, such rights and immunities as they would otherwise enjoy in the performance of their normal duties within their own jurisdiction.
10. **Mutual Indemnification.** In addition to the other rights and remedies of the parties herein, each Municipality agrees to indemnify and hold harmless the sending and/or receiving Municipality and the County of Bergen, including its employees and agents, from any and all liability and claims for damages or injury caused by, or resulting from, the negligent acts or omissions by any Municipality's personnel arising out of this Agreement or any of the obligation assumed by the Municipality hereunder, provided it is determined by a Court having the appropriate jurisdiction that any Municipality is solely or jointly responsible for such liability. In the event it is determined by a Court that any Municipality is not solely responsible for said liability, then the Municipality's liability shall be limited to that degree of liability determined by said Court to be the proportionate liability of the Municipality. The Municipality shall resist and defend, at the expense of the Municipality, such action or proceeding with counsel reasonably satisfactory to the other. In addition, at its option, any Municipality may engage separate counsel to appear on its behalf in such action or proceeding without waiving its rights or the Municipality's obligation under this paragraph.

11. **Term; Withdrawal.** This Agreement shall be reviewed and revised from time to time as the need may arise, but will continue indefinitely or until terminated or rescinded by all Participating Units. Any Participating Unit may withdraw from this Agreement by providing all other Participating Units, and the Bergen County Fire Coordinator, with sixty (60) days advanced written notice of withdrawal, clearly specifying the applicable date of withdrawal. In the event of withdrawal by any Participating Unit, this Agreement will continue in full force and effect for all remaining Participating Units.

12. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, each Participating Unit that has executed this Agreement shall be documented on Schedule A, attached hereto and made a part hereof. By executing this agreement, each Participating Unit acknowledges that said execution has been duly authorized by proper Resolution of its governing body.

Schedule A:

The (Insert Municipality Here) has authorized and executed this agreement on the
____ day of _____, 2023

Authorized Representative: _____

**** All resolutions will be kept on file at the Bergen County Office of Emergency Management**

BOROUGH OF NORWOOD

Resolution #2023:115

**RESOLUTION SUPPORTING THE BERGEN COUNTY FIRE MUTUAL
AID PLAN IN NORWOOD, COUNTY OF BERGEN, STATE OF NEW
JERSEY**

WHEREAS, the Norwood Fire Department provides fire protection resources for ordinary emergency response requirements within its jurisdiction; and

WHEREAS, the Fire Departments in Bergen County have a day-to-day responsibility to provide for the safety and security of lives and property, and

WHEREAS, local resources can become exhausted during the small percentage of large magnitude fire or disaster occurrences; and

WHEREAS, mutual aid is the most cost-effective method of providing sufficient resources to a local jurisdiction for those extraordinary occurrences and

WHEREAS, it is of mutual benefit for fire departments located within the County of Bergen to provide supplemental resources to each other in the event of a local emergency or disaster;

WHEREAS this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of fire department personnel and equipment whenever a local fire department requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of a fire or emergency; and

WHEREAS, a county area mutual aid plan is encouraged by, and is compatible with the State of New Jersey Resource Deployment Act; and

WHEREAS, participation in a county area mutual aid plan will not impose liability on the local entity; and

WHEREAS it is the desire of the governing body of Norwood to participate in fire mutual aid plan.

NOW, THEREFORE, BE IT RESOLVED, Norwood does hereby agree to authorize their fire department to provide mutual aid assistance to

each participating municipality, district, state, or federal organization, as identified in the Bergen County Fire Mutual Aid Plan (ESF 4) and as may be amended from time to time by Participating Units and ratified by this body; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Bergen County Office of Emergency Management for filing.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on June 14, 2023.

Borough Clerk



NORWOOD FIRE CO. NO. 1, INC.

602 BROADWAY

NORWOOD, NEW JERSEY 07648



June 8, 2023

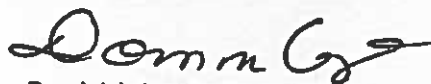
Mayor Barsa and Council Members:

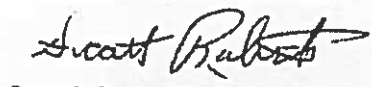
The Norwood Fire Company obtained a grant from CSX Railroad for the purpose of buying an off-road 4 wheel drive vehicle. This vehicle will be used in many different types of emergency situations in town. We, as an organization, will be donating this vehicle to the Borough of Norwood. The cost of obtaining the new title, registration and all maintenance work needed at any time will be provided by the Fire Company.. It will not come out of the Fire Chiefs annual budget.

We hope the Borough accepts this piece of equipment, as there is a need for it.

Thank you,


Michael Congiusti, Fire Chief


Dominick Congiusti, President


Scott Roberts, Chairman, Board of Trustees

BOROUGH OF NORWOOD
JUNE ENGINEER'S REPORT

June 9, 2023



1. Blanche Avenue Bridge Improvements

Neglia assisted the Borough in obtaining a grant from the New Jersey Department of Transportation Municipal Aid program in the amount of \$224,000 towards the construction of the bridge improvements. Neglia provided construction management/inspection services for the project. A contract was awarded in the amount of \$619,311.25 and was completed in the Spring of this year. NJDOT has released a 75% payment of the grant. The final 25% grant reimbursement is under review by NJDOT.

2. Norwood Dog Park

Neglia assisted the Borough in obtaining a grant in the amount of \$98,480 from the Bergen County Open Space program, and provided professional surveying, engineering design, bidding, and construction management/inspection services for this project. Additionally, Neglia aided the Borough in obtaining NJDEP Land Use Permit necessary for construction. A contract was awarded in the amount of \$122,125.00 with construction of the dog park being substantially completed this fall. The installation of new fencing, ADA compliant curb ramp, ADA parking spaces, and sidewalk have been completed. Construction has been completed. Our office is preparing final payment packages and will begin grant reimbursement from Bergen County.

3. 2022 Municipal Road Program

a. Walnut Street Improvements (NJDOT MA-22 Funded)

- i. Neglia assisted the Borough in obtaining a grant from the New Jersey Department of Transportation Municipal Aid program in the amount of \$221,000 towards the paving of Walnut Street. Neglia provided professional engineering design and bidding services and is currently providing construction management/inspection services. A contract was awarded in the amount of \$172,502.18 and concrete curb repair started and finished in November. The contractor advised our office they will be mobilizing on-site to begin milling and paving on April 25th. Milling, paving, and stripping have been completed. Our office is beginning the process of preparing final payment package and NJDOT grant closeout.

b. 2022 Municipal Road Program (Municipal Funded)

- i. Neglia provided professional surveying, engineering design and bidding services for this project. A contract was awarded in the amount of \$757,479.18 and includes paving of Hemlock Court and the Fire Company Parking Lot. The NJDEP Land Use Permit application for Hemlock Court sidewalk has been submitted to NJDEP and we expect to be deemed complete in the coming week. Once deemed complete, the DEP has a 90-day review period to perform an initial review. Our office coordinated a pre-construction meeting between our office, Smith-Sondy, and the Fire Department to discuss paving the Fire Department parking lot. Paving, stripping, and curb of the Fire Department parking lot have been completed. Milling and paving of Hemlock Court and construction of the sidewalk will begin after the

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MOUNTAINSIDE

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completion of Northwood's construction. Northwoods is tentatively scheduled to be complete by mid-June. We anticipate receiving NJDEP Land Use permitting in the next few weeks.

c. Summit Street Drainage

- i. Neglia has prepared construction documents and estimated quantities for the installation of two (2) new catch basins and stormwater piping within Summit Street. The construction plan and quantities have been submitted to Smith-Sondy for pricing. A change order to perform these improvements in the amount of \$71,100.73 was approved. The contractor has begun utility mark outs of the area and will begin construction in June. Construction took place in the beginning of June and has been completed.

4. 2023 Municipal Road Program

a. Summit Street and High Street Improvements (NJDOT MA-23 Funded)

- i. Neglia was notified by NJDOT Local Aid that the Borough of Norwood was awarded \$203,110.00 towards roadway improvements on Summit and High Streets. Neglia will work with the Mayor and Council to determine the scope of paving.

b. 2023 Municipal Road Program (Municipal Funded)

- i. Neglia will work with the Mayor and Council to identify a list of roads in need of paving for inclusion in the 2023 Road Program. Upon selection of roads, Neglia will begin the design phase.

5. Norwood Pedestrian Safety Improvements (Livingston Street, Broadway, and Piermont Road Mid-Block Crosswalks)

Neglia submitted a site plan for the construction of crosswalk and ADA accessible curb ramps across Livingston Street near the Dunkin Donuts to Bergen County for review in September 2022. Initial comments were received by the County in October 2022. Neglia resubmitted crosswalk and ADA curb ramp design plans, ADA compliance certifications, and letters of support for both Livingston Street and Broadway to the County on January 25, 2023. Plans have been designed for Piermont Road and will be submitted to the County in early February. Our office will resubmit revised engineering plans to the County by the end of next week addressing their outstanding comments.

6. Demarest Street Drainage Improvements

Upon request, Neglia prepared a Conceptual Construction Plan and Preliminary Engineer's Estimate for the construction of a new stormwater conveyance system within Demarest Street. Our office has prepared a survey of the project area and the project is currently under design. We anticipate providing the Borough with a progress plan set by the end of June.

7. Norwood Pickleball Courts

Neglia is currently working on preparing a location and topographic survey of the project area. The survey is anticipated to be complete in four (4) weeks. Upon completion of survey documents, our office will prepare preliminary engineering design documents and cost estimates for the Borough to review and comment.

8. Kennedy Field Playground

Neglia has participated in meetings with the playground subcommittee. The subcommittee has received layouts for playground equipment, which Neglia has used to prepare a preliminary cost estimate. Neglia will begin final engineering design upon approval of a playground layout by Mayor and Council.

9. Kennedy Field Basketball Court

Neglia was made aware of surficial cracking observed at the recently constructed basketball court. Our office, on behalf of the Borough, coordinated with the contractor to have the basketball surface repaired and resurfaced, at no cost to the Borough. Repairs to the surface will be scheduled after the Recreational basketball summer program ends in late July, we anticipate construction to begin in early August.

We trust you will find the above in order. Should you have any additional questions, comments, or require any additional information, please don't hesitate to contact the undersigned.

Respectfully submitted,

Neglia Group



Scott Loverich, EIT
For the Borough Engineer
Borough of Norwood

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BOROUGH OF NORWOOD
JUNE ENGINEER'S REPORT

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Neglia Group



Scott Loverich, EIT
For the Borough Engineer
Borough of Norwood

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