

NOTICE
BOROUGH OF NORWOOD

Meeting of the Mayor and Council of the Borough of Norwood, to be held at the Norwood Council Chambers, 455 Broadway, Norwood NJ 07648 on Wednesday May 22, 2024, 7:00PM

Please note if the public wishes to participate during public comment, you may do so by attending the meeting in person. Zoom will not be used for public comment. If the public wishes only to watch the meeting and not participate during the public comment portion of the meeting, you may do so by joining the Webinar by clicking the link below:

When: May 22, 2024 07:00 PM Eastern Time (US and Canada)

Topic: Mayor and Council - 5/22/24

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_LP_MNSn5SJJaYMm5jUuHlwg

After registering, you will receive a confirmation email containing information about joining the webinar.

Jordan Padovano

Borough Clerk

AGENDA
BOROUGH OF NORWOOD
MAYOR AND COUNCIL
WORK SESSION
May 22, 2024
7:00 PM
MAYOR BARSA

COUNCILMAN ASCOLESE
COUNCIL PRESIDENT CONDOLEO
COUNCILWOMAN HAUSMANN

COUNCILMAN BRIZZOLARA
COUNCILMAN FOSCHINO
COUNCILMAN KIM

CALL TO ORDER

FLAG SALUTE

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231 setting forth the time, date, place, and purpose of this Public Meeting through a legal notice published in The Record and Star Ledger.

ROLL CALL OF THE COUNCIL

Mayor Barsa _____

Councilman Ascolese _____

Council President Condoleo _____

Councilwoman Hausmann _____

Councilman Brizzolara _____

Councilman Foschino _____

Councilman Kim _____

CORRESPONDENCE

Grant Writer April Report

Borough Engineer May Report

CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed.

Approval of the Following Minutes:

May 8, 2024, Mayor & Council Meeting

Approval of the following Resolutions:

2024:115 Resolution Authorizing Refund of Tax Overpayment

2024:116 Resolution Approving Demarest Street Block Party

2024:117 Resolution Authorizing Tax Collector to Prepare 3rd Quarter Estimated Tax Bills

2024:118 Resolution Approving the Bergen County Tree Removal Contract

2024:119 Resolution Authorizing Refund of Tax Overpayment

2024:120 Payment of Vouchers

Councilman Ascolese_____

Council President Condoleo_____

Councilwoman Hausmann_____

Councilman Brizzolara_____

Councilman Foschino_____

Councilman Kim_____

ITEMS FOR DISCUSSION

Forestry Study

Accuro Enterprises

Electronic Scoreboard Dedication

Borough Administrator Report

Borough Attorney Report

Borough Engineer Report

PUBLIC COMMENT

CLOSED SESSION

2024:121 Approval of Resolution Authorizing the Council to Proceed in Closed Session – Matters Relating to Employment

ADJOURNMENT



Bruno Associates, Inc.
1373 Broad Street, Suite 203B
Clifton, NJ 07013
Tel: 973-249-6225 Fax: 973-249-6301
www.BrunoAssociatesInc.com

MEMORANDUM

TO: BOROUGH OF NORWOOD
DATE: MAY 1, 2024
RE: APRIL 2024 GRANT REPORT
CC: CHRISTOPHER BROWN

This memo will provide an overview of work performed by Bruno Associates, Inc. on behalf of the Borough of Norwood for April 2024. For more information, please contact Carson Monks at 973-249-6225 ext. 210.

Grant Applications in Progress

Due Date	Funding Program	Amount Requested	Date Notified
N/A	FY23 Federal Appropriations: Broad Street Bridge Replacement (Administration)	Awarded \$1,000,000.00	N/A
6/30/2024	T-Mobile Hometown Grant	TBD	4/22/2024
7/1/2024	NJDOT FY25 Municipal Aid	TBD	5/1/2024

Grant Applications – Submitted/Pending: \$589,207.15

Funding Program	Purpose	Requested
Firehouse Subs First Responder Grant Q1 2024	Extrication Equipment for Norwood Fire Department	\$34,922.00
Firehouse Subs Public Safety Foundation Q3 2024	2 LUCAS Automated Chest Compression Systems for Norwood EMS	\$42,546.90
NJDCA FY24 Local Recreation Improvement Grant	Kennedy Field Pickleball Courts	\$100,000.00
FY23 FEMA Assistance to Firefighters Grant (AFG)	Fire Department Fitness and Wellness Programs and Equipment	\$55,700.00
FY25 Federal Appropriations	Drainage Improvements - 15 th Street and Meadow Lane	\$224,136.00
ANJEC Open Space Stewardship Grant	Norwood Community Garden Upgrades	\$1,500.00
2024 Bergen County Open Space – Municipal Park Improvement Program	Kennedy Field Pickleball Courts	\$130,402.25



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Applications Awarded: \$1,741,588.00

Grant Awarded		Funding Amount
FY23 Federal Appropriations	Broad Street Bridge Replacement	\$1,000,000.00
NJDOT FY23 Municipal Aid	Improvements to Summit Street and High Street	\$203,110.00
2022 Bergen County Open Space	Phase II: Kennedy Park Improvements	\$87,038.00
1033 Program (Resolution)	Police Equipment	Varies
NJDCA FY23 Local Recreation Improvement Grant	Kennedy Park ADA Playground	\$75,000.00
NJDOT FY24 Municipal Aid	Improvements to Summit Street and High Street Phase 2	\$207,710.00
2023 Bergen County Open Space	Kennedy Park ADA Playground	\$146,730.00
FY24 American Rescue Plan Firefighter Grant	Washer and Dryer for Norwood Fire Department	\$22,000.00

Other Grant Opportunities Sent to Client

Commented [SG1]:
[SG1] 1/17/2024 1:11 PM

Due Date	Funding Program	Amount Available	Date Notified
11/30/2024	2024-26 Spotted Lanternfly Chemical Control Treatment Grant Program	\$20,000.00	1/17/2024
5/24/2024	NJBPU Community Energy Plan Grant	\$10,000.00	1/17/2024
4/18/2024	2024 Preserve NJ Historic Preservation Fund	Heritage Tourism Planning: \$5,000 - \$75,000 Match: 75% NJHT / 25% Municipality Capital Preservation Level I: \$5,000 - \$150,000 Match: 60% NJHT / 40% Municipality Capital Preservation Level II: \$150,001 - \$750,000; 1:1 Match	1/31/2024
4/12/2024	FY23 FEMA Staffing for Adequate Fire and Emergency Response (SAFER)	No maximum award amount.	3/11/2024
4/12/2024	FY23 FEMA Fire Prevention and Safety (FP&S)	\$1,500,000.00	3/11/2024
Varies	2024 USDOT Safe Streets for All	Planning / Demonstration: \$10,000,000 with 20% match Implementation: \$25,000,000 with 20% match	3/12/2024



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5/3/2024	NJDEP Community-Based Deer Management Grant	\$160,000.00	3/13/2024
6/6/2024	USDOJ FY24 COPS Hiring Program	\$125,000 per new hire police officer; 25% local match required	4/12/2024
6/11/2024	FY24 USDOJ School Violence Prevention Program (SVPP)	\$500,000.00 with 25% cost match	4/17/2024
6/28/2024	NJDOT Local Transportation Projects Fund	Unspecified	4/17/2024
6/10/2024	FY24 USDOJ Bulletproof Vest Partnership (BVP)	Up to 50% of the cost of body armor vests for law enforcement officers.	4/24/2024

Grant Applications Denied:

Grant Denied	Amount Requested	Notes
FY24 Congressionally Directed Spending: 15 th Street Drainage Improvements	\$117,873.60	These Congressionally Directed Spending items were not included in the final Federal Appropriations bills.
FY24 Congressionally Directed Spending: Meadow Lane Drainage Improvements	\$69,696.00	
FY24 Congressionally Directed Spending: Pedestrian Safety on Piermont Road	\$166,392.00	
FY23 NJDOT Transportation Alternatives Program (TAP) – Broadway Beautification	\$1,303,517.40	

**BOROUGH OF NORWOOD
MAY ENGINEER'S REPORT
May 15, 2024**



1. Norwood Dog Park

Construction of the dog park was substantially completed in the Fall of 2022. Improvements near the Swim Club Facility including the installation of new fencing, an ADA compliant curb ramp, ADA parking spaces, and sidewalk were completed in April of this year. The final payment package to close out the contract was submitted to the Borough by our office and has subsequently been processed by the governing body. Our office and the Borough have begun the process of final grant reimbursement with Bergen County Open Space.

2. 2022 Municipal Road Program

a. Walnut Street Improvements (NJDOT MA-22 Funded)

- i. In the Fall 2022 a contract was awarded in the amount of \$172,502.18. The contractor completed milling, paving, and striping in May of this year. Our office is currently working with NJDOT to close out the grant.

b. 2022 Municipal Road Program (Municipal Funded)

- i. In the Fall of 2022, a contract was awarded in the amount of \$757,479.18 and includes paving of Hemlock Court and the Fire Company Parking Lot. Our office submitted for NJDEP Land Use permitting for the Hemlock Court sidewalk in the Spring of this year and a permit was obtained in July. Paving of the Fire Department Parking lot began in April and was completed in May. Construction of the Hemlock Court sidewalk began in October and was completed in November. Milling and paving began on Thursday April 18th and will be completed by Wednesday April 24th. Paving has been completed. We will provide a schedule for landscape installation once received by the contractor.

3. 2023 Municipal Road Program

a. Summit Street and High Street Improvements (NJDOT MA-23 Funded)

- i. Neglia was notified by NJDOT Local Aid that the Borough of Norwood was awarded \$203,110.00 towards roadway improvements on Summit and High Streets. Our office anticipates completion of the survey in mid-May. Engineering plans will be submitted to NJDOT for approval in early June.

b. 2023 Municipal Road Program (Municipal Funded)

- i. Our office completed engineering design and preparation of specifications for Tilden Place, Fourteenth Street, and Mills Avenue. Our office is prepared to advertise the project for public bid upon approval of scope by the Mayor and Council.

4. Norwood Pedestrian Safety Improvements (Livingston Street, Broadway, and Piermont Road Mid-Block Crosswalks)

Our office prepared preliminary engineering plans for each crosswalk location, which were subsequently approved by Bergen County. Second reading of the ordinance adopting the mid-block crosswalks was approved on September 13, 2023. The ordinance came into effect 45 days from that date, or October 28, 2023. Our office solicited quotes for construction of

LYNDHURST

34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
p. 201 939 8805 f. 201 939 0846

MOUNTAINSIDE

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the crosswalk on Livingston Street to four (4) contractors on August 31, 2023. The lowest of two (2) quotes received was by D & L Paving Contractors, Inc., located at 675 Franklin Avenue, Nutley, NJ 07110, in the amount of Thirty-Six Thousand, Three Hundred and Thirty-One Dollars and Zero Cents (\$36,331.00). A pre-construction meeting was held on Thursday November 30, 2023. Construction of ramps have been completed with final restoration currently being done. Pedestrian safety signage is expected to be completed by the end of this week. Our office is coordinating with Bergen County to schedule crosswalk striping. Construction of the crosswalk and ramps on Livingston Street has been completed.

5. Demarest Street Drainage Improvements

The scope of this project is to construct a new stormwater conveyance system within Demarest Street that connects into the existing conveyance system in Broad Street. Our office completed a Location and Topography survey for the project limits and subsequently completed Engineering Design and specification for public bid. Bid documents were available beginning on November 28, 2023. The Borough received sealed bids on Tuesday November 19, 2023, at Borough Hall. On January 16, 2024, our office provided a Recommendation of Contract Award to AJM Contractors, Inc., located at 200 Kuller Road, Clifton, NJ 07011 in the amount of Seven Hundred and Twenty-Seven Thousand, Three Hundred and Forty-One Dollars and Zero Cents (\$727,341.00). Being the lowest bidder of eight (8) bids received for the scope of work included within the Base Bid + Alternate Bid A. A pre-construction meeting was held on Thursday February 15th. Construction began in March and is expected to continue into June. Construction is progressing and installation continues in Demarest Street. Drainage work should be completed in the next couple weeks with curb work and paving taking place shortly after.

6. Norwood Pickleball Courts

Neglia completed a location and topographic survey of the project area. A professional wetlands flagger was on-site October 19, 2023, and determined wetlands are not present in the vicinity of the project area. Our office has completed the design and has submitted Engineering Plans to the Borough for review. Our office is prepared to advertise the project for public bid upon approval by the Borough.

7. Kennedy Field Playground

Neglia participated in numerous meetings with the playground subcommittee and members of the governing body to review the layout and design of the playground. Our office prepared two (2) concept plans and preliminary cost estimates for review and selection by the governing body. Upon selection of a layout, our office proceeded with additional survey mapping and preparing final engineering plan and specifications for public bid. The Borough opened four (4) sealed bids on November 30, 2023, with the lowest bid of the four (4) received being submitted by AA Berms LLC the amount of Two Hundred and Seventy-Six Thousand, Three Hundred and Thirty Dollars and Zero Cents (\$276,330.00). This contract was awarded by the governing body December 13, 2023. Additionally, the governing body has approved the purchase of playground equipment in the amount of \$265,731.98. A pre-construction meeting is scheduled for Wednesday January 24, 2024, at 11:30am in Borough Hall. Additionally, purchase orders have been processed and issued to the vendor for playground equipment. The contractor has provided a stakeout of the playground layout. The contractor completed demolition of the old equipment and construction of concrete curbing, subsurface grading, drainage improvements, seat wall, ADA ramps, concrete sidewalk, and lawn restoration. The outstanding items include fence and gate installation. The sitework improvements are anticipated to be completed in May. Installation of the playground equipment and pour-in-place safety surface is tentatively scheduled for the end of summer / early fall. We will advise of a detailed schedule upon receipt from the installer.

8. 15th Street, Meadow Lane, Millbrook Circle Drainage Improvements

Neglia prepared and completed boundary, location, and topographic surveys for each location. Engineering Plans for Millbrook Circle have been completed and been uploaded to NJDEP and submitted to a contractor for quote under Bergen County Cooperative purchasing. Meadow Lane Engineering Plans and NJDEP Permit Applications will be completed and submitted to NJDEP for Land Use Permits in February. Our office solicited three (3) quotes for soil testing at 15th Street. The lowest quote received was by Johnson Soils Company in the amount of Two Thousand, Six Hundred and Ten Dollars and Zero Cents (\$2,610.00). Soil testing took place on January 3, 2024, and our office is in the process of finalizing engineering design. The engineering design has been completed and our office has submitted plans to the Borough for review. We are currently working with the adjacent homeowner to obtain necessary easements for construction.

9. Kennedy Field Basketball Court

Neglia was made aware of surficial cracking observed at the recently constructed basketball court. Our office, on behalf of the Borough, coordinated with the contractor to have the basketball surface repaired and resurfaced, at no cost to the Borough. Spot repair has been completed. The court was resurfaced on October 19, 2023. Our office has since observed surficial cracking of the court. We are awaiting a construction schedule from the contractor.

10. Norwood Community Garden

Neglia completed a location and topographic survey of the project area. A meeting is scheduled for Wednesday March 26th at 11am to discuss the layout of the new garden expansion. Our office will begin engineering design following the aforementioned meeting and expect the design to be completed in April. Plans were completed and submitted to the Community Garden Committee for review.

11. 2023 MS4 Annual Report and Supplemental Questionnaire

Our office has begun preparation of the 2023 MS4 Annual Report and Supplemental Questionnaire. We will coordinate with Borough employees and Department of Public Works to submit the report ahead of the May 3rd deadline. MS4 Annual Report was uploaded to NJDEP website ahead of the deadline.

We trust you will find the above in order. Should you have any additional questions, comments, or require any additional information, please don't hesitate to contact the undersigned.

Respectfully submitted,
Neglia Group



Scott Loverich, PE
For the Borough Engineer
Borough of Norwood

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OROUGH OF NORWOOD
Resolution #2024:115

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the property owner at the address listed has requested a refund for overpayments made for taxes,

WHEREAS, the Tax Collector has determined that the property owners are entitled to said refunds,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Norwood, County of Bergen that the Tax Collector be authorized to refund the following:

<u>Block</u>	<u>Lot</u>	<u>Recipient</u>	<u>Amount</u>
117	7	KIM, CHISUP & CHO, HANHEE 888 BLANCH AVE NORWOOD, NJ 07648	\$2,179.00

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on May 22, 2024.

Borough Clerk

BOROUGH OF NORWOOD
Resolution #2024-116

APPROVING BLOCK PARTY APPLICATION FOR 75 DEMAREST STREET

WHEREAS, Ms. Kate Cerbasi, 75 Demarest Street, in the Borough of Norwood did request permission to conduct a block party on Demarest Street on Saturday, July 6, 2024; and

WHEREAS, the residents of 75 Demarest Street will set up and clean up after the event.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood that permission is given to the residents of 75 Demarest Street to hold a block party on Saturday, July 6, 2024; and

BE IT FURTHER RESOLVED that the DPW be directed to set up barricades to close off this street for the permitted block party.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on May 22, 2024.

Borough Clerk

BOROUGH OF NORWOOD

Resolution #2024-117

AUTHORIZE TAX COLLECTOR TO PREPARE AND ISSUE ESTIMATED TAX BILLS FOR 3RD QUARTER 2024 TAXES

WHEREAS, N.J.S.A 54:4-66.3, pursuant to Section 3 of P.L 1994 c. 72 and 54:4-66.2, the governing body has determined that the Tax Collector will be unable to complete the mailing and delivery of the tax bills due to the absence of a certified tax rate; and

WHEREAS, the Tax Collector in consultation with the Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies; and

WHEREAS, in accordance with Chapter 72, P.L. 1994, the Tax Collector requests the Council to approve the estimated tax levy; which is between the mandated estimated range proposed by the Local Government Services. Approval will enable the Borough to meet its financial obligations, maintain the tax collection rate, provide uniformity for tax payments and save the unnecessary cost of interest on borrowing,

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Norwood, County of Bergen, State of New Jersey, hereby authorizes that:

1. The Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2024 taxes.
2. The entire estimated tax levy for 2024 is hereby set at \$34,109,706.92 The estimated tax rate for 2024 is hereby set at 2.750.
3. In accordance with law, the third installment of 2024 taxes shall not be subject to interest until the later of August 10 or the twenty-fifth day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer for their records.

BOROUGH OF NORWOOD
CALCULATION OF ESTIMATED TAX RATE

<u>ACTUAL PY TAX LEVY AND RATE</u>			<u>ALLOWABLE RANGE FOR ESTIMATED TAX LEVY (PERCENTAGE OF PY LEVY)</u>		
	<u>LEVY</u>	<u>TAX RATE</u>		<u>95.00%</u>	<u>105.00%</u>
MUNICIPAL	\$ 9,194,100.44	0.742	MUNICIPAL	\$ 8,734,395.42	\$ 9,653,805.46
MUNICIPAL OPEN SPACE	\$ 123,898.00	0.009	MUNICIPAL OPEN SPACE	\$ 117,703.10	\$ 130,092.90
DISTRICT SCHOOL	\$ 11,659,992.00	0.942	DISTRICT SCHOOL	\$ 11,076,992.40	\$ 12,242,991.60
REGIONAL SCHOOL	\$ 8,346,642.00	0.673	REGIONAL SCHOOL	\$ 7,929,309.90	\$ 8,763,974.10
COUNTY	\$ 3,300,805.96	0.267	COUNTY	\$ 3,135,765.66	\$ 3,465,846.26
COUNTY OPEN SPACE	\$ 144,446.61	0.012	COUNTY OPEN SPACE	\$ 137,224.28	\$ 151,668.94
TOTALS	\$ 32,769,885.01	2.645	TOTALS	\$ 31,131,390.76	\$ 34,408,379.26

2023 ESTIMATED TAX RATE

NET VALUATION TAXABLE \$ 1,240,403,100.00

<u>ESTIMATED AMOUNT TO BE RAISED BY TAXATION</u>	<u>TAX RATE</u>	<u>NOTES:</u>
MUNICIPAL	\$ 9,810,985.46 0.791	ACTUAL
MUNICIPAL OPEN SPACE	\$ 124,040.00 0.010	ACTUAL
DISTRICT SCHOOL	\$ 12,146,949.00 0.979	ACTUAL
REGIONAL SCHOOL	\$ 8,513,574.84 0.686	ESTIMATED AT 2% INCREASE
COUNTY	\$ 3,366,822.08 0.271	ESTIMATED AT 2% INCREASE
COUNTY OPEN SPACE	\$ 147,335.54 0.012	ESTIMATED AT 2% INCREASE
TOTALS	\$ 34,109,706.92 2.750	

\$ INCREASE \$ 1,339,821.91
% INCREASE 4.09%

	<u>LEVY AMOUNT</u>	<u>TAX RATE</u>
LESSER OF ESTIMATED AND MAXIMUM ALLOWABLE BY STATUTE	\$ 34,109,706.92	2.750

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on May 22, 2024.

Borough Clerk

BOROUGH OF NORWOOD

Resolution #2024-118

COUNTY OF BERGEN – SHARED SERVICES AGREEMENT – LIMITED TREE REMOVAL SERVICES

WHEREAS, while it is not the responsibility of the COUNTY to remove dead or dying trees within the municipalities of Bergen County, said removal being the responsibility of the individual municipality in which a tree is located, the COUNTY does assist local municipalities with the removal of dead or dying trees located within the public right of way along COUNTY roadways on a limited basis and only when the COUNTY determines that it is appropriate to provide such assistance and that the COUNTY has the resources to provide such assistance; and

WHEREAS, the COUNTY provides municipalities with tree removal assistance pursuant to Shared Service Agreements with municipalities when the COUNTY determines, in its sole and absolute discretion and pursuant to COUNTY criteria, that it is appropriate to provide such assistance; and

WHEREAS, pursuant to such Shared Service Agreements participating municipalities may send written requests to the COUNTY for assistance with regard to the removal of a particular tree or trees, with such requests subject to review by the COUNTY; and

WHEREAS, MUNICIPALITY seeks to enter into a Shared Services Agreement with the COUNTY allowing it to request assistance from the COUNTY with regard to individual tree removal; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) promotes the broad use of shared services as a technique to reduce local expenses funded by property tax payers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) allows any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7(4); and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, the COUNTY and MUNICIPALITY have each adopted resolutions authorizing entry into this Agreement,

NOW, THEREFORE, BE IT AGREED, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the COUNTY and MUNICIPALITY agree to perform in accordance with the provisions, terms and conditions set forth in this Agreement.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on May 22, 2024.

Borough Clerk

SHARED SERVICES AGREEMENT

BETWEEN

COUNTY OF BERGEN

AND

BOROUGH OF NORWOOD

FOR:

**THE PROVISION OF
LIMITED TREE REMOVAL SERVICES**

Approved by Bergen County Resolution No. 1491-23

Approved by BOROUGH OF NORWOOD Resolution No. 2024:118

DATE: May 22, 2024

PREPARED BY:

**BERGEN COUNTY COUNSEL
ONE BERGEN COUNTY PLAZA
HACKENSACK, NJ 07601-7076**

THIS AGREEMENT is made this 22nd day of May 2024, by and between:

COUNTY OF BERGEN, a body politic of the State of New Jersey, with administrative offices at One Bergen County Plaza, Room 580, Hackensack, New Jersey 07601-7076, hereinafter referred to as the "COUNTY;" and

BOROUGH OF NORWOOD, a body politic of the State of New Jersey with administrative offices at 455 Broadway, Norwood, NJ 07648, hereinafter referred to as the "MUNICIPALITY."

WITNESSETH:

WHEREAS, while it is not the responsibility of the COUNTY to remove dead or dying trees within the municipalities of Bergen County, said removal being the responsibility of the individual municipality in which a tree is located, the COUNTY does assist local municipalities with the removal of dead or dying trees located within the public right of way along COUNTY roadways on a limited basis and only when the COUNTY determines that it is appropriate to provide such assistance and that the COUNTY has the resources to provide such assistance; and

WHEREAS, the COUNTY provides municipalities with tree removal assistance pursuant to Shared Service Agreements with municipalities when the COUNTY determines, in its sole and absolute discretion and pursuant to COUNTY criteria, that it is appropriate to provide such assistance; and

WHEREAS, pursuant to such Shared Service Agreements participating municipalities may send written requests to the COUNTY for assistance with regard to the removal of a particular tree or trees, with such requests subject to review by the COUNTY; and

WHEREAS, MUNICIPALITY seeks to enter into a Shared Services Agreement with the COUNTY allowing it to request assistance from the COUNTY with regard to individual tree removal; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property tax payers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) allows any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7(4); and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, the COUNTY and MUNICIPALITY have each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto as exhibits,

NOW, THEREFORE, BE IT AGREED, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the COUNTY and MUNICIPALITY agree to perform in accordance with the provisions, terms and conditions set forth in this Agreement as follows:

1. **PROCEDURES GOVERNING TREE REMOVAL REQUESTS.** MUNICIPALITY understands and acknowledges that the COUNTY has no obligation to remove any trees within the MUNICIPALITY, whether dead, dying or otherwise and that the COUNTY'S willingness to assist in the removal of any trees constitutes the voluntary act of the COUNTY in an effort to assist municipalities within the COUNTY to the extent it is able to do so. MUNICIPALITY further understands and acknowledges that the COUNTY may terminate this assistance policy at any time as provided hereunder.

Specific procedures for requesting assistance with regard to tree removal are as follows:

- a) MUNICIPALITY may submit to the COUNTY individual requests for the removal of a dead or dying tree(s) located solely on COUNTY roadways by completing a form (the "Request Form;" sample attached hereto) provided by the COUNTY.
- b) Said completed Request Form shall be returned to the COUNTY via email to treerequest@co.bergen.nj.us. Any questions can be directed to treerequest@co.bergen.nj.us or to the Bergen County Department of Parks Forestry Superintendent.
- c) Upon receipt of said completed Request Form, the COUNTY shall inspect and evaluate the tree(s) proposed for removal. Upon completing said inspection, the COUNTY shall notify the MUNICIPALITY as to whether it will remove said tree(s) or whether it is not willing to remove said tree(s). There shall be no time limit within which the COUNTY shall complete its inspection or advise the MUNICIPALITY as to its decision to remove said tree(s).
- d) The COUNTY alone shall have the discretion to determine whether it will remove said tree(s) based upon COUNTY criteria established in the sole discretion of the COUNTY.
- e) In the event the COUNTY elects to remove the tree(s), the COUNTY work shall be strictly limited to the removal of the tree(s). The COUNTY shall not be responsible for the completion of any repairs to the sidewalk/curb adjacent to the tree(s) or for any other repairs/work in connection with the removal of the tree(s).
- f) In the event the COUNTY elects to remove the tree(s), the MUNICIPALITY shall provide uniformed police officers/patrol cars at the sole cost and expense of the MUNICIPALITY as required for the safety of all workers engaged in the removal of the tree(s) as well as members of the general public.

2. MUNICIPALITY INSURANCE OBLIGATIONS.

- a) **Required Minimum Insurance Coverages.** During the performance of all COUNTY tree removal operations the MUNICIPALITY shall, at its own cost and expense, maintain the minimum insurance coverages outlined below.
- i) Workers' Compensation and Employer's Liability insurance in the minimum amount of One Million Dollars (\$1,000,000.00).
 - ii) Commercial General Liability insurance with limits of at least One Million Dollars (\$1,000,000.00) Per Occurrence/Two Million Dollars (\$2,000,000.00) Aggregate for bodily or personal injury, including death, and property damage, including contractual liability coverage with limits not less than said amounts above.
 - iii) Commercial Automotive Liability in the minimal amount of One Million Dollars (\$1,000,000.00) Combined Single Limit.
- b) **Required Certificate of Insurance.** Prior to the performance of any tree removal work, the MUNICIPALITY shall provide the COUNTY with a Certificate of Insurance on Accord Form 25 or its equivalent.
- i) Each time the MUNICIPALITY submits a completed Request Form for the removal of a specific tree(s) to the COUNTY via email (to treerequest@co.bergen.nj.us), the MUNICIPALITY will also include in the email a scanned copy of the required Certificate of Insurance.
 - ii) The Certificate of Insurance shall set forth evidence that the coverages required hereunder are/will be in full force and effect at the time of tree removal services.
 - iii) The MUNICIPALITY shall furnish copies of any endorsements that are subsequently issued amending limits of coverage.
 - iv) The Certificate of Insurance shall name the COUNTY as Certificate Holder and Additional Insured under the Commercial General Liability and Commercial Auto Liability policies.
 - v) The Certificate of Insurance shall provide for at least thirty (30) days prior written notice to the COUNTY of the cancellation or material modification of any policy of insurance maintained pursuant to this Shared Service Agreement.
 - vi) All such coverages are to be provided on a "primary" basis regardless of any other insurance the COUNTY may have or may elect to obtain.

3. INDEMNIFICATION.

- a) The MUNICIPALITY shall indemnify, defend and hold harmless the COUNTY and all of its departments, directors, officers, employees and representatives against all costs, claims, damages, demands, liens, losses, actions or liabilities of any kind which may be asserted against them including, without limitation, reasonable attorneys' fees, statutory or administrative fines or penalties, and litigation costs to the extent such arise out of or are in connection with, directly or indirectly, this Shared Service Agreement or the performance of the tree removal work provided for herein, whether or not negligence on the part of the COUNTY or its employees, officials, agents or representatives contributed thereto.
- b) The MUNICIPALITY agrees that the COUNTY shall have no liability to the MUNICIPALITY for damages, whether arising under theories of contract, tort, or warranty. The MUNICIPALITY further agrees that the COUNTY, its officers, managers, affiliates, representatives, subcontractors, and employees will not be liable for any indirect, special, incidental or consequential damages, even if the COUNTY has been advised of the possibility of such damages.

4. TERM. The term of this Agreement shall be for five (5) year(s), commencing on May 22, 2024 ("Effective Date") and continuing through December 31, 2029, unless terminated sooner as provided in this Agreement. The COUNTY alone has the option to renew the Agreement.

5. TERMINATION. Notwithstanding any other term in this Shared Service Agreement, the COUNTY and the MUNICIPALITY retain the right to terminate this Agreement at any time and for any reason, including convenience, by providing thirty (30) days' notice to the other party.

6. DISPUTE RESOLUTION. In the event of a dispute, whether technical or otherwise, a Party must request Non-Binding Mediation and the other Party must participate in the mediation prior to and as a condition precedent to the commencement of any litigation in a court of law. The costs of such Non-Binding Mediation shall be shared equally between the COUNTY and the MUNICIPALITY. The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each Party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one Party determines in its sole discretion that its interests are not being served by the mediation. Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision. Upon the conclusion of Mediation, either Party may commence judicial legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Bergen County.

7. NOTICES. All notices and other communications required or permitted to be given to or served upon the COUNTY shall be in writing. Any such notices or communications shall be sufficiently given or served if delivered in person or sent by certified or registered mail to the following:

If to the COUNTY: County of Bergen
Office of the County Counsel
One Bergen County Plaza, Room 580
Hackensack, NJ 07601-7076

If to the MUNICIPALITY: BOROUGH OF NORWOOD
455 Broadway
Norwood, NJ 07648

8. MISCELLANEOUS.

- a) Authorization. Both parties have the power and authority to enter into this Agreement. The execution and delivery of this Agreement is valid and binding upon the parties, with both attesting to the genuineness of all resolutions executed in connection herewith.
- b) Non-Assignment. Neither party may assign this Agreement or any rights hereunder without the prior written consent of the other party.
- c) Entire Agreement. This Agreement, including any attachments, contains the sole and entire Agreement between the parties and supersedes all prior agreements or understandings between the parties, whether oral or written, and may not be modified except by a writing duly executed by both parties.
- d) Force Majeure. Neither party shall be liable for any failure or delay in the performance of its obligations hereunder if and to the extent that such delay or failure is due to a cause or circumstance beyond the reasonable control of such party including, without limitation, fire, flood, earthquake, hurricane, tornado, Acts of God, epidemics, riots, disturbances, terrorism, embargos, strikes, lockouts, shutdowns, slowdowns or acts of public authority.

- e) Non-Waiver. The failure of a party to insist on strict performance of any term of this Agreement, or to exercise any right or remedy under this Agreement, shall not constitute a waiver or relinquishment of any nature regarding such right or remedy or any other right or remedy.
- f) Employment Reconciliation. No employees are intended to be transferred from the MUNICIPALITY to the COUNTY pursuant to this Agreement. MUNICIPALITY represents that no employees are intended to be terminated for reasons of efficiency or economy as a result of entry into this Agreement.
- g) Counterparts and Electronic Delivery and Signatures. This Agreement and any amendments or addenda hereto, or any other document necessary for the consummation of the transaction(s) contemplated, administered or controlled by this Agreement ("Agreement Documents"), may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. Any Agreement Document, to the extent delivered by means of a facsimile machine, electronic mail, or other electronic means, shall be treated in all manner and respects as an original agreement or instrument, and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person or via mail. The Parties agree that Agreement Documents may be accepted, executed, or agreed to through the use of an electronic signature in accordance with the Uniform Electronic Transaction Act, N.J.S.A. 12A:12-1 et seq., and any associated regulations. Any Agreement Document accepted, executed or agreed to in conformity with such laws will be binding on all Parties the same as if it were physically executed, and all Parties hereby consent to the use of any third party electronic signature capture service providers as may be chosen by the COUNTY.

[Signature Page to Follow]

IN WITNESS WHEREOF, the COUNTY and the MUNICIPALITY have caused this Shared Services Agreement for the Provision of Limited Tree Removal Services to be signed pursuant to duly adopted Resolutions of their Governing Bodies and agree to be bound by the terms thereof, as of the Effective Date.

ATTEST:

COUNTY OF BERGEN

By: _____
James J. Tedesco, III, County Executive or
Thomas J. Duch, Esq., County Counsel/
County Administrator

Dated: _____

ATTEST:

BOROUGH OF NORWOOD

By: _____

Dated: _____

Printed: Jordan Padovano
Title: Borough Administrator/Clerk

BOROUGH OF NORWOOD

Resolution #2024:119

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the property owner at the address listed has requested a refund for overpayments made for taxes,

WHEREAS, the Tax Collector has determined that the property owners are entitled to said refunds,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Norwood, County of Bergen that the Tax Collector be authorized to refund the following:

<u>Block</u>	<u>Lot</u>	<u>Recipient</u>	<u>Amount</u>
28	2	NEGLIA, MICHAEL & CHRISTINE 310 WESTWIND COURT NORWOOD, NJ 07648	\$6,169.00

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council at their meeting held on May 22, 2024.

Borough Clerk

BOROUGH OF NORWOOD

RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS
FOR THE PERIOD THROUGH May 22, 2024 IN THE TOTAL AMOUNT OF \$217,779.56.

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of Norwood for payment, and

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by or rendered to the Borough of Norwood and;

WHEREAS, the Chief Financial Officer of the Borough of Norwood has certified to the governing body that there are funds legally appropriated and available in the budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the appropriation for said purpose;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Norwood that it hereby authorizes and Chief Financial Officer and the Clerk to sign checks in payment of the bills set forth in the annexed schedule.

#

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on May 22, 2024.

Borough Clerk

May 17, 2024
10:30 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 1

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: Y
Format: Condensed Held: N Aprv: Y Rcvd: Y
Range: 3-First to 4-zz-zz-zzzz-zzz Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Received Date Range: 05/04/24 to 05/17/24 Include Non-Budgeted: Y
Vendors: All
Dept Page Break: No Subtotal CAFR: No Subtotal Dept: No

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	Current Fund Appropriations					
3-01-28-0370-320	Cheer					
NORW0035	NORWOOD RAIDERS FOOTBALL/CHEER	24-00678	CHEER CHOREOGRAPHY 2023	5,000.00	0.00	
	Fund Total: Current Fund Appropriations			5,000.00		
	Year Total:			5,000.00		
Fund:	Current Fund Appropriations					
4-01-20-0100-220	Contractural					
BANK0010	BANK OF AMERICA	24-00772	2024 APRIL TRANSACTIONS	16.52	0.00	
4-01-20-0100-226	Maint. Of Equip					
BANK0010	BANK OF AMERICA	24-00772	2024 APRIL TRANSACTIONS	207.28	0.00	
4-01-20-0100-229	Other Contractual Items					
BRUN0005	BRUNO ASSOCIATES, INC.	24-00672	GRANT WRITING SERVICES 2024	2,625.00	0.00	B
4-01-20-0100-230	Materials & Supplies					
BANK0010	BANK OF AMERICA	24-00772	2024 APRIL TRANSACTIONS	32.49	0.00	
4-01-20-0120-221	Legal Advertising					
NJADV005	NJ ADVANCE MEDIA	24-00769	AD #0010851114 04/25/2024	30.10	0.00	
NORT0070	NORTH JERSEY MEDIA GROUP	24-00784	ORDER #10061444 04/12/2024	58.16	0.00	
				88.26		
4-01-20-0120-229	Other Contractual Items					
DEWET005	DEWET LTD. LIABILITY COMPANY	24-00768	INV #60293 5/2/2024	70.00	0.00	
4-01-20-0120-230	Materials & Supplies					
BANK0010	BANK OF AMERICA	24-00772	2024 APRIL TRANSACTIONS	23.75	0.00	
4-01-20-0130-236	Office Supplies					
WBMAS005	W.B. MASON CO., INC.	24-00703	INV #246139225 04/25/2024	105.37	0.00	
4-01-20-0155-220	Contractual Services					
ANDR0010	ARCHER & GREINER, PC	24-00782	INVOICE DATE: 05/06/24	1,850.00	0.00	
4-01-20-0165-220	Contractural					
NEGLI005	NEGLIA ENGINEERING INC	24-00475	GENERAL ENGINEERING 2024	1,750.00	0.00	B
4-01-20-0165-228	Other Professional Services					
NEGLI005	NEGLIA ENGINEERING INC	24-00451	NORWOOD COMMUNITY GARDEN	2,416.03	0.00	B

May 17, 2024
10:30 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 2

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-21-0182-230	Materials/Supplies/Conf					
JOHNS010 JOHNSON AND SON		24-00715	INV #803464 4/24/2024	286.00	0.00	
HOME0010 HOMETOWN HARDWARE		24-00716	TRANS #A443674 04/25/2024	162.98	0.00	
HOME0010 HOMETOWN HARDWARE		24-00724	TRANS #F94859 04/25/2024	147.97	0.00	
HOME0010 HOMETOWN HARDWARE		24-00725	TRANS #F94922 04/26/2024	34.75	0.00	
HOME0010 HOMETOWN HARDWARE		24-00726	TRANS #A443724 04/26/2024	5.79	0.00	
BANK0010 BANK OF AMERICA		24-00772	2024 APRIL TRANSACTIONS	471.54	0.00	
				<u>1,109.03</u>		
4-01-23-0220-292	Medical Insurance					
SNJHE005 SNJ HEALTH BENEFITS PROGRAM		24-00760	2024 MAY HEALTH	57,822.29	0.00	
4-01-23-0220-293	Medical-Inactive Emp1					
VOGLE005 VOGLER, RICHARD		24-00762	2024 Q2 HEALTH BENEFITS	1,775.01	0.00	
TOMSC005 THOMAS SCHOPPE		24-00800	2024 MAY HEALTH BENEFITS	3,797.32	0.00	
				<u>5,572.33</u>		
4-01-25-0240-236	Office Supplies					
BANK0010 BANK OF AMERICA		24-00772	2024 APRIL TRANSACTIONS	21.34	0.00	
4-01-25-0240-238	Other Contractual Items					
CANO0010 CANON FINANCIAL SERVICES, INC.		24-00827	INV #32541321 05/12/2024	238.86	0.00	
4-01-25-0256-230	Materials & Supplies					
ARIST005 ARISTA TROPHIES & AWARDS		24-00539	INV #20871 ACCOUNTABILITY TAGS	859.50	0.00	
4-01-25-0265-273	Fire Hydrants Charges					
VEOLI020 VEOLIA WATER NEW JERSEY		24-00778	377 HIGH ST 4/30 - 5/31/24	8,926.86	0.00	
4-01-26-0290-220	Contractual Services					
NEGLI005 NEGLIA ENGINEERING INC		24-00476	NORWOOD CPWM SERVICES 2024	1,980.00	0.00	B
ONEC0010 ONE CALL CONCEPTS INC		24-00758	INV #4045480 04/30/2024	49.69	0.00	
AGLWE005 AGL WELDING INC		24-00820	INV #0010139978 04/30/2024	141.00	0.00	
				<u>2,170.69</u>		
4-01-26-0290-256	Livingston St Beautification					
HOME0010 HOMETOWN HARDWARE		24-00765	TRANS #A444159 05/02/2024	49.96	0.00	
BANK0010 BANK OF AMERICA		24-00772	2024 APRIL TRANSACTIONS	682.41	0.00	
				<u>732.37</u>		
4-01-26-0300-258	Sewers - Equip/Supplies					
ELEC0015 ELECTRICAL POWER SYSTEMS INC.		24-00706	INV #17064 4/11/2024	1,780.00	0.00	
4-01-26-0305-220	Contractual Services					
INTER020 INTERSTATE WASTE SERVICES INC.		24-00799	INV #9727950 4/30/24	55,968.17	0.00	
4-01-26-0310-220	Contractual Services					
QUENC005 QUENCH IRRIGATION		24-00735	2024 IRRIGATION SRVC PROGRAM	2,160.00	0.00	B
REDIC005 REDICARE LLC		24-00832	INV #RED816758 05/02/2024	236.64	0.00	
				<u>2,396.64</u>		
4-01-26-0310-226	Maintenance Of Equipment					
DURIE005 DURIE LAWN MOWER & EQUIPMENT		24-00717	INV #E11700 3/15/24	484.90	0.00	

May 17, 2024
10:30 AM

BOROUGH OF NORWOOD
Purchase Order Listing By Budget Account

Page No: 3

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-26-0310-226	Maintenance Of Equipment		Continued			
SUPER010	SUPERIOR CRANE RETNTAL, INC.	24-00790	BALLFIELD RED LITE BULB REPLAC	5,600.00	0.00	
				6,084.90		
4-01-26-0310-230	Materials & Supplies					
GRASS005	GRASS ROOTS TURF PRODUCTS INC.	24-00564	SPORTS TURF MIX 50 LBS	2,758.80	0.00	
GRASS005	GRASS ROOTS TURF PRODUCTS INC.	24-00707	ROUNDUP PRO CONCENTRATE 30 GAL	938.60	0.00	
HOME0010	HOMETOWN HARDWARE	24-00763	TRANS #F95356 05/02/2024	39.96	0.00	
HOME0010	HOMETOWN HARDWARE	24-00764	TRANS #A444148 05/02/2024	39.96	0.00	
PEREN005	PERENNIAL SERVICES LLC	24-00795	INV #467871 3/15 TURF BLANKET	800.00	0.00	
				4,577.32		
4-01-26-0310-238	General Hardware					
HOME0010	HOMETOWN HARDWARE	24-00766	TRANS #A444130 05/02/2024	14.99	0.00	
4-01-26-0310-300	Maintenance of Public Buildings					
NJVPLUMB	N.J.V. PLUMBING & HEATING LLC	24-00761	INV #3367 4/30/2024	380.89	0.00	
4-01-26-0315-221	Streets & Roads					
GABRI005	GABRIELLI TRUCK SALES	24-00432	PARTS TO REPAIR LEAK TRUCK 392	1,749.66	0.00	
4-01-27-0330-221	Legal Advertising					
NORT0070	NORTH JERSEY MEDIA GROUP	24-00837	ORDER #10047261 04/25/2024	12.76	0.00	
4-01-31-0430-000	Electricity					
ROCKL005	ROCKLAND ELECTRIC COMPANY	24-00773	INVOICE DATE: 04/26/2024	5,416.21	0.00	
4-01-31-0435-000	Street Lighting					
ROCKL005	ROCKLAND ELECTRIC COMPANY	24-00773	INVOICE DATE: 04/26/2024	486.13	0.00	
4-01-31-0440-000	Telephone					
INTER035	INTERMEDIA.NET, INC.	24-00770	INV #2405068699 4/2 - 5/1/24	695.84	0.00	
VERIZ040	VERIZON	24-00771	BILL DATE: APR 28, 2024	56.47	0.00	
VERIZ020	VERIZON WIRELESS	24-00792	INV #9963102272 APR 2 - MAY 1	407.72	0.00	
VERIZ045	VERIZON	24-00794	BILL DATE: MAY 2, 2024	149.00	0.00	
VERI0015	VERIZON	24-00797	BILL DATE: MAY 3, 2024	406.57	0.00	
CABL0010	OPTIMUM	24-00798	INTERNET 05/08 - 06/07	172.95	0.00	
				1,888.55		
4-01-31-0445-000	Water					
VEOLI025	VEOLIA WATER NEW JERSEY	24-00774	455 BDWY IRRIG 4/23 -5/3/24	17.46	0.00	
VEOLI030	VEOLIA WATER NEW JERSEY	24-00775	453 BROADWAY 3/31 - 5/1/24	303.10	0.00	
VEOLI040	VEOLIA WATER NEW JERSEY	24-00776	COBBLESTONE XING 4/23 -4/29/24	4.18	0.00	
VEOLI050	VEOLIA WATER NEW JERSEY	24-00777	BROADWAY 3/31 - 5/2/24	353.98	0.00	
VEOLI065	VEOLIA WATER NEW JERSEY	24-00780	SUMMIT ST LIBRY 4/1 - 5/2/24	257.09	0.00	
VEOLI035	VEOLIA WATER NEW JERSEY	24-00791	SOCCER FIELD 4/23 - 5/3/24	55.82	0.00	
				991.63		
Fund Total: Current Fund Appropriations				168,385.82		
Year Total:				168,385.82		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	General Capital					
C-04-55-2204-090	I. INFRASTRUCTURE IMPROVEMENTS					
SMITH005 SMITH-SONDY ASPHALT CONST.	22-01905 WALNUT STREET IMPROVEMENTS			3,378.01	0.00	B
NEGLI005 NEGLIA ENGINEERING INC	22-02000 WALNUT ST IMPROVEMENTS PROJECT			92.50	0.00	B
NEGLI005 NEGLIA ENGINEERING INC	23-01232 INFRASTRUCTURE IMPROVEMENTS			<u>2,053.35</u>	0.00	B
				5,523.86		
C-04-55-2310-303	DRAINAGE - DEMAREST STREET					
NEGLI005 NEGLIA ENGINEERING INC	24-00290 DEMAREST ST DRAINAGE IMPROVEME			14,980.57	0.00	B
C-04-55-2310-306	PICKLEBALL COURTS					
NEGLI005 NEGLIA ENGINEERING INC	23-01082 PICKLEBALL COURTS			2,507.50	0.00	B
C-04-55-2310-700	G. AMBULANCE TABLET COMPUTERS					
1075E010 10-75 EMERGENCY VEHICLES	24-00555 INV #12848 VEHICLE MOUNT			434.80	0.00	
C-04-55-2310-800	H. ROAD RESURFACING & PEDESTRIAN SAFETY					
NEGLI005 NEGLIA ENGINEERING INC	23-01556 ROAD RESURF & PEDESTRIAN SAFET			1,618.00	0.00	B
	Fund Total: General Capital			25,064.73		
	Year Total:			25,064.73		
Fund:	PUBLIC DEFENDER DEDICATED TRUST					
T-12-00-0000-001	PUBLIC DEFENDER DEDICATED TRUST					
LOUIS010 LOUIS DEANGELIS	24-00620 2024 MAR PUBLIC DEFENDER			400.00	0.00	
	Fund Total: PUBLIC DEFENDER DEDICATED TRUST			400.00		
T-13-00-2860-000	Reserve Mun Open Space Exp					
NEGLI005 NEGLIA ENGINEERING INC	24-00291 KENNEDY PARK PLAYGROUND IMPROV			18,929.01	0.00	B
	Fund Total:			18,929.01		
	Year Total:			19,329.01		
Total Charged Lines:	134	Total List Amount:	217,779.56	Total Void Amount:	0.00	

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund Appropriations	3-01	5,000.00	0.00	0.00	5,000.00
Current Fund Appropriations	4-01	168,385.82	0.00	0.00	168,385.82
General Capital	C-04	25,064.73	0.00	0.00	25,064.73
PUBLIC DEFENDER DEDICATED TRUST	T-12	400.00	0.00	0.00	400.00
	T-13	18,929.01	0.00	0.00	18,929.01
Year Total:		19,329.01	0.00	0.00	19,329.01
Total of All Funds:		217,779.56	0.00	0.00	217,779.56

May 16, 2024
08:20 AM

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Page No: 1

Range of Accounts: 4-First		to 4-22-ZZ-ZZZZ-ZZZ		Include Cap Accounts: Yes		Skip Zero Activity: Yes		As Of: 05/16/24	
Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used	
4-01-00-0000-000	Current Fund Appropriations								
4-01-20-0100-100	General Administration S&W	123,800.00	0.00	0.00	0.00	123,800.00	123,800.00	0	
4-01-20-0100-200	General Administration Oe								
4-01-20-0100-220	Contractual	11,000.00	0.00	16.52	2,280.27	8,719.73	8,703.21	21	
4-01-20-0100-221	Legal Advertising	1,000.00	0.00	0.00	158.48	841.52	841.52	16	
4-01-20-0100-222	Postage	5,000.00	0.00	3,000.00	1,302.13	3,697.87	697.87	86	
4-01-20-0100-223	Printing & Binding	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0	
4-01-20-0100-226	Maint. Of Equip	2,500.00	0.00	1,439.98	0.00	2,500.00	1,060.02	58	
4-01-20-0100-229	Other Contractual Items	36,500.00	0.00	23,625.00	7,792.00	28,708.00	5,083.00	86	
4-01-20-0100-230	Materials & Supplies	1,700.00	0.00	32.49	281.39	1,418.61	1,386.12	18	
4-01-20-0100-233	Books & Publications	400.00	0.00	0.00	0.00	400.00	400.00	0	
4-01-20-0100-236	Office Supplies	200.00	0.00	0.00	7.98	207.98	207.98	4	
4-01-20-0100-240	Personnel Expenses & Training	100.00	0.00	0.00	30.00	70.00	70.00	30	
4-01-20-0100-241	Conferences & Meetings	200.00	0.00	0.00	30.00	170.00	170.00	15	
4-01-20-0100-244	Professional Dues	1,000.00	0.00	0.00	805.00	195.00	195.00	80	
Control: 0100	Total	64,600.00	0.00	28,113.99	12,671.29	51,928.71	23,814.72	63	
4-01-20-0110-200	Mayor And Council O/E								
4-01-20-0110-240	Personnel Expenses & Training	10,200.00	0.00	0.00	0.00	10,200.00	10,200.00	0	
4-01-20-0110-241	Conferences & Meetings	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0	
4-01-20-0110-244	Professional Dues	1,600.00	0.00	0.00	400.00	1,200.00	1,200.00	25	
Control: 0110	Total	14,800.00	0.00	0.00	400.00	14,400.00	14,400.00	3	
4-01-20-0111-000	Elections Sw								
4-01-20-0120-000	Municipal Clerk Sw	102,300.00	0.00	0.00	0.00	102,300.00	102,300.00	0	
4-01-20-0120-200	Municipal Clerk O/E								
4-01-20-0120-221	Legal Advertising	2,400.00	0.00	88.26	696.68	1,703.32	1,615.06	33	
4-01-20-0120-222	Elections	8,000.00	0.00	0.00	0.00	8,000.00	8,000.00	0	
4-01-20-0120-223	Printing & Binding	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0	
4-01-20-0120-229	Other Contractual Items	2,700.00	0.00	182.00	616.00	2,084.00	1,902.00	30	
4-01-20-0120-230	Materials & Supplies	2,000.00	0.00	23.75	536.55	1,463.45	1,439.70	28	
4-01-20-0120-241	Conferences & Meetings	1,000.00	0.00	0.00	587.48	412.52	412.52	59	
4-01-20-0120-244	Professional Dues	1,000.00	0.00	0.00	215.00	785.00	785.00	22	
Control: 0120	Total	20,100.00	0.00	294.01	2,651.71	17,448.29	17,154.28	15	
4-01-20-0130-100	Financial Administration S&W	159,500.00	0.00	0.00	0.00	159,500.00	159,500.00	0	

May 16, 2024
08:20 AM

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Page No: 2

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
4-01-20-0130-200	Financial Administration O/E							
4-01-20-0130-223	Printing & Binding	0.00	0.00	0.00	645.00	645.00-	645.00-	0
4-01-20-0130-229	Other Contractual Items	14,000.00	0.00	0.00	0.00	14,000.00	14,000.00	0
4-01-20-0130-230	Materials & Supplies	4,000.00	0.00	0.00	291.15	3,708.85	3,708.85	7
4-01-20-0130-236	Office Supplies	2,000.00	0.00	105.37	33.12	1,966.88	1,861.51	7
Control: 0130	Total	20,000.00	0.00	105.37	969.27	19,030.73	18,925.36	5
4-01-20-0135-200	Audit Services O/E							
4-01-20-0135-228	Other Professional Services	57,000.00	0.00	5,200.00	15,000.00	42,000.00	36,800.00	35
Control: 0135	Total	57,000.00	0.00	5,200.00	15,000.00	42,000.00	36,800.00	35
4-01-20-0140-200	Computer Data Process O/E							
4-01-20-0140-220	Contractual Services	17,500.00	0.00	0.00	1,880.70	15,619.30	15,619.30	11
4-01-20-0140-259	Data Processing Equipment	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	0
Control: 0140	Total	27,500.00	0.00	0.00	1,880.70	25,619.30	25,619.30	7
4-01-20-0145-100	Revenue Administration S&W	20,700.00	0.00	0.00	0.00	20,700.00	20,700.00	0
4-01-20-0145-200	Revenue Administration O/E							
4-01-20-0145-221	Legal Advertising	500.00	0.00	0.00	0.00	500.00	500.00	0
4-01-20-0145-223	Printing & Binding	3,500.00	0.00	0.00	120.00	3,380.00	3,380.00	3
4-01-20-0145-236	Office Supplies	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0
4-01-20-0145-500	Miscellaneous	0.00	0.00	0.00	30.02	30.02-	30.02-	0
Control: 0145	Total	7,000.00	0.00	0.00	150.02	6,849.98	6,849.98	2
4-01-20-0150-100	Tax Assessment S&W	25,400.00	0.00	0.00	0.00	25,400.00	25,400.00	0
4-01-20-0150-200	Tax Assessment O/E							
4-01-20-0150-223	Printing & Binding	500.00	0.00	0.00	1,561.75	1,061.75-	1,061.75-	312
4-01-20-0150-233	Books & Publications	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0
4-01-20-0150-236	Office Supplies	300.00	0.00	0.00	0.00	300.00	300.00	0
4-01-20-0150-244	Professional Dues	300.00	0.00	0.00	180.00	120.00	120.00	60
Control: 0150	Total	2,600.00	0.00	0.00	1,741.75	858.25	858.25	67
4-01-20-0155-200	Legal Services O/E							
4-01-20-0155-220	Contractual Services	68,000.00	0.00	1,850.00	5,814.00	62,186.00	60,336.00	11
4-01-20-0155-228	Other Professional Services	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	0
Control: 0155	Total	93,000.00	0.00	1,850.00	5,814.00	87,186.00	85,336.00	8

May 16, 2024
08:20 AM

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Page No: 3

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
4-01-20-0165-200	Engineering Services Oe							
4-01-20-0165-220	Contractural	21,000.00	0.00	1,750.00	3,500.00	17,500.00	15,750.00	25
4-01-20-0165-228	Other Professional Services	43,000.00	0.00	5,000.00	0.00	43,000.00	38,000.00	12
Control: 0165	Total	64,000.00	0.00	6,750.00	3,500.00	60,500.00	53,750.00	16
4-01-21-0180-200	Planning Board Oe							
4-01-21-0180-221	Legal Advertising	500.00	0.00	0.00	57.28	442.72	442.72	11
4-01-21-0180-227	Legal Services	10,000.00	0.00	0.00	1,750.00	8,250.00	8,250.00	18
4-01-21-0180-230	Materials & Supplies	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0
4-01-21-0180-242	Education/Training	500.00	0.00	0.00	0.00	500.00	500.00	0
Control: 0180	Total	12,000.00	0.00	0.00	1,807.28	10,192.72	10,192.72	15
4-01-21-0182-200	Environmental Comm							
4-01-21-0182-230	Materials/Supplies/Conf	7,500.00	0.00	1,283.03	807.08	6,692.92	5,409.89	28
Control: 0182	Total	7,500.00	0.00	1,283.03	807.08	6,692.92	5,409.89	28
4-01-21-0190-100	AFFORDABLE HOUSING LIAISON S&W	11,800.00	0.00	0.00	0.00	11,800.00	11,800.00	0
4-01-22-0295-100	Code Enforcement SW	185,900.00	0.00	0.00	0.00	185,900.00	185,900.00	0
4-01-22-0295-200	Code Enforcement O/E							
4-01-22-0295-220	Contractual Services	11,500.00	0.00	0.00	0.00	11,500.00	11,500.00	0
4-01-22-0295-226	Maintenance Of Equipment	0.00	0.00	0.00	72.00	72.00	72.00	0
4-01-22-0295-233	Books & Publications	500.00	0.00	0.00	0.00	500.00	500.00	0
4-01-22-0295-241	Conferences & Meetings	700.00	0.00	0.00	0.00	700.00	700.00	0
4-01-22-0295-242	Education & Training	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0
4-01-22-0295-244	Professional Dues	200.00	0.00	0.00	0.00	200.00	200.00	0
4-01-22-0295-253	Office Equip/Supplies	7,000.00	0.00	897.90	848.18	6,151.82	5,253.92	25
Control: 0295	Total	20,900.00	0.00	897.90	920.18	19,979.82	19,081.92	9
4-01-23-0210-200	Insurance O/E							
4-01-23-0210-201	Wk.Comp Fire/Library	3,500.00	0.00	0.00	3,444.00	56.00	56.00	98
4-01-23-0210-202	Gen'L Liability Ins. Jif	353,926.00	0.00	0.00	280,353.78	73,572.22	73,572.22	79
Control: 0210	Total	357,426.00	0.00	0.00	283,797.78	73,628.22	73,628.22	79
4-01-23-0220-200	Insurance O/E							
4-01-23-0220-292	Medical Insurance	575,000.00	0.00	0.00	304,664.42	270,335.58	270,335.58	53
4-01-23-0220-293	Medical-Inactive Empl	160,000.00	0.00	5,572.33	52,770.48	107,229.52	101,657.19	36
4-01-23-0220-299	Dental	65,000.00	0.00	0.00	17,114.46	47,885.54	47,885.54	26
Control: 0220	Total	800,000.00	0.00	5,572.33	374,549.36	425,450.64	419,878.31	48

May 16, 2024
08:20 AM

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Page No: 4

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
4-01-23-0225-200	Insurance / Sui							
4-01-23-0225-212	Unemployment Comp.	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
Control: 0225	Total	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
4-01-25-0240-100	Police S/W	2,952,100.00	0.00	0.00	0.00	2,952,100.00	2,952,100.00	0
4-01-25-0240-200	Police O/E							
4-01-25-0240-223	Printing & Binding	634.11	0.00	0.00	0.00	634.11	634.11	0
4-01-25-0240-226	Equipment Maint	634.11	0.00	0.00	0.00	634.11	634.11	0
4-01-25-0240-230	Materials & Supplies	5,072.96	0.00	219.94	1,022.03	4,050.93	3,830.99	24
4-01-25-0240-233	Books & Publications	1,014.66	0.00	0.00	0.00	1,014.66	1,014.66	0
4-01-25-0240-236	Office Supplies	2,536.50	0.00	21.34	0.00	2,536.50	2,515.16	1
4-01-25-0240-238	Other Contractual Items	121,549.55	0.00	0.00	31,111.17	90,438.38	90,438.38	26
4-01-25-0240-240	Personel Expenses & Training	6,341.22	0.00	1,513.40	685.14	5,656.08	4,142.68	35
4-01-25-0240-241	Conferences & Meetings	2,536.50	0.00	0.00	261.04	2,275.46	2,275.46	10
4-01-25-0240-244	Professional Dues	1,902.35	0.00	100.00	1,175.00	727.35	627.35	67
4-01-25-0240-246	Uniform Allowance/Spec. & Guar	3,804.72	0.00	0.00	100.00	3,704.72	3,704.72	3
4-01-25-0240-258	Other Equipment	17,121.28	0.00	2,000.00	8,598.63	8,522.65	6,522.65	62
4-01-25-0240-259	Bergen County Forfeiture	8,877.69	0.00	0.00	0.00	8,877.69	8,877.69	0
Control: 0240	Total	172,025.65	0.00	3,854.68	42,953.01	129,072.64	125,217.96	27
4-01-25-0241-200	Police Dispatch/911							
4-01-25-0241-209	Interboro Radio	77,000.00	0.00	0.00	38,206.50	38,793.50	38,793.50	50
Control: 0241	Total	77,000.00	0.00	0.00	38,206.50	38,793.50	38,793.50	50
4-01-25-0256-200	Aid To Fire Companies O/E							
4-01-25-0256-226	Mainteance Of Equipment	6,520.00	0.00	0.00	0.00	6,520.00	6,520.00	0
4-01-25-0256-229	Other Contractual Items	8,160.00	0.00	1,783.00	1,560.30	6,599.70	4,816.70	41
4-01-25-0256-230	Materials & Supplies	5,100.00	0.00	859.50	0.00	5,100.00	4,240.50	17
4-01-25-0256-242	Education & Training	3,570.00	0.00	0.00	0.00	3,570.00	3,570.00	0
4-01-25-0256-243	Uniform Allowance	15,810.00	0.00	0.00	0.00	15,810.00	15,810.00	0
4-01-25-0256-257	Other- Donation	2,040.00	0.00	0.00	0.00	2,040.00	2,040.00	0
4-01-25-0256-300	Volunteer Scipends	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
Control: 0256	Total	61,200.00	0.00	2,642.50	1,560.30	59,639.70	56,997.20	7
4-01-25-0260-200	Aid To Volunteer Ambulance							
4-01-25-0260-229	Other Contractual Items	4,173.00	0.00	0.00	0.00	4,173.00	4,173.00	0
4-01-25-0260-230	Materials And Supplies	10,918.00	0.00	0.00	862.00	10,056.00	10,056.00	8
4-01-25-0260-232	Uniforms	3,997.20	0.00	0.00	0.00	3,997.20	3,997.20	0
4-01-25-0260-242	Education & Training	1,592.22	0.00	0.00	0.00	1,592.22	1,592.22	0

May 16, 2024
08:20 AM

BOROUGH OF NORMOOD
Abbreviated Budget Account Status

Page No: 5

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
4-01-25-0260-300	Clothing Allowance	12,240.00	0.00	0.00	0.00	12,240.00	12,240.00	0
4-01-25-0260-310	Rent	15,000.00	0.00	0.00	6,250.00	8,750.00	8,750.00	42
Control: 0260	Total	47,920.42	0.00	0.00	7,112.00	40,808.42	40,808.42	15
4-01-25-0265-100	Fire Prevention Sw	42,500.00	0.00	0.00	0.00	42,500.00	42,500.00	0
4-01-25-0265-200	Fire Prevention O/E							
4-01-25-0265-229	Other Contractual Items	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00	0
4-01-25-0265-242	Education & Training	200.00	0.00	0.00	0.00	200.00	200.00	0
4-01-25-0265-273	Fire Hydrants Charges	114,500.00	0.00	0.00	44,634.30	69,865.70	69,865.70	39
4-01-25-0265-290	Firehouse Rent	27,466.00	0.00	0.00	9,155.16	18,310.84	18,310.84	33
Control: 0265	Total	144,166.00	0.00	0.00	53,789.46	90,376.54	90,376.54	37
4-01-25-0275-200	Municipal Prosecutor O/E							
4-01-25-0275-205	Other Professional Services	5,100.00	0.00	0.00	0.00	5,100.00	5,100.00	0
Control: 0275	Total	5,100.00	0.00	0.00	0.00	5,100.00	5,100.00	0
4-01-25-0285-200	OEM OTHER EXPENSES							
4-01-25-0285-201	Other Expenses	100.00	0.00	0.00	0.00	100.00	100.00	0
Control: 0285	Total	100.00	0.00	0.00	0.00	100.00	100.00	0
4-01-26-0290-100	Streets & Road Maint S&W	837,100.00	0.00	0.00	0.00	837,100.00	837,100.00	0
4-01-26-0290-200	Streets & Road Maint O/E							
4-01-26-0290-220	Contractual Services	45,000.00	0.00	9,403.69	3,367.35	41,632.65	32,228.96	28
4-01-26-0290-226	Maintenance Of Equipment	20,000.00	0.00	3,742.85	5,407.59	14,592.41	10,849.56	46
4-01-26-0290-230	Materials & Supplies	25,000.00	0.00	296.37	3,624.39	21,375.61	21,079.24	16
4-01-26-0290-232	Clothing And Uniforms	5,000.00	0.00	214.97	1,019.34	3,980.66	3,765.69	25
4-01-26-0290-238	General Hardware	3,500.00	0.00	299.69	436.70	3,063.30	2,763.61	21
4-01-26-0290-240	Personnel Expenses & Training	13,000.00	0.00	0.00	4,570.37	8,429.63	8,429.63	35
4-01-26-0290-244	Professional Dues	600.00	0.00	0.00	210.00	390.00	390.00	35
4-01-26-0290-250	Work Equipment	25,000.00	0.00	1,575.99	3,300.85	21,699.15	20,123.16	20
4-01-26-0290-256	Livingston St Beautification	50,000.00	0.00	6,104.37	5,077.37	44,922.63	38,818.26	22
4-01-26-0290-258	Other Equipment	4,000.00	0.00	0.00	55.87	3,944.13	3,944.13	1
4-01-26-0290-259	Professional Services	2,000.00	0.00	0.00	25.00	1,975.00	1,975.00	1
4-01-26-0290-260	Snow Removal	1,500.00	0.00	0.00	2,025.00	525.00-	525.00-	135
Control: 0290	Total	194,600.00	0.00	21,637.93	29,119.83	165,480.17	143,842.24	26
4-01-26-0300-200	Other Public Works							
4-01-26-0300-220	Tree Pruning Services	25,000.00	0.00	3,300.00	8,449.64	16,550.36	13,250.36	47

May 16, 2024
08:20 AM

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Page No: 6

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	Used
4-01-26-0300-258	Sewers - Equip/Supplies	35,000.00	0.00	1,780.00	6,958.88	28,041.12	26,261.12	25
Control: 0300	Total	60,000.00	0.00	5,080.00	15,408.52	44,591.48	39,511.48	34
4-01-26-0305-200	Solid Waste Collection O/E							
4-01-26-0305-220	Contractual Services	680,000.00	0.00	55,968.17	154,368.53	525,631.47	469,663.30	31
Control: 0305	Total	680,000.00	0.00	55,968.17	154,368.53	525,631.47	469,663.30	31
4-01-26-0310-200	Buildings & Grounds O/E							
4-01-26-0310-220	Contractual Services	55,000.00	0.00	36,831.00	10,278.32	44,721.68	7,890.68	86
4-01-26-0310-222	Haring Fence	800.00	0.00	0.00	0.00	800.00	800.00	0
4-01-26-0310-226	Maintenance Of Equipment	30,000.00	0.00	7,310.40	6,663.44	23,336.56	16,026.16	47
4-01-26-0310-230	Materials & Supplies	50,000.00	0.00	8,954.93	8,054.75	41,945.25	32,990.32	34
4-01-26-0310-238	General Hardware	10,000.00	0.00	14.99	526.71	9,473.29	9,458.30	5
4-01-26-0310-300	Maintenance of Public Buildings	15,000.00	0.00	1,250.89	7,357.12	7,642.88	6,391.99	57
Control: 0310	Total	160,800.00	0.00	54,362.21	32,880.34	127,919.66	73,557.45	54
4-01-26-0315-200	Vehicle Maintenance O/E							
4-01-26-0315-220	Police	19,100.00	0.00	2,100.51	1,360.10	17,739.90	15,639.39	18
4-01-26-0315-221	Streets & Roads	50,000.00	0.00	6,193.56	12,755.76	37,244.24	31,050.68	38
4-01-26-0315-222	Volunteer Fire	30,000.00	0.00	0.00	16,564.29	46,564.29	46,564.29	55
4-01-26-0315-223	Volunteer Ambulance	12,000.00	0.00	1,644.82	4,548.38	7,451.62	5,806.80	52
Control: 0315	Total	111,100.00	0.00	9,938.89	2,099.95	109,000.05	99,061.16	11
4-01-26-0511-200	Njpdcs Stormwater Mgmt							
4-01-26-0511-220	Contractual Service	0.00	0.00	198.75	3,450.00	3,450.00	3,648.75	0
4-01-26-0511-231	Compost Facility	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0
Control: 0511	Total	5,000.00	0.00	198.75	3,450.00	1,550.00	1,351.25	73
4-01-26-0515-200	Njpdcs Stormwater Management							
4-01-27-0330-100	Public Health Services Sw	30,700.00	0.00	0.00	0.00	30,700.00	30,700.00	0
4-01-27-0330-200	Public Health Services O/E							
4-01-27-0330-220	Contractual Services	40,600.00	0.00	0.00	425.00	40,175.00	40,175.00	1
4-01-27-0330-221	Legal Advertising	500.00	0.00	0.00	139.57	360.43	360.43	28
4-01-27-0330-222	Flu Clinic	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0
4-01-27-0330-229	Other Contractual Services	1,700.00	0.00	0.00	1,365.50	334.50	334.50	80
4-01-27-0330-236	Office Supplies	1,200.00	0.00	0.00	679.02	520.98	520.98	57
4-01-27-0330-241	Conferences & Meetings	400.00	0.00	0.00	0.00	400.00	400.00	0
4-01-27-0330-242	Education & Training	5,500.00	0.00	0.00	0.00	5,500.00	5,500.00	0
4-01-27-0330-244	Professional Dues	100.00	0.00	0.00	25.00	75.00	75.00	25

May 16, 2024
08:20 AM

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Page No: 7

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
4-01-27-0330-245	Others	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0
Control: 0330	Total	52,500.00	0.00	0.00	2,634.09	49,865.91	49,865.91	5
4-01-28-0370-100	Recreation Sw	26,900.00	0.00	0.00	0.00	26,900.00	26,900.00	0
4-01-28-0370-200	Recreation O/E							
4-01-28-0370-215	Seniors	15,000.00	0.00	2,100.00	2,850.00	12,150.00	10,050.00	33
4-01-28-0370-221	Legal Advertising	0.00	0.00	0.00	26.40	26.40	26.40	0
4-01-28-0370-300	Baseball & Softball	14,500.00	0.00	10,000.00	0.00	14,500.00	4,500.00	69
4-01-28-0370-310	Football	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	0
4-01-28-0370-320	Cheer	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0
4-01-28-0370-330	Soccer	3,200.00	0.00	0.00	1,374.93	1,825.07	1,825.07	43
4-01-28-0370-340	Basketball	6,000.00	0.00	2,155.28	0.00	6,000.00	3,844.72	36
4-01-28-0370-350	Summer Camp	10,200.00	0.00	0.00	0.00	10,200.00	10,200.00	0
4-01-28-0370-360	New Programs & Events	5,000.00	0.00	0.00	665.65	4,334.35	4,334.35	13
4-01-28-0370-370	Borough Miscellaneous	10,000.00	0.00	0.00	114.52	9,885.48	9,885.48	1
Control: 0370	Total	78,900.00	0.00	14,255.28	5,031.50	73,868.50	59,613.22	24
4-01-29-0390-200	Municipal Library O/E							
4-01-29-0390-205	Contribution	505,006.00	0.00	0.00	210,418.95	294,587.05	294,587.05	42
Control: 0390	Total	505,006.00	0.00	0.00	210,418.95	294,587.05	294,587.05	42
4-01-30-0415-229	Acc Leave Compensation	44,645.00	0.00	0.00	0.00	44,645.00	44,645.00	0
4-01-30-0420-200	Celeb Of Public Events O/E							
4-01-30-0420-229	Other Contractual Items	38,000.00	0.00	2,403.02	629.34	37,370.66	34,967.64	8
Control: 0420	Total	38,000.00	0.00	2,403.02	629.34	37,370.66	34,967.64	8
4-01-31-0430-000	Electricity	97,020.00	0.00	0.00	21,986.11	75,033.89	75,033.89	23
4-01-31-0435-000	Street Lighting	91,980.00	0.00	0.00	26,318.89	65,661.11	65,661.11	29
4-01-31-0440-000	Telephone	61,800.00	0.00	1,136.24	11,525.92	50,274.08	49,137.84	20
4-01-31-0445-000	Water	37,905.00	0.00	55.82	4,275.48	33,629.52	33,573.70	11
4-01-31-0446-000	Natural Gas	71,500.00	0.00	0.00	16,747.48	54,752.52	54,752.52	23
4-01-31-0455-000	Bcua Sewer	719,000.00	0.00	0.00	359,078.36	359,921.64	359,921.64	50
4-01-31-0460-000	Gasoline	82,400.00	0.00	0.00	19,075.06	63,324.94	63,324.94	23
4-01-36-0472-000	Social Security	177,416.00	0.00	0.00	0.00	177,416.00	177,416.00	0
4-01-36-0474-000	Pfrs	800,908.00	0.00	0.00	800,908.00	0.00	0.00	100
4-01-36-0475-000	Pers	191,062.00	0.00	0.00	191,062.00	0.00	0.00	100
4-01-36-0476-000	Losap	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
4-01-36-0478-000	DCRP	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00	0

May 16, 2024
08:20 AM

BOROUGH OF NORWOOD
Abbreviated Budget Account Status

Page No: 8

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
4-01-41-0700-000	Federal & State Grants							
4-01-41-1000-000	BUDGETED GRANTS	127,270.00	0.00	0.00	0.00	127,270.00	127,270.00	0
4-01-43-0490-105	Contingent	60,000.00	0.00	0.00	0.00	60,000.00	60,000.00	0
4-01-43-0491-100	Municipal Court Sw	29,100.00	0.00	0.00	0.00	29,100.00	29,100.00	0
4-01-43-0491-200	Municipal Court O/E							
4-01-43-0491-229	Other Contractual Items	5,800.00	0.00	0.00	0.00	5,800.00	5,800.00	0
4-01-43-0491-231	Materials & Supplies	1,300.00	0.00	0.00	184.06	1,115.94	1,115.94	14
4-01-43-0491-236	Office Supplies	800.00	0.00	0.00	0.00	800.00	800.00	0
4-01-43-0491-241	Conferences & Meetings	1,200.00	0.00	263.68	248.30	951.70	688.02	43
4-01-43-0491-244	Professional Dues	400.00	0.00	0.00	0.00	400.00	400.00	0
4-01-43-0491-253	Office Equipment	300.00	0.00	0.00	0.00	300.00	300.00	0
Control: 0491	Total	9,800.00	0.00	263.68	432.36	9,367.64	9,103.96	7
4-01-43-0495-200	Public Defender O/E							
4-01-44-0901-000	Capital Improvement Fund	75,000.00	0.00	0.00	0.00	75,000.00	75,000.00	0
4-01-45-0920-000	Bonds Principal	800,000.00	0.00	0.00	0.00	800,000.00	800,000.00	0
4-01-45-0925-000	Notes Interest	321,705.00	0.00	0.00	0.00	321,705.00	321,705.00	0
4-01-45-0930-000	Bonds Interest	112,313.00	0.00	0.00	56,156.25	56,156.75	56,156.75	50
4-01-45-0935-000	Note Principal	89,258.00	0.00	0.00	0.00	89,258.00	89,258.00	0
4-01-45-0945-000	Njeit Loans Principal	48,300.00	0.00	0.00	9,099.15	39,200.85	39,200.85	19
4-01-45-0946-000	Njeit Loans Interest	7,700.00	0.00	0.00	4,570.00	3,130.00	3,130.00	59
4-01-50-0899-000	Reserve Uncollected Taxes	621,000.00	0.00	0.00	0.00	621,000.00	621,000.00	0
4-01-55-1614-000	DUE TO/FROM PAYROLL	0.00	0.00	0.00	1,400,000.00	1,400,000.00	1,400,000.00	0
4-01-55-2030-000	Accounts Payable	0.00	0.00	20,000.00	1,802.52	1,802.52	21,802.52	0
4-01-55-2080-000	COUNTY TAXES	0.00	0.00	0.00	825,202.00	825,202.00	825,202.00	0
4-01-55-2085-000	COUNTY OPEN SPACE TAX	0.00	0.00	0.00	36,112.00	36,112.00	36,112.00	0
4-01-55-2820-001	NOW BUDGET DUE TO STATE UCC FEES	0.00	0.00	0.00	1,965.00	1,965.00	1,965.00	0
4-01-55-2820-590	Non Budget - Refund Tax Appeal	0.00	0.00	0.00	13,152.10	13,152.10	13,152.10	0
Fund: 01	Current Fund Appropriations Budgeted Total	13,198,626.07	0.00	221,863.80	2,827,557.80	10,371,068.27	10,149,204.47	23
Fund: 01	Current Fund Appropriations Non-Budgeted Total	0.00	0.00	20,000.00	2,278,233.62	2,278,233.62	2,298,233.62	0
Fund: 01	Current Fund Appropriations Total	13,198,626.07	0.00	241,863.80	5,105,791.42	8,092,834.65	7,850,970.85	41
Final Budgeted		13,198,626.07	0.00	221,863.80	2,827,557.80	10,371,068.27	10,149,204.47	23
Final Non-Budgeted		0.00	0.00	20,000.00	2,278,233.62	2,278,233.62	2,298,233.62	0
Final Total		13,198,626.07	0.00	241,863.80	5,105,791.42	8,092,834.65	7,850,970.85	41



Jack DeLorenzo
Accuro Enterprises, LLC
328 Harrison Avenue
Hasbrouck Heights, N.J. 07604
Accuroenterprises@gmail.com
201-803-2269

Evaluation of Borough Positions:

- Conduct a thorough assessment of the roles, responsibilities, and performance expectations associated with borough positions, including skills, competencies, and areas for improvement
- Identify any gaps or inefficiencies that may exist in the current structure and propose recommendations for optimization if necessary
- Provide a detailed report outlining findings, recommendations, and potential solutions to enhance the effectiveness of these positions within the borough administration

Leadership Training and Team Building:

- Develop and deliver customized leadership training programs tailored to the needs of borough officials and department heads
- Facilitate team-building exercises aimed at enhancing collaboration, communication, and cohesion among borough employees
- Implement strategies to strengthen employee relations and foster a positive workplace culture
- Conduct leadership assessments and provide feedback to participants to support their professional development and growth

Employee Interaction Enhancement and Morale-Boosting Initiatives:

- Organize workshops and seminars focused on improving employee interaction, conflict resolution, and interpersonal skills
- Implement morale-boosting initiatives, such as employee recognition programs, wellness activities, and social events, to enhance employee engagement and satisfaction
- Establish channels for open communication and feedback to address any concerns or issues affecting employee morale and productivity

Personal Coaching and Consulting:

- Offer personal coaching and consulting services to borough employees interested in professional development and career advancement
- Provide one-on-one coaching sessions to support employees in setting and achieving their career goals
- Offer discounted rates for coaching and consulting services to encourage participation and ensure accessibility for all employees

Employee Development and Cross-Training:

- Develop a comprehensive plan for employee development, including training programs, workshops, and opportunities for skill enhancement
- Implement cross-training initiatives to empower employees with diverse skills and competencies, thereby enhancing flexibility and resilience within the workforce
- Identify potential candidates for cross-training and provide support and resources to facilitate their development and growth

In conclusion, the proposed initiatives outlined above aim to strengthen leadership capabilities, improve employee engagement, and optimize the effectiveness of borough operations. By investing in the evaluation of key positions, leadership training, employee interaction enhancement, and personal coaching, the Borough of Norwood can create a conducive work environment that fosters continuous learning, growth, and innovation.

I am confident that the implementation of the recommended initiatives will yield significant benefits for the borough and its employees. Thank you for your consideration. I look forward to collaborating with you on this important initiative.



Jack DeLorenzo
Accuro Enterprises, LLC

Proposal Prepared for: The Borough of Norwood
Proposal Date: May 17, 2024
Proposal Expiration Date: 30 Days

Executive Summary

Objective

To evaluate the current chain of command and its impact on the internal operations of the Borough of Norwood. Our approach combines consulting services to enhance day-to-day operations and coaching sessions with Chief Borough Administrator Jordan Padovano. Additionally, we will review the proposed Management Organization Structure for the Borough of Norwood.

Action Plan

- Conduct an in-depth interview with Chief Borough Administrator Jordan Padovano and thoroughly review borough operations
- Perform a D.I.S.C. Leadership Assessment to understand natural communication strengths and behaviors, facilitating improved communication, connection, and engagement with direct reports
- Identify opportunities to enhance communication channels with a borough-approved table of organization
- Develop coaching topics based on interview findings and reviews
- Review the proposed Management Organization Structure, borough code, employee handbook, and state law to ensure alignment with objectives
- Clearly define desired organizational objectives and establish performance standards

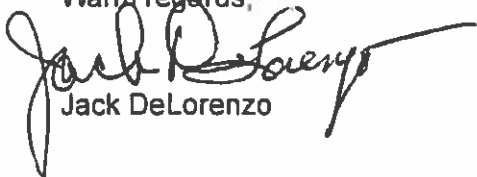
Summary

We will deliver a comprehensive report containing recommendations for leadership development, coaching, and training for all management levels within the Borough of Norwood. Our approach will foster improved communication, connection, and engagement with direct reports, benefiting the mayor, council, public, and borough professionals. By creating an atmosphere of accountability and value addition, we aim to set clear priorities, increase efficiency, and enhance borough operations while reducing the risk of lawsuits and litigation, ultimately benefiting the residents of Norwood.

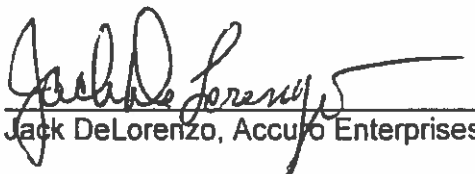
The professional services fee for this program is \$3,500, with a time frame of 6-8 weeks. We will begin within 1 week after approval depending on the availability of the Chief Borough Administrator.

We appreciate the opportunity to partner with you and look forward to a successful collaboration. Should you have any questions please feel free to contact me at 201-803-2269

Warm regards,


Jack DeLorenzo

Your signature on this document signifies your commitment to move forward with the outlined project and services detailed. We are eager to begin work and deliver exceptional results under the agreed-upon terms.

Signature 
Jack DeLorenzo, Accuro Enterprises

Date May 17, 2024

Signature _____
Borough of Norwood

Date _____

BOROUGH OF NORWOOD

Resolution #2024-121

PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC

WHEREAS, the Open Public Meeting Act, NJSA10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Mayor and Council of the Borough of Norwood to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12 (b) and designated below:

_____ 1. Matters which, by express provision of Federal Law, or State statute, or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meeting Act.

_____ 2. Matters where the release of information would impair a right to receive funds from the Government of the United States.

_____ 3. Matters involving individual privacy: any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational training, social service, medical, health custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless, the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing the same be disclosed publicly.

_____ 4. Matters relating to collective bargaining agreements or the terms and conditions that are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ 5. Matters relating to the purchase, lease, or acquisition of real property or the investment of public funds, the setting of bank rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ 6. Matters relating to public safety and property; any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

_____ 7. Matters relating to litigation, negotiations, and the attorney-client privilege: Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

 X _____ 8. Matters relating to employment: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotions, or disciplining of any specific prospective public officer or employee or current public officer or employees employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected

request in writing that such matter or matters be discussed at a public meeting.

_____ 9. Matters relating to the potential imposition of a penalty; any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bear’s responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Norwood, assembled in public session on May 22, 2024, in the Borough Hall, 455 Broadway, Norwood, NJ, for the discussion of matters relating to the specific items designated above; and

BE IT FURTHER RESOLVED, that the matters so discussed will be disclosed to the public as soon as possible and to the extent that disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Ascolese						
Brizzolara						
Condoleo						
Foschino						
Hausmann						
Kim						

CERTIFICATION

I, Jordan Padovano, Borough Clerk of the Borough of Norwood, County of Bergen, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor & Council at their meeting held on May 22, 2024.

Borough Clerk