



Wythe County Public Schools

Student Device Agreement

In accordance with Wythe County Public Schools' (WCPS) vision to educate students for success, this Student Device Agreement has been created to provide guidelines regarding access to district devices for educational use during the school day and, when applicable, at home. District devices are intended to support teaching and learning by providing equitable access to digital resources and instructional tools that enhance classroom instruction and student learning.

Students in kindergarten through seventh grade will have access to devices as needed during the school day. Students in eighth through twelfth grade will be assigned an individual (1:1) device that may be taken home.

Guidelines

Devices used by and assigned to students are the property of WCPS.

- Individually assigned devices may not be loaned, sold, traded, leased, rented, or given away.
- The district-issued device may be used only for educational and other school-approved purposes in accordance with WCPS policies and regulations, the District's Acceptable Use Policy, and all applicable local, state, and federal laws.

Occupancy of the Device

- District-issued devices will be assigned to students in a manner similar to textbooks. Wythe County Public Schools (WCPS) will record the serial number of each device and the student to whom it is assigned.
- When available, students may also be assigned the same device each year they are enrolled in WCPS.
- The student's right to use and possess a district-issued device and any accompanying accessories ends no later than the last day of the school year, upon withdrawal from WCPS, or earlier if directed by the school division.
- All assigned devices must be returned immediately upon request or by the designated return date. Devices must be returned to the school from which they were originally issued.
- Failure to return a district-issued device or its accessories may result in disciplinary action, financial responsibility for the replacement cost as permitted by policy, and, when appropriate, other remedies available under applicable law.

Usage of the Device

The student may not attempt to change or allow others to change the privileges and capabilities of the user's assigned account or device. The WCPS network is provided for the academic use of all students and staff. The student agrees to take no action that would interfere with the efficient, academic use of the network.

Responsibility of the Student

In order to take the device home each day, students must be willing to accept the following responsibilities:

- Students must comply with the WCPS Acceptable Computer Use Policy as well as all other WCPS policies and procedures while also abiding by all local, state, and federal laws when using their devices, regardless of where and when that use occurs (e.g., at home/at school, before/after school).
- Students must bring their devices to school every day in a fully charged state.
- Students must treat their devices and accessories with care and never leave them in an unsecured location.
- Students must promptly report any problems with their devices to their school's Librarian.
- Students may not remove or interfere with the serial number and other identification tags on their devices.
- Students may not attempt to remove or change the physical structure of their devices.
- Students may not attempt to install or run any operating system on their devices other than the operating system supported by WCPS; that is, students must not root their devices or make other modifications to the device's operating system.
- Software may not be removed or loaded onto the device without permission.
- Students will not share personal information when using the device.
- Email or any other computer communication should be used only for appropriate, legitimate, responsible, and academic communication.
- Students should maintain security of all account information and passwords assigned to them and not share these with any other students.
- Students are responsible for saving and storing their instructional work.
- Students may not attempt to repair their own device.
- When cleaning the screen, students should use a soft, dry cloth.
- Students will return the device when requested. Occasionally, updates and maintenance may be required from time to time.
- Students will turn in their device upon withdrawal from their school.
- Students must notify the school if the device is stolen or lost.
- Consequences for failure to comply with the responsibilities will be handled accordingly by the building principal.

Responsibility of the Parents/Guardians

Students are issued a device to improve and personalize his/her education. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this device:

- Make sure students recharge the battery each night so they are prepared for school the next day.
- Making sure students bring the device to school every day. If a student comes to school without the device, parents may be called to bring it to school.
- Attempting to repair the device at home is not allowed. Please follow the school's procedures for repair requests.
- Promptly reporting the loss of or damage to the device immediately to the school.
- Ensuring that students return the device when directed. Students must return the device at the end of the school year, when they withdraw from the school which issued the device, or when directed to do so by WCPS.
- Remind students of consequences for failure to comply with responsibilities and guidelines.

WCPS strongly encourages parents/guardians to work with their children to develop good digital citizenship and Internet safety skills.

Digital citizenship and Internet Safety

One goal of Wythe County Public Schools' student technology program is to help students develop responsible digital citizenship and internet safety skills. These include, but are not limited to:

- Using the devices for learning and collaboration on school projects.
- Learning and respecting copyright laws. For example, students will learn that using copyrighted music, images, programs, video and other content without the permission of the copyright owner is an infringement of copyright law.
- Respecting the privacy of fellow students and faculty by not using the devices to photograph or otherwise record anyone without that person's permission.
- Demonstrating respect and kindness toward others by not engaging in any cyberbullying.
- Demonstrating respect for the laws of Virginia and the United States by not engaging in hacking or other illegal computer-based activities.
- Demonstrating respect for oneself by using good judgment when posting information and opinions to social media.

Responsibility for Electronic Data/Monitoring

Students are solely responsible for any apps or extensions on their devices that are not installed by WCPS employees. Students are responsible for backing up their data to protect from loss. Until ownership rights transfer to the student as described above, students, like all users of WCPS technology, have no rights, ownership, or expectations of privacy to any data that is, or was, stored on their device and are given no guarantees that data will be retained or destroyed, other than data covered by the federal Family Educational Records and Privacy Act (FERPA).

All activity on school division-owned computers, networks, and other electronic devices may be monitored by school authorities.

Parents and guardians should note that students' Internet access is monitored and filtered while the students are at school in accordance with state and federal law; however, students may be able to access unfiltered Internet content when they connect to networks outside the control of the school division, such as public Wifi hotspots or home networks. WCPS is not responsible for any content students access when they are connected to networks outside the control of the school system.

Wythe County Public Schools purchased a computer monitoring program designed to provide a safer digital learning platform for our middle and high school students. The name of our new computer monitoring and web filtering system is called GoGuardian. This new program allows teachers, and school officials to safely carry out school operations, support instructional learning opportunities, and develop and improve products/services intended for educational/school use. The service also enables school administrators to monitor activity online, filter potentially harmful or distracting content, and recover lost or stolen devices. All of these services can be monitored both on and off campus. For example, if a student's computer is being used to look up any non-educational material, on or off campus, school officials are sent a report detailing the date, time, and specific non-educational website used on the student's individual school-issued computer.

Technical Support and Repairs

The devices are the property of WCPS and therefore WCPS will provide technical support and repair services. Students, Parents/Guardians may not attempt to make repairs on their own nor take the device to a third-party for repairs. Each school will have procedures set up in their library to request repairs. Students do not have to turn in the power cord with their device for repairs. WCPS will have the sole discretion on whether to repair or replace the device.

If a student's device is in need of repair or replacement, students need to understand that the school has a limited number of loaner devices. The student may not opt to keep an inoperable device to avoid doing classwork. All attempts will be made to find a device for the student to borrow temporarily. However, it will not be guaranteed that the loaner device will be accessible for students to take home with them. Students will not be penalized in the case of legitimate replacement issues. When needed, alternate assignments will be made to ensure students' grades will not suffer.

Responsibility for Loss or Damaged Property

WCPS has purchased extended warranties for the devices, but certain damages may not be covered. During the time that the warranty is in effect, WCPS will repair or replace damaged equipment resulting from normal use that is covered by the warranty. Any damage or repair not covered by the warranty will be the responsibility of the student and his/her parent/guardian. Loss of the device and damage caused by dropping the device are examples of damage not covered by the warranty.

Device	First-Time Loss/Replacement	After First Time
Chromebook	\$50	Full replacement cost at Market Value
Charger (AC adapter)	\$15	Full replacement cost at Market Value