**AGENDA**
**BORDENTOWN SEWERAGE AUTHORITY**
**October 19, 2026**

DATE: October 19, 2026, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:
   In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES via NJ.com and BURLINGTON COUNTY TIMES via burlingtoncountytimes.com and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2026.
4. Roll Call:

| Present | Absent | | Present | Absent | |
|---|---|---|---|---|---|
| ____ | ____ | Mr. Lynch | ____ | ____ | Mr. Nixon |
| ____ | ____ | Mrs. Gulbinsky | ____ | ____ | Mrs. Kwelty |
| ____ | ____ | Mr. Hornickel | ____ | ____ | Mrs. Gehm |
| ____ | ____ | Mrs. Miller | ____ | ____ | Mr. Drollas |
| ____ | ____ | Ms. Cheesman | ____ | ____ | Mr. Sullivan |
| ____ | ____ | Mr. Malone | ____ | ____ | Mr. Owens |

5. MINUTES:
   MOTION TO APPROVE THE MINUTES OF SEPTEMBER 21, 2026 REGULAR MEETING (__AS SUBMITTED), (__AS CORRECTED).

   MOTION TO APPROVE THE MINUTES OF SEPTEMBER 21, 2026 EXECUTIVE SESSION MEETING (__AS SUBMITTED), (__AS CORRECTED).

6. RESOLUTION 2026-101, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF $1,332,842.74 OF WHICH $158,074.51 IS A PAYROLL TRANSFER AND $1,052,302.46 IS A CAPITAL EXPENSE.

7. RESOLUTION 2026-102, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF $23,928.09.

8. RESOLUTION 2026-103, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF $16.53.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:
   A. SALARY RESOLUTION:
      RESOLUTION 2026-104, AUTHORIZING THE APPOINTMENT OF AVERY JOHNSON AS A SEWER MAINTENANCE WORKER.
   B. DECLARING DEFAULT AGAINST RISING SUN MEADOWS:
      RESOLUTION 2026-105, DECLARING RISING SUN MEADOWS, LLC IN DEFAULT OF ITS OBLIGATIONS UNDER MAINTENANCE BOND NUMBER FP0027005.
   C. CANCELLATION OF SEWER CHARGES:

RESOLUTION 2026-106, AUTHORIZING THE CANCELLATION OF $9,206.63 OF PAST DUE SEWER CHARGES INCURRED FOR SERVICES PROVIDED AT 47 WEST STREET IN BORDENTOWN CITY.

D. CLAIMANT CERTIFICATION EXEMPTION:

RESOLUTION 2026-107, AUTHORIZING THE WAIVER OF CLAIMANT CERTIFICATION REQUIREMENTS.

E. TRANSFER OF FUNDS:

RESOLUTION 2026-108, AUTHORIZING A TRANSFER OF FUNDS IN THE AMOUNT OF $1,029,112.64 FROM THE GENERAL FUND ACCOUNT FOR THE MILE HOLLOW FORCE MAIN EMERGENCY NOT YET RATIFIED.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

1.) A development meeting with the construction office and water department is scheduled for October 29, 2026.
2.) New Jersey League of Municipalities Annual Conference will take place November 17-19, 2026, Atlantic City Convention Center.
3.) Association of Environmental Authorities of New Jersey Annual Conference, November 16-17, 2026, Caesars Atlantic City.
4.) Notice of Public Hearing, City of Bordentown, the owner of 6-8 Park St is seeking bulk variance and all other variances, waivers, exceptions, etc., in connection to the proposed installation of a pool and other property improvements.

DEVELOPER ESCROW AND PROJECT TIME:

1.) Executive Director: October, 9 Hours
2.) Administrative Office: October, 10 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:
Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2026-109 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS ON MONDAY, NOVEMBER 16, 2026, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
September 21, 2026

The meeting was called to order by the Board Chair, James E. Lynch, Jr., at 6:00 p.m., and led a salute to the flag in the conference room of Bordentown Sewerage Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner;

a. Posting written notice on the Official Bulletin Board of the Bordentown Sewerage Authority on March 2, 2026; and

b. Mailing written notice to THE TIMES via NJ.COM and BURLINGTON COUNTY TIMES via BurlingtonCountyTimes.com on March 2, 2026; and

c. Filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2026.

The following persons were in attendance; Board Members, James E. Lynch, Jr., M. Ellen Gulbinsky, Daniel Hornickel, Aneka Miller, Heather Cheesman, and Joseph R. Malone, III. Also, in attendance were; Executive Director Quentin Nixon, Administrative Manager Elizabeth J. Kwelty, Assistant Administrative Manager Emily Gehm, the Authority's Solicitor Anthony Drollas, the Authority's Engineer Gregory Sullivan and the Authority's Project Manager Paul Owens, EIT.

On motion by Gulbinsky, seconded by Hornickel, it was moved to approve the regular session minutes of August 17, 2026, meeting as submitted.

There was no discussion regarding the minutes.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | Miller |
| Absent: | None |

On motion by Hornickel, seconded by Gulbinsky, it was moved to approve the executive session minutes of August 17, 2026, meeting as submitted.

There was no discussion regarding the minutes.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | Miller |
| Absent: | None |

On motion by Hornickel, seconded by Cheesman, it was moved to adopt Resolution 2026-091, approving the September payment of bills from the Operating Fund in the amount of $1,204,516.79 of which $187,443.21 is a payroll transfer and $885,805.07 is a capital expense.

Mr. Hornickel asked about the payment to Superior Driving, Ms. Kwelty confirmed that Authority has two employees enrolled in classes to obtain their CDLs.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

On motion by Miller, seconded by Gulbinsky, it was moved to adopt Resolution 2026-092, approving the September payment of bills from the Escrow Fund in the amount of $23,970.04.

There was no discussion regarding this Resolution.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

On motion by Miller, seconded by Gulbinsky, it was moved to adopt Resolution 2026-093, approving the credits and refunds of customer accounts in the amount of $88.00.

There was no discussion regarding this Resolution.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

## I. AGENDA ITEMS FOR DISCUSSIOON AND/OR ACTION

### A. JOINT INSURANCE FUND COMMISSIONER APPOINTMENT:

On Motion by Gulbinsky, seconded by Miller, it was moved to approve Resolution 2026-094, the appointment of Quention Nixon, Executive Director as Fund Commissioner to represent Bordentown Sewerage Authority Membership to the New Jersey Utility Authorities Joint Insurance Fund.

There was no discussion regarding this Resolution.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

### B. AUTHORIZE CERTAIN ACTIONS TO EXECUTIVE DIRECTOR:

On motion by Gulbinsky, seconded by Miller, it was moved to approve Resolution 2026-095, authorizing the Executive Director to perform and approve certain actions and appointing another staff member in his absence.

There was no discussion regarding this Resolution.

Recorded vote:

Ayes: Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone
Nays: None
Abstained: None
Absent: None

C. BUDGET INTRODUCTION APPROVAL:

On motion by Gulbinsky, seconded by Hornickel, it was moved to adopt Resolution 2026-096, approving the Authorities 2027 Budget (December 1, 2026 – November 30, 2027).

There was no discussion regarding this Resolution.

Recorded vote:
Ayes: Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone
Nays: None
Abstained: None
Absent: None

D. TRANSFER OF FUNDS:

On motion by Malone, seconded by Miller, it was moved to approve Resolution 2026-097, authorizing the transfer of funds in the amount of $820,152.95 from the general fund account for the Mile Hollow force main emergency that is not yet ratified.

There was no discussion regarding this Resolution.

Recorded vote:
Ayes: Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone
Nays: None
Abstained: None
Absent: None

E. COPIER LEASE:

On motion by Hornickel, seconded by Gulbinsky, it was moved to adopt Resolution 2026-098, approving the least of Canon Model C3130I under state contract

number 25-COMG-103708, in the amount not to exceed $2,100.00 per year for 60-month lease.

There was no discussion regarding this Resolution.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Miller Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

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F. TWA FOR MILE HOLLOW FORCE MAIN REPLACEMENT:

On motion by Malone, seconded by Gulbinsky, it was moved to adopt Resolution 2026-099, authorizing the Authority's Executive Director to endorse Treatment Works Approval for the Mile Hollow Force Main Replacement

II. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

1.) A development meeting with the construction office and water department will be scheduled.
2.) New Jersey League of Municipalities Annual Conference will take place November 17-19, 2026, Atlantic City Convention Center.
3.) Association of Environmental Authorities of New Jersey Annual Conference, November 16-17, 2026, Caesars Atlantic City.
4.) 135 Farnsworth Avenue connection fee calculation.
5.) Personnel onboarding update.
6.) GPS tracking for Authority fleet vehicles.

Old Town Pub discussion from last meeting will be continued in closed session.

The Sewer Maintenance worker position has been filled, the new hire started today, September 21, 2026. The Accounts Clerk position has also been filled, a start date has not yet been chosen.

An interview took place with a C3 Operator, the Operation Supervisor job description states the individual is to have their C and S licenses. Management would like to offer this candidate the position if the Board approves.

On motion by Malone, seconded by Gulbinsky, it was moved to grant permission to the Executive Director, to offer the Operations Supervisor position to interested candidate currently holding a C3 license, on a conditional basis that the individual apply for and test for S1 and S2 licenses as soon as practicable per NJDEP rules.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

A discussion took place about pros and cons of the potential installation of GPS trackers for the Authority's fleet. The board wanted to emphasize that the reason for the tracking would be for the sole purpose of safety for the driver and the Authority. The Board suggested confirming with the Joint Insurance Fund and acquiring quotes before pursuing further. The Authority's main repair along Route 130 is just over halfway complete. The Executive Director spent 11 hours, and the Administrative office spent 8 hours on development projects. There were no comments on the monthly financial report.

B. SOLICITOR

Mr. Drollas did not have anything to report in open session.

C. ENGINEER

Mr. Sullivan's full report is attached to these minutes and made a part thereof. Mr. Sullivan briefly discussed the Route 130 force main repair, Turgyan Farms pump station will have power very soon, the Bywater Pump Station NJDEP environmental permit will be sent.

III. PUBLIC PARTICIPATION:

There was no one from the public present.

IV. EXECUTIVE SESSION:

On motion by Miller, seconded by Gulbinsky, it was moved to adopt Resolution 2026-100 and enter executive session to discuss items related to potential litigation and personnel.

There was no discussion regarding this Resolution.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

On motion by Miller, seconded by Hornickel, it was moved to close executive session and re-open public session.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

Executive Session discussion did not result in any formal action from the board.

V. ADJOURNMENT OF MEETING:

On motion by Miller, seconded by Hornickel, it was moved to adjourn the meeting at approximately 6:49p.m.

Recorded vote:

| | |
|---|---|
| Ayes: | Lynch, Gulbinsky, Miller, Hornickel, Cheesman, Malone |
| Nays: | None |
| Abstained: | None |
| Absent: | None |

Respectfully submitted,

APPROVED ON:

_____

October 19, 2026 Aneka Miller, Secretary

REMINGTON & VERNICK ENGINEERS
AN ARDURRA COMPANY

2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

**BORDENTOWN SEWERAGE AUTHORITY**
**ENGINEER'S STATUS REPORT FOR SEPTEMBER 21, 2026, MEETING**
**PREPARED BY REMINGTON & VERNICK ENGINEERS (RVE)**

## EMERGENCY CONDITION

Mile Hollow Force Main Collapse: While performing night work on Monday, December 22nd the Rt 130 NJDOT contractor excavated a force main test pit in front of the abandoned gas station near the Route 130 South and Farnsworth Avenue intersection to find the ductile iron force main pipe integrity in a fragile condition. When BSA personnel responded to the site with a repair coupling and the contractor attempted to tighten the coupling bolts/nuts the piping section collapsed. Ultimately until early evening on Tuesday, December 23rd the BSA had 8 hauling trucks positioned upstream since both the Park Avenue and the Mile Hollow pump station had to be shut down. To replace the collapsed pipe 28 feet of PVC gravity sewer piping was temporarily installed as a replacement section. At this time the NJDOT contractor is re-scheduling their work assignments to avoid working near the force main. A meeting with NJDOT consulting engineers, NJDOT/BSA/RVE personnel, and the contractor's personnel was held on Monday, January 12th to discuss the approach for resolving the situation. RVE recommends a directionally drilled HDPE pipe be installed parallel to the existing piping. The last 3,700 feet of the force main is sloped continuously downhill with the collapse occurring 1,050 feet from the force main discharge location. Similar to the Crystal Lake pump station downhill force main collapse earlier in 2025, the release of hydrogen sulfide within the Mile Hollow pump station force main that was flowing one-third to one-half full resulted in the deterioration of the top half of 16 inch diameter ductile iron force main. With the top half of the piping system above the water level the exposure to the hydrogen sulfide gases resulted in a sulfuric acid attack on the piping interior. On April 8, 2026, an existing force main test pit was excavated at approximately 3/4 the length (2,700 LF) of the downhill section. Upon RVE performing both a physical examination and thickness measurement of the force main at this location, it was determined the piping possessed sufficient integrity to end the replacement work at this point. Therefore, approximately 2,800 LF of piping will be ordered.

**Since the last Board meeting the following generalized work has occurred:**

- August 18th, September 1st, and September 15th: BSA & RVE personnel held a construction progress meeting with Earle, NJDOT and their consultants.

- August 17th through September 2nd: Contractor drilled the second pipe segment (from gas station to gun shop).

- September 3rd: Contractor pulled the second pipe segment and initiated setup for the third pipe segment.

- Week of September 7th: Contractor relocated the drilling equipment and setup traffic control for the third pipe segment.

- September 14th: Contractor began drilling the third pipe segment (from gun shop to towing yard).

- Week of September 14th: Open cut installation of the force main was performed at tie-in pit #1 and discharge manhole.

**DEVELOPER ACTIVITY**

- Lennar Ward Avenue Development (The Reserve at Turgyan Farms – 59 Residential Homes):
    - Pump Station: The Contractor has nearly completed mechanical and electrical installations. A site meeting was conducted with the developer, RVE and BSA staff on Friday September 11th. Several construction items remain to be resolved by the Contractor as noted at the site meeting. The pump station still does not possess power to operate the station.

- Route 130 North Self Storage Facility (Next to Tractor Supply)
    - No activity. Manholes have not yet been lined.

- Oliver Tract (Adjacent to the NJTP on Old York Road)
    - The applicant has constructed the force main along Old York Road to Rising Sun Road in preparation for connection the BSA system.
    - The applicant has submitted a request for a field change to the tie-in layout. The submission was reviewed by RVE and response provided to the application along with a reminder of next steps in order to construct. RVE provided follow up correspondence to the applicant the week of September 7th. No activity.

- Hedding Road Warehouse (behind Candlewood Suites)
    - In S-3 Application Stage: No activity. RVE provided a S-1 & S-3 review letter on June 9th. No activity.

- Mansfield Tower Gate (Warehouse and Residential Development on Rt. 130 & Kinkora Road)
    - The applicant coordinated with NJDOT for the location of the force main and submitted drawings for review.
    - The applicant submitted an Engineers report for review.
    - RVE is reviewing the plans and Engineers report along with the proposed force main discharge location and other constraints/requirements.

- Old Town Pub (135 Farnsworth Ave)
    - RVE provided a revised connection fee review letter on September 9th.

- Township Municipal Building (1 Municipal Drive)
    - A sewer cap permit was received on May 18th for the old building connection. No activity.

- 21 Wilson Avenue
    - A will-serve letter was issued on July 31st.

- 192 US-130 (Proposed Laundromat; Existing Retail)
    - A prospective developer contacted the BSA regarding the Sewer Service Application for a Commercial Change of Use for a proposed laundromat.

**CAPITAL PROJECTS**

- WWTP Facility Improvements: Final bid documents for advertisement were provided to the BSA. BSA advised the project would not be advertised until December at the earliest. RVE to prepare a Scope of Services & Cost Proposal for Construction Observation and Contract Administration for the December Board Meeting.

- Mile Hollow Driveway Replacement: Contracts are fully executed and a pre-construction meeting was held on August 14th with the awarded Contractor Swift & Son, Inc. for a contract amount of $102,571.66. A Notice-to-Proceed was issued for September 1st. RVE has reviewed shop drawings and is providing construction observation services.

- WWTP Federal Grant Improvements: RVE is progressing with the design drawings/specifications mainly with items related to the soda ash area.

- GIS Conveyance System Mapping: RVE is continuing mapping efforts for the sewer system.

- Bywater Pump Station Modifications: TWA application #26-0162 was granted approval on June 30th. RVE has completed the environmental permit applications and has requested a check for the permit application fees. RVE to prepare a Scope of Services & Cost Proposal for Construction Observation and Contract Administration.

- Sylvan Glen Adjacent Lot Planning Report: RVE suggested the Board consider the purchase of the adjacent property for the location of a new pump station. To ascertain the amount of usable property on the adjacent lot, RVE provided a proposal on May 13th to perform an environmental study of the parcel as the property borders a creek. Per BSA & RVE discussion, this proposal is on-hold for the short term.

- Wellington Woods Pump Station Conversion to a Submersible Pump Station: RVE submitted the TWA application to NJDEP the week of August 10th and received an administrative completeness confirmation on August 14th. The 90-day review timeline for the Department will end November 12th.

- RVE submitted a revised design memo on July 23rd to replace the three (3) existing RAS pumps. RVE submitted a scope of services and cost proposal for design and bid phase engineering on August 10th. RVE has discussed the co-op purchasing program for this project with the BSA. BSA advised this proposal would not be authorized until December at the earliest.

**END OF ENGINEER'S REPORT**
**PREPARED BY GREGORY SULLIVAN, PE, PP, CME**

**RESOLUTION 2026-101**

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

BE IT RESOLVED this 19th day of October, 2026, that the following purchases, contracts or agreements for the performance of any work for the furnishing or hiring or materials or supplies, which have either been awarded after competitive bidding or are exempt from competitive bidding, or the cost or price of which, together with any other sums expended for the performance of any work or services in connection with the same immediate program, undertaking, activity or project, or the furnishing of similar materials or supplies during the same fiscal year paid with or out of public funds which does not or will not exceed the total sum of $53,000.00 in the current fiscal year, or in the case of purchases that are not annually recurring, in a period of one (1) year, be and the same are hereby approved for payment by the BORDENTOWN SEWERAGE AUTHORITY:

APPROVAL OF THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF $1,332,842.74 OF WHICH $158,074.51 IS A PAYROLL TRANSFER AND $1,052,302.46 IS A CAPITAL EXPENSE.

THE BORDENTOWN SEWERAGE AUTHORITY

_____

James E. Lynch, Jr., Chairman

ATTEST:

_____

Aneka Miller, Secretary

# Selective Check Register

BORDENTOWN SEWERAGE AUTHORITY

Including all check statuses

For Bank Id OC and Check Date from 09/22/2026 to 10/19/2026

| CHECK # | VENDOR NAME | CHECK DATE | | AMOUNT | EFT |
|---|---|---|---|---|---|
| 003204 | BORDENTOWN SEWERAGE AUTHORITY | 10/01/2026 | | 120.80 | |
| 003205 | ALLIED METER SERVICE INC | 10/19/2026 | | 570.00 | |
| 003206 | BORDENTOWN CITY WATER DEPARTMENT | 10/19/2026 | | 1,146.93 | |
| 003207 | BORDENTOWN REGIONAL SCHOOL DISTRICT | 10/19/2026 | | 11,468.47 | |
| 003208 | DEBLOCK ENVIRONMENTAL SERVICES, LLC | 10/19/2026 | | 18,705.00 | |
| 003209 | DJ SEWER OPERATIONS, LLC | 10/19/2026 | | 1,638.75 | |
| 003210 | DOCUTREND, INC | 10/19/2026 | | 68.41 | |
| 003211 | DUBOIS CHEMICALS, INC | 10/19/2026 | | 11,260.08 | |
| 003212 | EARLE ASPHALT COMPANY | 10/19/2026 | CAP. | 994,544.00 | |
| 003213 | GARDEN STATE LABORATORIES, INC. | 10/19/2026 | | 2,030.00 | |
| 003214 | HAMILTON AUTO CLINIC LLC | 10/19/2026 | | 741.38 | |
| 003215 | HARRIS COMPUTER SYSTEMS | 10/19/2026 | | 1,081.70 | |
| 003216 | INTERSTATE MOBILE CARE INC | 10/19/2026 | | 332.00 | |
| 003217 | KEYSTONE DIGITAL IMAGING INC | 10/19/2026 | | 23.46 | |
| 003218 | LOOKFIRST TECHNOLOGY LLC | 10/19/2026 | | 3,220.08 | |
| 003219 | MALAMUT & ASSOCIATES LLC | 10/19/2026 | | 4,680.00 | |
| 003220 | MID-ATLANTIC ENGINE SUPPLY CORP | 10/19/2026 | | 171.06 | |
| 003221 | NORTHERN TOOL & EQUIPMENT | 10/19/2026 | | 1,214.98 | |
| 003222 | ONE CALL CONCEPTS INC | 10/19/2026 | | 320.10 | |
| 003223 | PATRICIA O'NEILL | 10/19/2026 | | 360.00 | |
| 003224 | PENDERGAST SAFETY EQUIPMENT COMPANY | 10/19/2026 | | 1,371.60 | |
| 003225 | REMINGTON & VERNICK ENGINEERS | 10/19/2026 | CAP. 44,216.92 | 46,538.62 | |
| 003226 | STEVENSON SUPPLY COMPANY INC | 10/19/2026 | CAP. | 1,071.88 | |
| 003227 | TD WEALTH | 10/19/2026 | | 2,377.50 | |
| 003228 | THOMAS SCIENTIFIC | 10/19/2026 | CAP. | 8,944.86 | |
| 003229 | TREASURER - COUNTY OF BURLINGTON | 10/19/2026 | | 18,729.91 | |
| 003230 | UNIVERSITY ENTERPRISES, INC. | 10/19/2026 | | 203.00 | |
| 003231 | USA BLUE BOOK | 10/19/2026 | CAP. 3,524.80 | 4,002.07 | |
| 003232 | VANTAGE LEARNING (DC) LLC | 10/19/2026 | | 214.15 | |
| 003233 | VERIZON WIRELESS | 10/19/2026 | | 211.87 | |
| 003234 | W.B. MASON COMPANY INC | 10/19/2026 | | 32.01 | |
| 003235 | WATER ENVIRONMENT FEDERATION | 10/19/2026 | | 242.00 | |
| E00137 | PUBLIC SRVC ELECTRIC & GAS | 10/01/2026 | | 24,671.18 | X |
| E00138 | VERIZON | 10/01/2026 | | 345.98 | X |
| E00139 | CANON FINANCIAL SERVICES | 10/19/2026 | | 182.31 | X |
| E00140 | COMCAST CORPORATION | 10/19/2026 | | 294.65 | X |
| E00141 | PUBLIC SERVICE ELECTRIC & GAS | 10/19/2026 | | 9,940.05 | X |
| E00142 | STAPLES CONTRACT & COMMERCIAL LLC | 10/19/2026 | | 176.52 | X |
| E00143 | TRACTOR SUPPLY CREDIT PLAN | 10/19/2026 | | 81.86 | X |
| E00144 | UNIVAR SOLUTIONS USA INC | 10/19/2026 | | 1,439.01 | X |
| | | | **Check Register Report Total:** | **1,174,768.23** | |

**Capital: 1,052,302.46**

**Payroll & Health Benefits Transfers:**

| | |
|---|---|
| Payroll Date September 25, 2026 | 35,550.15 |
| Payroll Date October 9, 2026 | 114,550.02 |
| 3rd Qtr IROC | 7,974.34 |
| **TOTAL** | **1,332,842.74** |

**RESOLUTION 2026-102**

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

BE IT RESOLVED this 19th day of October, 2026, that the following purchases, contracts or agreements for the performance of any work for the furnishing or hiring or materials or supplies, which have either been awarded after competitive bidding or are exempt from competitive bidding, or the cost or price of which, together with any other sums expended for the performance of any work or services in connection with the same immediate program, undertaking, activity or project, or the furnishing of similar materials or supplies during the same fiscal year paid with or out of public funds which does not or will not exceed the total sum of $53,000.00 in the current fiscal year, or in the case of purchases that are not annually recurring, in a period of one (1) year, be and the same are hereby approved for payment by the BORDENTOWN SEWERAGE AUTHORITY:

APPROVAL OF THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF $23,928.09.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

ATTEST:

_____
Aneka Miller, Secretary

# Selective Check Register



BORDENTOWN SEWERAGE AUTHORITY

Including all check statuses

For Bank Id DE and Check Date from 09/22/2026 to 10/19/2026

| BANK ID | CHECK # | STATUS | VENDOR # | VENDOR NAME | CHECK DATE | RECONCILE / VOID DATE | AMOUNT | EFT | D |
|---|---|---|---|---|---|---|---|---|---|
| DE | 001072 | O | 0000001084 | GIOVANNI ANTINORO | 09/28/2026 | | 25.00 | | |
| DE | 001073 | O | 0000000536 | REMINGTON & VERNICK ENGINEERS | 09/28/2026 | | 23,903.09 | | |
| | **Bank ID:** **DE** | **Name:** | **DEVELOPERS ESCROW** | **Checking Account #:** **2600024927** | | **Bank ID Totals:** | **23,928.09** | | |
| | | | | | | **Report Totals:** | **23,928.09** | | |

**RESOLUTION 2026-103**
**CREDITS AND/OR REFUNDS**

**BE IT HEREBY RESOLVED** that the following accounts be credited and/or refunded this 19th day of October 2026:

| ADDRESS | ACCT # | AMOUNT |
|---|---|---|
| | **Reverse Pre Shut Off Fee** | |
| 63 Klein Drive | 5427 | $15.00 |
| | **Reverse Interest - Final Bill Error** | |
| 347 Oliver Street | 1597 | $1.53 |
| | **Total** | **$16.53** |

THE BORDENTOWN SEWERAGE AUTHORITY

James E. Lynch, Jr., Chairman

ATTEST:

Aneka Miller, Secretary

**RESOLUTION 2026-104**

**BORDENTOWN SEWERAGE AUTHORITY**
**COUNTY OF BURLINGTON**

**RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF AVERY JOHNSON AS A SEWER MAINTENANCE WORKER**

**WHEREAS**, The Bordentown Sewerage Authority is desirous of filling a position with the title Sewer Maintenance Worker; and

**WHEREAS**, the Authority has identified Avery Johnson as a potential employee who has been determined to be fit to serve and fulfill the duties of the Sewer Maintenance Worker position;

**WHEREAS**, the Authority's board members wish through this resolution to memorialize the appointment of Avery Johnson as a Sewer Maintenance Worker;

**NOW, THEREFORE, BE IS RESOLVED,** by the Board Members of the Bordentown Sewerage Authority, in the County of Burlington, State of New Jersey that:

1. Effective September 21, 2026 Avery Johnson is hereby appointed as a Sewer Maintenance Worker for the Bordentown Sewerage Authority to undertake all of the duties of this position.

2. Avery Johnson is hereby appointed at an annual salary of $47,840.00 together with any and all other benefits offered to Authority employees.

3. The Authority's Executive Director is hereby authorized to execute any forms or paperwork that may be needed to memorialize the appointment of Mr. Johnson as a Sewer Maintenance Worker.

4. Any and all resolutions inconsistent with this resolution are hereby repealed to the extent of such inconsistencies.

**RECORDED VOTE:** **Yay Nay Abstain Absent**

James E. Lynch, Jr.

M. Ellen Gulbinsky

Aneka Miller

Daniel Hornickel

Heather Cheesman

Joseph R. Malone III

Date of adoption: September 21, 2026

THE BORDENTOWN SEWERAGE AUTHORITY

By:_____
James E. Lynch, Jr., Chairman

ATTEST:

_____
Aneka Miller, Secretary

**RESOLUTION 2026-105**

**RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY DECLARING RISING SUN MEADOWS, LLC IN DEFAULT OF ITS OBLIGATIONS UNDER MAINTENANCE BOND NO. FP0027005**

WHEREAS, the Bordentown Sewerage Authority, County of Burlington, State of New Jersey ("Authority") is the beneficiary of a Maintenance Bond issued by First Indemnity of America Insurance Company on behalf of the developer, Rising Sun Meadows, LLC ("Developer"); and

WHEREAS, the Maintenance Bond No. FP0027005 was provided to the Authority to guarantee the correction, for a period of two years from acceptance, of defects due to poor workmanship and damage to the improvements caused by failure to properly maintain the same; and

WHEREAS, the Developer has been contacted regarding repeated and ongoing seal failures that have occurred on Pump No. 1 and Pump No. 2 at the Crystal Lake Pump Station, which require repair, replacement and/or other corrective work, and the Developer has failed or refused to perform any of that work; and

WHEREAS, the Authority has determined that the seal failures constitute a condition requiring corrective action under the obligations secured by Maintenance Bond No. FP0027005; and

WHEREAS, Rising Sun Meadows, LLC has been notified of the condition and has failed and/or refused to satisfactorily undertake or complete the necessary corrective work; and

WHEREAS, the Authority therefore finds that Rising Sun Meadows, LLC is in default of its obligations under Maintenance Bond No. FP0027005;

NOW, THEREFORE, BE IT RESOLVED by the Bordentown Sewerage Authority as follows:

1. Rising Sun Meadows, LLC is hereby declared to be in default of its obligations under Maintenance Bond No. FP0027005 issued by First Indemnity of America Insurance Company in the amount of $59,500.00, as those obligations relate to the repair, replacement and/or correction of the pump seal failures at the Crystal Lake Pump Station.
2. The Authority Solicitor is hereby authorized and directed to provide formal notice of default to Rising Sun Meadows, LLC and First Indemnity of America Insurance Company and to make demand under Maintenance Bond No. FP0027005 for

performance, payment, or such other relief as may be available under the terms of the bond.

3. The Authority Solicitor, Executive Director, Consulting Engineer, and other appropriate Authority officials and professionals are authorized to take any and all actions necessary to enforce the Authority's rights under Maintenance Bond No. FP0027005 and to secure completion of the required corrective work.
4. Any funds received pursuant to the Maintenance Bond shall be applied toward the repair, replacement and/or correction of the pump seal failures and other covered costs consistent with the terms of the bond.
5. This Resolution shall take effect immediately upon adoption.

| **RECORDED VOTE:** | **Yay** | **Nay** | **Abstain** | **Absent** |
|---|---|---|---|---|
| James E. Lynch, Jr. | | | | |
| M. Ellen Gulbinsky | | | | |
| Aneka Miller | | | | |
| Daniel Hornickel | | | | |
| Heather Cheesman | | | | |
| Joseph R. Malone III | | | | |

Date of adoption: October 19, 2026

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

ATTEST:

_____
Aneka Miller, Secretary

# RESOLUTION 2026-106

## RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE CANCELLATION OF $9,206.63 OF PAST DUE SEWER CHARGES INCURRED FOR SERVICES PROVIDED TO 47 WEST STREET IN BORDENTOWN CITY

**WHEREAS**, the Bordentown Sewerage Authority (the "Authority") previously provided sewer collection and treatment services for wastewater generated at 47 West Street in the City of Bordentown as further identified on the official tax map of the City of Bordentown as Block 503, Lot 24 (the "Property");

**WHEREAS**, the Property was assessed to DIANE JONES LYLES;

**WHEREAS**, recently, the City of Bordentown approved Resolution 2026-126 authorizing a demolition for the Property which was transferred to the City via Deed in Lieu of Foreclosure;

**WHEREAS**, the Authority's Board Members wish through this resolution to cancel of record the sum of $9,206.63 due and owing to the Authority for services provided at 47 West Street in the City of Bordentown.

**NOW, THEREFORE, BE IT RESOLVED** by The Board Members of the Bordentown Sewerage Authority, in the County of Burlington, State of New Jersey that:

1. The sum of $9,206.63 due and owing for sewer charges generated at 47 West Street further identified on the official tax map in the City of Bordentown as Block 503, Lot 24 is hereby cancelled on the official account ledgers of the Bordentown Sewerage Authority. The City of Bordentown is further authorized to take all necessary steps to release the Authority's lien for the amount of the sewer charges that are due and owing to the Authority for the subject property.

2. The cancellation of the amount due from the Property is contingent upon the understanding that if the Property now owned in fee by the City of Bordentown is

sold or conveyed to a third party in the future, the Authority will be permitted to collect a new connection fee at that time.

3. This cancellation of amounts due is further contingent upon the understanding that at the time building is demolished, the sewer line must be capped and inspected by Bordentown Sewerage Authority. The sewer capping in no way relieves the obligation of present or future property owners from completing and filing a sewer connection permit application and paying a new connection fee.

4. Any and all resolutions inconsistent with this resolution are hereby repealed to the extent of such inconsistencies.

**RECORDED VOTE: Yay Nay Abstain Absent**

James E. Lynch, Jr.
M. Ellen Gulbinsky
Aneka Miller
Daniel Hornickel
Heather Cheesman
Joseph R. Malone III

Date of adoption: October 19, 2026

THE BORDENTOWN SEWERAGE AUTHORITY

By:_____
James E. Lynch, Jr., Chairman

ATTEST:

_____
Aneka Miller, Secretary

**RESOLUTION 2026-107**

**RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE WAIVER OF CLAIMANT CERTIFICATIONS REQUIREMENTS**

**WHEREAS**, N.J.A.C. 5:30-9A.6(C) and N.J.A.C. 5:31-4.1 allows for greater flexibility for local units when implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16; and

**WHEREAS**, local units are now given discretion to require a claimant certification as it deems necessary and appropriate; and

**WHEREAS**, the claimant certification cannot be waived for construction projects, advance payments, refunds, employee reimbursements, or for services provided exclusively and entirely by an individual (i.e. sole proprietors); and

**NOW, THEREFORE, BE IT RESOLVED** by the Bordentown Sewerage Authority, in the County of Burlington, New Jersey, that effective immediately, claimant certifications will only be required for refunds, advance payments, employee reimbursements, or for services provided exclusively and entirely by an individual.

Adopted this 19th day of October, 2026

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James. E. Lynch, Jr., Chairman

Attest:

_____
Aneka Miller, Secretary

**RESOLUTION 2026-108**

**BORDENTOWN SEWERAGE AUTHORITY**
**COUNTY OF BURLINGTON**

**RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF FUNDS FROM GENERAL FUND ACCOUNT TO FUND AN EMERGENCY NOT YET RATIFIED**

**WHEREAS**, the Bordentown Sewerage Authority (the "Authority") previously established a General Fund per Section 501 of the Bond Resolution dated July 24, 1986; and

**WHEREAS**, the Mile Hollow Force Main emergency which began on December 22, 2025 and declared an emergency on December 23, 2025, which has not yet been ratified; and

**WHEREAS**, the Authority previously approved Resolutions 2026-049, 2026-076, 2026-088, and 2026-097 authorizing transfers from the General Fund totaling $1,450,748.09; and

**WHEREAS**, the Authority paid the following vendors for work completed through September 30, 2026 in relation to the above:

a. Remington and Vernick Engineers - $34,568.64

b. Earle Asphalt Company - $994,544.00

With a total of $ 1,029,112.64; and

**WHEREAS**, the requested amount to be funded by the Unrestricted Net Position is $1,029,112.64; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board Members of the Bordentown Sewerage Authority, in the County of Burlington, State of New Jersey that:

1. A transfer in the amount of $ 1,029,112.64 from the General Fund Account held by the Trustee to the Operating Transfer Account held by Bank of Princeton is hereby authorized.

2. The Authority's Executive Director and Administrative Manager are hereby authorized to undertake any and all necessary actions to ensure that this transfer is achieved in accordance with the directive of this Resolution.

3. Any and all Resolutions inconsistent with this Resolution are hereby repealed to the extent of such inconsistencies.

RECORDED VOTE: AYES NAYES ABSTAIN: ABSENT

James E. Lynch, Jr.

M. Ellen Gulbinsky

Aneka Miller

Daniel Hornickel

Heather Cheesman

Joseph R. Malone III

The foregoing is a true copy of the Resolution adopted by the governing body of the Authority at a meeting thereof duly called and held on October 19, 2026.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

Attest:

_____
Aneka Miller, Secretary