AGENDA
BORDENTOWN SEWERAGE AUTHORITY
September 21, 2026

DATE: September 21, 2026, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

   In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES via NJ.com and BURLINGTON COUNTY TIMES via burlingtoncountytimes.com and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2026.

4. Roll Call:

Present	Absent		Present	Absent	
____	____	Mr. Lynch	____	____	Mr. Nixon
____	____	Mrs. Gulbinsky	____	____	Mrs. Kwelty
____	____	Mr. Hornickel	____	____	Mrs. Gehm
____	____	Mrs. Miller	____	____	Mr. Drollas
____	____	Ms. Cheesman	____	____	Mr. Sullivan
____	____	Mr. Malone	____	____	Mr. Owens

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF AUGUST 17, 2026 REGULAR MEETING (__AS SUBMITTED), (__AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF AUGUST 17, 2026 EXECUTIVE SESSION MEETING (__AS SUBMITTED), (__AS CORRECTED).

6. RESOLUTION 2026-091, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF $1,204,516.79 OF WHICH $187,443.21 IS A PAYROLL TRANSFER AND $885,805.07 IS A CAPITAL EXPENSE.

7. RESOLUTION 2026-092, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF $23,970.04.

8. RESOLUTION 2026-093, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF $88.00.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. JOINT INSURANCE FUND COMMISSIONER APPOINTMENT:

RESOLUTION 2026-094, AUTHORIZING THE APPOINTMENT OF QUENTIN NIXON, EXECUTIVE DIRECTOR AS FUND COMMISIONER TO REPRESENT BORDENTOWN SEWERAGE AUTHORITY MEMBERSHIP TO THE NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND.

B. AUTHORIZE CERTAIN ACTIONS TO EXECUTIVE DIRECTOR:

RESOLUTION 2026-095, AUTHORIZING THE EXECUTIVE DIRECTOR TO PERFORM AND APPROVE CERTAIN ACTIONS AND APPOINTING ANOTHER STAFF MEMBER IN HIS ABSENCE.

C. BUDGET INTRODUCTION APPROVAL:

RESOLUTION 2026-096, APPROVING THE AUTHORITY'S 2027 BUDGET (DECEMBER 1, 2026 – NOVEMBER 30, 2027).

D. TRANSFER OF FUNDS:

RESOLUTION 2026-097, AUTHORIZING A TRANSFER OF FUNDS IN THE AMOUNT OF $820,152.95 FROM THE GENERAL FUND ACCOUNT FOR THE MILE HOLLOW FORCE MAIN EMERGENCY NOT YET RATIFIED.

E. COPIER LEASE:

RESOLUTION 2026-098, APPROVING THE LEASE OF CANON MODEL C3130I UNDER STATE CONTRACT NUMBER 25-COMG-103708 IN AN AMOUNT NOT TO EXCEED $2,100.00 PER YEAR FOR 60 MONTH LEASE.

F. TWA FOR MILE HOLLOW FORCE MAIN REPLACEMENT:

RESOLUTION 2026-099, AUTHORIZING THE EXECUTIVE DIRECTOR OF THE BORDENTOWN SEWERAGE AUTHORITY TO SIGN THE TREATMENT WORKS APPROVAL APPLICATION FOR THE MILE HOLLOW FORCE MAIN REPLACEMENT.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

1.) A development meeting with the construction office and water department will be scheduled.
2.) New Jersey League of Municipalities Annual Conference will take place November 17-19, 2026, Atlantic City Convention Center.
3.) Association of Environmental Authorities of New Jersey Annual Conference, November 16-17, 2026, Caesars Atlantic City.
4.) 135 Farnsworth Avenue connection fee calculation.
5.) Personnel onboarding update.
6.) GPS tracking for Authority fleet vehicles.

DEVELOPER ESCROW AND PROJECT TIME:
1.) Executive Director: September, 11 Hours
2.) Administrative Office: September, 8 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:
Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2026-100 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS ON MONDAY, OCTOBER 19, 2026, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
August 17, 2026

The meeting was called to order by the Board Chair, James E. Lynch, Jr., at 6:00 p.m., and led a salute to the flag in the conference room of Bordentown Sewerage Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner;

a. Posting written notice on the Official Bulletin Board of the Bordentown Sewerage Authority on March 2, 2026; and

b. Mailing written notice to THE TIMES via NJ.COM and BURLINGTON COUNTY TIMES via BurlingtonCountyTimes.com on March 2, 2026; and

c. Filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2026.

The following persons were in attendance; Board Members, James E. Lynch, Jr., M. Ellen Gulbinsky, Daniel Hornickel, Heather Cheesman, and Joseph R. Malone, III. Also, in attendance were; Executive Director Charles Bluhm, Jr., Administrative Manager Elizabeth J. Kwelty, Assistant Executive Director Quentin Nixon, Assistant Administrative Manager Emily Gehm, the Authority's Solicitor Anthony Drollas, the Authority's Engineer Gregory Sullivan and the Authority's Project Manager Paul Owens, EIT. Absent was Board Member Aneka Miller.

On motion by Gulbinsky, seconded by Hornickel, it was moved to approve the regular session minutes and the executive session minutes of July 20, 2026, meeting as submitted.

There was no discussion regarding the minutes.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	None
Absent:	Miller

On motion by Gulbinsky, seconded by Hornickel, it was moved to adopt Resolution 2026-080, approving the August payment of bills from the Operating Fund in the amount of $818,210.05 of which $162,660.47 is a payroll transfer and $505,917.02 is a capital expense.

There was no discussion regarding this Resolution.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	None
Absent:	Miller

On motion by Malone, seconded by Gulbinsky, it was moved to adopt Resolution 2026-081, approving the August payment of bills from the Escrow Fund in the amount of $10,169.43.

There was no discussion regarding this Resolution.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	None
Absent:	Miller

I. AGENDA ITEMS FOR DISCUSSIOON AND/OR ACTION

A. SALARY RESOLUTION:

On Motion by Malone, seconded by Gulbinsky, it was moved to approve Resolution 2026-082, authorizing a longevity pay increase to Thomas Downs, effective September 5, 2026.

There was no discussion regarding this Resolution.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	None
Absent:	Miller

B. PERFORMANCE GUARANTEE RELEASE:

On motion by Gulbinsky, seconded by Hornickel, it was moved to approve Resolution 2026-083, authorizing the release of a performance bond to Brayco, Inc., for the Sylvan Glen Pump Station Structural Reinforcing contract.

There was no discussion regarding this Resolution.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	None
Absent:	Miller

C. AWARD OF CONTRACTS:

1. On motion by Hornickel, seconded by Gulbinsky, it was moved to approve Resolution 2026-084, authorizing the award of contract to FM Generator, Inc. under state contract number T2848- Preventative Maintenance and Testing of Generators in an amount not to exceed $31,250.00.

   There was no discussion regarding this Resolution.

   Recorded vote:

Ayes:	Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	None
Absent:	Miller

2. On motion by Hornickel, seconded by Gulbinsky, it was moved to approve Resolution 2026-085, authorizing the award of contract to Burlington Truck Center Inc. for the purchase and installation of a 96-inch snow plow kit in the amount of $8,899.00.

   There was no discussion regarding this Resolution.

   Recorded vote:

Ayes:	Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	Lynch

Absent: Miller

D. CHANGE ORDERS:

On motion by Hornickel, seconded by Malone, it was moved to approve Resolutions 2026-086 and 2026-087 as follows:

1. Resolution 2026-086, authorizing a change order to Remington and Vernick Engineers in the amount of $6,000.00 for design services related to the conversion from natural gas generator to a natural gas standby pump for the Bywater pump station redesign.

2. Resolution 2026-087, authorizing a change order to Remington and Vernick Engineers in the amount of $6,000.00 for design services related to the conversion from natural gas generator to a natural gas standby pump for the Wellington Woods pump station redesign.

There was no discussion regarding these Resolutions.

Recorded vote:
Ayes: Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays: None
Abstained: None
Absent: Miller

E. TRANSFER OF FUNDS:

On motion by Hornickel, seconded by Gulbinsky, it was moved to approve Resolution 2026-088, authorizing the transfer of funds in the amount of $232,546.24 from the general fund account for the Mile Hollow force main emergency that is not yet ratified.

There was no discussion regarding this Resolution.

Recorded vote:
Ayes: Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays: None
Abstained: None
Absent: Miller

F. BUDGET AMENDMENT:

On motion by Gulbinsky, seconded by Hornickel, it was moved to approve Resolution 2026-089, amending the Authority's 2026 capital budget for the current year, December 1, 2025 – November 30, 2026, adjusting expenditures within budget line items with no change to the overall budget amount.

There was no discussion regarding this Resolution.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	None
Absent:	Miller

G. INFORMAL BUDGET INTRODUCTION – NO VOTE Required:

Introducing the Authority's 2027 (December 1, 2026 – November 30, 2027) operating and capital budgets. A preliminary document was provided to board members for review.

II. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

1.) The development meeting with the construction office and water department took place August 13, 2026.
2.) Sewer Construction Approval issued to US Home LLC, dba Lennar, for the construction of 8 single family homes on Ward Avenue in Bordentown Township.
3.) A will serve letter was prepared for 21 Wilson Avenue, a proposed single-family home.
4.) Escrow refund in the amount of $4,670.00 to Rising Sun Meadows, LLC for the connection of Rising Sun Meadows development.
5.) Escrow refund in the amount of $25.00 to Giovanni Antinoro for the connection of an existing single-family home and business.
6.) Notice of Public Hearing, City of Bordentown, Park Apartments applied for preliminary and final site plan approval to demolish/remove existing swimming pool and replace with a clubhouse and outdoor recreation area.

7.) Notice of Public Hearing, Township of Bordentown Planning Board, the applicant, SunnySharon 79, LLC, applied for preliminary and final major site plan approval and use variance approval for the construction for a new gas station and convenience store for the property at 676 Rt 206.
8.) New Jersey Department of Environmental Protection Correspondence – RPS Bordentown LLC, owner of 31+ acres along Rt 130, Farnsworth Ave, Mill Street and along the ramp of Rt 295, has applied to the NJDEP for a letter of interpretation.
9.) New Jersey League of Municipalities Annual Conference will take place November 17-19, 2026, Atlantic City Convention Center.
10.) Association of Environmental Authorities of New Jersey Annual Conference, November 16-17, 2026, Caesars Atlantic City.

The Authority's force main repair along Route 130 is making progress. The first run of the pipe has been installed from the discharge location near Route 295 to the parking area of the gas station at the corner of Farnsworth Ave.

The Executive Director spent 10 hours, and the Administrative office spent 7 hours on development projects. There were no comments on the monthly financial report.

Mr. Bluhm thanked the board for the opportunities provided to him during his 25-year employment with the Authority. The board expressed their thanks for all his efforts and gave a gift of appreciation.

B. SOLICITOR

Mr. Drollas did not have anything to report in open session.

C. ENGINEER

Mr. Sullivan's full report is attached to these minutes and made a part thereof. Mr. Sullivan briefly discussed the Route 130 force main repair, Lennar development pump station, and capital projects that are in progress.

III. PUBLIC PARTICIPATION:

In attendance were Michael Scharibone of Old Town Pub and Bordentown City Planner Chuck Latini. Mr. Scharibone discussed the proposed addition to 135 Farnsworth Avenue and the sewer connection fees being charged for that addition. Mr. Scharibone requested that some other options be available to him for payment of the connection fees and for the connection fees to be a lower

value. The project is in process of changing again with the construction of a more accessible entry into the restaurant that may result in seats being removed from the interior. Mr. Scharibone will submit in writing the number of seats to be removed.

IV. EXECUTIVE SESSION:

On motion by Gulbinsky, seconded by Malone, it was moved to adopt Resolution 2026-090 and enter executive session to discuss items related to potential litigation and personnel.

There was no discussion regarding this Resolution.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	None
Absent:	Miller

On motion by Gulbinsky, seconded by Malone, it was moved to close executive session and re-open public session.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	None
Absent:	Miller

Executive Session discussion did not result in any formal action from the board.

V. ADJOURNMENT OF MEETING:

On motion by Gulbinsky, seconded by Malone, it was moved to adjourn the meeting at approximately 7:05 p.m.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Hornickel, Cheesman, Malone
Nays:	None
Abstained:	None
Absent:	Miller

Respectfully submitted,

APPROVED ON:

September 21, 2026

_____

Heather Cheesman, Assistant Secretary

REMINGTON & VERNICK ENGINEERS
AN ARDURRA COMPANY

2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

BORDENTOWN SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT FOR AUGUST 17, 2026, MEETING
PREPARED BY REMINGTON & VERNICK ENGINEERS (RVE)

EMERGENCY CONDITION

Mile Hollow Force Main Collapse: While performing night work on Monday, December 22nd the Rt 130 NJDOT contractor excavated a force main test pit in front of the abandoned gas station near the Route 130 South and Farnsworth Avenue intersection to find the ductile iron force main pipe integrity in a fragile condition. When BSA personnel responded to the site with a repair coupling and the contractor attempted to tighten the coupling bolts/nuts the piping section collapsed. Ultimately until early evening on Tuesday, December 23rd the BSA had 8 hauling trucks positioned upstream since both the Park Avenue and the Mile Hollow pump station had to be shut down. To replace the collapsed pipe 28 feet of PVC gravity sewer piping was temporarily installed as a replacement section. At this time the NJDOT contractor is re-scheduling their work assignments to avoid working near the force main. A meeting with NJDOT consulting engineers, NJDOT/BSA/RVE personnel, and the contractor's personnel was held on Monday, January 12th to discuss the approach for resolving the situation. RVE recommends a directionally drilled HDPE pipe be installed parallel to the existing piping. The last 3,700 feet of the force main is sloped continuously downhill with the collapse occurring 1,050 feet from the force main discharge location. Similar to the Crystal Lake pump station downhill force main collapse earlier in 2025, the release of hydrogen sulfide within the Mile Hollow pump station force main that was flowing one-third to one-half full resulted in the deterioration of the top half of 16 inch diameter ductile iron force main. With the top half of the piping system above the water level the exposure to the hydrogen sulfide gases resulted in a sulfuric acid attack on the piping interior. On April 8, 2026, an existing force main test pit was excavated at approximately 3/4 the length (2,700 LF) of the downhill section. Upon RVE performing both a physical examination and thickness measurement of the force main at this location, it was determined the piping possessed sufficient integrity to end the replacement work at this point. Therefore, approximately 2,800 LF of piping will be ordered.

Since the last Board meeting the following generalized work has occurred:

- Tuesday, July 21st: BSA & RVE personnel held a meeting with Earle, NJDOT and consultants.
- Approximately July 20th through August 11th: Contractor drilled the first segment.
- August 12th: Contractor pulled the first pipe segment and initiated setup for the second pipe segment.

DEVELOPER ACTIVITY

- Lennar Ward Avenue Development (The Reserve at Turgyan Farms – 59 Residential Homes):
  - Pump Station: The Contractor has continued mechanical and electrical installations.
  - The BSA provided sewer construction approvals for 8 more homes.
- Route 130 North Self Storage Facility (Next to Tractor Supply)
  - No activity. Manholes have not yet been lined.

- Oliver Tract (Adjacent to the NJTP on Old York Road)
    - The applicant has constructed the force main along Old York Road to Rising Sun Road in preparation for connection the BSA system.
    - The applicant has submitted a request for a field change to the tie-in layout. The submission was reviewed by RVE and response provided to the application along with a reminder of next steps in order to construct.

- Hedding Road Warehouse (behind Candlewood Suites)
    - In S-3 Application Stage: No activity. RVE provided a S-1 & S-3 review letter on June 9th. No resubmission has been received as of August 14th.

- Mansfield Tower Gate (Warehouse and Residential Development on Rt. 130 & Kinkora Road)
    - The applicant coordinated with NJDOT for the location of the force main and submitted drawings for review.
    - The applicant submitted an Engineers report for review.
    - RVE is reviewing the plans and Engineers report along with the proposed force main discharge location and other constraints/requirements.

- Old Town Pub (135 Farnsworth Ave)
    - RVE provided a connection fee review letter on May 15th. No activity.

- Township Municipal Building (1 Municipal Drive)
    - A sewer cap permit was received on May 18th for the old building connection. No activity.

- 21 Wilson Avenue
    - A will-serve letter was issued on July 31st.

CAPITAL PROJECTS

- WWTP Facility Improvements: Final bid documents for advertisement were provided to the BSA. BSA and RVE to coordinate bid advertisement and opening dates. RVE to prepare a Scope of Services & Cost Proposal for Construction Observation and Contract Administration. RVE prepared a revised construction cost estimate for the BSA.

- Mile Hollow Driveway Replacement: Bids were received on May 27th. A recommendation to award was provided to on June 2nd, to the low bidder Swift & Son, Inc, for a contract amount of $102,571.66. Contracts are fully executed and a pre-construction meeting was held on August 14th.

- WWTP Federal Grant Improvements: RVE is progressing with the design drawings/specifications mainly with items related to the soda ash area.

- GIS Conveyance System Mapping: RVE is continuing mapping efforts for the sewer system.

- Bywater Pump Station Modifications: TWA application #26-0162 was granted approval on June 30th. RVE is preparing the environmental permit applications. RVE to prepare a Scope of Services & Cost Proposal for Construction Observation and Contract Administration.

- Sylvan Glen Adjacent Lot Planning Report: RVE suggested the Board consider the purchase of the adjacent property for the location of a new pump station. To ascertain the amount of usable property on the adjacent lot, RVE provided a proposal on May 13th to perform an environmental study of the parcel as the property borders a creek. Per BSA & RVE discussion, this proposal is on-hold for the short term.

- Wellington Woods Pump Station Conversion to a Submersible Pump Station: Drawing development work is ongoing. RVE is submitted the TWA application to NJDEP the week of August 10th.

- RVE submitted a revised design memo on July 23rd to replace the three (3) existing RAS pumps. RVE submitted a scope of services and cost proposal for design and bid phase engineering on August 10th. RVE has discussed the co-op purchasing program for this project with the BSA.

END OF ENGINEER'S REPORT
PREPARED BY GREGORY SULLIVAN, PE, PP, CME

RESOLUTION 2026-091

RESOLUTION APPROVING THE PAYMENT OF BILLS

BE IT RESOLVED this 21st day of September, 2026, that the following purchases, contracts or agreements for the performance of any work for the furnishing or hiring or materials or supplies, which have either been awarded after competitive bidding or are exempt from competitive bidding, or the cost or price of which, together with any other sums expended for the performance of any work or services in connection with the same immediate program, undertaking, activity or project, or the furnishing of similar materials or supplies during the same fiscal year paid with or out of public funds which does not or will not exceed the total sum of $53,000.00 in the current fiscal year, or in the case of purchases that are not annually recurring, in a period of one (1) year, be and the same are hereby approved for payment by the BORDENTOWN SEWERAGE AUTHORITY:

APPROVAL OF THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF SEPTEMEBER IN THE AMOUNT OF $1,204,516.79 OF WHICH $187,443.21 IS A PAYROLL TRANSFER AND $885,805.07 IS A CAPITAL EXPENSE.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

ATTEST:

_____
Aneka Miller, Secretary

Selective Check Register
BORDENTOWN SEWERAGE AUTHORITY
Including all check statuses
For Bank Id OC and Check Date from 08/18/2026 to 09/21/2026

CHECK #	VENDOR NAME	CHECK DATE		AMOUNT	EFT
003152	ALEXANDRA HALE	09/01/2026		51.65	
003153	BORDENTOWN SEWERAGE AUTHORITY	09/01/2026		148.10	
003154	DOCUTREND, INC	09/01/2026		61.46	
003155	QUENTIN NIXON	09/01/2026		103.30	
003156	AUTO ZONE, INC.	09/21/2026		29.67	
003157	AZTEC GRAPHICS	09/21/2026		1,125.00	
003158	BARBARA LOVENDUSKI	09/21/2026		608.70	
003159	BORDENTOWN SEWERAGE AUTHORITY	09/21/2026		76.86	
003160	BUREAU OF FIRE PREVENTION	09/21/2026		200.00	
003161	BURLINGTON COUNTY TIMES	09/21/2026		27.80	
003162	CENTRAL JERSEY EQUIPMENT LLC	09/21/2026		38.52	
003163	CHRISTEL KALUS	09/21/2026		608.70	
003164	DEBLOCK ENVIRONMENTAL SERVICES, LLC	09/21/2026		19,901.25	
003165	DJ SEWER OPERATIONS, LLC	09/21/2026		1,615.00	
003166	DOCUTREND, INC	09/21/2026		21.63	
003167	EARLE ASPHALT COMPANY	09/21/2026	CAP.	783,637.50	
003168	EURONFINS DRINKING WATER AND WASTEWATER NORTHEAST	09/21/2026		2,106.00	
003169	FRANK HARTMAN	09/21/2026		608.70	
003170	GARDEN STATE LABORATORIES, INC.	09/21/2026		2,305.00	
003171	GARY GRAY	09/21/2026		608.70	
003172	GE MECHANICAL, INC.	09/21/2026		898.44	
003173	HELMUT KALUS	09/21/2026		608.70	
003174	INSTITUTE FOR PROFESSIONAL DEVELOPMENT	09/21/2026		100.00	
003175	JEFFREY PORTIZO	09/21/2026		51.65	
003176	KEYSTONE DIGITAL IMAGING INC	09/21/2026		26.15	
003177	LOOKFIRST TECHNOLOGY LLC	09/21/2026		2,780.08	
003178	LOU'S GLOVES INC	09/21/2026		636.00	
003179	MALAMUT & ASSOCIATES LLC	09/21/2026		4,600.00	
003180	MARTA EUSTACE	09/21/2026		608.70	
003181	NJ ADVANCE MEDIA	09/21/2026		100.00	
003182	ONE CALL CONCEPTS INC	09/21/2026		236.40	
003183	PATRICIA O'NEILL	09/21/2026		450.00	
003184	REMINGTON & VERNICK ENGINEERS	09/21/2026	CAP. $53,303.38	63,826.33	
003185	RICHARD D. EUSTACE	09/21/2026		608.70	
003186	RUTGERS LIFELONG LEARNING CENTER	09/21/2026		2,304.00	
003187	RWJ HAMILTON OCCUPATIONAL & CORP HEALTH	09/21/2026		226.00	
003188	SHUPPER-BRICKLE EQUIPMENT COMPANY	09/21/2026		1,020.00	
003189	STEVE MULLER	09/21/2026		51.65	
003190	SUPERIOR DRIVING SCHOOL	09/21/2026		7,600.00	
003191	SURVIVOR FIRE & SECURITY SYSTEMS INC	09/21/2026		1,455.00	
003192	SUSAN HARTMAN	09/21/2026		608.70	
003193	SUSAN LEVINE	09/21/2026		608.70	
003194	THOMAS SCIENTIFIC	09/21/2026		138.01	
003195	TOM JARVIS	09/21/2026		608.70	
003196	TREASURER - COUNTY OF BURLINGTON	09/21/2026		21,245.28	
003197	TREASURER - STATE OF NEW JERSEY	09/21/2026	CAP.	16,864.19	
003198	TREASURER - STATE OF NEW JERSEY	09/21/2026	CAP.	32,000.00	
003199	USA BLUE BOOK	09/21/2026		275.23	
003200	VANTAGE LEARNING (DC) LLC	09/21/2026		214.15	
003201	VERIZON WIRELESS	09/21/2026		211.77	
003202	W CRAIG DANSBURY	09/21/2026		608.70	
003203	WILLIAM LOVENDUSKI	09/21/2026		608.70	
E00122	PUBLIC SRVC ELECTRIC & GAS	09/01/2026		22,489.67	X
E00123	PVS MINIBULK, INC.	09/01/2026		3,112.96	X
E00124	TREASURER - STATE OF NEW JERSEY	09/01/2026		100.00	X
E00125	VERIZON	09/01/2026		346.16	X
E00126	NJ E-ZPASS	09/08/2026		11.00	X
E00127	CANON FINANCIAL SERVICES	09/21/2026		182.31	X
E00128	COMCAST CORPORATION	09/21/2026		294.65	X
E00129	EPIC SYSTEMS GROUP LLC	09/21/2026		152.85	X
E00130	GRAINGER	09/21/2026		355.88	X
E00131	HOME DEPOT CREDIT SERVICES	09/21/2026		790.02	X
E00132	KYOCERA DOCUMENT SOLUTIONS	09/21/2026		212.54	X
E00133	PUBLIC SERVICE ELECTRIC & GAS	09/21/2026		9,677.21	X
E00134	PVS MINIBULK, INC.	09/21/2026		3,051.00	X
E00135	STAPLES CONTRACT & COMMERCIAL LLC	09/21/2026		143.91	X
E00136	TRACTOR SUPPLY CREDIT PLAN	09/21/2026		89.95	X
		Check Register Report Total:		**1,017,073.58**	

Capital: 885,805.07

Payroll & Health Benefits Transfers:

Pay Date August 28, 2026	48,982.40
Pay Date September 11, 2026	138,460.81

TOTAL **1,204,516.79**

RESOLUTION 2026-092

RESOLUTION APPROVING THE PAYMENT OF BILLS

BE IT RESOLVED this 21st day of September, 2026, that the following purchases, contracts or agreements for the performance of any work for the furnishing or hiring or materials or supplies, which have either been awarded after competitive bidding or are exempt from competitive bidding, or the cost or price of which, together with any other sums expended for the performance of any work or services in connection with the same immediate program, undertaking, activity or project, or the furnishing of similar materials or supplies during the same fiscal year paid with or out of public funds which does not or will not exceed the total sum of $53,000.00 in the current fiscal year, or in the case of purchases that are not annually recurring, in a period of one (1) year, be and the same are hereby approved for payment by the BORDENTOWN SEWERAGE AUTHORITY:

APPROVAL OF THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF $23,970.04.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

ATTEST:

_____
Aneka Miller, Secretary

Selective Check Register

BORDENTOWN SEWERAGE AUTHORITY

Including all check statuses

For Bank Id DE and Check Date from 08/18/2026 to 09/21/2026

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT	EFT	D
DE	001070	O	0000000536	REMINGTON & VERNICK ENGINEERS	08/28/2026		19,300.04		
DE	001071	O	0000001085	RISING SUN MEADOWS, LLC	08/28/2026		4,670.00		
Bank ID:	**DE**	**Name:**	**DEVELOPERS ESCROW**	**Checking Account #:**	**2600024927**	**Bank ID Totals:**	**23,970.04**		
						Report Totals:	**23,970.04**		

RESOLUTION 2026-093
CREDITS AND/OR REFUNDS

BE IT HEREBY RESOLVED that the following accounts be credited and/or refunded this 21st day of September 2026:

ADDRESS	ACCT #	AMOUNT
	Reverse Interest - Customer Courtesy	
102 Riverview Blvd - Bldg B	6954	$81.41
446 Willow St	1363	$2.48
	Reverse Interest - Posting Error	
5 Amherst Ct	4652	$1.60
231 Spring St	2172	$2.51
	Total	**$88.00**

THE BORDENTOWN SEWERAGE AUTHORITY

James E. Lynch, Jr., Chairman

ATTEST:

Aneka Miller, Secretary

RESOLUTION 2026-094
RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY
STATE OF NEW JERSEY COUNTY OF BURLINGTON
APPOINTING FUND COMMISSIONER

WHEREAS: Public Law 1983, c.372 (N.J.S.A. 40A:10-36 et seq) permits municipalities to join together to form a joint insurance fund; and

WHEREAS, the New Jersey Utility Authorities Joint Insurance Fund is duly constituted as a Municipal Self-Insurance Fund; and

WHEREAS, the Bordentown Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund, and

WHEREAS, the NJSA 40A:10-36 et seq as well as the Bylaws of the New Jersey Utility Authorities Joint Insurance Fund provide that "in the manner generally prescribed by law, each member shall appoint one (1) commissioner to the Fund. Each member shall select either a member of its governing body or one of its employees and,

WHEREAS the term of the appointment is either:

1. A commissioner, other than the special commissioner, who is a member of the appointing utility authority's governing body shall hold office for two years or for the remainder of his/her term of office as a member of the governing body, whichever shall be less.

2. Commissioners who are employees of the appointing utility authority shall hold office at the pleasure of the utility authority and can be removed by the utility authority at any time without cause.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Bordentown Sewerage Authority does hereby appoint Quentin Nixon, Executive Director, to serve as Fund Commissioner to the New Jersey Utility Authorities Joint Insurance Fund.

THE BORDENTOWN SEWERAGE AUTHORITY

By:_____
James E. Lynch, Jr., Chairman

ATTEST:

_____
Aneka Miller, Secretary

September 21, 2026
Date

RESOLUTION 2026-095

AUTHORIZING CERTAIN ACTIONS BE PERFORMED ON BEHALF OF THE BORDENTOWN SEWERAGE AUTHORITY

WHEREAS, it is necessary for the Bordentown Sewerage Authority to authorize certain actions to be performed on its behalf.

NOW, THEREFORE, BE IT RESOLVED by the Bordentown Sewerage Authority this 21st day of September 2026, as follows:

1. As of September 1, 2026, Quentin Nixon, Executive Director, is authorized to prepare, review and sign on behalf of the Authority such water and wastewater reports as may be required by the New Jersey Department of Environmental Protection or the United States Environmental Protection Agency.

2. The Executive Director, or in his absence, Elizabeth J. Kwelty, the Administrative Manager or Emily Gehm, the Assistant Administrative Manager is hereby designated as contracting agent for the purpose of approving emergency purchases and contracts pursuant to N.J.S.A. 40A:11-6, and N.J.A.C. 5:34-6.

3. The Executive Director, or in his absence, the Administrative Manager/Assistant Administrative Manager, is hereby authorized to give final approval to all purchase orders, which approval must be given before the purchase is made.

4. The Executive Director, or in his absence, the Administrative Manager/Assistant Administrative Manager, is hereby authorized to approve S-1, S-3, S-4 applications, execute S-2 contracts and issue S-4 sewer approvals on behalf of the Authority, in accordance with the rules and regulations of the Authority and the authorization for such action by motion of the Authority.

5. The Executive Director, or in his absence, the Administrative Manager/Assistant Administrative Manager, is hereby authorized to execute Treatment Works Applications (TWA) on behalf of the Authority and to file same with the New Jersey Department of Environmental Protection, after individual TWA Applications are approved by the Authority by motion.

6. The Executive Director is hereby designated as the Authority representative to answer employee questions concerning the “Policy on the Misuse of Alcohol and the

Use of Controlled Substances" and is authorized to obtain the opinion of General Counsel to the Authority whenever necessary.

7. The Executive Director is hereby appointed to represent the Authority as an insurance fund commissioner of the New Jersey Utility Authorities Joint Insurance Fund.

8. The Executive Director, or in his absence, Galen Davis, Operations Supervisor, is hereby designated as the Emergency Coordinator for Hazardous Substances.

9. The Executive Director, or in his absence, the Administrative Manager, is hereby designated as Public Agency Compliance Officer (P.A.C.O.).

10. The Executive Director, or in his absence, the Administrative Manager, is hereby designated as the Cash Management Plan Administrator.

11. The Executive Director, the Administrative Manager, and the Assistant Administrative Manager are hereby authorized to sign checks on all Authority checking accounts.

12. The Executive Director, the Administrative Manager, the Assistant Administrative Manager, and the Treasurer, are hereby authorized to file requisitions for funds with the Trustee (two signatures required.)

This Resolution shall become effective immediately.

THE BORDENTOWN SEWERAGE AUTHORITY

By:_____
James E. Lynch, Jr., Chairman

ATTEST:

_____
Aneka Miller, Secretary

RESOLUTION 2026-096

2027 AUTHORITY BUDGET RESOLUTION

Bordentown Sewerage Authority

FISCAL YEAR: December 01, 2026 to November 30, 2027

WHEREAS, the Annual Budget for Bordentown Sewerage Authority for the fiscal year beginning December 01, 2026 and ending November 30, 2027 has been presented before the governing body of the Bordentown Sewerage Authority at its open public meeting of September 21, 2026; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of $6,820,025.00, Total Appropriations including any Accumulated Deficit, if any, of $6,820,025.00, and Total Unrestriced Net Position planned to be utilized as funding thereof, of $0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of $7,320,800.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of $3,267,800.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Bordentown Sewerage Authority, at an open public meeting held on September 21, 2026 that the Annual Budget, including all related schedules, and the Capital Budget/Prograı of the) Bordentown Sewerage Authority for the fiscal year beginning December 01, 2026 and ending November 30, 2027, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Bordentown Sewerage Authority will consider the Annual Budget and Capital Budget/Program for Adoption on October 19, 2026.

(Secretary's Signature)

09/21/2026
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
James E. Lynch, Jr.				
Ellen Gulbinsky				
Aneka Miller				
Daniel Hornickel				
Joseph R. Malone, III				
Heather Cheesman				

RESOLUTION 2026-097

BORDENTOWN SEWERAGE AUTHORITY
COUNTY OF BURLINGTON

RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF FUNDS FROM GENERAL FUND ACCOUNT TO FUND AN EMERGENCY NOT YET RATIFIED

WHEREAS, the Bordentown Sewerage Authority (the "Authority") previously established a General Fund per Section 501 of the Bond Resolution dated July 24, 1986; and

WHEREAS, the Mile Hollow Force Main emergency which began on December 22, 2025 and declared an emergency on December 23, 2025, which has not yet been ratified; and

WHEREAS, the Authority approved Resolution 2026-049, in the amount of $190,378.06 for invoices paid through April 20, 2026; and

WHEREAS, the Authority approved Resolution 2026-076, in the amount of $207,670.84 for invoices paid through June 30, 2026; and

WHEREAS, the Authority approved Resolution 2026-088, in the amount of $232,546.24for invoices paid through July 31, 2026; and

WHEREAS, the Authority paid the following vendors for work completed through August 31, 2026 in relation to the above:

a. Remington and Vernick Engineers - $36,515.45

b. Earle Asphalt Company - $783,637.50

With a total of $820,152.95; and

WHEREAS, the requested amount to be funded by the Unrestricted Net Position is $820,152.95; and

NOW, THEREFORE, BE IT RESOLVED, by the Board Members of the Bordentown Sewerage Authority, in the County of Burlington, State of New Jersey that:

1. A transfer in the amount of $820,152.95 from the General Fund Account held by the Trustee to the Operating Transfer Account held by Bank of Princeton is hereby authorized.

2. The Authority's Executive Director and Administrative Manager are hereby authorized to undertake any and all necessary actions to ensure that this transfer is achieved in accordance with the directive of this Resolution.

3. Any and all Resolutions inconsistent with this Resolution are hereby repealed to the extent of such inconsistencies.

RECORDED VOTE:

	AYES:	NAYES:	ABSTAIN:	ABSENT:
James E. Lynch, Jr.				
M. Ellen Gulbinsky				
Aneka Miller				
Daniel Hornickel				
Heather Cheesman				
Joseph R. Malone III				

The foregoing is a true copy of the Resolution adopted by the governing body of the Authority at a meeting thereof duly called and held on September 21, 2026.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

Attest:

_____
Aneka Miller, Secretary

RESOLUTION NO. 2026-098

RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, NEW JERSEY AWARDING A SIXTY-MONTH COPIER LEASE FOR (1) CANON MODEL C3130i

WHEREAS, the Authority's lease for Canon model C3830i expires November 30, 2026; and

WHEREAS, Canon model C3130i is a comparable model and the lease includes all maintenance and supplies except paper; and

WHEREAS, Canon USA, 1 Canon Park, Melville, NY 11783, has been awarded State Contract Number 25-COMG-103708 of which expires July 31, 2027; and

WHEREAS Keystone Digital Imaging, 1120 Route 73, Suite 410, Mount Laurel, NJ 08054 is an authorized dealer for Canon USA; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under state contract; and

WHEREAS, the lease shall be sixty (60) months from the date of delivery and acceptance of the copier; and

WHEREAS, the lease amount shall not exceed $2,100.00 per year ($118.66 per month for the lease and $0.0055 per black & white copy, and $0.0550 per color copy) not to exceed $10,500.00 for the term of the lease.

NOW, THEREFORE, BE IT RESOLVED BY THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, NEW JERSEY, THAT:

1. The Executive Director and Administrative Manager are hereby authorized to execute a contract/purchase order(s) in the total amount not to exceed $10,500.00 for a five-year lease as indicated herein and any other necessary documents, with Canon USA, 1 Canon Park, Melville, NY 11783as described herein.

2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract No. 25-COMG-103708.

Adopted this 21st day of September, 2026

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James. E. Lynch, Jr., Chairman

Attest:

_____
Aneka Miller, Secretary

RESOLUTION NO. 2026-099

RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, NEW JERSEY ENDORSING A TREATMENT WORKS APPROVAL (TWA) PERMIT APPLICATION AND FURTHER AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR TO SIGN ALL TWA PERMIT APPLICATION FORMS OF THE TREATMENT WORKS APPROVAL PERMIT APPLICATIONS

WHEREAS, Bordentown Sewerage Authority ("Authority") is intending to make improvements to the following infrastructure owned by the Authority; and

WHEREAS, the improvement project ("Project") is known as, Mile Hollow Force Main Replacement, identified on the official tax map of Bordentown Township as US Route 130 Southbound, MP 55.31 to MP 55.98 (the "Property); and

WHEREAS, the Authority declared an Emergency Condition on December 23, 2025, to execute the Project immediately; and

WHEREAS, in order for the Authority to make the proposed improvements to the Properties, it must obtain from the State of New Jersey, Department of Environmental Protection, Division of Water Quality certain approvals and permits; and

WHEREAS, the Authority will need to submit an endorsed Treatment Works Approval Permit Application for the Property.

N**OW, THEREFORE, BE IT RESOLVED BY THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, NEW JERSEY, THAT:**

1. Treatment Works Approval Permit Application shall be endorsed upon the recommendation of the Bordentown Sewerage Authority's consulting engineer for submittal to the New Jersey Department of Environmental Protection.

2.The Authority hereby authorizes its Executive Director, Quentin Nixon, to sign the appropriate sections of the Treatment Works Approval application after the Bordentown Sewerage Authority's consulting engineer provides the recommendation for signature for each.

Adopted this 21st day of September, 2026

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch Jr., Chairman

Attest:

_____
Aneka Miller, Secretary

Resolution 2026-100

Meet In

Executive Session

September 21, 2026