



Carlisle-Foster's Grove Elementary School

Palmetto Gold Award Winning School

National Blue Ribbon School

School of Excellence

Kristen Senn, Principal

Caitlin Roddy, Assistant Principal

Kelli Willimon, Assistant Principal

Student Handbook 2026-2027

Mission Statement

Empower and inspire students to become successful citizens, problem solvers, and lifelong learners in a safe, nurturing environment.

School Vision

One Heart, One Mind, One Team

School Colors Royal blue and yellow

School Mascot Bear Cub (Cubby)

Welcome to the 2026-2027 Carlisle-Foster's Grove Elementary School family! At Carlisle-Foster's Grove, our goal is to provide a safe, inviting, child-centered learning environment. A great educational system provides many tools that help children learn. Parents and families are a big part of a child's success team because a great deal of learning goes on outside the classroom.

Safety and academic achievement is the top priority as we focus to ensure that each child achieves his or her potential through diverse and challenging educational experiences. We recognize the importance that parents play in the educational process and ask for your interest and support during the upcoming year.

We hope this handbook and the online events calendar, located on our website, will help to inform you of the rules, procedures, and events of the school. Please follow our CFG Facebook page and utilize your child's SeeSaw account, as we make sure communication is ongoing and clear. Please read the information in the Student Handbook carefully and review the contents with your child. We believe that clear communication between home and school is important to the success of our educational program. If you have questions or concerns at any time, please contact the school office at (864) 578-2215.

Working together as a team, we will be able to accomplish the important job of educating our children, as we prepare them for today and their future. I look forward to partnering with you and the students at Carlisle-Foster's Grove Elementary School.

Yours In Education,

Kristen Senn

Principal

ADDRESS and PHONE NUMBER CHANGE

It is important that we have your current address, home phone number, and work numbers at all times. This information is especially important in case of an emergency. Please notify the school office at (864) 578-2215 immediately upon change of address or phone number. If there is a change in residence, a new proof of residence (power bill, water bill, or landline phone bill) will be required within 30 days.

ARRIVAL AND DISMISSAL

4K-5th Grade Bell Schedule	
7:00 a.m. - 7:30 a.m.	Breakfast Served *Students that arrive at 7:30 a.m. will receive a breakfast bar and juice that they will be allowed to take to class.
7:00-7:30 a.m.	Report to assigned hall or classroom
7:30 a.m.	Students Enter Classrooms
7:40 a.m.	Tardy Bell- Instruction Begins
2:15 p.m.	Dismissal Bell Rings

ATTENDANCE POLICY

Regular attendance is critical if students are to be successful in school. An absence can only be considered excused when (1) an excuse from a doctor or medical provider is sent or (2) a parent note is sent to school explaining the reason for the absence within five days of the absence.

The note should include the date(s) of the absence(s), the reason for the absence(s), the telephone number of the parent/guardian, and the parent’s signature. Students are limited to 10 parent notes per year. Once parent notes have been received for 10 of your child’s absences no additional parent notes can be accepted.

A valid medical excuse must be provided for any additional absences in order for the absence to be excused. All excuses must be submitted within five days of the student’s return to school. Legal absences include days when a child is absent due to his/ her personal illness, a doctor or dental appointment, emergency family illness, death in the family, buses not running, and religious holidays.

According to board policy, absences in excess of 3 consecutive days must be approved by the school’s principal. This is to ensure a student will not be truant with their absences or miss a state examination or testing window. In the case that a student does miss state examinations, they could potentially be rescheduled on a day when classroom instruction is not occurring (field day, awards day, etc) to ensure the student does not miss additional instruction. Unlawful absences result when a student returns to school from an absence without a note or misses school due to pleasure trips or activities that could have been tended to after school hours. Our state law defines truancy as “a student who has incurred three (3) or more consecutive unlawful absences and/or five (5) total unlawful absences and/or has excessive tardies in a school year.” School administration is required by law to refer all students classified as truant to the Spartanburg County Truancy Court. Prior to a court referral, efforts will be made to work with the parent to develop a plan to improve attendance.

Lawful Absences

Lawful absences may include, but are not limited to, the following:

- A. Absences caused by a student’s own illness and whose attendance in school would endanger his or her health or the health of others.
- B. Absences due to an illness or death in the student’s immediate family.
- C. Absences due to a recognized religious holiday of the student’s faith.
- D. Absences due to activities in accordance with local school board policies.

Unexcused Absences

Unlawful absences may include, but are not limited to, the following.

- A. Absences of a student without the knowledge of his or her parents, or
- B. Absences of a student without acceptable cause with the knowledge of his or her parents.

Tardies

School tardiness is addressed in the district’s policy as disorderly conduct, defined as those activities engaged in by the student which tend to impede orderly classroom procedures or the frequency of which disturb the classroom or school. Please review the timeline of procedures for unexcused tardies below:



# of Unexcused Tardies	Procedure
5 unexcused tardies	letter sent
10 unexcused tardies	letter sent
15 unexcused tardies	phone call made home
20 unexcused tardies	Intervention Plan
30 unexcused tardies	referral to truancy court

Students are required to be at school at 7:40 AM. Students will be marked tardy after 7:40 AM. Parents must accompany their child to the front office and sign him/her in and then he/she will receive a tardy slip to enter class.

BACKGROUND CHECKS

To ensure the safety of our students, Spartanburg County School District Two conducts background checks on all employees and school volunteers. The cost of the SLED check is at the expense of the volunteer and/or chaperone. If you wish to chaperone during a field trip or volunteer in the school, please visit the [district website](#) for a SLED check to be completed. All SLED checks must be completed by October 23, 2026.

The price for background checks is \$16 (effective January 16, 2025).

BUS TRANSPORTATION

Bus transportation is requested upon registering your child for school or a Bus Request Form/Change Request Form can be filled out on the district website. Please allow at least 48 hours after bus transportation is requested for your child to begin riding the bus. **The school will call you to verify that your child is able to begin riding the bus.** Students will not be permitted to ride the bus unless the Spartanburg School District 2 Transportation Department has a bus form on file for the student.

3K, 4K and 5K Bus Riders

A parent or assigned adult must be clearly visible or at the bus stop for drop-offs. If no one is present the child will be returned to their school. Repeated offenses of returns could result in loss of riding privileges.

Bus Discipline

School buses are classrooms in motion-in traffic. Disciplinary action is determined by school procedures, generally based on three levels of conduct:

- Level 1
 - First Offense-Warning
 - Second Offense-Bus suspension up to 10 days
 - Third Offense-Bus suspension up to remainder of year
- Level 2
 - First Offense-Bus suspension up to 20 days
 - Second Offense-Bus suspension up to remainder of year
- Level 3
 - Any Offense-Bus suspension up to the remainder of year

Students will be held responsible for obeying all Student Transportation Regulations and School District Conduct Code.

Cell Phones

Mobile/cellular telephones should be turned off and out of sight while on the bus. School rules about cell phones extend to the bus.

School Bus Seating

Bus Drivers may determine who sits where and with whom on the bus. Drivers can use seating assignments to manage student behavior.

Carry-On Items

All legal carry-on items must fit within the student's seating space. No class projects, glass, animals, insects, containers, balloons. Class projects must be transported by car.

Compliance with Federal standards is mandatory by SDE. No animals, insects, weapons, balloons, glass or pressurized containers (ex. hairspray) or class projects that are large, wooden, etc.-none of these are to be carried on buses by drivers or students. Up to 22"x 28" paper posters are allowed if driver vision is not obstructed. Band instruments 'other items canted on the bus must be of such size that all can fit on the student's lap. Items on the seats, floor, or obstructing the aisles endanger all passengers on the bus. Class project items and large band instruments must be transported to from school via private vehicle.



Bus Delays

Occasionally, bus delays may occur due to driver illness, mechanical problems, etc. Please call (864) 342-2046 and a message will inform you of any delays.

For more information in regards to bus transportation, please visit the [District Bus Transportation website](#).

CAR TRANSPORTATION

Please follow these rules to ensure safety during car drop off and pick up.

- Car Tag **MUST** be displayed in your car window during pick up.
 - If you do not have car tag, you will be asked to go to the front office to sign your child out
 - ✓ Office staff will verify that you are on the pick-up list with a state issued ID
 - Please let the front office know if you are in need of a new car tag.
- Pull to the end of the loading area so additional cars may load or unload.
- Students should exit and enter cars from the sidewalk side. **Students should not walk in front of or behind other cars.**
- Parents are to remain in the car during drop off and pick up.
- Park only in the parking areas. Do not block driveways or entrances.
- Never allow children to walk through the traffic alone.
- Be aware of students walking to and from school.
- Students are not to be dropped off at the main entrance/front door of the school.

Drop-Off and Pick-Up Locations

- 4K, 5K, and 1st grade- front of the school. Cars will enter on the right-hand side of the building (main entrance)
- 2nd, 3rd, 4th, and 5th grade- back of the school (behind the playground). Cars will enter on the left- hand side of the school (bus entrance).
- If you have a child in grades 2nd-5th and a child in grades 3K-1st, all siblings can be dropped off and picked up at the front of the school.

CHANGES IN DAILY TRANSPORTATION

If a child is to leave school other than his/her regular way, or at a different time, parents must plan ahead and write a note to the teacher to inform him/her of

the change. Please make arrangements and inform the children before they come to school to avoid confusion. This is for safety reasons for your child. Please do not email/call the school or send an email/SeeSaw message to your child’s teacher requesting a change in transportation. The only exception is if there is an emergency and a change needs to occur based on the safety of your child. Students without a note will not be permitted to go without the parents’/guardian’s permission. In the absence of a note, your child will be sent home the normal way.

DELIVERY OF ITEMS TO STAFF AND STUDENTS

The district policy does not allow personal deliveries (flowers, food, etc.) to staff and students. Also, no fast food may be brought into the cafeteria.

EARLY DISMISSAL

Please do not pick your child up before 2:15 p.m. unless it is necessary. All students leaving school early must be signed out in the office by the parent/guardian by 1:45 p.m., unless the student has a medical appointment. Students who must have early dismissal for medical appointments are required to bring a medical excuse to school the next day. If someone other than the parent/guardian is picking the child up, please notify the school prior to dismissal time. Students will not be released without the parents’/guardian’s consent. When a student returns to school, he/she must sign back in upon arrival at school. In order to receive credit for a day, the child must be present at least until 11:00 a.m. or for half of the day.

EDUCATIONAL FIELD TRIPS

Educational field trips are planned to provide experiences correlated with subjects studied in the classroom. Students are required to have written permission prior to going on the field trip.

FAMILY EDUCATIONAL RIGHTS/PRIVACY ACT (FERPA) NOTICE

A student’s cumulative education record contains directory information, scholastic information, standardized test data, health records, and other similar information. Individual student records are not available for public inspection. However, the Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records:



- *To inspect and review the student's education records within 45 days of receipt of written request for access*
- *To request the amendment of the student's education records that the parent or eligible student believes to be inaccurate or misleading (FERPA provisions do not apply to grades and educational decisions made by school personnel)*
- *To consent to disclosures of personally identifiable information contained in the student's records, except to the extent that FERPA authorizes disclosure without consent*
- *To file a complaint with the US Department of Education concerning alleged failures by the district to comply with the requirements of FERPA*

*For more information, please click on the link above or visit www.spart2.org.

GIFTED AND TALENTED PROGRAM

Qualifying students in grades 3-5 are eligible to participate in the district's program for academically gifted students. Qualifications are based on state guidelines, which include intelligence test scores, achievement test scores, and performance-based assessments. Students in the program will attend classes once each week and earn a grade on their report card. Please remember that GT classes can help to advance a student into the Honors Program in later years.

GRADING GUIDELINES

South Carolina/District/School Grading Scale:

- A = 90 – 100
- B = 80 – 89
- C = 70 – 79
- D = 60– 69
- F = 59 and below

Determination of grades:

- 80% determined by minimum of 5 major tests
 - If more than 5 major tests are given, major projects can count as a test grade.
- 20% determined by classwork, minor quizzes, reports, fact tests, projects, homework, participation, etc.

Kindergarten student progress in kindergarten is reported for English/language arts, writing, math, science, and social studies using the following scale:
 N- Not Met
 A- Approaching
 M- Met

HEALTH INFORMATION

Health Screenings

The school nurse coordinates vision and hearing screenings that are offered yearly for designated students.

Accidents and Emergencies

Every effort is made to prevent accidents. However, in case of an accident, the procedure is as follows:

1. Only the school nurse, substitute nurse, or trained first responder will administer first aid to students.
2. In all cases of accidents/emergencies, every effort will be made to contact the parent/guardian immediately. However, if we are unsuccessful in reaching parents, the school will follow your directions on the students' health form to secure an individual to pick up your child.

Criteria for Students Remaining Home or Being Sent Home Due to Illness

1. Temperature of 100 degrees or higher within the past 24 hours, with or without medication.
2. Undiagnosed skin rash
3. Vomiting or diarrhea within the past 24 hours
4. Thick, yellow or green drainage from eyes

Help Your Child Stay Healthy and Ready to Learn

The best protection from disease is prevention. You can prevent many diseases by making sure your child receives immunizations, gets well check-ups, and by encouraging your child to wash hands frequently, especially after using the restroom and before eating. Remember: Do NOT touch the T-Zone (eyes, nose, mouth)!

Student Medications

1. All medications will be given by the school nurse, substitute nurse, or trained unlicensed personnel.
2. Medications will only be given at school if they are ordered to be given four times a day, at a specific time, or as needed.



3. All medications will be brought to the school by the parent/guardian in the original container dispensed by the pharmacy.
4. The parent/guardian must complete and return a permission form for each prescription and non-prescription medication to be given at school. One permission form per school year will suffice for medications unless medication/dosage changes.
5. If you anticipate your child's need to take medication at school, you may ask the pharmacist for two prescription bottles/inhalers/epi-pens which will provide one for home and one for school. A current prescription bottle/box will need to be kept at school.
6. Asthma inhalers are kept in the health room. The student will be allowed to use the inhaler as prescribed by the physician. If other arrangements need to be made, please contact the school nurse.
7. Epi-pens are kept in the health room. The Epi-Pen will only be given as prescribed by the physician. If any other arrangements are needed, please contact the school nurse.

HOMework POLICY

Homework is an extension of the classroom. It provides needed practice, while developing responsibility. Students could possibly have homework each day except Friday. Teachers adhere to the following guidelines for total daily assignments:

K5-2nd Grade

- Up to 20 minutes of homework and 30 minutes of independent reading per day

3rd-5th Grade

- Up to 40 minutes of homework and 30 minutes of independent reading per day

The parent's role is to provide time and space for quiet, productive work, as well as to provide encouragement and reinforcement if the child encounters difficulty.

I-READY

i-Ready is an online program that supports student learning in reading and math by providing personalized lessons based on your child's skill level. Students will take the i-Ready Diagnostic assessment three times a year—at the beginning, middle, and end—to help teachers identify strengths and areas for growth. These diagnostics guide instruction and ensure each student is getting the support they need. To encourage consistent effort, students will be recognized and rewarded at the end of the year based on the number of lessons they complete and pass. Please encourage your child to stay engaged and do their best throughout the year!

LEGAL CUSTODY

For everyone's safety, no student will be allowed to leave school with anyone other than those adults designated on the school's transportation form. In situations where there is a custody conflict between parents, it is necessary to have a copy of legal custody orders on file in the school office. Otherwise, children will be dismissed to either biological parent. Photo identification will be requested from the person who signs out a child.

LOST AND FOUND

Please write your child's whole name on his/her book bags, coats, sweaters, etc. to make identification easy. All lost and found articles will be placed in a storage area near the cafeteria. Items not collected by December 12 and May 8 will be donated.

MAKE UP WORK

Provisions for making up work missed should be arranged with the teacher(s) at the earliest time possible. Parents may call the school office before 8:00 a.m. to request make-up work. This work may be picked up in the office after 2:30 p.m.

MONEY AT SCHOOL

Children should not bring money to school except for specific purposes. Money sent to school should always be placed in a sealed envelope with the student's name, amount, teacher's name, and the purpose written on the envelope.

Students are also not allowed to buy, sell, or trade with other students at school. Students should not borrow money or other items from fellow students.



PARENT/GUARDIAN COMMUNICATION

Parents who wish to speak to a teacher may contact the school at 864-578-2215 and request to leave a message on the teacher's voicemail, realizing that messages will be checked after 2:30 p.m. dismissal each day. Teachers may not leave their instructional duties in their classrooms for telephone conferences between 7:30 a.m. and 2:30 p.m. Arrangements for after-school activities should be made before the child leaves for school in the morning. Parents may also send messages to their child's teacher through the Seesaw app. Teachers will send out announcements and other important information through Seesaw.

PARENT-TEACHER ASSOCIATION (PTA)

Our school has an active PTA organization, which supports our school and its activities. All parents are encouraged to participate. A parent volunteer program is one of the PTA's activities within our school. Volunteers are needed for various jobs in order to assist students, teachers, and administrators in our school.

2026-2027 PTA Board Members

Amy Plemmons, President
Leanne Toney, Treasurer
Ashley Manczka, Secretary

During the school year, our PTA will sponsor fundraisers to help fund and purchase items for the school. Your PTA fundraising dollars help purchase and fund the following:

- PTA Mini Grants
- Field Trips
- Teacher Appreciation Items
- Field Day Activities
- Playground Equipment
- Classroom books/materials
- Book Fair
- Special Programs

Ways you can volunteer (and more!):

- Book Fair
- Fall Festival
- Fundraising
- Santa Shop
- Lunch coverage
- PBIS events

PARENT-TEACHER CONFERENCE

The district schedules two evenings for parent conferences following the first nine-weeks grading period. If you would like to request a parent

conference, please contact the teacher for an appointment. The principal and school counselor are also available for conferences upon request.

Parent/Teacher Conferences for the 2026-2027 school year are October 13 and 14, 2026.

POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS (PBIS)

Our school-wide behavior system is PBIS. PBIS stands for Positive Behavioral Interventions and Supports. The process focuses on improving a school's ability to teach and support positive behavior for all students. PBIS allows each school to design, implement, and evaluate effective school-wide classroom, non-classroom, and student specific expectations. PBIS is not a program or a curriculum. It is a proactive approach to creating a safe and productive learning environment where teachers can teach and students can learn. Our [school-wide matrix](#) is discussed with students and displayed throughout our building reminding them of school expectations. Our PBIS acronym is "CUBS."

Cubby's daily point challenge - We are implementing a daily point system as part of our PBIS program to reinforce positive behavior with clear, consistent expectations. Students can earn up to 45 points each nine weeks, and those who earn at least 30 points will be invited to the celebration. Any points above 30 can be spent at the celebration. If a student has 3 or more office referrals, they will not be able to attend.

How to earn daily points:

C — Careful Choices

You made safe, smart decisions and avoided major disruptions, behavior issues, office referrals, and parent contacts.

U — Use Responsible Actions

You were present all day and followed all school rules.

B — Be In It to Win It

You stayed focused, tried your best, and completed your classwork with effort.

S — Show Respect

You used kind words, listened to adults, and treated classmates with respect throughout the day.

PERSONAL BELONGINGS AT SCHOOL

Items that may cause disruptions, such as toys, iPods, MP3 players, tablets, smart watches, and bluetooth earbuds, should not be brought to school. This eliminates theft, classroom distractions, and arguments. Items brought to school will be taken by the teacher and kept until the parent arranges a time to stop by the school and collect the item.

Cell Phones



Cell phones are not allowed to be used during school hours. Cell phones that are seen by a staff member during school hours will be confiscated. The parent/guardian will be required to pick up the cell phone in the school office.

PHYSICAL EDUCATION (PE)

All students are expected to participate in physical education classes each week unless excused in writing by a physician. Additionally, all students should wear tennis shoes on their scheduled PE day.

2nd-5th grade will participate in [Fitnessgram](#) during Physical Education class.

PROMOTION POLICY

We will adhere to the District Two promotion policy to determine promotions and retention. Parents will be notified after the second nine-weeks grading period if their child is not meeting requirements for promotion.

REPORT CARDS AND INTERIM REPORTS

Report cards are issued four times each year at the end of each nine-weeks grading period. Interim reports are issued during the midpoint of each nine-weeks grading period for all students. Report cards (Q1, Q2, Q3) and interim reports are sent via email from Bright Arrow. Q4/final report cards will be mailed.

Report cards will be issued during the 2026-2027 school year as follows:

- 1st Nine Weeks- October 15, 2026
- 2nd Nine Weeks- January 8, 2027
- 3rd Nine Weeks- March 22, 2027
- 4th Nine Weeks- mailed on May 28, 2027

SCHOOL BREAKFAST AND LUNCH

For the 2026-2027 school year, all students will eat their meals free of charge (breakfast and lunch). The prices for adult meals are listed in the chart below.

Meal Prices for 2026-2027 School Year- Spartanburg School District 2	
Adult Breakfast	\$3.15
Adult Lunch	\$5.38

Breakfast is served from 7:00 a.m. – 7:30 a.m. Students must be in the cafeteria by 7:30 a.m. in order to be served. Students that arrive in the cafeteria after 7:30 a.m. will be given a breakfast bar and juice that they will be allowed to take to class. Students may bring juice to school but no canned soda, plastic bottles, or glass containers are permitted. Food cannot be removed from the cafeteria. No fast food may be brought into the cafeteria. Please visit <https://spartanburg2.nutrislice.com/menu> for the breakfast and lunch menu.

Lunchtime Visitors

CFG parents are welcome to join us for lunch throughout the year! Visitors and student(s) will sit at a designated table in the cafeteria. Additionally, we do ask you to send in a note to your child’s teacher and let us know if you will be purchasing a cafeteria lunch. Also, let us know which lunch you will be purchasing since we have several options each day. Our crowds are large and our meals are cooked by lunch counts submitted. Parents may pay for their lunch in the cafeteria line. Please remember: Fast food and carbonated drinks are not allowed in the cafeteria at any time.

SCHOOL SAFETY AND DISCIPLINE

The safety of your child is of the utmost importance to the faculty and staff of Carlisle-Foster’s Grove Elementary School. As a result, students may not bring any items to school that may pose a threat to themselves or any other person. This includes, but is not limited to, knives, fireworks, bullets, illegal drugs, and firearms. (Note: This also includes toy knives and toy guns.) Board disciplinary policy will be followed if a student violates any safety rule.

If the occasion arises that your child feels threatened or intimidated by another student, please talk with your child’s teacher or a school administrator. Every child has the right to feel safe at Carlisle-Foster’s Grove Elementary. Our district has a policy specifically related to bullying. At any time, parents may request a copy of the policy, or view the policy on our Spartanburg District Two website.

Every teacher will communicate their discipline plan to the students and the parents at the beginning of the school year. Teachers are also required to post their classroom rules in a strategic location in the classroom. All teachers are expected to administer



their discipline plan in a fair and just manner. As part of that plan, students may be referred to the office. The school administration will review each referral and make a determination as to the appropriate action at that time.

Spartanburg School District Two Code of Conduct

Our district and school are committed to fostering a safe and respectful learning environment. Student behavior is classified into three levels to ensure appropriate responses that support both accountability and growth. Specific examples of these offenses can be found in the code of conduct.

- Level 1: Behavioral Misconduct
- Level 2: Disruptive Misconduct
- Level 3: Criminal Misconduct

[Click here to view the Spartanburg School District 2 Code of Conduct.](#)

SCHOOL PARTIES/BIRTHDAYS

Classroom parties will be held two times during the school year, Christmas and Valentine’s Day. No other parties will be given at school. Cupcakes can be sent to school on your child’s birthday for the students to enjoy as dessert during their lunch period. Any items sent for class parties or cupcakes sent for a child’s birthday must be store bought with all ingredients listed on the packaging. This is necessary for the safety of those students with food allergies.

SCHOOL PICTURES/YEARBOOKS

Individual student pictures (fall and spring), class pictures, holiday pictures, and 5th grade cap and gown pictures are taken throughout the school year. A convenient package is provided for the students to purchase. The school receives a percentage of all sales, and money is used to buy supplies and materials for the school. Please check the calendar for the school picture dates that have been set for the year.

A school yearbook will also be available for purchase. Everyone will be notified as to the cost of the yearbook, as well as the date on which students may purchase yearbooks.

SCHOOL VISITATION

Parents/guardians are always welcome at our school. When visiting during the school day, all visitors (including parents) are to enter the front office using the bell system and check-in (see below). All visitors are given a visitor sticker, which must be displayed at all times while in the school building. Visitors/parents are not authorized to visit a classroom or other areas during school hours.

Faculty and staff have been instructed to stop anyone in the building without a visitor’s pass. This is for the safety of our children.

Visitor Check-In System

All visitors are required to check-in at the main office. Visitors will be required to provide their driver’s license and have their picture taken.

Visitor VIP Pass

Parents can purchase a VIP Pass for \$5 at Meet the Teacher and throughout the school year. After checking in once, VIP Pass holders can bypass the check-in line for any school event or activity for the rest of the year!

SPARTANBURG DISTRICT 2 DRESS CODE

The orderly conduct of the education process requires that the clothing and grooming of students not be distracting, disruptive, or provocative. Therefore, the following shall not be allowed:

- Unusual hairstyles that distract from the educational day
- Extensive and unusual use of cosmetics
- Low neck and/or open back dresses, shirts
- Open midriff blouses or shirts
- Halter tops, or sheer see-through blouses
- Hats
- Short-shorts, shorts must be at least fingertip length
- Items that promote or advertise drugs, alcohol, tobacco or use of weapons
- No shoes with high heels; regular tennis shoes are encouraged
- No tennis shoes with wheels

For clarification:



- Sleeveless shirts must be at least one inch wide across the shoulder
- No portion of any undergarment may be visible

For a more detailed description of the Spartanburg County School District Two Dress Code, [please click here](#).

SPECIAL SERVICES

The special services of a school psychologist, nurse, hearing or speech clinician, occupational therapist, mental health counselor, and Multilingual Learner (ML) teacher are available to students. Parents and teachers may request these services through an administrator or School Counselor.

STUDENT EXPECTATIONS FOR D2 IPADS

Student Expectations for District Owned iPads

Students will:

1. Always use 2 hands when carrying the iPad.
2. Make sure to ask an adult to plug in the iPad when the battery is less than 20%.
3. Always wash their hands before using the iPad.
4. Only use apps that their teacher gives permission to use.
5. Never have food or drinks around the iPad.
6. Raise their hand if there is a problem or they have a question about their iPad.
7. Stay in their assigned seat while using the iPad.
8. Follow school rules as outlined in the Student Handbook.
9. Be responsible and make smart learning choices while using the iPad.

Additional Expectations:

10. iPads may never be taken out of their protective cases.
11. Students are not to reset and adjust the dates-many students do this for gaming purposes and it disables their devices.
12. If a student cracks a screen-it should be reported to the teacher immediately.

CONSEQUENCES AND BEHAVIOR POLICY IN REGARDS TO D2 IPADS

The following are iPad violations that will result in a consequence:

1. iPad not being properly stored or cared for
2. Resetting dates
3. Personal pictures/videos that do not relate to school educational purposes
4. Using the iPad during inappropriate times or using the iPad inappropriately
5. Inappropriate emails or messages sent to others
6. Non Instructional emails or messages sent to other students or teachers
7. Inappropriate pictures and/or videos downloaded on iPad
8. Inappropriate pictures and/or videos downloaded using Spartanburg 2 email address

TEXTBOOKS

The state provides free textbooks for students in elementary school. If a textbook is lost or damaged by a student, he/she must pay the assessed amount.

TOBACCO-FREE SCHOOL DISTRICT POLICY ADC

The goal of this policy is to provide a 100 percent tobacco-free, smoke-free environment for all students, staff, contract or other workers and visitors within all district facilities, vehicles and grounds. This includes any building, facility and vehicle owned, leased, rented or chartered by the district. The goal applies to all school-sponsored or school-related events on or off the school grounds.

Enforcement

The district will enforce this policy by determining appropriate disciplinary actions for violators (students, faculty, contract and other workers, visitors) such as the following:

- Students: Parent/legal guardian/administrator conferences; mandatory enrollment in a tobacco prevention education program; community service; in-school suspension; out-of-school suspension; suspension from extracurricular activities
- Visitors: Verbal requests to leave school property; forfeiture of any fee changed by



*admission; prosecution for disorderly conduct
after repeated offenses*

*See board policy for disciplinary actions in regards
to contract or other workers and staff.

**WEATHER RELATED CLOSINGS/EARLY
DISMISSAL/DELAYED OPENING**

Notification of School Cancellation/Delay/Early
Dismissal

- Local radio and television stations notified
- Information posted to D2 and CFG websites
and social media pages
- School Messenger call system and SeeSaw

Delayed Opening

- 1 hour delay- Building opens at 8:00 a.m. and
instruction begins at 8:40 a.m.
 - Half day class will be in session
- 2 hour delay- Building opens at 9:00 a.m. and
instruction begins at 9:40 a.m.
 - We will not have our half day classes

Delayed Start Breakfast Service

- On days with a delayed school start, we will
offer either a hot quick breakfast or a
grab-and-go breakfast option for students.
- These items will be readily available for
students to quickly grab and eat before
heading to class.

To avoid tying up telephone lines while urgent
contacts are in progress, please do not call the
school, district office, or media for information.

In the event of early dismissal, students riding buses
will be transported home by the buses they normally
ride. Parents desiring to pick up their child/children
before the early dismissal must come to the office to
sign them out.

[D2 Weather and Safety Information](#)

WITHDRAWAL PROCEDURES

The office should be advised of a withdrawal prior to
the withdrawal date. Parents can obtain a withdrawal
form in the office to complete.

