OAKLAND
ELEMENTARY SCHOOL

Student Rules

To participate in the After the Bell Program at Oakland Elementary School, students must observe and obey the rules of the program.

After the Bell All Stars Student Rules

1. **Students are to remain quiet during attendance count.**
2. **Keep hands and feet to yourself at all times.**
3. **Do not leave your designated area or group.**
4. **No teasing or rude behavior will be tolerated.**
5. **No running in the building or throwing objects.**
6. **No disrespect to anyone.**

Consequences

1. **Warning**
2. **5 minutes time out**
3. **15 minutes time out**
4. **Parent Contact**
5. **One day out of ABA**
6. **Referral to ABA Director**
7. **Removal from the program with 3 referrals or at ABA director's discretion.**

Homework

The aim of homework is to provide practice in academic skills. Homework is used to encourage students to work hard and complete assignments. It is very important that our homework room is quiet and calm. Our counselors are here to help your child if they need help understanding directions or assignments. We also provide our staff with books on your child's grade level so they can do their 30 minutes of independent reading time.

Early School Closing

If the decision to close school during the day is made by the district, there will be no ABA. This also includes afternoon sports activities/events being canceled.

Toys & Cellular Phones

Items that may cause disruption or prove harm, (toys, pocketknives, virtual pets, lasers, pointers, water guns, skateboards, baseball cards, cellphones, etc.) should not be brought to ABA. This eliminates theft, distractions and arguments. Unauthorized items brought to school will be taken by the counselor and kept until the parent comes to pick the child up.

Payment Policy and Insurance

Insurance: Parents are required to provide insurance for each child enrolled in the After the Bell Program.

Payment: Parents are to pay for the service one week in advance. Payments will be due the Friday prior to the week of service. You may pay for more than one week in advance, if so desired. **There is a flat weekly fee of $60 and an initial registration fee of $40. We do not offer pay by day and ask that all ABA fees are paid online.**

A full week will be charged for any weeks that the students attend at least 3 days for the week and will be prorated for any weeks the students are only scheduled for 2 days that week. For example, the week of October 12th - 16th will be a full week's rate since there is school 3 days that week. The rate for the week of November 23rd-27th will be prorated since the students will only attend 2 days that week.

Late Fee: A $10.00 late fee will be charged to each account if your payment is not paid by 6:00 on Monday. If your payment is not paid in full by week two of missed payments, your child will no longer be able to attend ABA.

Pick Up Times: Children are to be picked up by 6:00pm. Parents leaving children after 6:00pm will be charged $10.00 per minute that the child is left late. The first late pick up is a warning, second late pick up is a write up and the third late pick up is an automatic dismissal from ABA.

Holidays: There will be no ABA on days there is no school scheduled per the academic calendar. There will no ABA on any scheduled half days.

Tax Forms: Tax forms will not be distributed at the end of the year per the District Office. Please remember to keep your receipts (if you pay by cash or check). We strongly encourage you to pay online. This way you can access all of your payment information. Our tax ID is 57-0787324