Tishomingo County School District
2026–2027 Student Technology Handbook



OVERVIEW

Since the 2021–2022 school year, Tishomingo County School District has provided K–12 students with access to district-issued iPads to support instruction, communication, digital learning, and access to educational resources. This ongoing initiative reflects the district's commitment to preparing students for success in a technology-rich world.

Students in grades K–12 will receive an iPad for use at school. Students in grades 9–12 may also use their district-issued iPads at home. Families are required to pay a non-refundable $20 annual technology fee for each student in grades 9–12 before the device may be taken home. Students in grades K–8 will not take devices home; instead, devices will be checked in and out each school day according to each school's established procedures.

This Student Technology Handbook explains the expectations for using district-issued devices, student accounts, internet access, digital platforms, and other district technology resources. Students and parents/guardians are responsible for reviewing and following these guidelines to help protect district equipment, maintain a safe digital learning environment, and support appropriate technology use at school and at home.

TCSD's mission is to provide an excellent education in a safe environment that promotes student success in a competitive global society. Our vision is that, together, we strive to prepare every student to be a productive citizen by ensuring excellence. Through the responsible and effective use of technology, the district supports opportunities for students to learn, communicate, collaborate, create, problem-solve, and develop the digital skills needed for school, careers, and everyday life.

Technology continues to play an important role in education, communication, and future workforce readiness. TCSD is committed to helping students become responsible digital learners who use technology safely, ethically, and productively. This includes developing skills in digital literacy, critical thinking, creativity, communication, collaboration, responsible online behavior, cybersecurity awareness, and appropriate use of emerging technologies. The goal of this initiative is not simply to provide students with devices, but to ensure technology is used as a meaningful instructional tool that supports student learning, engagement, and achievement. By working together, students, families, teachers, and the district can help ensure that technology is used responsibly and effectively to prepare students for continued success.

TABLE OF CONTENTS

Overview 1

Technology Plan Implementation 3

District Technology Goals 3

Responsible Use of Technology Policy 3

Usage Policies 4

Student Files & Data Backup 6

Examples of Responsible Use 6

Approved Apps and Student App Portal 7

Using Your iPad at School 7

Receiving Your iPad & Check-In 8

iPad Return, Inspection, and Fees 9

Canvas, Google Classroom, and Digital Communication 9

iPad Infractions 10

Frequently Asked Questions 10

Damaged, Lost, or Stolen iPads 11

Device Care and Student Responsibility 11

Fee Payment Plans 12

Internet/Technology Acceptable Use Policy 13

Acceptable Use Policy Violations and Consequences 17

TECHNOLOGY PLAN IMPLEMENTATION

Technology plays an important role in supporting teaching, learning, communication, and daily operations within Tishomingo County School District. TCSD is committed to using technology in meaningful ways that enhance instruction, improve access to educational resources, support communication among students, families, teachers, and administrators, and prepare students for success in a digital world. The district's technology goals provide a framework for the responsible, effective, and purposeful use of technology across all schools.

DISTRICT TECHNOLOGY GOALS:

Equip all stakeholders to use technology responsibly and effectively to positively impact and interact with the world around them.

- Promote digital citizenship, online safety, responsible technology use, and cybersecurity awareness.
- Integrate technology seamlessly into the teaching and learning process while ensuring that technology adds value to instruction and student learning.
- Develop digital literacy, critical thinking, creativity, communication, collaboration, and responsible technology skills needed for success in school, careers, and everyday life.
- Provide greater access to educational opportunities and differentiated instruction through the effective use of technology and digital resources.
- Improve communication and strengthen the school community by expanding the ways teachers, students, parents, and administrators interact with one another.
- Integrate digital tools that allow students to create products and demonstrate their understanding in meaningful ways.
- Provide greater access to high-quality digital content in a variety of formats and modes to support diverse learning needs.

RESPONSIBLE USE OF TECHNOLOGY POLICY:

Tishomingo County School District (TCSD) recognizes that access to technology in school gives students greater opportunities to learn, engage, communicate, and develop skills that will prepare them for work, life, and citizenship. The District is committed to helping students develop progressive technology and communication skills.

TCSD is committed to providing educational opportunities for all students and maintaining compliance with the Individuals with Disabilities Education Act 2004 (20 U.S.C. 1400 et seq.).

To that end, the District provides the privilege of access to technologies for student and staff use.

This Responsible Use of Technology Policy outlines the guidelines and behaviors that all users are expected to follow when using school technologies or when using personally-owned devices on school property, including:

- The Tishomingo County School District network is intended for educational purposes.
- All activity over the network or use of District technologies may be monitored, documented and retained.
- Access to online content via the network may be restricted in accordance with District policies and procedures and federal regulations, such as the Children's Internet Protection Act (CIPA).

- Students are expected to follow the same rules for good behavior and respectful conduct online as offline.
- Misuse of school resources can result in disciplinary action.
- Using Internet filters and other technologies, the District makes a reasonable effort to ensure students' safety and security online, but it will not be held accountable for any harm or damages resulting or arising from use of TCSD technologies.
- Users of the District network or other technologies are expected to alert IT staff immediately of any concerns for safety or security.
- Users have no expectation of privacy.

USAGE POLICIES:

All technology provided by Tishomingo County School District is intended for educational purposes. Students are expected to use district technology responsibly and to follow the TCSD Student Code of Conduct, the Student Handbook, and all district technology rules.

Students should use good judgment when using technology. They should be safe, respectful, careful, appropriate, and kind. Students must not try to bypass, disable, or interfere with district filters, security settings, or monitoring tools. If students are unsure whether something is allowed, they should ask a teacher or staff member before continuing.

iPad Usage

TCSD may provide students with iPads or other district-issued devices to support learning both inside and outside the classroom. Students are expected to follow the same Acceptable Use Policy requirements when using district-issued devices off campus as they do when using them on campus or on the district network.

Students are expected to handle district-issued devices with extreme care and caution. These devices are valuable district property and are entrusted to students for educational use. Any loss, damage, theft, or malfunction should be reported immediately to a teacher, school administrator, or the Technology Department.

Students and families may be responsible for repair or replacement costs if a device is damaged, lost, or misused because of negligence or failure to follow district rules.

Use of district-issued iPads and other district devices may be monitored, including when the device is used away from school or off the district network.

Security

Users are expected to help protect district devices, accounts, and networks. Students should not open, download, or share files, links, apps, or programs that are suspicious, unsafe, or from an unknown source. Students should never share personal information online.

If students believe a computer or iPad they are using may have a virus or security issue, they should alert their teacher. Users should not attempt to remove the virus themselves or download any programs to help remove the virus.

Netiquette

Students are expected to be respectful and courteous when using the internet, district technology, online resources, and digital communication tools.

Students should remember that not everything online is true, accurate, or appropriate. When using the internet for schoolwork or research, students should use trusted sources and follow their teacher's instructions.

Students should also think carefully before posting or sharing anything online. Students should not post anything they would not want parents, teachers, classmates, future colleges, or future employers to see. Once something is posted online, it may be difficult or impossible to fully remove and may be shared in ways the student did not intend.

Email

Users should use appropriate language and should only communicate with other people as allowed by District policy or the teacher or administrator. Users are expected to communicate with the same appropriate, safe, mindful, courteous manner online as offline. Email usage may be monitored or reviewed in accordance with district policy.

Plagiarism

Users should not plagiarize (or use as their own, without citing the original creator) content, including words or images, from the Internet. Users should not take credit for things they did not create themselves, or misrepresent themselves as an author or creator of something found online. Information obtained via the Internet should be appropriately cited, giving credit to the original author.

Personal Safety

Students should never share personal information online without permission from a parent, guardian, teacher, or administrator. This includes phone numbers, addresses, Social Security numbers, birthdays, passwords, financial information, or other private information.

Students should be careful when communicating online and should protect their own information as well as the information of others. Students should never agree to meet someone they met online without parent or guardian permission and involvement.

If a student sees a message, comment, image, video, or anything online that causes concern for their safety or the safety of someone else, they should tell an adult immediately. At school, students should report concerns to a teacher or administrator. At home, students should report concerns to a parent or guardian.

Cyber-bullying

Cyberbullying is not allowed and will not be tolerated. Cyberbullying includes using technology to harass, threaten, embarrass, impersonate, exclude, or harm another person.

Students must not send, post, or share messages, images, videos, comments, or other content intended to hurt, humiliate, intimidate, or target another student or staff member.

Cyberbullying or other harmful online behavior may result in disciplinary action, loss of technology privileges, and, in some cases, legal consequences. Activity on district devices, accounts, networks, and online resources may be monitored.

Students will receive instruction on safe and respectful online behavior, responsible use of digital tools, and cyberbullying awareness and response.

Social Media Policy
Students are expected to follow district rules when using social media or online communication tools. Inappropriate use of social media involving school devices, accounts, students, staff, or school-related matters may result in disciplinary action.

STUDENT FILES & DATA BACKUP:

District-issued iPads are not backed up to the cloud, and the Technology Department does not back up student data. If an iPad has to be repaired, reset, or wiped, all information saved only on the iPad will be lost.

Students are responsible for saving important work and files to their school Google Drive account. This includes photos, notes, documents, projects, and any work saved in apps other than Canvas or Google.

Each student is provided a school Google Drive account for file storage. Students should regularly move or save important work to Google Drive to prevent loss due to device problems, repairs, accidental deletion, or limited storage space.

An iPad malfunction, repair, reset, or loss of files is not an acceptable excuse for not submitting assigned work. Students are responsible for making sure their work is saved in a safe location.

NETWORK CONNECTIVITY:

Tishomingo County School District makes no guarantee that the network will be up and running 100% of the time. In the rare case that the network is down, the district will not be responsible for lost or missing data.

EXAMPLES OF RESPONSIBLE USE:

Students are expected to:

- Use district technology for school-related activities.
- Follow the same rules for respectful and responsible behavior online that are expected in person.
- Take care of district devices, accounts, and resources.
- Report any device problem, damage, or malfunction to a teacher or staff member.
- Use communication and collaboration tools in a positive, respectful, and appropriate way.
- Tell a teacher, administrator, or staff member if they see threatening, inappropriate, unsafe, or harmful content online.
- Use district technology at appropriate times, in approved places, and for educational purposes.

This list does not include every possible situation. Students are expected to use good judgment when using district technology. Families may also visit www.commonsensemedia.org for additional information about safe and responsible technology use.

LIMITATION OF LIABILITY:

TCSD will not be responsible for damage or harm to persons, files, data, or hardware.

While TCSD employs filtering and other safety and security mechanisms, and attempts to ensure their proper function, it makes no guarantees as to their effectiveness.

TCSD will not be responsible or liable for, financially or otherwise, for unauthorized transactions conducted over the TCSD network.

Violations of this policy may have disciplinary consequences, including:

- Suspension of network, technology, or computer privileges;
- Notification of parents;
- Detention or suspension from school and school-related activities;
- Employment disciplinary action up to and including termination of employment;
- Legal action and/or prosecution.

Employees, students, and parents/guardians shall be required to sign the District's Acceptable Use Policy annually before Internet or network access shall be allowed.

APPROVED APPS AND STUDENT APP PORTAL:

District-Installed Apps

Apps installed by the Technology Department must remain on the iPad. Some apps are automatically installed and managed by the district and cannot be deleted by students. The district may add or remove apps as needed for instruction, testing, security, or device management. Apps provided by the district are for educational use.

Additional Apps

Students do not have access to the App Store on district-issued iPads. Students may only use apps that are approved by the district and provided through the Student App Portal or installed by the Technology Department. Students may not attempt to install, remove, disable, or bypass district-managed apps, settings, restrictions, or profiles.

App Problems or Missing Apps

If an app is missing, not working correctly, or needed for a class, the student should notify a teacher or staff member. The teacher or school may contact the Technology Department if assistance is needed.

iPad and App Updates

The district may update iPads and apps as needed. Students should check the Student App Portal regularly for app updates and follow any instructions from teachers, school staff, or the Technology Department.

USING YOUR IPAD AT SCHOOL:

The iPads are intended for school use each day. Students are responsible for bringing their iPad to class unless a teacher specifically says it is not needed.

Students should use their iPads as directed by teachers and school staff. In addition to classwork, iPads may be used to access school messages, announcements, calendars, schedules, and other educational resources.

The iPad is the property of Tishomingo County School District. School staff and administrators may inspect the device, including any content stored on it, at any time.

iPads Left at Home
If students leave their iPad at home, they are responsible for having the device brought to them to school. As they wait, they must get the course work completed as if they had their iPad present. Repeatedly leaving an iPad at home may result in disciplinary action.

iPad Undergoing Repair
A loaner iPad may be provided while a student's assigned iPad is being repaired. Loaner iPads must be checked out through the library or the designated iPad staff member at the school. Loaner iPads are not guaranteed and may be denied depending on the reason the device is being repaired or the circumstances of the request.

Charging Your iPad's Battery
Students are expected to bring their iPad to school fully charged each day. Students should charge their iPad at home each night.

Backgrounds and Device Settings
Each district-issued iPad has a district-approved background that must remain on the device. Students may not change the background, remove district settings, or attempt to bypass device restrictions.

Students may not add, save, display, or share inappropriate images, language, symbols, or content on the iPad. Passcodes may be used only if allowed by the district, and students must provide access to the device when requested by school or Technology Department staff.

Sound, Music, Videos, and Games
Sound should remain muted unless a teacher gives permission for instructional use.

The district does not provide music or game apps. Games are allowed only when approved by the school or teacher for educational purposes.

YouTube is not allowed for students in grades K–8. High school students may use YouTube only for educational purposes and may not use it to access inappropriate music, videos, or non-school content.

Students may not bypass district filters, settings, or restrictions to play games, listen to music, watch videos, or access blocked content.

Middle School iPad Home Checkout
Students in grades 7–8 are not assigned a take-home device. However, if a student has an educational need that requires access to an iPad at home, the school may approve a temporary home checkout at the administration's discretion. Requests should be made through the school office. Students and parents/guardians are responsible for the device during the checkout period and must follow all care, acceptable use, and loss/damage guidelines in this handbook. A specific return date will be set at the time of checkout.

RECEIVING YOUR IPAD & CHECK-IN:

Students will receive access to district-issued iPads at the beginning of each school year. All iPads must be returned at the end of the school year or when requested by the school or district.

Before students in grades K–8 may use a district-issued iPad, a signed Acceptable Use Policy must be turned in to the school.

Before students in grades 9–12 may be issued a district-issued iPad, the following must be completed and submitted:

- Student/Parent/Guardian Technology Agreement, including the Acceptable Use Policy
- Student/Parent Checklist and Signature Page
- Required annual technology fee

iPads will be distributed to students at school after all required forms and fees have been received.

iPad Inspection

iPads may be inspected periodically. If a student transfers out of the Tishomingo County School District during the school year, their iPad MUST be returned at that time. Failure to turn in devices will result in the holding of school records until all items are received and any fines/fees owed are paid.

iPad Return, Inspection, and Fees

District-issued iPads and accessories may be inspected at any time and must be returned at the end of each school year or when requested by the school or district.

Students who withdraw, are expelled, or otherwise leave Tishomingo County School District must return their iPad and accessories on or before their last day of enrollment. Students are responsible for returning the iPad and accessories in good condition. Fees may be charged for lost items, damage, or needed repairs, not to exceed the replacement cost of the device or accessory. Unpaid technology fees, damage fees, replacement fees, or other device-related charges will remain on the student's record until paid in full. Seniors must clear all records and pay all outstanding fees before participating in commencement exercises.

Failure to return a district-issued iPad may result in the student being charged the replacement cost of the device. The district may also file a theft report with the Tishomingo County School District Campus Police Department and pursue other available legal options.

CANVAS, GOOGLE CLASSROOM AND DIGITAL COMMUNICATION:

Teachers may use Google Classroom in grades K–6 and Canvas in grades 7–12 to provide assignments, resources, reminders, and classroom materials. These tools are used to support in-person instruction and do not replace regular classroom participation.

Students are expected to use Canvas, Google Classroom, shared documents, comments, messages, and other digital tools in a respectful and appropriate manner. Students should use school-appropriate language, stay on topic, follow teacher directions, and treat others with the same respect online as they would in person.

Students should not post or share inappropriate, offensive, harmful, or unrelated content. Students are responsible for submitting their own work, giving credit to sources when required, and reviewing work before submitting or posting.

If a student has trouble accessing Canvas, Google Classroom, an assignment, or another digital resource, the student should notify the teacher as soon as possible. Technology issues do not automatically excuse incomplete or late work.

IPAD INFRACTIONS:

Students may be subjected to disciplinary action provided by district policies in relation to iPad infractions, including but not limited to the following reasons:

- Device left at home
- Device not charged
- Inappropriate care of the device
- Password infraction
- Email infraction
- Downloading inappropriate material
- Inappropriate touching of another student's device
- Homework not submitted as instructed
- Damage to the device
- Student not following directions regarding use of iPad
- Student taking photos without permission
- Student recording without permission
- Student accessing/using social media without permission
- Any other inappropriate or unauthorized use

FREQUENTLY ASKED QUESTIONS:

What is 1:1 iPad Initiative?

The 1:1 iPad Initiative provides each K–12 student in Tishomingo County School District with access to a district-issued iPad for school use. Students in grades 9–12 may also use their iPads at home, as allowed by district guidelines. TCSD recognizes that access to technology supports learning, communication, creativity, and student engagement. Through this initiative, the district is committed to helping students use technology responsibly and develop the digital skills needed for school, future careers, and everyday life.

Is there a fee to participate in the program?

Yes, there is a $20.00 annual non-refundable technology fee for each student in grades 9-12. This fee covers the first accidental damage claim. After the first claim, each repair or replacement will have a $50 fee unless the damage or loss is determined to be intentional. Students in grades K-8 will not take a device home but are still responsible for damages.

Does every student have to participate in the 1:1 iPad Initiative?

Yes. District-issued iPads are part of the instructional program for students in grades K–12. Students are expected to use their assigned iPad for school-related activities, assignments, digital resources, communication, and other instructional purposes as directed by their teachers.

What if we already own a device and want to use it?

Students may not use a personal device in place of a district-issued iPad. District iPads are required so that all students have access to the same apps, settings, filters, security protections, and instructional resources. TCSD is not able to install district apps, provide technical support, or ensure the same safeguards on personal devices. For these reasons, personal devices are not an approved replacement for a district-issued iPad.

What happens if my child does not bring his/her iPad to school?

The student will be responsible for having someone bring their device to them at school. Repeated occurrences will be subject to school disciplinary procedures.

What happens if my child does not bring the iPad to school charged?

Students are responsible for making sure they charge their devices nightly. Students may have their own small portable charging device or a backup charger with them at school. Repeated occurrences will be subject to school disciplinary procedures.

Can my child bring a portable charging device to be used during class?

Yes, a student may bring a small personal portable charging device and utilize it during instructional time.

Will students be able to access any website once they leave the campus?

No, the Internet filter provided by TCSD will continue to filter on and off campus. Children's Internet Protection Act (CIPA) requires our network to be restricted of online content. No filter is guaranteed to provide 100% safety at all times. TCSD does its best to ensure that our students are not exposed to undesirable content.

What accounts will each student have?

Each student is provided a district Google account, which includes access to Google Workspace for Education tools such as Google Drive, Docs, Slides, Sheets, and other approved Google services.

Students in grades K–6 may also use Google Classroom as directed by their teachers. Students in grades 7–12 are provided access to Canvas, the district's learning management system, for assignments, resources, and classroom materials.

DAMAGED, LOST OR STOLEN IPADS:

What if the iPad is Lost, Stolen, or has Full Damage?

Any damaged, lost, or stolen iPad must be reported to the school immediately. If an iPad is stolen, the parent/guardian must notify school administration as soon as possible. A police report must be filed through the Tishomingo County School District Campus Police Department. The district may work with law enforcement and use locating software to assist in recovering the device, if possible.

A lost or stolen iPad must be reported to a school administrator within two calendar days. If it is not reported within two calendar days, the parent/guardian may be responsible for the full replacement cost. If an iPad is damaged, lost, or stolen due to negligence, misuse, irresponsible behavior, or intentional actions, the student/parent/guardian may be responsible for the full repair or replacement cost.

The first accidental damage claim is covered by the district. After the first claim, each repair or replacement will have a $50 fee unless the damage or loss is determined to be intentional. Intentional damage or loss will be charged at the actual cost to repair or replace the device.

Students or employees who leave the district during the school year must return all district-issued devices and accessories to the school. Failure to return district property may result in charges being filed with local authorities.

DEVICE CARE AND STUDENT RESPONSIBILITY:

Can students customize their iPad, background, sleeve, or protective case?

No. District-issued iPads must remain in their approved setup. Students may not change the district background, remove district settings, place stickers on the iPad or case, or write/mark on the device, sleeve, or protective case.

Students must keep the iPad in the district-issued protective case at all times. Removing the case, changing the background, marking on the device or case, or attempting to alter district settings may result in disciplinary action and/or replacement fees.

Will student files be backed up?

No. District-issued iPads are not backed up to the cloud, and the Technology Department does not back up student files. If an iPad has to be repaired, reset, or wiped, anything saved only on the iPad will be lost. This may include photos, notes, projects, and work saved in apps other than Canvas or Google. Students are responsible for saving important files to their school Google Drive account. TCSD provides each student with a district Google account that includes Google Drive for file storage.

How should students care for their iPad?

Students should handle district-issued iPads carefully and keep them in the district-issued case at all times. iPads should be kept away from food, drinks, extreme temperatures, moisture, and heavy objects. Students should not leave iPads unattended, lend them to others, or attempt to remove district settings or restrictions.

Students are responsible for bringing their iPad to school charged and ready to use each day. Any damage, loss, or technology issue should be reported to a teacher or school staff member immediately.

What happens if a student doesn't return the iPad?

District-issued iPads and accessories must be returned when requested, at the end of the school year, or when a student leaves the district. Failure to return district property may result in replacement fees, loss of privileges, disciplinary action, and/or legal action.

<u>FEE PAYMENT PLANS</u>:

Is there a Fee Payment Plan if I cannot pay the initial $20.00 fee at one time?

Full Fee Payment: **$20.00**

-or-

Fee Payment Plan

$10.00 (*1st of 2 payments* – **due before iPad is issued**)
Balance to be paid by the 1st of next month.

Is there a Fee Payment Plan if I cannot pay the cost at one time for DAMAGES?

$10 must be paid on the first day of each month, until the amount of the cost is paid in full.

Tishomingo County School District
Internet/Technology Acceptable Use Policy

INTERNET ACCESS:

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. Internet access is now available to students and teachers in the Tishomingo County School District (TCSD). We are very pleased to bring this access to TCSD and believe the Internet offers vast, diverse and unique resources to both students and teachers. Our goal in providing this service to teachers and students is to promote educational excellence in our schools by facilitating resource sharing, innovation and communication. This computer technology will help propel our schools through the communication age by allowing students and staff to access and to use resources from distant computers, communicate and collaborate with other individuals and groups, and significantly expand their available information base.

Internet access is coordinated through a complex association of government agencies and regional state networks. In addition, the smooth operation of the network relies upon the proper conduct of the users who must adhere to strict guidelines. To this end, Congress has passed and President signed into law, the Children's Internet Protection Act (CIPA).

CIPA requires that schools receiving certain federal funds, including E-Rate discounts and Title III of the Elementary and Secondary Education Act, put into place Internet Safety policies. These Internet safety policies must include a technology protection measure for blocking access to visual depictions of obscene material, child pornography, and material that is harmful to minors when minors are accessing the computer. CIPA also requires that the Internet safety policy include monitoring of all online activities of minors.

Additionally, the policy must address all of the following: (a) access by minors to inappropriate matter on the Internet and World Wide Web, (b) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications, (c) unauthorized access, including so-called hacking, and other unlawful activities by minors online, (d) unauthorized disclosure, use, and dissemination of personal information regarding minors; and (e) measures designed to restrict minors access to materials harmful to minors.

NETWORK RULES:

Tishomingo County School District provides adequate Wi-Fi on all campuses. This includes a wireless access point in every classroom and academic area. Students and Employees are required to use Wi-Fi provided by the district when using devices owned by TCSD. The use of Wireless Hot Spots is prohibited on all TCSD campuses. These include but are not limited to Cell Phones and Mi-Fi devices that can be used as personal Wireless Access Points.

Tishomingo County School District provides an Ethernet network to every classroom and academic area. These Ethernet ports are put in place to connect TCSD owned desktop computers, printers, etc. to the TCSD network. Students and Employees are prohibited from plugging any device not owned by TCSD into Ethernet ports and should not access the wireless network without prior approval. These include, but are not limited to laptops, desktops, printers, media players, virtual assistant technology (i.e. Amazon Echo, Apple TV, Amazon Fire, Roku, etc.) and gaming consoles.

Tishomingo County School District provides content filtering to comply with CIPA requirements for safe Internet browsing of minors. Any attempt to bypass this content filter with the use of proxies or any other method is a direct violation of this agreement.

ACCEPTABLE/UNACCEPTABLE USES OF TECHNOLOGY:

Tishomingo County School District technology resources will be used only for learning, teaching, and administrative purposes consistent with the District's mission and goals.

Students are prohibited from installing ANY software on district owned computers or mobile devices. Employees are allowed to install software that has been approved by District Technology Department.

Improper use of any computer, mobile device, or the network is prohibited. This includes but is not limited to the following:

- Accessing, transmitting or retransmitting:
  - Any material(s) in furtherance of any illegal act or conspiracy to commit any illegal act in violation of United States, Mississippi, local government, or Mississippi State Department laws, policies or regulations
  - Copyrighted materials (including plagiarism and AI), threatening, harassing, or obscene material, pornographic material, or material protected by trade secret, and/or other material that is inappropriate to minors
  - Any material that promotes violence or the destruction of persons or property by devices including, but not limited to, the use of firearms, explosives, fireworks, smoke bombs, incendiary devices, or any similar materials
  - Language that may be considered offensive, defamatory, abusive or any forms of cyber bullying
  - Information that could cause danger or disruption or engage in personal attacks, including prejudicial or discriminatory attacks
  - Information that harasses another person or causes distress to another person
- Using the network in such a way that would disrupt the use of the network by other users
- Participating in chat sessions outside of classroom activities
- Installing software not approved by Technology Department
- Downloading files from the Internet that do not relate to classroom activities or administrative tasks
- Purchasing or selling goods and/or services via the Internet
- Disclosing, using, disseminating or divulging personal and/or private information about himself/herself, minors or any others including personal identification information
- Attempting to bypass the TCSD Content Filter through Proxies, VPNs, etc.
- Attempting to "hack" network resources including, but not limited to servers, switches, access points, routers, computers, mobile devices, and printers

DIGITAL CITIZENSHIP:

Tishomingo County School District will educate minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms as well as cyber bullying awareness and response.

EMAIL:

Tishomingo County School District provides a Google Apps for Education (@tcsk12.com) account for student and employee email services. TCSD creates and manages account information (Login/Password). Employees and Students are responsible for maintaining the information inside their account (Emails/Contacts). TCSD does not archive employee or student

email. Student email accounts are restricted to prevent sending emails or receiving emails outside of the tcsk12.com domain.

Tishomingo County School District discourages using outside email (i.e. Yahoo, Outlook, etc.) on the network. All official Teacher to Parent, Teacher to Student, or Staff to Staff email must be communicated using tcsk12.com email account. Employees should refrain from using their school email for personal use or subscriptions.

TCSD does maintain the right to access employee or student email if deemed necessary, with Superintendent permission only.

Users should use appropriate language and should only communicate with other people as allowed by District policy or the teacher or administrator. Users are expected to communicate with the same appropriate, safe, mindful, courteous manner online as offline. Email usage may be monitored and archived.

GOOGLE WORKSPACE FOR EDUCATION:

At Tishomingo County School District (TCSD), we use Google Workspace/Apps, and we are seeking your permission to provide and manage a Google Workspace for Education account for your child. Google Workspace for Education is a set of education productivity tools from Google including Gmail, Drive, Calendar, Docs, Classroom, and more used by tens of millions of students and teachers around the world. At TCSD, students will use their Google accounts to complete assignments, communicate with their teachers, and learn 21st century digital citizenship skills. Student email accounts for grades 9-12 are restricted to prevent sending emails or receiving emails outside of the tcsk12.com domain. Students in lower grades do not have access to email accounts.

By signing the Student/Parent Technology Agreement, I give permission for Tishomingo County School District to create/maintain a Google Workspace for Education account for my child.

SECURITY:

Tishomingo County School District has measures in place to protect end users on our network through the use of Firewalls, Content Filters, and Malware/Antivirus software. These measures are not always 100% effective and users should take reasonable safeguards against security threats over the TCSD network. This includes not opening or distributing infected files or programs and not opening files or programs of unknown or untrusted origin. Users should not share personal information over the TCSD network.

In the event a user feels their device has been compromised or infected, they should immediately notify the Technology Department. Employees and Staff are never to attempt to remove a virus or malware on their own. This includes deleting files, downloading Malware/Virus removal tools, or installing Antivirus software.

MONITORING:

Tishomingo County School District has the ability to monitor data transmitted over the TCSD network at any time. Data transferred can be tracked and identified and users held liable if their use of the network violates established policies, regulations, or laws. The content filter used at TCSD has the ability to flag and notify the Technology Department if a user searches for or accesses sites that contain certain keywords. Computers that continue to be flagged for

inappropriate sites can be remotely monitored and screen captured or recorded. Data stored on devices owned by TCSD are the property of TCSD. This data includes, but is not limited to email, text documents, images, music, and other digital or electronic files.

LIMITATION OF LIABILITY:

Recognizing that no filtering solution can be 100% effective, it is understood that all technology protection measures do not and will not work perfectly. In compliance with CIPA, schools are expected to engage in a good faith effort to abide by the requirements of CIPA. CIPA does not create a private right to action, meaning that the discovery of objectional material on a device cannot result in a lawsuit complaining that a school violated CIPA.

The Tishomingo County Special Municipal Separate School District makes no warranties of any kind, whether expressed or implied, for the service it provides. The TCSD will not be responsible for any damages suffered while on this system. These damages include loss of data as a result of delays, non-deliveries, miss-deliveries, or service interruptions caused by the system or your errors or omissions. Use of any information obtained via the information system is at your own risk. TCSD specifically disclaims any responsibility for the accuracy of information obtained through its services.

Tishomingo County School District will not disclose personal information about Students on websites - such as addresses, telephone number, or Social Security Number.

EXCEPTION OF TERMS AND CONDITIONS:

These guidelines are provided so that you, the user and /or parent of the user, are aware of the responsibilities you are about to assume. In general, this requires efficient, ethical, and legal utilization of the network resources. If a TCSD user violates any of these provisions, his or her account will be terminated and future access could possibly be denied.

The signature(s) at the end of this document is (are) legally binding and indicated the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

All terms and conditions as stated in this document are applicable to the TCSD. These terms and conditions reflect the entire agreement of the parties and supersede all prior oral or written agreements and understandings of the parties. These terms and conditions shall be governed and interpreted in accordance with the laws of the State of Mississippi, and the United States of America.

Acceptable Use Policy Violation:

Adopted June 2023

1st Offense:	1 day of ISD; iPad stays at school 1 week
2nd Offense:	3 days of ISD: iPad stays at school rest of semester
3rd Offense:	Alternative School for 15 days - iPad stays at school rest of the school year
4th Offense & Beyond:	Alternative School for designated placement time determined by the administration
***The school administration has the discretion to move up the discipline ladder as deemed appropriate due to the nature of the Acceptable Use Policy violation	