Humboldt CSD
401 13th St S
Humboldt, IA 50548

TEACHER APPLICATION

DATE: _____ SOCIAL SECURITY NO. _____

NAME: _____ TELEPHONE: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

ARE YOU A U.S. CITIZEN? YES ☐ NO ☐

ARE YOU LEGALLY ABLE TO WORK IN THE U.S.? YES ☐ NO ☐ (Proof of work eligibility will be required upon employment.)

Are you able to perform the essential functions of the position with or without accommodations?_____

IOWA FOLDER NO. _____ ATHLETIC COACHING ENDORSEMENT: YES ☐ NO ☐
Please attach a copy of your current Iowa Teaching Certificate.

LIST EXTRA-CURRICULAR ACTIVITIES IN WHICH YOU HAVE INTEREST IN COACHING/SUPERVISING:

_____

WERE YOU IN THE MILITARY SERVICE BETWEEN AND INCLUDING ANY OF THE FOLLOWING DATES: (Check one if applicable)

☐ December 7, 1941 to December 31, 1946
☐ June 25, 1950 to January 31, 1955
☐ August 5, 1964 to May 7, 1975
☐ August 2, 1990 to date (specify) _____

DID YOU RECEIVE AN HONORABLE DISCHARGE? _____

HAVE YOU EVER BEEN CONVICTED OF OR PLEAD GUILTY TO CHILD ABUSE OR A RELATED OFFENSE?
IF YES, EXPLAIN: _____

HAVE YOU EVER BEEN CONVICTED OR PLEAD GUILTY TO ANY OTHER CRIME, EXCLUDING MINOR TRAFFIC OFFENSES? (For purposes of this application "convicted" includes a conviction following a trial, a guilty plea, a plea of nolo contendere or no contest, a deferred judgment, and adjudication of guilty or delinquency as a minor.) IF YES, EXPLAIN:

_____

Yes answers to the foregoing questions will not automatically result in your disqualification from consideration for employment. How recent the criminal office, the nature of the offense and its relationship to your fitness for the job will be taken into account.

ACADEMIC PREPARATION

Name of School	State	Dates	Semester Hours	Degree Diploma	Major Subjects	*Semester Hours	Minor Subjects	*Semester Hours
High School								
College								
Graduate								

*1 Quarter Hour = 2/3 Semester Hour

TEACHING EXPERIENCE

(Inexperienced Teachers: List Student teaching experience)

Place	Date	Type of Position	Grade or Subjects	No. of Months	Salary

NON-TEACHING EXPERIENCE

List non-teaching experience of four months or longer duration within the past five years.

Name of Employer	Date of Employment	No. of Years	Location	Nature of Work

REFERENCES

Give references including superintendents and principals, under whom you have taught, who are qualified to write of your teaching ability, scholarship, character and personality.

Name	Address	Telephone No.	Official Position

The facts set forth in my application are true and complete. I understand that if employed, false statements on this application or in any accompanying letter or resume or other application materials may be considered sufficient cause for dismissal. I hereby authorize the Humboldt Community School District or its agents to make an investigation of my employment history, criminal/police records and personal history. I authorize former employers, my references, or any other person or entity contacted by the District or its agents investigating the merits of this application to disclose personnel or criminal/police records, information about my qualifications for the position or any other information relating to my application and release them from any liability for such disclosure.

I also understand that neither this application nor any statement regarding possible employment by an employee of the Humboldt Community School District constitutes a contract of employment. If a contract is to exist, it will be executed in writing by the Humboldt Community School District through signature of the President of its Board of Directors. I understand that this application for employment is valid for no more than one year. After that, I must resubmit an application in order to be considered for positions at the Humboldt Community School District.

Date: _____ Applicant's Signature: _____

Before consideration, applicant needs to complete: Letter of Application, Application form, Resume', Credentials and Transcripts and provide a current Teaching Certificate.

"It is the policy of the Humboldt Community School District not to discriminate on its educational programs, activities, and employment practices on the basis of race, creed, color, age (for employment), sex, sexual orientation, marital status (for programs), national origin, disability, or religion. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy or for more information about the district's grievance procedures, please contact the District Equity Coordinator, Michelle Thomas, 401 13th St. S., Humboldt, IA 50548 (515 332-1330), mthomas@humboldt.k12.ia.us, or the Iowa Civil Rights Commission: 6200 Park Avenue, Ste 100, Des Moines, IA 50321-1270; (515-281-4121/800-457-4416); web site: https://icrc.iowa.gov, or Director of the Office for Civil Rights, U.S. Department of Education, Cesar E. Chavez Memorial Building, 1244 Speer Boulevard, Suite 310, Denver, CO 80204-3582, Telephone (303-844-5695)-Fax (303)844-4303. TDD: 800-877-8339, Email: OCR.Denver@ed.gov

The District does not discriminate on the basis of sex and prohibits sex discrimination in all education programs and activities operated by the district, as required by Title IX, including in admission and employment.Inquiries about the application of Title IX to the district may be referred to the district's Title IX coordinator Jessica Goodenow, Assistant High School Principal, 1500 Wildcat Rd Humboldt, IA 50548, 515-332-3574, jgoodenow@humboldt.k12.ia.us the Office of Civil Rights, or both. The district's Title IX Nondiscrimination policy and grievance procedures are located in electronic format within the district's policy reference manual, accessible through the district's website. For questions locating this policy please contact the Board Secretary.
Individuals wishing to report conduct that may constitute sex discrimination and/or make a complaint of sex discrimination should contact the district's Title IX Coordinator Jessica Goodenow, Assistant High School Principal, 1500 Wildcat Rd Humboldt, IA 50548, 515-332-3574, jgoodenow@humboldt.k12.ia.us