DIAMOND HIGH SCHOOL STUDENT HANDBOOK

2026-2027

PHONE

417-325-5186

ADDRESS

401 S. MAIN ST. DIAMOND, MO

UPDATED 6/18/2026

STUDENT HANDBOOK

The Diamond R-IV School District is a cooperative enterprise partnering with patrons, pupils, teachers, support staff, parents and administration who work together in order to develop talents and abilities. We welcome everyone in the community to share our progress with pride.

Diamond High School is committed to providing for the welfare of each person while respecting the rights of each individual, therefore all policies will be administered fairly and equitably with each person being given the opportunity to be heard. While this handbook is quite detailed, no document can cover every situation and circumstance that may arise during a school year. The administration reserves the right to make decisions and rule revisions to implement the educational program and ensure the well-being of students and staff. The DHS staff is committed to educating all students while enforcing all school policies with consistency and fairness.

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VISION & MISSION

VISION

Diamond R-IV will prepare ALL Wildcats to be successful in School, Community, and the World.

- Every Wildcat matters and CAN learn.
- All District decisions are based on what is best for Wildcat Nation.
- Our District prepares all Wildcats to be life-ready.
- Resources are provided to meet Wildcat needs.
- Diamond R-IV School District maintains a safe and positive learning environment.

MISSION

The mission of Diamond R-IV School District is to empower students to see their potential, discover their purpose, and achieve life success.

"Education is the passport to the future, for tomorrow belongs to those who prepare for it today." - Annonymous

“It had long since come to my attention that people of accomplishment rarely sat back and let things happen to them. They went out and made things happen.” – Elinor Smith

Students & Parents/Guardians,

Diamond High School would like to extend a warm welcome to you for the 2026-2027 school year!

The excellent faculty and staff at DHS works diligently to serve every stakeholder. All students are fully supported throughout the building, on campus and off campus. The counseling team provides a safe space for conversation, attention to detail in regards to student graduation requirements, and information to help navigate college and career readiness. Safety is our number one priority and we take pride in taking care of our students all day, everyday!

DHS holds students accountable to meet high academic standards. Teachers communicate with parents on a regular basis to ensure student progress and growth. DHS also provides opportunities for students to enroll in dual credit courses through Crowder College or Missouri Southern State University. CTEC and MOSOCAPS are very popular amongst our upperclassmen, providing rigorous coursework and real world experiences. We are strong proponents of the state A+ program, and assist students with meeting the criteria to receive that scholarship.

DHS offers a wide variety of extracurricular activities such as Band, Choir, Drama, National Honors Society, Newspaper/Journalism, Speech & Debate, Yearbook, Scholar Bowl, STUCO, DECA, FBLA, FFA and Esports. The following sports are also offered: Cross-Country, Football, Volleyball, Basketball, Wrestling, Baseball, Softball, Golf, Track, and Cheer. DHS coaches and sponsors expect students to represent our school with class, and empower each student to excel!

DHS encourages all students to be involved in something! We already have an inclusive and cheerful team atmosphere, but being part of something that caters to students' interests can be beneficial in a multitude of ways.

I am excited to be the building principal! I look forward to working with you; let's take care of each other and watch these Wildcats fly!!

Sincerely,

Katie Mock

Dr. Katie Mock

MEET OUR TEAM

DR. KATIE MOCK

PRINCIPAL

- *Ed.D. - Education Administration (Lindenwood University)*
- *M.Ed. - Education Administration (William Woods University)*
- *B.S.E. - Science Education (Missouri Southern State University)*
- *B.S. - Biology (Missouri Southern State University)*
- *A.S. - Science (Cottey College)*

Named Diamond High School Principal in March 2026.

Served as Assistant Principal in Missouri for 2 years.

Served as Instructional Coach in Missouri for 2 years.

Served as a Science Teacher in Oklahoma and Missouri for 23 years.

"EVERY STUDENT HAS THE POTENTIAL TO LEARN AND SUCCEED WITH A GOOD ATTITUDE, PERSEVERENCE, AND GRIT." ~KATIE MOCK

OUR TEAM

SHELBY JINKS

SECRETARY

MEL LANCE

COUNSELOR

KELSEY PARRISH

ACTIVITIES DIRECTOR

DEPUTY NATE ZIMMERMAN

SCHOOL RESOURCE OFFICER

FACULTY & STAFF

OFFICE	POSITION	EMAIL
DR. KATIE MOCK	PRINCIPAL	KMOCK@DIAMONDWILDCATS.ORG
KELSEY PARRISH	ATHLETIC DIRECTOR	KPARRISH@DIAMONDWILDCATS.ORG
ERIN SNODGRASS	ASSISTANT PRINCIPAL	ESNODGRASS@DIAMONDWILDCATS.ORG
MEL LANCE	COUNSELOR	MLANCE@DIAMONDWILDCATS.ORG
SHELBY JINKS	ADMIN. ASSISTANT	SJINKS@DIAMONDWILDCATS.ORG
DEPUTY ZIMMERMAN	SRO	SRO@DIAMONDWILDCATS.ORG

TEACHERS	POSITION	EMAIL
NATE BILLINGS	TECH	NBILLINGS@DIAMONDWILDCATS.ORG
BRAD HOCKER	WEIGHTS	BHOCKER@DIAMONDWILDCATS.ORG
SHIRLEY GOLLHOFER	PUBLICATIONS	SGOLLHOFER@DIAMONDWILDCATS.ORG
JULIE HARVEY	ENGLISH	JHARVEY@DIAMONDWILDCATS.ORG
BOBBIE HASKINS	PARAPROFESSIONAL	BHASKINS@DIAMONDWILDCATS.ORG
MEGAN JONES	AGRICULTURE	MJONES6@DIAMONDWILDCATS.ORG
TAYLOR JONES	ART	TJONES2@DIAMONDWILDCATS.ORG
BETHANY LASTER	BAND/CHOIR	BLASTER@DIAMONDWILDCATS.ORG
SANDRA LAWS	SOCIAL STUDIES	SLAWS@DIAMONDWILDCATS.ORG
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ALISHA SANNY	SCIENCE	ASANNY@DIAMONDWILDCATS.ORG
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TY SHAVER	ISS/VIRTUAL	TSHAVER@DIAMONDWILDCATS.ORG
BOBBIE SWEET	SPECIAL EDUCATION	BSWEET@DIAMONDWILDCATS.ORG
TAJHE TURNER	SCIENCE	TTURNER@DIAMONDWILDCATS.ORG
STACY FLORA	BUSINESS	SFLORA@DIAMONDWILDCATS.ORG

Diamond R-IVSchool District
2026-2027 School Calendar

June 27 - July 5 Athletic Summer Dead Period
Aug. 2-8 Athletic Fall Sport Dead Period
Aug. 13-14 New Staff
Aug. 17-20 All Staff Work Days
Aug. 20 Open House 6:00-7:30 pm
Aug. 25 Students' First Day
Sept. 7 Labor Day
Oct. 9 End of 1st Quarter
Oct. 13 Begin 2nd Quarter
Oct. 19 Parent/Teacher Conf (Appt. Only)
Nov. 23 In-Session
Nov. 25-27 Thanksgiving Break
Dec. 14 In-Session
Dec. 18 End of 2nd Quarter Early

Dismiss @ 11:30 am

Dec. 21-Jan 4 Christmas Break
Jan. 4 Teacher Work Day
Jan. 5 Begin 3rd Quarter
Jan. 18 Martin Luther King, Jr. Day
Feb. 15 Presidents Day
Mar. 5 End of 3rd Quarter
Mar. 9 Begin 4th Quarter
Mar. 15-19 Spring Break
Mar. 26-29 Easter Break
Apr. 12 PD/Snow Make-up if Needed
Apr. 26 NO SCHOOL/Snow Make-up if Needed
May 3 NO SCHOOL/Snow Make-up if Needed
May 10 NO SCHOOL/Snow Make-up if Needed
May. 17 NO SCHOOL/Snow Make-up if Needed
May 21 Graduation 7:30 pm
May 24 In Session
May 27 Students' Last Day

Dismiss @ 11:30 am

May 31 Memorial Day
June 2-June 29 Summer School

JULY 2026

SU	M	T	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

SU	M	T	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026

SU	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026

SU	M	T	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026

SU	M	T	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026

SU	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

No School - Students & Staff
School Day
No School - Teacher PD Work Days
Early Release Day
Possible Weather Make-up Days
Graduation
First Day of Summer School

JANUARY 2027

SU	M	T	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027

SU	M	T	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027

SU	M	T	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027

SU	M	T	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027

SU	M	T	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027

SU	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

First 36 Hours of missed days willbe AMI Virtual Learning Days (Already Built into the Calendar). Add'l" Weather Make-up Days if needed: April 12, April 26, May 3, May 10, and May 17.

DHS
BELL SCHEDULE

7:15 AM.....Teacher Arrival

7:15AM.....Busses Arrive

7:40 AM.....First Bell

7:45-8:40 AM.....1st Hour

8:44-9:39 AM.....2nd Hour

9:43-10:38 AM.....3rd Hour

10:42-11:37 AM.....4th Hour

11:41-12:56 PM.....5th Hour

11:41-12:01 PM.....A Lunch

12:36-12:56 PM.....B Lunch

1:00-1:32 PM.....Wildcat Time

1:36-2:31 PM.....6th Hour

2:35-3:30 PM.....7th Hour

GENERAL INFORMATION
School Mascot: Wildcat
School Colors: Black and Gold
School song: Fight on for DHS - Fight on - Fight onto victory
Our alma mater dear - it's up to you
Fight on - and win for DHS - Fight onto victory
Fight on!

PHONE NUMBERS
Superintendent: Chris Paullus - 417-325-5186
Executive Director of Learning: Dr. Anthony Ficken - 417-325-5186
High School: Dr. Katie Mock, Principal - 417-325-5186
Middle School: Eric Henningsen, Principal - 417-325-5336
Elementary School: Sara Jackson, Principal - 417-325-5189
PK-12 Assistant Principal: Erin Snodgrass - 417-325-5189
School Nurse: Brittney Drake - 417-325-5189
Activities Director: Kelsey Parrish - 417-325-5186
Director of Special Services: Becky Miller - 417-325-7321
High School Counselor: Mel Lance - 417-325-5188
Middle School Counselor: Richelle Washington - 417-325-5336

ENROLLMENT
Students enrolling in the Diamond R-4 School District must complete an enrollment packet. The enrollment packet is available in the high school office. The enrollment packet includes:

- Request for records from the student's most recent school attended
- Proof of residency (signed statement or affidavit relating to residency, lease or rent receipts, copy of occupancy permit, utility bill)
- Up-to-date health records from the last school attended
- Whoever is registering a student under the age of 18 must demonstrate that the student lives in the district and is domiciled there. The student's domicile shall be that of the student's parents, military guardian pursuant to a military guardianship, or court-appointed legal guardian.
- Students are classified to a grade level by credits earned: students are classified as sophomores when they have earned six credits, juniors when they have earned 12 credits, and seniors when they have earned 18 credits.
- Students who will be participating in athletics and/or cheerleading must have proof of medical insurance. Medical insurance is the responsibility of the student and their parent or guardian.

Withdrawal Procedure
1. A parent or legal guardian must contact the school to notify the counselor and/or principal that the student is withdrawing from the Diamond R-4 School District.
2. The student will have the withdrawal form signed by each teacher and others listed on the form.
3. The student will receive a withdrawal grade which will be recorded in the student's permanent record.
4. This form must be returned to the Principal's office to release the student.
5. Any debt(s) must be paid before the student can check out.

ACADEMIC POLICIES

- We build an enthusiastic, creative community of learners prepared to continue their intellectual, emotional, and physical development.
- We foster our students' love for learning, encourage them to try new and exciting things, and give them a solid foundation to build on.
- We aim to encourage each child to be independent and develop a sense of responsibility for themselves and respect for others in the environment

Together, we possess boundless potential, capable of achieving greatness beyond measure. Let us embrace the power of unity and unwavering determination, for it is through collective efforts that we shall overcome any obstacle that stands in our path. Each of you holds a unique flame within, ready to illuminate the world with your talents, dreams, and passions.

A+ PROGRAM
An A+ qualifying graduate earns scholarships that may be used to attend participating public community colleges, vocational/technical schools, or certain private 2-year vocational/technical schools. A+ eligibility is an achievement that can be listed on resumes and college applications. A+ graduates may qualify for competitively awarded, privately funded first-year and transfer scholarships or incentive scholarships from 4-year institutions.

Diamond High School graduates who meet all state-mandated A+ participation requirements may be eligible for these financial incentives 1) provided state funds are appropriated by the legislature annually or 2) subject to state funding approval.

Eligibility Requirements
To qualify for A+ eligibility upon graduation from high school, students must meet the following criteria:

- Be a U.S. citizen or permanent resident.
- Enter into a written agreement with your high school prior to graduation.
- Attend an A+ designated high school for 2 years prior to graduation and graduate from an A+ designated high school. (There are military exemptions.)
- Graduate with a cumulative, unweighted GPA of 2.5 or higher on a 4.0 scale.
- Have at least a 95% attendance record overall for grades nine through twelve (9-12).
- Perform at least 50 hours of unpaid tutoring or mentoring, of which 25% percent (12.5 hours) may include job shadowing. Hours must be completed prior to graduation. Only A+ Office-approved tutoring will be included in students' A+ eligibility files.
- Maintain a record of good citizenship and avoid the unlawful use of drugs and/or alcohol.
- File a Free Application for Federal Student Aid (FAFSA). (This may result in a zero award if a Pell Grant is sufficient to cover all tuition and general fee charges.) The FAFSA must be completed before students can be awarded A+ scholarship funds.
- Male students need to sign-up for Selective Services if they are 18 years old.
- Meet one of the following college readiness indicators:

1. Have achieved a score of Proficient or Advanced on the Algebra I end-of-course exam
2. Meet other criteria as established annually by the MDHE.

Citizenship Guidelines:
As established by the program, good citizenship measures the quality of conduct in school and away from school. Participants of this program are expected to exhibit standards of behavior that will bring credit to the student, the A+ Schools Program, the Education policies, the Administrative Guidelines on Student Discipline, Safe Schools Act policies, the Student Handbook, the A+ Schools Guidelines, and the federal, state, and local regulations and laws.

As mandated by State Law 5 CSR-50-350.040, a student will forfeit the opportunity to earn the A+ school financial incentive for any drug or alcohol violation committed at any time throughout the four years the student attends the high school.

Student behavior shall be in compliance with the Diamond Board of Education. Disciplinary infractions may result in the student being considered out of compliance with the A+ Citizenship Standard. “Out of Compliance” means that the student has shown a pattern of repeated disruptive behavior, either through referrals, ISS, or OSS assignments. Once a student has been deemed out of compliance, it does not automatically mean that he/she will be eliminated from participating in the A+ Program. The student may regain good citizenship standing if a pattern of improvement in behavior is achieved.
Students should be aware that:

- Repeated referrals may lead to more serious consequences and may disqualify the student.
- Repeated assignments to ISS/OSS would be evidence of a breach of Diamond Schools’ values of respect, honesty, or responsibility.
- Citizenship violations incurred after graduation but before submitting qualifiers to the state may eliminate them from the A+ Program.
- Students who violate Safe Schools, federal, state, or local laws will NOT be eligible for A+ financial incentives. Misdemeanor offenses will be determined by the BOE.

Students may appeal citizenship decisions with the district A+ Attendance Appeals Committee.

Attendance Guidelines
Participants in the A+ Scholarship program are expected to attend school regularly. Students must graduate with a minimum cumulative (grades 9-12) attendance rate of 95%. Rounding up of attendance percentage is NOT permitted. Attendance is based on the school's regular sessions (T-F); no summer school sessions are included.

The A+ Scholarship Program makes no distinction between excused and unexcused absences. A doctor’s note for an excused absence for colds, flu, strep, or other short-term illnesses does not automatically qualify a student to have that absence waived. Attendance for the A+ certification is determined by state guidelines, not the Diamond High School Handbook.

Students transferring from an out-of-state high school attended during 9th grade will have only 3 years computed in their final attendance average. Any student transferring to Diamond High School who is ineligible because of attendance from his/her previous school is also considered ineligible at DHS.

It is the responsibility of each A+ participant to closely monitor his/her attendance. Semester updates will be made available to A+ participants in the A+ Status Notification. A senior who chooses to be an Early Leaver/Graduate may or may not have enough days of attendance accumulated to meet the 95% attendance requirement.

The following absences DO NOT count against the student's attendance average for A+ purposes: school-sponsored activities; pre-approved, documented college visits; SPS district-provided Homebound Instruction; and SPS district-approved disability accommodation plans (504 plan). Students may appeal attendance decisions with the district A+ Attendance Appeals Committee.

Appeals
Any appeals may be done so using a form that can be requested in the office or found on the school website. All requirements are listed on the form.

Changes
Rules and availability for the A+ Scholarship Program are subject to change under the rule-making authority of The Missouri Department of Higher Education (MDHE). For a complete and updated list of High School and Post Graduate eligibility rules and regulations, you can visit http://www.dhe.mo.gov/ppc/grants/aplusscholarship.php.

ACADEMIC HONORS QUALIFICATIONS
To qualify for an academic honors letter, students must:
- maintain a cumulative 3.5 GPA (based on a 4-point scale),
- be currently enrolled in seven classes,
- have a grade no lower than a B
- be enrolled in at least one weighted course during the school year.

Transfer students must be enrolled prior to the start of the second semester. Correspondence or tutored courses do not count.

CREDIT RECEIVED FOR DUAL CREDIT OR VIRTUAL COURSES
Credit for courses taken via special arrangements such as dual credit courses, classes delivered online, correspondence courses, or courses from accredited virtual programming must be approved by the administration prior to participation in such courses.

FINALS EXEMPTION
To qualify, the student must:

- Miss no more than three classes for each class the student is requesting an exemption.
- Be passing the class for which the exemption is being considered with a grade of A or B.
- Have signed permission from the parent permitting the exemption. Permission letters will be available to students prior to the start of finals. Permission forms are due to the office the Tuesday before finals start.
- Have no ISS or OSS days assigned during the semester.
- Students exempting finals are expected to be in attendance during finals.
- All absences will count against Finals Exemption except School Sponsored Activities, Pre-Arranged College Visits, and Driver's Test (½ day, maximum 4 periods with verification)
- Makeup Semester Exams for absences will be made up at the teacher's discretion.

Students will not be allowed exemption from an end-of-course (EOC) exam or a dual-credit college class final. Any non-exempt student who is absent for a final will be penalized for the absence and will receive a 0 for the final unless prior arrangements are made.

GRADING SCALE
The grading scale is based on the following:
A 90-100
B 80-89
C 70-79
D 60-69
F 59 and below

GRADUATION REQUIREMENTS
The Senior High School consists of grades nine, ten, eleven, and twelve. Graduates must earn twenty-five (25) units of credit and pass both a U.S. Constitution Test and a Missouri Constitution Test. Required courses needed for graduation are:

English - 4 units to be LA I, II, III, and IV
Math - 3 units to be taken in the Math Department
Science - 3 units to be taken in the Science Department
Social Studies - 3 units - 1 must be Am. History, 1 must be Am.Gov.
Fine Art - 1 unit in any art, music, or drama class
Practical Art - 1 unit in any Business class or Ag. Class
Personal Finance - 0.5 unit
Physical Education - 1.5 units
Health - 0.5 unit
Electives - 7.5 units
Total*** 25 units

*** Successful completion of three (3) credits of Ag Science will waive one credit of science. The following classes are not considered Ag Science classes: Ag Construction, Ag Structures, and any mechanical class

GRADUATION REQUIREMENTS NOT MET
Students will not be allowed to participate in graduation ceremonies unless all necessary credits for graduation have been earned and all debts have been resolved.

GRADUATE CUM LAUDE SYSTEM
Weighted: 4.2 GPA and above= Summa Cum Laude
Weighted: 4.0-4.19 GPA= Magna Cum Laude
Weighted: 3.85-3.99 GPA= Cum Laude

GRADUATION/BACCALAUREATE DRESS GUIDELINES
All students must wear shoes or boots. No tennis shoes or athletic-type footwear allowed. Shorts, cutoffs, etc., are not acceptable. Any student who is not properly dressed will not be allowed to participate in graduation exercises.

HONOR ROLL
The Honor Roll will be determined in the Fall and Spring semesters based on the student's grade point average on a 4.0 scale. To be named to the "A" Honor Roll, the student must have a GPA of at least 3.66 and cannot have received any grades lower than a B for that grading period. Students listed on the "B" Honor Roll must have a GPA of 3.0-3.66. The student's weighted grades will be used for this determination.

REPORT CARDS
A grade is given in each subject at the end of each semester and recorded in the cumulative folder. Grade cards will be issued four times per school year. In addition, grade checks will occur every 3 weeks and be sent to parents via email.

SCHEDULE CHANGES
All requests for a schedule change must be made with the counselor. Schedule change requests in the first semester will be considered within the first 3 days of the semester. Schedule changes for the second semester will be considered during the last week of the first semester. The administration will make a schedule change when it is deemed necessary.

SUMMER SCHOOL CREDIT
Courses taken during the summer from an accredited public high school will be accepted as credit toward graduation if it satisfies the requirements of a subject or subjects failed during the school year or if credits are needed for the student to graduate on schedule. Summer school courses will not be accepted as credit for the purpose of early graduation unless unusual circumstances are involved. In that instance, the student must present the unusual circumstance to the board of education and be approved by the Diamond R-IV Board of Education.

TRANSCRIPT REQUEST
A student will be given three official copies of their transcript upon request. Students requesting additional copies of their transcript will be charged five dollars ($5.00) per copy. For colleges requesting official transcripts for admissions, requirements will be mailed by the school at no charge.

VALEDICTORIAN/SALUTATORIAN
The valedictorian and salutatorian must have attended Diamond High School for the four semesters just prior to graduation. The valedictorian will be the student with the highest grade point average. The salutatorian will be the student with the second-highest grade point average. The selection of valedictorian and salutatorian and class rank will be made at the end of the second semester of the student's senior year and prior to graduation. This selection will be made with consideration to the weighted course selection at the time the student took the course(s) and adjusted accordingly. The class of 2029 will be the first class to move away from this process and begin the Cum Laude recogniztion system.

WEIGHTED COURSES

Any dual credit coursework that falls under the Missouri Core 42 will count as weighted. The framework for Missouri's CORE 42 is designed for students to obtain the basic competencies of Valuing, Managing Information, Communicating, and Higher-Order Thinking through the completion of at least 42 semester hours distributed across the broad Knowledge Areas of Communications, Humanities & Fine Arts, Natural & Mathematical Sciences, and Social & Behavioral Sciences. Using a 4-point scale, the above courses would be given a one-point higher value with the exception of an F which would remain at zero.

VIRTUAL SCHOOL INFORMATION

It is the duty of the school district to determine if virtual school is in the best academic interests of the student. The administration will consider factors such as grades, attendance, and discipline when determining whether or not the virtual school is appropriate. If the student does not communicate with the Virtual School Coordinator and/or make progress within the program, they will be removed from the program and placed back into the regular school setting. Commitment to the Virtual School Program is semester-long and will be re-evaluated at the conclusion of the semester.

General Information

- Families/ Students must provide their own internet access to utilize the virtual education programming.
- All Diamond R-IV School District student expectations listed in the student handbook apply to any student wishing to participate in the virtual education programming. Students utilizing virtual education programming are subject to discipline in keeping with the student handbook.
- All grades received through virtual education will be recorded on the student's academic transcript.

Student Eligibility

To be considered eligible, students must be:

- Enrolled and residing in the Diamond R-IV School District the previous semester.
- Currently enrolled and residing in the Diamond R-IV School District in the current semester for which the virtual courses will be taken.
- Self-motivated and technologically proficient.
- Approved by the Diamond R-IV School District Administration.

Enrollment

Criteria for enrollment in virtual education programming are the same as for a student enrolling in seated courses. These are as follows:

- Students must enroll or withdraw from the virtual program within the first three school days from the start of a given semester.
- Virtual education students are expected to complete all elements of the assigned coursework within the same timeline as the typical Diamond R-IV School seated coursework (quarter and/or semester).

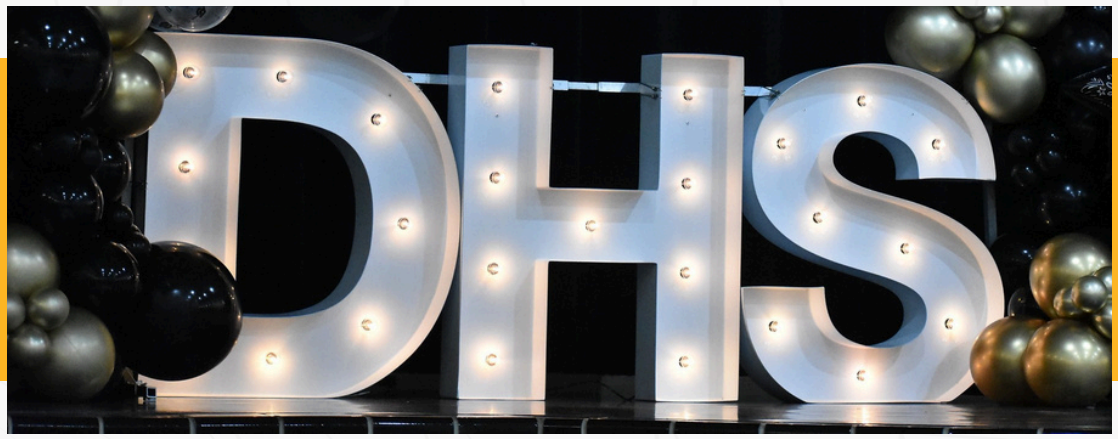
- All prerequisites are met as listed in the Diamond High School course descriptions.
- A face-to-face meeting with the building administration, parents, and students must be conducted prior to admission to the virtual education courses to determine the best fit for the student.
- Enrollment in virtual courses is not allowed for the purposes of earning credits beyond full-time status.
- To maintain enrollment in the virtual education program, students must complete the following:
  - At a minimum, the goals assigned weekly by the Virtual School Coordinator
  - Log 12 hours of work weekly
  - Attend a meeting or video conference monthly with the Virtual School Coordinator.
  - Complete each course assigned with a passing grade by the end of the semester.
  - Students who do not fulfill these requirements are subject to removal from the virtual school program.

Other Information

- Completed virtual courses will be counted as no less than 95% attendance in compliance with A+ standards; all others will be counted as 94% attendance.
- Virtual education program students must remain on track for graduation. Therefore coursework should support graduation requirements as noted in the DHS student handbook
- A student is considered a “no show” if he or she has not logged into and participated in their courses for **15 consecutive calendar days.** When this occurs, the student will be required to return to the regular class setting.
- Diamond R-IV School District administration reserves the right to enroll or withdraw any student from the virtual education program if it is in the student's best interest.
- Tutoring will be offered by Diamond R-IV School District upon request and based on the teacher's availability.
- Students enrolled in virtual education courses will complete any state-mandated exams associated with the virtual course as required by DESE on campus: MAP Assessments, End-of-Course Assessments, CPR training, Civics Test, MO/US Constitution Tests, and any other state requirement.

Diamond R-IV School District has the right to waive any of the above requirements when circumstances deem it necessary.

GENERAL GUIDELINES



You possess an incredible power within you, a power that has the ability to shape your destiny and make your dreams come true. Believe in the boundless potential that lies dormant within you, waiting to be awakened. With unwavering determination and a steadfast commitment to your goals, you have the capacity to achieve anything your heart desires. Each step you take toward your aspirations is an opportunity for growth, learning, and self-discovery. Embrace challenges as stepping stones on the path to success, for it is through adversity that you develop resilience and strength. Remember, it is not the absence of obstacles that define greatness, but rather the courage to rise above them.

In your journey, surround yourself with those who uplift and inspire you, who see your potential even when you doubt yourself. Seek mentors who guide you toward your highest potential and provide invaluable wisdom gleaned from their own experiences. Let their stories of triumph and perseverance fuel your own aspirations, igniting a flame of motivation within you that cannot be extinguished.

ACCIDENTS
All accidents should be reported to the office by both the teacher and the student. An accident report will be completed. Any student involved in any type of accident should be sent to the nurse.

ANTI-DISCRIMINATION LAW COMPLIANCE
As a political subdivision, employer, recipient of federal funds, and educational institution, the Board of Education is prohibited from, and hereby declares a policy against engaging in unlawful discrimination, including harassment creating a hostile environment, on the basis of race, color, religion, sex, national origin, ancestry, disability, age or use of leave protected by the Family and Medical Leave Act, in its programs, activities and with regard to employment. The Board is an equal-opportunity employer.

Marital, maternal, or paternal status shall not affect the rights and privileges of district students to receive an education. Those students are eligible to participate in all activities and receive all honors the same as any other students enrolled in the school district.

ASBESTOS NOTICE
In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA) requiring schools to inspect and identify any asbestos-containing building materials (ACBM). Diamond R-IV hired a certified building inspector to identify and sample any suspect asbestos-containing materials. These inspections take place annually.

The law further requires the school to have an asbestos management plan. Diamond R-IV has an asbestos management plan available for review in the school district administrative office during regular business hours.

BUILDING HOURS/HALL RULES/LUNCH BREAK
Students are not to be in the halls during class time without a pass from a teacher or the office. The school building will be open for students at 7:15 A.M. Any student in the building other than during regular school hours should be in the company of a teacher or sponsor unless special permission has been given by the administration or the student's parent is employed by the school. During the lunch break, students must stay in the commons/cafeteria area. No food is to be taken from the commons/cafeteria area. Students are not allowed down the hallways or outside during lunch. Additionally, no Grubhub, Door Dash, or other delivery services are allowed during school hours.

BIST (BEHAVIOR INTERVENTION SUPPORT TEAM)
DHS utilizes the BIST behavior model when working with disruptive students in the classroom. If a student is being disruptive, they will receive one redirect. If the student continues to struggle, the will be given an alternative seat within the classroom. If the behavior persists, the student will be sent to the recovery room for the remainder of the hour. Any student sent to the recovery room five times in one month will receive a behavior plan from the BIST team.

Behavior plans will consist of a partnership with a DHS teacher. This teacher will provide skills coaching while monitoring progress through a behavior chart. Depending on the frequency of misbehaviors, students may be given temporary restrictions that include; an assigned seat at lunch, restricted passing time, and/or alternative schedules. The length of a student's behavior plan depends solely on their success and progress.

CAFETERIA
The cafeteria area is meant to be a pleasant place for students.
1. Keep the table and area clean where you have eaten.
2. Trays and silverware should be returned to the kitchen.
3. Keep your food on the tray.
4. Stay seated while you are eating.
5. Follow all directions given by adults.
6. Food is not to be taken from the commons/cafeteria area.

STUDENT- PROHIBITED PERSONAL COMMUNICATION (MISSOURI SB 68)
In accordance with Missouri state law, students are prohibited from displaying or using personal communication devices (e.g., cell phones, smartwatches) during the instructional day- from the start of the school day until dismissal. This restriction includes all periods of the day, including passing time, meal times, and classroom instruction.

Exceptions will be made for students who require access to a smart device for medical monitoring, as documented in an approved IEP or 504 Plan with the Diamond School District. These accommodations must be clearly outlined in writing and approved by the district.

Violations of this policy will be addressed in accordance with the Diamond School District Code of Conduct under the category of "Defiance." Disciplinary actions may include, but are not limited to:

Warning: phone confiscated (student pickup)
1st offense: phone confiscated (student pickup), one detention
2nd offense: phone confiscated (student pickup), 3 days ISS
3rd offense: phone confiscated (student pickup), 3 days ISS
4th+ offense: phone confiscated, ISS/OSS

Permitted Use in Emergencies:
Use of electronic devices may be permitted in the event of a legitimate emergency—defined as a serious, unexpected, or dangerous situation requiring immediate action. Examples include, but are not limited to:
- Active fire
- Tornado or earthquake
- Active shooter situation
- Evacuation of the building

CLASSES
1. Students will have all materials, books, paper and pencils, and necessary devices for each class.
2. Students are considered tardy when they are not in the classroom when the tardy bell rings.
3. Students will remain in the class for the entire class period. Exceptions will be made for emergencies at the teacher's discretion.
4. Any student in the hall during class time will have a pass from a teacher or from the office.

CLOSED CAMPUS
Students are to enter the buildings once they have arrived on campus. Students may not leave campus without permission until the end of the school day. Special permission may be obtained from the administration. A note or phone call from a parent is necessary before any student will be allowed to leave.

Students leaving without permission will be considered truant and the absence is treated as such. Students are only allowed to the parking lot when given permission by the administration. Diamond School District is not responsible for vandalism or damage to vehicles in the school parking lot.

COMPLIANCE OFFICER APPOINTMENT

To ensure that these obligations are met, the Board designates the following individual to act as the district's nondiscrimination laws compliance coordinator, who shall also be the appointee for all laws specifically mandating such an appointment, and who shall have the duty of keeping the superintendent informed of the state of compliance with this policy district-wide:

Special Services Director
P.O. Box 68, Diamond, MO 64840
417-325-5188/417-325-5331(fax)

COMPUTER USE POLICY

Access is a privilege, not a right. Access privileges may be revoked at any time upon reasonable suspicion that the user has committed, or attempted to commit, unauthorized or improper use of any network or network resource. Users should be aware that local, state, federal, and international laws are involved in the use of computer systems. Students are not to use any school computer for personal use. Refer to board policy EHA-R. Improper use of the network includes but is not limited to sending or accessing offensive messages or pictures, using obscene language, threatening, harassing, insulting, or attacking others. This includes but is not limited to e-mails and blogging; damaging computers, computer systems, or computer networks; violating copyright laws; allowing another person to use your password/user id to access the network; trespassing in another's folders, work, or files; attempting to gain unauthorized access to other systems; attempting to decrypt system or user passwords; using the network for any purpose or activity that is prohibited by federal, state, or local laws, rules or regulations.

Students at the high school will be allowed to bring their personal computer to school and use them during the school day, as long as the use is reserved for educational purposes only. This exception to policy JFCD is only allowed for students who are enrolled in dual credit college classes off campus at a postsecondary institution. This privilege may be revoked if the student uses their device for other purposes.

CONTACTING STUDENTS DURING THE DAY

Parents are asked to check in with the appropriate school office when needing to contact their son/daughter. The office will then summon the student to come to the office. Parents are asked to call the school office if they need to speak to their child.

CONTACT WITH CHILDREN'S DIVISION OF SOCIAL SERVICES

The district may disclose education records to representatives of the Children's Division (CD) of the Department of Social Services when reporting child abuse and neglect in accordance with the law. Once the CD obtains custody of a student, CD representatives may have access to education records in accordance with the law. CD representatives may also have access to directory information and may obtain access to student education records in emergency situations, as allowed by law.

Contacts with the Department of Social Services/Division of Family Support
The Division of Family Services (DFS) may find it necessary to interview students during the school day or during periods of extracurricular activities when an emergency situation exists or when interviewing in the home setting would be inappropriate. The DFS worker will contact the school principal or designee prior to coming to school to arrange the interview when possible. The DFS worker may be accompanied by a law enforcement officer when the report alleges sexual abuse or serious physical abuse. The principal will verify and record the identity of the DFS staff person, who will explain the need to question or interview the student at school.

CORPORAL PUNISHMENT
The Diamond School District will not participate in or allow Corporal Punishment to be administered to students on school property.

DAILY SCHEDULE INFORMATION
For safety, students should NOT arrive at school BEFORE 7:15 a.m. as there will be no adult supervision. In addition, all students must be picked up by 3:45 as there will be no adult supervision after that time. If a parent finds that their student may not be picked up by 3:45, please contact the office ASAP so that there can be arrangements made for supervision.

INTERVIEW WITH POLICE AND OTHER JUVENILE OFFICERS
The Diamond R-4 School District has legal jurisdiction over students during the school day and hours of approved extracurricular activities. The school administration is responsible for making an effort to protect each student's rights concerning interrogations by law enforcement officials. When law enforcement officials find it necessary to question students during the school day or during periods of extracurricular activities, the school principal or designee will be present, and the interview will be conducted in private.

The principal will verify and record the identity of the officer or other authority and request an explanation of the need to question or interview the student at school. The principal ordinarily will make reasonable efforts to notify the student's parents/ guardians. Parents will not be notified if the interviewer raises a valid objection to the notification.

Students will be afforded the same rights in dealing with law enforcement officials that exist outside the school. However, within the framework of legal rights, students are responsible for cooperating with law enforcement officials.

LAW ENFORCEMENT ACCESS
The district may report or disclose education records to law enforcement and juvenile justice authorities if the disclosure concerns law enforcement's or juvenile justice authorities' ability to effectively serve, prior to adjudication, the student whose records are released. The officials and authorities to whom such information is disclosed must comply with applicable restrictions set forth in 20 U.S.C. SS 123g (b)(1)(E).

If the district reports a crime committed by a student with a disability as defined in the Individuals with Disabilities Education Act (IDEA), the district will transmit copies of the special education and disciplinary records to the authorities to whom the district reported the crime. Law enforcement officials also have access to directory information and may obtain access to student education records in emergency situations as allowed by law. Otherwise, law enforcement officials must obtain a subpoena or consent from the parent or eligible student before a student's education records will be disclosed.

DIRECTORY INFORMATION/PARENT AND ELIGIBLE STUDENT ACCESS
The Family Educational Rights and Privacy Act (FERPA) allows for the release of directory information in regard to certain student data. Upon request, this data may be released to educational institutions and groups such as the Armed Services and other agencies. The Diamond School District considers the following to be directory information: student's name; parent's name; date of birth; grade level; enrollment status; participation in school-based activities and sports; weight and height of members of athletic teams; dates of attendance; degrees, honors, and awards received; artwork or coursework displayed by the district; most recent previous school attended; and photographs, videotapes, digital images, and recorded sound unless such photographs, videotapes, digital images and recorded sound would be considered harmful or an invasion of privacy.

Directory information may be released without parental permission under laws relating to open records. Parents of Diamond students who do not want the directory information for their child released must notify the school in writing within 10 days after the start of school or receiving this notice. A written objection may be sent to the school district's office at 401 S. Main St., Diamond, MO 64840.

All parents will have the right to inspect their child's education records as allowed by law. As used in this policy (JO), a "parent" includes a biological or adoptive parent, a guardian, or an individual acting as a parent in the absence of a natural parent or guardian. The district will extend the same rights to either parent, regardless of divorce, custody, or visitation rights, unless the district is provided with evidence that the parent's rights to inspect records have been legally revoked. The rights of the parent transfer to the students once the student turns 18 or attends an institution of postsecondary education, in accordance with the law. If a parent or eligible student believes the education records related to the student contain information that is inaccurate, misleading, or in violation of the student's privacy, he or she may ask the district to amend the record by following the appeals procedures created by the superintendent or designee.

CROWDER TECHNICAL CENTER
There are a limited number of student spots available to attend classes at Crowder Tech. Students will be selected to attend based on their efforts leading up to their junior year.

Attendance and grades will be strong factors in who is selected to attend. Students who received a grade below a C, or who miss too many days at Crowder Tech will be at risk of being removed from the program. These vocational classes provide a great opportunity, and the chosen students will be expected to be in attendance and perform at a high standard.

Transportation will be provided for students attending Crowder Tech. Students must ride the bus to and from Crowder Tech every day unless prior approval is given by the administration. Prior approval will be given at the administration's discretion when the student has special circumstances on a given day that would keep them from riding the bus. Students who miss the bus will not attend Crowder Tech that day. Students who violate this policy will be subject to punishment, including removal from the Tech program.

DEFACING/LOSING SCHOOL PROPERTY
Students will be expected to pay for books, supplies, equipment, or other school property lost or damaged beyond ordinary wear and tear. Students who carelessly or intentionally deface or damage school property shall be required to pay for all damages and may be subject to additional disciplinary action.

DRESS AND GROOMING
No form of dress will be permitted that distracts from the educational process of the school or adversely affects the health and/or safety of the students. Modesty should be the norm. As an overall guideline for proper dress, students ' clothes should be simple, neat, clean, not excessively tight or loose-fitting, and should be considered safe, practical, and in good taste. If the dress code is violated, students will be directed to the office with a discipline referral. Discipline will include being presented with alternative clothing that adheres to the dress code, or parents may be called to bring a change of clothes.

Consequences:
Warning: Logged warning, option to fix it, phone call home
1st offense: Logged warning, option to fix it, phone call home
2nd offense: option to fix it, one detention
3rd offense: option to fix it, ISS
4th offense: ISS/OSS for defiance

1. Head coverings (excluding hoods on hooded sweatshirts, jackets, coats, etc.) may be allowed, provided they do not interrupt any aspect of the educational process. Staff members may require students to remove head coverings when they deem it necessary for the educational interests of the students.
2. Sunglasses are not to be worn in the building.
3. Any garment with decorations, patches, lettering, advertisements, or with double meaning slogans, etc., that may be considered obscene, offensive or inappropriate should not be worn to school. This includes any garment or accessory with any drug emblem, tobacco product, alcoholic beverage, nudity, or improper language.
4. Shorts may be worn during the entire school year.

5. Leggings and yoga pants are acceptable when covered by a top garment that covers the posterior.6. Shorts and skirts must be an appropriate length
7. Sleeveless shirts are allowed, as long as the sleeves are not cut out of a regular shirt and do not reveal undergarments. Tank tops must have straps of at least 2 inches of width with no undergarments showing. Shirts with side openings are not permitted.
8. Tube tops, spaghetti strap dresses or tops, and strapless dresses or tops are considered inappropriate for school. Bare midriffs and cleavage are not allowed. Shirts and blouses must cover the entire torso at all times with no undergarments visible.
9. Holes in pants/shorts/jeans are not permitted above fingertip length when the student is standing.
10. All pants and shorts must be worn so that no undergarments or inappropriate skin is viewable.
11. Any form of mesh or see-through clothing will be considered inappropriate.
12. Jewelry, chains, etc., that are disruptive to the educational process or that could be considered dangerous and could injure someone if used as a weapon, or could be damaging to property, will not be allowed at school. The administration reserves the right as it sees necessary to make judgments regarding inappropriate dress at school.
13. Students are not allowed to use blankets during the school day.

Any approved school sporting uniform that is worn during school hours must meet the previously described dress code. Decisions concerning questionable dress will be made by the faculty administration.

DRINKS IN SCHOOL
Students are permitted to possess drinks in school, provided the drink the student possesses does not interrupt any aspect of the educational process. Staff members may require students to empty, dispose of, or store any drinks when they deem it necessary for the student's educational interests.
No deliveries are not permitted during the school day (food,drinks,flowers,etc.)
Energy drinks are not permitted at any time during the school day.

DRUG-TESTING POLICY
Any student participating in extracurricular or co-curricular activities or any student who parks on campus is subject to drug testing. A signed form of the drug-testing policy must be on file before a student can participate in extracurricular or co-curricular activities or park on campus.

ELECTRONIC COMMUNICATION DEVICES/AUDIO AND VISUAL RECORDING EQUIPMENT
Because the district predominantly serves minors, is subject to a number of confidentiality laws, respects parent/guardian and community concerns about privacy, and seeks to minimize disruption to the education environment, the district prohibits audio and visual recordings on district property, district transportation or at a district activity unless authorized in this policy.

Students, parents, and staff shall be notified that video surveillance may be utilized on school district property or on any school bus. Surveillance shall not include audio recordings, with the exception of school buses.

Notice shall be posted prominently in areas where surveillance cameras are in use, and notice shall be further provided in the student handbook and/or notices incorporated in school, student, parent, and personnel handbooks and newsletters.

The intended purpose of authorizing the use of such equipment will be to:

- Promote the health, safety, and welfare of our students, staff, and the public by deterring acts of misconduct, primarily including theft, bullying, violence, and/or vandalism through the use of a video surveillance system.
- Establish a visual record of any such acts of misconduct and/or violations of a school rule, breach of the code of conduct, or participation in a criminal act.

Video cameras and monitoring devices may be used in locations and under circumstances where surveillance is deemed necessary by District administration, as approved by the Board of Education. The locations shall be based on professional design requirement recommendations and, only after careful consideration of the purposes and limitations contained in this policy, may include: classrooms; hallways; cafeterias; gymnasiums; parking lots; administrative offices; exits and entrances; vehicles and school buses; or in other locations where there should be no reasonable expectation of privacy. Video cameras shall not be used for monitoring purposes in restrooms, locker rooms, changing areas, or showers. All camera locations shall be approved in advance by the Board of Education.

The video surveillance program shall be reviewed on a yearly basis to ascertain whether it is continued in compliance with this policy and all relevant state and federal laws. The review will be conducted by a committee made up of a member of the Board of Education, the superintendent, and the general counsel of the school district, who shall report any deficiencies or concerns to the full Board by August 1 of each year. Any procedures related to and/or designed to implement video surveillance as permitted by this policy shall not be effective unless and until authorized by the Board of Education.

ELECTRONIC COMMUNICATION BETWEEN STAFF AND STUDENTS

Staff members are encouraged to communicate with students and parents/guardians for educational purposes using a variety of effective methods, including electronic communication. As with other forms of communication, staff members must maintain professional boundaries with students while using electronic communication regardless of whether the communication methods are provided by the district or the staff member uses his or her own personal electronic communication devices, accounts, webpages, or other forms of electronic communication.

The district's policies, regulations, procedures, and expectations regarding in-person communications at school and during the school day also apply to electronic communications for educational purposes, regardless of when those communications occur. Staff communications must be professional, and student communications must be appropriate. Staff members may only communicate with students electronically for educational purposes between the hours of 6:00 a.m. and 10:00 p.m.

FIRE AND TORNADO DRILLS
The signal for the Fire Alarm will be the designated fire signal or three blasts of the air horn if there is no electricity. The signal for a Tornado Drill will be the designated tornado signal or one long continuous blast of the air horn if there is no electricity. The classroom teacher is responsible for knowing and teaching the procedures to follow should one of these situations arise.

HALL BEHAVIOR
1. Students should refrain from running, making loud noises, pushing, hitting, kicking, and other rowdiness in the halls at any time during the school day.
2. Displays of affection are not allowed in the halls, classroom, cafeteria, or school property.
3. Students should get the necessary materials for their next class and move on. Groups visiting the hall obstruct traffic and make it difficult for other students to get to their lockers or classes. Administrators and teachers will be in the halls during these times to supervise.

IMMUNIZATIONS
The State of Missouri requires that students be properly immunized on or before the first day of school or the child will not be able to attend.

LEAVING CLASSES OR SCHOOL DURING THE DAY
To obtain permission to leave school during the day, the student should have the parent or guardian write a request to the principal stating the exact time the student is to be dismissed. This request must be presented to the principal before the student leaves. This includes before school if a student rides a bus to school.

Any student who finds it necessary to leave school during the school day. must check out through the office, or the absence will be considered truant. This includes when a student should become ill during the day. **The school nurse will determine if the student should go home, and the nurse will contact his/her parents** regarding being sent home. Students should not call their parents themselves if they become ill. Students must be dismissed by the nurse. **If this procedure is not followed correctly by the student, it may be truancy.**

LUNCH CHARGES
After a student accumulates five unpaid meal charges, the district will encourage the parents/guardians to submit an application for free and reduced-price meals if an application has not been recently submitted, and the student will be referred to a counselor for intervention. Any student whose meal balance exceeds below a negative $10.00 will receive an alternate lunch from the cafeteria or discontinuation of lunch privileges. Parents will be contacted via letter, email, or phone message. Lunch money may be paid in the Elementary office or Central office before or after school. Please make sure the lunch payment is labeled with the student's name and the amount to be deposited in the account. (District Policy EF-AP1)

MEAL PRICES
Student Breakfast $1.90 Student Lunch $2.65

A breakfast and lunch program is provided for those students who desire the service.
District Policy ADF, Procedure ADF-AP1

USDA Guidance: https://www.fns.usda.gov/school-meals/unpaid-meal-charges

- Students may bring their lunch and buy milk to drink for $0.45
- Lunch charges will be minimal and must be kept paid weekly.

PLEASE FILL OUT THE ELIGIBILITY FORMS PROVIDED. Food service is a vital part of a child's nutritional well-being. If help is needed filling out the appropriate forms, the school may help with this. If you qualify for the lunch program but do not wish to participate, please fill out the form and indicate you do not wish to participate, but return the form. District Policy EFB See Eligibility Criteria for Free and Reduced Price Meals at https://dese.mo.gov/financial-admin-services/foo-nutrition-services/free-and-reduced-price-information.

LOCKERS
As a prerequisite to checking out a locker in the Diamond R-4 School District, the student agrees to all of the terms and conditions of this policy statement. All lockers are the exclusive property of the Diamond R-4 School District. Students will be assigned lockers for their use to store books, supplies, and limited personal clothing and other personal property. By assigning a student locker for student use, the Diamond R-4 School District is not waiving any of its rights as the owner of the locker and may, at its discretion, have any locker opened at any time for inspections, searches, and any other purpose it may deem appropriate for the safe and efficient management of school property and to protect the health and safety of the students, teachers, and staff of the school district. All student lockers are subject to trained drug-sniffing dogs at any time. A student using one of the lockers owned by the Diamond R-4 School District should take notice that the school district does not acknowledge a student's right to privacy when it comes to the opening of these lockers. If the Diamond R-4 School District assigns or checks out a lock to a student for use with the locker, the school district will continue to retain all of the rights set forth in this paragraph. If the Diamond R-4 School District allows a student to use his/her own lock with any locker belonging to the school, the district will continue to retain any and all rights set forth in this paragraph. If the student uses his/her own lock on a locker owned by the Diamond R-4 School District, the student agrees that the Diamond R-IV School District may remove such lock, by force if necessary, in order to exercise its right under this paragraph and further the student agrees that he/she shall hold the school district harmless for any damage to his/her lock or property if the school district deems it appropriate to open, said locker, even if by force.

LUNCH NUMBERS
Each student is issued a number for use in meal service and is responsible for remembering this number. Students and parents are asked to keep up with their lunch accounts so that there is no negative balance.

MEDICATION
The nurse will dispense only medication provided from home and authorized in writing. Such medications should be turned in to the nurse prior to the start of the school day. Students are not allowed to carry medication with them while at school or at school events. Any student wishing to see the nurse during school should obtain permission from the office. Periodic head checks will be conducted. Students having nits or lice will be sent home.

MEDICAL MARIJUANA, CANABIS, & CBD OIL
The district does not permit the possession or administration of marijuana or marijuana-infused products for medicinal purposes on district property or at district events since these products are prohibited under federal law. In accordance with state law, parents/guardians with a valid hemp extract registration card may possess CBD oil on district property for the purpose of administering it to their students who are less than 18 years old for the treatment of epilepsy. Students 18 and older with a valid hemp extract registration card may possess CBD oil on district property for the limited purpose of bringing it to the health office where it will be stored with other medications and administered to the student by the nursing staff for the treatment of epilepsy. Students who have an actual prescription for a medication containing CBD will be permitted to possess and administer the prescription medication in accordance with this policy. When applicable, district staff will administer prescription medication containing CBD in the same manner used to administer other prescription medications.

MOCAP (VIRTUAL LEARNING)
Qualifying students may enroll in virtual courses offered in the Missouri Course Access Program (MOCAP) at district expense. Students and parents interested in participating in virtual learning will be required to complete the application found on the District website. Applications will be reviewed by the building administration. At this time, DHS will be utilizing Edgenuity as its virtual learning platform.

NOTIFICATION OF RIGHTS UNDER FERPA
The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

These rights are:

- The right to inspect and review the student's education records within 45 days after the day the school receives a request for access. Parents or eligible students who wish to inspect their child's or their education records should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the [School] to amend their child's or their education record should write the school principal [or appropriate school official], clearly identify the part of the record they want to be changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest must be set forth in the school's or school district's annual notification for FERPA rights. A school official typically includes a person employed by the school or school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

- Upon request, the school discloses education records without consent to officials of another school or school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school or school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request or the disclosure is initiated by the parent or eligible student.]
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining the prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(3) are met. (§ 99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, enforcement, or compliance activity on their behalf if applicable requirements are met. (§§ 99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction, if applicable requirements are met. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena if applicable requirements are met. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as "directory information" if applicable requirements under § 99.37 are met. (§ 99.31(a)(11))
- To an agency caseworker or other representative of a State or local child welfare agency or tribal organization who is authorized to access a student's case plan when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student in foster care placement. (20 U.S.C. § 1232g(b)(1)(L))
- To the Secretary of Agriculture or authorized representatives of the Food and Nutrition Service for purposes of conducting program monitoring, evaluations, and performance measurements of programs authorized under the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966, under certain conditions. (20 U.S.C. § 1232g(b)(1)(K))

MODEL NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of –

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)

Inspect, upon request and before administration or use –

4. Protected information surveys of students and surveys created by a third party;
5. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
6. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under
State law.

The Diamond R-IV School District has developed policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Diamond Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Diamond Schools will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Diamond Schools will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing,
- sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202

NATIONAL HONOR SOCIETY
The selection of members to the Diamond Chapter of the National Honor Society shall be by a majority vote of the Faculty Council, consisting of five faculty members appointed by the principal. The chapter adviser shall be the sixth non-voting, ex-officio member of the Faculty Council.

Selection shall be based on: an Academic grade point average of 3.5 or higher; completion of a Student Activity Information Form for consideration for membership; evaluation of the candidates determined to be scholastically eligible by the faculty using the official evaluation form provided by the chapter adviser; and the Faculty Council shall review the Student Activity Information Form and faculty evaluations in order to determine membership.

PROPER LANGUAGE
Any abusive language, including profanity or any other offensive language, will not be tolerated.

RESPECT
Students should show respect to each other and to adults in the school. Disruptive/ disrespectful speech or conduct written or symbolic language or gesture which materially and substantially disrupts classroom work, school activities, or which is inappropriate to public settings will result in appropriate disciplinary action being taken with offenders.

SCHOOL CANCELLATION
When school is not in session because of weather conditions, the following media will be notified: TV Stations - Channels 7, 12, 16; Radio Stations - AM- 860, 1310, 1420, 1490; FM - 92.5, 93.9, 96.9, and 102.5. Social media such as the district's Facebook page and Twitter will be used to communicate school cancellations. The district will also activate the automated messenger system. Make-up school days are noted on the district calendar.

SCHOOL WEBSITE
Parents can access the school website by going to: http://www.diamondwildcats.org. The district website provides information about the district for all departments, school news, the school calendar, and weather closings. In addition, parents and students can access information such as lunch balances and grades. This information can be accessed by clicking on the "Quicklinks" button on the lower right side of the screen on the website home page. Then click on "Parent Portal." If you do not have a password, contact Diamond technology director Justin Piercy at: jpiercy@diamondwildcats.org or 417-325-5186.

SEARCHES - FOURTH AMENDMENT OF THE U.S. CONSTITUTION, POLICY JFG AND JFCI
Notice regarding searches:

1. Students have no expectation of privacy in lockers, desks, computers, or other district-provided equipment or areas.
2. The district will conduct periodic and unannounced administrative searches of lockers, computers, and other district equipment
3. The district uses dogs to indicate the presence of alcohol, drugs, or other prohibited substances on campus, including the parking lot.
4. Additional searches of bags, purses, coats, electronic devices, other personal possessions, and cars in accordance with law.
5. The district may require a student to submit to a drug or alcohol test if there is reasonable suspicion that the student has consumed prohibited substances.
6. The details of extracurricular drug testing, if applicable.

SPECIAL SERVICES

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Diamond R-IV School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness, or young children with a developmental delay.

The Diamond R-IV School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Diamond R-IV School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement, or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request an amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Diamond R-IV School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information, and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed during regular school hours at:

Diamond R-IV Administration Building
401 S. Main Street
Diamond, MO 64840

STANDARD COMPLAINT RESOLUTION PROCEDURE FOR NO CHILD LEFT BEHIND PROGRAMS

This complaint resolution procedure applies to all programs administered by the Missouri Department of Elementary and Secondary Education under the No Child Left Behind Act (NCLB). A complaint is a formal allegation that a specific federal or state law or regulation has been violated, misapplied, or misinterpreted by school district personnel or by the Department of Education Personnel. Any parent or guardian, surrogate parent, teacher, administrator, school board member, or other person directly involved with an activity, program, or project operated under the general supervision of the Department may file a complaint.

Such a complaint must be in writing and signed; it will provide the specific details of the situation and indicate the law or regulation that is allegedly being violated, misapplied, or misinterpreted. The written, signed complaint must be filed, and the resolution pursued in accordance with local district policy KL. If the issue cannot be resolved at the local level, the complainant may file a complaint with the Missouri Department of Education. If there is no evidence that the parties have attempted in good faith to resolve the complaint at the local level, the Department may require the parties to do so and many provide technical assistance to facilitate such resolution.

Any persons directly affected by the actions of the Department may file a similarly written complaint if they believe state or federal laws or regulations have been violated, misapplied, or misinterpreted by the Department itself. Anyone wishing more information about this procedure or how complaints are resolved may contact local district or Department personnel.

STATE TESTING (EOC)

Diamond High School utilizes End-of-Course exams (EOC) according to state requirements. Every student must take the exams during the Spring Semester. Students are not able to opt out of the EOC exams.

STUDENT COUNCIL

Student council provides for student activities, serves as a training experience for both leaders and followers, promotes the common good, gives students a share in the management of the school, develops high ideals of personal conduct, acts as a clearing house of student activities, seeks to interest students in school affairs and helps solve problems that may arise. Members of the council are student representatives and will bring before the council any proposal or concern the student body may have. The council will, in turn, bring recommendations to the administration.

STUDENT PARKING

All students who drive to school must purchase a school-issued parking tag each school year from the high school office for $10. This tag must be clearly displayed In the student vehicle at all times while on campus. Students may only park In designated areas- parking In visitor spaces, grass, or other unmarked areas Is not allowed. Violations of parking rules may result in warnings, loss of parking privileges, or disciplinary action.

Regulations:

1. Once students have arrived on campus, students shall not sit in or on, nor ride in or on, motor vehicles of students or non-students without permission from the principal's office.
2. Permission for a student to use his/her vehicle during the school day shall be granted only with parents' permission and approval from the administration. Verbal permission directly from the parent to the principal's office will be accepted only in emergency situations.
3. All students who drive in the vicinity of the school during the school day shall use extreme caution and shall obey all traffic laws at all times.
4. In the event of violations, the student will receive appropriate disciplinary action, which could include involvement from the appropriate law enforcement agencies if deemed necessary.
5. The school retains the authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on school premises may be searched if the school authority has reasonable suspicion to believe that illegal, unauthorized, or contraband items are contained inside.

STUDENT WORK REQUEST

All students are expected to be enrolled in a seven-period day schedule. Students wishing to enroll in less than seven periods may request a student work permit. To qualify students must: be a senior with at least twenty (20) credits; have to be at work by 4:00 PM or earlier; and have the approval of the building principal.

SUICIDE AWARENESS AND PREVENTION

Suicide is a leading cause of death among youths in Missouri and is a public health concern impacting all Missouri citizens. The Diamond R-IV School District is committed to maintaining a safe environment to protect the health, safety, and welfare of students.

The district policy outlines key protocols and procedures the district will use to educate employees and students on the resources and actions necessary to promote suicide awareness and prevent suicide. The goal of the district is to help students who may be at risk of suicide without stigmatizing or excluding students from school. No student will be excluded from school based solely on the district's belief that the student is at risk of suicide.

TELEPHONE
Any student wishing to use the school telephone should do so between classes or during the lunch break. Use of the school telephone is a privilege.

TRANSPORTATION
To be eligible for transportation services, a student must reside beyond one mile from the school. Questions regarding transportation should be directed to the Transportation Director at 417-325-5186.
Trauma-Informed School Initiative

VISITORS
Visitors for students (other than parents) are not allowed during school hours. Students are not allowed to bring guests to school with them. No food or drink deliveries are allowed.

SCHOOL DANCES
High school students requesting to bring a guest to DHS dances must complete a dance guest form and receive administrative approval. The guest must be under the age of 21 and be in the 9th grade or above. Students who have dropped out of DHS or any high school will not be allowed to attend school-sponsored dances. Any guest 21 or older must be approved by the Board of Education. *Students must have 90% school attendance to attend any school dances.

WILDCAT TIME
Wildcat time is designed to give teachers the opportunity to close learning gaps for students. Wildcat time will include specific days set aside for building-wide ACT prep and other remediation. Students wanting to go to another room to work need to get permission from their teacher first. The sending teacher will check with the other teacher to make sure they are available. Not being in the correct place for Wildcat Time is the same as being truant.

ZEROS AREN'T PERMITTED (ZAP)
Zeros Aren't Permitted (ZAP) is a program designed to increase the expectations of students. Students who have zeros are likely to continue not handing in assignments, and therefore, are at greater risk of failure. ZAP, which involves the entire staff, emphasizes the belief that assignments, projects, and homework are important and must be completed. This program will compel students to be self-disciplined and establish work habits that will serve them in an educational or work setting.

ZAP Objectives:
- Improve academic performance by students
- Increase a sense of responsibility for academic success
- Development of better study habits and higher-quality work
- Increase communication between school and home

ZAP Progression:

- Assignment is due- if not turned in, student will be zapped and may turn in the assignment the following morning before 7:40 AM (10% off)
- If the assignment Is still not finished, student will report to ZAP during WCT and complete the assignment. (25% off)
- After the WCT period, If students still do not complete the work, a **ZERO will be given for that assignment.**
    - Teachers will document this In their PowerSchool gradebook with documentation that the student progressed through the ZAP continuum and chose to not complete the assignment.

EXTRA CURRICULAR ACTIVITIES

The purpose of the Extra Curricular Activities program is to provide experiences, which is vital to the educational development of the student. Activities are an integral part of the total curriculum. These experiences contribute to the development of learning skills and emotional patterns that enable the student to make maximum use of their education. Student participation in the activities programs is a privilege that carries with it a responsibility to the school, to the activity, to the student body, to the community, and to the student himself.

Diamond R-IV Sportsmanship Code

1. Maintain pride in self and school.
2. Strive to keep high standards of conduct.
3. Cheering is always encouraged for one's own team.
4. Treat everyone with respect.
5. Abide by the decisions of the officials.
6. Accept victory and defeat graciously.

ACTIVITIES OFFERED
Sports by Season
Fall:
- Cross Country – Boys & Girls
- Football
- Volleyball

Winter:
- Boys Basketball
- Girls Basketball
- Wrestling

Spring:
- Baseball
- Softball
- Golf
- Track – Boys & Girls

ACTIVITIES
Academic Team, Band, Choir, Cheerleading, DECA, Drama, Career, and Community Leaders of America (FCCA), Future Business Leaders of America (FBLA), Future Farmers of America (FFA), National Honor Society, Newspaper/Journalism, Speech and Debate, Yearbook

EXTRACURRILCUAR ACTIVITIES(Attendance, Behavior, Transportation)
Any student riding a bus to and from the activity is subject to the rules and regulations of the school. If any student's behavior is detrimental to the safety of the bus, their parents will be called to pick him/her up, and the student will not be allowed to ride the bus again. Any student who rides a bus to a school-sponsored event MUST ride the bus on the return trip unless parents personally request permission from the teacher in charge to take their student. Students will not be allowed to drive their own cars to school-sponsored events. Exceptions to this may only be made by the administration. A student must attend school a minimum of four (4) hours the day of activity or, for events taking place on the weekend, on the preceding school day of a scheduled trip in order to attend the trip unless prior approval is given by the administration. Students considered “academically ineligible” will not miss school time to attend an athletic event, activity, field trip, etc. If a student misses a co-curricular class trip, the instructor will provide the ineligible student(s) with an alternative assignment to complete for the grade.

EXTRACURRICULAR/ATHLETIC ELIGIBILITY
MSHSAA standards state a student must have earned 3.0 credits in the preceding semester or at least 80% of the maximum number of allowable classes to be eligible to participate in extracurricular activities such as athletics, cheerleading, music, etc.

Diamond High School expects all students to have passing grades. Therefore, if a student has a failing grade at the 3-week grade check, the student will be placed on academic probation. During the probationary period, the student may participate in practice and competition. If the student continues to have a failing grade at the next grade check, the student will be academically ineligible to participate in any MSHSAA-sanctioned activities or any other extra-curricular event. The student may practice during the ineligibility period in the hopes of regaining eligibility. Ineligibility will last at a minimum until the next 3-week grade check if there are no failing grades at that time.

A student wishing to participate in athletics and cheerleading must have a current physical on file with the school and the proper form filled out by the physician. Also, the student must have proof of medical insurance before he/she will be allowed to practice or participate in any athletic event. A student must attend school for a minimum of four (4) hours before being allowed to participate in any athletic practice or game occurring on the same day. A student will not be punished when he/she has chosen to attend an extracurricular event occurring at the same time as an athletic practice or competition.

DIAMOND SCHOOL DISTRICT ACTIVITIES CITIZENSHIP CODE

Interscholastic activities are a definite part of the overall school program. Students who choose to try out and are selected to represent the school assume an obligation not only for themselves but also for those they represent. Participation in school activities is a privilege, granted you meet the MSHSAA eligibility standards. According to MSHSAA eligibility standards, participants must be good citizens in their school and community. More specifically, any student who represents his/her school in interscholastic activities must be a creditable citizen and be judged so by the proper school authority certifying the list of students for competition. It is understood that citizenship eligibility cases are handled on an individual basis at the school level by the coach/director, athletic administrator, principal, parents, and player. However, it is also felt that system-wide guidelines will assist in the uniform handling of such cases. Any incidents which occur that are not covered by these guidelines will be reviewed on an individual basis, and decisions related to penalties will be made by the administration and head coach/director. It is the philosophy of the Diamond School District that a quality program of interscholastic activities shall be conducted as an integral part of the learning program. Students should receive training in sportsmanship, motivation, self-discipline, loyalty, leadership, and a winning attitude. Generally, in our school system, activities participants have conducted themselves in a manner in which both the school and community can be proud. By establishing the following guidelines, it is felt that all involved will know what is expected of them, and “striving for excellence” will be the final result.

MSHSAA ELIGIBILITY
Grades 9-12: Students must be enrolled in and attending courses that offer a minimum of 3 units of credit. Students must have earned 3 units in the preceding semester. Students who reside within the Diamond School District who are attending Home School, Family Paced Education School, or are In a full-time virtual program are eligible to participate In any "event or activity" offered by the Diamond School District. Some restrictions may apply (I.e. attending band class during the school day to participate In marching band).
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Grades 7-12: Students must be enrolled in a normal course load for your school. You also must have been promoted to a higher grade level at the end of the previous year, not having failed more than two courses the previous semester. The option for non-traditional students Is also allowed.

DIAMOND SCHOOL DISTRICT ACADEMIC ELIGIBILITY
Diamond High School expects all students to have passing grades. Therefore, if a student has a failing grade at the 3-week grade check, the student will be placed on academic probation. During the probationary period, the student may participate in practice and competition. If the student continues to have a failing grade at the next grade check, the student will be academically ineligible to participate in any MSHSAA-sanctioned activities or any other extra-curricular event. The student may practice during the ineligibility period in hopes of regaining eligibility. Ineligibility will last at a minimum until the next 3-week grade check if there are no failing grades at that time.

TOBACCO, ALCOHOL, AND DRUG USE
The possession or use of alcohol, tobacco, or non-prescriptive drugs is known to be detrimental to the individual as well as the team he/she represents. This is a year-round commitment. Therefore, disciplinary action will be taken. The disciplinary consequences are listed below. Athletics and Activities are a privilege and the administration has the authority to deviate from the tiered consequences if extenuating circumstances warrant.

Tobacco-Related Offense:
1st Offense: 10% of regular season competition of current or next activity.
2nd Offense: 20% of regular season competition of current or next activity
3rd Offense: 365-day suspension of activities-student may appeal in 6 months

Alcohol-Related Offense:
1st offense: 25% of regular season competition of current or next activity
2nd offense: 50% of regular season competition of current or next activity
3rd offense: 365-day suspension of activities-student may appeal in 6 months
Tobacco and Alcohol Violations Summary:

A season will be designated as the MSHSAA regular season. If the infraction occurs with anything less than the consequence remaining in the regular season, then the percentage of regular season games for that consequence will be applied extending into the postseason and/or next sport. The tiered consequences of a student's violation will be for one calendar year from the date of the infraction. (For example, a violation occurring in the winter of the sophomore year will carry through the winter of the student's junior season) The enforcement of this policy will be for 365 days a year both on and off campus. This includes when school is in and out of session.
Including winter, spring, and summer breaks, etc. Students are expected to attend practice/competitions during their suspension. If a student decides to quit, then the suspension will carry over to the next activity they participate in. Students are not allowed to "dress out" during competition while suspended.

Drug-Related Offense:
1st Offense- 40% of regular season competition of current or next activity
2nd Offense- 365-day suspension of activities-student may appeal in 6 months
3rd Offense- Permanent Removal from all extra-curricular programs

Drug Violations Summary:
Drug violations govern all years of participation. For example, a student receiving a violation during his/her freshman year, a second violation during his/her sophomore year, and a third violation during his/her junior or senior year would constitute a suspension from activities for the remainder of his/her years of enrollment.

If a student violates the drug policy, they must be drug tested by the school's contracted drug testing service within 30 days from the date that the consequence was given to be reinstated into the extra-curricular program. If such a test is positive, then it will be considered a subsequent offense. If he/she refuses to be retested, the student will be ineligible for the next 365 days.
If a student, at his or her own expense, participates in an approved substance abuse counseling or rehabilitation program they may have the suspension reduced pending approval by the Superintendent. The counseling program must be approved by the Missouri Department of Mental Health, Division of Alcohol and Drug Abuse. The parents/guardians must provide written verification. If a student does not attend counseling as promised, then the original consequences will be immediately implemented.

SCHOOL LAW ENFORCEMENT REFERRAL
Any student referred to school officials for school rule violations will be denied the privilege of participation in all extracurricular activities for a period determined by the principal.

ARREST
Any student who is arrested for a felony or gross misdemeanor may be denied the privilege of participation in all extra-curricular activities for a period determined by the principal.

ISS/OSS
Students who receive Out of School Suspension will be suspended from participation in all extra-curricular activities during the required OSS days. Students who receive ISS will be allowed to practice during this time, however, will not be allowed to participate in school events/contests.

ATTENDANCE POLICIES

School attendance is a powerful predictor of student outcomes. In fact, irregular attendance can be a better predictor of whether students will drop out of school before graduation than test scores, according to the US Department of Education.

The correlation between attendance and dropout rates has important ramifications that go beyond the classroom. Compared to their peers who graduate, students who fail to complete their high school education are more likely to live in poverty, suffer poor health, and become involved in the criminal justice system.

Regular and punctual patterns of attendance will be expected of each student enrolled in the school district. Students should strive to maintain a good attendance record since there is a direct relationship between school attendance and grades, citizenship and success in school. It is recognized that absence from school may be necessary under certain conditions. However, every effort should be made by students, parents/guardians, teachers and administrators to keep absences and tardiness to a minimum.

ABSENCES

A minimum of 90% attendance is the goal established for students at Diamond High School. This percentage is figured by the minute, so being late, absent, or tardy to any hour within the day counts towards that percentage. The following policy has been set by the Diamond School Board in order to meet graduation requirements. Absences are no longer excused or unexcused, time out of class is time out of class. However, if a student's percentage falls below 90%, proper documentation of an absence could be useful when meeting with the attendance team for an attendance contract or appeal consideration.

A verified absence is an absence in which notification has been documented from a parent concerning a student's absence. This can include doctor's visits, funeral attendance, ongoing health issues, court visits, etc. Any absence for which no notification or documentation has occurred would be considered unverified. Documentation is to be presented when the student returns from the absence.

EXCESSIVE ABSENCES

Attendance and participation are part of a successful learning experience. Students with more than eight (8) absences in any class in a semester will not receive semester credit for that class. Students will have an opportunity to make up five (5) hours of absences for course credit during non-instructional times. Make-up sessions do not match the educational value of actual class attendance. Attendance that is made up through make-up hours will not be used to determine exemption from finals. Diamond R-IV administration reserves the right to analyze extenuating circumstances.

Students will be expected to make up all assignments from missed classes. The accepted practice for missed classwork is to receive one day for each day missed. Each teacher may extend limits in which missed work may be completed at his/her discretion.

1. When a student has accumulated three absences, the administration will mail a written notification of the attendance status along with a record showing the missed academic time.
2. When a student has accumulated five absences the administration will mail written notification of the attendance status along with a record showing the missed academic time.
3. When a student has accumulated seven absences the administration will mail a written notification of the attendance status along with a record showing the missed academic time. The administrator, counselor, or attendance team may also conference with the student if the missed days occur in a manner that merits intervention.
4. When a student has 9 or more absences in a class during the semester, credit will not be earned for that class. When credit is at risk of not being earned due to excessive absences, the student may

make an attendance appeal to the attendance team. This team will recommend one of three options:

a. Credit earned
b. An attendance contract that will last for the remainder of the semester.
    i. After-school attendance make-up hours may be considered up to five hours.
c. Credit not earned

The principal can waive the hearing and allow the earning of the credit if obvious reasons for the absences are present, and proper and sufficient documentation is provided by the parent/student.

The district will contact the Children's Division (CD) of the Department of Social Services or the local prosecutor in cases where the district has a reasonable suspicion that a student's lack of attendance constitutes educational neglect on the part of the parents or that parents are in violation of the compulsory attendance law.

Extenuating circumstances, such as an extended hospital stay, will be considered when administering the attendance policy.

COLLEGE VISITS

Seniors are allowed two college visits during the school year with juniors being allowed one college visit during the school year. Absences corresponding with college visits will not count against the student's attendance record, but the absence will be noted in our student information system for documentation purposes. The principal may approve additional college visits at his/her discretion.

Once the college visit is scheduled the student needs to:

1. Notify the high school secretary of the visit before the visit day.
2. Inform his/her teachers of their college visit before the visit day.
3. Provide confirmation of the visit with the name and signature of the contact person that hosted the visit or another acceptable form of documentation.

MAKE-UP WORK

A student will have one day for every day missed to make up class work from an absence. It is the responsibility of the student to request work from his/her teachers. The student is responsible for turning in work or completing a test upon the first day back to school when the student already knew about the assignment or test prior to the absence.

TARDY POLICY

1st -3rd (per quarter): student notification
4th: (per quarter) parent notification
5th-7th: (per quarter) one detention
8th-9th: (per quarter) 2 days ISS
10+: (per quarter) OSS for defiance

All students who are late to class prior to the first hour are expected to stop at the office and sign in and pick up a pass to class. Students will be counted absent when they arrive at class 15 minutes or more late for their scheduled class. Other tardies throughout the day are to be recorded by the instructor and will be reported to the office. Tardy sweeps will be utilized per administration discretion.

STUDENT DISCIPLINE POLICIES

The Excellence in Education Act of 1985, enacted by the 83rd General Assembly, provides for the establishment of a written policy of discipline. This policy shall contain the consequences of failure to obey standards of conduct set by the Board of Education. Standards of Pupil Conduct are designed to foster student responsibility, and respect for the rights of others, and to ensure an atmosphere where orderly learning is possible and encouraged. These standards do not list each and every offense which may result in disciplinary action. However, it is the purpose of these standards to list certain offenses which, if committed by a student, will result in the imposition of an appropriate penalty. Toward this end, school officials shall be expected to hold every student strictly accountable for any disorderly conduct in school, on school property, on a school bus going to or returning from school, or while participating in or attending school-related activities.

All punishments and suspensions for minor and major infractions may be subject to change based on any factual evidence and the need for administrative flexibility.

DISCIPLINARY ACTIONS DEFINED

Lunch Time Detention

Students must report to the assigned room with their lunch and be seated within five minutes of the start of lunch. Students are expected to bring assignments to work on. The student will be dismissed at the end of their lunch period to attend the 5th hour. Removal or failure to report to lunch detention will result in an ASD and the student will still be required to serve the lunch detention they failed to complete.

After School Detention

Students report to the assigned classroom and are seated by 3:35 p.m. They are expected to bring assignments to work on. After-school detention is supervised by a classroom teacher. Detention is held until 4:35 p.m.

*Failure to attend ASD without notification to the HS office prior to the assignment will result in additional ASD or ISS.

After-School Detention (ASD) Expectations

- The student shall report to the detention room by 3:35 with all textbooks, materials, paper, pen or pencil, and all other materials. Once scheduled for ASD, you must attend or have administrative permission to change dates.
- Arriving late (tardy) for ASD will result in an additional ASD.
- Upon arrival, students will be seated and begin work. Students will not talk to, communicate with, or disturb others while in ASD.
- Students will be productive and work on assignments at all times. Students will not get out of their seats or speak without raising their hands and receiving permission from the teacher. Students will work independently except for necessary assistance. Eating and drinking are prohibited.
- Disruptive behavior in ASD may result in additional ASD or OSS or ISS.

*ASD may be substituted for or combined with other consequences, according to administrator discretion.

In-School Suspension (ISS)

Students who are assigned ISS for any disciplinary problem will be allowed to make up work for full credit. Specific procedures/rules for ISS are given to the student at the time of the suspension. Students may not attend school-sponsored activities while serving ISS. Students in ISS can participate in practice at the coach's discretion. Removal from ISS will result in OSS and the student will still be required to serve the ISS they failed to complete on their return from OSS.

Suspension (Out of School)
When a student is "Suspended", they are sent home immediately upon notification of parents and are not allowed to attend their regular classes for the duration of the suspension. They must be accompanied by a parent or guardian for a "remedial conference" for re-admittance to school in accordance with board policy JGD.

Students are prohibited from participating in any type of curricular or extracurricular activities and are not to be on school property while serving OSS. Students will receive credit for any class work that is made up by the student (including tests) during the duration of the suspension. It is up to the student to get the work that was missed and make sure that it is completed and turned in.

STUDENT DISCIPLINE
The Student Code of Conduct is designed to foster student responsibility, and respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent, and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law. This code includes but is not necessarily limited to, acts of students on district property, including playgrounds, parking lots, and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law. Major disciplines may be carried over to the next year for subsequent offenses, at the discretion of the building administrator.

DISCIPLINE DISTRICT POLICIES - JFCF, JFCH, JFCJ, JG, JG-R1, JGA, JGE, JGF
Disciplinary problems will be handled in accordance with School Board policies, building regulations, and the Missouri Safe Schools Act (Policy attached). These policies, regulations, and procedures will apply to all students in attendance in district instructional and support programs as well as at school-sponsored activities. ALL DISTRICT STAFF have the responsibility and are required to enforce policies, regulations, and procedures in a manner that is fair and developmentally appropriate and considers the student and the individual circumstances involved.

REPORTING TO LAW ENFORCEMENT

It is the policy of the Diamond R-IV School District to report all crimes occurring on school district property to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with the law. A list of crimes the district is required to report is included in policy JGF. The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy. In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student whom the district is aware is under the jurisdiction of the court.

DOCUMENTATION IN STUDENT'S DISCIPLINE RECORDS

The principal, designee, or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

CONDITIONS OF SUSPENSION AND OTHER DISCIPLINARY CONSEQUENCES

All students who are suspended or expelled, regardless of the reason, are prohibited from participating in or attending any district-sponsored activity or being on or near district property or the location of any district activity for any reason, unless permission is granted by the superintendent or designee. In addition, the district may prohibit students from participating in activities or restrict a student's access to district property as a disciplinary consequence even if a student is not suspended or expelled from school, if appropriate.

In accordance with the law, any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any public school in the district property or any activity of the district, regardless of whether the activity takes place on district property, unless one (1) of the following conditions exist:

1. The student is under the direct supervision of the student's parent, legal guardian, or custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian, or custodian, and the superintendent or designee has authorized the student to be on district property.
2. The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.
3. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences," listed below.

STUDENT CODE OF CONDUCT

The following are descriptions of prohibited conduct as well as potential consequences for violation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

ACADEMIC DISHONESTY
Cheating on tests, assignments, projects, or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources, or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

- **First Offense:** No credit for the work, grade reduction, or replacement assignment.
- **Subsequent Offense:** No credit for the work, grade reduction, course failure, 2 days In-School Suspension, or removal from extracurricular activities.

ARSON
Starting or attempting to start a fire, or causing or attempting to cause an explosion.

- **First Offense:** Minimum 10 days Out of School Suspension up to 180 days OSS, Restitution if appropriate.
- **Subsequent Offense:** Refer to Superintendent for up to 180 days out-of-school suspension, or expulsion. Restitution if appropriate.

ASSAULT
a. Hitting, striking, and/or attempting to cause injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring another person.

- **First Offense:** Principal/Student conference, minimum 5 days out of school suspension, and up to 5 days in school suspension and/or, up to 180 days out-of-school suspension, or expulsion.
- **Subsequent Offense:** Refer to Superintendent for up to 180 days out-of-school suspension, or expulsion.

b. Attempting to kill or cause serious physical injury to another; killing or causing serious physical injury to another.

- **First Offense:** Expulsion.

AUTOMOBILE/VEHICLE MISUSE
Discourteous or unsafe driving on or around school property, unregistered parking, failure to move the vehicle at the request of school officials, failure to follow directions given by school officials, or failure to follow established rules for parking or driving on school property.

- **First Offense:** Suspension or revocation of parking privileges up to 180 days, up to 3 days of in-school suspension, and/or up to 10 days of out-of-school suspension. A conference with students and parents is required before parking privileges are reinstated. The incident will be reported to law enforcement.
- **Subsequent Offense:** Revocation of parking privileges up to 180 days, up to 5 days in-school suspension, and/or up to 180 days out-of-school suspension. A conference with students and parents is required before parking privileges are reinstated. The incident will be reported to law enforcement.

BULLYING
Repeated and systematic intimidation, harassment, and attacks on a student or multiple students, perpetuated by individuals or groups. Bullying includes but is not limited to physical violence, verbal taunts, name-calling and put-downs, threats, extortion or theft, damaging property, and exclusion from a peer group. This policy includes cyberbullying, regardless of what form it takes. (i.e. email, texting, a social networking site such as Facebook, etc.)

- **First Offense:** Principal/Student conference, up to 5 days in-school suspension, and/or up to 10 days out-of-school suspension.
- **Subsequent Offense:** Refer to Superintendent for up to 180 days of out-of-school suspension or expulsion.

BUS OR TRANSPORTATION MISCONDUCT
Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked.

DISHONESTY
Any act of lying, whether verbal or written, including forgery.

- **First Offense:** Nullification of a forged document. Principal/Student conference, 2 days in-school suspension, and/or up to 10 days out-of-school suspension.
- **Subsequent Offense:** Nullification of a forged document. 4 days in-school suspension, and/or up to 180 days out-of-school suspension, or expulsion.

DEFIANCE
The intentional refusal to comply with school rules, policies, or directives from teachers, staff, or other authority figures. This includes actions such as ignoring instructions, verbal or non-verbal refusal, and behaviors that undermine the orderly operation of the school environment.

- First Offense: Principal/Student conference, up to 2 days in-school suspension, and/or up to 10 days out-of-school suspension.
- Subsequent Offense: 4 days in-school suspension, and/or up to 180 days out-of-school suspension, or expulsion.

DISRESPECTFUL OR DISRUPTIVE SPEECH
Verbal, written, pictorial, or symbolic language or gesture that is directed at any person and that is rude, vulgar, defiant, in violation of district policy, or considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities, or school functions. Students will not be disciplined for speech in situations where it is protected by law. This conduct or speech could include insubordination of a reasonable request.

- **First Offense:** Principal/Student conference, up to 2 days in-school suspension, and/or up to 10 days out-of-school suspension.
- **Subsequent Offense:** 4 days in-school suspension, and/or up to 180 days out-of-school suspension, or expulsion.

DRUGS/ALCOHOL
a. Possession, sale, purchase, or distribution of any over-the-counter drug, herbal preparation, or imitation drug or
herbal preparation.

- **First Offense:** 10 days of out-of-school suspension, and/or Refer to Superintendent for up to 180 days out-of-school suspension.
- **Subsequent Offense:** Refer to Superintendent for up to 180 days of out-of-school suspension or expulsion.

b. Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV, or V in section 202 of the Controlled Substances Act.

- **First Offense:** 10 days of out-of-school suspension, and/or Refer to Superintendent for up to 180 days out-of-school suspension.
- **Subsequent Offense:** Refer to Superintendent for up to 180 days of out-of-school suspension or expulsion.

c. Sale, purchase, or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances, or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV, or V in section 202 of the Controlled
Substances Act.

- First Offense: 10 days of out-of-school suspension, and/or Refer to Superintendent for up to 180 days out-of-school suspension.
- Subsequent Offense: Refer to Superintendent for up to 180 days of out-of-school suspension or expulsion.

EXTORTION
Threatening or intimidating any person for the purpose of obtaining money or anything of value.

- **First Offense**: Principal/Student conference, 3 days in-school suspension, and/or up to 10 days out-of-school suspension.
- **Subsequent Offense:** 5 days in-school suspension, and/or up to 180 days out-of-school suspension, or expulsion.

FAILURE TO MEET CONDITIONS OF SUSPENSION
Coming within 1,000 feet of any public school in the district while on suspension for an offense that requires reporting to law enforcement or for an act of school violence or drug-related activity is defined by district policy as a serious violation of the district's discipline policy. See the section of this regulation entitled, "Prohibition against Being on or near School Property during Suspension."

In determining whether to suspend or expel a student, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence within 1,000 feet of the school is disruptive to the educational process or undermines the effectiveness of the school's disciplinary policy.

- **First Offense:** Verbal warning, minimum 5 days in-school suspension, and/or up to 180 days out-of-school suspension, or expulsion.
- **Subsequent Offense:** Minimum 10 days out-of-school suspension, and/or up to 180 days out-of-school suspension, or expulsion.

FALSE ALARMS
Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening, disturbing, disrupting, or causing the evacuation or closure of school property.

- **First Offense:** Restitution. Principal/Student conference, 3 days in-school suspension, up to 180 days out-of-school suspension, or expulsion.
- **Subsequent Offense:** Restitution. 5 days in-school suspension, up to 180 days out-of-school suspension, or expulsion.

FIGHTING
Mutual combat is when both parties have contributed to the conflict either verbally or by physical action. A student caught videoing a fight will face similar consequences as those participating in the fight.

- First Offense: Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
- Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

HAZING
Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful, or disconcerting position for the purposes of initiation, affiliation, admission, membership, or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity. Hazing may occur even when all students involved are willing participants.

- **First Offense:** Principal/Student conference, up to 5 days in-school suspension, and/or up to 10 days out-of-school suspension.
- **Subsequent Offense:** Refer to Superintendent for up to 180 days of out-of-school suspension or expulsion.

INCITING A PUBLIC DISTURBANCE
Inciting or contributing to a public disturbance on school property or at a school event.

- **First Offense:** Principal/Student conference, up to 2 days in-school suspension, and/or up to 10 days out-of-school suspension.
- **Subsequent Offense:** 4 days in-school suspension, and/or up to 180 days out-of-school suspension, or expulsion.

MALICIOUS STATEMENTS
Malicious, slanderous, provocative, or inflammatory remarks directed toward another student.

- **First Offense:** Principal/Student conference, up to 2 days in-school suspension, and/or up to 10 days out-of-school suspension.
- **Subsequent Offense:** 4 days in-school suspension, and/or up to 180 days out-of-school suspension, or expulsion.

PUBLIC DISPLAYS OF AFFECTION
Physical contact that is inappropriate for the school setting includes but is not limited to, kissing and groping.

- **First Offense:** Principal/Student conference, lunch detention, and/or 1-day in-school suspension, up to 180 days out-of-school suspension.
- **Subsequent Offense:** 3 lunch detentions, and/or 3 days of in-school suspension, up to 180 days out-of-school suspension, or expulsion.

SEXUAL HARASSMENT
a. Use of unwelcome verbal, written, or symbolic language based on gender or of a sexual nature that has the purpose or effect of unreasonably interfering with a student's educational environment or creates an intimidating, hostile, or offensive educational environment. Examples of sexual harassment include but are not limited to, sexual jokes or comments, requests for sexual favors, and other unwelcome sexual advances.

- **First Offense:** Principal/Student conference, up to 5 days in-school suspension, and/or up to 10 days out-of-school suspension.
- **Subsequent Offense:** Refer to Superintendent for up to 180 days of out-of-school suspension or expulsion.

b. Unwelcome physical contact based on gender or of a sexual nature when such conduct has the purpose or effect of unreasonably interfering with a student's educational performance or creates an intimidating, hostile, or offensive educational environment. Examples include but are not limited to, touching or fondling of the genital areas, breasts, or undergarments, regardless of whether or not the touching occurred through or under clothing.

- **First Offense:** Principal/Student conference, up to 5 days in-school suspension, and/or up to 10 days out-of-school suspension.
- **Subsequent Offense:** Refer to Superintendent for up to 180 days of out-of-school suspension or expulsion.

TECHNOLOGY MISCONDUCT
a. Attempting, regardless of success, to gain unauthorized access to a technology system or information; to use district technology to connect to other systems in evasion of the physical limitations of the remote system; to copy district files without authorization; to interfere with the ability of others to utilize district technology: to secure a higher level of privilege without authorization; to introduce computer "viruses," "hacking" tools, or other disruptive/destructive programs onto or using district technology; or to evade or disable a filtering/blocking device.

- **First Offense:** Suspension or revocation of technology privileges up to 180 days, up to 3 days of in-school suspension, and/or up to 10 days of out-of-school suspension. A conference with students and parents is required before technology privileges are reinstated. The incident will be reported to the technology director.
- **Subsequent Offense:** Revocation of technology privileges up to 180 days, up to 5 days in-school suspension, and/or up to 180 days out-of-school suspension. A conference with students and parents is required before technology privileges are reinstated. The incident will be reported to the technology director.

b. Violation other than those listed in "a," or of Board policy EHB and regulation EHB, administrative procedures, or netiquette rules governing student use of district technology.

- First Offense: Restitution. Suspension or revocation of technology privileges up to 180 days, up to 3 days of in-school suspension, and/or up to 10 days of out-of-school suspension. A conference with students and parents is required before technology privileges are reinstated. The incident will be reported to the technology director.

- Subsequent Offense: Restitution. Loss of technology privileges for up to 180 days, up to 5 days of in-school suspension, and/or up to 10 days of out-of-school suspension. A conference with students and parents is required before technology privileges are reinstated. The incident will be reported to the technology director.

THEFT
Theft, attempted theft, or knowing possession of the stolen property.

- **First Offense:** Return of or restitution for the property. Principal/Student conference, up to 3 days in-school suspension, and/or up to 180 days out-of-school suspension. The incident will be reported to law enforcement.
- **Subsequent Offense:** Return of or restitution for the property. up to 5 days in-school suspension, and/or up to 180 days out-of-school suspension. The incident will be reported to law enforcement.

THREATS OR VERBAL ASSAULT
Verbal, written, pictorial, or symbolic language or gestures that create a reasonable fear of physical injury or property damage.

- **First Offense:** Principal/Student conference, 3 days in-school suspension, up to 180 days out-of-school suspension, or expulsion.
- **Subsequent Offense:** 5 days in-school suspension, up to 180 days out-of-school suspension, or expulsion.

TOBACCO
Possession/ use of any tobacco products on school grounds, school transportation, or at any school activity. This includes any type of artificial cigarette, or “e-cigarette.”

- **First Offense:** Confiscation of tobacco product. Principal/Student conference, 3 days in-school suspension.
- **Subsequent Offense:** Confiscation of tobacco product. 5 days in-school suspension, and/or up to 10 days out-of-school suspension.

TRUANCY
Absence from school without the knowledge and consent of parents/guardians and/or the school administration; excessive non-justifiable absences, even with the consent of parents/guardians. Students who have reported to school for the school day and leave school (either class, assembly, or other activity), without permission of the administration, will be considered truant from school. Students who are not in the class they are scheduled to be in at that time and do not have permission from a teacher or the administration will be considered truant. THERE ARE NO APPROVED "SKIP DAYS."

- **First Offense:** Principal/Student conference, up to 3 days in-school suspension. Reported to the Newton County Juvenile Office.
- **Subsequent Offense:** Up to 10 days in-school suspension. Reported to the Newton County Juvenile Office.

UNAUTHORIZED ENTRY
Entering or assisting any other person to enter a district facility, office, locker, or other areas that are locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.

- **First Offense:** Principal/Student conference, 3 days in-school suspension, up to 180 days out-of-school suspension.
- **Subsequent Offense:** Minimum 5 days Out-of-Suspension, up to 180 days out-of-school suspension or expulsion.

VANDALISM
Willful damage or the attempt to cause damage to real or personal property belonging to the school, staff, or students.

- **First Offense:** Restitution. Principal/Student conference, 2 days in-school suspension, up to 180 days out-of-school suspension, or expulsion.
- **Subsequent Offense:** Restitution. 4 days in-school suspension, 4 days out-of-school suspension, up to 180 days out-of-school suspension, or expulsion.

VERBAL ABUSE TO STAFF OF A THREATENING NATURE
Disrespectful language to staff members that is threatening in nature.

- **First Offense:** 3 days out-of-school suspension, up to 180 days out-of-school suspension.
- **Subsequent Offense:** up to 180 days out-of-school suspension or expulsion.

WEAPONS
a. Possession or use of any instrument or device, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo., which is customarily used for attack or defense against another person; any instrument or device used to inflict physical injury to another person.

- First Offense: 10 days out-of-school suspension. 1-180 days out-of-school suspension, or expulsion.
- Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

b. Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

- First Offense: One (1) calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent.
- Subsequent Offense: Expulsion.

INTERROGATIONS, INTERVIEWS, AND SEARCHES
School lockers and desks are the property of the Board of Education and are provided for the convenience of students, and as such, are subject to periodic inspection without notice. The lockers and desks may be searched by school administrators who have a reasonable suspicion that the lockers or desks contain drugs, alcohol, material of a disruptive nature, stolen properties, weapons, or other items posing a danger to the health or safety of students and school employees.

Students or student property may be searched based on reasonable suspicion of a violation of district rules, policy, or state law. Reasonable suspicion must be based on facts known to the administration, credible information provided, or reasonable inference drawn from such facts or information. Personal searches, and searches of student property, shall be limited in scope based on the original justification of the search. The privacy and dignity of students shall be respected. Searches shall be carried out in the presence of adult witnesses, and never in front of other students. Students shall not be required to undress, although they may be asked to empty pockets or remove jackets, coats, shoes, and other articles of exterior clothing for examination if reasonable under the circumstances.

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on school premises may be searched if the school authority has reasonable suspicion to believe that illegal, unauthorized, or contraband items are contained inside.

Law enforcement officials shall be contacted if the administration reasonably suspects that a student is concealing controlled substances, drug paraphernalia, weapons, stolen goods or evidence of a crime beneath his or her clothing and the student refuses to surrender such articles. Law enforcement officials may be contacted in any case involving a violation of law when a student refuses to allow a search, or where the search cannot be safely conducted. Parents may also be contacted.

I HAVE READ AND UNDERSTAND THE 2026-2027 DIAMOND HIGH SCHOOOL HANDBOOK.

STUDENT NAME (PRINTED): _____

STUDENT NAME (SIGNATURE): _____

PARENT/GUARDIAN NAME (SIGNATURE): _____

DATE: _____