417-325-5188
401 S. Main St, Diamond, MO
diamondwildcats.org

Welcome to the Diamond School District

The Diamond R-IV School District is a cooperative enterprise on the part of patrons, pupils, teachers, support staff, parents and administration who work together in order to develop their talents and abilities to the maximum potential. We welcome everyone in the community to share our progress with pride.

Diamond Middle School is committed to providing for the welfare of each person while respecting the rights of each individual, therefore all policies will be administered fairly and equitably with each person being given the opportunity to be heard. While this handbook is quite detailed, no document can cover every situation and circumstance that may arise during a school year. The administration reserves the right to make decisions and rule revisions at any time to implement the educational program and to ensure the well-being of all students and staff. The DMS staff is committed to educating all students while enforcing all school policies with consistency and fairness.

Administrative Staff

Executive Superintendent: Dr. Bill Redinger 325-5186
Executive Director of Learning: Dr, Anthony Ficken
High School Principal: Dr. Alyssa Kennedy 325-5188
Middle School Principal: Eric Henningsen 325-5336
Elementary School Principal: Sara Jackson 325-5189
Elementary Assistant Principal: Erin Snodgrass 325-5186
High School Counselor: Tammy Slagle 325-5188
Middle School Counselor: Richelle Washington 325-5336
Special Services Director: Stacy Flora 325-5188
Technology Director: Chris Nelson 325-5186
Maintenance Director: Ron Gray 325-5186
Athletic Director: Chris Kennedy 325-5186

Middle School Office Staff

Principal - Eric Henningsen
Secretary - Peggy Tuter
Counselor - Richelle Washington

Middle School Teaching Staff

Pam Albright	Paraprofessional	palbright@diamondwildcats.org
Nate Billings	6th-8th Media	nbillings@diamondwildcats.org
Carol Burdick	Paraprofessional	cburdick@diamondwildcats.org
DeAnn Drake	6th English/LA	ddrake@diamondwildcats.org
Amber Goad	7th-8th Math	acampbell1@diamondwildcats.org
Traci Grube	7th-8th Science	tgrube@diamondwildcats.org
Suzanne Gollhofer	Paraprofessional	sgollhofer1@diamondwildcats.org
Taylor Jones	7th-8th Art	tjones2@diamondwildcats.org
Bethany Laster	Band/Choir	blaster@diamondwildcats.org
Skyler Levendosky	P.E.	
Courtney Lowry	Special Ed.	
Brian Nelson	8th Agriculture	bnelson1@diamondwildcats.org
Shea Piercy	6th Art	spiercy@diamondwildcats.org
Stephanie Rodgers	6th Math	srodgers@diamondwildcats.org
Bob Roszell	6th Science/S.S.	broszell@diamondwildcats.org
Joeli Rush	Special Ed.	jrush@diamondwildcats.org
Mellisa Stevens	Paraprofessional	mstevens@diamondwildcats.org
Ryan Waggoner	7th-8th Social St.	rwaggoner@diamondwildcats.org
Richelle Washington	FACS/Counselor	rwashington@diamondwildcats.org
Makenna Woodard	7th-8th English/LA	mkrysl@diamondwildcats.org

DMS SPORTS/CLUBS/SPONSORS

Sports				
	BUILDING	POSITION	TYPE	Name
AD	ALL	Activities Director	All	Chris Kennedy
Baseball	MS	Head Coach	Boys	Jason Dixon
	MS	Assistant	Boys	
Softball	MS	Head Coach	Girls	
Girls Basketball	MS	Head Coach	Girls	Justin Wilson
	MS	Assistant	Girls	Haley Austin
Boys Basketball	MS	Head Coach	Boys	Skyler Levendosky
	MS	Assistant	Boys	Ryan Waggoner
Cheerleading	MS	Sponsor	Both	Joeli Rush
Cross Country	MS	Coach	Both	Lance Robbins
Football	MS	Head Coach	Boys	Dave Marbough
	MS	Assistant	Boys	Landon Adams
Track	MS	Head Coach	Both	
	MS	Assistant	Both	
Volleyball	MS	Head Coach	Girls	
	MS	Assistant	Girls	
Wrestling	MS	Head Coach	Both	Ryan Clement
	MS	Assistant Coach	Both	Landon Clement

Activities	
	Sponsor
Academic (Quiz Bowl) Team	Nate Billings
Outdoor Club	Nate Billings
A/V Club	Nate Billings
Youth Coding League	Nate Billings
Book Club	Makenna Woodard
Student Counsel	Amber Goad
FFA	Brian Nelson
National Junior Honor Society	Makenna Woodard

School Website

Parents can access the school website by going to: http://www.diamondwildcats.org The district web site provides information about the district; Central Office, Elementary, Middle School and High School, school news, the school calendar and weather closings. In addition, you can access information about your child, such as lunch balances and grades through the parent portal. If you do not have a password, contact Diamond Technology Director: Chris Nelson at: cnelsont@diamondwildcats.org

DIAMOND MIDDLE SCHOOL
BELL SCHEDULE

7:15 a.m.....Teacher Arrival

7:40 a.m.....First Bell

7:45 a.m. - 8:40 a.m.....1st Period

8:44 a.m. - 9:39 a.m.....2nd Period

9:43 a.m. - 10:38 a.m.....3rd Period

10:42 a.m. - 11:37 a.m.....4th Period

11:41 a.m. - 12:56 p.m.....5th Period

11:45 p.m. - 12:05 p.m.....8th Grade Lunch

12:10 p.m - 12:30 p.m.....7th Grade Lunch

12:35 p.m. - 12:55 p.m.....6th Grade Lunch

1:00 p.m. - 1:32 p.m.....Wildcat Time

1:36 p.m. - 2:31 p.m.....6th Period

2:35 p.m. - 3:30 p.m.....7th Period

DIAMOND R-IV

SCHOOL DISTRICT

MISSION STATEMENT

The mission of Diamond R-IV School District is to empower students to see their potential, discover their purpose, and achieve life success.

VISION STATEMENT

Diamond R-IV will prepare ALL Wildcats to be successful in School, Community, and the World.

OUR BELIEFS

Every Wildcat matters and CAN learn.

All District decisions are based on what is best for Wildcat Nation.

Our District prepares all Wildcats to be life-ready.

Resources are provided to meet Wildcat needs.

Diamond R-IV School District maintains a safe and positive learning environment.

Enrollment and Attendance

Immunizations - District Procedure KB-AP1

The State of Missouri requires that students be properly immunized on or before the first day of school or the child will not be able to attend.

Enrollment

In order to enroll in the Diamond R-IV School District, a prospective student should have the following records:

- Verification of withdrawal from the last school the student attended.
- A copy of the last report card from the previous school.
- Up-to-date health records from the last school attended.
- A parent or legal guardian must be present during the initial enrollment.
- Student medical insurance is the responsibility of the student and their parent or guardian. Proof of insurance is required for participation in athletics and cheerleading.
- Verification of residency in the district.
- Students are classified to grade level by credits earned and/or grade levels successfully completed.

A student will not be allowed to enroll until these items plus discipline records are received either from the parent or the prior school.

Withdrawal Procedure

- A parent or legal guardian must contact the school and confirm the withdrawal with the counselor and/or principal, thus allowing their child to withdraw. 2. The student must get the proper withdrawal form from the office.
- The student must then have this form signed by each teacher and others listed on the form. The student will receive a withdrawal grade which will be recorded in the student's permanent record.
- This form must be returned to the Principal's office and signed by the Principal to release the student.
- Any debt(s) must be paid before the student can check out.

Virtual School Information

It is the duty of the school district to determine if virtual school is in the best academic interests of the student. The administration will consider factors such as grades, attendance, and discipline when determining whether or not virtual school is appropriate. If the student does not communicate with the Virtual School Coordinator and/or make progress within the program, they are subject to be removed from the program and placed back into the regular school setting. Commitment to the Virtual School Program is semester long and will be re-evaluated at the conclusion of the semester.

General Information

- Families/ Students are required to provide their own internet access to utilize the virtual education programming.
- All Diamond R-IV School District student expectations listed in the student handbook apply to any student wishing to participate in the virtual education programming.
- Students utilizing virtual education programming are subject to discipline in keeping with the student handbook.

All grades received through virtual education will be recorded on the student's academic transcript.

Student Eligibility

To be considered eligible, students must be:

Enrolled and residing in the Diamond R-IV School District the previous semester.

- Currently enrolled and residing in the Diamond R-IV School District in the current semester for which the virtual courses will be taken.
- Self-motivated and technologically proficient.
- Approved by the Diamond R-IV School District Administration.

Enrollment

Enrollment criteria for virtual education programming is the same as for a student enrolling in seated courses. These are as follows:

- Students must enroll or withdraw from the virtual program within the first three school days from the start of a given semester.
- Virtual education students are expected to complete all elements of the assigned course work within the same timeline as the typical Diamond R-IV School seated coursework (quarter and/or semester).
- A face-to-face meeting with the building administration, parents, and student must be conducted prior to admission to the virtual education courses to determine the best fit for the student.
- To maintain enrollment in the virtual education program, students must complete the following:
    - At minimum, the goals assigned weekly by the Virtual School Coordinator
    - Log 12 hours of work weekly
    - Attend a face to face meeting or video conference monthly with the Virtual School Coordinator.
    - Complete each course assigned with a passing grade by the end of the semester.
    - Students who do not fulfill these requirements are subject to removal from the virtual school program.

Diamond R-IV School District has the right to waive any of the above requirements when circumstances deem it necessary.

Absences

A minimum of 90% attendance is the goal established for students at Diamond Middle School. This percentage is figured by the minute, so being late, absent, or tardy to any hour within the day counts towards that percentage. Absences are no longer excused or unexcused, time out of class is time out of class. However, if a student's percentage falls below 90%, proper documentation of an absence could be useful when meeting with the attendance team for attendance contract or appeal consideration.

A verified absence is an absence in which notification has been documented from a parent concerning a student's absence. This can include doctor's visits,

funeral attendance, ongoing health issues, court visits, etc. Any absence for which no notification or documentation has occurred would be considered unverified. Documentation is to be presented when the student returns from the absence.

Absences

The following absences should be documented by the parent in the event of a review:

- Illness or injury of the student, with a written excuse from the parent.
- Illness or injury of a member of the student's family when the student's presence is necessary or expected, with a written excuse from the parent.
- Medical appointments, with written appointment confirmation by medical provider.
- Funeral, with a written excuse from the parent.
- Religious observances, with a written excuse from the parent.
- Other appointments that cannot be scheduled outside attendance hours, such as court appearances, with a written excuse from the parent.
- Out-of-School suspension.
- Visits with a parent or legal guardian who is an active duty member of the military who has been called to duty for, is on leave from, or is immediately returned from deployment to a combat zone or combat support posting, with permission of the superintendent or designee.

***Documentation is to be presented when the student returns from the absence. Documentation over two days late will not be accepted.**

Consequences for Excessive Absence

Students will be expected to make up all assignments from missed classes regardless of whether an absence is excused or unexcused. Each teacher may set reasonable limits regarding the timeframe in which missed work may be

completed. Attendance and participation are part of a successful learning experience.

Any student may reduce accrued excused absences by attending Monday Intervention Academy (MIA). Monday Intervention Academy provides students with additional teacher instruction and remediation if necessary. Students will have access to all teachers. **Monday Intervention Academy starts at 10:00 AM and ends at 2:00 PM**. Lunch is provided for students. Transportation is not provided.

The district will contact the Children's Division (CD) of the Department of Social Services or the local prosecutor in cases where the district has a reasonable suspicion that a student's lack of attendance constitutes educational neglect on the part of the parents or that parents are in violation of the compulsory attendance law.

Truancy or Tardiness

Students who are absent from school without the knowledge and permission of a parent or guardian before the absence occurs or arriving after the expected time class or school begins will be considered truant from school.

Students who have reported to school for the school day and leave school (either class, assembly, or other activity), without permission of the administration, will be considered truant from school.

Students who are not in the class they are scheduled to be in at that time and do not have permission from a teacher or the administration, will be considered truant.

THERE ARE NO APPROVED "SKIP DAYS."

Building Hours/Hall Rules/Lunch Break

The school building will be open for students at 7:15 A.M. Any student in the building other than regular school hours should be in the company of a teacher or sponsor unless special permission has been given by the administration or the student's parent is employed by the school. Students are not to be in the halls during class time without a hall/locker/nurse lanyard from their classroom teacher. During the lunch break students must stay in the cafeteria area. No food is to be taken from the cafeteria area. Students are not allowed down the hallways or outside during lunch.

Leaving Classes or School during the Day

Students may not leave a class to run errands while school is in session unless given a permit by a teacher and having approval of the principal. To obtain permission to leave school during the day, the student should have the parent or guardian write a request to the principal stating the exact time the student is to be dismissed. This request must be presented to the principal before the student leaves. This includes before school if a student rides a bus to school.

Any student who finds it necessary to leave school during the school day before 3:30 P.M. must check out through the office or the absence will be considered truant. This includes if a student should become ill during the day. The school nurse will determine if that student should go home, and she will contact his/her parents regarding being sent home.

Students should not call parents themselves if they become ill. Students must be dismissed by the nurse. If this procedure is not followed correctly by the student it may result in truancy.

****Any student reporting to school after being absent part of the day should check in at the school office before going to class.****

Academics

Grading Scale: The grading scale is based on the following:

A = 90-100

B = 80-89

C= 70-79

D= 60-69

F= 59 and below

Report Cards

A grade is given in each subject at the end of each quarter and a semester average is recorded in the cumulative folder. Grade cards will be issued four times per school year. Quarter and semester grades will be mailed home to students.

Honor Roll

Students who record all "A"s on their report card will be recognized as making the all "A" honor roll for that quarter.

Any students making "B"s or better will be recognized as making the "A/B" honor roll for that quarter.

Make Up Work

A student will have one day after returning from an absence for every day missed, plus one day, to turn in any work missed as a result of the absence. It is the responsibility of the student to initiate contact with the teacher(s) concerning work missed. The student is also responsible for turning in work or taking any tests on the first day back if he/she was aware of the assignment prior to the absence.

Late Work Policy

Students are expected to submit all assignments on the due date. In the event that work is submitted late, the following penalties will apply:

- Day 1 Late: 10% deduction from the final grade
- Day 2 Late: Additional 10% deduction (20% total)
- Day 3 Late: Additional 10% deduction (30% total)

After three (3) days, it is up to the discretion of the teacher to decide if the assignment will receive a grade.

Failure to submit work after the three-day period may be considered "lack of effort" and could result in disciplinary action in accordance with the school's Code of Conduct.

Student Records

Directory Information/Parent and Eligible Student Access

The Family Educational Rights and Privacy Act allows for the release of directory information, in regards to certain student data. This data may be released to educational institutions and groups such as the Armed Services, and other agencies upon request. The Diamond School District considers the following to be directory information: Student's name; parent's name; date of birth; grade level; enrollment status; participation in school-based activities and sports; weight and height of members of the athletic teams; dates of attendance; degrees; honors and awards received; artwork or coursework displayed by the district; most recent previous school attended; and photographs, videotapes, digital images and recorded sound would be considered harmful or an invasion of privacy.

Directory information may be released without parental permission under laws relating to Open Records. Parents of Diamond students who do not want the directory information for their child released must notify the school in writing within 10 days after the start of school or receiving this notice. Written objections may be sent to the school district's office at 401 S. Main St., Diamond, MO.

All parents will have the right to inspect their child's education records as allowed by law. As used in this policy (JO), a "parent" includes a biological or adoptive parent, a guardian or an individual acting as a parent, regardless of divorce, custody, or visitation rights, unless the district is provided with evidence that the parent's rights to inspect records have been legally revoked. The rights of the parent transfer to the students once the student turns 18 or attends an institution of postsecondary education in accordance with law.

If a parent or eligible student believes the education records related to the student contain information that is inaccurate, misleading, or in violation of the student's privacy, he or she may ask the district to amend the record by following the appeals procedures created by the superintendent or designee.

Personal Belongings and District Issued Devices

Cell Phones

Students may use their cell phones before school, at lunch, and during passing periods, as long as they are not used for inappropriate activities. Cell Phones are not to be used during class time, including Wildcat Time. DMS classrooms will utilize hanging wall pouches for students to place their cell phones in during class. Upon entering the classroom, students are required to place their phones in the designated pouch and may retrieve them at the end of the class period. Failure to comply with this procedure, including being caught with a cell phone during class, will result in a referral to the office for defiance of the classroom Rules.

Discipline consequences will follow criteria listed under "Defiance".
Cell phones are not to be used in the restrooms or locker rooms. Any other circumstances for phone use that are not outlined in this policy will be at the administration's discretion. Students found to have recorded a fight, or any other action that would be included in the school's disciplinary code will receive

discipline for the video.

Electronic Devices

Any electronic devices that are not part of a class, or that may be disruptive to the classroom education, are not to be used in school or class. These items will be confiscated from students and will have to be picked up by the student's parents.

Computer Use Policy

Access is a privilege-not a right. Access privileges may be revoked at any time upon reasonable suspicion that the user has committed, or attempted to commit, unauthorized or improper use of any network or network resource.

Users should be aware that local, state, federal, and international laws are involved in the use of computer systems.

Students are not to use any school computer for personal use.
Refer to board policy EHA-R

Damaging Technology Equipment

Students that misplace/purposely damage technology equipment are subject to disciplinary action and restitution.
Below is a list of applicable fees:

Chromebook

- Broken Screen (replacement) - $80
- Misplaced Charger (replacement) - $45
- Missing keyboard keys, punctured speaker, damage to keyboard (results in full replacement of keyboard) - $60
- Full replacement of Chromebook - $289

iPad

- Cracked screen replacement - $150
- Replacing a missing or broken charger - $15
- Full replacement of iPad - $294

Defacing/Losing School Property

Students will be expected to pay for books, supplies, equipment or other school property lost or damaged beyond ordinary wear and tear. Students who carelessly or intentionally deface or damage school property shall be required to pay for all damages, and may be subject to additional disciplinary action.

Safety and Security

Closed Campus

Students are to enter the buildings once they have arrived on campus. Once a student arrives on campus, they may not leave without permission. Special permission may be obtained from the administration. A note or phone call from a parent is necessary before any student will be allowed to leave. Students leaving without permission will be considered truant and the absence is treated as such. The parking lot is off limits. Diamond School District is not responsible for vandalism or damage to vehicles on the school parking lot.

Visitors

Visitors for students (other than parents or contacts as listed on the student information system) are not allowed during school hours. Students are not allowed to bring guests to school with them.

Security Cameras

Security cameras are used at DMS to promote student and faculty safety, deter vandalism, and to secure the middle school building. Digital cameras are located and installed to monitor various areas at DMS. Any student tampering with or destroying the video cameras will be subject to the policies of the handbook.

Accidents

All accidents should be reported to the office by both the teacher and the student. An accident report will be completed. Any student involved in any type of accident should be sent to the nurse.

Interview with Police or Juvenile Officers/Other Law Enforcement Officials
The Diamond R-IV School District has legal jurisdiction over students during the school day and hours of approved extracurricular activities. The school administration is responsible for making an effort to protect each student's rights with respect to interrogations by law enforcement officials. When law enforcement officials find it necessary to question students during the school day or periods of extracurricular activities, the school principal or designee will be present and the interview will be conducted in private.

The principal will verify and record the identity of the officer or other authority and request an explanation of the need to question or interview the student at school. The principal ordinarily will make reasonable efforts to notify the student's parents/guardians. If the interviewer raises a valid objection to the notification, parents will not be notified.

Students will be afforded the same rights in dealing with law enforcement officials that exist outside the school. However, within the framework of legal rights, students have the responsibility to cooperate with law enforcement officials.

Law Enforcement Access
The district may report or disclose education records to law enforcement and juvenile justice authorities if the disclosure concerns law enforcement's or juvenile justice authorities' ability to effectively serve, prior to adjudication, the student whose records are released. The officials and authorities to whom such information is disclosed must comply with applicable restrictions set forth in 20 U.S.C. SS 123g (b)(1)(E).

If the district reports a crime committed by a student with a disability as defined in the Individuals with Disabilities Education Act (IDEA), the district will transmit copies of the special education and disciplinary records to the authorities to whom the district reported the crime.

Law enforcement officials also have access to directory information and may obtain access to student education records in emergency situations as allowed by law. Otherwise, law enforcement officials must obtain a subpoena or consent from the parent or eligible student before a student's education records will be disclosed.

Removal of Students from School by Law Enforcement Officials

Before a student at school is arrested or taken into custody by a law enforcement officer or other legally authorized person, the principal will verify the official's identity. The principal will attempt to notify the student's parent/guardian that the student is being removed from the school.

Fire and Tornado Drills

The signal for the Fire Alarm will be the designated fire signal or three blasts of the air horn in the event there is no electricity. The signal for a Tornado Drill will be the designated tornado signal or one long continuous blast of the air horn if there is no electricity. Your teacher is responsible for knowing and teaching the procedures to follow should one of these situations arise. You are responsible for learning them and obeying them. If we are to save lives we must act not only quickly but accurately.

Video & Audio Recordings

The district has established limits on the use of recording equipment in order to minimize disruption and protect instructional time essential to improving student achievement. Any recording activity, even activity permitted under this policy, will be prohibited if the activity creates a disruption to the education process. For more information, see Board Policy KKB.

Recording by District Personnel

The district may make audio or visual recordings to provide security, to maintain order, for professional staff development use or for other purposes related to furthering the educational mission of the district. This may include the use of video equipment in school buildings and on district transportation. No recording

equipment will be placed in areas of the building where the occupant would have a reasonable expectation of privacy, such as restroom facilities or locker rooms. Recordings by or on behalf of district personnel that include students will be considered student records and will be maintained in accordance with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws.

School and Home Communication

School Cancellation

When school is not in session because of weather conditions, the following media will be notified: TV Stations - Channels 7, 12, 16; Additionally, the Diamond R-IV school district utilizes an automated dialing program that will send a pre-recorded message to all contact numbers for each student in the district in the event of school cancellation. When it is necessary to cancel school or dismiss early, the above mentioned facilities will be notified as soon as possible.

Contact by Parents

Parents are asked to check in with the office when needing to contact their son/daughter. The office will then summon the student to come to the office.

Contact with Children's Division of Social Services

The district may disclose education records to representatives of the Children's Division (CD) of the Department of Social Services when reporting child abuse and neglect in accordance with law. Once the CD obtains custody of a student, CD representatives may have access to education records in accordance with law. CD representatives may also have access to directory information and may obtain access to student education records in emergency situations, as allowed by law.

Contacts with Division of Family Services Personnel

The Division of Family Services (DFS) may find it necessary to interview students during the school day or during periods of extracurricular activities when an emergency situation exists or when interviewing in the home setting would be

inappropriate. The DFS worker will contact the school principal or designee prior to coming to school to arrange the interview, when possible. The worker may be accompanied by a law enforcement officer when the report alleges sexual abuse or serious physical abuse. The principal will verify and record the identity of the DFS staff person, who will explain the need to question or interview the student at school.

Building-Wide Expectations

Dress Code

No form of dress will be permitted which distracts from the educational process of the school or adversely affects health and/or the safety of the students. Modesty should be the norm. If the dress code is violated, students will be sent to the office with a discipline referral. Discipline will include being presented alternative clothing that adheres to the dress code or parents may be called to bring a change of clothes.

The dress code policy can be found below:

1. Head coverings (excluding hoods on hooded sweatshirts, jackets, coats etc.) may be allowed provided they do not interrupt any aspect of the educational process . Staff members may require students to remove head coverings when they deem it is necessary for the educational interests of the student.
2. Non-prescription sunglasses are not to be worn inside the building.
3. Any garment with decorations, patches, lettering, advertisements, or with double meaning slogans, etc. that may be considered obscene, offensive or inappropriate is not to be worn to school. This includes any garment or accessory with any drug emblem, tobacco product, or alcoholic beverage, nudity or improper language.
4. Shorts may be worn during the entire school year. Biker shorts are not acceptable.

5. Leggings and yoga pants are acceptable when covered by a top garment which covers the hips.
6. Shorts and skirts must be mid-thigh length or longer when the student is standing straight.
7. All shirts must have some form of a sleeve; no sleeveless shirts. Any form of mesh or see through clothing will be considered inappropriate. Shirts with side openings are not permitted.
8. Tank tops, tube tops, spaghetti strap dresses or tops or strapless dresses are considered inappropriate. Bare midriffs are not allowed. Shirts and blouses must cover the entire torso at all times. Shirts are to be of good taste and must not reveal undergarments.
9. Holes in pants/shorts/jeans are not permitted above fingertip length when the student is standing. A hole is defined as anything that reveals skin or underwear items under the clothing. Patches are allowed on the inside or outside of the clothing so long as it is appropriate and covers the skin.
10. Jewelry, chains, etc. that are disruptive to the educational process or that could be considered dangerous and could injure someone if used as a weapon, or could be damaging to property, will not be allowed at school.

All dress and grooming standards are expected to be met.

The administration reserves the right as it sees necessary to make judgments regarding inappropriate dress at school.

BIST - Behavior Intervention Support Team

DMS utilizes the BIST behavior model when working with disruptive students in the classroom. If a student is being disruptive, they will receive one redirect. If the student continues to struggle, they will be given an alternative seat within the classroom. If the behavior persists, the student will be sent to the recovery room for the remainder of the hour. Any student sent to the recovery room five times in one month will receive a behavior plan from the BIST team.

Behavior plans will consist of a partnership with a DMS teacher. This teacher will provide skills coaching while monitoring progress through a behavior chart. Depending on the frequency of misbehavior, students may be given temporary restrictions that include; an assigned seat at lunch, restricted passing time, and/or alternative schedules. The length of a student's behavior plan depends solely on their success and progress.

Proper Language

Any abusive language, including profanity or any other offensive language, will not be tolerated. See Board Policy JG-R.

Respect

Students should show respect to each other and to adults in the school. Disruptive/disrespectful speech or conduct written or symbolic language or gesture which materially and substantially disrupts classroom work, school activities or which is inappropriate to public settings will result in inappropriate disciplinary action taken with offenders.

Civility Code

DMS students who violate the code of conduct may be removed from the regular classroom until a time in which he or she determines to restore his or her good standing in the classroom by completing any assigned consequences and apologizing to offended persons or parties.

Lunch

Cafeteria

The cafeteria area is meant to be a pleasant place for school students.

- Help clean the table where you have eaten.
- Trays and silverware should be returned to the kitchen.
- Keep your food on the tray.
- Stay seated while you are eating.

- Follow all directions given by adults.
- Food is not to be taken from the cafeteria area.

Lunch Charges

After a student accumulates five unpaid meal charges, the district will encourage the parents/guardians to submit an application for free and reduced-price meals if an application has not been recently submitted, and the student will be referred to a counselor for intervention. Any student whose meal balance exceeds below a negative $10.00 will receive an alternate lunch from the cafeteria or discontinuation of lunch privileges. Parents will be contacted via letter, email or phone message. Lunch money may be paid in the Elementary office or Central office before or after school. Please make sure the lunch payment is labeled with the student's name and the amount to be deposited in the account. (District Policy EF-AP1)

A breakfast and lunch program is provided for those students who desire the service. District Policy ADF, Procedure ADF-AP1

USDA Guidance: https://www.fns.usda.gov/school-meals/unpaid-meal-charges

- Students may bring their lunch and buy milk to drink for $0.45
- Lunch charges will be minimal and must be kept paid weekly.

PLEASE FILL OUT THE ELIGIBILITY FORMS PROVIDED.

Food service is a vital part of a child's nutritional well-being. If help is needed filling out the appropriate forms, the school may help with this. If you qualify for the lunch program but do not wish to participate, please fill out the form and indicate you do not wish to participate, but return the form. District Policy EFB

See Eligibility Criteria for Free and Reduced Price Meals at https://dese.mo.gov/financial-admin-services/foo-nutrition-services/free-and-reduced price-information.

Classroom

Classes

- Students are expected to go to classes with all materials, books, paper and pencils that are necessary for each class.
- Students are considered tardy when they are not in the classroom when the tardy bell rings.
- Students should stay in the class the entire period and not request to leave except for extreme emergencies, and then the teacher will determine if a pass should be issued.
- Any student in the hall during class time, except for office workers, will have a pass from a teacher or from the office.

Drinks in School

Students are permitted to possess drinks in school provided the drink the student possesses does not interrupt any aspect of the education process.

Staff members may require students to empty, dispose, or store any drinks when they deem it is necessary for the educational interests of the student.

Reasonable Request

Students who fail to comply with reasonable requests from teachers, staff or building administration will be subject to the policies of the student handbook. This includes detentions, in-school suspension, or out of school suspension depending on severity.

Tardy Policy

All students who are late to class will be considered "tardy" to class. Consequences will be assigned for excessive tardies as follows:
6th- 8th Grades: 5th tardy in 1 quarter to an individual class will result in one day of ASD. Each additional tardy will result in one additional day of ASD. If tardies become excessive, ISS will be assigned accordingly.

Hallway

Hall Behavior

Students should refrain from running, loud noises, pushing, hitting, kicking and other rowdiness in the halls at any time during the school day.

Displays of affection are not allowed in the halls, classroom, cafeteria or anywhere on school property.

Students should get the necessary materials for their next class and move on. Groups visiting in the hall obstruct traffic and make it nearly impossible for other students to get to their lockers or classes. Administrators and teachers will be in the halls during these times to supervise.

Lockers

Lockers are issued to each student. The student is responsible for any damage to a locker.

Lockers are school property and subject to search at any time. As you personalize your locker, remember you may not permanently change the appearance of the locker with paint or items that permanently affix to the locker. Please take pride in the equipment of DMS.

As a prerequisite to checking out a locker in the Diamond R-IV School District the student shall agree to all of the terms and conditions of this policy statement.

All lockers are the exclusive property of the Diamond R-IV School District. Students will be assigned lockers for their use to store books, supplies, and limited personal clothing and other personal property.

By assigning a student locker to use the Diamond R-IV School District is not waiving any of its rights as the owner of the locker and may, at its discretion, have any locker opened at any time for inspections, searches, and any other

purpose it may deem appropriate for the safe and efficient management of school property and to protect the health and safety of the students, teachers, and staff of the school district.

A student using one of the lockers owned by the Diamond R-IV School District should take notice that the school district does not acknowledge a student's right to privacy when it comes to the opening of these lockers.

If the Diamond R-IV School District assigns or checks out a lock to a student for use with the locker the school district will continue to retain all of the rights set forth in this paragraph.

If the Diamond R-IV School District allows a student to use his/her own lock with any locker belonging to the school. The district will continue to retain any and all rights set forth in this paragraph. If the student uses his/her own lock on a locker owned by the Diamond R-IV School District the student agrees that the Diamond R-IV School District may remove such lock, by force if necessary, in order to exercise its right under this paragraph and further the student agrees that he/she shall hold the school district harmless for any damage to his/her lock or property if the school district deems it appropriate to open said locker, even if by force.

Discipline

Background

The Excellence in Education Act of 1985, enacted by the 83rd General Assembly, provides for the establishment of a written policy of discipline. This policy shall contain the consequences of failure to obey standards of conduct set by the Board of Education. Standards of Pupil Conduct are designed to foster student responsibility, respect for the rights of others, and to ensure an atmosphere where orderly learning is possible and is encouraged. These standards do not list each and every offense which may result in disciplinary action. However, it is the purpose of these standards to list certain offenses

which, if committed by a student, will result in the imposition of an appropriate penalty. Toward this end, school officials shall be expected to hold every student strictly accountable for any disorderly conduct in school, on school property, or on a school bus going to or returning from school, or while participating or attending school related activities.

All punishments, suspensions, and/or corporal punishments, for minor and major infractions may be subject to change based upon any and all factual evidence and the need for administrative flexibility.

Disciplinary Actions Defined:

Lunch Time Detention

Students must report to the assigned room with their lunch and be seated within five minutes of the start of lunch. Students are expected to bring assignments to work on. The student will be dismissed at the end of their lunch period to attend 5th hour. Removal or failure to report to lunch detention will result in an ASD and the student will still be required to serve the lunch detention they failed to complete.

After School Detention

Students report to the assigned classroom and are seated by 3:35 p.m. They are expected to bring assignments to work on. After school detention is supervised by a classroom teacher. Detention is held until 4:35 p.m.
*Failure to attend ASD without notification to the MS office prior to the assignment will result in additional ASD, or ISS.

After School Detention (ASD) Expectations:

- The student shall report to the detention room by 3:35 with all textbooks, materials, paper, pen or pencil, and all other materials. Once scheduled for ASD, you must attend or have administrative permission to change dates.
- Arriving late (tardy) for ASD will result in an additional ASD.

- Upon arrival, students will be seated and begin work. Students will not talk to, communicate with, or disturb others while in ASD.
- Students will be productive and working on assignments at all times.
- Students will not get out of their seat or speak without raising their hand and receiving permission from the teacher.
- Students will work independently except for necessary assistance. Eating and drinking is prohibited.
- Disruptive behavior in ASD may result in additional ASD or OSS or ISS.

*ASD may be substituted for or combined with other consequences, according to administrator discretion.

In School Suspension (ISS):

Students who are assigned ISS for any disciplinary problem will be allowed to make up work for full credit. Specific procedures/rules for ISS are given to the student at the time of the suspension. Students may not attend school-sponsored activities while serving ISS. Students in ISS can participate in practice at the coach's discretion. Removal from ISS will result in OSS and the student will still be required to serve the ISS they failed to complete on their return from OSS.

Suspension (Out of School)

When a student is "Suspended", they are sent home immediately upon notification of parents, and are not allowed to attend their regular classes for the duration of the suspension. They must be accompanied by a parent or guardian for a "remedial conference" for re-admittance to school in accordance with board policy JGD.

Students are prohibited from participating in any type of curricular or extracurricular activities and are not to be on school property while serving OSS. Students will receive credit for any class work that is made up by the student (including tests) during the duration of the suspension. It is up to the student to get the work that was missed and make sure that it is completed and turned in.

*Major disciplines may be carried over to the next year for the subsequent semester.

Reporting to Law Enforcement

It is the policy of the Diamond R-IV School District to report all crimes occurring on school Grounds district property to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF. The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy. In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student who the district is aware is under the jurisdiction of the court.

Documentation in Student's Discipline Record

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

In accordance with law, any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any public school in the district property or any activity of the district, regardless of whether the activity takes place on district property, unless one (1) of the following conditions exist:

- The student is under the direct supervision of the student's parent, legal guardian, or custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian or custodian, and the superintendent or designee has authorized the student to be on district property.
- The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.

- The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences," listed below.

Repeat Offenses

Violations of school rules are cumulative. If a student commits the same offense in a new academic year that they committed in a prior year, it may be considered a subsequent offense and subject to progressive disciplinary action, even if the previous incident occurred in a prior school year.

Interrogations, Interviews and Searches

Searches by School Personnel:

School lockers and desks are the property of the Board of Education and are provided for the convenience of students, and as such, are subject to periodic inspection without notice. The lockers and desks may be searched by school administrators who have a reasonable suspicion that the lockers or desks contain drugs, alcohol, material of a disruptive nature, stolen properties, weapons or other items posing a danger to the health or safety of students and school employees.

Students or student property may be searched based on reasonable suspicion of a violation of district rules, policy, or state law. Reasonable suspicion must be based on facts known to the administration, credible information provided or reasonable inference drawn from such facts of information. Personal searches, and searches of student property, shall be limited in scope based on the original justification of the search. The privacy and dignity of students shall be respected. Searches shall be carried out in the presence of adult witnesses, and never in front of other students. Students shall not be required to undress, although they may be asked to empty pockets, or remove jackets, coats, shoes and other

articles of exterior clothing for examination if reasonable under the circumstances.

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on school premises may be searched if the school authority has reasonable suspicion to believe that illegal, unauthorized or contraband items are contained inside.

Law enforcement officials shall be contacted if the administration reasonably suspects that a student is concealing controlled substances, drug paraphernalia, weapons, stolen goods or evidence of a crime beneath his or her clothing and the student refuses to surrender such articles. Law enforcement officials may be contacted in any case involving a violation of law when a student refuses to allow a search, or where the search cannot be safely conducted. Parents may also be contacted.

District Policies JFCF, JFCH, JFCJ, JG, JG-R1, JGA, JGE, JGF

Disciplinary problems will be handled in accordance with School Board policies, building regulations, and the Missouri Safe Schools Act (Policy attached). These policies, regulations and procedures will apply to all students in attendance in district instructional and support programs as well as at school sponsored activities. ALL DISTRICT STAFF have the responsibility and are required to enforce policies, regulations and procedures in a manner that is fair and developmentally appropriate and considers the student and the individual circumstances involved.

Parent's Responsibilities:

- Understand that the definition of a weapon is:
- Understand that the definition of a drug is:
- Understand that an act of violence and a serious violation of Board Policy will require districts to maintain records of the offense.

- Understand that the list of offenses is not exhaustive and that the district can discipline a student for any action that is disruptive to the school environment, whether it occurs on or off school property.
- Understand that the district works cooperatively with police and will notify police when a crime occurs on school property.

Building Principal's Responsibility:
Building principals are responsible for the development of additional regulations and procedures regarding student conduct needed to maintain proper behavior in schools under their supervision.

Enforce prohibition against suspended student(s) being within 1,000 feet of school if the student committed an act of violence, drug-related activity, or specified offenses.

Code of conduct

The following are descriptions of prohibited conduct as well as potential consequences for violations. Building-level administrators are authorized to more narrowly tailor potential consequences as appropriate for the age level of students in the building. All consequences must be within the ranges established in this regulation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as

determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law. This code includes, but is not necessarily limited to, acts of students on district property, including playgrounds, parking lots and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law.

Academic Dishonesty

Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

Consequence:

First Offense: No credit for the work, grade reduction, or replacement assignment. Subsequent Offense: No credit for the work, grade reduction, course failure, or removal from extracurricular activities.

Arson

Starting or attempting to start a fire, or causing or attempting to cause an explosion.

Consequence:

First Offense: Detention, in-school suspension, 1-180 days out-of school suspension, or expulsion. Restitution if appropriate.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion. Restitution if appropriate.

Assault

Hitting, striking and/or attempting to cause injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring another person.

Consequence:
First Offense: Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.
2. Attempting to kill or cause serious physical injury to another; killing or causing serious physical injury to another.
First Offense: Expulsion.

Assault - School Employee
Causing or attempting to cause injury to a school employee, intentionally placing the employee in reasonable apprehension of imminent physical injury.
Consequence:
OSS up to 180 days, Expulsion Hearing.

Bullying and Cyberbullying (see Board policy JFCF)
Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts; sending or posting harmful or cruel text or images using the Internet or other digital communication devices; sending or posting materials that threaten or raise concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law.
Consequence:
First Offense: Detention, in-school suspension, or 1-180 days out-of-school suspension. Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Bus or Transportation Misconduct (see Board policy JFCC) – Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at

the student's assigned school. In addition, transportation privileges may be suspended or revoked.

Bus Conduct

Conduct on a school bus which constitutes a threat to safety or good order, or violates rules of conduct established for pupil transportation services.

Consequence:

Restitution, ASD, ISS, OSS:1-10 days, loss of bus privileges.

Cafeteria Misconduct

Throwing food, littering, leaving trays, taking food from the cafeteria, and other acts which are disruptive.

Consequence:

Restitution, ASD ISS, OSS: 1-10 days.

Coach/Sponsor Standards

Conduct in violation of reasonable rules and requirements established and announced by coaches or sponsors of school activities beyond the standards of conduct herein provided.

Consequence:

Disciplinary action as provided in such standards which include suspension from the activity.

Concealing or Providing False Information

Intentionally concealing, or providing false information to school officials in the conduct of school business to include student records, forged notes, passes, misuse of lunch cards.

Consequence:

Nullification of the forged document, principal/student conference, ASD, ISS.

Defiance of Authority

Any verbal or non-verbal refusal to comply with a reasonable direction or order of a school employee responsible for the care and supervision of students.

Consequence:
ISS, OSS up to 180 days.

Dishonesty
Any act of lying, whether verbal or written, including forgery.
Consequence:
First Offense: Nullification of forged document. Principal/Student conference, detention, or in-school suspension, or 1-10 days out-of-school suspension.
Subsequent Offense: Nullification of forged document. Detention, in-school suspension, or 1-180 days out-of-school suspension, or expulsion.

Disrespectful or Disruptive Conduct or Speech (see Board policy AC if illegal harassment or discrimination is involved)
Verbal, written, pictorial or symbolic language or gesture that is directed at any person that is in violation of district policy or is otherwise rude, vulgar, defiant, considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law.
Consequence:
First Offense: Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
Subsequent Offense: Detention, in-school suspension, 1-180 days out-of school suspension, or expulsion.

Disruptive Conduct
Conduct which materially or substantially disrupts or interferes with the orderly educational process in the classroom, such as moving about, disrupting other students, throwing of objects, and other disruptive acts.
Consequence:
In-Class Discipline, Loss of Privilege, ASD, ISS, OSS: 1-10 days.

Disruptive Communication

Communication, be it verbal, written or symbolic, which materially and substantially disrupts classroom work, school activities, school functions, or simply talking in class when told not to do so.

Consequence:

In-Class Discipline, Loss of Privilege, ASD, ISS, OSS: 1-10 days.

Other Disruptive Conduct

Misconduct on school property or at school events which are disruptive or a threat to good order and discipline such as: horseplay, running in the halls, use or possession of water guns, or other nuisance objects, offensive scents, and other acts
of disruptive conduct.

Consequence:

In-Class Discipline, Loss of Privilege, ASD, ISS, OSS: 1-10 days.

Disruptive Dress and Grooming

Dress and grooming determined to be indecent, disruptive, distracting, or inappropriate as school apparel, or that constitutes a threat to health, morals or safety, or is disruptive of school discipline or the instructional effectiveness of the school.

Consequence:

Opportunity to change apparel, dismissal from school (unexcused - see truancy rules)

1st Offense - Containment in office (or ISS if for a long period) until situation is corrected

2nd Offense - Lunch Detention, containment (ISS) until the situation is corrected

3rd Offense and each additional offense - 1 day ISS

Drugs/Alcohol (see Board policies JFCH and JHCD)

Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

Consequence:

First Offense: In-school suspension or 1-180 days out-of-school suspension.
Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

Consequence:

First Offense: In-school suspension or 1-180 days out-of-school suspension.
Subsequent Offense: 11-180 days out-of-school suspension or expulsion.

Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

Consequence:

First Offense: 1-180 days out-of-school suspension or expulsion.
Subsequent Offense: 11-180 days out-of-school suspension or expulsion.

Extortion

Threatening or intimidating any person for the purpose of obtaining money or anything of value.

Consequence:

First Offense: Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension. Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences

Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, Conditions of Suspension, Expulsion and Other Disciplinary Consequences." As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence within 1,000 feet of the school is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

Consequence:

First Offense: Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled. Subsequent Offense: Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.

False Alarms (see also "Threats or Verbal Assault")

Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of school district property.

Consequence:

First Offense: Restitution. Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense: Restitution. In-school suspension, 1-180 days out-of school suspension, or expulsion.

False Report

Making a false report which is disruptive or a threat to health, safety, and good order, i.e., fire alarm or bomb threat.

Consequence:
ASD, ISS, Loss of Privilege to Attend (Sem/Yr), OSS up to 180 days.

Fighting (see also, "Assault")
Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.
Consequence:
First Offense: Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Gambling
Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.
Consequence:
First Offense: Principal/Student conference, loss of privileges, detention, or in-school suspension. Subsequent Offense: Principal/Student conference, loss of privileges, detention, in-school suspension, or 1-10 days out-of school suspension.

Habitual Misconduct
Persistent and repeated misconduct in violation of the foregoing standards, after the exercise of various disciplinary options, may be viewed as a serious violation.
Consequence:
Disciplinary action in such cases may include suspension or expulsion as circumstances may warrant.

Harassment, including Sexual Harassment (see Board policy AC)
Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry,

disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

Consequence:

First Offense: Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

2. Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

Consequence:

First Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion. Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Hazing (see Board policy JFCF)

Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing may occur even when all students involved are willing participants.

Consequence:

First Offense: In-school suspension or 1-180 days out-of-school suspension.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Inappropriate Language

The use of lewd, obscene, or profane language, whether spoken, gestured, or written.

Consequence:

ASD, ISS, OSS: 1-10 days.

Incendiary Devices or Fireworks

Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.

Consequence:

First Offense: Confiscation. Warning, principal/student conference, detention, or in-school suspension. Subsequent Offense: Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

Inciting a Public Disturbance

Inciting or contributing to a public disturbance on school property or at a school event.

Consequence:

Principal/Student Conference, ASD, ISS, OSS:1-10 days.

Lack of Effort

Persistent inattentiveness, lack of effort to complete or turn in assigned class work or exams, failure to have required materials and failure to dress for physical education.

Consequence:

In-Class Discipline, ASD, ISS, OSS

Law Violation

In addition to the foregoing provisions, any act identified by Missouri Statute as a crime is a violation of these standards and may be dealt with as provided by law.

Consequence:

Referral to appropriate authorities, restitution, ASD, ISS.

Littering

Throwing, placing, or causing to be placed or thrown, any glass, bottles, cans, garbage, trash, refuse, or rubbish of any kind, nature or description on any school property or any road right of way adjacent to school property without the consent of an authorized school employee.

Consequence:

ASD, ISS, OSS.

Lying

Lying or otherwise misrepresenting the truth to school authorities in the official conduct of their duties.

Consequence:

In-Class Discipline, ASD, ISS, OSS:1-10 days

Nuisance Items

Possession or use of toys, games, MP3 players and other electronic devices (other than mobile phones) that are not authorized for educational purposes.

Consequence:

First Offense: Confiscation. Warning, principal/student conference, detention, or in-school suspension. Subsequent Offense: Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

Other Acts of Misconduct

Any other conduct prejudicial to good order and discipline, or which tends to impair the morale or good conduct of students, or interferes with the orderly operation of the classroom or school is a violation. This may extend to off-campus misconduct en route to and from school and that relate directly to the school or stemming from school events.

Consequence:

ASD, ISS, OSS, Loss of Privilege to Attend (Sem/Yr), OSS up to 180 days.

Possession of Stolen Property

The possession of stolen property, associated with the school, with the knowledge that it is stolen.

Consequence:

ISS, OSS:1-10 days, Authorities Notified.

Public Display of Affection

Physical contact that is inappropriate for the school setting including, but not limited to, kissing and groping.

Consequence:

First Offense: Principal/Student conference, detention, or in-school suspension, or 1-180 days out-of-school suspension. Subsequent Offense: Detention, in-school suspension, or 1-180 days out-of school suspension, or expulsion.

Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material

Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

Consequence:

First Offense: Confiscation. Principal/Student conference, detention, or in-school suspension. Subsequent Offense: Confiscation. Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Tampering

The unauthorized tampering or entry into a locker, desk, bag, vehicle or other's personal property assigned to or belonging to another individual or the school. Consequence: In-class Discipline, restitution, ASD, ISS, OSS:1-10 days

Tardiness

Reporting late to school/class without sufficient reason.

Consequence:

In-Class Discipline, ASD, ISS, OSS

Technology Misconduct (see Board policies EHB and KKB and procedure EHB-AP)

1. Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

Consequence:

First Offense: Restitution. Principal/Student conference, loss of user privileges, detention, or in-school suspension. Subsequent Offense: Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

2. Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other electronic communication devices during the regular school day, including instructional class time, class change time, breakfast or lunch.

Consequence:

First Offense: Confiscation, principal/student conference, parent pickup of device. Subsequent Offense: Confiscation, principal/student conference, parent pickup of device, detention, in-school suspension, 1-180 days out-of-school suspension.

3. Violations of Board policy EHB and procedure EHB-AP other than those listed above.

Consequence:

First Offense: Restitution. Principal/Student conference, detention, or in-school suspension, or 1-180 days out-of-school suspension. Subsequent Offense:

Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

4. Use of audio or visual recording equipment in violation of Board policy KKB.

Consequence:

First Offense: Confiscation. Principal/Student conference, detention, or in-school suspension. Subsequent Offense: Confiscation. Principal/student conference, detention, in-school suspension, or 1-10 days out of- school suspension.

Theft

Theft, attempted theft or knowing possession of stolen property.

Consequence:

First Offense: Return of or restitution for property. Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense: Return of or restitution for property. 1-180 days out-of school suspension or expulsion.

Threats or Verbal Assault

Verbal, written, pictorial or symbolic language or gestures that create a reasonable fear of physical injury or property damage.

Consequence:

First Offense: Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Tobacco

1. Possession of any tobacco products on school grounds, district property, district transportation or at any district activity.

Consequence:

First Offense: Confiscation of tobacco products. Principal/Student conference, detention, or in school suspension.

Subsequent Offense: Confiscation of tobacco product. Detention, in-school suspension, or 1-10 days out-of-school suspension.

2. Use of any tobacco products on school grounds, district property, district transportation or at any district activity.

Consequence:

First Offense: Confiscation of tobacco products. Principal/Student conference, detention, in-school suspension, or 1-3 days out-of-school suspension.
Subsequent Offense: Confiscation of tobacco product. In-school suspension or 1-10 days out-of-school suspension.

3. Use or possession of Vape devices or electronic cigarettes are prohibited. These items fall under the Tobacco policy.

4. Students violating the tobacco policy will be referred to "Smoking Court" and may incur fines or penalties depending on severity.

Trespassing

Willfully entering or remaining in any structure, conveyance, or property of another without being authorized or invited; or having been authorized or invited, is requested by an authorized person to depart and refusing to do so.

Consequence:

ASD, ISS, OSS: 1-10 days.

Truancy or Tardiness (see Board policies JED, JEDA)

Absence from school without the knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians; arriving after the expected time class or school begins, as determined by the district.

Consequence:

First Offense: Principal/Student conference, detention, or 1-3 days in school suspension. Subsequent Offense: Detention or 3-10 days in-school suspension, and removal from extracurricular activities.

Unauthorized Entry

Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.

Consequence:

First Offense: Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension. Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Unauthorized Marking

The unauthorized scratching, marking, or writing on school property or the property of others.

Consequence:

Restitution, ASD, ISS, OSS up to 180 days, Expulsion Hearing.

Vandalism (see Board policy ECA)

Willful damage or the attempt to cause damage to real or personal property belonging to the district, staff or students.

Consequence:

First Offense: Restitution. Principal/Student conference, detention, in school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: Restitution. In-school suspension, 1-180 days out-of school suspension, or expulsion.

Verbal Abuse to Staff of a Threatening Nature

Disrespectful language to a staff member that is threatening in nature.

Consequence:

OSS up to 180 days and Expulsion Hearing.

Weapons (see Board policy JFCJ)

1. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

Consequence:

First Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion. Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

2. Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

Consequence:

First Offense: One (1) calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent. Subsequent Offense: Expulsion.

3. Possession or use of ammunition or a component of a weapon.

Consequence:

First Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion. Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Student Services

Schedule Changes

All requests for a schedule change must be made with the counselor. Schedule change requests will be considered during the week before the first day of classes and within two days after the start of the second semester. The administration will make a schedule change when it is deemed necessary.

Medication

The nurse will dispense only medication provided from home and authorized in writing. Such medications should be turned into the nurse prior to the start of the school day. Any student wishing to see the nurse during school should obtain a

hall pass from their classroom teacher. Periodic head checks will be conducted as students having nits or lice will be sent home.

Medical Marijuana and Cannabidiol (CBD) Oil: District Policy JHCD

The district does not permit the possession or administration of marijuana or marijuana-infused products for medicinal purposes on district property or at district events since these products are prohibited under federal law. In accordance with state law, parents/guardians with a valid hemp extract registration card may possess CBD oil on district property for the purpose of administering it to their students who are less than 18 years old for the treatment of epilepsy.

Students 18 and older with a valid hemp extract registration card may possess CBD oil on district property for the limited purpose of bringing it to the health office where it will be stored with other medications and administered to the student by the nursing staff for the treatment of epilepsy. Students who have an actual prescription for a medication containing CBD will be permitted to possess and administer the prescription medication in accordance with this policy. When applicable, district staff will administer prescription medication containing CBD in the same manner used to administer other prescription medication.

Telephone

Any student wishing to use the school telephone should do so between classes or during lunch. Use of the telephone is a privilege. Do not abuse it.

Transportation

School policy provides that to be eligible for transportation services, a student must reside at least one mile from school. Questions regarding transportation should be directed to the Transportation Director at 417-325-5186.

Extracurricular/Athletic Activities

Student Council

DMS Student Counsel provides students the opportunity to participate in activities, serves as a training experience for both leaders and followers, promotes the common good, gives students a share in the management of the school, develops high ideals of personal conduct, acts as a clearing house for student activities, seeks to interest students in school affairs and helps solve problems that may arise. Members of the Student Council are your representatives and will bring before the administration any suggestions or concerns the student body may have.

StuCo Selection Process

- Students interested need to fill out an application the first week of school.
- All applications will be reviewed by teachers.
- Teachers will complete a survey on each student that applied.
- The Student Council sponsor will make selections based upon the teacher survey results.

Drug-Testing Policy

Any student participating in extracurricular or co-curricular activities is subject to drug testing. A signed form of the drug-testing policy must be on file before a student is allowed to participate in extracurricular or co-curricular activities or park on campus.

Eligibility/Athletics & Extracurricular

Diamond Middle School expects all students to have passing grades in order to participate in sports and extracurricular activities. Therefore, if a student has a failing grade at the 3-week grade check, the student will be placed on academic probation. During the probationary period, the student may participate in practice and competition. If the student continues to have a failing grade at the next grade check, the student will be academically

ineligible to participate in any MSHSAA sanctioned activities or extracurricular events. Ineligibility will remain in effect until the next 3-week grade check if there are no failing grades at that time.

Extracurricular/Athletic Activities

Any student riding a bus to and from the activity is subject to the rules and regulations of the school. If any student's behavior is detrimental to the safety of the bus, their parents will be called to pick him/her up, and they will not be allowed to ride the bus again. Any student who rides a bus to a school sponsored event MUST ride the bus on the return trip unless parents personally request permission from the teacher in charge to take their student.

Students must attend school a minimum of four (4) hours on the day of an extracurricular activity in order to be eligible for that activity unless approval is given by the administration.

District Notices

Standard Complaint Resolution Procedure for No Child Left Behind Programs

This complaint resolution procedure applies to all programs administered by the Missouri Department of Elementary and Secondary Education under the No Child Left Behind Act (NCLB). A complaint is a formal allegation that a specific federal or state law or regulation has been violated, misapplied, or misinterpreted by school district personnel or by the Department of Education Personnel. Any parent or guardian, surrogate parent, teacher, administrator, school board member, or other person directly involved with an activity, program, or project operated under the general supervision of the Department may file a complaint.

Such a complaint must be in writing and signed; it will provide the specific details of the situation and indicate the law or regulation that is allegedly being violated, misapplied, or misinterpreted. The written, signed complaint must be

filed and the resolution pursued in accordance with local district policy KL. If the issue cannot be resolved at the local level, the complainant may file a complaint with the Missouri Department of Education. If there is no evidence that the parties have attempted in good faith to resolve the complaint at the local level, the Department may require the parties to do so and may provide technical assistance to facilitate such resolution.

Any persons directly affected by the actions of the Department may file a similarly written complaint if they believe state or federal laws or regulations have been violated, misapplied, or misinterpreted by the Department itself. Anyone wishing more information about this procedure or how complaints are resolved may contact local district or Department personnel.

Anti-Discrimination Law Compliance

As a political subdivision, employer, recipient of federal funds and educational institutions, the Board of Education is prohibited from, and hereby declares a policy against engaging in unlawful discrimination, including harassment creating a hostile environment. on the basis of race, color, religion, sex, national origin, ancestry, disability, age or use of leave protected by the Family and Medical Leave Act, in its programs, activities and with regard to employment. The Board is an equal opportunity employer.

Marital. maternal or paternal status shall not affect the rights and privileges of district students to receive an education. Those students are eligible to participate in all activities and receive all honors the same as any other students enrolled in the school district.

Compliance Officer Appointment

To ensure that these obligations are met, the Board designates the following individual to act as the district's nondiscrimination laws compliance coordinator, who shall also be the appointee for all laws specifically mandating such an appointment, and who shall have the duty of keeping the superintendent informed of the state of compliance with this policy district wide:

Stacy Flora, Special Services Director

Surveying, Analyzing, or Evaluating Students

Any parent may inspect, upon request, any instructional material used as part of the educational curriculum and all instructional materials, including teachers' manuals, films, tapes or other supplementary material, that will be used in connection with any survey, analysis or evaluation as part of any applicable program. Further, a parent may inspect, upon request, a survey created by a third party before the survey is administered or distributed by a school to a student. The term "instructional material" does not include academic tests or academic assessments.

In accordance with law, no student, as part of any program wholly or partially funded by the u.s. Department of Education, shall be required to submit to a survey, analysis or evaluation (hereafter referred to as "protected information survey") that reveals any of the following information without written consent of a parent:

- Political affiliations or beliefs of the student or the student's parents.
- Mental or psychological problems of the student or the student's family.
- Sex behavior or attitudes.
- Illegal, antisocial, self-incriminating or demeaning behavior.
- Critical appraisals of other individuals with whom respondents have close family relationships. 6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers.
- Religious practices, affiliations or beliefs of the student or the student's parents.
- Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program.

Notice and Opportunity to Opt Out

In accordance with law, parents will receive prior notice and an opportunity to opt a student out of:

- Any other protected information survey, as defined above, regardless of the funding source.
- Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent and not necessary to protect the immediate health and safety of a student, or any physical exam or screening permitted or required under state law, except for hearing, vision or scoliosis screenings.
- Activities involving the collection, disclosure or use of personal information obtained from students for marketing, selling or otherwise distributing information to others.

Asbestos Notice

In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA) requiring schools to inspect and identify any asbestos containing building materials (ACBM). Diamond R-IV hired a certified building inspector to identify and sample any suspect asbestos containing materials. These inspections take place annually.

The law further requires the school to have an asbestos management plan. Diamond R-IV has an asbestos management plan available for review in the school district administrative office during regular business hours.

Corporal Punishment - District Policy JG

The Diamond School District will not participate in or allow Corporal Punishment to be administered to students on school property.

Trauma Informed School Initiative

The web address of the Department of Elementary and Secondary Education's Trauma-Informed Schools Initiative to parents/guardians.
https://dese.mo.gov/traumainformed

Notification of Rights under FERPA for Schools- District Policy JO and District Procedure JO-AP1

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

- The right to inspect and review the student's education records within 45 days after the day the [Name of school ("School")] receives a request for access.
- Parents or eligible students who wish to inspect their child's or their education records should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
- Parents or eligible students who wish to ask the [School] to amend their child's or their education record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest must be set forth in the school's or school district's annual notification for FERPA rights. A school official typically includes a person employed by the school or school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school or school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school or school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request or the disclosure is initiated by the parent or eligible student.]

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(3) are met. (§ 99.31(a)(1))

To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))

To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may

make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf, if applicable requirements are met. (§§ 99.31(a)(3) and 99.35)

In connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))

- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction, if applicable requirements are met. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena if applicable requirements are met. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as "directory information" if applicable requirements under § 99.37 are met. (§ 99.31(a)(11))
- To an agency caseworker or other representative of a State or local child welfare agency or tribal organization who is authorized to access a student's case plan when such agency or organization is legally responsible, in accordance with State or tribal law, for the

care and protection of the student in foster care placement. (20 U.S.C. §1232g(b)(1)(L))

- To the Secretary of Agriculture or authorized representatives of the Food and Nutrition Service for purposes of conducting program monitoring, evaluations, and performance measurements of programs authorized under the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966, under certain conditions. (20 U.S.C. § 1232g(b)(1)(K))

Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA) - District Policies JHC, JHDA, and KI

PPRA affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of –

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)

Inspect, upon request and before administration or use –

1. Protected information surveys of students and surveys created by a third party;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

The Diamond R-IV School District has developed policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Diamond Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Diamond Schools will also directly notify, such as through

U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation in the specific activity or survey. Diamond Schools will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202

Searches - Fourth Amendment of U.S. Constitution, Policy JFG and JFCI.

Notice regarding searches:

1. Students have no expectation of privacy in lockers, desks, computers, or other district-provided equipment or areas.
2. The district will conduct periodic and unannounced administrative searches of lockers, computers, and other district equipment
3. The district uses dogs to indicate the presence of alcohol, drugs, or other prohibited substances on campus, including the parking lot.

4. Additional searches of bags, purses, coats, electronic devices, other personal possessions and cars in accordance with law.
5. The district may require a student to submit to a drug or alcohol test if there is reasonable suspicion that the student has consumed prohibited substances.
6. The details of extracurricular drug testing, if applicable.

Special Services - District Policy IGBA

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Diamond R-IV School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Diamond R-IV School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Diamond R-IV School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may

request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Diamond R-IV School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed during regular school hours at:

Diamond R-IV Administration Building
401 S. Main Street
Diamond, MO 64840

State Testing (EOCs) - District Policy IL

Diamond High School utilizes End-of-Course exams (EOC) according to state requirements. Every student must take the exams during the third and fourth week of April. Students are not able to opt out of the EOC exams.

Suicide Awareness & Prevention - District Policy JHDF

Suicide is a leading cause of death among youths in Missouri and is a public health concern impacting all Missouri citizens. The Diamond R-IV School District is committed to maintaining a safe environment to protect the health, safety and welfare of students.

The district policy outlines key protocols and procedures the district will use to educate employees and students on the resources and actions necessary to promote suicide awareness and prevent suicide. The goal of the district is to

help students who may be at risk of suicide without stigmatizing or excluding students from school. No student will be excluded from school based solely on the district's belief that the student is at risk of suicide.

School Website

Parents can access the school website by going to: http://www.diamondwildcats.org. The district website provides information about the district for all departments, school news, the school calendar and weather closings. In addition, parents and students can access information such as lunch balances and grades. This information can be accessed by clicking on the "Quicklinks" button on the lower right side of the screen on the website home page. Then click on "Parent Portal." If you do not have a password, contact Diamond technology director Chris Nelson at: cnelson@diamondwildcats.org or 417-325-5186.

I have reviewed a copy of the Diamond R-IV Middle School Handbook for the 2025-2026 school year.

Student Signature: _____

I have reviewed a copy of the Diamond R-IV Middle School Handbook for the 2025-2026 school year.
Parent Signature: _____