Notice of Public Meeting
Wapello Community School District
You are hereby notified that the Board of Directors will meet:
June 10, 2026–8:00 am
Wapello CSD Central Administration Office - 406 Mechanic Street
Live Stream Available at: Wapello Community School District - Facebook

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Community Forum
5. Approval of Minutes
6. Approval of Bills for Payment
7. Financial Report
8. Administrative Reports (information)
    a. Elementary Principal
    b. Secondary Principal
    c. Curriculum
    d. Activities Director
    e. Superintendent
    f. Maintenance Director
9. Personnel (action)
    a. Hires
        i. Part-Time Lawn Care
        ii. Part-Time Maintenance Assistant
        iii. Jane Bostian - Speech
        iv. John Vandenberg - JH Girls Basketball
        v. Megan Brown - JH Girls Basketball

    b. Resignations

10. New Business
    a. Consideration to Approve List of Proposed Fundraisers (action)
    b. Consideration to Approve Board Policies (action)
        i. 404–Employee Conduct and Appearance
        ii. 405.1–Licensed Employee Defined
        iii. 405.2–Licensed Employee Qualifications, Recruitment, Selection
        iv. 405.3–Licensed Employee Individual Contracts
        v. 405.4–Licensed Employee Continuing Contracts
        vi. 405.5–Licensed Employee Work Day
        vii. 405.6–Licensed Employee Assignment
        viii. 405.7–Licensed Employee Transfers
        ix. 405.8–Licensed Employee Evaluation
        x. 405.9–Licensed Employee Probation Status
    c. Consideration to Approve First Reading of Proposed Board Policies (action)
        i. 705.05 Federal Awards Compliance
        ii. 706.04 Time and Effort Reporting
    d. Consideration to Approve Recommended Policy Amendment (action)
        i. 604.06–Instructional at a Post-Secondary Educational Institution
    e. Consideration to Approve Handbooks (action)
        i. Elementary Staff
        ii. Elementary Parent/Student
        iii. Secondary Student/Parent
        iv. District Certified Staff
        v. District Non-Certified Staff

f. Consideration to Approve Milk Bid for 26-27 (action)
g. Consideration to Approve Copier Replacement (action)
h. Consideration to Approve Contract for Bleacher Rental for Rodeo (action)
i. Consideration to Approve Awarding Bid for Fencing Project (action)
j. Consideration to Approve 1st Amendment to Contract for Transfer of State Funding (action)
k. Consideration to Approve Transfer of Greenhouse Funds to FFA Acct (action)
l. Consideration to approve allocation of interest earned to Yearbook Acct FY26 (action)
m. Items for the Next Regular Board Meeting Agenda (information)
n. Consideration to Set Date and Time for Next Meeting (action)

Adjournment

Wapello Community School District
Board of Directors
Regular Meeting
5-11-26

The Wapello Board of Education met in an open session for their monthly meeting at 6:00 p.m. at the Central Administration Building Board Room. Those present included Sarah Bockes, Kerri Horton, Brandon Marquardt, Jenna Meeker, Dave Moore, and Supt. Peterson. The meeting was live-streamed on the Wapello CSD YouTube Channel. All hyperlinks are active in the official minutes on the Wapello CSD Website.

Call to Order: President Sarah Bockes called the meeting to order at 6:00 p.m.

Approval of Agenda: Horton moved, seconded by Meeker, to approve the agenda. The motion carried with a 5-0 voice vote.

Community Forum

Alex Bartenhagen - Alex spoke to the board regarding several different areas of interest and concern.

Approval of Minutes: The motion was made by Marquardt and seconded by Meeker to approve the minutes as prepared. The motion carried with a 5-0 voice vote.

Approval of Bills: Horton moved, and Moore seconded, to approve the bills presented for payment, with the added pre-approvals. The motion carried with a 5-0 voice vote.

Financial Report: Moved by Horton, seconded by Marquardt, to approve the April 2026 financial reports. The motion carried with a 5-0 voice vote.

Administrative Reports:

Supt. Peterson –
- Legislative Updates
- Years of Service
- Graduation - May 24, in the practice gym
- COPS Grant Update
- Upcoming Schedule

Tony Johnson, High School Principal – No report

Brett Nagle, Elementary Principal
- End of the School Year
- Popcorn sales went very well, update from the playground committee
- Character Strong
- PreK Roundup was held, with 20 students attending
- 5th Grade Track Meet is May 19
- PBIS Fun Day is May 21

Activity Director – Brandon Brown

- Coaching Appointments
- Upcoming Events
- The date that football should have played New London still remains an open date
- Surplus items

Curriculum - Shannon Salazar -

- PLC Collaboration with Columbus CSD
- Curriculum Spotlight - Barb Dunham
- FAST Spring Screeners

Maintenance – Cody Schnell –

- Baseball/Softball Restroom Refresh is underway and will be finished by the start of the season
- Summer Projects are being compiled
- Boiler Bids
- Elevator Bids

Personnel

a. **Terminations - None**

b. **Hires –**

1. Veronica Blake - Elementary Library Associate
2. Kaden Yerington–Summer Custodial Help
3. Wyatt Marlette–Summer Custodial Help
4. Jayden Hills –Summer Custodial Help
5. Robotics – Barb Dunham
6. Head Girls Basketball – Trenton Massner
7. Assistant Girls Basketball – Larry Miller
8. Head Boys Basketball – Andy Rohr
9. JH Boys Basketball – Andrew Bartenhagen
10. JH Boys Basketball – Kenny Marlette
11. Head Boys Wrestling – Dylan Schrader
12. Assistant Boys Wrestling – Brett Nagle
13. Assistant Boys Wrestling – Tyler Thye
14. Head Girls Wrestling – Kody Aplara
15. Assistant Girls Wrestling – Craig Carlson
16. JH Boys Wrestling – Brett Shafer
17. Poms – Elizabeth Maine
18. Yearbook – Barb Dunham
19. Elementary Yearbook – Allison Ruth and Taren Samuels
20. Elementary Student Council – Allison Ruth and Taren Samuels
21. JH Student Council – Ashley Bartenhagen
22. HS Student Council – Kelci Eakins
23. Drama – Jane Bostian
24. NHS – Kelci Eakins
25. Marching Band – Jennifer Swope
26. Assistant Marching Band – Joe Cross
27. eSports – Hunter Brooks
28. Strength and Conditioning Morning – Hunter Brooks
29. Volunteer Assistant Coach – Steve Hahnbaum

There was a motion to approve contracts and appointments listed above. The motion was made by Horton and seconded by Moore. The motion carried with a 5-0 voice vote.

c. **Resignations –**

1. Thias Griffin - Elementary Paraeducator
2. Michelle Newberry - Elementary Special Education
   There was a motion by Meeker, seconded by Marquardt, to accept the resignations of Thias Griffin and Michelle Newberry, effective at the end of the school year. The motion carried with a 5-0 voice vote.

New Business:

Consideration to Approve Fundraisers -

- Football - Youth Football Camp
- Football - HS Football Camp
- Football - Apparel and Hats
- NHS - Soak a Senior

There was a motion by Horton, seconded by Meeker, to approve the fundraisers. The motion carried with a 5-0 voice vote.

Consideration to Approve Board Policies – Supt. Peterson recommended that the board approve reviewing the following policies:

a. 403.1–Employee Physical Examinations
b. 403.2–Employee Injury on the Job
c. 403.3–Communicable Diseases–Employees
d. 403.4–Hazardous Chemical Disclosure
e. 403.5–Substance-Free Workplace
f. 403.6–Drug and Alcohol Testing Program

A motion by Meeker, seconded by Horton, to approve the above-board policies. The motion carried with a 5-0 voice vote.

Consideration to Reopen Calendar Discussion for 2026-2027 – Board Member, Brandon Marquardt, had requested that the 26-27 Calendar Discussion be reopened. Since the calendar had formally been approved, a majority of the board would need to vote to reopen this item for further discussion. Board President Sarah Bockes asked whether there was a motion to reopen the discussion. There was a motion by Brandon Marquardt, seconded by Dave Moore. The motion failed on a 2-3 vote (Bockes, Horton, Meeker).

Consideration to Approve the 2026-2027 Compensation for Employees Not Covered by the Master Agreement: - SBO, Eric Small, prepared the proposed compensation levels for 26-27 for the employees not covered by the Master Agreement. A copy of the document can be found by clicking on this link on the live minutes on the district website. There was a motion by Moore, seconded by Horton, to adopt the compensation levels for 2026-2027 for Employees Not Covered by the Master Agreement. The motion passed with a 5-0 voice vote.

Consideration to Approve Recommended Policy Amendment 604.06 - Instructional at a Post-Secondary Educational Institution - Supt. Peterson, Tony Johnson, Kelci Eakins, and Shannon Salazar have reviewed the current policy and recommended several changes. A copy of the proposed changes can be found at this link in the live minutes on the district website. There was a motion by Moore, seconded

by Horton, to table the proposed changes to Policy 604.06, until the state finalizes the language due to changes in state law. The motion passed unanimously with a 5-0 voice vote.

Consideration to Approve Adult Meal Prices for 26-27: Food Service Director Amanda Harris has recommended that the following adult meal prices be adopted for the 26-27 school year. The prices match, as closely as possible, the actual cost of the provided meal.

- Adult Lunch $5.25
- À La Carte - $3.00
- Adult Breakfast - $4.00

There was a motion by Horton, seconded by Moore, to approve adult meal prices for the 26-27 school year as presented. The motion passed with a 5-0 voice vote.

Consideration to Approve Technology Purchase - Brandon Brown has worked with representatives from Grant Wood AEA to develop a purchase plan for technology devices for the district for the 26-27 school year. The plan calls for $60,600 in staff and student devices for the 26-27 school year. There was a motion by Meeker, seconded by Marquardt, to approve the technology purchase plan for the 26-27 school year. The motion was approved with a 5-0 voice vote.

Consideration to Approve Bid for HS Boiler Replacement - The main gym boiler requires an emergency replacement due to failing components. Maintenance Director, Cody Schnell, solicited bids from 3 companies for this work, and the results of the bids are as follows:

- Northwest Mechanical - $145,970
- Johnson Controls - $146,645
- Rivo, Inc. - $132,562

There was a motion by Marquardt, seconded by Meeker, to approve the bid from Northwest Mechanical for $145,970. The motion passed unanimously with a 5-0 voice vote.

Consideration to Approve Bid for Elevator Replacement - The elevator at the Jr/Sr High suffered a catastrophic failure and needs to be replaced during the summer. Maintenance Director Cody Schnell solicited bids for this work, and two companies provided quotes for this work:

- TKE - $98,583
    - $53,242 FOR TOTAL CONSTRUCTION SERVICES
    - Total - $151,825
- Kone - $124,328
    - $53,242 for TCS, Work done by others
    - Total - $177,570

There was a motion by Horton, seconded by Moore, to approve the bid from TKE in the amount of $98,583 for TK Elevator and $53,242 for the elevator modernization project. The motion was approved with a 5-0 voice vote.

Discussion of Elementary Playground Plans - Members of the Elementary Playground Committee presented plans for improvements to the Elementary playground. The group has asked that the playground be considered in discussions for future capital improvements.

Consideration to Approve the Class of 2026 for Graduation - There was a motion by Meeker, seconded by Horton, to approve the Class of 2026 for Graduation from Wapello High School, provided all requirements set forth have been met. The motion passed unanimously with a 5-0 voice vote.

Consideration of Name Insurance Agent - There has been a practice of changing insurance agents every three years due to the amount of work involved by the district and the commission set by EMC. The Superintendent and SBO recommend naming one agent until there is a need to name another. The recommendation was to name Mills-Thompson Insurance as the Agent of Record for the Wapello Community School District. There was a motion by Horton and seconded by Moore to name Mills-Thompson Insurance as the agent of record. The motion passed with a 5-0 voice vote.

Consideration to Approve 28E Amendment for Iowa Star Schools- Iowa Star Schools, the group that Wapello belongs to for Health Insurance, has made a change to a self-funded insurance model for the plan year that begins 7/1/26. This change requires an amendment to the 28E Agreement for all districts in the trust. A copy of the amendment can be found at this link in the live minutes on the district website. There was a motion by Marquardt, seconded by Horton, to approve the 28E Amendment for Iowa Star Schools. The motion passed with a 5-0 voice vote.

Consideration to Approve Request to the SBRC for Additional One-Time Spending Authority for Capital Projects - For the elevator and boiler replacements, the district is requesting One-Time Spending Authority from the School Budget Review Committee. As SAVE and PPEL funds are currently being allocated to other projects and debt retirement, the district has ample cash on hand for these projects, but wishes to preserve its current spending authority. There was a motion by Moore, seconded by Horton, to approve a request to the School Budget Review Committee for One-Time Spending Authority in the amount of $297,795 to cover the Elevator and Boiler Replacement at Wapello High School. The motion passed with a 5-0 voice vote.

Consideration to Approve Quote for HUDL - Activities Director, Brandon Brown, presented the annual quote for HUDL services in the amount of $12,500 for the 26-27 School Year. There was a motion by Marquardt and seconded by Meeker to approve the quote for HUDL services for $12,500 for the 26-27 school year. The motion was approved with a 5-0 voice vote.

Items for the Next Regular Board Meeting - Supt. Peterson asked the board for any agenda items for the June meeting.

- Handbook Updates
- Policy Amendments

Consideration to Set the Date for the June Board Meeting:

Horton moved, seconded by Moore, to set the June 2026 Board meeting for Monday, June 10, 2026, at 8:00 a.m. The motion carried with a 5-0 voice vote.

Adjournment:
Motion by Horton and seconded by Marquardt to adjourn. The motion carried with a 5-0 voice vote. The meeting was adjourned at 7:44 p.m.

Sarah Bockes, President

Eric Small, Secretary

Wapello Community School District
Board of Directors
Special Meeting
5-20-26

The Wapello Board of Education met in an open session for a special meeting at 12:00 p.m. at the Central Administration Building Board Room. Those present included Brandon Marquardt, Jenna Meeker (by Zoom), Dave Moore, and Supt. Peterson.

Call to Order: Board Member Brandon Marquardt called the meeting to order at 12:00 p.m.

Approval of Agenda: Moore moved, seconded by Meeker, to approve the agenda. The motion carried with a 3-0 voice vote.

Personnel

a. **Hires –**

1. Nicole Rose - High School Science

There was a motion to approve the contract for Nicole Rose. The motion was made by Moore and seconded by Meeker. The motion carried with a 3-0 voice vote.

New Business:

Consideration to Approve Unspent Authorized Budget Target Range -
There was a motion by Moore, seconded by Meeker, to approve an Unspent Authorized Budget Target Range of 10-15% with a maximum of 20%. The motion carried with a 3-0 voice vote.

Adjournment:
Motion by Moore and seconded by Meeker to adjourn. The motion carried with a 3-0 voice vote. The meeting was adjourned at 12:04 p.m.

Sarah Bockes, President

Eric Small, Secretary

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
Checking Account ID 1		Fund Number 10 GENERAL FUND		
	912874	AHLERS & COONEY P.C.	06/04/2026	899.00
10 0000 2317 000 0000 342		DISTRICT COUNSEL	899.00	
Total AHLERS & COONEY P.C.			899.00	
	20260529	ALLIANT ENERGY / IPL	05/29/2026	2,173.14
10 9017 2610 000 0000 622		DISTRICT MAY 26	2,173.14	
	20260529-0001	ALLIANT ENERGY / IPL	05/29/2026	147.14
10 9017 2610 000 0000 622		FOOD PANTRY MAY 26	147.14	
Total ALLIANT ENERGY / IPL			2,320.28	
	20260519	ALLWORTH, QUINTON	05/19/2026	132.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	132.00	
Total ALLWORTH, QUINTON			132.00	
	13HY-QNHM-7HG7	AMAZON CAPITAL SERVICES	06/04/2026	37.58
10 9013 2321 000 0000 613		EXPANDING FOLDERS	37.58	
	16CP-1P9Y-KPG9	AMAZON CAPITAL SERVICES	06/04/2026	42.76
10 9013 2321 000 0000 613		WIRELESS MOUSE, DESK CALENDAR	42.76	
	19K6-C7CK-C7CT	AMAZON CAPITAL SERVICES	06/04/2026	47.63
10 0000 1000 102 1114 612		PROJECTOR LAMP	47.63	
	1NL1-H4NR-MDJW	AMAZON CAPITAL SERVICES	06/04/2026	38.98
10 0418 1000 100 0000 618		SCOTCH TAPE	38.98	
	1Q43-J7MD-DV14	AMAZON CAPITAL SERVICES	06/04/2026	51.10
10 0418 1000 100 0000 612		DYE, RUBBER BANDS	51.10	
Total AMAZON CAPITAL SERVICES			218.05	
	20260529	ANDERSON ERICKSON DAIRY CO.	05/29/2026	154.44
10 0109 1000 100 0000 616		MAY 26	154.44	
Total ANDERSON ERICKSON DAIRY CO.			154.44	
	76640	ARNOLD REFRIGERATION, INC.	06/04/2026	291.00
10 9017 2610 000 0000 614		FOOTBALL LOCKER ROOM ICE MACHINE	291.00	
Total ARNOLD REFRIGERATION, INC.			291.00	
	20260519	BALL, BRYAN	05/19/2026	88.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	88.00	
Total BALL, BRYAN			88.00	
	20260519	BARTENHAGEN, ALEX	05/19/2026	330.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	330.00	
Total BARTENHAGEN, ALEX			330.00	
	20260519	BLACK, AARON	05/19/2026	572.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	572.00	
Total BLACK, AARON			572.00	
	20260519	BOHLEN, STEVE	05/19/2026	66.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	66.00	
Total BOHLEN, STEVE			66.00	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
	20260519	BOYSEN, ADAM	05/19/2026	154.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	154.00	
Total BOYSEN, ADAM			154.00	
	33240	BROWN, BRANDON	05/26/2026	1,377.09
10 9021 2710 000 0000 673		COST FOR TRUCK WINDOW REPLACEMENT	1,377.09	
Total BROWN, BRANDON			1,377.09	
	9639701	CHEMSEARCHFE	06/04/2026	919.02
10 9018 2620 000 0000 432		MONTHLY WATER TREATMENT	919.02	
Total CHEMSEARCHFE			919.02	
	20260604	CITY OF WAPELLO	06/04/2026	2,683.59
10 9017 2610 000 0000 411		MAY 2026	2,683.59	
Total CITY OF WAPELLO			2,683.59	
	20260519	COLEMAN, TIM	05/19/2026	66.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	66.00	
Total COLEMAN, TIM			66.00	
	20260519	CROSS, JOE	05/19/2026	396.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	396.00	
Total CROSS, JOE			396.00	
	51326	CURTIS PEST CONTROL INC.	06/04/2026	140.00
10 9017 2610 000 0000 491		PEST CONTROL	140.00	
Total CURTIS PEST CONTROL INC.			140.00	
	10155759	DHS CASHIER 1ST FL.	06/04/2026	6,644.68
10 4634 0050 1001 211 4634		MAY 26 BILLING	6,644.68	
Total DHS CASHIER 1ST FL.			6,644.68	
	20260529	DOLLAR GENERAL - REGIONS 410526	05/29/2026	100.93
10 0418 1000 100 0000 616		TRIBE PRIDE SUPPLIES	28.70	
10 0418 1000 100 0000 612		BATTERIES	34.51	
10 0109 1000 214 3302 612		SUPPLIES	37.72	
Total DOLLAR GENERAL - REGIONS 410526			100.93	
	20260519	DOPLER, BLAINE	05/19/2026	88.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	88.00	
Total DOPLER, BLAINE			88.00	
	20260519	EALEY, LOGAN	05/19/2026	44.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	44.00	
Total EALEY, LOGAN			44.00	
	20260519	EALEY, SARA	05/19/2026	154.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	154.00	
Total EALEY, SARA			154.00	
	900043773	EASTERN IOWA TIRE	06/04/2026	1,708.52
10 9021 2710 000 0000 674		BUS #8 DRIVE TIRES	1,708.52	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
Total EASTERN IOWA TIRE			1,708.52	
	51790	ELITE SPORTS	06/04/2026	50.39
10 0109 1000 116 0000 612		STRENGTH PLAQUES	50.39	
Total ELITE SPORTS			50.39	
	8046	ESI	06/04/2026	880.00
10 9017 2610 000 0000 424		FB FIELD PORTABLE TOILETS	880.00	
Total ESI			880.00	
	20260529	FARMERS ELEVATOR	05/29/2026	5,178.71
10 9017 2610 000 0000 424		CAUTION TAPE, STEP IN POST	81.89	
10 9017 2610 000 0000 424		DOORKNOB, PINESOL, RIVER ROCK	107.50	
10 9017 2610 000 0000 614		FAUCET CONNECTOR, RAPID FUSE GLUE	23.16	
10 9017 2610 000 0000 424		ORANGE FLOOR MARKING PAINT, UTILITY SAND	28.25	
10 9021 2710 000 0000 673		LUMBER FOR BUS BARN	17.74	
10 9017 2610 000 0000 424		FUSE GLUE, SWITCHES, ELETRIC PLUGS	106.68	
10 9017 2610 000 0000 614		MOUNTING TAPE	7.98	
10 9022 2720 000 0000 626		MAY 26	4,318.26	
10 9022 2720 000 0000 627		MAY 26	411.64	
10 9017 2610 000 0000 424		GRASS SEED	53.63	
10 9017 2610 000 0000 614		BATTERIES / HAND SANITIZERS	21.98	
	20260604	FARMERS ELEVATOR	06/04/2026	6,506.48
10 9017 2610 000 0000 739		WEED SPRAYER	63.99	
10 9017 2610 000 0000 424		BLUE TAPE, LIT BATTERY	18.98	
10 9017 2610 000 0000 614		SCREWS	60.99	
10 0418 1000 100 0000 616		NUTS, BRIGHT NAILS	5.41	
10 9017 2610 000 0000 424		REPAIRS	15.99	
10 9021 2710 000 0000 673		BATTERY, DRAW BAR	319.98	
10 9017 2610 000 0000 614		KWIKSEAL	7.99	
10 0418 1000 100 0000 616		BUG SPRAY, FOGGER	57.16	
10 9017 2610 000 0000 424		SPRAY PAINT	9.79	
10 9017 2610 000 0000 614		CAULKING & GUN	66.95	
10 9017 2610 000 0000 616		KEY	1.99	
10 9017 2610 000 0000 424		ROUNDUP	6.99	
10 9017 2610 000 0000 614		TEST PLUG, STOPPERS	9.97	
10 9017 2610 000 0000 615		QUICKREAD TAPE MEASURE	16.99	
10 9017 2610 000 0000 615		SCREWS	1.40	
10 9017 2610 000 0000 614		MOUNTING TAPE, PAINT EDGER	11.17	
10 9017 2610 000 0000 616		FINISH NAILS, PAINT, WOOD GLUE	19.87	
10 9017 2610 000 0000 616		BLEACH	4.69	
10 9022 2720 000 0000 626		MAY 26	4,849.00	
10 9022 2720 000 0000 627		MAY 26	784.97	
10 9017 2610 000 0000 424		ANT BAIT	8.58	
10 9017 2610 000 0000 614		ROLLER COVER, PAINT BRUSH, GLUE	56.12	
10 9017 2610 000 0000 614		SLYDE KING SCREWS	49.78	
10 0109 1000 350 0000 612		GRINDING WHEEL	23.45	
10 0418 1000 100 0000 616		BUG SPRAY	3.29	
10 0418 1000 100 0000 616		FOGGERS	30.99	
Total FARMERS ELEVATOR			11,685.19	
	20260514	FIEDLER LAW FIRM	05/14/2026	9,166.67

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
10 0000 2317 000 0000 342		NEWBERRY SETTLEMENT 5/26	9,166.67	
	V*20260514	FIEDLER LAW FIRM	05/19/2026	(9,166.67)
10 0000 2317 000 0000 342		NEWBERRY SETTLEMENT 5/26	(9,166.67)	
Total FIEDLER LAW FIRM			0.00	
	1128	FIRST RESPONSE AUTO GLASS	05/26/2026	465.00
10 9021 2710 000 0000 673		WINDOW REPLACEMENT FOR GRACIE GUSTISON	465.00	
Total FIRST RESPONSE AUTO GLASS			465.00	
	20260519	FOURDYCE, JOE	05/19/2026	88.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	88.00	
Total FOURDYCE, JOE			88.00	
	20260604	GREAT PRAIRIE AEA	06/04/2026	17,412.10
10 9025 6100 000 3214 961		APRIL 26 DEPT OF MGMT	17,412.10	
	20260604-0001	GREAT PRAIRIE AEA	06/04/2026	17,412.10
10 9025 6100 000 3214 961		MAY 26 DEPT OF MGMT	17,412.10	
	20260604-0002	GREAT PRAIRIE AEA	06/04/2026	17,412.10
10 9025 6100 000 3214 961		JUNE 26 DEPT OF MGMT	17,412.10	
	5812	GREAT PRAIRIE AEA	06/04/2026	14,647.16
10 9025 6100 000 3214 961		MONTHLY SERVICES MAY 26	14,647.16	
	5845	GREAT PRAIRIE AEA	06/04/2026	69.00
10 0418 1000 100 0000 612		ELEMENTARY ODRS	69.00	
	5883	GREAT PRAIRIE AEA	06/04/2026	250.00
10 0418 2222 000 0000 613		BATTLE OF THE BOOKS	250.00	
Total GREAT PRAIRIE AEA			67,202.46	
	20260519	GREINER, CODY	05/19/2026	88.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	88.00	
Total GREINER, CODY			88.00	
	20260519	GREINER, KENNA	05/19/2026	264.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	264.00	
Total GREINER, KENNA			264.00	
	20260519	GUSTISON, GRACIE	05/19/2026	374.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	374.00	
Total GUSTISON, GRACIE			374.00	
	20260519	GUYER, JOHN	05/19/2026	616.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	616.00	
Total GUYER, JOHN			616.00	
	20260519	HAMMER, TONY	05/19/2026	66.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	66.00	
Total HAMMER, TONY			66.00	
	20260519	HARBISON, HANNAH	05/19/2026	286.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	286.00	
Total HARBISON, HANNAH			286.00	
	20260519	HARBISON, JIM	05/19/2026	154.00

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
10 0109 1000 100 0000 128		DUTY PAY 25/26	154.00	
Total HARBISON, JIM			154.00	
	008424	HARRY'S CUSTOM TROPHIES	06/04/2026	26.00
10 0109 1000 100 0000 612		GOLD MEDALS	26.00	
Total HARRY'S CUSTOM TROPHIES			26.00	
	20260519	HEATER, SCOTT	05/19/2026	154.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	154.00	
Total HEATER, SCOTT			154.00	
	20260519	HOWELL, ROD	05/19/2026	132.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	132.00	
Total HOWELL, ROD			132.00	
	20260519	HUXLEY, MIKE	05/19/2026	44.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	44.00	
Total HUXLEY, MIKE			44.00	
	52653W2601	INSTRUMENTALIST AWARDS LLC	06/04/2026	38.50
10 0109 1000 910 6220 612		AWARDS	38.50	
Total INSTRUMENTALIST AWARDS LLC			38.50	
	20260519	JOHNSON, MAISY	05/19/2026	132.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	132.00	
Total JOHNSON, MAISY			132.00	
	798837	JOSTENS	05/29/2026	84.51
10 0109 1000 100 0000 612		VAL & SAL MEDALS	84.51	
Total JOSTENS			84.51	
	26050460	KCII	06/04/2026	123.76
10 9012 2319 000 0000 540		SENIOR SALUTE 26	123.76	
Total KCII			123.76	
	20260519	KUNTZ, BRYAN	05/19/2026	264.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	264.00	
Total KUNTZ, BRYAN			264.00	
	20260519	LAUD, HALEIGH	05/19/2026	66.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	66.00	
Total LAUD, HALEIGH			66.00	
	20260529	LOUISA COMMUNICATIONS	05/29/2026	1,168.27
10 9013 2321 000 0000 531		MAY 26	310.26	
10 0109 2410 000 0000 531		MAY 26	463.72	
10 0418 2410 000 0000 531		MAY 26	394.29	
Total LOUISA COMMUNICATIONS			1,168.27	
	20260529	LOUISA REGIONAL SOLID WASTE	05/29/2026	40.00
10 9017 2610 000 0000 421		EXTRA GARBAGE	40.00	
Total LOUISA REGIONAL SOLID WASTE			40.00	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
	20260519	MARSHALL, JAXON	05/19/2026	770.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	770.00	
Total MARSHALL, JAXON			770.00	
	322490	MASSNER, LINDSY	05/26/2026	225.00
10 0109 1000 100 0000 612		COOKIES FOR AWARDS NIGHT 2026	225.00	
Total MASSNER, LINDSY			225.00	
	20260529	MEDIACOM	05/29/2026	1,000.00
10 0000 1000 102 1114 612		MAY 26	1,000.00	
Total MEDIACOM			1,000.00	
	0879361-IN	MID-AM. RESEARCH CHEMICAL	06/04/2026	1,392.00
10 9017 2610 000 0000 424		WEED KILLER	1,392.00	
Total MID-AM. RESEARCH CHEMICAL			1,392.00	
	10004492	MIDWEST ALARM SERVICES	06/04/2026	557.00
10 9017 2610 000 0000 423		EXTINGUISHER SERVICE CALLS	557.00	
	10004496	MIDWEST ALARM SERVICES	06/04/2026	457.00
10 9017 2610 000 0000 423		EXTINGUISHER SERVICE CALLS	457.00	
	10004905	MIDWEST ALARM SERVICES	06/04/2026	205.00
10 9017 2610 000 0000 423		ELEM SERVICES	205.00	
	10004907	MIDWEST ALARM SERVICES	06/04/2026	205.00
10 9017 2610 000 0000 423		HS SERVICES	205.00	
Total MIDWEST ALARM SERVICES			1,424.00	
	20260519	MILLER, LARRY	05/19/2026	176.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	176.00	
Total MILLER, LARRY			176.00	
	16888	MOORE PLUMBING &HVAC	05/29/2026	293.50
10 9017 2610 000 0000 439		INSTALL NEW FAUCET	293.50	
Total MOORE PLUMBING &HVAC			293.50	
	20260526	MOORE, ANN	05/26/2026	114.55
10 9010 2134 000 0000 580		2ND SEM MILEAGE (158 @ 72.5)	114.55	
Total MOORE, ANN			114.55	
	20260529	PETERSON, MICHAEL	05/29/2026	68.37
10 9013 2321 000 0000 531		INSTALL NEW FAUCET	68.37	
Total PETERSON, MICHAEL			68.37	
	48992606	QUILL CORPORATION	06/04/2026	39.33
10 9013 2321 000 0000 611		CARDSTOCK	39.33	
Total QUILL CORPORATION			39.33	
	120861	RED LION RENEWABLES, LLC	05/29/2026	4,899.97
10 9017 2610 000 0000 622		MAY 26	4,899.97	
Total RED LION RENEWABLES, LLC			4,899.97	
	20260604	REFRESHMENT SERVICES PEPSI	06/04/2026	139.66
10 0109 1000 100 0000 613		MAY 26	139.66	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
Total REFRESHMENT SERVICES PEPSI			139.66	
	21-15815	RELAYHUB, LLC	05/29/2026	1,355.25
10 9016 2519 211 3301 351		MEDICAID FOR APRIL 26	1,355.25	
	21-16274	RELAYHUB, LLC	06/04/2026	670.19
10 9016 2519 211 3301 351		MAY 26 MEDICAID	670.19	
Total RELAYHUB, LLC			2,025.44	
	20260519	RICHENBERGER, ROB	05/19/2026	264.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	264.00	
Total RICHENBERGER, ROB			264.00	
	20260519	RYLEY HOWELL	05/19/2026	88.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	88.00	
Total RYLEY HOWELL			88.00	
	20260604	SA ATHLETICS	06/04/2026	396.00
10 0109 1000 100 0000 128		EXTRA DUTIES FOOTBALL	264.00	
10 0109 1000 100 0000 128		EXTRA DUTIES VOLLEYBALL	88.00	
10 0109 1000 100 0000 128		EXTRA DUTIES WRESTLING	44.00	
Total SA ATHLETICS			396.00	
	20260519	SHAFER, BRETT	05/19/2026	418.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	418.00	
Total SHAFER, BRETT			418.00	
	20260519	SHAFER, JAY	05/19/2026	132.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	132.00	
Total SHAFER, JAY			132.00	
	20260519	SHUTT, ADAM	05/19/2026	44.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	44.00	
Total SHUTT, ADAM			44.00	
	20260514	SMALL, KOLTON	05/14/2026	100.00
10 9017 2610 000 0000 437		DIS-ASSEMBLE & DELIVER LARGE ELEM CUBBIE	100.00	
	20260519	SMALL, KOLTON	05/19/2026	594.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	594.00	
Total SMALL, KOLTON			694.00	
	11093	SOUTHEAST IOWA GARAGE DOORS	06/04/2026	287.78
10 9021 2710 000 0000 673		REPLACED TENSION CABLES	287.78	
Total SOUTHEAST IOWA GARAGE DOORS			287.78	
	20260519	SPRINGSTEEN, COLBY	05/19/2026	264.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	264.00	
Total SPRINGSTEEN, COLBY			264.00	
	20260519	TIPPS, BRIAN	05/19/2026	198.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	198.00	
Total TIPPS, BRIAN			198.00	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
	224046822	TRUGREEN PROCESSING CENTER	05/29/2026	279.88
10 9017 2610 000 0000 424		BASEBALL - LAWN MAINT	279.88	
	224046923	TRUGREEN PROCESSING CENTER	05/29/2026	309.67
10 9017 2610 000 0000 424		FOOTBALL FIELD - LAWN MAINT	309.67	
	224047017	TRUGREEN PROCESSING CENTER	05/29/2026	178.65
10 9017 2610 000 0000 424		SOFTBALL - LAWN MAINT	178.65	
	224047135	TRUGREEN PROCESSING CENTER	05/29/2026	178.65
10 9017 2610 000 0000 424		FB PRACTICE - LAWN MAINT	178.65	
	225146420	TRUGREEN PROCESSING CENTER	06/04/2026	188.19
10 9017 2610 000 0000 424		BASEBALL FIELD VEGGIE CONTROL	188.19	
	225146570	TRUGREEN PROCESSING CENTER	06/04/2026	161.30
10 9017 2610 000 0000 424		SOFTBALL FIELD VEGGIE CONTROL	161.30	
Total TRUGREEN PROCESSING CENTER			1,296.34	
	6150426780	VESTIS	05/29/2026	130.26
10 9021 2710 000 0000 677		SHOP TOWELS & UNIFORMS	130.26	
	6150717115	VESTIS	05/29/2026	129.03
10 9021 2710 000 0000 677		SHOP TOWELS & UNIFORMS	129.03	
	6150720334	VESTIS	05/29/2026	129.03
10 9021 2710 000 0000 677		SHOP TOWELS & UNIFORMS	129.03	
	6150723087	VESTIS	05/29/2026	129.03
10 9021 2710 000 0000 677		SHOP TOWELS & UNIFORMS	129.03	
	6150730010	VESTIS	06/04/2026	130.26
10 9021 2710 000 0000 677		SHOP TOWELS & UNIFORMS	130.26	
Total VESTIS			647.61	
	20260604	WACO COMMUNITY SCHOOL	06/04/2026	1,280.29
10 0418 1000 100 0000 567		2ND SEM OPEN ENROLLMENT 25-26	1,198.20	
10 0000 1000 100 3116 567		2ND SEM TLC	57.79	
10 0000 1000 100 3376 567		2ND SEM PD	11.63	
10 0000 1000 100 3216 567		2ND SEM EIC	12.67	
Total WACO COMMUNITY SCHOOL			1,280.29	
	20260519	WAGNER, MYA	05/19/2026	66.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	66.00	
Total WAGNER, MYA			66.00	
	20260519	WALKER, LANE	05/19/2026	572.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	572.00	
Total WALKER, LANE			572.00	
	20260604	WAPELLO AUTO PARTS	06/04/2026	235.55
10 9021 2710 000 0000 671		DEF, OIL DRY, TIRE VALVE	235.55	
Total WAPELLO AUTO PARTS			235.55	
	20260604	WAPELLO GENERAL FUND-100412	06/04/2026	5,192.89
10 9021 2710 000 0000 673		HARBOR FREIGHT - PARTS	75.86	
10 9021 2710 000 0000 673		HARBOR FREIGHT - TIE DOWNS	25.64	
10 0418 1000 100 0000 612		HOENIG - NEW MAILBOXES FOR LOUNGE	138.23	
10 9012 2319 000 0000 611		JAMIE'S - TEACHER APPRECIATION	389.24	
10 0418 2222 000 0000 613		CASEY'S - PIZZA PARTY	67.38	
10 0109 1000 342 0000 612		LAB SUPPLIES	197.26	
10 9022 2720 000 0000 626		FOR VAN / STATE CONVENTION	52.93	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
10 0000 1000 102 1114 612		HEYGEN TECH	288.00	
10 0109 1000 211 3301 612		CANVA	119.40	
10 9012 2319 000 0000 580		CONFERENCE MEALS	60.37	
10 9012 2319 000 0000 580		PRAIRIE MEADOWS CONF HOTEL	338.24	
10 9022 2720 000 0000 626		FUEL FOR CONFERENCE	241.51	
10 0418 1000 100 0000 612		LOWES - ITEMS TO GET MAILBOXES INSTALLED	112.31	
10 9012 2319 000 0000 611		MICROSOFT	106.99	
10 0109 1000 211 3301 612		OPENAI CHATGPT SUB	21.40	
10 9013 2321 000 0000 532		DOCUSIGN	1,920.00	
10 0109 1000 211 3301 612		AUDIBLE	16.00	
10 9011 2213 000 0000 580		IASBO MEMBERSHIP	290.00	
10 0000 1000 102 1114 612		REPLACEBATTERY.COM	65.85	
10 0109 1000 102 0000 612		HOBBY LOBBY PAINT	41.30	
10 0109 1000 100 0000 616		ARANDAS FOR REINDEER GAMES WINNERS	63.61	
10 0209 1000 211 3301 612		AUDIBLE	16.00	
10 9017 2610 000 0000 614		SUPPLYHOUSE - REPAIR PARTS	442.60	
10 9013 2321 000 0000 532		USPS - LARGE MAILINGS	11.68	
10 0109 1000 100 0000 612		BLOSSOM FLOWER DELIVERY	91.09	
Total WAPELLO GENERAL FUND-100412			5,192.89	
	20260604	WAPELLO MORNING SUN, THE	06/04/2026	410.92
10 9012 2319 000 0000 540		MAY 26	410.92	
Total WAPELLO MORNING SUN, THE			410.92	
	141471	WEMIGA WASTE INC.	05/29/2026	1,307.67
10 9017 2610 000 0000 421		MAY 26	1,307.67	
Total WEMIGA WASTE INC.			1,307.67	
	SINV00070076	WEST MUSIC	06/04/2026	81.00
10 0109 1000 910 6220 612		CLARINET REPAIRS	81.00	
	SINV00070077	WEST MUSIC	06/04/2026	117.00
10 0109 1000 910 6220 612		TRUMPET REPAIRS	117.00	
Total WEST MUSIC			198.00	
	22954	WESTERN BLOOM FLORALS	06/04/2026	303.00
10 0109 1000 100 0000 612		GRADUATION FLOWERS	303.00	
Total WESTERN BLOOM FLORALS			303.00	
	20260519	WILSON, THOMAS	05/19/2026	132.00
10 0109 1000 100 0000 128		DUTY PAY 25/26	132.00	
Total WILSON, THOMAS			132.00	
	20260604	WINFIELD-MT. UNION SCHOOL	06/04/2026	21,338.13
10 0418 1000 100 0000 567		2ND SEM OPEN ENROLLMENT 25-26	3,994.00	
10 0209 1000 100 0000 567		2ND SEM OPEN ENROLLMENT 25-26	3,994.00	
10 0109 1000 100 0000 567		2ND SEM OPEN ENROLLMENT 25-26	11,982.00	
10 0000 1000 100 3116 567		2ND SEM TLC	963.23	
10 0000 1000 100 3376 567		2ND SEM PD	193.80	
10 0000 1000 100 3216 567		2ND SEM EIC	211.10	
Total WINFIELD-MT. UNION SCHOOL			21,338.13	
	20260519	WOLFORD, DUSTY	05/19/2026	132.00

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
10 0109 1000 100 0000 128		DUTY PAY 25/26	132.00	
Total WOLFORD, DUSTY			132.00	
Fund Number 10			152,504.68	
Checking Account ID 1	Fund Number 33	LOCAL OPTIONS SALES TAX		
	542709-000	GREENWOOD CLEANING SYSTEMS	06/04/2026	690.00
33 0000 4700 000 0000 451		SQUEEGE ASSEMBLY	690.00	
Total GREENWOOD CLEANING SYSTEMS			690.00	
	S262758	Stout Seed	06/04/2026	1,225.00
33 0000 4000 000 0000 740		50 BAGS QUICK DRY CLAY	1,225.00	
Total Stout Seed			1,225.00	
	1000765659	TK ELEVATOR CORPORATION	05/29/2026	49,291.50
33 0000 4700 000 0000 451		RETAINAGE FOR MODERNIZATION OF ELEVATOR	49,291.50	
	7000265430	TK ELEVATOR CORPORATION	05/29/2026	1,023.70
33 0000 4700 000 0000 451		OVERTIME MAINTENANCE ON ELEVATOR	1,023.70	
Total TK ELEVATOR CORPORATION			50,315.20	
Fund Number 33			52,230.20	
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT EQUIPMENT LEVY		
	42019668	ACCESS SYSTEMS LEASING	06/04/2026	870.41
36 0000 1000 100 0000 617		MAY 26 COPIERS	870.41	
Total ACCESS SYSTEMS LEASING			870.41	
	5781	GREAT PRAIRIE AEA	06/04/2026	4,100.00
36 0000 1000 100 0000 739		IT SUPPORT MAY 26	4,100.00	
Total GREAT PRAIRIE AEA			4,100.00	
Fund Number 36			4,970.41	
Checking Account ID 1	Fund Number 61	NUTRITION		
	20260529	ANDERSON ERICKSON DAIRY CO.	05/29/2026	3,101.47
61 0000 3110 000 0000 633		MAY 26	3,101.47	
Total ANDERSON ERICKSON DAIRY CO.			3,101.47	
	20260529	CROSS, JOE	05/29/2026	12.45
61 0000 3110 000 3251 632		REFUND LUNCH BALANCE	12.45	
Total CROSS, JOE			12.45	
	20260529	DAISY, LAURA	05/29/2026	20.47
61 0000 3110 000 3251 632		REFUND LUNCH BALANCE	20.47	
Total DAISY, LAURA			20.47	
	1805202601	EMS DETERGENT SERVICES	06/04/2026	119.38
61 0000 3110 000 3251 613		SUPPLIES FOR HS KITCHEN	119.38	
	1805202602	EMS DETERGENT SERVICES	06/04/2026	126.27
61 0000 3110 000 3251 613		ELEM SUPPLIES	126.27	
Total EMS DETERGENT SERVICES			245.65	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
	20260529	HAMMOND, KATIE	05/29/2026	4.65
61 0000 3110 000 3251 632		REFUND LUNCH BALANCE	4.65	
Total HAMMOND, KATIE			4.65	
	20260526	HARRIS, AMANDA	05/26/2026	13.30
61 0000 3110 000 0000 631		REIMBURSE LUNCH SUPPLIES	13.30	
Total HARRIS, AMANDA			13.30	
	20260529	HELMIG, THADEUS	05/29/2026	58.35
61 0000 3110 000 3251 632		REFUND LUNCH BALANCE	58.35	
Total HELMIG, THADEUS			58.35	
	20260529	HELSCHER, MICHELLE	05/29/2026	113.43
61 0000 3110 000 3251 632		REFUND LUNCH BALANCE	113.43	
Total HELSCHER, MICHELLE			113.43	
	2625740	MARTIN BROS DISTRIBUTING CO INC	06/04/2026	3,140.08
61 0000 3110 000 0000 632		BREAKFAST	1,040.35	
61 0000 3110 000 0000 631		LUNCH	1,962.47	
61 0000 3110 000 3251 613		SUPPLIES	137.26	
	2637292	MARTIN BROS DISTRIBUTING CO INC	06/04/2026	7,836.74
61 0000 3110 000 0000 632		BREAKFAST	212.09	
61 0000 3110 000 0000 631		LUNCH	1,537.07	
61 0000 3110 000 3251 613		SUPPLIES	106.31	
61 0000 3110 000 1621 631		ALACARTE	120.87	
61 0000 3110 000 4556 632		SUMMER LUNCH PROGRAM	5,860.40	
	2649417	MARTIN BROS DISTRIBUTING CO INC	06/04/2026	1,620.16
61 0000 3110 000 0000 632		BREAKFAST	227.63	
61 0000 3110 000 0000 631		LUNCH	1,258.20	
61 0000 3110 000 3251 613		SUPPLIES	50.19	
61 0000 3110 000 1621 631		ALACARTE	84.14	
Total MARTIN BROS DISTRIBUTING CO INC			12,596.98	
	20260529	STANFORD, TANYA	05/29/2026	9.85
61 0000 3110 000 3251 632		REFUND LUNCH BALANCE	9.85	
Total STANFORD, TANYA			9.85	
	20260529	THOMAS, COOPER	05/29/2026	60.00
61 0000 3110 000 3251 632		REFUND LUNCH BALANCE	60.00	
Total THOMAS, COOPER			60.00	
	20260529	URQUIZA, GAEL	05/29/2026	37.10
61 0000 3110 000 3251 632		REFUND LUNCH BALANCE	37.10	
Total URQUIZA, GAEL			37.10	
	20260604	WAPELLO GENERAL FUND-100412	06/04/2026	3,737.92
61 0000 3110 000 3251 618		3 HEATED HOLDING CABINET	3,737.92	
Total WAPELLO GENERAL FUND-100412			3,737.92	
	20260529	Wilson, Ty	05/29/2026	186.95
61 0000 3110 000 3251 632		REFUND LUNCH BALANCE	186.95	
Total Wilson, Ty			186.95	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
Fund Number 61			20,198.57	
Checking Account ID 1			229,903.86	
Checking Account ID 2		Fund Number 21	STUDENT ACTIVITY FUND	
	1PXR-FTTY-C3Y7	AMAZON CAPITAL SERVICES	06/04/2026	61.97
21 0109 1400 910 6272 618		BATTERIES, LED LIGHTS	61.97	
Total AMAZON CAPITAL SERVICES			61.97	
	20260514	AMBRIZ, CRYSTAL	05/14/2026	83.81
21 0109 1400 910 6201 618		VAR GIRLS SOCCER 05/09/26	83.81	
Total AMBRIZ, CRYSTAL			83.81	
	20260526	BARTENHAGEN, ASHLEY	05/26/2026	183.70
21 0109 1400 910 6351 618		LOTUS DRINKS FOR TEACHER APPRECIATION WK	183.70	
	20260529	BARTENHAGEN, ASHLEY	05/29/2026	85.00
21 0109 1400 910 6273 610		REIMBURSE AFTER PROM PRIZES	85.00	
Total BARTENHAGEN, ASHLEY			268.70	
	20260514	BOOTEN, LUKE	05/14/2026	100.31
21 0109 1400 910 6201 618		VAR BOYS SOCCER 05/12/26	100.31	
Total BOOTEN, LUKE			100.31	
	20260507	BROOKLYN-GUERNSEY-MALCOM COMMUNITY SCHOOL	05/07/2026	150.00
21 0109 1400 910 6201 618		VAR BOYS WRESTLING TOURNAMENT 1/10/26	150.00	
Total BROOKLYN-GUERNSEY-MALCOM COMMUNITY SCHOOL			150.00	
	934097786	BSN SPORTS, LLC	06/04/2026	1,054.76
21 0109 1400 910 6201 618		REPLACEMENT UNIFORM PANTS	1,054.76	
	934126443	BSN SPORTS, LLC	06/04/2026	68.43
21 0109 1400 910 6201 618		BELTS	68.43	
	934141243	BSN SPORTS, LLC	06/04/2026	233.53
21 0109 1400 910 6223 618		HELMET & RIP-IT MASK	233.53	
	934149426	BSN SPORTS, LLC	06/04/2026	82.55
21 0109 1400 910 6223 618		FACEMASK	82.55	
	934193006	BSN SPORTS, LLC	06/04/2026	209.12
21 0109 1400 910 6223 618		JERSEYS	209.12	
Total BSN SPORTS, LLC			1,648.39	
	20260526	CEDAR POINT GOLF COURSE	05/26/2026	91.00
21 0109 1400 910 6201 618		ENTRY FEE & PRACTICE ROUND	91.00	
Total CEDAR POINT GOLF COURSE			91.00	
	20260604	CLUTE, TY	06/04/2026	170.40
21 0109 1400 910 6201 618		JV & VAR BASEBALL 05/28/26	170.40	
Total CLUTE, TY			170.40	
	11573	CROSSROADS FEED & SUPPLY	06/04/2026	375.70
21 0109 1400 910 6152 618		MIXRITE, BARRELL PLANTERS	375.70	
Total CROSSROADS FEED & SUPPLY			375.70	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
	20260514	DALSTRA, DAN	05/14/2026	119.91
21 0109 1400 910 6201 618		VAR GIRLS SOCCER 05/09/26	119.91	
Total DALSTRA, DAN			119.91	
	20260507	DEERWOOD GOLF COURSE	05/07/2026	90.00
21 0109 1400 910 6201 618		PRACTICE ROUND	90.00	
	20260507-0001	DEERWOOD GOLF COURSE	05/07/2026	90.00
21 0109 1400 910 6201 618		GOLF TOURNAMENT FEES	90.00	
Total DEERWOOD GOLF COURSE			180.00	
	20260529	DOLLAR GENERAL - REGIONS 410526	05/29/2026	33.90
21 0109 1400 910 6201 618		HOMETOWN DAY MEAL	33.90	
Total DOLLAR GENERAL - REGIONS 410526			33.90	
	51406	ELITE SPORTS	06/04/2026	371.00
21 0109 1400 910 6226 618		BOYS STATE TRACK TSHIRTS	371.00	
	51721	ELITE SPORTS	06/04/2026	369.00
21 0109 1400 910 6233 618		GIRLS STATE GOLF TSHIRTS	369.00	
Total ELITE SPORTS			740.00	
	20260529	FARMERS ELEVATOR	05/29/2026	162.81
21 0109 1400 910 6201 618		CABLE TIES	23.97	
21 0109 1400 910 6201 618		PLIER DIAGONAL, CABLE TIES	92.89	
21 0109 1400 910 6201 618		8" CABLE TIES	23.97	
21 0109 1400 910 6233 618		WHITE & ORANGE SPRAY PAINT	21.98	
	20260604	FARMERS ELEVATOR	06/04/2026	760.20
21 0109 1400 910 6221 618		SUPPLIES FOR BATTING CAGE	12.99	
21 0109 1400 910 6221 618		GORILLA TAPE	10.99	
21 0109 1400 910 6221 618		BATTING CAGE	25.92	
21 0109 1400 910 6221 618		BATTING CAGE	57.53	
21 0109 1400 910 6221 618		BATTING CAGE	167.37	
21 0109 1400 910 6221 618		BATTING CAGE	19.98	
21 0109 1400 910 6221 618		BATTING CAGE	8.90	
21 0109 1400 910 6163 618		CABLE TIES	7.67	
21 0109 1400 910 6201 618		KEYS	9.95	
21 0109 1400 910 6201 618		SOFTBALL SCOREBOARD SUPPLIES	36.16	
21 0109 1400 910 6221 618		CONCRETE FOR BATTING CAGE	207.36	
21 0109 1400 910 6201 618		INSTALL OF SCOREBOARD	195.38	
Total FARMERS ELEVATOR			923.01	
	20260507	FRANCIS, SETH	05/07/2026	162.76
21 0109 1400 910 6201 618		VAR GIRLS & BOYS SOCCER 05/05/26	162.76	
Total FRANCIS, SETH			162.76	
	LT-1-2026-103	FULL TILT FOWLERS	05/29/2026	157.50
21 0109 1400 910 6221 618		LOCKER TAGS	157.50	
Total FULL TILT FOWLERS			157.50	
	20260604	GASTER, DEREK	06/04/2026	161.73
21 0109 1400 910 6201 618		JV & VAR BASEBALL 06/01/26	161.73	
Total GASTER, DEREK			161.73	
	20260526	HALL, KIM	05/26/2026	114.12

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
21 0109 1400 910 6201 618		VAR SOFTBALL 05/18/26	114.12	
Total HALL, KIM			114.12	
	20260604	HENNING, RALPH	06/04/2026	179.10
21 0109 1400 910 6201 618		VAR BASEBALL 06/02/26	179.10	
Total HENNING, RALPH			179.10	
	228325	IOWA FFA ASSOCIATION	05/26/2026	306.00
21 0109 1400 910 6150 618		MEMBER REG & MEALS FOR STATE FFA	306.00	
Total IOWA FFA ASSOCIATION			306.00	
	24962	ISFIS, INC	05/29/2026	50.00
21 0109 1400 910 6163 618		RODEO VOLUNTEERS	50.00	
Total ISFIS, INC			50.00	
	20260604	JAMISON, SAMANTHA	06/04/2026	133.54
21 0109 1400 910 6201 618		JV & VAR BASEBALL 05/28/26	133.54	
Total JAMISON, SAMANTHA			133.54	
	20260604	LANGE, MIKE	06/04/2026	145.21
21 0109 1400 910 6201 618		JV & VAR SOFTBALL 05/28/26	145.21	
Total LANGE, MIKE			145.21	
	20260526	MANGOLD, CASEY	05/26/2026	126.88
21 0109 1400 910 6201 618		VAR BASEBALL 05/21/26	126.88	
Total MANGOLD, CASEY			126.88	
	20260604	MARSHALL, JAXON	06/04/2026	100.00
21 0109 1400 910 6201 618		JH BASEBALL 05/28/26	100.00	
Total MARSHALL, JAXON			100.00	
	20260507	MEDIAPOLIS COMMUNITY SCHOOLS	05/07/2026	100.00
21 0109 1400 910 6201 618		JH TRACK MEET 04/27/26	100.00	
Total MEDIAPOLIS COMMUNITY SCHOOLS			100.00	
	20260529	Metal Werx	05/29/2026	615.00
21 0109 1400 910 6221 618		LOGO SIGN WITH LIGHTING	615.00	
Total Metal Werx			615.00	
	20260514	MILLER, KINGSLEY	05/14/2026	90.12
21 0109 1400 910 6201 618		VAR BOYS SOCCER 05/12/26	90.12	
Total MILLER, KINGSLEY			90.12	
	209405706	MITCHELL ARMS	06/04/2026	4,237.38
21 0109 1400 910 6163 618		10 HENRY H004 GUNS	4,237.38	
Total MITCHELL ARMS			4,237.38	
	20260604	MITCHELL, KEATON	06/04/2026	145.27
21 0109 1400 910 6201 618		VAR BASEBALL 06/02/26	145.27	
	20260604-0001	MITCHELL, KEATON	06/04/2026	175.56
21 0109 1400 910 6201 618		8TH SOFTBALL 05/28/26	175.56	
	20260604-0002	MITCHELL, KEATON	06/04/2026	125.56

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
21 0109 1400 910 6201 618		JV & VAR SOFTBALL 06/01/26	125.56	
Total MITCHELL, KEATON			446.39	
	453948	MUSCO SPORTS LIGHTING, LLC	06/04/2026	95.00
21 0109 1400 910 6201 618		LENS & RING ASSEMBLY	95.00	
Total MUSCO SPORTS LIGHTING, LLC			95.00	
	20260507	NEW LONDON COMMUNITY SCHOOL DISTRICT	05/07/2026	130.00
21 0109 1400 910 6201 618		CHRIS SELBY JH TRACK MEET 05/01/26	130.00	
Total NEW LONDON COMMUNITY SCHOOL DISTRICT			130.00	
	20260514	OSKALOOSA GOLF COURSE	05/14/2026	15.00
21 0109 1400 910 6201 618		CULLY FRY ENTRY FOR DISTRICT GOLF	15.00	
Total OSKALOOSA GOLF COURSE			15.00	
	241531023	OVR PERFORMANCE	06/04/2026	538.00
21 0109 1400 910 6226 618		SPRINT STARTER KIT	538.00	
Total OVR PERFORMANCE			538.00	
	20260507	PARRAGUEZ, LUIS	05/07/2026	180.95
21 0109 1400 910 6201 618		VAR GIRLS & BOYS SOCCER 05/05/26	180.95	
	20260514	PARRAGUEZ, LUIS	05/14/2026	105.95
21 0109 1400 910 6201 618		VAR BOYS SOCCER 05/12/26	105.95	
	20260514-0001	PARRAGUEZ, LUIS	05/14/2026	85.95
21 0109 1400 910 6201 618		VAR GIRLS SOCCER 05/09/26	85.95	
Total PARRAGUEZ, LUIS			372.85	
	IN100076509	PERFORMANCE HEALTH SUPPLY LLC	06/04/2026	325.00
21 0109 1400 910 6201 618		GATORADE PACKAGE	325.00	
Total PERFORMANCE HEALTH SUPPLY LLC			325.00	
	856529	PORTRAITS BY JAIME	05/29/2026	100.00
21 0109 1400 910 6201 618		SOFTBALL & BASEBALL BANNERS	100.00	
Total PORTRAITS BY JAIME			100.00	
	20260526	RICHENBERGER, MORGAN	05/26/2026	260.00
21 0109 1400 910 6201 618		SUMMER MEDIA DAY PHOTOS	260.00	
Total RICHENBERGER, MORGAN			260.00	
	20260526	SA ATHLETICS	05/26/2026	396.00
21 0109 1400 910 6232 618		25-26 DUTY CHECK	264.00	
21 0109 1400 910 6204 618		25-26 DUTY CHECK	44.00	
21 0109 1400 910 6215 618		25-26 DUTY CHECK	88.00	
	V*20260526	SA ATHLETICS	05/28/2026	(396.00)
21 0109 1400 910 6232 618		25-26 DUTY CHECK	(264.00)	
21 0109 1400 910 6215 618		25-26 DUTY CHECK	(88.00)	
21 0109 1400 910 6204 618		25-26 DUTY CHECK	(44.00)	
Total SA ATHLETICS			0.00	
	2618	SOUTHEASTERN IOWA SOCCER OFFICIALS ASSOCIATION	05/29/2026	185.00
21 0109 1400 910 6201 618		2026 ASSIGNING FEES	185.00	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
Total SOUTHEASTERN IOWA SOCCER OFFICIALS ASSOCIATION			185.00	
	20260604	SQUIERS, TOM	06/04/2026	145.50
21 0109 1400 910 6201 618		JH SOFTBALL 05/29/26	145.50	
Total SQUIERS, TOM			145.50	
	20260526	TRUEBLOOD, GARY	05/26/2026	116.15
21 0109 1400 910 6201 618		VAR SOFTBALL 05/18/26	116.15	
	20260604	TRUEBLOOD, GARY	06/04/2026	141.15
21 0109 1400 910 6201 618		JV & VAR SOFTBALL 06/01/26	141.15	
Total TRUEBLOOD, GARY			257.30	
	20260604	WAPELLO GENERAL FUND-100412	06/04/2026	7,063.56
21 0109 1400 910 6269 618		WALMART BREAKFAST SUPPLIES	50.39	
21 0109 1400 910 6269 618		WALMART BREAKFAST SUPPLIES	138.66	
21 0109 1400 910 6272 618		CASEY'S PIZZAS	168.98	
21 0109 1400 910 6221 618		FLAG POLE, FLAGS. LIGHTS	476.85	
21 0109 1400 910 6272 618		RP LUMBER	19.30	
21 0109 1400 910 6201 618		WALMART - SECURITY VESTS	42.76	
21 0109 1400 910 6221 618		DOLLAR GEN - WATER	25.00	
21 0109 1400 910 6150 618		CONVENTION / STATE ENTRIES / BANQUET	433.71	
21 0109 1400 910 6450 618		WALMART - TEACHER APPRECIATION	271.42	
21 0109 1400 910 6271 618		NASSP - SATIN PENDANTS	155.09	
21 0109 1400 910 6272 618		FARMERS ELEVATOR - PAINT	20.02	
21 0109 1400 910 6272 618		WALMART - DECORATIONS	118.29	
21 0109 1400 910 6201 618		WALMART - PRINTER & OFFICE SUPPLIES	152.18	
21 0109 1400 910 6221 618		DOLLAR GEN - GLUE	28.14	
21 0109 1400 910 6221 618		WALMART - VACUUM	143.38	
21 0109 1400 910 6201 618		DOLLAR GEN - COMPLEX CLEANUP	72.50	
21 0109 1400 910 6201 618		DOLLAR GEN - HOMETOWN DAY	30.90	
21 0109 1400 910 6221 618		DOLLAR GEN - DETERGENT	21.61	
21 0109 1400 910 6201 618		BOUND	728.00	
21 0109 1400 910 6221 618		HANGERS	10.70	
21 0109 1400 910 6223 618		HANGERS, LAUNDRY DETERGENT	52.86	
21 0109 1400 910 6233 618		JIMMY JOHNS MEAL	82.04	
21 0109 1400 910 6201 618		HERITAGE OAKS MEALS	25.42	
21 0109 1400 910 6201 618		CASEY'S PIZZAS HOMETOWN DAYS	124.10	
21 0109 1400 910 6259 618		NOTECARDS, WOODEN FRAMES	32.10	
21 0109 1400 910 6259 618		ROSE BOUQUETS	36.36	
21 0109 1400 910 6150 618		5 ROOMS / STATE CONVENTION	2,172.80	
21 0109 1400 910 6201 618		IA HIGH SCHOOL SQUARE PURCHASE	38.00	
21 0109 1400 910 6201 618		BOUND FACILITY MANAGER	1,000.00	
21 0109 1400 910 6201 618		BOUND READER	392.00	
Total WAPELLO GENERAL FUND-100412			7,063.56	
	20260526	Wapello Music Boosters	05/26/2026	337.00
21 0109 1400 910 6201 618		FALL & SPRING OFFICIALS FOOD	337.00	
Total Wapello Music Boosters			337.00	
	20260604	WEBER, PATRICK	06/04/2026	171.04
21 0109 1400 910 6201 618		JV & VAR BASEBALL 06/01/26	171.04	
Total WEBER, PATRICK			171.04	

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description	Amount	
	022858	WESTERN BLOOM FLORALS	05/29/2026	140.00
21 0109 1400 910 6272 618		PROM 26 FLOWERS	140.00	
Total WESTERN BLOOM FLORALS			140.00	
	20260507	WOODWARD, BRET	05/07/2026	183.44
21 0109 1400 910 6201 618		VAR GIRLS & BOYS SOCCER 05/05/26	183.44	
Total WOODWARD, BRET			183.44	
	20260526	YERINGTON, KADEN	05/26/2026	110.27
21 0109 1400 910 6201 618		VAR BASEBALL 05/21/26	110.27	
	20260604	YERINGTON, KADEN	06/04/2026	100.27
21 0109 1400 910 6201 618		JH BASEBALL 05/28/26	100.27	
	20260604-0001	YERINGTON, KADEN	06/04/2026	145.27
21 0109 1400 910 6201 618		JV & VAR BASEBALL 05/28/26	145.27	
	20260604-0002	YERINGTON, KADEN	06/04/2026	100.27
21 0109 1400 910 6201 618		JH SOFTBALL 05/29/26	100.27	
Total YERINGTON, KADEN			456.08	
Fund Number 21			22,847.60	
Checking Account ID 2			22,847.60	

Wapello Community School District

Monthly Financial Report – May 2026

Overall Position: District cash and investments decreased by $267,141 in May.

How to Read This Summary

This report highlights the District's cash position and financial activity. Cash balances include only liquid funds and exclude receivables, deferred inflows, fixed assets, and other non-cash assets. Monthly Change reflects the net change in cash and investments by fund.

Executive Snapshot

Metric	Amount	Description
		All district liquid funds excluding receivables and non-cash assets.
Total Cash & Investmen	$3,947,711	
		Increase or decrease in total cash/investment balance during the month.
Monthly Change	($267,141)	
		Total revenue received/recognized for the fiscal year.
Revenue (YTD)	$10,224,921	
		Total expenditures for the fiscal year.
Expenses (YTD)	$10,198,208	

Key Financial Highlights

- District cash and investments decreased by $267,141 for the month.
- Sizeable decrease in the Student Activity Fund due to new bucking chutes being delivered and paid for.
- Debt Payment on the wrestling room expansion bond was made in May, decreasing available cash in the PPEL Fund.

This table summarizes each fund's cash position, monthly activity, and year-to-date financial performance.

		CASH POSITION				CURRENT MONTH ACTIVITY		YEAR-TO-DATE PERFORMANCE		
Fund #	**Fund Name**	**Beginning Balance**	**Ending Balance**	**Monthly Change**	**Trend**	**Revenue (Month)**	**Expenses (Month)**	**Revenue (YTD)**	**Expenses (YTD)**	**YTD Surplus / (Deficit)**
Fund identifier	*Name of fund*	*Prior month cash & investments*	*Current cash & investments*	*Increase/decrease for month*	*Increase/Decrease/No Change*	*Revenue received this month*	*Expenses paid this month*	*Total revenue fiscal YTD*	*Total expenses fiscal YTD*	*YTD difference*
10	General Fund	$1,876,855.73	$1,609,004.92	**($267,850.81)**	Decrease	$601,845.64	$869,696.45	$7,751,857.39	$7,330,620.83	**$421,236.56**
21	Student Activity Fund	$233,773.21	$261,396.45	**$27,623.24**	Increase	$34,823.44	$7,200.20	$371,362.50	$451,951.85	**($80,589.35)**
22	Management Fund	$1,020,529.63	$1,038,551.42	**$18,021.79**	Increase	$18,021.79	-	$466,442.11	$425,093.32	**$41,348.79**
33	SAVE / Capital Project	$148,013.53	$117,139.24	**($30,874.29)**	Decrease	$62,404.59	$93,278.88	$619,039.44	$859,641.25	**($240,601.81)**
36	PPEL Fund	$122,705.70	$31,845.05	**($90,860.65)**	Decrease	$4,124.85	$94,985.50	$133,202.58	$228,492.83	**($95,290.25)**
40	Debt Service Fund	$400,564.61	$441,852.79	**$41,288.18**	Increase	$136,273.68	$94,985.50	$553,783.30	$602,958.00	**($49,174.70)**
61	Nutrition Fund	$374,365.46	$408,599.74	**$34,234.28**	Increase	$58,396.36	$24,162.08	$323,997.86	$292,810.81	**$31,187.05**
63	Enterprise Fund	($7,981.30)	($7,981.30)	-	No Change	-	-	-	-	-
81	Scholarship Fund	$40,915.81	$42,030.81	**$1,115.00**	Increase	$1,115.00	-	$4,025.00	$3,750.00	**$275.00**
92	PTO Agency Fund	$5,109.32	$5,271.82	**$162.50**	Increase	$162.50	-	$1,210.95	$2,888.94	**($1,677.99)**
TOTAL ALL FUNDS		**$4,214,851.70**	**$3,947,710.94**	**($267,140.76)**	**Decrease**	**$917,167.85**	**$1,184,308.61**	**$10,224,921.13**	**$10,198,207.8**	**$26,713.30**

Wapello Community School District Board Review

Legend: Green = increase or surplus; Red = decrease or deficit; parentheses indicate negative balances or deficits.

Wapello Community School District - Fund Summary

How to Read This Report: Cash balances reflect liquid funds only. Monthly Change shows increase or decrease. YTD columns show fiscal year totals. Report month: May 2026

Fund descriptions are hard-mapped to the standard district fund list so labels do not shift when raw reports contain subtotal or blank rows.

Total Cash/Investments	Monthly Net Change	YTD Revenue	YTD Expenses
$3,947,710.94	($267,140.76)	$10,224,921.13	$10,198,207.83

		CASH POSITION				CURRENT MONTH ACTIVITY		YEAR-TO-DATE PERFORMANCE		
Fund #	**Fund Name**	**Beginning Balance**	**Ending Balance**	**Monthly Change**	**Trend**	**Revenue (Month)**	**Expenses (Month)**	**Revenue (YTD)**	**Expenses (YTD)**	**YTD Surplus / (Deficit)**
Fund identifier	*Name of fund*	*Prior month cash & investments*	*Current cash & investments*	*Increase/decrease for month*	*Increase/Decrease/No Change*	*Revenue received this month*	*Expenses paid this month*	*Total revenue fiscal YTD*	*Total expenses fiscal YTD*	*YTD difference*
10	General Fund	$1,876,855.73	$1,609,004.92	($267,850.81)	Decrease	$601,845.64	$869,696.45	$7,751,857.39	$7,330,620.83	$421,236.56
21	Student Activity Fund	$233,773.21	$261,396.45	$27,623.24	Increase	$34,823.44	$7,200.20	$371,362.50	$451,951.85	($80,589.35)
22	Management Fund	$1,020,529.63	$1,038,551.42	$18,021.79	Increase	$18,021.79	-	$466,442.11	$425,093.32	$41,348.79
33	SAVE / Capital Projec	$148,013.53	$117,139.24	($30,874.29)	Decrease	$62,404.59	$93,278.88	$619,039.44	$859,641.25	($240,601.81)
36	PPEL Fund	$122,705.70	$31,845.05	($90,860.65)	Decrease	$4,124.85	$94,985.50	$133,202.58	$228,492.83	($95,290.25)
40	Debt Service Fund	$400,564.61	$441,852.79	$41,288.18	Increase	$136,273.68	$94,985.50	$553,783.30	$602,958.00	($49,174.70)
61	Nutrition Fund	$374,365.46	$408,599.74	$34,234.28	Increase	$58,396.36	$24,162.08	$323,997.86	$292,810.81	$31,187.05
63	Enterprise Fund	($7,981.30)	($7,981.30)	-	No Change	-	-	-	-	-
81	Scholarship Fund	$40,915.81	$42,030.81	$1,115.00	Increase	$1,115.00	-	$4,025.00	$3,750.00	$275.00
92	PTO Agency Fund	$5,109.32	$5,271.82	$162.50	Increase	$162.50	-	$1,210.95	$2,888.94	($1,677.99)
Total		**$4,214,851.70**	**$3,947,710.94**	**($267,140.76)**	**Decrease**	**$917,167.85**	**$1,184,308.61**	**$10,224,921.13**	**$10,198,207.83**	**$26,713.30**

Legend / Notes: Green = increase or surplus; Red = decrease or deficit; parentheses indicate negative balances or deficits.

Elementary Board Notes
Brett Nagle, Principal
June 10, 2026 - 8:00 am

What's Happening
Kids and Staff are gone. We will be tying up loose ends for the 25-26 school year, and then we are now moving into the “planning and preparation for next year” phase of the summer. Projects that need finished or completed before kids and staff return, all the curriculum ordering, reorganizing.

Some upcoming changes that can be expected: The lobby and office will be the stopping point for parents. All students are going to be dropped off at that point and parents will send them on their way. If a parent needs to speak with a teacher, we will make arrangements for the teacher to come meet with the parent in the office. This will be an easy adjustment for most everyone, but we need to be able to get the instruction started right away each day in order to reach the learning levels we all expect, and getting to the business of teaching immediately will be a focus this coming year.

Maintenance
Right now we are waiting for the HS teardown and rebuild before the Elementary's turn around July. We have already moved some things around and cleaned up some office space. The goal is to keep the congestion OUT of the office. The office is way too busy during the day with necessary business, so we are trying to eliminate the need for unnecessary traffic in the office. Moving the copier, mailboxes, and getting rid of some of that clutter. Should be a good thing.

Summer Focus
I am diving deep into staff expectations and improvement of instructional practices. Parent communication is going to be a focus area next school year. I am working on how to best promote the instruction and learning that is happening, but it starts with regular, consistent, building-wide communication about the instruction that is happening in the classroom.

Coming Soon
Next year is in sight. There is a lot to get ready for next year to make it the best year yet.

Celebrations, Things that are going well.
Thank you for all the organizations and people that helped with the PBIS Fun Day. It was a great day. Thanks to everyone for working through another year. Moving forward to the best year yet… the next one.

Other/Questions:
As always, please let me know if you have any questions.

June Board Meeting

Hires:
Individual Speech – Jane Bostian
JH Girls Basketball – John Vandenberg
JH Girls Basketball – Megan Brown

Upcoming Events:

Finished Events:

-Congratulations to Emmalin Marshall for qualifying for state golf
-Congratulations to the Girls Soccer Team for their first round regional win
-Congratulation to Garrett Cooley, Kendyn Lanz, Justin Faulkner and Rowen Atkinson For qualifying for state track in the 4x400 and Justyn in the open 400

Updates:

New London not playing varsity football – we are trying to find a game, no updates at this time. But we are most likely not filling this date. NO NEW UPDATE

Recommendations:

-Will have a recommendation for 8th graders in HS sports next meeting

Surplus:

Extracurricular Contract With Coach/Sponsor

THIS CONTRACT, is entered into by and between **Jane Bostian** (Coach/Sponsor) and the Board of Directors of the Wapello Community School District (Board), located at Wapello, County of Louisa, State of Iowa.

WITNESSETH, that in consideration of a salary of **One Thousand Nine Hundred Ninety-Five .00/100- - - - - - - -** Dollars **($1,995.00)** per school year, Coach agrees to perform the duties of **Speech Coach** and such other duties as may be assigned by the Board or its duly authorized representative, such salary payable as follows:
Payment will be made with the issuance of a separate check at the time of completion of this contract.

AND IT IS FURTHER AGREED:

1. This contract shall be for a single school year and shall not be automatically continued on a year-by-year basis.
2. That the term shall commence on the first day of legal practice and shall include **209** days of service and such other time as may be assigned to coach post-season tournaments or other related duties. The number of days of service under this contract may be adjusted by the district if the season is cancelled or shortened. The work to be performed and the use to be made of the days in the term shall be determined by the Board or its designee.
3. An amount equal to the pay for one day of service shall be deducted from the salary of the Coach for each day of service not performed if the season is cancelled or shortened or if the Coach is absent and the Coach's absence from duty with pay is not authorized by the Board of the leave policy not in effect.
4. If the season is cancelled or shortened or if the Coach is discharged or is released by mutual agreement before the completion of the term of this contract, final settlement shall be made so the total amount the Coach receives shall be an amount equal to the product of the number or days of service multiplied by the amount considered as one day of service.
5. That the Coach shall attend, outside of regular school hours as established by the Board, such professional meetings as might be called by school authorities for coordinating the work of the Coach in the school program.
6. The Coach shall present a certificate with coaching endorsement, or an authorization, to the Board Secretary before accepting payment of any part of the annual salary.
7. That this contract shall be invalid if the Coach is under contract with another Board of Directors in the State of Iowa to coach covering the same period of time.
8. Absences should be reported to the Head Coach and Activities Director. Unexcused absences will result in a per diem deduction from the total contract amount.

THIS CONTRACT shall be without force and effect unless it is in the hands of the Board bearing the signature of the Coach on or before the 1st day of July, 2026.

Dated _____ 2026 _____
Coach

Dated June 10, 2026 Sarah Bockes
President, Board of Directors
Wapello Community School District

Extracurricular Contract With Coach/Sponsor

THIS CONTRACT, is entered into by and between **John Vandenberg** (Coach/Sponsor) and the Board of Directors of the Wapello Community School District (Board), located at Wapello, County of Louisa, State of Iowa.

WITNESSETH, that in consideration of a salary of **One Thousand Nine Hundred Ninety-Five .00/100- - - - - - - -** Dollars **($1,995.00)** per school year, Coach agrees to perform the duties of **JH Girls Basketball** and such other duties as may be assigned by the Board or its duly authorized representative, such salary payable as follows:
Payment will be made with the issuance of a separate check at the time of completion of this contract.

AND IT IS FURTHER AGREED:

1. This contract shall be for a single school year and shall not be automatically continued on a year-by-year basis.
2. That the term shall commence on the first day of legal practice and shall include **64** days of service and such other time as may be assigned to coach post-season tournaments or other related duties. The number of days of service under this contract may be adjusted by the district if the season is cancelled or shortened. The work to be performed and the use to be made of the days in the term shall be determined by the Board or its designee.
3. An amount equal to the pay for one day of service shall be deducted from the salary of the Coach for each day of service not performed if the season is cancelled or shortened or if the Coach is absent and the Coach's absence from duty with pay is not authorized by the Board of the leave policy not in effect.
4. If the season is cancelled or shortened or if the Coach is discharged or is released by mutual agreement before the completion of the term of this contract, final settlement shall be made so the total amount the Coach receives shall be an amount equal to the product of the number or days of service multiplied by the amount considered as one day of service.
5. That the Coach shall attend, outside of regular school hours as established by the Board, such professional meetings as might be called by school authorities for coordinating the work of the Coach in the school program.
6. The Coach shall present a certificate with coaching endorsement, or an authorization, to the Board Secretary before accepting payment of any part of the annual salary.
7. That this contract shall be invalid if the Coach is under contract with another Board of Directors in the State of Iowa to coach covering the same period of time.
8. Absences should be reported to the Head Coach and Activities Director. Unexcused absences will result in a per diem deduction from the total contract amount.

THIS CONTRACT shall be without force and effect unless it is in the hands of the Board bearing the signature of the Coach on or before the 1st day of July, 2026.

Dated _____ 2026 _____
Coach

Dated June 10, 2026 Sarah Bockes
President, Board of Directors
Wapello Community School District

Extracurricular Contract With Coach/Sponsor

THIS CONTRACT, is entered into by and between **Megan Brown** (Coach/Sponsor) and the Board of Directors of the Wapello Community School District (Board), located at Wapello, County of Louisa, State of Iowa.

WITNESSETH, that in consideration of a salary of **One Thousand Nine Hundred Ninety-Five .00/100- - - - - - - -** Dollars **($1,995.00)** per school year, Coach agrees to perform the duties of **JH Girls Basketball** and such other duties as may be assigned by the Board or its duly authorized representative, such salary payable as follows:
Payment will be made with the issuance of a separate check at the time of completion of this contract.

AND IT IS FURTHER AGREED:

1. This contract shall be for a single school year and shall not be automatically continued on a year-by-year basis.
2. That the term shall commence on the first day of legal practice and shall include **64** days of service and such other time as may be assigned to coach post-season tournaments or other related duties. The number of days of service under this contract may be adjusted by the district if the season is cancelled or shortened. The work to be performed and the use to be made of the days in the term shall be determined by the Board or its designee.
3. An amount equal to the pay for one day of service shall be deducted from the salary of the Coach for each day of service not performed if the season is cancelled or shortened or if the Coach is absent and the Coach's absence from duty with pay is not authorized by the Board of the leave policy not in effect.
4. If the season is cancelled or shortened or if the Coach is discharged or is released by mutual agreement before the completion of the term of this contract, final settlement shall be made so the total amount the Coach receives shall be an amount equal to the product of the number or days of service multiplied by the amount considered as one day of service.
5. That the Coach shall attend, outside of regular school hours as established by the Board, such professional meetings as might be called by school authorities for coordinating the work of the Coach in the school program.
6. The Coach shall present a certificate with coaching endorsement, or an authorization, to the Board Secretary before accepting payment of any part of the annual salary.
7. That this contract shall be invalid if the Coach is under contract with another Board of Directors in the State of Iowa to coach covering the same period of time.
8. Absences should be reported to the Head Coach and Activities Director. Unexcused absences will result in a per diem deduction from the total contract amount.

THIS CONTRACT shall be without force and effect unless it is in the hands of the Board bearing the signature of the Coach on or before the 1st day of July, 2026.

Dated _____ 2026 _____
Coach

Dated June 10, 2026 Sarah Bockes
President, Board of Directors
Wapello Community School District

Item 10a
Object: Consideration to Approve List of Proposed Fundraisers

Background: Any we have received are included in the packet.

Fundraiser – Board Packet (Pending)

Wapello Community School District

STATUS: PENDING BOARD APPROVAL (Board Packet Copy)

Submitted: 5/26/2026 11:00 AM

Fundraiser Information
Title: Donations
Coach/Sponsor: Aundrea
Organization/Team: Football Cheer
Email: aundrea.humiston@wapellocsd.org
Phone: 563-260-8230

Purpose
Money for a stunting camp

Fundraiser Type
Online Donation Platform

Description & Promotion Plan
The cheerleaders will be getting ahold of the public and asking for donations towards the cheer program.

Dates
Start Date: 6/18/2026 12:00 AM
End Date: 7/17/2026 12:00 AM

Financial Information
Goal Amount: $$1500-$2000
Deposit Account: Student Activity Account
Responsible for Deposits: Aundrea Humiston
Estimated Expenses: $0

AD Approval: Approved
Superintendent Approval: Approved

INTERNAL-ID: FINAL-FUNDRAISER-2025

Fundraiser – Board Packet (Pending)

Wapello Community School District

STATUS: PENDING BOARD APPROVAL (Board Packet Copy)

Submitted: 5/26/2026 11:03 AM

Fundraiser Information
Title: Dunk Tank
Coach/Sponsor: Aundrea Humiston
Organization/Team: Football Cheer
Email: aundrea.humiston@wapellocsd.org
Phone: 563-260-8230

Purpose
Cover the cost of a stunting coach

Fundraiser Type
Event

Description & Promotion Plan
The cheerleaders will be running the dunk tank during Cheif Wapello Days

Dates
Start Date: 7/18/2026 12:00 AM
End Date: 7/18/2026 12:00 AM

Financial Information
Goal Amount: $1000
Deposit Account: Student Activity Account
Responsible for Deposits: Aundrea Humiston
Estimated Expenses: $0

AD Approval: Approved
Superintendent Approval: Approved

INTERNAL-ID: FINAL-FUNDRAISER-2025

Fundraiser – Board Packet (Pending)

Wapello Community School District

STATUS: PENDING BOARD APPROVAL (Board Packet Copy)

Submitted: 6/1/2026 11:44 AM

Fundraiser Information
Title: Fill My Pom
Coach/Sponsor: Elizabeth Maine
Organization/Team: Pom Squad
Email: elizabeth.maine@wapellocsd.org
Phone: 3199306168

Purpose
Raise funds to pay for state hotel rooms.

Fundraiser Type
Other

Description & Promotion Plan
Each Pom Squad member will be given a sheet that they are responsible for filling with donations from friends and family. They will post online and advertise in person to reach their personal goal of $150. The donations are split into predetermined amounts of $5, $10, $15.

Dates
Start Date: 6/15/2026 12:00 AM
End Date: 8/1/2026 12:00 AM

Financial Information
Goal Amount: $1650
Deposit Account: Student Activity Account
Responsible for Deposits: Elizabeth Maine
Estimated Expenses: $None

AD Approval: Approved
Superintendent Approval: Approved

INTERNAL-ID: FINAL-FUNDRAISER-2025

FILL MY POM



POM SQUAD

Fundraiser – Board Packet (Pending)

Wapello Community School District

STATUS: PENDING BOARD APPROVAL (Board Packet Copy)

Submitted: 6/3/2026 9:40 AM

Fundraiser Information
Title: Youth Basketball camp
Coach/Sponsor: Andy Rohr
Organization/Team: Boys Basketball
Email: andy.rohr@wapellocsd.org
Phone: 5632993811

Purpose
Raise funds for the upcoming season for more practice jerseys and meals for team

Fundraiser Type
Camp

Description & Promotion Plan
Commit to the W youth basketball camp. A 3 day camp to teach fundamental instruction to grades K-6. Promote via social media

Dates
Start Date: 7/22/2026 12:00 AM
End Date: 7/24/2026 12:00 AM

Financial Information
Goal Amount: $$500-$1000
Deposit Account: Student Activity Account
Responsible for Deposits: Andy Rohr
Estimated Expenses: $None

AD Approval: Approved
Superintendent Approval: Approved

INTERNAL-ID: FINAL-FUNDRAISER-2025

5th Annual Commit To

YOUTH BASKETBALL CAMP

JULY 22-25 9-11AM

WAPELLO HIGH SCHOOL PRACTICE GYM

Featuring Current & Former Players
Includes Camp T-Shirt & Contest Prizes

FOR BOYS & GIRLS ENTERING GRADES

2ND - 6TH

$40

SCAN ME

Checks Payable to Wapello Basketball

For More Information Call Coach Andy Rohr 563-299-3811

Item 10b
Object: Consideration to Approve Board Policies

404–Employee Conduct and Appearance
405.1–Licensed Employee Defined
405.2–Licensed Employee Qualifications, Recruitment, Selection
405.3–Licensed Employee Individual Contracts
405.4–Licensed Employee Continuing Contracts
405.5–Licensed Employee Work Day
405.6–Licensed Employee Assignment
405.7–Licensed Employee Transfers
405.8–Licensed Employee Evaluation
405.9–Licensed Employee Probation Status

Background: These are part of our regular policy rotation.

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404 EMPLOYEE CONDUCT AND APPEARANCE

Employees are role models for the students who come in contact with them during and after school hours. The board recognizes the positive effect employees can have on students in this capacity. To this end, the board strongly suggests and encourages employees to dress themselves, groom themselves, and conduct themselves in a manner appropriate to the educational environment.

Employees shall conduct themselves in a professional manner. Employees shall dress in attire appropriate for their position. Clothing should be neat, clean, and in good taste. Discretion and common sense call for an avoidance of extremes which would interfere with or have an effect on the educational process.

Licensed employees of the school district shall follow the code of ethics for the profession as established by the Iowa Board of Educational Examiners.

Legal Reference: Iowa Code § 279.8.
282 I.A.C. 25; 26

Cross Reference:
104 Anti-bullying/Harassment
305 Administrator Code Of Ethics
401.11 Employee Orientation
403.5 Substance-Free Workplace
407 Licensed Employee Termination of Employment
413 Classified Employee Termination of Employment

Approved: 6/12/1995
Reviewed: 12/10/1998; 02/14/2008; 10/12/11; 12/14/16; 11/18/21
Revised:

405.1 LICENSED EMPLOYEE DEFINED

Licensed employees, including administrators, are those employees required to hold an appropriate license from the Iowa Department of Education for the position as required by the Board of Educational Examiners or others with professional licenses. Licenses required for a position will be considered met if the employee meets the requirements established by the Iowa Department of Education.

It shall be the responsibility of the superintendent to establish job specifications and jobs descriptions for licensed employees' positions, other than the position of the superintendent. Job descriptions may be approved by the board.

Licensed employees must present evidence of current license to the board Secretary prior to payment of salary each year.

Legal Reference: *Clay v. Independent School District of Cedar Falls*, 187 Iowa 89, 174 N.W. 47 (1919).
Iowa Code §§ 256.7(3); 272; 279.8.
281 I.A.C. 12.4.
282 I.A.C. 14.

Cross Reference: 405.2 Licensed Employee Qualifications, Recruitment Selection
410.1 Substitute Teachers
411.1 Classified Employee Defined

Approved: 6/12/95
Reviewed: 12/10/98; 02/14/08; 10/12/11; 12/14/16; 11/18/21
Revised:

405.2 LICENSED EMPLOYEE QUALIFICATIONS, RECRUITMENT, SELECTION

Persons interested in a licensed position, other than administrative positions which will be employed in accordance with board policies in Series 300, "Administration," will have an opportunity to apply and qualify for licensed positions in the school district without regard to age, race, creed, color, sex, national origin, religion, sexual orientation, gender identity or disability. Job applicants for licensed positions will be considered on the basis of the following:

- Training, experience, and skill;
- Nature of the occupation;
- Demonstrated competence; and
- Possession of, or ability to, obtain a state license, if required for the position.

All job openings shall be submitted to the Iowa Workforce Development for posting on IowaWorks.gov, the online state job posting system. Additional announcement of the position is in a manner which the superintendent believes will inform potential applicants about the position. Whenever possible, the preliminary screening of applicants will be conducted by the administrator who will be directly supervising and overseeing the person being hired.

The board will employ licensed employees after receiving a recommendation from the superintendent. However, the superintendent will have the authority to employ a licensed employee on a temporary basis until a recommendation can be made and action can be taken by the board on the position.

The requirements stated in the Master Contract between employees in that certified collective bargaining unit and the board regarding qualifications, recruitment and selections of such employees is followed.

Legal Reference: 29 U.S.C. §§ 621-634
42 U.S.C. §§ 2000e, 12101 *et seq.*
Iowa Code §§ 20; 35C; 84A.6(4)(b); 216; 279.13.
281 I.A.C. 12.
282 I.A.C. 14.

Cross Reference: 401.1 Equal Employment Opportunity
405 Licensed Employees - General
410.1 Substitute Teachers

Approved: 6/6/95
Reviewed: 8/16/01; 02/14/08; 10/12/11; 12/14/16; 11/18/21
Revised: 8/19/01; 9/21/06; 8/16/07; 1/13/16; 4/17/24

405.3 LICENSED EMPLOYEE INDIVIDUAL CONTRACTS

The board will enter into a written contract with licensed employees, other than administrators, employed on a regular basis. Each contract will be for a period of one year.

It is the responsibility of the superintendent to complete the contracts for licensed employees and present them to the board for approval. The contracts, after being signed by the board president, are returned to the superintendent. The superintendent will obtain the employee's signature. After being signed, the contract is filed with the board secretary.

Legal Reference:
Harris v. Manning Independent School District of Manning, 245 Iowa 1295, 66 N.W.2d 438 (1954).
Shackelford v. District Township of Beaver, Polk County, 203 Iowa 243, 212 N.W. 467 (1927).
Burkhead v. Independent School District of Independence, 107 Iowa 29, 77 N.W. 491 (1898).
Iowa Code chs. 20; 279 (2013).

Cross Reference:
405.2 Licensed Employee Qualifications, Recruitment, Selection
405.4 Licensed Employee Continuing Contracts
407 Licensed Employee Termination of Employment

Approved: 6/6/95
Reviewed: 8/16/01; 02/14/08; 10/12/11; 12/14/16; 11/18/21
Revised:

405.4 LICENSED EMPLOYEE CONTINUING CONTRACTS

Contracts entered into with licensed employees, other than an administrator, will continue from year to year except as modified or terminated as provided by law. The board may issue temporary and nonrenewable contracts in accordance with law.

Licensed employees whose contracts will be recommended for termination by the board will receive due process as required by law. The superintendent will make a recommendation to the board for the termination of the licensed employee's contract.

Licensed employees who wish to resign, to be released from a contract, or to retire must comply with applicable law and board policies.

Legal Reference:
Ar-We-Va Community School District v. Long and Henkenius, 292 N.W.2d 402 (Iowa 1980).
Bruton v. Ames Community School District, 291 N.W.2d 351 (Iowa 1980).
Hartman v. Merged Area VI Community College, 270 N.W.2d 822 (Iowa 1978).
Keith v. Community School District of Wilton in the Counties of Cedar and Muscatine, 262 N.W.2d 249 (Iowa 1978).
Iowa Code §§ 272; 279.

Cross Reference:
405.3 Licensed Employee Individual Contracts
405.9 Licensed Employee Probationary Status
407 Licensed Employee Termination of Employment

Approved: 6/6/95
Reviewed: 8/16/01; 02/14/08; 10/12/11; 12/14/16; 11/18/21
Revised:

405.5 LICENSED EMPLOYEE WORK DAY

The workday for licensed employees shall begin each day of the school year at a time established by the superintendent. Licensed employees who are employed only during the academic year shall have the same workday as the licensed employees. "Day" is defined as one workday regardless of full-time or part-time status of an employee.

Licensed employees are to be in their assigned school building during the workday. Advance approval to be absent from the school building must be obtained from the principal whenever the licensed employees must leave the school building during the workday.

The building principal is authorized to make changes in the workday in order to facilitate the education program. These changes shall be reported to the superintendent.

The workday outlined in this policy is a minimum workday. Nothing in this policy prohibits licensed employees from working additional hours outside the workday.

The requirements stated in the Master Contract between employees in that certified collective-bargaining unit and the board regarding workday of such employees shall be followed.

Legal Reference: Iowa Code §§ 20; 279.8.

Cross Reference: 200.2 Powers of the Board of Directors

Approved: 6/12/95
Reviewed: 12/10/98; 02/14/08; 10/12/11; 12/14/16
Revised: 11/18/21

405.6 LICENSED EMPLOYEE ASSIGNMENT

Determining the assignment of each licensed employee is the responsibility of and within the sole discretion of the board. In making such assignments the board shall consider the qualifications of each licensed employee and the needs of the school district.

It shall be the responsibility of the superintendent to make recommendations to the board regarding the assignment of licensed employees.

The requirements stated in the Master Contract between employees in that certified collective-bargaining unit and the board regarding assignment of such employees shall be followed.

Legal Reference: Iowa Code §§ 279.8

Cross Reference: 200.2 Powers of the Board of Directors

Approved: 6/12/95
Reviewed: 12/10/98; 02/14/08; 10/12/11; 12/14/16; 11/18/21
Revised:

405.7 LICENSED EMPLOYEE TRANSFERS

Determining the location were an employee's assignment will be carried out is the responsibility and within the sole discretion of the board. In making such assignments the board shall consider the qualifications of each licensed employee and the needs of the school district.

A transfer may be initiated by the employee, the principal, or the superintendent.

It shall be the responsibility of the superintendent to make recommendations to the board regarding the transfer of licensed employees.

The requirements stated in the Master Contract between employees in that certified collective-bargaining unit and the board regarding transfers of employees shall be followed.

Legal Reference: Iowa Code §§ 216.14; 279.8.

Cross Reference: 405.2 Licensed Employee Qualifications, Recruitment, Selection
405.6 Licensed Employee Assignment

Approved: 6/12/95
Reviewed: 12/10/98; 02/14/08; 10/12/11; 12/14/16; 11/18/21
Revised:

405.8 LICENSED EMPLOYEE EVALUATION

Evaluation of licensed employees on their skills, abilities, and competence is an ongoing process supervised by the building principals and conducted by approved evaluators. The goal of the formal evaluation of licensed employees, other than administrators, but including extracurricular employees, is to improve the education program, to maintain licensed employees who meet or exceed the board's standards of performance, to clarify the licensed employee's role, to ascertain the areas in need of improvement, to clarify the immediate priorities of the board, and to develop a working relationship between the administrators and other employees.

The formal evaluation criteria is in writing and approved by the board. The formal evaluation will provide an opportunity for the evaluator and the licensed employee to discuss performance and the future areas of growth. The formal evaluation is completed by the evaluator, signed by the licensed employee and filed in the licensed employee's personnel file. This policy supports, and does not preclude, the ongoing informal evaluation of the licensed employee's skills, abilities and competence.

Licensed employees will be required to:

- Demonstrate the ability to enhance academic performance and support for and implementation of the school district's student achievement goals.
- Demonstrate competency in content knowledge appropriate to the teaching position.
- Demonstrate competency in planning and preparation for instruction.
- Use strategies to deliver instruction that meets the multiple learning needs of students.
- Use a variety of methods to monitor student learning.
- Demonstrate competence in classroom management.
- Engage in professional growth.
- Fulfill professional responsibilities established by the school district.

It is the responsibility of the superintendent to ensure licensed employees are evaluated. New and probationary licensed employees are evaluated at least twice each year.

Legal Reference: Iowa Code §§ 20.9; 279, 284, 294.
Aplington Community School District v. PERB, 392 N.W.2d 495 (Iowa 1986).
Saydel Education Association v. PERB, 333 N.W.2d 486 (Iowa 1983).
281 I.A.C. 83; 12.3

Cross Reference: 405.2 Licensed Employee Qualifications, Recruitment, Selection
405.9 Licensed Employee Probationary Status

Approved: 6/12/95
Reviewed: 12/10/98; 02/14/08; 10/12/11; 12/14/16; 11/18/21
Revised:

405.9 LICENSED EMPLOYEE PROBATIONARY STATUS

The first three consecutive years of a licensed employee's contract is a probationary period unless the employee has already successfully completed the probationary period in an Iowa school district. New employees who have successfully completed a probationary period in a previous Iowa school district will serve a two year probationary period. For purposes of this policy, an employee will have met the requirements for successfully completing a probationary period in another Iowa school district if, at the teacher's most recent performance evaluation, the teacher received at least a satisfactory or better evaluation and the individual has not engaged in conduct which would disqualify the teacher for a continuing contract.

Only the board, in its discretion, may waive the probationary period. The board may extend the probationary period for one additional year with the consent of the licensed employee. The board will make the decision to extend or waive a licensed employee's probationary status based upon the superintendent's recommendation. During this probationary period the board may terminate the licensed employee's contract at the end of the year without cause year or immediately discharge the employee consistent with applicable law and board policies.

Legal Reference: Iowa Code § 279.

Cross Reference: 405.4 Licensed Employee Continuing Contracts
405.8 Licensed Employee Evaluation

Approved: 6/12/95
Reviewed: 12/10/98; 02/14/08; 10/12/11; 12/14/16; 11/18/21
Revised:

Item 10c

Object: Consideration to Approve First Reading of Proposed Board Policies

705.05 Federal Awards Compliance
706.04 Time and Effort Reporting

Background: There are new policies recommended by IASB.

705.05 FEDERAL AWARDS COMPLIANCE

In accordance with federal requirements under 2 CFR Part 200, generally accepted accounting principles (GAAP) and applicable Governmental Account Standards Board (GASB) standards, Wapello Community School District shall account for and report federal awards in compliance with all applicable federal requirements governing the receipt and expenditure of federal awards The district shall maintain the following:

Mandatory Disclosures 2 CFR 200.113

The district shall disclose violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting a federal award.

Financial Management 2 CFR Part 200.302bbb

The district will maintain a financial management system with internal controls and transparency that identifies all federal awards received and expended and the federal programs under which they were received. Federal awards must be accurate and current, recorded in appropriate records complete with reporting and record maintenance sufficiently identifying amount, source, expenditure, and application of funds. The district will compare actual expenditures to budgeted amounts regularly with effective control over and accountability of all funds, property, and assets.

Internal Controls 2 CFR Part 200.303

The district will maintain internal controls over federal awards. Internal controls shall be consistent with guidance provided in the U.S. Government Accountability Office Standards for Internal Control in the Federal Government (Green Book) and/or the COSO Internal Control Framework. These controls are designed to ensure compliance with federal statutes and regulations, safeguard funds, property, sensitive data, and other assets. Internal controls monitor compliance and evaluate risks, taking prompt action when instances of noncompliance are identified. They include cybersecurity measures for electronic records.

Payment Procedures 2 CFR Part 200.305

Federal funds used to pay employees in full or in part must be regulated through the district's payment procedures, which include time and effort tracking. The district shall maintain written procedures for payment management in accordance with Uniform Guidance. Federal funds shall be drawn down only as needed to meet immediate cash requirements and in a manner that minimizes the time elapsing between receipt and disbursement. Compensation charged to federal awards shall be supported by records that accurately reflect the work performed.

Allowability of Costs 2 CFR 200 Subpart # 200.403 - 200.405

All costs charged to federal awards must comply with applicable cost principles. Costs shall also be accounted for in accordance with applicable GASB standards and district accounting policies.

All allowable costs must be documented and conform to federal, state, and program-specific rules.

Procurement Standards 2 CFR 200.317 - 200.327; 200.318(c)(1)

The district must maintain written procurement procedures ensuring full and open competition. The district must use appropriate methods, which include required federal contract provisions and verifying contractors are not suspended or debarred. Procurement procedures shall address conflict of interest standards, methods of procurement, including micro-purchases, small purchases, sealed bids, competitive proposals, and noncompetitive procurements as applicable under federal regulations. The district will maintain procurement records detailing method, selection, and price analysis.

Additionally, the district will maintain standards of conduct governing employees engaged in these procurement activities. This includes prohibiting participation in decisions where personal or financial interests exist, requiring disclosure of potential conflicts and enforcing disciplinary actions for violations.

Reporting 2 CFR 200.328 - 329

The district will submit required financial and performance reports in accordance with federal requirements. The reporting must be accurate, complete, and submitted in a timely manner in accordance with the conditions of the federal award. The district shall maintain supporting documentation for all reports submitted.

Record Retention 2 CFR 200.334 - 337

The district shall retain records related to federal awards for a minimum of five years from the date of submission of the final expenditure report, unless a longer retention period is required. Records are available for inspection and audit by authorized entities in accordance with federal requirements.

Legal References: Iowa Code 257
Iowa Code 11
281 I.A.C. 97; 98
2 CFR Pt. 200

Cross References: 701.05 Fiscal Management
704.01 Local-State-Federal Miscellaneous Revenue
704.02 Debt Management
704.03 Investments

705.01 Purchasing-Bidding

Approved:
Reviewed:
Revised:

706.04 TIME AND EFFORT REPORTING

The Wapello Community School District shall establish and maintain a system of internal controls and supporting documentation for salaries and benefits charged, in whole or in part, to federal awards in accordance with:

- 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance")
- Applicable grant terms and conditions
- Generally Accepted Accounting Principles (GAAP)
- Governmental Accounting Standards Boards (GASB) standards
- Applicable state and federal laws and regulations

The district shall maintain records that accurately reflect the work performed and support the distribution of salaries and wages charged to federal programs.

Personnel costs charged to federal awards must be:

- Reasonable and necessary for the performance of the federal award;
- Consistently treated in accordance with district policies and procedures;
- Supported by records that accurately reflect the actual work performed;
- Properly allocated to the benefiting program or cost objective; and
- Supported by a system of internal controls providing reasonable assurance that the charges are accurate, allowable, and properly documented.

Documentation supporting personnel expenses shall:

- Reflect the total activity for which the employee is compensated;
- Be incorporated into the district's official records;
- Reasonably reflect the employee's actual work activity;
- Comply with established district administrative procedures;
- Support allocations among multiple federal and non-federal funding sources, when applicable; and
- Be supported by periodic review and supervisory approval.

Employees working solely on a single federal program or cost objective may be required to complete periodic certifications confirming that the employee worked solely on that program for the applicable reporting period.

Employees working on multiple cost objectives or funding sources shall maintain appropriate time and effort documentation that reasonably reflects actual activity performed and supports salary allocations charged to each funding source.

Budget estimates or predetermined distributions may be used for interim accounting purposes provided that:

- The estimates produce reasonable approximations of actual activity;
- The district performs periodic reconciliations between budget estimates and actual work performed; and
- Any necessary adjustments are made timely. All documentation shall be retained in accordance with the district's record retention policies and applicable federal record retention requirements, including retention for a minimum of three years following submission of the final expenditure report, unless a longer retention period is required by law, audit resolution, or grant terms.

The Superintendent and/or designated School Business Official shall establish administrative procedures necessary to implement this policy, including:

- Documentation standards;
- Review and approval procedures;
- Internal monitoring procedures;
- Corrective actions for noncompliance; and
- Periodic reconciliation of pa yroll charges to federal awards.

Legal References: Iowa Code 257
Iowa Code 11
281 I.A.C. 97; 98
2 CFR Pt. 200

Approved:
Reviewed:
Revised:

Item 10d

Object: Consideration to Approve Recommended Policy Amendment

i. 604.06–Instructional at a Post-Secondary Educational Institution

Background: Governor Reynolds vetoed the two bills that would have required some additional language changes. Therefore, the amended policy is ready for approval.

604.06 INSTRUCTION AT A POST-SECONDARY EDUCATIONAL INSTITUTION

In accordance with this policy, students in grades nine through twelve may receive academic or career and technical education credits that count toward the graduation requirements set out by the board for courses successfully completed in post-secondary educational institutions. Students and parents or guardians shall be made aware of the post-secondary instructional opportunities as part of the development of each student's individual career and academic plan as required by law. The Superintendent or designee is responsible for developing the appropriate forms and procedures for implementing this policy and the following post-secondary educational opportunities:

Concurrent Enrollment

The board may, in its discretion, enter into a contractual agreement with a community college to provide courses for eligible students in grades nine through twelve ~~when comparable courses are not offered by the school district~~. Notice of the availability of the concurrent enrollment program shall be included in the school district's registration handbook~~, and the handbook shall identify which courses, if s successfully completed, generate post-secondary credit~~. Students shall not be charged tuition for concurrent enrollment courses and shall not be required to reimburse the school district for tuition if they do not successfully complete a course. Students or their parents or guardians may be required to pay a fee consistent with the school district's established textbook policy and other materials for the concurrent enrollment course to the extent permitted by law. Students or their parents or guardians may also be required to provide their own transportation to and from concurrent enrollment courses to the extent permitted by law. However, transportation shall be the responsibility of the school district for any contracted course that is used to meet school district accreditation requirements.

Students who successfully complete a concurrent enrollment course, as determined by the postsecondary institution, shall receive postsecondary credit in accordance with the institution's policies and high school credit that will be reflected on their high school transcript. The

Superintendent or designee shall grant to a student who successfully completes a concurrent enrollment course a unit of high school graduation credit for every unit of high school level instruction successfully completed.

All students enrolled at Wapello High School must carry at least four (4) credit hours of coursework developed and administered by Wapello Community School District employees.

~~**Post-Secondary Enrollment Option**~~

~~Ninth and tenth grade students who have been identified by the school district as gifted and talented, and eligible eleventh and twelfth grade students, may utilize the Post-Secondary Enrollment Option ("PSEO") program. To qualify, a course must be a nonsectarian, credit-bearing course that leads to a degree, and in the areas of: mathematics, science, social sciences, humanities, career and technical education. a course is not eligible for PSEO if a comparable course is offered by the school district. In addition, courses at a community college with which the district has a concurrent enrollment agreement are not eligible for PSEO. Students shall not be charged for tuition, textbooks, materials, or fees related to a PSEO course with the exception of equipment that becomes the property of the student.~~

~~The school district shall reimburse the post-secondary institution for tuition and other expenses for each PSEO course up to $250. Students who successfully complete a PSEO course, as determined by the postsecondary institution, shall receive postsecondary credit and high school credit. The Superintendent or designee shall grant to a student who successfully completes a PSEO course a unit of high school graduation credit for every unit of high school level instruction successfully completed.~~

~~Transportation to and from the postsecondary institution is the responsibility of the student or parent or legal guardian of the student enrolled in a PSEO course. Eligible students may take up to seven hours of post-secondary credit during the summer months and receive high school credit upon successful completion of a post-secondary course. however, the student or student's parent or legal guardian are responsible for all costs associated with courses taken during the summer.~~

~~Students who fail a PSEO course and fail to receive credit are required to reimburse the school district for all costs directly related to the course up to the $250 reimbursement maximum. Prior to registering, students under the age of eighteen are required to have a parent or guardian sign a form indicating that the parent is responsible for the costs of the course should the student fail the course and fail to receive credit. Reimbursement waivers may be granted by the board if sufficient verification is provided to show that the student was unable to complete the course for reasons outside the student's control including but not limited to physical incapacity, a death in the student's immediate family, or a move out of the school district.~~

Legal References: Iowa Code 256.7, 11; 258; 261E; 270.61, 280.3, 280.14, 281.I,A,C. 12 and 22

Cross References: 505 Student Scholastic Achievement

604.3 Program for Talented and Gifted Students

Approved: 11/17/95

Reviewed: 8/17/00; 7/12/07; 7/12/23

Revised: 10/10/18; 12/9/2020; 5/10/23

Item 10e

Object: Consideration to Approve Handbooks

Elementary Staff
Elementary Parent/Student
Secondary Student/Parent
Secondary Staff
District Certified Staff
District Non-Certified Staff

Background: The athletic handbooks will be ready for review at the July meeting.

Wapello Elementary School



All Staff Handbook 2026-2027

Staff:

The following data is intended to be informative as well as helpful. If you have questions pertaining to any of the following items please discuss them with me.

Staff Changes
TBD

Absences/Staff
Each staff member leaving the school site during the workday is to personally notify the principal of the intended absence ***AND*** complete the Frontline Site (formerly AESOP) absence request process. If the principal is not available the secretary is to be informed of departure and return.
Your leave days include:
5 personal days, no carry over.
5 Self-sick days (can build to 110)
10 Family Sick (Can carry over 10)
We have not, and will not, discriminate against the family and self-sick leave. The total available sick days totals 15.
Leave can be taken in increments of one full day, one half day or one hour
Per the district handbook.

IMPORTANT NOTE: Departures from the building during planning periods or teaching times are not encouraged. Any departures during the workday need to sign in and out of the office.

If a staff member needs a substitute because of illness or some unseen emergency, immediately complete the Frontline absence request online. If this is not possible, notify the principal by 6:00 A.M. or as soon as possible. Text, email, or phone call are all appropriate.

Each staff member needs to have a file of schedules, class lists, seating charts and extra information that will help our substitutes have a successful day. This should be easily located. Accurate lesson plans need to be made available as soon as possible.

*****After School Detention*****
There is no longer a formal after school detention. If a student needs to stay after school, arrangements need to be made with the parent and teacher. Students, with parental permission may stay to work if needed and appropriate, while supervised by staff.
****you are welcome to give a detention, but need to make arrangements****

Anti bullying and harassment
The complete text of the Wapello Community School Board policy is included in the student/parent handbook. This is an extremely important policy for you to be familiar with and follow. A Bullying Incident Report Form is in triplicate (one for the office, parent, and

homeroom teacher). An Office Discipline Referral form may accompany the Bullying Incident form.

Assemblies

All staff members are expected to attend and supervise students during the entirety of an assembly. Exceptions are to be cleared with the principal. It is the responsibility of all staff to check with the principal for assignment responsibilities whenever an activity supersedes the normal schedule.

Attendance

Classroom teachers are to complete the attendance and lunch counts for their classroom daily by 8:15 A.M. or as soon as possible after all kids are back from breakfast through the use of the PowerSchool student database. Reminder, even though a student may have completed a miss slip you are to mark them as absent on your daily attendance. **The nurse and secretary will handle attendance changes when a student is sent home due to illness or arrives later than 8:15.**

Back to School Night - Open House

Thursday. August 20, at 5:30-6:30 at the elementary school. The secondary building will have the same day with slightly different times to allow families with students in each building an opportunity to go to both.

Breakfast

The breakfast program will run daily from 7:50 am until 8:10 am (8:15 goal is to have everyone in classrooms). Students are to go directly to lockers to drop off bags, coats, etc. then go to breakfast. Changes will be added if/when necessary.

Cell Phones

Students should not have cell phones during the day. If they have them, they should be ***off*** and in lockers. Extenuating circumstances must be cleared by the office.

Staff cell phones should generally be used during non-supervision times, except in cases of emergency. Staff are highly encouraged to use their phones to take pictures and post to the district's mobile app. If we don't tell our own story, others will make one up for us and we probably won't like the story they are telling.

Communication With Parents/Families

Day to day communication with families as a whole, online, will be done through the BAND app. Have parents sign up at back to school night. Any group communication should be done through this app, or email.

It is extremely important to use communication tools to stay connected with your student's home and community. Let people know all the good things being accomplished!

Positives are extremely important, as you know. A recommended goal would be to phone, email, mail, or personally visit to communicate a minimum of 3 positive parent contacts a week. Use the tools at your disposal to make this happen.

If a problem occurs, a proper order of communication should be as followed:

Student/Parent/Teacher/Principal/Superintendent/School Board. **The principal must preview any communication distributed to the entire class, or school.**

Custodial Requests - Most requests for custodial assistance can be made directly to the custodian. Putting requests in writing is important. If requests are not complied with, communicate this with the building administrator.

Dress

Staff members are expected to dress for your profession. You should represent your profession in your attire. All staff know what professional attire is, and should model that expectation. To keep the profession of educator in high regard with the public, represent yourself and your profession appropriately.

Emergency Procedures

Please have at your desk or fingertips the ***Wapello Community School District Emergency Procedures Guide.*** The bomb threat report sheet should be kept near your phone. These procedures are subject to change.

GO KITS should hang by the door and must go with the teacher with each emergency evacuation of the classroom. GO KITS contain class roster with emergency numbers, RED/GREEN cards for signaling personnel, and a pencil. Displaying red means students are missing or an emergency is in progress. Displaying green means all students accounted for and all is well.

INJURY EMERGENCY PROCEDURE PLAN

The following procedures will be utilized when a student or staff member becomes injured on school property. Please be familiar with this information and keep these procedures readily available.

Step 1: Send a student to retrieve or call the school nurse and/or Principal .
Step 2: If the nurse is not immediately available, contact the principal first and any one of the people available from the list below:

First - IN AN EMERGENCY - CALL 911
Next call Kody Apalra 319-931-9533
Or Mike Peterson 319-527-1461
Or Tony Johnson 319-523-3241

Step 3: If students or staff members need further medical attention, the attending teacher, in consultation with the building principal (when available) will contact the Wapello Rescue Unit (911). If the situation requires constant attention by the attending teacher, an available student will request the secretary to make the necessary call.
Step 4: If the Rescue Unit is unavailable, the Wapello Ambulance will be the back-up unit (911).
Step 5: Contact parents as soon as possible. Explain details of the injury and to gain information as to what medical facilities or doctors should be contacted.
Step 6: If the principal is not available, select a staff member from the list above to assume his/her duty.

Equipment
School equipment is not to be removed from the premises for personal use unless permission from the principal has been sought and granted.

Evaluations
You will be notified of the Tier and year of your evaluation rotation at the start of the year. All Tier I staff and Year 2 of Tier II will have a formal observation.

Any staff member who wishes to review the process, standards, purpose, or instruments to be used, advise me accordingly. I will then arrange to meet with you and answer your questions. ***An evaluation may occur at any time of the year and does not have to be in your evaluation year for certified staff if necessary.***

New members to the district will be receiving information on the evaluation process. The evaluation will be based on the eight teaching standards and 42 criteria using the state model.

Flag Responsibilities
Check the condition of your room's flag. Fourth and Fifth graders will be responsible for the school's flag. Please submit the homeroom rotation schedule to the office by Wednesday, August 25th.

Identification Badges
All staff will wear/have an identification badge during the school day, in a visible and easily identifiable way.

Individual Career Development Plan – Tier II Certified Staff
A. Be sure to know our district, building and grade level goals.

B. Identify your own personal and professional goals for this year. These goals should be improvements to already expected behavior or new skills you are working to add to your professional skill set. These plans and goals should reflect new learning or new practice you are not already expected to do.

****Instructional Day****
The teaching day begins at 8:15, or immediately after morning announcements. Instruction should begin promptly at that time. Visitors, parents, other interruptions, should be respectfully excused so that instruction can begin. This will be a priority area.

Laminating
The laminating machine will be kept in the *Computer Lab*. Please see directions before using. Also, please ask for help if it runs out of film and you have not changed the rolls before. I will provide this training, but I will need some lead-time.

Lesson Plans/Learning Objectives
Lesson plans need to be completed each week; they should be made available upon request at any time. Include the lesson objective in your plans. I will be collecting these periodically, they need to be readily available. Each Week, Learning outcomes will be posted online for Families to view. This will include reading/Language arts, Math, Science and Social Studies. This will be done and viewable by Noon each Monday (or first day of the school week if not a Monday). This will be enforced and monitored by building administration, This is critical to the success of the Powerschool Program and its implementation.

Library
ANYONE wishing to use books, equipment, computer programs, etc. from the library are required to check the item/s out via the library associate. ALL are WELCOME to come in and check things out and use the space.

Lounge/Workroom
Always attempt to make the lounge and workroom a positive, constructive and enjoyable place. Please do your part in keeping your lounge clean. Discussion of a student's confidential information is not permissible.

Lunch Accounts/Meal Money
Staff will need to maintain a positive balance to continue to purchase school lunch. If your account is more than $25 negative, you will not be allowed to charge your account. Accounts must be positive or zero to end each school year.

Lunchroom
Individual classes are to go to the lunchroom as a unit and leave as a grade level unit. Lunchroom standards require the only food items to be shared in the lunchroom by students/staff are those that are sealed i.e. potato chips, ice cream.

Orders
Staff members are responsible for checking the status of their instructional and supply orders. If you are missing items please communicate it to the office. It may be necessary to order additional texts and or workbooks. Once you have checked your order, give your invoice to Teresa. Write on your invoice: date, your initials and "ok" if all items are in. As needs arise, requests for purchases MUST be made in writing for principal approval and purchase.

Non-Essential requests may be refused for purchase. Only needed items for educational purposes will be ordered.

All non-consumable supplies, materials, etc. purchased by the school are to be stamped or labeled accordingly.

Parent/Student Handbook
You are accountable for knowing the parent/student handbook. Please take the time to familiarize yourself with its contents. There are copies available, but it is available on the website as well.

Recess Duty Guidelines
-Know the schedules, and be on time!
-Physical aggression, tackling, rough-housing should be stopped immediately.
-Put a stop to fighting or activity of any type that could lead to physical injury.
-Address all behavior violations and report to parents and administration if necessary.
-Actively Supervise, everyone sitting in one place is not acceptable nor is it active supervision.

ALL ADULTS ARE ON AN EQUAL LEVEL teachers, associates, and any staff need to communicate, and work together to handle issues at recess, in the hall, and around the building. No employee has more say, or more clout than another, certified or not. If someone is handling a situation, let them handle the situation. When possible, handle student discipline yourself. If the incident warrants it, send the students to me. You do not need to send every small skirmish to me. Children will be children and there will be some fighting when tempers are lost. If you feel the fight is of significance send them to me. If in your estimation it was a minor loss of temper - no harm done - handle it yourself. Common sense is your best tool in handling playground supervision. All fights with injury are to be reported to the principal and the nurse. An ODR should be completed for any major offenses at recess, by the adult handling the situation.

Use your discretion in allowing students back in the building during the recess period. If necessary, send the student alone, not with unnecessary company. As short as the recess periods are, there is very little that can't wait 5-10 minutes, no matter whether it is to get warm or to go to the restroom. If each and every teacher works in this manner consistency alone will eliminate most of the requests. All teachers inside the building will be responsible for all supervision after the take up bell.

Staff members, not on duty, may be asked to assist with handling cuts, scrapes, etc. should it be necessary during the recesses when the nurse is unavailable. We are all responsible for helping and caring for students, we all have an obligation to provide a safe and caring learning environment to all students, even when it is not convenient to you.

You are responsible for arranging with someone to take your duty when you are unable to do so with the exception of absences due to illness. The office will arrange should a substitute not be available.

Room Responsibilities

Each staff member is responsible for the care and cleanliness of their work area as it pertains to floors, book storage, shelves, teacher's desk, etc.

You are asked to make provision or provide procedures to take care of the following:

1. Students should pick up all paper, pencils, etc. from the floor around their desks at the end of the school day.

2. Students should remove everything from the tops of their desks at the end of the school day. Books and personal items should be picked up from the floor at the end of the day so that student desks may be sanitized and cleaned.

3. Check on keeping shelves, tables, desks, etc. in an orderly manner at the end of each school day.

4. Close all windows when leaving the room at the end of the school day.

5. Please do not tape things to the chalkboards or whiteboards in the classrooms. Items taped to the walls or windows with masking tape should not be left too long, as the glue will separate from the tape and deface the wall, boards, etc., after a period of time. Tape can ruin surfaces by taking off the finish.

6. Lock your classroom door if your room has been cleaned before you leave at the end of the day. If you are staying beyond 5 P.M., please sign the clipboard in the gym so the alarm will not be set. Cross off your name when you leave, and set the alarm if you are the last one leaving the building. Be sure outside doors lock behind you when you leave the building. The doors close, but often do not lock, so please check them.

7. Students are expected to and should be encouraged to respect the building as part of their civic responsibility and respect for public property. Please note the following:
    a. There is absolutely no need for writing on or defacing any part of the building, equipment, or grounds. Violations will be dealt with through the principal's office, and law enforcement, if necessary.
    b. Students should clean off their shoes and boots before coming into the building in wet and muddy weather.
    c. No writing or marking on desks or walls.

Report Cards/Parent Communication

Notify parents of students who are not working up to ability ***immediately.*** This should happen as frequently as needed. There should never be any surprises for parents or students.

Inform parents of successes as well. Weekly updates to the student information system are extremely important. Keeping phone logs and copies of notes are great documentation for the parent/teacher conference. Notification guidelines are “The Sooner, The Better”.

Midterm dates have been removed from the expectations to report out, however, reporting of student progress should be made "as needed or necessary" particularly with students that are not performing at or above benchmark. There may be additional expectations on reporting grades and assignments to parents at any given time.

Schedule/Work Day

All Staff members are expected to be at school and ***in their respective work area by 7:45 A.M.*** Daily release time is 3:45 P.M. unless notified otherwise. (Early departures are to be requested of and approved by the principal only). It is understood that professional collaboration must and will occasionally occur between 7:45 A.M. and 8:00 A.M.; however, **all staff members are expected to be in classrooms when students arrive. Be ready to start your teaching day at or before the 8:15 bell.**

The school's official workday begins at 7:45 A.M, meaning in your room and working, available at 7:45 to staff, parents, students and public. Students will begin entering the building between 7:45-8:00 A.M. for breakfast. Breakfast students can begin heading to classes at 8:00. The take up bell will ring at 8:10 A.M. with classes starting at 8:15 A.M. sharp. Students are NOT tardy until after the 8:15 A.M. bell. Bus students are to be dismissed by the assigned bell (PK-2 bussers @3:10 bell, 3-5 bussers @3:12 bell). Once bus students have left the classroom assigned teachers will assume responsibility for supervising them out of the building and to the busses. Classroom teachers will stay with their town students, walk them to the east doors and release them after the busses have cleared the last stop sign. Responsibility per grade level may be rotated. On early out days, all staff will be expected to help supervise dismissal.

If it is necessary to bring your children to school with you in the A.M., please keep them in your room until the other students are allowed in the building. NO exceptions unless cleared by myself. That being said, ALL STUDENTS ARE WELCOME IN THIS BUILDING AT ALL TIMES. Since the time before school is one of the frequent opportunities to converse with fellow staff regarding concerns of all kinds, I would caution all staff to remember to keep private conversations private. In addition, be reminded that your children are not allowed to stay with you after school unless cleared through me as these times are reserved for meetings and conferencing.

BELL SCHEDULE

8:10 - TAKE UP BELL
8:15 - Instruction starts - STUDENTS TARDY AFTER THIS BELL
3:25 - BUS STUDENTS BEGIN TO BE DISMISS, FOLLOWED BY WALKERS
3:45 - OFFICIAL TEACHER RELEASE BELL

SCHOOL DISMISSAL 3:25 P.M.-3:28 PM

ALL HOMEROOM TEACHERS ARE TO BE IN THEIR HOMEROOM BY 3:05 WITH THEIR STUDENTS UNTIL DISMISSAL.

Town students will be released from classrooms after buses are loaded. Buses will load on the north side with town students being released on the east side.

Teachers will walk with their students, on the sidewalk, and students are expected to walk and stay on the sidewalk to get to their rides. This is a safety precaution and NEEDS TO BE FOLLOWED

School Pictures
(exact date TBD)

Staff Meetings
Certified staff meetings will be the 1st Wednesday of each month; Non-Certified will be the 3rd Wednesday of each month unless otherwise notified. Additional meeting times or time changes will be placed in the bulletin a week in advance when possible. Attendance is required. This may necessitate your canceling or postponing some other activity. Other meetings may be called with short notice. Exceptions to attendance are to be cleared with the principal.

Student Activity Fund
Any and all monies collected for school purposes are to be counted and turned into the office with the staff member's name on the paperwork.

Office Discipline System (PBIS)
(Note: Any member of the school staff may issue an ODR to students.)
All discipline referrals, whether they are sent to the office or not, need to fill out an ODR form online or on paper. This is for data collection purposes which are reported to the state and are essential to successfully addressing problem areas.

Trips
Submit a list of anticipated trips for the year by September 24th when possible. Request and fill out a trip sheet at least TWO weeks in advance. Please remember to check permission forms and inform food service of your absence in advance.

Vault Access
Access to the vault is limited. Purpose: inventory control and more equitable usage of supplies. Please enter with permission only. No staff is in charge of regulating others' supplies. Take responsibility only for your own needs and not those of others.

Building Access
Everyone who enters our building is an important part of our educational team. Make everyone feel welcomed and important. Always represent the school and the district with pride.

Movies/Videos/Films Policy:
It is the policy of Wapello Elementary School that Teachers/Staff shall exercise good judgment in the selection of all media, specifically video clips, used in the classroom. This is particularly important when supplemental materials such as videos are used. The following are prescribed guidelines for the use of all types of videos including educationally produced videos, commercial movies, and programs that have been recorded from television broadcasts. Teachers may utilize

UNITED STREAMING/SNAP (AEA) clips at any time, for instructional use, without administrative permission, to aid and assist in delivering instruction.

PROCEDURES FOR USE OF VIDEO IN THE CLASSROOM

1. Video Preview – Classroom teachers must preview the entire video if the whole video will be shown to a class. If clips are shown, the teacher will preview the clips.
2. Relevance to Curriculum – Course objectives and relevant content standards will be included on **BOTH** the Video Approval From and Parental Permission for Video viewing for video Viewing Form when used.
3. Meaningful Use of Instructional Time – If objectives can be met without showing an entire video, then **only** the relevant section(s) should be shown. In this case, teachers should ensure that only the intended video "clip" is viewed.
4. Grade Level (Age) Appropriateness – the ratings and grade levels included in their policy must be adhered to when using commercially produced movies and TV programs or clips of movies or TV program in the classroom whether these movies and programs are rented from a movie rental store or obtained from another source (i.e. W.E.S. Library)
5. Administrative Permission and Parent Notification – the information given to administrators and parents should include the titles, subject of the movies, and course objectives to be met; one week is the minimum amount of time required for notification. The form provided with this policy must be completed in full.
6. **Good instructional Use of Videos** – Sound instructional practices are necessary for successful use of video in the classroom. Some of these are:
    a. Presenting background information to emphasize the content and purpose of viewing
    b. using viewing guides
    c. stopping and starting the video for emphasis and analysis
    d. using clips of videos to emphasize certain concepts
    e. utilizing follow–up activities and discussion to summarize the concepts learned.

Must Complete Form Below:

Wapello Video/Film Request Form

Office Discipline System (PBIS)

(Note: Any member of the school staff may issue an ODR to students.)

All discipline referrals, whether they are sent to the office or not, need to fill out an ODR form. This is for data collection purposes, which are reported to the state and are essential to successfully addressing problem areas. Reminder, ONLY Major ODR's must go through office. Minor ODRs can be handled by any staff, parent contact should only be made through Certified Staff.

Wapello Elementary Curriculum Progress Report

Quarter/Term: (Circle those that apply):

End of Quarter - First Second Third Fourth

Math

Material covered in this reporting period: (Iowa Common core standards, Chapters, Units, etc…)

_____

_____

_____

_____

Concerns, issues or important items to note:

_____

_____

_____

_____

Reading/ELA

Material covered in this reporting period: (Iowa Common core standards, Chapters, Units, etc…)

_____

_____

_____

_____

Concerns, issues or important items to note:

_____

_____

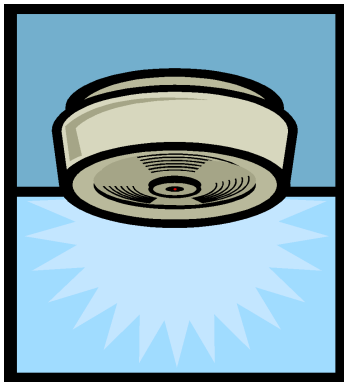
_____

_____

[Math and Reading Curriculum Reporting Form]

Fire Drill Procedures

Wapello Elementary School



- Areas of Exit (be sure to use map to determine your area for your grade/class)
    - Southwest
    - Northeast
    - West
- Staff Assignments for Exiting
    - Supervise your students exit **and take your GO KIT**.
    - Take an accurate role of your class. **Display green card if all are present and red card if students are missing.**
    - If missing students, identify by name and last location you knew they were in.
    - If you are someone other than a homeroom teacher, identify the students with you by name and homeroom.
- Staff Assignments for Location and Counting
    - Locations of Assigned Counters (*take walkie-talkie with you)
        - Southwest – *
        - Northeast – *
        - West – *
    - Role-taking procedures ***This is NOT a count***
        - Verify class members by taking role
        - Deliver location data to principal or fire department personnel ASAP via walkie-talkie or runner.
        - The principal or fire department personnel will then reconcile the data and account for all student

**denotes primary assigned Counter who delivers total count of assigned area to principal or fire department personnel. When primary is absent, the other counted take over total count delivery.*

This section is for our para's and associates.
All information above in the ALL STAFF section is the same for Non-Certified staff.

You are accountable for knowing the parent/student handbook as well as staff handbook. Please take the time to familiarize yourself with its contents. There are copies available, but it is available on the website.

School Workday
The school's official workday begins at 7:45 A.M. The day ends at 3:25 on regular school days, 7:45-1:40 on early out days. Your contract obligations end when your responsibilities end for the day (your student gone, your work done). PK program staff aside.

Students will begin entering the building between 7:45-8:00 A.M. for breakfast. Breakfast students can begin heading to classes at 8:00. The take up bell will ring at 8:10 A.M. with classes starting at 8:15 A.M. sharp. Students and staff should be IN THE ROOM WORKING at that time. Students are NOT tardy until after 8:15 A.M. bell.

Bus students are to be dismissed by the assigned time of 3:25. Once bus students have left the classroom assigned teachers will assume responsibility for supervising them out of the building and to the buses.

Classroom teachers will stay with their town students, walk them to the east doors and release them after the buses have cleared the last stop sign. Responsibility per grade level may be rotated. On early out days, all staff will be expected to help supervise dismissal.

Since the time before school is one of the infrequent opportunities to converse with fellow staff regarding concerns of all kinds, I would caution all staff to remember to keep private conversations private, and end these conversations once students are present in the classrooms.

Staff Meetings (non-cert)
Non-Certified *staff meetings will be the* ***3rd Wednesday*** *of the month at 3:30 PM*

Additional meeting times or time changes will be placed in the bulletin a week in advance when possible. Attendance is required. This may necessitate your canceling or postponing some other activity. A meeting may be called with short notice. Exceptions to attendance are to be cleared with the principal.

Office Discipline System (PBIS)
(Note: Any member of the school staff may issue an ODR to students.)
All discipline referrals, whether they are sent to the office or not, need to fill out an ODR form. This is for data collection purposes, which are reported to the state and are essential to successfully addressing problem areas. Reminder, ONLY Major ODR's must go through office.

Minor ODRs can be handled by any staff, parent contact should only be made through Certified Staff.

Appendix Items:

Curriculum Progress Report

Parent/Student Handbook

Specials Schedule

Lunch Schedule

Duty Schedules

Evaluation Documents:

- Pre and Post Observation Forms
- Associate/Para Evaluation Form

ICDP forms (Description and Summary)

Video/Film Approval Form

WAPELLO ELEMENTARY SCHOOL
Student/Parent Handbook
2026-2027



WELCOME TO THE WAPELLO ELEMENTARY SCHOOL!

This handbook has been prepared as a guide for all students, parents, teachers, and friends of the school. You are responsible for knowing what is in the handbook, so please read it thoroughly and purposefully. This will avoid later misunderstandings. This book is not designed to answer all questions, nor to solve all problems which may arise, but it should serve as a useful source of information for all students, parents, and friends of the school. Any adoptions or revisions of new or existing policies affecting students will be sent home with students and published on the district website. Best wishes for a happy and successful school year.

The Administration and Staff of Wapello Elementary School

WAPELLO COMMUNITY SCHOOL DISTRICT

MISSION STATEMENT: ***Educate, Enrich, Empower, Excel. Every Student, Every Day***.

BELIEFS

We believe that:

- All students can and will learn.
- Parents should be involved in their student's education.
- Diversity is a strength.
- Learning is a lifelong process.
- Education is the cornerstone of our democratic society.
- Every student is important.
- Education is a total community effort.
- All people deserve a safe, positive, learning environment of mutual respect.

VISION

The Wapello Community School District will provide a safe, nurturing environment where academic excellence is expected and diversity is recognized as a strength. We will meet the individual needs while developing independent learners who are also successful team players.

Our students will achieve positive social skills, which promote respect and responsibility to self, family, and community.

School-community partnerships will prepare and challenge each individual to become a goal oriented lifelong learner in an ever-changing global society.

ESSENTIAL LEARNINGS

- Provide the environment, instruction, and support that will enable every student to take pride in who they are and what they do.
- Develop within each student the essential skills of accountability, problem solving, communication, decision-making, and group interaction.
- Assist all students in acquiring skills that enable them to direct their own lifelong learning.
- Instill in all students, a high degree of social awareness and concern for others.

DISTRICT GOALS

We will develop an organization that:

- Values the self-worth of each individual
- Recognizes and values leadership from all
- Focuses on continually improving student achievement
- Encourages strong community/business relationships
- Maintains a safe and orderly environment
- Integrated use of technologies

District Office **319-523-3641**
406 Mechanic Street
Wapello, Iowa 52653
www.wapellocsd.org

Superintendent	Mike Peterson	mike.peterson@wapellocsd.org
School Business Official/CFO	Eric Small	eric.small@wapellocsd.org
HR Director	Tammy Malone	tammy.malone@wapellocsd.org
School Resource Officer	Kody Aplara	kody.aplara@wapellocsd.org
Director of Instruction	Shannon Salazar	shannon.salazar@wapellocsd.org

Transportation Department **319-523-5561**

Transportation Director	Darren Wilson	darren.wilson@wapellocsd.org
Bus Driver	Lyle Timmerman	lyle.timmerman@wapellocsd.org
Bus Driver	Connie Muhlenbruck	connie.muhlenbruck@wapellocsd.org
Bus Driver	Diane Ball	diane.ball@wapellocsd.org
TBD	TBD	TBD

Maintenance/Custodial

Head Custodian	Mark McDonough	mark.mcdonough@wapellocsd.org
Custodian	Jamie Fisher	jamie.fisher@wapellocsd.org
Custodian	Kyle Royer	kyle.royer@wapellocsd.org
Maintenance	Cody Schnell	cody.schnell@wapellocsd.org

Food Service **319-527-1404**

Food Service Director	Amanda Harris	amanda.harris@wapellocsd.org
Cook	Melissa Graham	melissa.graham@wapellocsd.org
Clerk	Lisa Patrick	lisa.patrick@wapellocsd.org
Cook	Cherokee Campbell	cherokee.campbell@wapellocsd.org
Cook	Billi Jo Connolly	billi.connolly@wapellocsd.org

Health Services **319-523-5511**

School Nurse	Ann Moore	ann.moore@wapellocsd.org

Wapello Elementary School **319-523-5571**
505 N. Cedar Street
Wapello, Iowa 52653

Principal	Brett Nagle	brett.nagle@wapellocsd.org
Secretary	Teresa Coleman	teresa.coleman@wapellocsd.org
Counselor	Andrea Nussbaum	andrea.nussbaum@wapellocsd.org
Preschool	Katy Anderson	katy.anderson@wapellocsd.org
Preschool	Amy Burke	amy.burke@wapellocsd.org
Kindergarten	Delores Wykert	delores.wykert@wapellocsd.org
Kindergarten	Beth Hines	beth.hines@wapellocsd.org
First Grade	Jenna Dopler	jenna.dopler@wapellocsd.org
First Grade	Abby Shafer	abby.shafer@wapellocsd.org
Second Grade	Maddison Konecne	maddi.konecne@wapellocsd.org
Second Grade	Gracie Gustison	gracie.gustison@wapellocsd.org
Third Grade	Sarah Jurgill	sarah.jurgill@wapellocsd.org
Third Grade	Victoria Harris	victoria.harris@wapellocsd.org
Fourth Grade	Dayna Kinsey	dayna.kinsey@wapellocsd.org
Fourth Grade	Allison Ruth	allison.ruth@wapellocsd.org
Fifth Grade	Sam Smith	sam.smith@wapellocsd.org
Fifth Grade	Dawn Shipman	dawn.shipman@wapellocsd.org
Special Education	Taren Samuels	taren.samuels@wapellocsd.org
Special Education	TBD	TBD
Special Education	Alyson Smith	alyson.smith@wapellocsd.org
Title I	Kortney Wagner	kortney.wagner@wapellocsd.org
Title I	Jessica Gustison	jessica.gustison@wapellocsd.org

School Social Worker	Ashley Bartenhagen	ashley.bartenhagen@gpaea.org
School Social Worker	Mikayla Truitt	mikayla.truitt@wapellocsd.org
Talented & Gifted	Barb Dunham	barb.dunham@wapellocsd.org
English Language Learners	Barb Dunham	barb.dunham@wapellocsd.org
Art	Madison Keller	madison.keller@wapellocsd.org
Music/Math Intervention	Tricia Lanz	tricia.lanz@wapellocsd.org
Physical Education	John Vandenberg	john.vandenberg@wapellocsd.org
Full Time Substitute	Jessica Nagle	jessica.nagle@wapellocsd.org
Paraprofessional	Tabitha Fisk	tabitha.fisk@wapellocsd.org
Paraprofessional	Leonda Frieden	leonda.frieden@wapellocsd.org
Paraprofessional	Taylor Moore	taylor.moore@wapellocsd.org
Paraprofessional	Amber Spiker	amber.spiker@wapellocsd.org
Paraprofessional	Marissa Orsornio	marissa.orsornio@wapellocsd.org
Paraprofessional	Brandi Smith	brandi.smith@wapellocsd.org
Paraprofessional	Jaime Truitt	jaime.truitt@wapellocsd.org
Paraprofessional	Susan Yakle	susan.yakle@wapellocsd.org
Paraprofessional	Shelly Yotter	shelly.yotter@wapellocsd.org
Paraprofessional	Jodi Parsons	jodi.parsons@wapellocsd.org
Paraprofessional	Cindy Johnson	cindy.johnson@wapellocsd.org
Paraprofessional	Sophia Knox	sophia.knox@wapellocsd.org
Paraprofessional	Allison Bryant	allison.bryant@wapellocsd.org
Paraprofessional	Kaydee Wykert	kaydee.wykert@wapellocsd.org

Wapello Elementary School has access to the following staff through Great Prairie Education Agency (GPAEA):

- Autism Team
- Behavior Team
- Educational Consultant
- Occupational Therapist
- School Psychologist
- School Social Worker
- Special Education Consultant
- Speech/Language Clinician
- Visual/Hearing Impaired Consultant

Great Prairie Area Education Agency., 3601 West Avenue, Burlington, Iowa 52601; 1-800-383-8970

EQUITY STATEMENT

It is the policy of the Wapello Community School District not to discriminate on the basis of race, creed, color, religion, national origin, gender, age, marital status, sexual orientation, gender identity, veteran status, disability, or socioeconomic status in its educational programs, activities, or employment practices.

If you believe you have (or your child has) been discriminated against or treated unjustly at school, please contact the Equity Director, Mr.Nagle, at 505 N. Cedar Street, 319-523-5571.

EARLY LITERACY IMPLEMENTATION--LEGAL REQUIREMENTS:

Iowa Code section 279.68 and 281--Iowa Administrative Code 62 promote effective evidence-based programming, instruction and assessment practices across schools to support all students to become proficient readers by the end of the third grade. General requirements of Iowa Code section 279.68 and 281--Iowa Administrative Code 62 are listed below. All requirements go into effect immediately and are expected to be implemented no later than August 1, 2014 unless otherwise indicated.

- Provision of universal screening in reading for students in kindergarten through third grade
- Progress monitoring for students who exhibit a substantial deficiency in reading
- Provision of intensive instruction – including 90 minutes daily of scientific, research-based reading instruction - for students who exhibit a substantial deficiency in reading
- Notice to parents that a student exhibits a substantial deficiency in reading, including strategies the parents can use at home to help the child succeed
- Notice to parents of such a student's subsequent progress
- Provision of an evidence-based summer reading program for students who exhibit a substantial deficiency in reading (Effective May 1, 2017)

EVERY STUDENT SUCCEEDS ACT (ESSA):

In 2015, Congress adopted the Every Student Succeeds Act (ESSA), a reauthorization of the Elementary and Secondary Education Act (ESEA) of 1965. This update replaces the No Child Left Behind Act of 2001 and restores the proper balance between the role of states and the federal government in accountability for the success of all children.

ESSA requires that states develop plans that address standards, assessments, school and district accountability, and special help for struggling schools.

NON-DISCRIMINATION NOTICES

Federal

"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Iowa
"It is the policy of Wapello Community School not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.7. If you have questions or grievances related to compliance with this policy by the Wapello Community School, please contact the Iowa Civil Rights Commission, Grimes State Office Building, 400 E, 14th Street, Des Moines, IA 50319-1004; phone number (515) 281-4121, or (800) 457- 4416; web site: http://www.state.ia.us/government/crc/index.html ."

Iowa Code Section 216.9
It is an unfair or discriminatory practice for any educational institution* to discriminate on the basis of race, creed, color, sex, national origin, religion, or disability in any program or activity. Such discriminatory practices shall include but not be limited to the following practices:

- Exclusion of a person or persons from participating in, denial of the benefits of, or subjection to discrimination in any academic, extracurricular, research, occupational training, or other program or activity except athletic programs;
- Denial of comparable opportunity in intramural and interscholastic athletic programs;
- Discrimination among persons in employment and the condition of Employment;
- On the basis of sex, the application of any rule concerning the actual or potential parental, family or marital status of a person, or the exclusion of any person from any program or activity or employment because of pregnancy or related conditions dependent upon the physician's diagnosis and certification.

*"Educational Institution" includes any preschool, elementary, secondary, or community college, area education agency, or postsecondary college or university and their governing boards.

YOUTH LAW HOTLINE

Statewide legal advice, information and referral services are now available to school personnel through a toll free hotline made available through the Youth Law Center. The Youth Law Hotline provides persons under age 18 and professionals and concerned individuals with free and confidential legal advice, information, and referral. The hotline is staffed by experienced attorneys on issues such as runaways, physical and sexual abuse, paternity and other matters may be discussed. The toll free number is 1-800-728-1172 or contact: Youth Law Center, 405 Shops Building, 800 Walnut Street, Des Moines, Iowa 50309.

MULTI-TIERED SYSTEMS AND SUPPORTS – (MTSS and PBIS Tier 2)

Early identification of students with Tier 2/3 needs is paramount to intervening as quickly as possible and minimizing the potential for academic or social failure. To support early identification, the Tier 2/3 model includes a Universal Screening Process where teachers are guided through identifying students most at-risk for externalizing and internalizing behaviors. (midwestpbis.org) Parents, as well as staff, can nominate a student to determine eligibility with this intervention. Team members may include the Principal, At Risk Coordinator, classroom teachers, and special education teachers. Your child's educational program may be discussed during these meetings. Parents may be contacted for attendance and/or input in these discussions. Parents may ask for assistance in seeking this help for their student, as well.

AT RISK, GUIDANCE AND COUNSELING

The At-Risk Coordinator is a student advocate and liaison for parents. The elementary school shares a guidance counselor with Columbus Community School District. The counseling services are designed to assist students in making the most effective use of their assets and setting reasonable and attainable goals. Two general functions of our guidance program are to give personal counseling and to offer academic advice. The counselor's role

concerns helping students obtain valid information about themselves, their aptitudes and abilities, thereby enabling them to use this information in making their own decisions. The counselor does not judge the students, or make choices for the student. Rather, the counselor assists the student in making choices by helping him/her consider alternatives to any course of action. Frequently counselors are asked to advise the student with regard to what choice the student should make. When advice is given, the student is not bound to that advice, but rather may decide from the available information what he/she shall do in the light of what the counselor believes to be best.

SECTION 504 STUDENT AND PARENTAL RIGHTS

The Wapello Community School District does not discriminate in its educational programs and activities. If it has been determined that your child has a qualifying disability for which accommodations may need to be made to meet his or her individual needs as adequately as the needs of other students, as a parent, you have the right to the following:

- Participation of your child in school district programs and activities, including extracurricular programs and activities, to the maximum extent appropriate, free of discrimination, based upon the student's disability and at the same level as students without disabilities.
- Receipt of free educational services to the extent they are provided to students without disabilities.
- Receipt of information about your child and your child's educational programs and activities in your native language.
- Notice of identification of your child as having a qualifying disability for which accommodations may need to be made and notice prior to evaluation and placement of your child and right to periodically request a reevaluation of your child.
- Inspect and review your child's educational records if you feel the information in the records is misleading or inaccurate. Should the school district refuse to amend the records, you have the right to a hearing and to place an explanatory letter in your child's file explaining why you feel the records are misleading or inaccurate.
- A hearing before an impartial hearing officer if you disagree with your child's evaluation or placement; you have the right to a counsel at the hearing and have the decision of the impartial hearing officer reviewed.

Inquiries concerning the school district's compliance with the regulations implementing Section 504 of Iowa code 280.3 should be directed to the Wapello Community School District Guidance Counselor, (319)-523-3241, who has been designated by the school district to coordinate the school district's efforts to comply with the regulations implementing ADA Section 504 and Iowa Code 280.3

HOMELESS CHILDREN AND YOUTH

The Wapello Board of Directors will make reasonable efforts to identify homeless children and youth of school age within the district, encourage their enrollment, and eliminate existing barriers to their receiving an education, which may exist in district policies or practices. The designated coordinators for identification of homeless children and for tracking and monitoring programs and activities for these children are the Elementary Principal and the school nurse.

Do you know someone who is between the ages of 3 and 21 years old that is:

- Living with another family due to economic hardship?
- Living in an emergency shelter or transitional shelter?
- Awaiting foster care placement?
- Living in a motel?
- A child who is without a nighttime home?

- Living in a car, park, or public place, abandoned building, substandard housing, bus or train station, or similar setting?
- A migratory child or youth?

If so, notify Ann Moore at Wapello Elementary School (523-5571) or the Wapello High School ((523-3241) to learn more about educational rights.

Conoce a alguien entre la edad de 3 y 21 anos de edad que....

- Este viviendo con otra familia por probl emas economicos?
- Este viviendo en un refugio temporal ?
- Este esperando ir avivir con una familia sustituta?
- Este viviendo en un hotel porque perdio su casa?
- No tenga un lugar donde pasar la noche?
- Este viviendo en un auto, en el parque , en un lu gar publico , en un edificio o casa abandonada , en una estacion de trenode autobu s, o en algun lugar parecido?

Sea un nino o joven ambulante que su familia se mueva de un lugar a otro en busca de trabajo?
Si saben alguien asi, 523-5571 or 523-3241 para informarse sobre sus derechos repecto a su educacion.

CORPORAL PUNISHMENT, RESTRAINT, AND PHYSICAL CONFINEMENT AND DETENTION

State law forbids school employees from using corporal punishment against any student. Certain actions by school employees are not considered corporal punishment. Additionally, school employees may use "reasonable and necessary force, not designed or intended to cause pain" to do certain things, such as prevent harm to persons or property.

State law also limits school employees' abilities to restrain or confine and detain any student. The law limits why, how, where, and for how long a school employee may restrain or confine and detain a child. If a child is restrained or confined and detained, the school must maintain documentation and must provide certain types of notice to the child's parent.

If you have any questions about this state law, please contact your school. The complete text of the law and additional information is available on the Iowa Department of Education's website: www.iowa.gov/educate

CHILD ABUSE

It is the policy of the Wapello Community School District that any employee who believes or has reason to believe that a student under the age of 18 years has been abused, as defined by law, shall see that such child abuse or suspected abuse is reported to the Department of Social Services.

JURISDICTIONAL STATEMENT

This handbook is an extension of board policy and is a reflection of the goals and objectives of the board. The board, administration, and employees expect students to conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others. Students are expected to treat teachers, other employees, students, visitors and guests with respect and courtesy. Students may not use abusive language, profanity, or obscene gestures or language.

This handbook and school district policies, rules, and regulations are in effect while students are on school

grounds, school district property, or property within the jurisdiction of the school district; while on school-owned and/or school-operated buses or vehicles or chartered buses; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district or involves students or staff. School district policies, rules, and regulations are in effect 12 months a year. A violation of a school district policy, rule, or regulation may result in disciplinary action and may affect a student's eligibility to participate in extracurricular activities whether the violation occurred while school was in session or while school was not in session.

Students are expected to comply with and abide by the Wapello School District's policies, rules, and regulations. Students who fail to abide by the school district's policies, rules, and regulations may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students to obtain their education or to participate in school activities; or conduct which interrupts the maintenance of a disciplined atmosphere. Disciplinary measures include, but are not limited to removal from the classroom, detention, suspension, probation, and expulsion. Discipline can also include prohibition from participating in extracurricular activities, including athletics. The discipline imposed is based upon the facts and circumstances surrounding the incident and the student's record.

The school reserves and retains the right to modify, eliminate, or establish school district policies, rules, and regulations as circumstances warrant, including those contained in the handbook. Students are expected to know the contents of the handbook and comply with it. Students or parents with questions or concerns may contact the office (319-523-5571) for information about the current enforcement of the policies, rules, or regulations of the school district.

ASBESTOS NOTIFICATION

Asbestos has been an issue of concern for many years. The Asbestos Hazard Emergency Response Act of 1986(AHERA) was designed to determine the extent of asbestos concerns in the schools and to act as a guide in formulating asbestos management policies for the schools.

The Wapello School District’s facilities have been inspected by a certified asbestos inspector as required by AHERA. The inspector located, sampled and determined the condition and hazard potential of all material in the school facilities suspected of containing asbestos. The inspection and laboratory analysis records form the basis of the asbestos management plan.

A certified management planner has developed an asbestos management plan for the school district facilities which includes: notification letters, training for employees, a set of procedures designed to minimize the disturbance of asbestos-containing materials, and plans for regular surveillance of the materials. A copy of the management plan is available for inspection in the office

WAPELLO COMMUNITY SCHOOL DISTRICT 2026-2027 CALENDAR

August 18-21st	Teacher Inservice
August 20th	Back to School Night - 5:30-6:30
August 24th	First day of class (Early dismissal)
August 26th	Early Dismissal (Professional Development)
September 7st	NO SCHOOL- Labor Day
September 2, 16, 23	Early Dismissal (Professional Development)
October 2th	No School
October 19th	End of First Quarter (45 days)
October 7, 14, 21, 28	Early Dismissal (Professional Development)
November 4th	Elem. P/T Conference (1:30-3:30 pm and 5:00-8:00 pm)
November 5th	Elem. P/T Conferences (5:00-8:00 pm)
November 6th	Teacher Comp day (No school)
November 25-27th	NO SCHOOL - Fall Break (Thanksgiving)
November 11, 18	Early Dismissal (Professional Development)
December 2, 9, 18	Early Dismissal (Professional Development)
December 18th	End of 2nd QTR / 1st SEM
Dec. 21rd - Jan. 1st	NO SCHOOL - Winter Break
January 4th	Classes resume
January 18th	No School - MLK Day/Possible Snow Make up
January 6, 13, 27	Early Dismissal (Professional Development)
February 15th	NO SCHOOL - Presidents Day
February 6, 13, 27	Early Dismissal (Professional Development)
March 10th	1:00 P.M. dismissal, Parent-Teacher Conferences (1:30-3:30, 5:00-8:00 pm)
March 11th	Parent-Teacher Conferences (5:00- 8:00 pm)
March 12th	Teacher Comp Day/NO SCHOOL
March 19th	End of Third Quarter
March 26-30th	Spring Break
March 3, 17	Early Dismissal (Professional Development)
April 7, 14, 21, 28	Early Dismissal (Professional Development)
May 23rd	Graduation (2:00)
May 27th	End of fourth quarter / End second semester
May 31	Memorial Day (No School)
May 5, 12, 19	Early Dismissal (Professional Development)

OPEN ENROLLMENT

Parents/Guardians considering the use of the open enrollment option should be aware of the following :

- March 1 Deadline for open enrollment is back into effect.
- Open Enrollment forms can be picked up at the district office, or you can request them in the elementary office.

For further details, contact the district office at (319) 523-3641.

CLASSROOM REQUESTS

Parents/Guardians often wish to request a certain teacher or to be in a certain class. While every effort is made to accommodate requests, there are certain circumstances where requests cannot be honored, and the reasoning may not be available to parents or guardians for confidentiality reasons.
For the current school year, (2026-27) requests need to be made no later than August 1st.
If a request needs to be made, it needs to be in writing and be made no later than May 1, for the coming school year. Example: May 1, for the 2027-28 school year.
Wapello Elementary school reserves the right to deny any classroom requests at any time.

SCHOOL CANCELLATION
If weather conditions force the postponement or cancellation of school, such information can be gained from:

- **School Messenger phone system**
- Wapello Community School Website: www.wapellocsd.org or the Wapello App.
- KCRG -TV (Channel 9) - Cedar Rapids
- KWQC-TV (Channel 6) - Davenport
- WQAD-TV (Channel 8) - Moline

SCHOOL BOARD MEETINGS

Regular School Board meetings are typically scheduled to begin at 6:00 p.m. and are usually on the second Wednesday of each month. They will be held in the district office located at 406 Mechanic Street in Wapello. Any changes to the regular times will be communicated on the school website.

Sarah Bockes - President
Kerri Horton - Vice President
Brandon Marquardt - Director
Dave Moore - Director
Jenna Meeker - Director

Wapello Elementary School Supply List - 2026-2027

Pre-School :

2 bottles Elmers glue
Boys bring 1 box of gallon ziploc bags, Girls bring 1 box quart storage ziplock bags.
3-Boxes of Kleenex or Puffs tissue
1- composition notebook (7.5x9.75)
3- containers of Lysol or Clorox wipes
1 box broad-line Crayola markers (classic colors)
4 boxes of 24 count Crayola Crayons (Do not Label)
1 tooth brush, 1 small toothpaste, 1 plastic toothbrush holder
1 Nap Mat (Red and Blue in color) Measurements are : (1"x 19" x 45)you can get these at Walmart or Target .
1-large backpack- (grade school size) (NO wheels or suitcase type)
A complete change of clothes labeled with the child's name(this will be kept in lockers.)

Kindergarten:

8-regular #2 Ticonderoga pencils
5-boxes of Crayola crayons--regular size, (24 or 16 per box)
1-large box of kleenex
1-school bag to carry papers, notes, extra clothes and shoes
4-dry erase markers (any color), 2 of these for Music
1 pair over the ear headphones (NOT bluetooth or wireless)
6-4 oz. bottles white Elmer's glue--NO Gel
2-containers of disinfectant wipes
1-box of Crayola Markers
1-tray water color paints
1-pair Fiskars scissors
1-10x7 zipper pencil pouch
A complete change of clothes labeled with the child's name (this will be kept in locker)

****PLEASE LABEL markers, watercolors, scissors, and pencil pouches.****

First Grade:

2-boxes Crayola Crayons (24 count)
1-pair pointed scissors
2-box broad tip Crayola Classic markers(No pastels)
2-4 oz. Elmer's washable school glue
2-large glue sticks
2- 1 in. binders with front view pockets
1-folder with pockets
1-Primary Journal- K-2 (Walmart)
2-Expo markers
1-tray water color paints
1-school bag
2-container of disinfectant wipes
1- large supply box or pencil pouch
2-large box of kleenex
2-box colored pencils (12 count)
1-pair headphones (NO EARBUDS)
24-pencils #2 Ticonderoga

Second Grade:

2-boxes crayons (24 count)
1-pair pointed scissors
2- prong folder
2-boxes colored pencils (12 count)
1-pair of headphones(no ear buds)
36 -#2 Ticonderoga pencils
2-containers of disinfectant wipes
2 skinny black EXPO markers
2 regular black EXPO markers
1 box of pencil topper erasers
1-pencil pouch
1- primary journal
1- bottle of glue
2-LARGE box of kleenex
2- boxes of markers
4-glue sticks
1- School bag
2G: 1 box- Gallon baggies
2K: 1 box- Quart baggies

Third Grade

24 - #2 pencils
2 - boxes Crayola crayons (box of 24)
1 - box of colored pencils
4 - plastic folders with pockets
box of kleenex
2 - glue sticks
1- package dry erase markers
1 - container of disinfectant wipes
1 - Ziploc slider bags: Girls-quart size, Boys-gallon size
1 - large eraser
1 - box markers
1- 5x8 supply box
1 - wide ruled SPIRAL notebook 2 - LARGE
1 - pair headphones
1 - pair pointed scissors
1 - 1 inch binder with pocket

Fourth Grade:

1-spiral notebook (Wide Ruled)
1-container of disinfectant wipes
1-12" ruler with inch/metric edges
1- small bottle of Elmer's white glue
1 pair headphones
1-pair *pointed* scissors
-Ticonderoga pencils
2-boxes 24 or more Crayola Crayons
3-LARGE boxes of Kleenex
1-school supply box
1-box of Crayola markers
Boys-1 box of QUART size baggies (4K only)
Girls-1 box of GALLON baggies (4K only)
1-BLUE plastic folder (4K)
1-YELLOW plastic folder (4K)
1-GREEN plastic folder (4K)
1-RED plastic folder (4K)
1-ORANGE plastic folder (4K)
1-ANY COLOR plastic folder (4R) 36
1-package Crayola colored pencils
2-large erasers
1-Elmer's glue stick
1-Package of broad tip EXPO dry erase markers (4R only)
1-box of SNACK size baggies (4R only)

Fifth Grade

3- Large box Kleenex
1-containers of disinfectant wipes
1- pair of pointed scissors
2- composition notebook
1- 1 in. 3-ring binder
36- Ticonderoga pencils
1 -spiral notebooks
1- pack of lined notebook paper
2- large erasers
2- 2 pocket folders
2- boxes of Crayola colored pencils
2- boxes of Crayola crayons
2- package Crayola markers
1- pencil box/bag
2 –large glue sticks
4- dry-erase board markers
1- pair of headphones
1- box of quart ziplock bags
1- backpack

SCHOOL HOURS

8:15 - 3:25

Students are expected to be in their seats ready to begin at 8:15, they need to arrive before this time in order not to be counted tardy. Parents and visitors, you are welcome in our building and we appreciate your cooperation with dropping kids off and heading out to let the educational day begin on time.

PARENTS AND VISITORS

All parents and visitors are welcome, but in order to protect all students and staff at Wapello Elementary School to the best of our ability, we are asking that you abide by the following expectations. We must be able to account for all individuals within our building before, during and after school.

All parents and visitors must stop in the front office to sign in and receive a visitor badge for every visit, regardless of how long or short the visit will be. Please return your badge to the office staff and sign out before departure.

Volunteer Opportunities

Volunteers are welcome in the building. We may ask for background checks and have further sign in requirements for all new volunteers. Opportunities may be sought through the office of the principal, and the classroom teachers. Volunteers may be asked to join classes as we see fit. We know that volunteers are valuable and a great way to connect to families and community members and we look forward to this opportunity to connect with the school district. If you are interested in volunteering, please contact the elementary office.

SCHOOL VISITATION POLICY

The Wapello Schools welcome all visits by parents. Visitors to the school must check in at the principal's office to show identification, and sign in. They will then receive a badge identifying themselves as guests. This authorizes them to be in the building at that time. Before leaving the building, visitors are requested to return to the office to sign out. Parents bringing items such as books, horns, treats etc. are asked to leave them at the office. They will be delivered at a time when the delivery will not interrupt instruction.

Visitors are asked to use discretion relative to the length of their visit to any given classroom. Thirty minutes in a classroom is a generally acceptable rule of thumb. This amount of time allows the visitor's interest in the child to be documented yet not create too much of a distraction to the teaching and learning process. Many parents time their visit to arrive a half-hour prior to lunch, accompany the child to lunch and sometimes stay for part of the noon recess. This practice allows the visitor up to an hour and a half, yet the time is not all in the classroom.

If a student wishes to have a friend attend classes with him/her, arrangements must be made with the building principal at least one full day prior to the planned visit. The visitor must be an elementary age student, have permission from parents and obtain a pass from the office. Under no circumstances will visits of more than one class period be allowed. Parents are asked to refrain from visiting their child's classroom during the first and last two weeks of school.

BUSING AND TRANSPORTATION

Buses are primarily used to transport students to and from school. Students who ride the bus and other school district vehicles to and from school, extracurricular activities or any other destination must comply with school district policies, rules and regulations, just as they would in school. Students are responsible to the driver while on the bus or in another school vehicle, loading or unloading or leaving the bus. The driver has the ability to discipline a student and may notify the principal of a student's inappropriate bus conduct, which may result in immediate removal from the bus.

Video cameras/Audio recordings are in use on school buses *for the safety of all the students riding the bus*. The content of the videotapes may also be used to discipline students. Students are not informed when the video cameras are or are not in use. Persons riding in school district vehicles shall adhere to the following rules. The driver, sponsor and chaperones are to follow the school district policies, rules and regulations for student violations, and will report them to the building principal.

- Riders must wear seatbelts if the bus they are riding has seat belts. This is board policy and state law, if seatbelts are present, they must be worn.
- Riders must be at the designated loading point before the arrival time
- If a student does not ride the bus two consecutive days the bus will only begin stopping again after the parent calls to confirm the student still needs a ride to school.
- Riders must wait until the vehicle comes to a complete stop before attempting to enter, or exit the bus.
- Riders must not extend arms or heads out of the windows at any time.
- Aisles must be kept clear at all times, clear of bags, debris and body parts.
- Riders shall load and unload through the right front door. The emergency door is for emergencies only.
- Riders will depart from the vehicle at the designated point unless written permission to get off at a different location is given to the driver. Without written permission, they will be dropped at the normally designated stop.
- Riders may be assigned a seat by the driver, and are expected to remain in that seat until notified differently.
- Riders who damage seats or other equipment will reimburse the school district for the cost of the repair or replacement.
- *Riders are not permitted to leave their seats while the vehicle is in motion*. This is for the safety of all riders.
- Waste containers are provided on all vehicles for riders' use. They should not attempt to dispose of trash while the vehicle is in motion.
- Permission to open windows must be obtained from the driver.
- Classroom/school conduct is to be observed by students while riding the vehicle except for ordinary conversation.
- The driver is in charge of the riders and the vehicle, and the driver is to be obeyed promptly and respectfully as with any other school staff.
- Riders should assist in looking after the safety and comfort of younger riders.

- Riders who must cross the roadway to board or depart from the vehicle must pass in front of the vehicle (no closer than 10 feet), look in both directions and proceed to cross the road or highway only on signal from the driver.
- Riders must not throw objects about the vehicle nor out the windows.
- Shooting paper wads, squirt guns or other material in the vehicle is not permitted.
- Riders must keep their feet off the seats.
- Roughhousing, fighting on the vehicle is prohibited.
- Riders must refrain from crowding or pushing.
- The use or possession of alcohol, tobacco or look-a-like substances is prohibited in the vehicle.The good conduct rule is in effect.
- If a student wants to ride a bus that they do not normally ride they must present the driver with a note signed by their parent stating it is ok for this to happen.
- ***All these rules apply to all trips in all school vehicles and all are for the safety of all persons on the bus.***

If a student needs to be disciplined by the bus driver and/or the building administrator for misconduct, he/she may lose the privilege of riding. Parents must provide transportation when a student is removed from the bus and attendance at school is still expected. Subsequent absences will be considered as truant and unexcused.

Penalties for misconduct, the penalties are always up to the discretion of the Transportation director and building administrators but may include:

- First report- one to five days off the bus
- Second report- up to ten days off the bus
- Third report- up to 20 days off the bus
- Fourth report-permanent removal

MORNING ARRIVAL
TO ALL PARENTS

- Students will be dropped off at the lobby or the office.
- Parents will be expected to leave their child at the lobby or office
- Parents, unless otherwise requested, should not enter the building to accompany their child at arrival, this is in an effort to not only give independence to your child, but to get the educational day started without delay or interruption.

Town Students:

- Students may enter the building at 7:45 for Breakfast and 8:00 to go to their classroom.
- ***Please do not send your child to school before 7:45. There will be no supervision until that time.***
- Students walking to school and eating breakfast may go to the cafeteria at 7:45.

Bus Students:

- Students are to take bags to lockers and then go right to breakfast.
- Students not eating breakfast will be dismissed from the bus at 8:00 to go directly to class.

Breakfast:

- Students may drop backpacks and outer gear along the wall on their way to breakfast. Signs will be posted for appropriate areas.
- Students will wait in line and keep the line moving. If students finish eating before 8:00, they are to remain seated, or go to the lobby
- All students will need to be finished eating and out of the breakfast/lunchroom by 8:10.

8:10 bell All students must finish breakfast and go directly to class

8:15 bell Classes begin - Attendance taken - After 8:15, students will be considered tardy.

DISMISSAL TIME

Bus students

Students riding the bus will be dismissed at the following times:

- Preschool, Kindergarten, First, Second……..3:25
- Third, Fourth, Fifth, ……..……..3:27

Walkers

- After Buses leave, Classroom teachers will walk students out to the front sidewalk. Only after the last bus has passed, will teachers dismiss students to be picked up.
- Students are expected to stay on the sidewalk and use the crosswalks. ***SAFETY***

- If it is necessary to pick up your child early, you will need to remain in the office until your child is brought to you and you will need to sign your child out with the reason for the early departure.

VISITOR PARKING
When visiting our school, please park on Cedar Street east of the front entrance. This parking is diagonal.

If needed, the parking area east of Cedar Street (the former Preschool building) may be used for overflow parking. Please use the entrance from the road and do not drive through the grass.

The south parking lot is reserved for staff. ***DO NOT PARK IN THE FIRE LANE DIRECTLY NORTH OF THE PARKING LOT.***

Please do not park in the service road by the staff parking lot. This service road needs to remain open for deliveries or emergency vehicles.

PARKING DURING STUDENT ARRIVAL AND DISMISSAL

Parents, Please park on Cedar Street east of the front entrance. This parking is diagonal, please enter from the north on Cedar Street to keep traffic going the same direction.

The bus lane is reserved for school buses only. Please do not park behind the school buses as the town students are not dismissed from this door.

Staff members will walk students out the front entrance at approximately 3:15. Only after all school buses have passed will staff dismiss students. All students are expected to use the sidewalk and crosswalks for safety.

Students riding bicycles are expected to walk their bicycles to the stop sign and through the crosswalk before riding.

BICYCLE SAFETY

Our recommendation is for students to wait until their third grade year to ride bicycles to school. Students must store their bicycles at the designated racks on school property and follow the dismissal expectations for bicycles. Riding bicycles during the school day is prohibited. The school assumes no responsibility for the safe-keeping of bicycles.



Food Bank of Iowa

Food Bank of Iowa has been in operation, beginning the 2021-22 school year. It is housed at the old PK building directly across from the Elementary School. Hours will be published each week on our app and on social media. THIS IS FOR THE FAMILIES OF WAPELLO CSD STUDENTS ONLY. You are eligible to come if you have students enrolled in Wapello CSD Schools.

SCHOOL LUNCH

Pop is <u>not</u> permitted in the school cafeteria. This is part of the state wellness policy.

The school lunch period begins at 11:25 am and extends until 12:50 pm. Students with permission to eat at home will need to make time arrangements with their teacher. We will need a note from the parent/guardian stating that a child has permission to go home for lunch. WCSD is happy to have guests eat with their students. Please check in with the office to sign in and receive a visitor badge.

Lunch schedule:		**Recess schedule**
K, & 1st ……..……..……	11:30-11:55	11:55-12:25
PK …….	11:45	12:10-12:40
Grades 2 & 3 ……..	12:00-12:25	12:25-12:55
Grades 4 & 5 ……...	12:25-12:50	12:50-1:20

<u>Meal Prices (subject to change from time of publication)</u>

Student Breakfast……....$2.00
Student Lunch……$3.15
Extra Milk……...……$0.45

Adult breakfast……$4.00
Adult hot lunch……$5.25



You may check your lunch balance through the Linq App. Account balances should be maintained with a positive balance. Scan the QR Code below to download the Linq App to your smartphone or mobile device to easily check and pay lunch and school fees anytime.

A free and reduced meal assistance program is available to those who qualify. For more information or an application, please contact Amanda Harris at Wapello Community Schools 505 North Cedar Street, Wapello, Iowa 52653. Phone 319-523-1404

TELEPHONE CALLS AND MESSAGES

In case of an emergency, call the main office or principal's office and the student will be called from class to come to the phone. For all other calls, messages will be recorded and delivered to the students. Parents are urged to communicate with their children before school starts in the mornings in an effort to limit the number of phone calls to the school. If it is necessary to call your child, the school personnel will be happy to help you.

SPECIAL DAYS

We have parties for various holidays during the school year. Teachers will notify you of celebrations and parent sponsors for such. Birthdays are very special to your child. We try to make birthdays special and welcome treats from home to make it "their day" at school. Due to health concerns treats **should *not* be homemade.** Let the teacher know in advance if and when your child will celebrate his/her birthday at school. Please note: All party invitations must include all members of the class in order to be distributed at school. If religious convictions prevent your child's participation, please advise the teacher accordingly. Your child will be assigned to the media center for the brief period of time they need to be absent from the room. Students will NOT receive an unexcused absence if they are removed from school during this period of time.

FIRE AND TORNADO DRILLS

Fire and tornado drills are held at irregular intervals throughout the school year. It is important that you be aware of the routes you are to use to evacuate each classroom. Guides are posted in each room giving directions on which doors to use and where to go. Remember to follow teacher instructions, and proceed quietly and quickly as directed. Follow these rules as your life may depend on them. For both fire and tornado drills, stay with your class. Your teacher is responsible for you until class resumes. These will happen a minimum one each per quarter and *may* be unannounced.

ATTENDANCE REGULATIONS

If your child is going to be absent/tardy, please call: (319) 523-5571.

Regular attendance and arriving on time establishes a good foundation for learning for the student as well as developing a pattern for later life. A student is not able to "makeup" the educational benefits gained from actual attendance and participation in classes. Extended vacations during the school year are discouraged.

A student should not exceed a total of five unexcused absences from regularly scheduled classes during the year. These are absences for reasons other than illness that can be verified by a doctor or school nurse and/or a verifiable family emergency. Any student missing more than five days per year will be subject to appropriate consequences: make up the appropriate instructional work at school; and/or referred to the building Tier 2/MTSS Team; and/or parental conferencing. Notification shall be sent to parents of pupils who are in jeopardy of violating the school district's compulsory education policy. District policy requires each student to attend school for at least 172 days per year. Students are to be in school and in class each day from 8:15 A.M. until 3:10 P.M (1:00 pm on early dismissals). Non-bus students should not arrive before 7:50 A.M. No supervision is available until that time.

In order to facilitate the keeping of accurate attendance records and to keep the number of phone calls to parents at a minimum, the school requests that the parent/guardian notify the school by phone (523-5571) when a student is absent. ***Please call by 8:30 am.*** You may leave a message on the answering machine during non-school hours.Students returning to school after an absence shall report to the principal's office for an admit slip. If parents fail to call the school, we require a note stating the reason for the absence, the date of the absence and the parent's signature.

Each quarter, parents will receive an attendance report. Parents will also be notified after the student has missed enough classes to warrant concern over their lack of academic progress. Students who are absent from school for 10 consecutive days without notifying the school will be dropped from the roll.

EXCUSED ABSENCES

Students may be excused from attendance for reasons of illness, family emergencies/family obligations, recognized religious observations, appointments that cannot be made outside the school day and school sponsored or approved activities. Absences in this category are excused if a note or a call to the school has been made within 24 hours of the absence.

In spite of good care, your child may get sick. If your child has a fever and/or has vomited **THEY MAY NOT RETURN TO SCHOOL UNTIL THEY HAVE NOT VOMITED FOR 24 HOURS AND HAVE BEEN FEVER FREE FOR 24 HOURS. DO NOT SEND YOUR CHILD BACK TO SCHOOL UNTIL THEY ARE SYMPTOM FREE FOR 24 HOURS.**

These policies are intended for the health and well being of your child as well as those they come in contact with. Please call the school daily to report if your child is staying home due to illness. You may call 319-523-5571 or 319-523-5511.

Students who miss classes due to a school-sponsored activity will not be counted absent. However, all schoolwork must be made up prior to the event.

Excessive absences will be considered 5 or more per semester. Parents will be notified when this occurs. If

absences continue to be a problem, a conference may be requested with the parent and student to design a more individualized attendance expectation plan.

UNEXCUSED ABSENCES

A student who has been absent from the elementary school is required to bring a written excuse noting the date of the absence, the reason for the absence and the parent's signature. The documentation is kept on file and is subject to inspection by proper authorities. Any absence is considered "unexcused" until the excuse is filed. A telephone call to the nurse or secretary in lieu of a note is satisfactory (523-5571). If a parent has not documented the absence by the end of school the following day (3:30), the absence will be recorded as "UNEXCUSED", and will be reported to the district attorney's office if excessive.

Documentation is required for the following reasons:

- To make sure parents know their child has missed school.
- To keep accurate attendance records for school and state.

Unexcused absences include:

- Any absence, regardless of cause, that has not been documented by the parent i.e. a written note or phone call.
- Any absence due to parent/student neglect i.e. oversleeping.
- Any absence with parental knowledge or consent but not acceptable to state attendance laws i.e. shopping, haircut, hunting, etc.
- Any absence with just cause i.e. vacation, wedding, family obligations that have occurred, but approval of the absence by the principal prior to the absence did not occur. An emergency, of course, is an exception.
- All schoolwork missed during an unexcused absence must be made up. Consequences for unexcused absences:
    - A notice will be sent to the parents at 2 unexcused absences.
    - At 5 unexcused absences, the county attorney will be notified.

TRUANCIES

Truancy is the failure to attend school for the minimum number of days established in the school calendar by the board. Students who are absent from school without the knowledge of parents, building principal, or his/her designee are considered truant. Being truant two consecutive days will constitute a second truancy. Truancies accumulate on an annual basis, not per semester. Truancies are not acceptable and will be handled as follows:

- ***1st truancy*** - Parents are notified.
- ***2nd truancy*** - Written notification to parents. Referral to at risk coordinator is made.
- ***3rd truancy*** - Conference with parent and written notification. The county attorney will be notified.

LEAVING SCHOOL

No matter how legitimate the reason, students are not to leave school during regular school hours without first obtaining permission from the principal's office. Leaving school without permission may result in a truancy. If a student repeatedly leaves the school grounds, the principal may call the local authorities for assistance.
If a student is ill, the school must notify and get permission from a parent/guardian (or other responsible adult) before allowing a student to go home. Students returning to school from a medical, dental or other appointment must first check into the office and obtain an admit slip before returning to class.

TARDINESS (BEING LATE TO SCHOOL)

A student is tardy when he/she arrives in class after 8:15. They will be handled on a quarterly basis. Consequences for tardies will be as follows:

- Two tardies in one quarter will result in a parent notice being sent.
- Five or more tardies per semester will result in a parent and student conference with the goal of establishing an attendance expectation plan.

MISS SLIPS

Students who have prior knowledge of their impending absence are required to obtain a miss slip from the principal's office. Completed miss slips must be returned to the office prior to the absence. Extended absences during the school year are discouraged. For absences of 3 days or fewer, homework can be requested with the understanding that there may be learning activities that cannot be made up in advance. Absences longer than 3 days will require the student's homework to be made up when the student returns.

MAKE-UP WORK

Make-up work is an essential part of the school process. It shall be the student's responsibility to check with his/her teachers as to the necessary make-up work.

PROGRESS REPORTS AND RETENTION - GRADING

Report cards are sent home after each quarter. Teachers may send midterm progress reports home. Parent-teacher conferences are held in the first and third quarters. If an additional conference is necessary, parents will be contacted. If parents feel a conference is necessary they should contact the student's teacher or the school. If the teacher and principal feel a child is not ready for the next grade, or if the student has failed over 50% of his core courses for the year, the parents will be contacted and consulted on the possibility of retention. Parents may access student information and grades through PowerSchool throughout the year. Grades will be standards based in reading and math at a minimum. Grading will consist of a “4” if a student has mastered a skill, “3” if the student is performing independently but may need some assistance, “2” if the student is starting to understand the skill but needs assistance at times, or a “1” if the student does not have an understanding of the skill and needs to keep working to understand.

STUDENT TAKE HOME FOLDERS

Students in grades PK-5 will use take home communication folders. These are not provided by the school and are listed on the school supply list.

SCHOOL INSURANCE

If you purchase school insurance at the beginning of the school year, you may acquire claim forms from the school nurse or the building secretary to collect on an injury. This policy is with a private company. If you have any questions, you may contact the Superintendent’s office.

BOOK RENTAL

All students shall be charged a book rental fee as determined by the board of Education. Students are responsible for all school materials issued to or checked out by them. Students will also be responsible for replacement costs if school materials are lost or damaged. The following fines will be assessed for lost or damaged books:

- Lost/major damage - $10 minimum/or replacement cost.
- Lesser damage (i.e. torn page, soiled, broken cover, etc.) - $1.00 - $5.00

ANNOUNCEMENTS AND POSTERS

School announcements will be made at the end of the school day. Students need to listen carefully and be certain they understand them. Under any circumstances, it is the student's responsibility to know what is in the announcements that pertains to them. All announcements must be approved by the building principal. Please have all posters approved by the building principal or designee prior to posting. Please date and initial all posters. Those that do not adhere to this policy will be removed.

TECHNOLOGY AND NETWORK USAGE

MISSION - To provide our students with an education that will allow them to go on and become knowledgeable and productive citizens.

ACCEPTABLE USE POLICY

The purpose of technology at Wapello CSD is to enhance the educational environment. All users are expected to use these resources in a manner which is respectful of others and in accordance with all laws governing electronic communications and all rules of Wapello CSD.

GUIDELINES: TECHNOLOGY ACCEPTABLE USE

- A user is considered as one who has had instruction of such technology and has signed appropriate use forms. This includes any employee, student or adult.
- All use of technology must be consistent with the mission and purpose of Wapello CSD.
- Student users must have appropriate parental permission forms signed.
- Wapello CSD technology is not to be used for illegal purposes.
- Wapello CSD technology is not to be used to access or transmit threatening, obscene, harassing, sexually explicit, fraudulent, or embarrassing materials.
- Users of Wapello CSD technology are not to disrupt or interfere with other users, services, or equipment. Disruptions include, but are not limited to, the use of unsolicited advertising, propagation of computer worms or viruses and using the technology to make unauthorized entry into other machines accessible at Wapello CSD.
- Users of Wapello CSD technology will respect the intellectual property rights and privacy rights of others, therefore it is unacceptable for users to access information and resources unless permission to do so has been granted by the owners or holders of the rights for the information and resources.
- Users of Wapello CSD technology accept the rights and responsibilities of individuals and institutions.
- Users of Wapello CSD technology may not use such for personal gain or profit.
- Users of Wapello CSD technology accept that the district's technology administrator and/or instructors may review usage to maintain quality of service and ensure that users are using technology responsibly.
- Users of Wapello CSD technology should not expect such use will be private and agree to not reveal personal information regarding themselves to others.
- Users of Wapello CSD technology accept responsibility for their actions and will accept the decision of the district on what is appropriate as final.
- Users of Wapello CSD technology agree that the district is not responsible for damages they may suffer, including financial obligations incurred through unauthorized use.
- Users will not intentionally mistreat, fix, add to, or delete software or hardware without the system's administrator's approval.

VIOLATIONS OF USE - Use of the technology at Wapello CSD is a privilege dependent on agreement to and compliance with Wapello CSD Acceptable Use Policy. When a user is found in violation of this policy, one or more of these actions may occur through individual instructors, the technology director, and/or administration: official reprimand, cancellation of privileges for a determined period of time; indefinite cancellation of privileges; legal actions and/or district disciplinary actions.

PBIS (**P**ositive **B**ehavioral **I**nterventions & **S**upports)

Wapello Elementary has TRIBE Pride!

Our school district has adopted PBIS in 2012. PBIS is an acronym for Positive Behavioral Interventions and Supports. PBIS is the foundation for creating a safer and more effective learning environment for schools. PBIS is a systems approach that enhances the school's ability to educate all children by developing research-based, school-wide and classroom behavior support systems. PBIS provides systems for schools to design, implement, and evaluate effective classroom, non-classroom, school-wide and student specific plans. PBIS is also an effective approach to creating a safe and productive learning environment where teachers can teach and all students can learn.



Our school district leadership teams from the elementary and high school buildings have had PBIS in place since 2012. Those leadership teams have continued to work hard to develop expectations and lesson plans within each building, improving upon what we have started. We are excited to share with you our Wapello Tribe Pride Matrix. While the outline and format are the same for each building, the areas within will not be the same because the ages and needs of our students are different. Since this is the elementary building, we will be sharing with you the elementary expectations.

PBIS is a system that our entire staff will be using to teach and reinforce behaviors that we want our students and staff to exhibit at school. Staff will share clear and consistent expectations for appropriate behaviors in many different settings. These expectations will be taught through lesson plans and will be retaught throughout the school year as needed. As you can see from the Matrix, we will be focusing on hallways, restrooms, cafeteria, playground, bus, arrival/dismissal, extra curricular and fire/storm drill areas.

The PBIS system contains three tiers. Tier one will focus on teaching the expected behaviors and rewarding or acknowledging those students who are able to display these expectations appropriately. Tier two focuses on the 5-15% of students who repeatedly struggle to follow our behavior expectations. Tier 3 will put extensive strategies and support in place for the 5% of students who have not responded to earlier interventions.

All staff will recognize students displaying appropriate behavioral expectations by awarding them with Tribe Pride tickets. Students will be encouraged to place their ticket in the grade level container for a weekly drawing. Watch for the weekly winners photo in the newspaper, the school website and the school's Facebook page. Also, stop by and check out our new board in the hallway for winners! At the end of each quarter the student with the most points from each grade level will be eligible for a "grand prize".

PBIS emphasizes using data to develop strategies and solve problems. We will be documenting all behaviors by using an ODR form. ODR stands for Office Disciplinary Referral. However, this form will also be completed for ALL minor infractions and only when the behavior is considered major will the student be referred to the office. You will be notified by telephone, email or letter every time your child receives an ODR. You can view these minor/major behaviors in more detail later in this handbook. All minor and major behaviors will be entered into our data collection system for regular review. This will assist staff in re-teaching or refining problem areas.

For more information about PBIS, please visit the following website: http://www.pbis.org

Wapello Elementary PBIS Leadership Team Members

- Katy Anderson katy.anderson@wapellocsd.org
- Brett Nagle brett.nagle@wapellocsd.org
- Andrea Nussbaum andrea.nussbaum@wapellocsd.org
- Abby Shafer abby.shafer@wapellocsd.org
- Dawn Shipman dawn.shipman@wapellocsd.org
- Jessica Nagle jessica.nagle@wapellocsd.org
- Tricia Lanz tricia.lanz@wapellocsd.org

SUSPENSION (TEMPORARY DISMISSAL FOR VIOLATION OF REGULATIONS AND RULES)

- The principal may temporarily suspend a student for a period of time for disciplinary reasons. Parents will be notified by phone and by mail of the suspension. The suspension is also noted on PowerSchool. If a student is suspended and the parent repeatedly does not come in to get the child, the superintendent will be notified. The length of the first suspension will not exceed 3 days. The second suspension may be up to 5 days.
- The superintendent may extend the suspension upon the principal's request, for a total of not more than 10 days. The President of the Board shall be advised immediately and in writing of all short-term and extended suspensions.

- Readmission of the student after short-term suspension shall be done by the building principal. Readmission after extended suspension may occur following a hearing conducted by the superintendent. The purpose of this informal hearing shall be to determine the most appropriate educational program available for the student, or to consider an administrative recommendation to the Board for expulsion.
- Parents and students should be aware that under certain circumstances school officials are obligated to inform law enforcement authorities of certain types of student misbehavior. In addition, legal action may be instituted against the student.

EXPULSION (PERMANENT DISMISSAL FOR VIOLATION OF REGULATIONS AND RULES)

- Whenever the superintendent or any principal deems the presence of a student as detrimental to the best interests of the school, they may temporarily dismiss him/her and recommend to the Board of Education that the student be expelled.
- When any student is being considered for expulsion, they will be sent/given a copy of the portion of the Wapello School District's Board Policy explaining this procedure, which will explain to them the guidelines and their rights pertaining to such actions . They may also request this information from the Superintendent's Office at any time.

STUDENT COMPLAINTS

Students may file the complaint regarding school district policies, rules and regulations or other matters by complying with the following procedure. This procedure is strictly followed except in extreme cases.

- If an employee is involved, discuss the complaint with the employee within 2 days of the incident.
- If unsatisfied with the employee's response or if there is no employee involved, talk to the principal within 2 days of the employee's response to the incident.
- If unsatisfied with the principal's response, talk to the superintendent within 2 days of the principal's response .
- If unsatisfied with the superintendent's response, students may request to speak to the board within 5 days of the superintendent's response. The board determines whether it will address the complaint.

STUDENT BULLYING AND HARASSMENT

The Wapello Community School District prohibits harassment, bullying, hazing, or any other victimization based on real or perceived race, sex, creed, color, national origin, religion, marital status , disability, sexual orientation, physical appearance, and/or personality characteristics. Bullying prevents students from learning. By taking a proactive approach in recognizing the signs of bullying it is our intention to improve student learning and attendance. The Wapello Community School District has the PBIS Framework for the 2019-20 school year. All staff and students will be trained to know what bullying is and looks like. PBIS focuses on rewarding positive behaviors and modeling those behaviors for students. Students will be taught what to do when they are being bullied or are witnessing a bullying incident. Staff members will be taught how to intervene on the spot and the follow up that is needed. Classroom meetings will be conducted weekly on various topics related to character education and our school rules.

WAPELLO COMMUNITY SCHOOL DISTRICT ANTI-BULLYING/HARASSMENT POLICY

Harassment and bullying of students and employees are against federal, state and local policy, and are not tolerated by the board. The board is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the board has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment as well as processes and procedures to deal with incidents of bullying and harassment. Bullying and harassment of students by students, school employees, and volunteers who have direct contact with students will not be tolerated in the school or school district.

The board prohibits harassment, bullying, hazing, or any other victimization, of students, based on any of the following actual or perceived traits or characteristics: age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status. Harassment against employees based upon race, color, creed, sex, sexual orientation, national origin, religion, age or disability is also prohibited.

This policy is in effect while students or employees are on property within the jurisdiction of the board; while on school-owned or school-operated vehicles; while attending or engaged in school-sponsored activities.

If, after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures up to, and including, suspension and expulsion. If after an investigation a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures up to, and including, termination. If after an investigation a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measures up to, and including, exclusion from school grounds. "Volunteer" means an individual who has regular, significant contact with students.

When looking at the totality of the circumstances, harassment and bullying mean any electronic, written, verbal, or physical act or conduct toward a student which is based on any actual or perceived trait or characteristic of the student and which creates an objectively hostile school environment that meets one or more of the following conditions:

- Places the student in reasonable fear of harm to the student's person or property;
- Has a substantially detrimental effect on the student's physical or mental health;
- Has the effect of substantially interfering with the student's academic performance; or
- Has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

"Electronic" means any communication involving the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means. "Electronic" includes but is not limited to communication *via* electronic mail, internet-based communications, pager service, cell phones, electronic text messaging, or similar technologies.

Harassment and bullying may include, but are not limited to, the following behaviors and circumstances:

- Repeated remarks of a demeaning nature
- Implied or explicit threats concerning one's grades, achievements, property, etc.
- Demeaning jokes, stories, or activities directed at the student, and/or
- Unreasonable interference with a student's performance
- Sexual harassment of a student by an employee means unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:
    - Submission to the conduct is made either implicitly or explicitly a term or condition of the student's education or benefits;
    - Submission to or rejection of the conduct by a school employee is used as the basis for academic

decisions affecting that student; or
- The conduct has the purpose or effect of substantially interfering with the student's academic performance by creating an intimidating, hostile, or offensive education environment.

In situations between students and school officials, faculty, staff, or volunteers who have direct contact with students, bullying and harassment may also include the following behaviors:

- Requiring that a student submit to bullying or harassment by another student , either explicitly or implicitly, as a term or condition of the targeted student's education or participation in school programs or activities ; and/or
- Requiring submission to or rejection of such conduct as a basis for decisions affecting the student.

Any person who promptly, reasonably, and in good faith reports an incident of bullying or harassment under this policy to a school official, shall be immune from civil or criminal liability relating to such report and to the person's participation in any administrative, judicial, or other proceeding relating to the report. Individuals who knowingly file a false complaint may be subject to appropriate disciplinary action.

Retaliation against any person because the person has filed a bullying or harassment complaint or assisted or participated in a harassment investigation or proceeding is also prohibited. Individuals who knowingly file false harassment complaints and any person who gives false statements in an investigation shall be subject to discipline by appropriate measures, as shall any person who is found to have retaliated against another in violation of this policy. Any student found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. Any school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have retaliated in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds .

The school or school district will promptly and reasonably investigate allegations of bullying or harassment. The Level 1 Investigator or designee will be responsible for handling all complaints by students alleging bullying or harassment. The Superintendent or designee will be responsible for handling all complaints by employees alleging bullying or harassment.

It also is the responsibility of the superintendent, in conjunction with the investigator and principal, to develop procedures regarding this policy. The superintendent also is responsible for organizing training programs for students, school officials, faculty, staff, and volunteers who have direct contact with students. The training will include how to recognize harassment and what to do in case a student is harassed. It will also include proven effective harassment prevention strategies. The superintendent will also develop a process for evaluating the effectiveness of the policy in reducing bullying and harassment in the board.
The board will annually publish this policy. The policy may be publicized by the following means: inclusion in the student handbook, employee handbook, registration materials, school website, and be made available at the central office.

SEXUAL ABUSE AND HARASSMENT OF STUDENTS BY EMPLOYEES

The Wapello School District does not tolerate employees physically, sexually abusing, or harassing students. Students who are physically, sexually abused, or harassed by an employee should notify their parents, teacher, principal or another employee. The Iowa Department of Education has established a two-step procedure for investigating allegations of physical or sexual abuse of students by employees. The procedure requires the school district to designate an independent investigator to look into the allegations. The school district has designated the high school guidance counselor (523-3241) and the school nurse (523-5511) as its Level I

investigators.

Physical abuse is a non-accidental physical injury that leaves a mark at least 24 hours after the incident. While employees cannot use physical force to discipline a student, there are times when the use of physical force is appropriate. The times when physical force is appropriate include, but are not limited to, times when it is necessary to stop a disturbance, to obtain a weapon or other dangerous object, for purposes of self-defense or to protect the safety of others, to remove a disruptive student, to protect others from harm, for the protection of property or to protect a student from self-infliction or harm.

ANTI-BULLYING/HARASSMENT INVESTIGATION PROCEDURES

Individuals who feel that they have been harassed should:

- Communicate to the harasser that the individual expects the behavior to stop, if the individual is comfortable in doing so. If the individual wants assistance communicating with the harasser, the individual should ask a teacher, counselor, school nurse or other responsible adult, or principal to help.
- If the harassment does not stop, or the individual does not feel comfortable confronting the harasser, the individual should:
    - Tell a teacher, counselor, or principal; and
    - Write down exactly what happened, keep a copy, and give another copy to the teacher, counselor, or principal including;
        - What, when, and where it happened;
        - Who was involved;
        - Exactly what was said or what the alleged harasser did;
        - Witnesses to the harassment;
        - What the student said or did, either at the time or later;
        - How the student felt ; and
        - How the harasser responded

COMPLAINT PROCEDURE

An individual who believes that the individual has been harassed or bullied will notify the High School Guidance Counselor, the designated investigator. The alternate investigator is the School Nurse. The investigator may request that the individual complete the Harassment/Bullying Complaint form and turn over evidence of the harassment, including, but not limited to, letters, tapes or pictures. The complainant shall be given a copy of the completed complaint form. Information received during the investigation is kept confidential to the extent possible. The investigator, with the approval of the principal, or the principal has the authority to initiate an investigation in the absence of a written complaint. Board Policy 106.R1 clarifies the investigation procedure and resolution of the complaint.

PARENTAL CONCERNS

On occasion an incident or matter at school creates concern for parents. Communication is invaluable. If you will follow the steps outlined below, the matter will hopefully be mutually resolved to the satisfaction of all parties. Recommended procedure:

- Step 1: Please discuss the matter with the staff member(s) involved.
- Step 2: If the matter is not resolved to your satisfaction, visit with the building principal.
- Step 3: If the matter is not resolved to your satisfaction, discuss the matter with the Superintendent of Schools.
- Step 4: If the matter is not resolved to your satisfaction, request and file a complaint form. The matter

will be presented to the School Board for their consideration. These forms may be secured at the Superintendent's Office, 406 Mechanic Street, Wapello, IA 52653.

ANTI-HARASSMENT/ BULLYING COMPLAINT FORM

Name of complainant:

Position of complainant:

Date of complaint:

Name of alleged harasser or bully:

Date and place of incident or incidents:

Description of misconduct:

Name of witnesses (if any):

Evidence of harassment, i.e., letter, photos, etc. (attach evidence if possible):

Any other information:

I agree that all the information on this form is accurate and true to the best of my knowledge.

Signature:

Date:

ANTI-HARASSMENT/ BULLYING WITNESS DISCLOSURE FORM

Name of Witness:

Position of witness:

Date of testimony, interview:

Description of incident witnessed:

Any other information:

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature:

Date:

SCHOOL MEDICATION POLICY

Students may be required to take medication during the school day. Medication shall be administered by the school nurse or by a person who has successfully completed an administration of medication course reviewed by the Board of Pharmacy
Examiners.

A parental signature on a statement requesting and authorizing the school nurse or certified school personnel to administer the medicine, in accordance with the prescription or parents request, shall be filed at the school. Prescribed medicine shall be maintained in the original prescription container which shall be labeled with: the name of the student, name of medicine, directions for use, name of physician, name and address of pharmacy and the date of the prescription.

Over the counter medication, in its original container, may be given by a registered nurse, when accompanied by a parent's note which includes the name of the medication, the child's name, date and times the medication should be given and a signature and phone number where the parent can be reached in case questions arise concerning the medication. No supplements/herbal remedies will be given at school. These are not governed by the FDA. The registered nurse may determine that the use of the *over* the counter medication, ordered by the parent, could be detrimental to the child, and may refuse to administer the medication. Reasons for refusing to administer *over* the counter medication will be stated in writing to the parent.

Students may carry medication only with the approval of the parents, nurse, and building principal of the student's attendance center.

EMERGENCIES

The school must have on record for each child the following information:

- The phone number of the parent's home and place of employment.
- The phone number of two alternative contacts to be called in case the parents cannot be reached.
- The name of the family's physician.

Should a child become ill or injured at school we will first call the parents at home or work, then the emergency person. If no response can be obtained, the family physician will then be called if conditions warrant his/her attention.

IMMUNIZATION

No person shall be enrolled in any licensed child care center, preschool, elementary or secondary school in Iowa without evidence of adequate immunization. The local board of health shall report to the State Department of Health within thirty days of the first official day of school regarding immunization records of children enrolled in elementary and secondary schools. Your child will not attend Wapello Community School or any school without these records. It is highly recommended that any students who have been out of the United States within 1 year prior to attending school obtain a TB Mantoux test. This also pertains to students traveling outside the U. S. during the school year. Wapello Community School reserves the right to require any student we feel is at risk or exhibits signs and/or symptoms to obtain a TB Mantoux test at any time during the school year, regardless of travel history.

DENTAL/VISION SCREENINGS

Kindergarten students may have a dental screen completed at school. This will be done to meet state requirements for dental screens for all Kindergarten students.

Third grade students may be instructed on proper hygiene and will watch a video that gives proper instruction on showering, hand washing, teeth brushing, etc.

Students may have a vision screen completed by the school nurse. This is not a professional vision screen. This will help the nurse determine if further evaluation is needed.

HUMAN GROWTH AND DEVELOPMENT

As required by Iowa law, all students of the Wapello Community Schools will be taught human growth and development. Parents may review the Human Growth and Development curriculum prior to its use and have their child excused from human growth and development instruction. Parents should contact the principal if they wish to review the curriculum or to excuse their child from human growth and development instruction. A written request form is available in the office.

PROPER DRESS/ATTIRE

Clothing that advertises or promotes the use of tobacco, alcohol, drugs, or clothing that contains obscene/vulgar language is not acceptable. Undergarments should not show. Students who wear such clothing will be asked to change. Repeat offenders will be given detention or suspension for such violations.

Shoes that contain rollers are not allowed on school property.

All students need gym shoes for their physical education classes.

The appropriateness of other forms of dress will be left to the discretion of the building principal and staff.

PROTECTIVE CLOTHING FOR BAD WEATHER

Children are expected to participate in outdoor activity at recess time when the weather is favorable. Therefore; we suggest warm caps, jackets, and mittens as well as some type of protective footwear for the following reasons:

- A child can be *very* uncomfortable in the classroom sitting with wet or damp shoes. A child is more apt to catch cold and runs a greater chance for illness when the feet are cold or damp for a long period of time.
- Many children wear tennis shoes and these do not afford enough protection in cold, snowy, or wet weather. It is required to have a pair of tennis shoes for gym class, which can be kept in their classroom for use throughout the year.
- It is very difficult to keep the classroom neat and clean when water, snow, and mud are carried in on the shoes. Remember: Our classrooms are our living rooms!
- Parents are asked to label all clothing items. Our lost and found items could be returned to the rightful owner if the items are labeled.

Guidelines for outside recess (all are “feels like temps”)

This policy is based off of the Iowa Department of Public Health and Human Services guidelines for safety:

- 40 degrees and below-coat
- 41-54 degrees-Jacket or sweatshirt
- 55 and up - student choice

REQUESTS TO STAY INDOORS AT RECESS

It is our thinking that if a child is well enough to come to school, he/she is well enough to participate in daily programs. Exceptions are made in certain cases where the family physician requests that a child be excused from inside or outside physical activity. Fresh air and a chance to "run off" excess enthusiasm are a must for elementary children. Please be sure that your child is dressed appropriately for his/her recess "run". If for some documentable medical reason your child cannot participate in inside or outside physical activity, please send a note to your child's teacher. It will be kept on file as part of the health record.

HEALTH AND FIRST AID

For health and safety reasons absolutely no pets are allowed to be brought to school without permission in advance from the child's teacher, and building administration. An adult must bring the pet and leave with the pet following the visit to the classroom.

Wapello Community School is interested in the health and safety of *every* youngster. A school nurse is available to maintain medical records and is available on a daily basis for first aid support. Please notify the school if your child is absent because of a contagious disease. This will help us in controlling any further spread of disease. See communicable disease chart that follows.

Communicable Disease Chart			
Concise descriptions and recommendations for exclusion from school			
DISEASE (* Immunization is available)	**Usual interval between Exposure and First Symptoms of Disease**	**Main Symptoms**	**Minimum Exclusion From School**
CHICKEN POX	13 to 17 days	Mild symptoms and fever. Pocks are “blistery.” Develop scabs, most covered parts of body	7 days from onset of pox or until poxs become dry
CONJUNCTIVIS (PINK EYE)	24 to 72 hours	Tearing, redness, and puffy lids, eye discharge	Until treatment begins physician recommends exclusion from school
ERYTHEMIA INFECTIOSUM (5^{TH} DISEASE)	4 to 20 days	Usual age 5 to 14 years – unusual in adults. Brief prodrome of low-grade fever followed by Erythemia (slapped cheek) appearance on cheeks, lace-like rash on extremities lasting a few	After diagnosis no exclusion from school

		days to 3 weeks. Rash seems to recur	
GERMAN MEASLES * (RUBELLA)	14 to 23 days	Usually mild. Enlarged glands in the neck and behind theears. Brief red rash	7 days from onset of rash Keep away from pregnant women
HAEMOPHHILUS * (MENINGITIS)	2 to 4 days	Fever, vomiting, lethargy, stiff neck and back	Until Physician permits return
HEPATITIS A	Variable 15 to 50 days (average 28 to 30 days)	Abdominal pain, nausea, usually fever. Skin and eyes may turn yellow.	14 days from onset of clinical disease and at least 7 days from onset of jaundice
IMPETIGO	1 to 3 days	Inflamed sores, with pus	48 hours after antibiotic therapy started or until physician permits return
MEASLES *	10 days to fever 14 days to rash	Begins with fever, conjunctivitis, running nose, cough, then blotchy red rash	Until Physician permits return
MENINGOCOCCAL MENINGITIS	2 to 10 days (commonly 3 to 4 days)	Headache, nausea, stiff neck, fever	Until Physician permits return
MUMPS*	12 to 25 days (commonly 18 days)	Fever, swelling and tenderness of glands at angle of jaw	9 days after onset of swollen glands or until swelling disappears
PEDICULOSIS HEAD LICE	7 days for eggs to hatch	Lice and nits (eggs) in hair	24 hours after adequate treatment to kill lice and nits. All nits must be removed
RINGWORM	10 to 14 days	Scaly patch, usually ring shaped - Exclude from contact	No exclusion for school sports, pools, and gym
SCABIES	2 to 6 weeks initially, 1 to 4 days re-exposure	Tiny burrows in the skin caused by mites.	Until 24 hours after treatment
SCARLET FEVER, STREP THROAT SCARLATINA	1 to 3 days	Sudden onset, vomiting, sore throat, fever, later fine rash (not on face) Rash usually only with first infection	24 hours after antibiotics started and no fever.

HEAD LICE

Having head lice is not a sign of poor health habits or being dirty. Head lice can be transmitted in a number of ways. Lice can be transmitted by combs, brushes, hats, scarves, towels and even stray hair. They are, however, a very communicable infestation. **To prevent further spread in the school, your child will not be allowed to attend until this condition is treated. Students must be accompanied by a parent and secure readmission from the school nurse.** (Your child may not ride the school bus). All nits and lice must be removed before admission can be granted. Parents are given up to and through the next day of school to treat this condition. Any absences thereafter will be recorded as unexcused.

Wapello Community School District's Pandemic Influenza Response Plan

PURPOSE OF THIS PLAN

Develop a plan for response in the event of the occurrence of an influenza outbreak of a pandemic scope.

RATIONALE

At the directive of the Iowa Department of Education, the Iowa Department of Public Health, the National Department of Health and Human Services and the Centers for Disease Control and Prevention, a Pandemic Influenza Response Plan is being developed for the Wapello Community School District (WCSD). This plan shall be integrated into our local Wapello Community Pandemic Response Plan.

BACKGROUND

According to the World Health Organization (WHO): "An influenza pandemic occurs when a new influenza virus appears against which the human population has no immunity, resulting in several simultaneous epidemics worldwide with enormous numbers of deaths and illness. With the increase in global transport and communications, as well as urbanization and overcrowded conditions, epidemics due to the new influenza virus are likely to quickly take hold around the world".

Influenza is a highly contagious respiratory virus that is responsible for annual epidemics in the United States and other countries. Each year an average of 200,000 people are hospitalized and 36,000 die in the U.S. from influenza infection or a secondary complication. During an influenza pandemic the level of illness and death from influenza will likely increase dramatically worldwide (Iowa Department of Public Health - IDPH, 2006).

The impact of an influenza pandemic on the local economy and business processes could be devastating. It is likely that 15-35% of Iowa's population will be affected. There is potential for high levels of illness and death, as well as significant disruption to society, our economy, and potentially our schools, making planning for the next influenza pandemic imperative (IDPH, 2006).

GOALS

To prevent, to prepare, to mitigate, and to respond to a potential pandemic threat in the most effective and efficient manner via the execution of a fully developed district plan. The district-developed response plan will be a component and thereby integrated into the community -based response plan.

PLAN STRATEGIES

The intent of this plan is to assist in managing the impact of an influenza pandemic on schools based on two main strategies:

- Reduce the spread of the virus within school facilities.
- Sustain educational functions and district operations

CHAIN OF COMMAND AND INITIATION OF THE PLAN

The Public Health Representative for the City of Wapello or the Public Health Representative for Louisa County will initiate the countywide and district-wide response by contacting the SuperintendenT. The Superintendent

will initiate the in-district response by activating the Crisis Intervention Activation process.

Student - Parent/Guardian Preparedness and Prevention Strategies:

- Promote and reinforce healthy hygiene habits (i.e. frequent hand washing after restroom use or prior to and after mealtime, covering coughs and sneezes, use and proper disposal of personal tissues). Prevent personal exposure to germs and illness-causing pathogens by:
    - Not attending school, if students are ill. Students should stay at home with fever 100 degrees or higher, frequent cough, diarrhea or vomiting, or a generalized body rash of unknown origin.
    - Encouraging frequent hand washing using an antibacterial soap especially after using the restroom and before and after mealtime s. Students should remember to rub hands together after creating a lather for 10-15 seconds for best results.
    - Not sharing drinking glasses or eating utensils.
    - Using and properly disposing of soiled tissues in garbage.
    - Covering mouth with all coughs and sneezes.
    - Encouraging eating a well-balanced diet and getting plenty of rest during time of illness.
    - Disinfecting commonly shared surfaces.
    - Students--Contacting your school nurse if you are feeling ill while at school.
    - Parents-- Being prepared to pick your child up from school as soon as possible if notified by school personnel your child is ill.
    - Strongly encourage voluntary participation in annual influenza or flu shot clinics as offered through Health Services or through your personal health care provider or physician.
    - Be familiar with the valuable role you have in promoting healthy behaviors and following any recommendations regarding the execution of this Pandemic Influenza Response Plan.
    - Contacting your primary health care provider if you have any questions.

Response to Pandemic or period of high incidence illnesses

Communications will be forwarded to the public as appropriate via school newsletters, website posting, posters, video segments per close circuit television, or printed materials.
Health communications will be distributed through the schools under the direction ofPublic Health Department, Health Services or Administration.

Encourage distancing individuals to reduce the spread of pathogens using the following strategies:

- Discourage participation in large group activities/events.
- Isolate ill family members as appropriate to minimize further spread of infection.
- Classes or activities that typically place individuals in close proximity may need to be canceled.
- Be aware that administration may take measures to decrease close student contact such as staggering lunchtimes or shortening time in the cafeteria, to minimize the number of students in the cafeteria at one time. This may require schedule changes and flexibility to accommodate this component of the pandemic response plan.
- Promote frequent air exchanges in the home by opening windows if available and as weather and outdoor temperatures warrant.
- Schools will continue to promote continuity of the educational process. In the event of school closure, alternative educational strategies will be announced.

In the event that schools would be closed by order of the public health department, students and school staff will be directed to return home and stay home during the school closure. Closing school will be a consideration and is only effective for disease containment if individuals eliminate contact with others by staying home.

GUIDANCE FOR STUDENTS WITH SPECIAL DIETARY NEEDS

Students having a disability as described in Section 504 of the Rehabilitation Act will be provided food substitutions by the WCSD Food & Nutrition Department upon receiving this completed form. This form must be signed by one of the following licensed Health Care Providers: physician, physician's assistant, registered nurse practitioner, or registered dietitian. WCSD may require additional information from the Health Care Provider for clarification regarding dietary needs. This form needs to be completed only once for a student's record and will be in effect until retracted or changed by the licensed medical authority. This 2-page form needs to be completed entirely.

TO BE COMPLETED BY PARENT/GUARDIAN:

Student's Name _____ DOB _____

Parent/Guardian Name(s) _____

Phone (Home)_____ Work _____ Cell _____

Best Time to reach you _____ At which # _____

Parent/ Guardian Signature _____

TO BE COMPLETED BY HEALTH CARE PROVIDER:

Dx/ Reason for Dietary Restrictions or Texture Modifications

Please select specific restrictions/ modifications.

_____ Type 1 Diabetes _____ Type 2 Diabetes

Carbohydrate Count:

Breakfast _____gm Lunch_____gm Snack_____gm

_____Lactose Intolerance _____Omit all dairy _____Omit Fluid

_____Milk Only _____Gluten Intolerance _____Gluten Free

_____ Food Allergy:

____ Soy: ____ All Soy _____ mg of Soy Allowed _____

____ Eggs: ____ All Eggs _____Whole Eggs

____ Nuts: ____ Peanuts _____ Tree Nuts Other:_____

____ Seafood: _____

____ Other Allergy: _____

Severity of Allergy:

_____ Eating/ Ingesting _____ Skin Contact _____Airborne

_____ Other DX _____

_____ Pureed Foods (Applesauce consistency)

_____ Thickened Pureed (Yogurt, pudding consistency)

_____ Ground Food (Hamburger consistency)

_____ Chopped Food (Foods cut to approximately ¼ of an inch)

_____ Liquid Modification

_____ Honey consistency _____ Nectar consistency _____ Other consistency

_____ Other Restrictions/ Modifications/ Instruction

For students with food allergies, please select treatment and dosage to be given

Symptoms:	**Give Checked Medication **:** ****(To be determined by physician authorizing treatment)**
- If a food allergen has been ingested, but no symptoms:	….Epinephrine ….Antihistamine
- Mouth ~ Itching, tingling, or swelling of lips, tongue, mouth	….Epinephrine ….Antihistamine
- Skin ~ Hives, itchy rash, swelling of the face or extremities	….Epinephrine ….Antihistamine
- Gut ~ Nausea, abdominal cramps, vomiting, diarrhea	….Epinephrine ….Antihistamine
t - Throat ~ Tightening of throat, hoarseness, hacking cough	….Epinephrine ….Antihistamine
t – Lung ~ Shortness of breath, repetitive coughing, wheezing	….Epinephrine ….Antihistamine
t – Heart ~ Weak pulse, low blood pressure, fainting, pale, blueness	….Epinephrine ….Antihistamine
t - Other _____	….Epinephrine ….Antihistamine
- If reaction is progressing (several of the above areas affected), give:_____	….Epinephrine ….Antihistamine

t – Potentially life threatening. The severity of symptoms can quickly change.

Dosage: Epinephrine: inject intramuscularly (circle one)
EpiPen® EpiPen® Jr Twinject® 0.3 mg Twinject® 0.15mg

Antihistamine: give
Medication/dose/route

Other: give
Medication/dose/route

Contact Information for Health Care Provider

Name (please print):_____

Address:_____

Phone:_____ Fax: _____

Signature: _____ Date: _____

NOTE

Some states supplement the IEP with a written statement specifically designed to address a student's nutritional needs. Other states employ a "Health Care Plan" to address the nutritional needs of their students. For ease of reference, the term "IEP" is used to reflect the IEP as well as any written statement designating the required nutrition services.

When nutrition services are required under a child's IEP, school officials need to make sure that school food service staff are involved early on in decisions regarding special meals.

PHYSICIAN'S STATEMENT FOR CHILDREN WITH DISABILITIES

USDA regulations 7 CFR Part 15b require substitutions or modifications in school meals for children whose disabilities restrict their diets. A child with a disability must be provided substitutions in foods when that need is supported by a statement signed by a licensed physician. The physician's statement must identify:

- the child's disability;
- an explanation of why the disability restricts the child's diet;
- the major life activity affected by the disability;
- the food or foods to be omitted from the child's diet, and the food or choice of foods that must be substituted.

IN CASES OF FOOD ALLERGY

Generally, children with food allergies or intolerances do not have a disability as defined under either Section 504 of the Rehabilitation Act or Part B of IDEA, and the school food service may, but is not required to, make food substitutions for them.

However, when in the licensed physician's assessment, food allergies may result in severe, life-threatening (anaphylactic) reactions, the child's condition would meet the definition of "disability," and the substitutions prescribed by the licensed physician must be made.

OTHER SPECIAL DIETARY NEEDS

The school food service may make food substitutions, at their discretion, for individual children who do not have a disability, but who are medically certified as having a special medical or dietary need.

Such determinations are only made on a case-by-case basis. This provision covers those children who have food intolerances or allergies but do not have life-threatening reactions (anaphylactic reactions) when exposed to the food(s) to which they have problems.

MEDICAL STATEMENT FOR CHILDREN WITH SPECIAL DIETARY NEEDS

Each special dietary request must be supported by a statement, which explains the food substitution that is requested. It must be signed by a recognized medical authority.

The medical statement must include:

- an identification of the medical or other special dietary condition which restricts the child's diet;
- the food or foods to be omitted from the child's diet; and
- the food or choice of foods to be substituted

Wapello Community School District

Wapello Middle School/High School Student Parent Handbook

2026-2027

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Welcome to Wapello Junior-Senior High School

The policies and procedures contained in this handbook are designed to help the school run smoothly so that you will have a successful year at Wapello Junior/Senior High School. This information has been carefully prepared so that it will help you adjust to our school, and become an integral part of it. Your teachers are eager to help you prepare for a successful adult life, so study hard. Along with your studies, get involved in co/extracurricular activities. The activities are designed to help you enjoy school life. Remember, your success is directly related to your efforts.
Best wishes for a happy and successful school year.

The Administration and Staff

WAPELLO COMMUNITY SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Wapello Community School District is:
"Educate. Enrich. Empower, Excel. Every Student. Every Day."

BELIEFS

In the Wapello Community School District we are committed to:

- A Student-Centered District: All policy, administrative, instructional, and educational decisions will be based on student needs and what is best for students. Shared Responsibility: Education is the shared responsibility of the student, parents, staff, school district, and community.
- Collaboration: A collaborative commitment to common goals and professional growth supports increased student achievement. Shared decision-making, active listening, and open-mindedness encourage innovation in our district.
- Quality Instruction: A rigorous curriculum, formative assessments, and research-based instructional strategies will be used to engage and challenge each and every student.
- Integrity: our entire school community is expected to live by the highest standards of behavior, including: honesty, trust, fairness, confidentiality, mutual respect, and responsibility. We believe in T.R.I.B.E. pride.
- Life-Long Learning: By demonstrating our commitment to life-long learning, our school and community aim to foster curiosity, creativity, motivation, and the desire to extend learning beyond the school setting.
- Building Relationships: We believe that caring, kind, and compassionate interactions between students, staff and families will encourage a sense of community in our school district. Building and maintaining positive relationships is critical to our learning environment.
- Flexibility: Our ability to accept change, adapt to the diverse needs of our students, and implement new strategies to enhance learning, will allow for the continuous improvement of both our teaching practice and student achievement.
- Professionalism: We hold ourselves to the highest ethical standards and are fully dedicated to exemplary work. We will ensure a positive work environment in which all individuals are treated with dignity and respect.

VISION

The Wapello Community School District will provide a safe, nurturing environment where academic excellence is expected and diversity is recognized as strength. We will meet the individual needs while developing independent learners who are also successful team players. We will support innovative practices that are research based and focus on the District's School Improvement Plan. Technology rich classrooms will enhance active learning with the learning environment becoming seamless with the community. Our students will achieve positive social skills, which promote respect and responsibility to self, family, and community. School-community partnerships will prepare and challenge each individual to become a goal-oriented, lifelong learner in an ever-changing global society.

ESSENTIAL LEARNINGS

- Provide the environment, instruction, and support that will enable every student to take pride in who they are and what they do.
- Develop within each student the essential skills of accountability, problem solving, communication, decision-making and group interaction.
- Assist all students in acquiring skills that enable them to direct their own life-long learning.
- Instill in all students, a high degree of social awareness and concern for others.

DISTRICT GOALS

We will develop an organization that:

A. Values the self-worth of each individual
B. Recognizes and values leadership from all
C. Focuses on continually improving student achievement
D. Encourages strong community/business relationships
E. Maintains a safe and orderly environment
F. Integrated use of technologies

OFFICE OF THE SUPERINTENDENT:

Address: 406 Mechanic Street
Wapello Iowa, 52653

School Business Official/CFO: Mr. Eric Small

Human Resources: Mrs. Tammy Malone

SCHOOL BOARD MEETINGS: Regular School Board meetings are scheduled to begin at 6:00 p.m. and are usually on the second Wednesday of each month. They will be held at the superintendent's office.

TELEPHONE NUMBERS:

Superintendent's Office 523-3641
Secondary School Office 523-3241
Elementary Office 523-5571
Nurse's Office (Elementary) 523-5511
Bus Garage 523-5561

SCHOOL CANCELLATIONS: If weather conditions force the postponement or cancellation of school, such information will be pushed out in the following ways – phone call, Wapello Mobile App, Wapello Community School webpage, Wapello Community School Facebook, and the following TV channels -

KWQC-TV (Channel 6) Davenport
WQAD-TV (Channel 8) Moline
KCRG-TV (Channel 9) Cedar Rapids

INTRODUCTION: This handbook has been written to inform students and parents of policies currently in effect at Wapello Jr./Sr. High School. We are hopeful that you will take a few minutes to read and become familiar with the contents and that you will continue to support us in providing a quality education. You are encouraged to contact the Jr./Sr. High School when you have questions or concerns whether it is for general information, checking on your child's academic progress, or in regards to a discipline problem. We are confident that with the school, your child, and you working as a team, the benefits from attending Wapello will be increased.

HALL PASS PROCEDURES: During each period, you are responsible to your attendant teachers. You are expected to comply with the directives of your teachers. If you receive permission to leave your assigned room, YOU MUST HAVE A TEACHER SIGN A PASS THAT GIVES YOU PERMISSION. Students will not be allowed to sign out to the office until the last 10 minutes of class. Three minutes have been allotted between classes. During this time, you are asked to go to the restrooms and get drinks. Please do not ask to leave the class for these reasons unless it is absolutely necessary.

TELEPHONE CALLS AND MESSAGES: In case of an emergency, call the principal's office and the student will be called from class to come to the phone. For calls, other than those in an emergency, messages will be taken and delivered to the students or to their assigned lockers. Parents, we urge you to communicate with your children before school starts in the mornings in an effort to limit the number of phone calls to the school. If it is necessary to call your child, the school personnel will be happy to help you. All calls must be made during noon break or before/after school. Please do not expect to use class time to make phone calls.

CELL PHONES and iPods may be brought to school, but they must be left off and out of sight once the school day begins.

- 1st offense - cell phone/iPod confiscated and students may retrieve it from the office at the end of the school day.

    - 2nd offense - 3rd offense - cell phone/iPod confiscated and a parent must come to the school to retrieve the item.
    - cell phone/iPod confiscated and a parent must come to the school to retrieve the item and the student will be assigned to one day of in-school suspension.

It is noted that students have access to telephones in the building. If there is an emergency and a student must be notified simply call the high school office and the school secretary will get the information to the party involved.

- Laser pointers are banned from Wapello High School. Any pointer found in the possession of a student will be confiscated and not returned.

JURISDICTIONAL STATEMENT: This handbook is an extension of board policy and is a reflection of the goals and objectives of the board. The board, administration, and employees expect students to conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others. Students are expected to treat teachers, other employees, students, visitors, and guests with respect and courtesy. Students may not use abusive language, profanity or obscene gestures or language. This handbook and school district policies, rules and regulations are in effect while students are on school grounds, school district property or on property within the jurisdiction of the school district; while on school-owned and/or school-operated buses or vehicles or chartered buses; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district or involves students or staff. School district policies, rules, and regulations are in effect 12 months a year. A violation of a school district policy, rule or regulation may result in disciplinary action and may affect a student's eligibility to participate in extracurricular activities whether the violation occurred while school was in session or while school was not in session.

Students are expected to comply with and abide by the Wapello School District's policies, rules and regulations. Students who fail to abide by the school district's policies, rules, and regulations may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students who obtain their education or to participate in school activities; or conduct which interrupts the maintenance of a disciplined atmosphere. Disciplinary measures include, but are not limited to removal from the classroom, detention, suspension, probation, and expulsion. Discipline can also include prohibition from participating in extracurricular activities, including athletics. The discipline imposed is based upon the facts and circumstances surrounding the incident and the student's record.

The school reserves and retains the right to modify, eliminate or establish school district policies, rules and regulations as circumstances warrant, including those contained in the handbook. Students are expected to know the contents of the handbook and comply with it. Students or parents with questions or concerns may contact the office (at 523-3241) for information about the current enforcement of the policies, rules or regulations of the school district.

ATTENDANCE REGULATIONS: Iowa law requires each student of compulsory attendance age to attend school for at least 175 days per year. Students are to be in school each day during the hours

school is in session. Good student attendance is a part of securing an education and obtaining passing marks in courses of study. Students who habitually miss large numbers of days cannot expect to keep up with the others in the class. Instructors cannot continually backtrack to cover lectures, activities, media productions, etc. that these students miss.

In order to facilitate the keeping of accurate attendance records and to keep the number of phone calls to parents at a minimum, the school requests that the parent/guardian notify the school by phone (523-3241) when a student is absent. Please try to call by 9:30 a.m. If you are calling during non-working hours, call 523-3241 and leave a message on the answering machine.

Students returning to school after an absence shall report to the principal's office. If parents fail to call the school, we require a note stating the reason for the absence, the date of the absence and the parent's signature. Said notification is expected the day of the student's return. If notification is not received within 48 hours, the absence is regarded as truancy or unexcused absence.

Each quarter, parents will receive an attendance report. When excused absences, in the judgment of the administration interfere with the academic progress of the student, the student shall be referred to the guidance counselor, and a parental conference shall be scheduled and held. A parental warning letter will be sent when a student has recorded their second unexcused absence and/or truancy, and a parental conference will be scheduled. Any student who records more than five absences in any combination of unexcused absences or truancies will be referred to the county attorney for legal action as specified by state law. Where state law may not apply because of a student's age, district policies and consequences will apply. This shall include, but is not limited to, suspension, expulsion, or appearance before the Board of Education in a disciplinary/attendance hearing. Students who are absent from school for ten consecutive days will be dropped from the roll.

EXCUSED ABSENCES: Regular attendance by students is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students shall attend school unless excused by the principal of their attendance center.

Student absences approved by the principal shall be excused absences. Excused absences shall count as days in attendance for purposes of the truancy law. These absences include, but are not limited to, illness, family emergencies/obligations, recognized religious observances, appointments that cannot be scheduled outside the school day and school sponsored or approved activities.

Students whose absences are approved shall make up the work missed and receive full credit for the missed schoolwork. It shall be the responsibility of the student to initiate a procedure with the student's teacher(s) to complete the work missed. Students who wish to participate in school-sponsored activities must attend school the day of the activity unless the principal for the student to be absent has given permission.

It shall be the responsibility of the parent to notify the student's attendance center as soon as the parent knows the student will not be attending school on that day. The principal may request evidence or written verification of the student's reason for absence.

All doctor and dentist appointments must be verified by written documentation from the medical office. If the HS office does not receive written documentation; the absence will be recorded as unexcused.
An excessive number of unexcused absences may lead to the student receiving failing grades for their courses.

UNEXCUSED ABSENCES: Unexcused absences shall include, but not be limited to, oversleeping, shopping, grooming, and recreation, going to another area of the building instead of class, senior pictures, and working for hire. Parents should consult with the school administration in advance to determine the status of absences that are not clearly specified. Any student absent 5 times (unexcused) from a class during a term may be subject to loss of credit in that class.
Consequences for unexcused absences are as follows:
1st infraction: Detention assigned equal to the time the student missed and parent notification.
2nd infraction: Written warning sent to parents, & referral to the school resource officer.
3rd infraction: In-school suspension of 1-2 days, parent notification and parental conference recommended.
4th infraction: Suspension of 3-5 days and parent/guardian is required to meet with school administration. Student, parent/guardian may be required to appear in front of the Wapello School Board.
5th infraction: Notification of county attorney and/or Board of Education attendance hearing to which attendance is required. Long-term suspension.

TRUANCIES: Truancy is the failure to attend school for the minimum number of days established in the school calendar by the board. Truancy is the act of being absent without parental and/or school knowledge. The board will not tolerate truancy.

Students are subject to disciplinary action for truancy including suspension and expulsion. It shall be within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of truancy.

The truancy officer shall investigate the cause for a student's truancy. If the truancy officer is unable to secure the truant student's attendance, the truancy officer should discuss the next step with the school board. If after school board action, the student is still truant, the truancy officer shall refer the matter over to the county attorney.

The school will participate in mediation if requested by the county attorney. The superintendent shall represent the school district in the mediation agreement and will report violations of the mediation agreement to the county attorney.

Consequences for truancies are as follows:

1. **First Truancy** - Parents are notified and a detention is assigned. The truancy officer is notified.
2. **Second Truancy** - Written warning notification is sent to parents and a parental conference will be scheduled. A referral to the guidance counselor will be made. Two detentions are assigned. The principal shall investigate the causes of the truancies.

3. **Third Truancy** - School board is notified and the truancy officer secures a recommendation and/or board action. Parental attendance at a parental conference is required. The county attorney will be notified where specified by Iowa law. Students will be assigned an in-school suspension term for a minimum of two days.
4. **Fourth Truancy** - Student is suspended pending board/county attorney action. Being truant two consecutive days will constitute a second truancy. Truancies accumulate on an annual basis, not per semester.

TARDINESS (being late to school or class): A student is tardy when he/she arrives in class after the scheduled time class was to start. Exceptions may be made when another staff member holds the student late, and that teacher then issues the student a pass for the next class. Tardiness of more than 15 minutes is considered an absence. Students who are tardy to school will not be admitted to their classes without a permission from the MS/HS office. Once a student accumulates three tardies they will serve a detention during lunchtime.

LEAVING SCHOOL: No matter how legitimate the reason, students are not to leave school during regular school hours without first obtaining permission from the principal's office. **Leaving school without permission will result in truancy.** If you are ill, the school must notify and get permission from a parent/guardian (or other responsible adult) before allowing you to go home. Students returning to school from a medical, dental or other appointment must first; check into the office and obtain a pass before returning to class.

MAKE-UP WORK: Make-up work is an essential part of the school process. It shall be the student's responsibility to check with his/her teachers as to the necessary make-up work. Should a student not complete assigned make-up work, achievement grades will reflect this. When possible, arrangements to make up work prior to the absence should be made. Unless special arrangements have been made with the instructor, all make-up must be completed in a length of time equal to each day of absence plus one day.

MISS SLIPS: Students who have prior knowledge of their impending absence are required to obtain a miss slip from the principal's office and make up their work in advance. Completed miss slips must be returned to the office prior to the absence.

STUDENT BEHAVIOR AND DISCIPLINE POLICY: One of the most important lessons education should teach is discipline. While it does not appear as a subject, it underlies the whole educational structure. It is the training that develops self-control, character, orderliness, and efficiency. It is the key to good conduct and proper consideration for other people. With an understanding of the purposes of discipline in a school, you may form a correct attitude toward it, and not only do your part in making your school an effective place of learning, but develop the habit of self-restraint which will make you a better person.

The Constitution of the United States and Iowa guarantee each individual due process rights. The following elements of procedural due process will be present when violations of District policy require the disciplining of a student:

1. The student will be provided with accurate information regarding rules and regulations.

2. The student will be informed of the specific behavior(s), which led to the proposed disciplinary action.

3. The student will be given an opportunity to express his/her views regarding the incident.

4. Any student shall have the right to discuss the handling of his/her discipline situation with the building administrator.

Discipline infractions vary in their degree of seriousness. Therefore, a corresponding degree of latitude will be given to school personnel in disciplining those involved.

PROHIBITED BEHAVIOR	CLARIFICATION	ACTION
1. Possession, use or misuse of tobacco including VAPE Machines & VAPE Juice	The possession or use (including sale or distribution) of tobacco by students are prohibited.	Tobacco products in the possession of a student will Possession of a student will be confiscated and law enforcement notified. 1st Offense: (for use or misuse) 3 days suspension The principal may substitute In-school suspension. 2nd Offense: 5 days suspension. 3rd Offense: 10 days suspension and possible recommendation for expulsion from school.
2. Alcohol, drugs, controlled substances, look-alike substances and drug paraphernalia a. Possession	Possession of beer, alcohol, controlled substances, or look-alike substances are prohibited.	1st Offense: up to 10 days suspension and notification of police. 2nd Offense: 10 days suspension and possible recommendation for for expulsion.
b. Use of alcohol, drugs, controlled substances or look alike substances.	Consuming alcohol, drugs, controlled substances or look-alike substances and attending school or school-sponsored events under the influence of alcohol, drugs, and controlled substances are prohibited. Over-the-counter medications and drugs prescribed by a licensed physician are an exception to this statement when used in accordance with building policy	1st Offense: up to 10 days suspension. 2nd Offense: 10 days suspension and possible recommendation for expulsion.

c. Sale, distribution or Transmittal of alcohol, drugs, controlled substances or look-alike substances.	Sale distribution or transmittal of alcohol, drugs, controlled substances or look-alike substances is illegal.	Suspension pending recommendation for expulsion from school. Referral to county Law enforcement.
3. Disrespect for the rights of others. a. Loud or boisterous conduct: written or verbal profanity and obscenity: name calling	Loud or boisterous conduct which Which disturbs the orderly and disciplined atmosphere of the school is prohibited: this includes temper tantrums, disturbing classes or meetings, verbal or physical behavior which results in inappropriately exuberant, disorderly, or Rowdy actions and/or reactions.	Short-term suspension. Severe and/or repetitious acts may be considered grounds for recommendation for expulsion.
b. Insubordination	b. Insubordination is the refusal to Comply with reasonable requests or directions of school personnel.	First Offense: 1-3 days suspension. Second Offense: 3-5 days suspension. Third Offense: 5-10 days suspension and possible recommendation for expulsion.
c. Show of intolerance or bigotry toward others	c. Racial ethnic, religious, sexual or cultural slurs, and derogatory or disrespectful statements, images or acts are prohibited.	First Offense: 1-3 days suspension Second Offense: 3-5 days suspension. Third Offense: 5-10 days suspension and possible recommendation for expulsion.
d. Threats (i) to a student	Intimidation, using extortion or threatening to harm another student is prohibited.	1. Reprimand and parental notification. 2. Suspension 3. Severe and/or repetitious threats may be considered grounds for recommendation for Expulsion.
(ii) to district personnel or visitors	Intimidation, using extortion or threatening to harm a school staff member or visitor is prohibited.	1. Suspension and parental conference and possible notification of county law enforcement. 2. Severe and/or repetitious threats may be considered grounds for recommendation for Expulsion.

e. physical attack (i) students	Fighting and assault are prohibited.	First Offense: 1-3 days suspension Second Offense: 3-5 days suspension Third Offense: 5-10 days suspension and possible recommendation for expulsion. *Severe and/or repetitious attacks will be considered grounds for recommendation for expulsion. County law enforcement will be notified.*
(ii) to district personnel Or visitors	Attempting to apply or applying force to a school staff member or visitor is prohibited	1. 10 days suspension & recommendation for expulsion. 2. County law enforcement will be notified.
f. Possession or use of dangerous objects	Students are not to have knives, guns, chemical substances, chains, other dangerous instruments or objects that resemble dangerous Instruments.	First Offense: 5-10 days suspension and possible recommendation for expulsion. Referral to county law Enforcement. *(Federal mandate on guns)*
g. Engaging in any Activity forbidden by law that interferes with School purposes: malicious use of the telephone, false fire alarm, bomb threat, arson, possession or use of fireworks, smoke or stink bombs or sprays.	Students are not to make a false fire alarm, nor are any students to convey threats or give false information concerning the placement of a bomb or other incendiary device. Students are not to set fire to any building, fixture or other items.	1. First Offense: 5-10 days suspension. 2. Second Offense: 10 days suspension and recommendation for expulsion. 3. Serve and/or repetitious acts may be considered grounds for recommendation for expulsion. 4. Referral to county law enforcement.
4. Disrespect for the property of Others a.Minor malicious damage to the property of others	Damaging the property of the school or of other individuals is prohibited; his includes writing, making marks or drawing on walls, furniture, fixtures, etc. It also includes not cooperating with or assisting those who clean and maintain the school.	Restitution is required in all cases of disrespect for the property of others. 1. Detention 2. 1-3 days suspension 3. Severe and/or repetitious acts may be considered grounds for a recommendation for expulsion.
b. Vandalism	Major malicious destruction of school	Restitution is required in all cases

	and/or others' property is prohibited.	of disrespect for the property of others. 1. Recommendation for expulsion. 2. Referral to county law enforcement.
c. Theft	The taking of the property of the school or another person is prohibited.	Restitution is required in all cases of disrespect for the property of Others. 1. 1-3 days suspension. 2. 5-10 days suspension. 3. Severe and/or repetitious acts may be considered grounds for a recommendation for expulsion. 4. Possible referral to county law enforcement.
5. Trespassing	Students are not to be in school buildings/on school property without proper authorization.	1. Warning. 2. 1-3 days suspension. 3. 5-10 days suspension. 4. Severe and/or repetitious acts may be considered grounds for a recommendation for expulsion. 5. Possible referral to county law enforcement.
6. Interfering with teaching and learning.	Any action that impedes or obstructs school purposes. *(Possession/use of laser pen)*	1. Warning 2. Detention 3. Parent conference and 1-3 days suspension. 4. 1-5 days suspension. 5. Severe and/or repetitious acts may be grounds for a recommendation for expulsion. 6. Possible referral to county law enforcement.
7. Violation of noon closed campus regulations	1. Leaving campus without proper clearance. 2. Driving during noon break	First Offense: Warning Second Offense: detention
8. Public display of affection	Includes any type of physical affection not appropriate for a school setting or possession of material(s) that may be viewed as sexually explicit/offensive.	First Offense: Detention, ISS, OSS or possible expulsion. *Principal/student conference, parent contact*

Parents will be contacted whenever students are suspended. Whenever appropriate, students will be referred to school counselors and/or an outside agency for assistance. Students are cautioned not to bring toys, yo-yos, or items that may disrupt classes.

DETENTION GUIDELINES:

1. Students will be given 2 school days to complete assigned detentions.
2. The student must bring study materials along.
3. Students who fail to report for detention will be turned in to the office, and teachers will double the detention time.
4. Teachers who assign detention will give the location the detention is to be held.
5. Students who miss detention and go to an extracurricular activity practice will be ineligible for the next regular contest that activity has.
6. Should there be a reasonable justification for changing the time of the detention, prior approval must be received from the teacher and principal.

SUSPENSION: (Temporary dismissal for violations of regulations and rules.)

1. The principal/associate principal may temporarily suspend a student for a period of time for disciplinary reasons. Students who are suspended from school must bring at least one parent/guardian and preferably both, for a conference with the principal. The length of the first suspension will be at the principal's discretion. The second suspension may be for 5 days.

2. The superintendent may extend the suspension upon the principal's request, for a total of not more than 10 days. The president of the Board shall be advised immediately and in writing of all short-term and extended suspensions.

3. The building principal shall do readmission of the student after short-term suspension. Readmission after extended suspension may occur following a hearing conducted by the superintendent. The purpose of this informal hearing shall be to determine the most appropriate educational program available for the student, or to consider an administrative recommendation to the Board for expulsion.

4. Parents and students should be aware that under certain circumstances school officials are obligated to inform law enforcement authorities of certain types of student misbehavior. In addition, legal action may be instituted against the student.

5. Credit may be granted for student class work during a suspension. Suspended students may arrange to have assignments picked up by a parent or other responsible person. Credit will be granted for properly completed work. However, any assignment or portion of an assignment based on classroom participation shall be recorded as a zero (no credit). All assignments submitted for credit are due on the school day following the conclusion of a suspension term.

6. Principals reserve the right to substitute In-School Suspension terms for out of school suspension terms where the education needs of the student and institution warrant such substitutions.

EXPULSION: (Permanent dismissal from school for violation of regulations and rules.)

1. Whenever the superintendent or any principal deems the presence of a student as detrimental to the best interests of the school, they may temporarily dismiss him/her and recommend to the Board of Education that the student be expelled.

2. When any student is being considered for expulsion, they will be sent/given a copy of the portion of the Wapello School District's Board Policy explaining this procedure, which will explain to them the guidelines and their rights pertaining to such actions. They may also request this information from the Superintendent's office at any time.

SCHOOL VISITATION POLICY: The Wapello Schools welcome all visits by parents. Visitors to the school grounds must check in at the principal's office. Student visitors are not allowed unless they are part of a formal school-sponsored visit. School-sponsored student exchanges are acceptable if based on sound educational grounds.

YOUTH LAW HOTLINE: Statewide legal advice, information and referral services are now available to school personnel through a toll-free hotline made available through the Youth Law Center. The Youth Law Hotline provides persons under age 18 and professionals and concerned individual with free and confidential legal advice, information, and referral. Experienced attorneys on issues such as runaways, physical, staff the hotline and sexual abuse, paternity and other matters may be discussed.
The toll-free number is 1-800-728-1172 or contact:
Youth Law Center, 405 Shops Building, and 800 Walnut Street, Des Moines, IA 50309

PHYSICAL EDUCATION (NON-PARTICIPATION): A student may miss one class for reasons of injury or illness by presenting a written excuse from the parent, plus the school nurse's evaluation to the P.E. teacher. However, to be excused from two or more classes for the same injury or illness would require an excuse from the student's doctor. Failure to bring P.E. clothes is not an acceptable reason for non-participation in the class. Each time a student does not participate due to this reason will result in loss of the participation grade for that day. Towels should be brought from home so that each student can take a shower after strenuous P.E. activities. Students should use these towels and launder them after use.

SCHOOL INSURANCE: If you purchase school insurance at the beginning of the school year, you may acquire claim forms from the school nurse or the building secretary to collect on an injury. This policy is with a private company. If you have any questions, you may contact the Superintendent's office or the insurance company agent.

ILLNESS AND INJURY: Students who become ill during the day are to consult the school nurse upon notification of the classroom teacher or the principal. The nurse is available in the secondary building from 9:30 to 10:00 a.m. and 1:30 to 2:00 p.m. daily. She is also available at any time before 10:00 a.m. for emergencies when contacted by the office.

If the nurse is not available, students are to notify the office that they are ill. The school will not send a student home unless a parent or designee is notified and accepts the responsibility. The

principal or his/her designee must give permission for a student to go home ill at all times. Students who do not follow the above procedures will be assigned detention.

If during the school year the student has any communicable diseases, serious illnesses or accidents, he/she must notify the school's nurse so this may be added to the health record.

A "Return to School" form completed and signed by a doctor must be returned for the following conditions: pink eye, scabies, impetigo, staph infections, strep infections, and any injuries. If a student is absent from school or will be absent from school for several days, a note from the doctor stating the reason is requested to be returned to the school nurse.

SCHOOL MEDICATION POLICY: Students may be required to take medication during the school day. Medication shall be administered by the school nurse or by a person who has successfully completed an administration of medication course reviewed by the Board of Pharmacy Examiners.

A parental signature on a statement requesting and authorizing the school nurse or certified school personnel to administer the medicine, in accordance with the prescription or parents request, shall be filed at the school. Prescribed medicine shall be maintained in the original prescription container which shall be labeled with: the name of the student, name of medicine, directions for use, name of physician, name and address of pharmacy and the date of the prescription.

Over the counter medication, in its original container, may be given by a registered nurse, when accompanied by a parent's note which includes the name of the medication, the child's name, date and times the medication should be given and a signature and phone number where the parent can be reached in case questions arise concerning the medication. The registered nurse may determine that the use of the over-the-counter medication, ordered by the parent, could be detrimental to the child, and
may refuse to administer the medication. Reasons for refusing to administer over the counter medication will be stated in writing to the parent.

Students may carry medication only with the approval of the parents, nurse and building principal of the student's attendance center.

IMMUNIZATION: No person shall be enrolled in any licensed child care center, preschool, elementary or secondary school in Iowa without evidence of adequate immunization. The local board of health shall report to the State Department of Health within thirty days of the first official day of school regarding immunization records of children enrolled in elementary and secondary schools. Your child will not attend Wapello Community School or any school without these records. It is highly recommended that any students who have been out of the United States within 1 year prior to attending school to obtain a TB Mantoux test. This also pertains to students traveling outside the U.S. during the school year. Wapello Community School reserves the right to require any student we feel is a t risk or exhibits signs and/or symptoms to obtain a TB Mantoux test at any time during the school year regardless of travel.

PROPER DRESS/ATTIRE: Student dress at Wapello High School needs to be in good taste at all times and appropriate to the educational atmosphere. Although dignity, self-respect, and common sense

will assist in determining appropriate dress, the final determination will be made by the school administration.

- Appropriate footwear must be worn. No shoes with rollers may be worn to school.
- Midriffs must be covered with clothing. Make sure that the bottom of your shirt reaches at least the bottom of your belt loops. If the midriff can be seen when a student is walking, they are in violation.
- Tube tops, halter-tops, tank tops, muscle shirts, spaghetti strap tops/dresses, or other similar items of clothing are not permitted.
- Clothing or other apparel promoting products such as alcohol, tobacco, or drugs, which are illegal for use by minors, is not permitted.
- Clothing displaying obscene material or profanity is not permitted. This would preclude wearing any Co-Ed Naked, Big Johnson, Hooters, or other such suggestive t-shirts or other articles of clothing bearing such slogans or advertisements.
- Sunglasses or dark tinted glasses may be worn only when prescribed for school by a physician or optometrist.
- Hats or head coverings are not to be worn. Upon arrival at school, students MUST put their hats in their lockers and leave them there until the end of the school day. (IF HATS ARE NOT LEFT IN YOUR LOCKER THEY WILL BE CONFISCATED AND KEPT UNTIL THE END OF THE SCHOOL YEAR)
- Shorts, skirts, and skorts must measure no higher than fingertip length. A slit in a skirt must also meet that standard.
- Pants that reveal a person's under garments, sitting or standing will be in violation of the dress code. Undergarments include but are not limited to underwear, boxers, shorts, and sweatpants. Students are not to wear pants to school that have huge holes in the knees, thigh area, and seat of the pants.
- Costumes are not allowed unless approved on a given day for a special event. This includes: masks, cat ears, tails, face paint, capes, etc.

Any student who chooses to wear an article of clothing, which violates any of the standards listed above, will be required to change the article of clothing. Any time missed from classes when changing prohibited attire will be considered unexcused absence.

Proper student dress and grooming is primarily a responsibility of the student and his or her parents. However, a student's appearance must be in the best interest of the school in respect to the health, welfare, and safety of the individual and the student body and must not interrupt the orderly process of education in the school.

BOOK BAGS ARE BANNED: Students are not to bring athletic or book bags to classrooms, as such bags may present a safety hazard. All bags need to be placed in the students' lockers.

FOOD AND DRINK: No food or drink will be allowed in any of the school buildings except the lunchroom area. Allowable exceptions to this rule are at the discretion of the building principal.

BOOK RENTAL: All students shall be charged a book rental fee as determined by the Board of Education. Students are responsible for all school materials issued to or checked out by them. Students will also be responsible for replacement costs if school materials are lost or damaged. The following fines will be assessed for lost or damaged books:

1. Lost/major damage - replacement fee.
2. Lesser Damage (i.e. torn page, soiled, broken cover, etc.) - $10.00
3. Vandalism will result in replacement costs being assessed.

ANNOUNCEMENTS AND POSTERS: School announcements will be emailed to students at the beginning of 4th period each day. All announcements will affect you and your school program. Under any circumstances, it is your responsibility to know what is in the announcements that pertains to you. The building principal must approve all announcements. Please have all posters approved by the building principal or designee prior to posting. Please date and initial all posters. Those that do not adhere to this policy will be removed. Posters should be word-processed and grammatically correct. Posters consisting of original artwork are acceptable if designed and executed properly.

SCHOOL LUNCH/ BREAKFAST: An account and card has been issued to each student at the secondary school. The card is to be presented each time the student wishes to eat breakfast and/or lunch at school. Students will be allowed to charge no more than one week's worth of meals. Once a week's worth of charged meals has been reached, the student will not be allowed to charge any more meals until their account is paid. Any account with a negative $10 or more will result in the family members being served peanut butter sandwiches for lunch.

- Student meal prices - Breakfast $2.35; Lunch $3.30
- Adult meal prices - Breakfast $3.00; Lunch $4.85
- Milk: - $0.45 per carton

LUNCH BREAK: Lunch breaks open for juniors & seniors who meet the requirements. Students eating at school are requested to keep all food and food related items in the lunchroom. No food will leave the lunchroom during designated eating times (breakfast/lunch). Students must eat their lunch in the lunchroom. They will not be allowed to eat in classrooms or the locker room areas. If there are meetings during the designated lunch time, then it will be allowed for students to eat somewhere other than the lunchroom. Do not go to your locker or be in the hallways as some classes are in session and the noise and disruption makes it difficult to concentrate in class. Students are also not allowed to congregate in the school parking lot during lunch break.

Students who violate closed campus regulations will receive a warning and/or detention. Any repeated incidents will be regarded as truancies.

Students may be released to go home only if a dietary condition exists, verified by the school nurse or the family physician.

COUNSELING: The counseling services provided by Wapello Schools are designed to assist the students to make the most effective use of their assets and set reasonable and attainable goals. Two general functions of our guidance program are to give personal counseling and to offer academic advice.

The counselor's role concerns helping students obtain valid information about themselves, their aptitudes and abilities, thereby enabling them to use this information in making their own decisions. The counselor does not judge the students, or make choices for the student.

Rather, the counselor assists the student to make choices by helping him/her to consider alternatives to any course of action. Frequently, counselors are asked to advise the student with regard to what choice the student should make. When advice is given, the student is not bound to that advice, but rather to decide from the available information what he/she shall do in the light of what the counselor believes to be best.

The counselor will be on duty from 7:45 a.m. to 3:30 p.m. for those students unable to find time to come to the counselor's office during the actual school day.

CHILD ABUSE: It is the policy of the Wapello Community School District that any employee who believes or has reason to believe that a student under the age of 18 years has been abused, as defined by law, shall see that such child abuse or suspected abuse is reported to the Department of Social Services.

MINIMUM GRADUATION REQUIREMENTS: The Wapello Board of Education requires 52 credits for graduation. Students who are in good standing and who meet the graduation requirements set by the board are allowed to participate in the graduation ceremony and senior activities. It is possible, however, that students who are serving discipline at the time of the graduation ceremony will not be allowed to participate. Students who do not meet the minimum requirements for graduation will not be allowed to participate in graduation activities. The minimum requirements are as follows:

English 8 credits
Mathematics 6 credits
Science 6 credits
Social Science 6 credits
Phys. Ed. 4 credits
Health/Fine Art/CTE 3 credit
Electives 20 credits
*Foreign Language 4 credits

*Recommended for all students planning to obtain a post-secondary baccalaureate degree.
Physical Education Requirement: required of every student in grades 6-12, unless excused by a physician. Students in grades 9 - 11 would be allowed to waive one quarter of P.E. if they are involved in an athletic activity during that time. Students in grade 12 would be allowed to waive 1 quarter of P.E. for the same reasons. Students in grades 9 through 11 will be required to enroll in 7 credits per semester unless by special permission of the principal. If a required course fails, it must be repeated as soon as possible.

Students may import no more than two credits from other institutions' correspondence courses for use towards graduation. Students who wish to use a correspondence course to meet a specific graduation requirement (e.g. government) must have attempted the course initially at Wapello High School.

*All graduates are required to have made up any time owed (e.g., detention) and all fees and fines owed to the school district paid in full in order to participate in the graduation ceremony.

GRADE CLASSIFICATION: In order to be considered a sophomore, students must have earned 14 credits. In order to be considered a junior, students must have earned 28 credits. In order to be considered a senior, students must have earned 42 credits. Students are assigned class membership based on the number of credits earned. Classifications may change at semester.

REQUIRED COURSEWORK FOR ALL HIGH SCHOOL STUDENTS BY GRADE LEVEL:

Freshmen:	English 9
	Biology
	Mathematics Elective
	World Geography
	Modern Or Ancient Civilizations
	Physical Education
Sophomores:	English 10
	Chemistry
	US History A
	Mathematics Elective
	Physical Education
Juniors:	U.S. History B
	English 11
	Physics or Earth Science
	Economics
	Physical Education
Seniors:	Government
	English 12 or 4th year option
	Physical Education

For a complete list of course offerings, credit offered, department, prerequisites, etc. see the Curriculum Guide Handbook. These are available in the guidance office.

SENIOR YEAR PLUS: Through Senior Year Plus (SYP) legislation, school districts are provided with a variety of options to enhance students' high school experience. Enacted by legislature in 2008, SYP was created to provide increased and more equal access to college credit and advanced placement courses. Courses delivered through SYP provide students the opportunity to take a rigorous college curriculum and receive, in many cases, both high school and college credit concurrently. Additional information can be found in the Program of Study.

EARLY GRADUATION: Students who meet the graduation requirements set by the board prior to the end of their 16th quarter of high school may apply to the counselor for early graduation. Students are expected to apply at least one quarter prior to the completion of the graduation requirements. In order to graduate early, students must have the approval of the parent (if applicable), counselor, principal and the Board of Education.

Students who graduate early become alumni of the school district and are not allowed to participate in school activities, except for prom, awards ceremonies and graduation ceremonies.

COLLEGE COURSES/CREDIT RECOVERY STUDENTS: For the students who are taking college-level courses during the school day or students who are taking recovery credits online must report to room 119 during school hours. Do NOT report to the counselor's office.

TRANSFER STUDENTS: High school students who transfer into the Wapello Community School District may be awarded a high school diploma based on credits/coursework from previous school(s) with a bona fide transcript in combination with credits/coursework completed at Wapello High School. Students who are in good standing at previous high schools will enter at the same place/level in the Wapello system.

MIDDLE SCHOOL CLASSES (Grades 6, 7, & 8): All middle school students are required to take: English, Social Studies, Science and Health, Mathematics, Physical Education, and Exploratory Classes.

All students will be expected to attend regularly and make satisfactory progress in a majority of the subjects. Students failing any of the four basic core courses of English, math, social studies, and science may be required to retake these classes until a passing grade is acquired.

POST-SECONDARY ENROLLMENT OPTIONS ACT: The Post-Secondary Enrollment Options Act (Chapter 261C, Iowa Code) was approved by the Iowa Legislature and allows seniors and juniors to attend a local college while still in high school.

This option is available to Wapello High School students with the following stipulations:

1. Enrollments are available only to juniors, seniors and TAG participants.
2. Eligible post-secondary institutions for enrollment are Southeastern Community College, Muscatine Community College, and Iowa Wesleyan College
3. By July 1 of the school year prior to post-secondary enrollment, all students must notify the home school district of their intent to enroll in a post-secondary course(s) in the following school year.
4. All Students must meet the standards of requirements set by the college for entrance into a course. The college may require a prerequisite.
5. Students must take the course for credit and must meet all of the requirements for the course that post-secondary students must meet.
6. Eligible courses will be determined using the following guidelines: courses must be non-sectarian, not comparable to courses offered by the school district, credit-bearing and will lead to an academic degree in the disciplines of math,

science, social sciences, humanities, or those centered around a career option. Other courses may be approved subject to committee approval.
7. After leaving high school, a student who chooses to enroll at the same college will be given credit for those courses successfully completed. Other colleges may award credit consistent with their credit transfer policies.
8. Wapello High School will accept two credits to meet high school graduation requirements.
9. Payment for tuition, books, fees, etc. will not exceed $250 per course.
10. The school district does not pay for summer classes.
11. Anyone interested in pursuing this option should contact the guidance counselor for further information and enrollment procedures.

ATTENTION!!

Please be aware that opportunities abound in the so-called "non-traditional" areas. Students are strongly encouraged to explore electives in all curriculum areas.

SENIOR COLLEGE VISITS: All senior students are entitled to use two school days for parent or guidance counselor arranged college/trade school visits. Students must have their work made up ahead of time. Students who take more than the allowed two college days will be given excused absences, assuming parental consent is given for the absence. All college days require prior approval from the guidance counselor or administration.

INCOMPLETES: Any student who has an incomplete has two weeks from the date grades were computed to complete their work without penalty. If the incomplete work is not done after two weeks the grade automatically reverts to a failure. Any other arrangements must go through the principal's office after consulting with the teacher involved.

PASS/FAIL: High school students may choose to take one class per semester on a pass/fail basis. The class must be an elective course, and the decision to take it on a pass/fail basis must be made prior to the end of the second week of the semester. You may pick up the appropriate forms in the guidance counselor's office. Any deviations of this section must have the principal and parent's approval. Students are cautioned that the pass/fail option may have a small negative effect on GPA and class rank.

SCHEDULE CHANGES (DROP/ADDS): Students who wish to change their schedules must see the guidance counselor for a drop/add form. These forms must be completed and returned to the guidance counselor within three (3) days of the beginning of the semester or the student will be expected to return to his/her original schedule. Semester classes: students must remain in the class the entire time. Changes become effective only after the return of this form, which must include a parent's signature.

LOCKER ASSIGNMENTS: In order to decrease theft and vandalism of lockers, students will be required to remain in assigned lockers. You may come to the office and ask for reassignment if you prefer a change. However, this change will only be made as long as you remain within your class

assigned area. Students who move from their assigned locker without going through the proper procedure may have their things removed and a fine levied for their return. The school will assume no financial responsibility for lost or stolen items.

Lockers may be checked periodically for cleanliness and sanitary conditions. Please do not keep food, drink, or containers for these items in your locker. This may cause health concerns. As the locker is the property of the school district, there may be times when it is necessary to check/search lockers for illegal items, stolen articles, or contraband. This will be done with a witness available. All illegal or stolen contraband will be turned over to proper authorities. Random searches may be conducted.

WORK RELEASE PROGRAM: The work release program is established under the following provisions:

- It is restricted to juniors and seniors.
- For those who have bona fide jobs.
- Any student who is failing any course at the end of the grading period will be dropped from the program. It is understood that dismissal for work is a privilege that can and will be denied to those who abuse it or whose educational progress is being impeded by it.

PEP ASSEMBLIES: Pep assemblies may be held upon the request of cheerleaders and sponsors. Evidence of planning must accompany the request. The request must be submitted to the principal at least three days prior to the date of the assembly. For the most part, they will be held during the 8th period. Only in special circumstances will they last for more than 15 minutes. Attendance is expected of ALL students. Those students not possessing school spirit will spend this time under supervision elsewhere.

CLASS MEETINGS: Students are to attend all class meetings and other functions of the class to which they are assigned.

FUNDRAISERS: Any fund-raising project or activities must be approved first by the Activities Director. An effort is being made to schedule fundraisers to minimize duplications and non-productive ventures. Fundraising is usually not looked upon as fun. However, if everyone does their part, we can keep the number of fundraisers to a minimum. We also do not want to compete with local businesses whenever possible. Students who sell fund-raising products are responsible for the total amount of money due to the organization they have sold products for.

DRIVER EDUCATION:

1. Students will be admitted to driver education on the basis of age. The oldest student will be given preference.
2. Students must have a valid learner's permit by the first day of class.
3. A $375 fee for Drivers' Education will be collected. Students who qualify for free or reduced lunch prices are eligible for waiver or reduction of the $375 fee.

STUDENT DRIVING: High school students, with the exception of open campus seniors, shall not drive or enter any motor vehicle on the high school grounds (except before and after school). Students who drive to school, do so with permission of the school. Your driving is a privilege, not a right. Students must park all vehicles in appropriate and assigned areas. This includes refraining from parking in handicapped areas and in the driveway. Students are expected to park in the east parking lot. All other parking areas are reserved for staff and visitors. Any student who drives recklessly or in any way that endangers the safety of students, teachers, or the public while in transit to or from school, may be suspended from school or lose their driving privileges to school. All traffic violators will be turned over to the proper law enforcement agency for handling. The posted speed limit in the parking lot is 10 mph.

We ask that parents and students provide vehicle identification information such as license plate numbers and vehicle make and model in order to efficiently enforce parking and driving regulations.

SCHOOL DRIVING PERMITS: Students under the age of 16 must successfully complete an approved driver education course prior to obtaining a school permit to drive back and forth to school. The holder of a school permit may drive to and from school between the hours of 6:00 a.m. and 10:00 p.m. The student must provide the school with their direct route to the school to be put on file, the make and model of car, and license plate number. The Iowa Department of Transportation now issues a Special Restricted Minor's License. To qualify for this special license, students must follow the guidelines set forth by the Iowa Department of Transportation. To learn more about this special license, visit our website at: https://www.wapellocsd.org/page/iowa-minor-special-restricted-license

SCHOOL LIBRARY: Library hours are 7:45 AM to 3:15 PM. All books, with the exception of reference books, may be checked out of the library for a period of two weeks. Fines for overdue materials are 5 cents per day. Students with excessive unpaid fines may have their library privileges revoked until the fines have been paid in full. Students should plan to pay any library fines annually to avoid large charges their senior year.

Books placed on hold by students will remain on hold until the student is able to check out the item. Exceptions to the hold policy will be based on a student's library fines and/or the popularity of the material.

You are responsible for lost or damaged library materials that are checked out in your name. Costs assessed for lost articles will include replacement costs of the materials. If you find the article at a later date, the cost of the article will be refunded to you. The cost of damage to library materials will be based on the extent of damage as estimated by the librarian.

If you have fines or materials overdue in the library, you may be restricted to using library materials in the library under supervision only. In the event of an abbreviated illness (one to five days) you will be expected to return books immediately upon return. You must present a slip from the office verifying an excused absence. In the case of a prolonged illness, we would appreciate your making arrangements to have the materials returned by a responsible person.

Students should be aware that taking library materials from the library without proper processing is a violation of the law. Students found guilty of such theft will be denied further use of

the facility for the remainder of the semester, or for a period of nine weeks, whichever is longer. If you are suspected of stealing or attempting to steal library materials, school personnel may conduct a search of your locker and all book bags.

OPEN CAMPUS FOR JUNIORS/SENIORS: Students who are classified as juniors/seniors and have met the necessary criteria, may have an open campus privilege upon filing a request for this privilege with the principal. Each student must present a signed and notarized contract to the principal before he/she can take advantage of the privilege. The signature of the parents indicate that they are familiar with and approve of the guidelines of the open campus plan and agree that those who do not observing these guidelines should have the privilege taken from them.

ACADEMIC GUIDELINES: To be eligible for Junior/Senior Open Campus a junior/senior must:

1. Carry a minimum of 7 credits per semester.
2. Earn a 2.00 GPA for the 4th quarter of his/her sophomore/junior year.
3. Maintain a 2.00 GPA for each quarter of his/her junior/senior year.
4. If a student is failing in one or more subjects at the end of any quarter or semester, his/her privileges will be automatically suspended for the next quarter and the student will be required to make up the credits.
5. Score at the proficiency level in reading and math on their Iowa assessments according to the N.S.S.

ATTENDANCE GUIDELINES: A student must maintain regular attendance in order to be eligible for the open campus privilege. To be eligible a student must:

- Appear for all classes on time. If a student has more than one tardy following an open period, he/she will lose open campus privileges for a 4 ½ week period.
- Have no unexcused absences or truancies. A student having an unexcused absence or truancy will lose open campus for the next quarter.

GENERAL GUIDELINES:

1. No loitering in the hallways or disruption of classes in progress.
2. Students leaving or returning to school are to check in and out through the office.
3. Students must drive in a safe and responsible manner on the public streets and highways. Reports to the contrary will be considered a serious infraction of these guidelines.
4. Cars may only be driven to a predetermined destination that must be recorded in the principal's office.
5. Students on open campus privilege shall stay away from other schools, the vicinity of other schools and surrounding communities.
6. Students who return from open campus under the influence of alcohol or the influence of drugs shall lose open campus for the remainder of the school year.
7. The principal will judge offenses and penalties will be determined by the severity of the violation.
8. Students on open campus who, during the school day, permit students who are not open campus seniors to accompany them away from the building without authorization to do so are violating their open campus privilege and as a result it will be terminated.
9. Students will only be granted open campus at the beginning of a quarter.

10. Students are expected to attend advisor-advisee meetings, class meetings, and assemblies.
11. Students are expected to refrain from senior skip day type activities.

FIRE AND TORNADO DRILLS: Fire and tornado drills are held at irregular intervals throughout the school year. It is important that you be aware of the routes you are to use to evacuate each classroom. Guides are posted in each room giving directions on which doors to use and where to go. Remember to follow teacher instructions, and proceed quietly and quickly as directed. Follow these rules as your life may depend on them. For both fire and tornado drills, stay with your class. Your teacher is responsible for you until class resumes.

STUDENT PUBLICATIONS: Students may produce official school district publications as part of the curriculum under the supervision of a faculty advisor and principal. Official school district publications include, but are not limited to, the school newspaper and yearbook. Expression made by students, including student expression in the school district publications, is not an expression of official school district policy. The school district, the board and the employees are not liable in any civil or criminal action for student expression made or published by students unless the employees or board have interfered with or altered the content of the student speech or expression.

A faculty advisor supervises student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech. No student shall express, publish or distribute in an official school district publication material, which is:

- obscene;
- libelous;
- slanderous; or
- encourages students to:
    -- commit unlawful acts;
    -- violate school district policies, rules or regulations;
    --cause the material and substantial disruption of the orderly and efficient operation of the school or school activity;
    -- disrupt or interfere with the education program;
    -- interrupt the maintenance of a disciplined atmosphere; or
    -- infringe on the rights of others.

Students who believe they have been unreasonably restricted in their exercise of expression in an official student publication should follow the complaint procedure outlined in this handbook.

STUDENT COMPLAINTS: Students may file the complaint regarding school district policies, rules and regulations or other matters by complying with the following procedure. This procedure is strictly followed except in extreme cases.

- If an employee is involved, discuss the complaint with the employee within 2 days of the incident.
- If unsatisfied with the employee's response or if there is no employee involved, talk to the principal within 2 days

of the employee's response to the incident.

- If unsatisfied with the principal's response, talk to the superintendent within 2 days of the principal's response.
- If unsatisfied with the superintendent's response, students may request to speak to the board within 5 days of the superintendent's response. The board determines whether it will address the complaint.

SEXUAL ABUSE AND HARASSMENT OF STUDENTS BY EMPLOYEES: The Wapello School District does not tolerate employees' physically or sexually abusing or harassing students. Students who are physically or sexually abused or harassed by an employee should notify their parents, teacher, principal or another employee. The Iowa Department of Education has established a two-step procedure for investigating allegations of physical or sexual abuse of students by employees. The procedure requires the school district to designate an independent investigator to look into the allegations. ***The school district has designated Ms. Kelci Eakins and Mrs. Ann Moore (523-3241) as its Level I investigators***.

Physical abuse is a non-accidental physical injury that leaves a mark at least 24 hours after the incident. While employees cannot use physical force to discipline a student, there are times when the use of physical force is appropriate. The times when physical force is appropriate include, but are not limited to, times when it is necessary to stop a disturbance, to obtain a weapon or other dangerous object, for purposes of self-defense or to protect the safety of others, to remove a disruptive student, to protect others from harm, for the protection of property or to protect a student from self-infliction of harm.

Sexual abuse includes, but is not limited to, sexual acts involving a student and intentional sexual behavior as well as sexual harassment. Sexual harassment is unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature when submission to such conduct is made either implicitly or explicitly a term or condition of the student's education or benefits; submission to or rejection of the conduct is used as the basis for academic decisions affecting that student; or the conduct has the purpose or effect of substantially interfering with a student's academic performance by creating an intimidating, hostile or offensive educational environment.

STUDENT-TO-STUDENT HARASSMENT: Sexual harassment may include unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature. Harassment on the basis of race, color, religion, national origin, sex, disability, age or marital status includes conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble persons when:

- submission to such conduct is made either explicitly or implicitly a term or condition of the student's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or
- such conduct has the purpose of unreasonably interfering with a student's performance or creating an intimidating or hostile working or learning environment.

Sexual harassment includes, but is not limited to:

- verbal, physical or written harassment or abuse;
- pressure for sexual activity;
- repeated remarks to a person with sexual or demeaning implications; and
- suggesting or demanding sexual involvement, accompanied by implied or explicit threats.

Harassment based upon factors other than sex includes, but is not limited to:

- verbal, physical, or written harassment or abuse;
- repeated remarks of a demeaning nature;
- implied or explicit threats concerning one's grades, job, etc.; and
- demeaning jokes, stories or activities.

Harassment and abuse are violations of school district policies, rules and regulations and, in some cases, may also be a violation of criminal or other laws. The school district has the authority to report students violating this rule to law enforcement officials.

Students who feel they have been harassed should:

1. Communicate to the harasser that the student expects the behavior to stop, if the student is comfortable doing so. If the student needs assistance communicating with the harasser, the student should ask a teacher, counselor, or principal to help.
2. If the harassment does not stop, or the student does not feel comfortable confronting the harasser, the student should:
    a. Tell a teacher, counselor or principal; and write down exactly what happened, keep a copy and give another copy to the teacher, counselor or principal including;
        i. what, when, and where it happened;
        ii. who was involved;
        iii. exactly what was said or what the harasser did;
        iv. witnesses to the harassment;
        v. what the students said or did, either at the time or later;
        vi. how the student felt; and how the harasser responded.

Code No. 106

ANTI-BULLYING/HARASSMENT POLICY

Harassment and bullying of students and employees are against federal, state and local policy, and are not tolerated by the board. The board is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the board has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment as well as processes and procedures to deal with incidents of bullying and harassment. Bullying and harassment of students by other students, by school employees, and by volunteers who have contact with students will not be tolerated in the school or school district.

The board prohibits harassment, bullying, hazing, or any other victimization, of students, based on any of the following actual or perceived traits or characteristics, including but not limited to,

age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status. Harassment against employees based upon the employee's race, color, creed, sex, sexual orientation, gender identity, national origin, religion, age or disability is also prohibited.

This policy is in effect while students or employees are on property within the jurisdiction of the board; while on school-owned or school-operated vehicles; while attending or engaged in school-sponsored activities.

If after an investigation a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures which may include suspension or expulsion. If after an investigation a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures which may include termination. If after an investigation a school volunteer is found to be in violation of this policy; the volunteer shall be subject to appropriate measures that may include exclusion from school grounds. "Volunteer" means an individual who has regular, significant contact with students.

When looking at the totality of the circumstances, harassment and bullying mean any electronic, written, verbal, or physical act or conduct toward a student which is based on any actual or perceived trait or characteristic of the student and which creates an objectively hostile school environment that meets one or more of the following conditions:

1. Places the student in reasonable fear of harm to the student's person or property
2. Has a substantially detrimental effect on the student's physical or mental health
3. Has the effect of substantially interfering with the student's academic performance or
4. Has the effect of substantially interfering with the student's ability to participate in or
5. benefit from the services, activities, or privileges provided by a school.

"Electronic" means any communication involving the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means. "Electronic" includes but is not limited to communication via electronic mail, internet-based communications, pager service, cell phones, and electronic text messaging.

Code No. 106

ANTI-BULLYING/HARASSMENT POLICY

Harassment and bullying may include, but are not limited to, the following behaviors and circumstances:

1. Repeated remarks of a demeaning nature;
2. Implied or explicit threats concerning one's grades, achievements, property, etc.;
3. Demeaning jokes, stories, or activities directed at the student; and/or
4. Unreasonable interference with a student's performance.

Sexual harassment of a student by an employee means unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

1. Submission to the conduct is made either implicitly or explicitly a term or condition of the student's education or benefits;

2. Submission to or rejection of the conduct is used as the basis for academic decisions affecting that student; or
3. The conduct has the purpose or effect of substantially interfering with the student's academic performance by creating an intimidating, hostile, or offensive education environment.

In situations between students and school officials, faculty, staff, or volunteers who have direct contact with students, bullying and harassment may also include the following behaviors:

1. Requiring that a student submit to bullying or harassment by another student, either explicitly or implicitly, as a term or condition of the targeted student's education or participation in school programs or activities; and/or
2. Requiring submission to or rejection of such conduct as a basis for decisions affecting the student. Any person who promptly, reasonably, and in good faith reports an incident of bullying or harassment under this policy to a school official, shall be immune from civil or criminal liability relating to such report and to the person's participation in any administrative, judicial, or other proceeding relating to the report. Individuals who knowingly file a false complaint may be subject to appropriate disciplinary action.

Code No. 106

ANTI-BULLYING/HARASSMENT POLICY

Retaliation against any person, because the person has filed a bullying or harassment complaint or assisted or participated in a harassment investigation or proceeding, is also prohibited. Individuals who knowingly file false harassment complaints and any person who gives false statements in an investigation shall be subject to discipline by appropriate measures, as shall any person who is found to have retaliated against another in violation of this policy. Any student found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. Any school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have retaliated in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds.

The school or school district will promptly and reasonably investigate allegations of bullying or harassment. The Level I investigator or designee will be responsible for handling all complaints by students alleging bullying or harassment. The Superintendent or designee will be responsible for handling all complaints by employees alleging bullying or harassment.

It also is the responsibility of the superintendent, in conjunction with the investigator and principals, to develop procedures regarding this policy. The superintendent also is responsible for organizing training programs for students, school officials, faculty, staff, and volunteers who have direct contact with students. The training will include how to recognize harassment and what to do in case a student is harassed. It will also include proven effective harassment prevention strategies. The superintendent will also develop a process for evaluating the effectiveness of the policy in reducing bullying and harassment in the school district.

Code No. 501.16

HOMELESS CHILDREN AND YOUTH

The Wapello Board of Directors will make reasonable efforts to identify homeless children and youth of school age within the district, encourage their enrollment, and eliminate existing barriers to their receiving an education which may exist in district policies or practices. The designated coordinators for identification of homeless children and for tracking and monitoring programs and activities for these children are the School Nurse and Junior/Senior guidance counselor Instructor.

PARENTAL CONCERNS: On occasion an incident or matter at school creates concern for parents. Communication is invaluable. If you will follow the steps outlined below, the matter will hopefully be mutually resolved to the satisfaction of all parties. Recommended procedure:

Step 1: Please discuss the matter with the staff member(s) involved.

Step 2: If the matter is not resolved to your satisfaction, visit with the building principal.

Step 3: If the matter is not resolved to your satisfaction, discuss the matter with the Superintendent of Schools.

Step 4: If the matter is not resolved to your satisfaction, request and file a complaint form. The matter will be presented to the School Board for their consideration. These forms may be secured at the Wapello Superintendent's Office, 406 Mechanic Street, Wapello, IA 52653.

SCHOOL BUS RIDING POLICIES AND RULES: If you desire information about a bus route, driver, etc. call the bus garage at 523-5561.

In case you desire a youngster to ride a different bus or ride a bus for some reason, although you live in town, please send a note to the principal as to where he/she is going and what bus he/she will ride. The principal, in turn, will notify the driver.

If you move, and your bus route must be changed, or if you desire information about a route or driver, call the bus garage.

If you wish information passed on to a child about returning home in the evening, call the school secretary no later than 2:30 p.m. This allows enough time for the messages to be delivered before school dismisses for the day.

We hope that you will discuss the bus riding rules with your child. Bus drivers have a tremendous amount of responsibility in providing a safe means of transportation to and from school. Because the responsibility of driving is a full-time job, we are forced to set up rules and regulations for the students to obey so the driver can concentrate on driving. If there are continuous disruptions on the bus that distract the bus driver from driving, we have a situation that could be very dangerous.

A ticket system for the bus drivers is used. The first ticket is simply a warning, which is given to the student. This is to be taken home and signed by the parent. The ticket must be returned (signed) to the driver within 48 hours or the student may not be allowed to continue riding. If the student breaks another rule, another ticket is issued and it states that the student will meet with his/her principal to discuss the rules and the violation. If cooperation is not forthcoming, it could possibly result in suspension of transportation privileges for a period of two days. This ticket must be signed by the parents and returned to the bus driver. The third ticket will require a parent/administrator/bus

driver conference relative to the problem with consideration of suspension from riding the bus for a period of three (3) days or longer.

RULES FOR RIDING THE BUS:

1. Be on time each morning. By state law, buses are not to wait.
2. Cross in front of the bus.
3. No pets or animals on the bus unless they are small and contained in a box or a jar.
4. Students are to remain seated unless the driver gives permission to move.
5. Students are not to wrestle, hit, kick, throw things, spit, etc.
6. Students are not to put anything out the window including arms, head, etc.
7. Students are not to use abusive language and are not to physically or verbally abuse the driver or other students.
8. Students must present the driver a note from home, signed by a parent, if they wish to get off in the evening at a place other than their regular stop.
9. Complete silence must be maintained at all railroad crossings and stop signs.
10. Parents are asked to call the bus driver if their children are not going to ride in the morning. The call should be made before 7:00 a.m. This will eliminate an unnecessary stop. If you cannot reach the bus driver, call the stop ahead of your stop.
11. Students riding the bus to school will be expected to attend school that day.
12. Use or possession of tobacco, alcohol, or drugs on the school bus is strictly forbidden.
13. Beverages, food, gum, and candy (especially suckers) are not allowed. This is cause for a ticket.
14. If you don't want your possessions touched or stolen, keep them in your book bag.
15. Cosmetics are not to be applied while on the bus.

CERTIFIED STAFF

STAFF NAME	EXT.	RM#	POSITION	E-MAIL ADDRESS
JOHNSON, TONY	1105	105	HS & MS Principal	tony.johnson@wapellocsd.org
Bostian, Jane	1107	107	HS English	jane.bostian@wapellocsd.org
Brockway, Ashley	1203	203	MS Resource	ashley.brockway@wapellocsd.org
Brooks, Hunter	1102	102	HS Social Studies	hunter.brooks@wapellocsd.org
Brown, Brandon	1132	132	Activities Director	brandon.brown@wapellocsd.org
Brown, Megan	1109	109	HS Math	megan.brown@wapellocsd.org
Calldron, Cassie	1109	109	Spanish	cassie.calderon@wapellocsd.org
Dunham, Barb	1210	210	TAG	barb.dunham@wapellocsd.org
Eakins, Kelci	1120	120	MS & HS Counselor	kelci.eakins@wapellocsd.org
Gray, Becky	1112	112	MS & HS FCS	becky.gray@wapellocsd.org
Hellberg, Samantha	1208	208	MS Social Studies	sam.hellberg@wapellocsd.org
Humiston, Aundrea	1311	311	HS Resource	aundrea.humiston@wapellocsd.org
Keller, Madison	1123	123	MS & HS Art	madison.keller@wapellocsd.org
Kies, Jayden	1101	101	HS Social Studies	jayden.kies@wapellocsd.org
Maine, Melissa	1206	206	MS Math	melissa.maine@wapellocsd.org
Marshall, Jason	1308	308	HS Resource	jason.marshall@wapellocsd.org

Marshall, Kristen	1309	309	HS Math	kristen.marshall@wapellocsd.org
Nielsen, Zach	1119	119	HS Strength	zach.nielsen@wapellocsd.org
Rose, Nicole	1304	304	HS Science	nicole.rose@wapellocsd.org
Salazar, Shannon	1209	209	Director of Instruction	shannon.salazar@wapellocsd.org
Simpson, Michael	1106	106	HS English	michael.simpson@wapellocsd.org
Spielbauer, Karen	1307	307	HS Science	karen.spielbauer@wapellocsd.org
Swope, Jennifer	1127	127	MS & HS Band	jennifer.swope@wapellocsd.org
Trexel, Autumn 1205	205	MS Language Arts	autumn.trexel@wapellocsd.org	
Vandenberg, John	1201	201	MS Leadership/MS PE	john.vandenberg@wapellocsd.org
Yotter, Kristin	1207	207	MS - SCI	kristin.yotter@wapellocsd.org
MS Vocal Music1127	127			
	1302	302	MS Science	

STANDARDS FOR SPORTSMANSHIP: These standards apply to students, parents, visitors, teachers, athletes, and coaches. Disregarding these standards may result in an administrator asking you to leave the activity.

1. We believe it is possible to be competitive without being hostile.
2. We believe in cheering on our athletes - not booing others.
3. We believe in using positive comments - not using profanity.
4. We believe in wild enthusiasm and spontaneous applause - and in not using rude gestures or behavior.

TRANSPORTATION TO ACTIVITIES: The school will provide transportation when needed to all school sponsored activities. Every student participating in these activities must go and return with the group unless the parents in person and in writing make other specific arrangements with the sponsor prior to departure or in person at the scene of the activity by directly speaking with the coach/sponsor. As a general rule, students will be expected to ride to an activity on the school transportation. Students who do not follow this procedure may not be eligible to participate in that activity. Students, who do not follow the guidelines to ride home from an activity on school transportation, may not be allowed to ride again for a length of time determined by the principal/AD and coach/sponsor.

INTERSCHOLASTIC ACTIVITIES ELIGIBILITY FOR ALL SECONDARY STUDENTS: Extra-curricular activity is defined as any activity that requires student time outside the normal school day or involves public appearances on behalf of the Wapello Community Schools. Activities include volleyball, football, cross country, basketball, wrestling, track, golf, softball, baseball, soccer, FFA, FCCLA, speech, quiz bowl, drama, jazz band, pep band, marching band, concert band, swing choir, chorus, art show, and cheerleading.

36.15(2)

a.) All contestants must be enrolled and in good standing in a school that is a member of an associate member in good standing of the organization sponsoring the event.

b.) All contestants must be under 20 years of age.

c.) All contestants shall be enrolled students of the school in good standing. *They shall receive credit in at least four subjects, each of one period or "hour" or the equivalent thereof, at all times.* To qualify under this rule, a "subject" must meet the requirements of 281-Chapter 12. Coursework taken under the provisions of Iowa Code chapter 261C, postsecondary enrollment options, for which a school district or accredited nonpublic school grants academic credit toward high school graduation shall be used in determining eligibility. *No student shall be denied eligibility if the student's school program deviates from the traditional two semester school year.*

(1) Each contestant shall be passing all coursework for which credit is given and shall be making adequate progress toward graduation requirements at the end of each grading period. Grading period, graduation requirements, and any interim periods of ineligibility are determined by local policy. For purposes of this sub rule, "grading period" shall mean the period of time at the end of which a student in grades 9 through 12 receives a final grade and course credit is awarded for passing grades.

(2) Subject to the provision below regarding contestants in interscholastic baseball or softball, if at the end of any grading period a contestant is given a failing grade in any course for which credit is awarded, the contestant is ineligible to dress for and compete in the next occurring interscholastic athletic contests and competitions in which the contestant is a bona fide contestant of 20 consecutive school days. For purposes of this sub rule, a "bona fide contestant" means a student who presently is or previously has competed in the interscholastic athletic activity to which the student's period of ineligibility herein applies. This definition shall not apply to a student in the ninth grade.

(3) At the end of a grading period that is the final grading period in a school year, a bona fide contestant in interscholastic baseball or softball who receives a failing grade in any course for which credit is awarded is ineligible to dress for and compete in interscholastic baseball or softball 30 consecutive days following the end of the final grading period.

d. *A student with a disability who has an individualized education program* shall not be denied eligibility on the basis of scholarship if the student is making adequate progress, as determined by school officials, towards the goals and objectives on the student's individualized education program.

e. A student who meets all other qualifications may be eligible to participate in interscholastic athletics for a maximum of eight consecutive semesters upon entering the ninth grade for the first time. However, a student who engages in athletics during the summer following eighth grade is also eligible to compete during the summer following twelfth grade. Extenuating circumstances, such as health, may be the basis for an appeal to the executive board, which may extend the eligibility of a student when the *executive board* finds that the interests of the student and interscholastic athletics will be benefited.

f. *All member schools shall provide appropriate interventions and necessary academic support to students who fail or who are at risk to fail, and shall report to the department regarding those interventions on the comprehensive school improvement plan.*

g. A student is academically eligible upon entering the ninth grade. No student shall be eligible to participate in any given interscholastic athletic sport if the student has engaged in that sport professionally.

h. A student who is eligible at the close for a semester is academically eligible until the beginning of the subsequent semester

j. The local superintendent of schools, with the approval of the local board of education, may give permission to a dropout student to participate in athletics upon return to school if the student is otherwise eligible under these rules.

CODE OF CONDUCT

I. STATEMENT OF PHILOSOPHY

Encouragement to Participate – The Board of Directors of the Wapello Community School District offers a variety of voluntary activities designed to enhance the classroom education of its students. Students who participate in co-curricular activities serve as ambassadors of the school (district) throughout the calendar year, whether away from school or at school. Students who wish to exercise the privilege of participating in co-curricular activities must conduct themselves in accordance with board policy and must refrain from activities that are illegal, immoral, unhealthy, or highly inappropriate. Participation in these activities is a privilege, conditioned upon meeting the eligibility criteria established by the board, administration, and individual activity coaches and sponsors. The principal/activities director shall keep records of violations of the Good Conduct Code.

II. GOOD CONDUCT CODE

A. The good conduct code will apply to the following:

1. All students' grades 7-12 who participate in one or more co-curricular activities shall be subject to the Good Conduct expectations.
2. Co-curricular activities covered shall include all athletic and non-athletic programs and all other similar co- curricular activities that might be added to the program that represent the school/community in competition or public performance.
3. Students are responsible for Good Conduct expectations year-round once they have completed the 6th grade. The Junior High Good Conduct Policy will cover students to the end of the 8th grade year. The High School Good conduct Policy eligibility.
4. Students who are involved in more than one group of activities (athletics and non-athletic) will be held accountable for each area for example a student who is in both vocal and baseball would serve consequences in each.
5. A student determined to have committed a felony shall be ineligible for one calendar year A student found to be using steroids without medical supervision shall be ineligible for one calendar year.
6. When a student is absent from school and part of the day because of sickness or truancy, he/she will not be eligible to attend any practice or extra-curricular (co-curricular) activity that day.
7. Students who are suspended out-of-school or in-school are ineligible for practice or contests until the suspension is completed.

B. Good conduct Rule – To retain eligibility for participation in Wapello Jr. /Sr. High School extracurricular/co- curricular activities, students must conduct themselves as good citizens both in

and out of school at all times. Students who represent the school in an activity are expected to serve as good role models to other students and to the members of the community.
Conduct prohibited by the Good Conduct Code includes:

1. Possession, use, or purchase of tobacco products, regardless of the student's age.
2. Possession, use, or purchase of alcoholic beverages, including beer and wine ("use" includes having the odor of alcohol on one's breath)
3. Being in a car or in attendance at a party or social function where minors are consuming alcohol or other drugs illegally. ("Mere presence rule")
4. Possession, use, or purchase of illegal drugs or the unauthorized possession, use, or purchase of otherwise lawful drugs.
5. ***Engaging in any act that would be grounds for arrest or citation in the criminal or juvenile court system, regardless of whether the student was cited, arrested, convicted, or adjudicated for the act(s).***
6. ***Inappropriate or offensive conduct such as fighting (more than 2 fights per school year), hazing, bullying or harassment of others. Such harassment and bullying do not have to rise to the level of violating the school's anti-bullying/harassment policy, but rather may include inappropriate and/or disparaging comments to or about other, whether made verbally, in writing, or by electronic means (e.g., text messages, electronic mail, or posting on social networking sites. Examples of such harassment include, but are not limited to, threats; inappropriate comments about the traits of an individual or group; creating parodies to make fun of others; posting or otherwise sharing potentially embarrassing photographs, drawings, video, or depictions of others without permission. NOTE: This could include group conduct. This rule is not intended to prevent a student from expressing his/her religious or political beliefs.***
7. ***Gross insubordination (talking back or refusing to cooperate with authorities) and repeated classroom misconduct. A student will be considered for a strike if they exceed 3 office referrals per quarter (or exceed 6 per school year).***
8. If a student transfers in from another Iowa school or school district and the student had not yet completed a period of ineligibility for a violation of a Good Conduct Rule in the previous school or school district, the student shall be ineligible if the administration determines that there is a general knowledge in our school (district) of the fact of the student's violation in the previous district.
9. If a student is "caught" at a school event or by a teacher/coach – no reduction is allowed
10. Students that do not participate in athletic or co-curricular activities or school clubs will be ineligible for participation in school social functions (dances, spectator at events) for 45 days or a minimum of one activity, whichever is the longer period of time.

C. Coaches/Sponsors may establish rules and regulations for their activities pertaining to expectations not covered by the Good Conduct Code. Such expectations might include practice policies, attendance, general behavior or dress, curfews, etc. These rules/regulations must be submitted to and approved by the building principal and/or athletic director prior to the beginning of an activity.

III. CONSEQUENCES OF VIOLATION

A. Junior High

1. First Violation - when the school becomes aware that an individual has violated the Conduct code, a meeting shall be scheduled involving the student, his/her parent(s)/guardian(s), and the Code of Conduct review committee (administrator, coach/sponsor and member of the Board of Education). The determination of violation shall rest with this committee. The number of activities a student would be withheld from is listed below:

Basketball	***3 (out of a total of 12 games)***	***Track***	***2 (out of a total of 7 meets)***
Cross Country	***2 (out of a total of 7 meets)***	***Volleyball***	***2 (out of a total of 9 games)***
Football	***1 (out of a total of 5 games)***	***Wrestling***	***2 (out of a total of 9 meets)***

2. Second Violation — Double the consequences of the first violation and the student must enroll in a substance abuse evaluation program, and/or some other program designed to meet the student's needs.

3. Third Violation — Students must follow similar procedures as those prescribed in the second violation, but the Activities Director will require a more intensive program than that of the second violation. Dismissal from participation in contests/performances for one calendar year.

B. High School

First Violation - When the school becomes aware that an individual has violated the Code of Conduct, the administration will meet with the student and coach/sponsor to determine if a violation has occurred. A student shall be suspended for the number of activities listed below to be served consecutively including tournaments and state sponsored activities.

Baseball	5	Golf	2	Show Choir	1	Vocal/Concert Choir	1
Basketball	4	Jazz/Pep Band	2	Soccer	2	Volleyball	3
Cross Country	2	Marching/Concert Band	2	Softball	5	Wrestling	4
Football	2	Pom Squad	1	Track	2		

Reduction in Penalty: If a student voluntarily agrees to meet with the Code of Conduct Review Committee (administration, Coach/Sponsor, Board Member, parent/guardians) the suspension may be reduced by 50%, the balance to be fulfilled by a retribution program consisting of 10 hours of community service. The honesty provision will apply only to first offenses.

By their nature, activities, such as plays, academic contests, yearbook, quiz bowl, speech, art shows (conference), mock trial***, FFA***, FCCLA, and Student Council are not well served by suspension. Therefore, students shall be subject to increased
retribution and loss of specific privileges and responsibilities as designated by the sponsor. Increased retribution shall consist of:

1. 20 hours of community a school employee must supervise service performed at school.
2. Community service must be completed prior to being reinstated.

3. Application of the Reduction of Penalty provision (first violation only) shall result in the reduction of five hours of community service.
4. Participation in these activities may not be used to fulfill consequences in those activities that involve suspension.

Second Violation – Double the consequences of the first violation and the student must enroll in a substance abuse evaluation program, and or some other program designed to meet the student's needs. The student and his/her parents/guardians will submit a written plan to the administration describing the nature and intent of the program. If accepted, the student will be required to successfully complete the program no matter how long it takes. All costs of the program, including transportation, shall be borne by the student.

Third Violation – Ineligible for all activities for one year.

Fourth Violation – Permanent loss of eligibility.

IV. ADMINISTRATION

1. If the building principal and/or activities director receives word of a possible violation from a faculty member or from law enforcement, that student will be called in and advised of the allegation. He/She may be asked to return the following day with a parent. The building principal and/or activities director will investigate the allegations.

2. If, after the investigation, a student proclaims innocence and the building principal and/or activities director has a preponderance of evidence otherwise, the full consequence shall be enforced. If the student is innocent, the case will be considered closed.

3. A student may seek help from school officials with alcohol/drug/tobacco problems unrelated to a reported incident,which involves a code violation. School officials shall notify parents and seek appropriate help for the student without penalty.

4. If a student is currently active the consequence shall apply to all activities, he/she is currently active in. If this should involve the application of multiple community services, only one, which being greatest, shall apply to the first activity(s) he/she is active in thereafter.

5. A student may choose to become involved in a new activity in order to fulfill a consequence, but must complete the activity in good faith. Allowance of the student to participate after the initial starting period (as determined by the sponsor) will be left up to the discretion of the sponsor of the "new" activity.

6. When an individual is unable to complete the suspension in an activity, he/she is currently involved in, the remainder of the suspension shall be served by the following methods:
    1. If the length of suspension in the activity currently involved in is greater than the next activity in which the individual chooses to participate, the percentage of not served suspension shall apply to the next activity.
    2. If the length of suspension in the activity currently involved in is less than the next activity in which the individual chooses to participate, the number of contests not served shall apply to the next activity.

7. If a student drops from an activity the consequences will be tabled until the next activity the student participates in.

8. Students who are declared ineligible are required to continue to practice/rehearse and remain a member in good standing in their activity.
9. The determination of a violation will be reached by the Wapello School District process and may include rulings from the juvenile court system.

V. NOTIFICATION

1. The coach/director/sponsor shall conduct an informational meeting at the beginning of each year/season, to be attended by all students and parents who are anticipating participation in any covered activity. Students and parents shall, at that meeting, or prior to their activity each year, sign a statement indicating they have received the code.
2. Record of this shall be on file in the Activities Office, as well as a record of violations.
3. It shall be the responsibility of each coach/director to check rosters against the file to make sure all participants have signed a statement indicating they have received the code. It shall be their responsibility to review behavior expectations of the code at the start of each activity.
4. The code will also be published in the student handbook.

VI. APPEAL PROCESS

1. A student and his/her parents may appeal a decision by the building principal and/or activities director.
2. The appeal process is as follows:
    a. Must be within 24 hours of the decision to the superintendent, **the appeal must be in writing**
    b. A student and his/her parents may appeal the decision by the superintendent. This appeal must be made within 24 hours of the decision to the Board of Education, **the appeal must be in writing**

VII. MERE PRESENCE RULE

A. Students and parents need to be very well informed about the "mere presence" rule. They need to be told that if a student finds him or herself in a situation where minors are consuming alcohol or other drugs illegally, the student's options are:

1. Leave immediately. An *intention* to leave is not a defense. Nor is being the "designated driver".
2. Apply "reverse" peer pressure to convince the persons responsible for bringing the contraband substances to leave the party and take the drugs/alcohol with them.
3. Otherwise get rid of the offending substances. (Flush or pour, but do not consume!)
4. Stay and risk loss of eligibility for extracurricular/co-curricular activities.

SUBSTANCE ABUSE EDUCATION CENTERS

1. Alcohol & Drug Dependency Services of Southeast IA, 1340 Mt. Pleasant St, Burlington, 52601 Phone: (319) 753-6567 or South Harrison Suite 4, Mt. Pleasant, 52641 Phone: (319) 385-2216 or 304 HWY 61 N, Wapello, 52653 Phone: (319) 523-8436
2. Alcoholics Anonymous, 701 Houser or 211 Walnut St., Muscatine, 52761 Phone: (319) 263-4407 or Phone: (319) 264-2263

TECHNOLOGY AND NETWORK USAGE

Wapello CSD Acceptable Use Policy

The purpose of technology at Wapello CSD is to enhance the educational environment. All users are expected to use these resources in a manner that is respectful of others and in accordance with all laws governing electronic communications and all rules of the Wapello CSD.

Violations of Use

Use of the technology at Wapello CSD is a privilege dependent on agreement to and compliance with Wapello CSD Acceptable Use Policy. When a user is found in violation of this policy, one or more of these actions may occur through individual instructors, technology director, and/or administration: official reprimand; cancellation of privileges; legal action and/or district disciplinary actions.

Technology Acceptable Use Guidelines at Wapello CSD

A user is considered as one who has had instruction of such technology and has signed appropriate use forms. This includes any employee, student or adult.

1. All use of technology must be consistent with the mission and purpose of the Wapello CSD.
2. If user is a student, he or she has appropriate parental permission forms signed
3. Wapello CSD technologies are not to be used for illegal purposes.
4. Wapello CSD technology is not to be used to access or transmit threatening, obscene harassing, sexually explicit, fraudulent, or embarrassing materials.
5. Users of Wapello CSD technology are not to disrupt or interfere with other users, services, or equipment. Disruptions include but are not limited to the use of unsolicited advertising, propagation of computer worms or viruses and using the technology to make unauthorized entry into other machines accessible at Wapello CSD.
6. Users of Wapello CSD technology will respect the intellectual property rights and privacy rights of others; therefore, it is unacceptable for users to access information and resources unless permission to do so has been granted by the owners or holders of the rights for the information and resources.
7. Users of Wapello CSD technology accept the rights and responsibilities of individuals and institutions.
8. Users of Wapello CSD technology may not use such for personal gain or profit.
9. Users of Wapello CSD technology accept that the district's technology administrator and/or instructors may review usage to maintain quality of service and ensure that users are using technology responsibly.
10. Users of Wapello CSD technology should not expect such use would be private and agree to not reveal personal information regarding themselves to others.
11. Users of Wapello CSD technology accept responsibility for their actions and will accept the decision of the district on what is appropriate as final.
12. Users of Wapello CSD technology agree that the district is not responsible for damages they suffer, including financial obligations incurred through unauthorized use.
13. Users will not intentionally mistreat, fix, add to, or delete software or hardware without the system's administrator' approval.

NON-DISCRIMINATION NOTICES:

Federal

"In accordance with federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, creed, marital status, sexual orientation, gender identity, social economic status, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer

Iowa

"It is the policy of Wapello Community School not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or grievances related to this policy, please contact the district's Equity Coordinator, Kelci Eakins, School Counselor, 901 State St, Wapello, Iowa, 319-523-3241, kelci.eakens@wapellocsd.org. You may also contact the Iowa Civil Rights Commission, Grimes State Office Building, 400 E, 14th Street, Des Moines, IA 50319-1004; phone number (515) 281-4121, or (800) 457-4416; web site: http://www.state.ia.us/government/crc/index.html.

Iowa Code Section 216.9

It is an unfair or discriminatory practice for any educational institution* to discriminate on the basis of race, creed, color, sex, national origin, religion, or disability in any program or activity. Such discriminatory practices shall include but not be limited to the following practices:

1. Exclusion of a person or persons from participation in, denial of the benefits of, or subjection to discrimination in any academic, extracurricular, research, occupational training, or other program or activity except athletic programs;
2. Denial of comparable opportunity in intramural and interscholastic athletic programs;
3. Discrimination among persons in employment and the condition of employment;
4. On the basis of sex, the application of any rule concerning the actual or potential parental, family or marital status of a person, or the exclusion of any person from any program or activity or employment because of pregnancy or related conditions dependent upon the physician's diagnosis and certification.

* "Educational Institution" includes any preschool, elementary, secondary, or community college, area education agency, or postsecondary college or university and their governing boards.

EQUITY STATEMENT: It is the policy of the Wapello Community School District not to discriminate on the basis of race, creed, color, gender, national origin, religion, age, marital status, sexual orientation, veteran status, or disability, in its educational programs, activities, or employment practices. If you believe you have (or your child has) been discriminated against or treated unjustly

at school, please contact Equity Director Rena Philp at 501 Buchanan, 523- 3241. She will discuss the situation with you and, if you wish, help you file a grievance.

PRIVACY ACT: In compliance with the "Family Educational Rights and Privacy Act" of 1974, the Wapello Community Schools' administrative staff has announced that the following information may be released to the public in regard to any individual student of the school district as necessity or desirability arises. Any student, parent, or guardian not wanting this information released to the public must make an objection, in writing, to the principal in charge at the beginning of the school year. Information which may be released will include: name, address, telephone listing, date and place of birth, participation in officially recognized activities and statistical results of said participation, weight and height of members of athletic teams, grade level, dates of attendance, awards and honors received, the most recent previous school attended by the student, the date of graduation, and photographs.

Public law requires the school to cooperate with armed forces recruiters to the extent of name, grade, age, phone number, and parent's name. The counselor's office will provide this information for students in grades 11 and 12 unless specifically requested that the school not include your name to those branches of the armed services requesting it.

HUMAN GROWTH AND DEVELOPMENT: As required by Iowa law, all students of the Wapello Community Schools will be taught human growth and development. Parents may review the Human Growth and Development curriculum prior to its use and have their child excused from human growth and development instruction. Parents should contact the principal if
They wish to review the curriculum or to excuse their child from human growth and development instruction. A written request form is available in the office.

OPEN ENROLLMENT: Parents/Guardians considering the use of the open enrollment option to enroll their children in another public school district in the state of Iowa should be aware of the following dates:
September 1, 2025 - last date for open enrollment requests for entering kindergarten students and those students falling under the "good cause" definition for the 2025-2026 school year.
March 1, 2026 - last date for regular open enrollment requests for the 2026-2027 school year.
Parents/Guardians of open enrollment students whose income falls below 160% of the federal poverty guidelines are eligible for transportation assistance. This may be in the form of actual transportation or in the form of a cash stipend. Parents should be aware that open enrollment might result in the loss of athletic eligibility For further details, contact the school office at (319) 523-3641

ASBESTOS NOTIFICATION: Asbestos has been an issue of concern for many years. The Asbestos Hazard Emergency Response Act of 1986 (AHERA) was designed to determine the extent of asbestos concerns in the schools and to act as a guide in formulating asbestos management policies for the schools.

A certified asbestos inspector as required by AHERA has inspected the Wapello School District's facilities. The inspector located, sampled and determined the condition and hazard potential

of all material in the school facilities suspected of containing asbestos. The inspection and laboratory analysis records form the basis of the asbestos management plan. A certified management planner has developed an asbestos management plan for the school district facilities which includes: notification letters, training for employees, a set of procedures designed to minimize the disturbance of asbestos containing materials, and plans for regular surveillance of the materials. A copy of the management plan is available for inspection in the office.

SECTION 504 STUDENT AND PARENTAL RIGHTS: The Wapello Community School District does not discriminate in its educational programs and activities. If it has been determined that your child has a qualifying disability for which accommodations may need to be made to meet his or her individual needs as adequately as the needs of other students, as a parent, you have the right to the following:

- Participation of your child in school district programs and activities, including extracurricular programs and activities, to the maximum extent appropriate, free of discrimination, based upon the student's disability and at the same level as students without disabilities.
- Receipt of free educational services to the extent they are provided students without disabilities
- Receipt of information about your child and your child's educational programs and activities in your native language;
- Notice of identification of your child as having a qualifying disability for which accommodations may need to be made and notice prior to evaluation and placement of your child and right to periodically request a reevaluation of your child;
- Inspect and review your child's educational records if you feel the information in the records is misleading or inaccurate. Should the school district refuse to amend the records, you have right to a hearing and to place and explanatory letter in your child's file explaining why you feel the records are misleading or inaccurate;
- A hearing before an impartial hearing officer if you disagree with your child's evaluation or placement; you have a right to counsel at the hearing and have the decision of the impartial hearing officer reviewed.

Inquiries concerning the school district's compliance with the regulations implementing Section 504 of Iowa Code 280.3 should be directed to: the guidance counselor at 319-523-3241, who has been designated by the school district to coordinate the school district's efforts to comply with the regulations implementing ADA Section 504 and Iowa Code 280.3.

NOTICE CORPORAL PUNISHMENT, RESTRAINT, AND PHYSICAL CONFINEMENT AND DETENTION:

State law forbids school employees from using corporal punishment against any student. Certain actions by school employees are not considered corporal punishment. Additionally, school employees may use "reasonable and necessary force, not designed or intended to cause pain" to do certain things, such as prevent harm to persons or property. State law also limits school employees' abilities to restrain or confine and detain any student. The law limits why, how,

where, and for how long a school employee may restrain or confine a detained child. If a child is restrained or confined and detained, the school must maintain documentation and must provide certain types of notice to the child's parent.

If you have any questions about this state law, please contact your school. The complete text of the law and additional information is available on the Iowa Department of Education's website: www.iowa.gov/educate

BELL SCHEDULES

Daily Schedule

Middle School		High School	
1st period	8:10AM-9:00AM (50 mins)	1st period	8:10AM-9:00AM (50 mins)
2nd period	9:03AM-9:53AM (50 mins)	2nd period	9:03AM-9:53AM (50 mins)
3rd period	9:56AM-10:46AM (50 mins)	3rd period	9:56AM-10:46AM (50 mins)
4th period	10:49AM-11:39AM (50 mins)	4th period	10:49AM-11:39AM (50 mins)
Lunch	11:42AM-12:12PM (30 mins)	5th period	11:42AM-12:32PM (50 mins)
5th period	12:15PM-1:05PM (50 mins)	Lunch	12:35PM-1:05PM (30 mins)
6th period	1:08PM-1:58PM (50 mins)	6th period	1:08PM-1:58PM (50 mins)
7th period	2:01PM-2:51PM (50 mins)	7th period	2:01PM-2:51PM (50 mins)
Tribe Time	2:54PM-3:30PM (36 mins)	Tribe Time	2:54PM-3:30PM (36 mins)

1:45PM Release

Middle School		High School	
1st period	8:10AM-8:40AM (30 mins)	1st period	8:10AM-8:40AM (30 mins)
2nd period	8:43AM-9:13AM (30 mins)	2nd period	8:43AM-9:13AM (30 mins)
3rd period	9:16AM-9:46AM (30mins)	3rd period	9:16AM-9:46AM (30mins)
4th period	9:49AM-10:19AM (30 mins)	4th period	9:49AM-10:19AM (30 mins)
5th period	10:22AM-10:52AM (30 mins)	5th period	10:22AM-10:52AM (30 mins)
6th period	10:55AM-11:25AM (30 mins)	6th period	10:55AM-11:25AM (30 mins)
7th period	11:28AM-11:58AM (30 mins)	7th period	11:28AM-11:58AM (30 mins)
Lunch	12:01PM-12:31PM (30 mins)	Character Strong	12:01PM-12:31PM (30 mins)
Character Strong	12:34PM-1:04PM (30 mins)	Lunch	12:34PM-1:04PM (30 mins)
Tribe Time	1:07PM-1:45PM (38 mins)	Tribe Time	1:07PM-1:45PM (38 mins)

2-Hour Delay

1st period	10:10AM-10:49AM	(39 mins)
2nd period	10:52AM-11:31AM	(39 mins)
MS Lunch	11:34AM-12:04PM	(30 mins)
HS 3rd period	11:34AM-12:13PM	(39 mins)
HS Lunch	12:16PM-12:46PM	(30 mins)
MS 3rd period	12:07PM-12:46PM	(39 mins)
4th period	12:49PM-1:27PM	(38 mins)
5th period	1:30PM-2:08PM	(38 mins)
6th period	2:11PM-2:49PM	(38 mins)
7th period	2:52PM-3:30PM	(38 mins)

Wapello Community School District

Certified Staff Handbook

2026-2027

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PROFESSIONAL STAFF EVALUATION PROCEDURES

Overview

The evaluation system shall consist of formal observations, artifact collection, and review of additional data gathered by the administrator. During the first two years of employment with the Wapello Community School District, all beginning teachers will participate in Tier I of the Professional Staff Evaluation System. Staff new to the district, but not new to the profession, will spend one year in Tier I. Tier I staff members may be assigned to Tier I for an additional year by their evaluator. Written notification of this decision will be provided to the employee by March 30. Upon successful completion of Tier I, teachers will be placed on Tier II of this system.

If an evaluator determines, at any time, as a result of a teachers' performance, that a teacher is not meeting district expectations under the Iowa Teaching Standards and Criteria, and any other standards and criteria established in the certified staff handbook, the evaluator shall recommend to the district that the teacher participate in Tier II, an intensive assistance program. The intensive assistance program and its implementation are not subject to negotiation or grievance procedures established pursuant to chapter 20. Either the staff member or the evaluator(s) may initiate information discussions of progress at any time throughout the cycle. Disagreements occurring between the staff member and the evaluator(s) may initiate informal discussions of progress at any time throughout the cycle. Disagreements occurring between the staff member and the evaluator(s) concerning any aspect of the professional staff evaluation process will be resolved through discussions with the Superintendent and a certified staff representative.

Notification

The evaluation process will begin with written notification to the staff member within four weeks of his/her first day of work. Each new staff member will participate in an individual or group orientation conference prior to the beginning of the observation process. During this orientation conference, the procedures, forms, criteria, and timelines for evaluation will be reviewed and discussed.

Formal Observation Process

Formal observations shall include pre- and post-observation conferences that will be scheduled for dates and times mutually agreeable to the staff member and the evaluator(s). For staff members in Tier I, the evaluator(s) shall conduct a minimum of three formal observations in the first year and a minimum of one observation in the second year. For staff members in Tier II, the evaluator(s) shall conduct a minimum of one formal observation during a three year cycle.

A staff member's participation in any phase of the evaluation process does not mean that an administrator may not visit that staff member's classroom or observe sessions conducted by the staff member. Administrators will continue to monitor the performance of all staff and will address concerns with staff members as they arise.

Evaluation Career Development Plan

On/before October 15 of each year, all staff members in Tier II will submit an Individual Career Development Plan based upon the Iowa Teaching Standards and Criteria, the District Career Development Plan, and the needs of the teacher. Should a staff member wish to amend the plan during the term of the Career Development Plan, the staff member will discuss proposed changes with the evaluator(s) and submit a revised plan.

Each staff member will complete a Summary Report on/before October 1, January 1, and April 1 of Year One and Two on/before October 1, and April 1 of Year Three. The Summary Report will allow the staff member to reflect on the Individual Career Development Plan and will include the following:

- How the plan impacted student achievement.
- How the plan impacted the teacher's professional growth.
- How the plan addressed the Iowa Teaching Standards and Criteria.
- Individual teacher reflection about the implementation and outcomes of the plan.

Professional Portfolio

Teachers holding the initial license will create and maintain a professional portfolio in preparation for the comprehensive evaluation demonstrating evidence of the Iowa Teaching Standards and Criteria. This will be given to the evaluator on/before March 30 of Year Two.

Teachers new to the district, but not new to the profession, will create and maintain a professional portfolio in preparation for the comprehensive evaluation. This professional portfolio will meet the Tier II Portfolio Minimum Requirements as noted in the Professional Staff Evaluation Handbook and be given to the evaluator(s) on/before March 30 of Year One.

Staff members in Tier II will collect evidence of progress in a professional portfolio. This professional portfolio will meet the Tier II Portfolio Minimum Requirements as noted in the Professional Staff Evaluation Handbook and will be shared with the evaluator(s) on/before April 15 of Year One, during the post observation conference of Year Two, and on/before March 30 of Year Three.

Additional Data and Input

Informal or unannounced observations and other informal input may be used to provide additional data in the evaluation process. Other information may include (but is not limited to) observations of the staff member's interactions with students, parents, or other staff members, professional involvement, management of conferences, work on committees, interactions with community agencies, participation in staff meetings or work on teams with fellow staff members. All data and input that is gained from other sources will be made known to the staff member.

If a decision is made to place a complaint directed toward an employee in his/her personnel file, the placement in the personnel file shall be called to the employee's attention, in writing, within five (5) working days of that decision. A response from the employee, in regard to said notice, shall be written and presented to the supervisor within ten (10) days of the employee's notice. The employee's response shall become a part of said file.

Each employee and/or associate, with employee permission, may, upon request, have access to the employee's official evaluation file for purpose of inspection and review, and upon request, will within five (5) calendar days of such request, have available a copy of any material contained therein. The employee may respond in writing to material derived from the evaluation process contained in or hereafter placed in the file, and such response will become a part of the file.

Mentoring Program

Teachers who hold an initial license are required to have successfully completed the two year mentor program. Teachers new to the District, but not new to the profession, are required to successfully complete a one-year mentoring program.

Comprehensive Evaluation

A comprehensive evaluation will occur at the end of year two for beginning teachers, at the end of year one for staff new to the District, but not new to the profession and at the end of year three for Tier II staff. Prior to the filing of the comprehensive evaluation, the evaluator(s) and staff member will have a final conference to review the evaluation. The staff member will sign and receive a copy. The staff member's signature indicates that the staff member and the evaluator(s) have discussed the evaluation together. It does not necessarily mean that the staff member agrees with all ratings or remarks contained in the evaluation.

The evaluator will submit this review to the Superintendent's office by April 15. The staff member may, if he/she wishes, submit a "rebuttal" to the comprehensive evaluation document. This "rebuttal" must be in writing and must be submitted to the evaluator(s) within ten school days following the summative evaluation.

Remedy

A non-probationary employee may file a grievance concerning any Tier I or Tier II evaluation as permitted by the Grievance Procedure Article of this agreement.

SAFETY

The safety of occupants of the facilities under control of the Employer is of utmost importance. In order to maintain this safety, the employees shall conduct themselves in a manner ensuring

non-injury to themselves and others. Employees shall immediately report all unsafe conditions of equipment or facilities to their supervision directors.

Use of Reasonable Force

An Employee may within the scope of his employment, use and apply such amount of force as is reasonable and necessary, to quell a disturbance threatening physical injury to others; to obtain possession of weapons or other dangerous objects upon the person within the control of the pupil; for the purpose of self-defense; for the protection of persons or property.

Law Enforcement Assistance

The Employer will give full support in working with local law enforcement officials for any assault upon the Employee while acting in the discharge of his duties.

PROCEDURES FOR STAFF REDUCTION

When in the sole, exclusive and final judgment of the Employer, decline in enrollment, reduction of program or any other reason requires reduction in staff among employees, the following policy will be implemented:

- If there is attrition in other position(s) the Employer will then attempt to accomplish the necessary staff reduction by reassignment of the employee(s) in the position(s) to be reduced, as long as the Board determines, such reassignment will have no adverse effect on the quality of the education program in the district.

- In the event the District determines that employees shall be laid off, the following procedures will be followed:

    - Employees may be laid off from within the following categories:

        - K-5
        - 6-12 within subject area
        - K-12 Special areas – Voc Ag, Industrial Arts, Home Ec, K-5 Music, 6-12 Vocal Music, Band, Guidance, At-Risk, TAG, ELL, Special Ed, Title I, Early Intervention, Pre-School, Elementary Physical Education, High School Physical Education, Art.

    - The Board may lay off anyone without regard for categories based on the Board's discretion as to what is in the best interest of the school district and/or students.

    - The Board's decision on layoff is not grievable.

- Any laid off employee may apply for recall and it will be the Board's sole discretion whether it is granted.

- An Employee who is terminated because of staff reduction and who is re-employed shall be placed on the salary schedule one step advanced from the employee's position on the schedule at the time of departure. The re-employed employee shall retain the seniority held at the time of termination. There shall be no accrual of seniority during the recall period.

Resignations

Any Employee who resigns upon request for reasons of staff reduction, shall be accorded the recall rights unless specifically waived in writing. The Employer shall annually provide the Association with a current list of those who retained such recall rights provided by this article.

Loss of Seniority and Recall Rights

Any teacher who acquired seniority shall lose such seniority and recall rights for the following reasons:

- If a teacher voluntarily resigns.

- If, upon recall, a teacher fails to respond in writing within fifteen (15) calendar days after being notified at his last known address; unless prevented by illness or other reasons satisfactory to the Employer.

- A teacher who is terminated for cause shall lose all recall rights.

HOLIDAYS AND VACATIONS

Holidays

An employee whose religious affiliation requires the observance of holidays may be excused with loss of salary.

Vacation

Vacation days shall be those non-teaching days which occur within the term of each professional employee's individual contract, which fall during the normal week of Monday through Friday, which are not holidays as defined in this Agreement and for which professional employees receive no compensation. All vacation days will correspond to the school calendar unless designated as teacher in-service days.

Make-up Days

Spring vacation dates may be redesignated as teacher days in the event of the need to make up missed snow days or satisfy state instructional requirements.

LEAVES

All leaves may be taken in increments of one hour, ½ day, or full day.

Personal Illness and Disability Leave

Employees of the Wapello School District shall be granted 15 days sick leave for each year employed. Unused portions of sick leave shall accumulate up to a maximum of 120 days.

Medical documentation may be requested for those instances where the employee is absent for more than five consecutive days or after the employee would use his/her contracted yearly allotment in non-consecutive day's illness. Medical documentation may be requested by the employer at any time, at the expense of the employer.

Full pay will be granted for sick leave. Any employee absent more than the amount of his/her leave credit shall be on a leave of absence without pay status for one (1) year. Any further leave shall be determined by the Board on a case to case basis.

Part-time employees shall be entitled to a leave of absence for personal illness or injury with full pay on a prorated basis of one day of normal part-time employment to a day of sick leave, e.g. for a part-time employee whose normal work day is two hours, a "day of sick leave" will be two hours long.

Leave of Absence for Family Illness

The Employer will grant one day and may grant up to four additional days per school year on full pay in case of a critical illness for each member of the immediate family of the employee. Critical illness is defined as possibly terminal in nature. The immediate family shall be interpreted as father, mother, son, daughter, wife, husband, brother, sister, father-in-law, mother-in-law, grandparents, grandparents-in-law, sisters-in-law, brothers-in-law, sons-in-law, daughters-in-law and grandchildren.

Additional days, beyond the 5, may be granted by the building principal if there are unique circumstances resulting from the illness of the immediate family members which require additional days of leave by the employee to take care of necessary business or family matters. These additional days will be taken from personal days first. If there are no personal days left, any additional days granted would be without pay.

In cases of illness of an employee's immediate family, which include children, spouse, parents, grandparents, and grandchildren, that is not of critical nature but does require the presence of the employee, an employee shall be entitled to use up to ten (10) days per year. These days will be deducted from the employee's accumulated sick leave. Requests involving family members not listed above will be considered on an individual basis.

Bereavement Leave

The Employer will grant one day and may grant up to four additional days per school year on full pay in case of each death within the immediate family of the employee. For purposes of this leave, immediate family is defined as being limited to the following: father, mother, son, daughter, wife, husband, brother, sister, father-in-law, mother-in-law, grandparents, grandparents-in-law, grandchildren, sisters-in-law, brothers-in-law, sons-in-law, and daughters-in-law. This leave may be granted by the building principal. Anyone not included in the immediate family listing will be granted one (1) day of bereavement leave, per instance.

Such leave will not be charged against sick leave nor shall it be cumulative.

Additional days, beyond the 5, may be granted by the building principal if there are unique circumstances resulting from the death of the immediate family members which require additional business of family matters. These additional days will be taken from personal days first. If there are no personal days left, any additional days granted would be without pay.

Personal Leave

It is recognized that in certain cases personal business of an employee or an emergency may arise which would necessitate an absence not covered by other leave policies. Each employee of the district may be allowed five days of personal leave per year. This leave is non-accumulative and is not to be deducted from sick leave or other leave allotments. Personal leave can be used in one-hour increments, half-day increments, or full day increments.

~~Personal leave days may not be taken during the first two weeks of school (student days) nor the last two weeks of school (student days), except in the case of emergency, a child's graduation or child's wedding; as well as on the days before or after holidays or vacations, except in the event of unavoidable circumstances. Any leave granted under unavoidable circumstances shall be limited to one day. However, in the event of an emergency, additional days may be granted at the sole discretion of the Superintendent.~~

A request for personal leave will be denied if it is determined that the number of staff absences on a particular day will prevent the effective operation of the attendance center.

Notwithstanding any language to the contrary any leaves must be taken in one-hour, one half day, or full day increments. The Superintendent may make an exception for unusual circumstances.

In addition to the above mentioned personal leave, an employee will be granted one (1) unrestricted leave day per year, but the employee must pay for his/her substitute.

Professional Leave

Leave of absence with pay of regular salary may be granted up to three (3) days per year for attendance at educational meetings, clinics or workshops is said activities are directed towards:

- Improving the instructional level of the participant; or
- Representing the Wapello School District

And as long as it is mutually agreed between the employee and his/her Supervising Administrator that such absences are not seriously detracting from the performance of the contracted job assignment by said employee. The request for this leave must be made to the building principal at least five (5) days prior to the absence.

Court Leave

Employees will be excused with no less of pay for jury duty or when subpoenaed to testify in a judicial or administrative hearing. Any fees or remuneration, other than reimbursement of expenses, the employee receives during such leaves shall be turned over to the Employer. All employees will return to the school district if they are dismissed from the courtroom before 10:00 a.m.

School Representative Leave

The Employer may appoint staff to serve as representative of the District. The amount of time allowed will be equivalent to that which is required to fulfill the obligations of that appointment. The Employer will reimburse the costs of entry fees, mileage, quarters and meals which are a scheduled part of that responsibility.

Leave of Absence without Pay

The employee shall make written application for authorization for absence without pay in advance of the occurrence. Absences without pay may be authorized by the Superintendent for periods of three days or less. For periods longer than three days, leave must be granted by the Board. If it is not possible to obtain Board approval prior to the time required to be absent, approval for such longer period may be authorized by the Superintendent. Any combination of leave without pay and personal leave in excess of five consecutive days shall be subject to approval of the Board. Length of service, previous record of absence other than that for personal illness and the purpose of absence, may be a basis for denial of a leave of absence without pay. For such absences, deductions from the employee's salary will be made in accordance with the per diem rate based upon the employee's current contract.

Additional Absences

An involuntary absence not heretofore provided for may be excused at the discretion of the Employer. The employee shall make application immediately for excuse for such absence and deductions in salary shall be made unless such deductions be specifically waived.

Association Leave

At the beginning of each school year, the Employer will credit the Association seven (7) paid days for the purpose of transacting Association business by its officers and/or representatives. The Association shall provide advanced notice whenever possible. This leave is non-accumulative. The Association shall pay the cost of the substitute(s).

Extended Leave for Family Illness

A leave of absence without pay of up to one (1) semester may be granted by the Board where the presence of the employee is necessary for the caring of a sick or injured member of the employee's immediate family. The immediate family shall be interpreted as father, mother, son, daughter, wife and husband.

In-Service Training

The responsibility of planning the in-service training will be handled by the Employer. The responsibility of providing an in-service program will be handled by the Employer. The Employer shall also determine the nature and extent of this training. An employee shall participate as required.

HOURS

All full time employees shall be available in their building from 7:45 a.m. until 3:45 p.m., except on Fridays and days preceding holidays and vacation periods when the working day shall end when the students are released and no pupil supervision is required.

When students leave early due to inclement weather conditions, the employee's workday shall end when the students are released and no pupil supervision is required.

Employees may leave, with the approval of the building principal, at the end of the student's day when such leave is necessary for a doctor or dental appointment for the employee or the employee's immediate family which shall include spouse, child, stepchild, parent or grandparent.

Employees may be required to be present before or after the regular workday without compensation, for the purpose of attending faculty or other professional meetings.

Teachers may leave their buildings to go to another building at 3:15 p.m. to attend WEA meetings.

There shall be a paid duty-free lunch period of twenty-five (25) minutes except when duty is necessary by rotation assignment.

This Article regarding the length of school days shall be implemented by the principal of each building with the principal having authority to make changes as practical, reporting those changes to the Superintendent of Schools.

TRANSFERS AND ASSIGNMENT CHANGES

Transfer shall mean the movement of an employee to a different grade level, subject area or building in response to a vacancy that the employer determines must be filled.

Assignment Changes shall mean the reassigning of a certified employee to a different grade level, subject area, or building when there is no vacancy.

Voluntary Transfers

When the Employer becomes aware of a vacancy, an email notification will be sent to all certified and non-certified staff members. The Employer will not fill the vacancy until five (5) working days have elapsed from the sending of the email notification.Staff members who are interested in applying for a voluntary transfer must notify the appropriate supervisor and Superintendent in writing.

The Employer reserves the right to fill any vacancy with whoever is the best candidate, as determined by the Employer.

Any vacancy may be filled by voluntary transfer of any qualified employee if application for such transfer is received by the Employer prior to July 15 of the preceding school year. There is no limitation on the number of transfers prior to that date.

If an application for voluntary transfer is received on or after July 15, and through the first day of school, only an initial vacancy may be filled by voluntary transfer and any subsequent vacancy caused by the voluntary transfer of an employee may be filled at the discretion of the Employer.

If an application for voluntary transfer is received after the first day of school, then the transfer will not take effect until the end of the semester. The immediate vacancy may be filled at the discretion of the Employer from the time of vacancy to the end of the semester. Only an initial

vacancy caused by the voluntary transfer of an employee shall be filled at the discretion of the Employer.

When two or more employees desire a new assignment or an assignment in addition to their normal schedule during a regular school year, including adult education, driver education, duties listed in the supplemental schedule, in summer and evening courses, seniority shall be one factor, but not the only factor taken into consideration.

A voluntary transfer may be declined if a teacher has been placed on Tier III, Intensive Assistance.

Qualifications defined as instructional requirements, certification, academic preparation, and if there are any standards in the comprehensive evaluation which the teacher does not meet this may be considered as a significant factor.

Involuntary Transfers

If the positions cannot be filled voluntarily, then the least senior employee within the department having the ability, instructional requirements, certification and academic preparation will be transferred. The involuntary transfer of the employee will be made only after a meeting of the Superintendent and the employee involved. This meeting shall take place at the earliest possible time and will present the reasons for the transfer being made.

Assignment Changes

The employer retains the right to assign employees to any position for which they are currently certified.

SENIORITY

Seniority shall mean the consecutive number of years experience in the Wapello Community School District within the following categories: K-5, 6-12 within subject area, K-12 special areas – Voc Ag, Industrial Arts, Home Ec., K-5 Music/ 6-12 Vocal Music, Band, Guidance, At-Risk, TAG, ELL, Special Ed, Title I, Early Intervention, Pre-school, Elementary Physical Education, High School Physical Education, Art. Any employee less than full-time will accrue seniority on a prorated basis proportional to the individual contract.

An employee that transfers to another category or department (subject area) will retain seniority for the number of years taught in the previous category or department (subject area) and will begin to accumulate seniority in the new category or department (subject area.) Those employees teaching in more than one subject area will be granted a full year of seniority in each of the subject areas (department) if they teach five periods at the High School or five periods at the Junior High or more, otherwise seniority will be prorated.

If an existing employee accepts a change in assignment at the district's request, they shall continue to accrue the same level of seniority from their previous position as they had at the time (i.e., full time science goes to 7/8 time English and 1/8 science, the person shall continue to accrue seniority at 1.0 science and shall begin to also accrue seniority in English at 1.0).

The Employer shall develop a seniority list of all members of the bargaining unit. The seniority list shall include the teacher's name, date of commencement of work and years of service in the District. Seniority lists will be maintained at the administrative office and shall be updated and revised no later than October 1 of each year. Employees shall initial the seniority listing for his/her position to indicate agreement or provide notice to the Employer of error within ten school days of posting. (Any objections are waived until the next posting if not made within said ten school day period).

Seniority shall not accrue to temporary or long term substitute teachers or non-contracted teachers.

All teachers with less than three consecutive years of employment in the Wapello Community School District shall be considered probationary teachers (unless the teacher has successfully completed a probationary period in a previous school district then he/she will serve a one year probationary period). At the end of the three (or one year) period, if the work of the teacher is satisfactory, the teacher shall have the probationary status terminated. A probationary teacher shall have no seniority until the teacher has completed the probationary period, and at the time the teacher shall acquire seniority from the date the teacher commenced work. The supervisor's evaluation will be the determining factor of a teacher's probationary status.

INSURANCE

The Board agrees to provide all employees the following full paid insurance protection for 12 consecutive months.

Health and Major Medical

The District agrees to provide a health and major medical insurance plan, which shall be a PPO $1500/$3000 Plan. The District will pay the full amount toward the full single premium for those employees taking single coverage, and on family the District will provide a contribution of ~~$1341.87~~ 1401.56. The Employee contribution for family insurance shall be the remaining amount.

If married couples are both employed by the District then one spouse shall receive full family insurance coverage paid for in total by the District on the PPO $1500/$3000 Plan. The other spouse will not receive a single coverage and there will be no opt out available. All other employees must take a minimum of single coverage.

Life

Maintain present benefits of $50,000 per certified staff member.

Disability

Maintain present benefits or equivalent policy.

WORKERS COMPENSATION

Each employee shall be covered by workers compensation paid for by the board.

The Board shall pay to each employee the difference between his salary and benefits received under workers comp for the duration of such absence, and all fringe benefits shall continue to remain in effect.

Coverage

The Board provided insurance program shall be for twelve (12) consecutive months. Employees new to the district shall be covered by Board provided insurances on the first day of the insurance month coinciding with or next following their date of employment.

Description

The Board shall provide each employee, at the employee's request, a description of the insurance coverage provided herein within ten (10) days of the beginning of the school year or date of employment, which shall include a clear description of conditions and limits or coverage as provided above.

Continuation

In the event that an employee, absent because of illness or injury, has exhausted sick leave accrual, the above mentioned benefits shall continue throughout the balance of the school year. Employees on paid leave shall continue to have Board contributions made according to the level described above.

Employees on non-paid leave for one (1) month or longer shall have the option to continue any or all of the Board paid programs by paying the premiums themselves to the Board within thirty (30) days of the billing date.

DURATION

This document shall be effective for the 2026-2027 school year and shall commence on July 1, 2026, and continue in force and effect until midnight June 30, 2027.

COMPLIANCE CLAUSE & PRINTING AGREEMENT

Any individual contract between the Board and an individual employee, hereafter executed, shall be subject to and consistent with the terms and conditions of this document. If an individual contract contains any language inconsistent with this document, this document, during its duration, shall be controlling.

GRIEVANCE PROCEDURES

"Grievance" shall mean a complaint that alleges a violation of any of the provisions of this document.

A "grievant" shall mean an employee or group of employees or the Association filing a grievance. A grievance filed by the Association shall be done via the Association president or his/her appointed designee.

Every grievant covered by this document shall have the right to present grievances in accordance with these procedures.

The failure of a grievant to act on any grievance within the prescribed time limits will bar any further appeal of that particular grievance. The failure of any administrator to give a decision within the time limit shall advance the grievance to the next step in the procedure. Time limits may be extended by mutual agreement of the grievant and the administrator, such agreement to be in writing and signed by both parties.

The investigation or other processing of any grievance shall be conducted so as to result in no interference with, nor interruption of the instructional program and related work activities of the grievant.

The steps for grievance resolution are as follows:

First Step

A grievant shall first informally discuss the alleged grievance with the building principal.

Second Step

If a grievance is not resolved informally, the grievant shall, within fifteen school days from the date of the action being grieved, file the grievance in writing and discuss the matter with the building principal, or in his absence, the principal's designated representative. The written grievance shall be presented on a form, which is Appendix "A," stating the nature of the grievance, the specific item or items of the document being grieved, the date of the occurrence,

and the remedy requested. The building principal shall make a decision on the grievance, communicate it in writing to the grievant, the Superintendent, and the President of the Association, within five school days after the receipt of the written grievance.

Third Step

In the event a grievance has not been satisfactorily resolved at the Second Step, the grievant shall file within five school days of the principal's written decision, a copy of the grievance with the Superintendent, or in his absence, the Superintendent's designated representative. Within ten school days after such written grievance is filed, the grievant and the Superintendent shall file a written decision with the grievant, which decision shall include the reasons therewith.

Fourth Step

In the event a grievance has not been satisfactorily resolved at the Third Step, the grievant shall file within five school days of the superintendent's written decision, a copy of the grievance with the board secretary. Within ten school days after such written grievance is filed, the grievant and the Board of Education shall file a written decision with the grievant, which decision shall include the reasons therewith. The decision of the Board of Education shall be considered final.

FORM – GRIEVANCE REPORT--LEVEL TWO

_____
Date Filed

_____
Building

_____
Name of Aggrieved Person

LEVEL II

A. Date Violation Occurred: _____ _____

B. Section(s) of Handbook Violated: _____

C. Statement of Grievance: _____

_____

_____

D. Relief Sought: _____

_____

_____

_____

_____ _____
Signature Date

E. Disposition by Principal or Immediate Supervisor: _____

_____

_____

_____

_____ _____

Signature of Principal or Immediate Supervisor

Date

FORM – GRIEVANCE REPORT--LEVEL III

A. _____ _____

Signature of Aggrieved Person

Date Received by Superintendent

B. Disposition of Superintendent or Designee: _____

_____

_____

_____

_____ _____

Signature of Superintendent or Designee

Date

FORM--GRIEVANCE REPORT – LEVEL IV

A. _____
Signature of Aggrieved Person

B. _____ _____
Date Submitted to Board Secretary Date Rec'd by Board Secretary

C. Disposition and Award of Board of Education: _____

_____

_____

_____

Signatures of Board President and Board Secretary

_____

_____

_____

_____
Date of Decision

Wapello Community School District

Non-Certified Staff Handbook

2026-2027

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OPENING STATEMENT

This handbook is a general source of information and may not include every possible situation that could arise. It is not intended, and does not constitute a contract between the school district and employees. It is the employee's responsibility to refer to the district policies and/or administrative procedures for further information. Whenever the provisions of this handbook are in conflict with those of a board-adopted policy or any other formal employment contract, the terms of the policy and/or employment contract will govern.

DEFINITIONS

- "District" means the Wapello Community School District
- "Parent" also means guardian unless otherwise stated
- An administrator's title such as superintendent or principal, also means that individual's designee unless otherwise stated.
- "School grounds" includes the school district facilities, school district property, property within the jurisdiction of the school district or school district premises, school-owned or school-operated buses or vehicles and chartered buses.
- "School facilities" includes school district buildings and vehicles.
- "School activities" means all school activities in which students are involved whether they are school-sponsored or school-approved, whether they are an event or an activity, or whether they are held on or off school grounds.
- Non-certified employees are employees who are not administrators or employees in positions which require an Iowa Department of Education teaching license. Non-certified employees will include, but not be limited to, paraprofessionals, custodial and maintenance staff, secretaries, food service employees, and drivers. Positions may be full-time or part-time.

DURATION

This document shall be effective for the 2025-2026 school year and shall commence upon final approval by the board and continue in force and effect until midnight June 30, 2026.

EQUAL OPPORTUNITY EMPLOYMENT

The district will provide equal opportunity to employees and applicants for employment in accordance with applicable equal opportunity and affirmative action laws, directives, and regulations of federal, state, and local governing bodies. The district does not discriminate on the basis of face, color, national origin, gender, disability, religion, creed, age, and sexual orientation, in its employment and personnel practices. Opportunity to all employees and applicants for employment includes hiring, placement, promotion, transfer or demotion, recruitment, advertising, or solicitation for employment, treatment during employment, rates of pay or other forms of compensation, and layoff or termination. The school district will take affirmative action in ajor job categories where women, men, minorities, and persons with

disabilities are underrepresented. Employees will support and comply with the district's established equal employment opportunity and affirmative action policies.

HANDBOOK SUBJECT TO CHANGE

Although every effort will be made to update the handbook on a timely basis, there may be occurrences where the district changes policies, procedures, benefits, and terms of employment.

DISCIPLINE

The district reserves the right to discipline employees as necessary

Employee violations of board policy or district work rules may result in discipline, up to and including termination. Employees whose employment is terminated will be given the appropriate level of due process as required by law.

The public expects high standards of conduct for public employees. The morale and integrity of an organization are affected by the conduct of those within the organization. The Administration promotes the benefits of a positive climate in the workplace. We are concerned for the health and well-being of all employees. Failure to uphold proper conduct may result in disciplinary action or termination.

DRESS AND GROOMING

Our school is education based. The clothing and appearance of employees should be conducive to, rather than disruptive of, the learning process. Any employee's clothing and appearance must not infringe on the rights of other employee's or student's opportunity to benefit from a productive, safe educational environment. It is expected that district employees maintain a professional appearance at all times, due to the frequent interaction with students, parents, and the general public. The way employees look, dress, and act is vitally important to our organization and the employee's ability to serve as a role model for our students.

Employees' attire while at Wapello Community School District is to be appropriate to the extent that no distracting or disruptive attention or reaction on the part of others is anticipated or caused.

Questions about appropriate attire should be addressed to the immediate supervisor. Also, as role models for students, all staff members are expected to not only dress appropriately ,but to practice exemplary hygiene.

EMPLOYEE INJURY ON THE JOB

Employee and student safety is a major district concern. An employee should therefore remove him or herself from and report any situations where employee safety is compromised. If an employee becomes seriously injured on the job, the employee's supervisor will attempt to notify

a member of the family, or an individual of close relationship, as soon as the employee's supervisor becomes aware of the injury.

EMPLOYEE OUTSIDE EMPLOYMENT

The board believes that the primary responsibility of employees is to the duties of their position within the school district as outlined in their job description. The board expects that district employees will give the responsibilities of their positions in the school district priority over any other employment. Employees with external employment keep the two positions separate and the external job cannot impact the school district job. Should a supervisor believe the external position is impacting the internal one, the supervisor will address it with the employee.

EMPLOYEE POLITICAL ACTIVITY

Employees have full equality with other citizens in the exercise of their political rights and responsibilities, but employees will refrain from certain political activities in the workplace and on district property under the jurisdiction of the board. Such prohibitions include, but are not limited to: posting of political circulars or petitions, the distributions of political circulars or petitions, the collection of or solicitation for campaign funds, solicitation for campaign workers, and the use of students for writing or addressing political materials, or the distribution of such materials to or by students.

EMPLOYEE RECORDS

The district will maintain personnel records on employees. The records are important for the daily administration of the educational program, for implementing board policy, for budget and financial planning, and for meeting state and federal requirements.

The records will include, but not be limited to, records necessary for the daily administration of the school district, salary records, evaluations, application for employment, references, and other items needed to carry out board policy. Employee personnel files are school district records and are generally considered confidential records and therefore are not open to public inspection or accessibility. Only in certain limited instances, when the employee has given a signed consent or non-confidential records such as an employee's salary, an employee's individual contract, or if the employee resigned in lieu of termination and the documented reasons why, will employee personnel record be accessible to individuals other than the employee or authorized school officials.

Employees may have access to the personnel files, with the exception of letters of reference, and copy items from their personnel files at a time mutually agreed upon between the Superintendent and the employee. The school district may charge a reasonable fee for each copy made.

EMPLOYEE SEARCHES

Employees should have no expectation of privacy in classrooms, desks, computers, email, or other school district provided space or equipment. The school district may look into these items when needed. Anything on the school district's computers, server, website, etc. and in school district files, etc. are considered a public record and open to public inspection. If the school district conducts an examination or inspection under the terms of this policy, there will be at least two individuals present at the time of the examination or inspection. Should the school district get a request to see this information, at that time, a determination will be made whether the information can be withheld as confidential information. The school district assumes no responsibility or liability for any items of personal property which are placed in a desk or work space which is assigned to employees.

EVALUATION PROCEDURES/SALARY ADVANCEMENT

Evaluation Procedures

Evaluation of non-certified employees on their skills, abilities, and competence will be an ongoing process supervised by the superintendent or designee. The goal of the formal evaluation of non-certified employees will be to maintain non-certified employees who meet or exceed the board's standards of performance, to clarify each non-certified employee's role, to ascertain the areas in need of improvement, to clarify the immediate priorities of the board, and to develop a working relationship between the administrators and other employees.

Advancement on Pay Scale

The board-adopted pay structure for the positions covered under this handbook are included in Appendix A. Advancement along the pay structure will be based on various factors, including but not limited to overall performance as determined by the immediate supervisor, adherence to district absentee/leave provisions, and the district's overall financial health.

HANDBOOK COMPLAINTS

Complaints alleging the misinterpretation or misapplication of this handbook are addressed in this section. Handbook complaint procedures are a means of internal dispute resolution by which an employee may have their complaints addressed. The goal of the handbook complaint process is to, at the lowest level possible, secure equitable solutions to problems that arise.

Step One
The employee alleging the complaint may submit a written formal complaint with the immediate supervisor. The formal complaint must be submitted to the immediate supervisor within 10 days after the alleged misinterpretation or misapplication of the handbook.

The formal complaint must contain a statement of the alleged misinterpretation or misapplication of the handbook, including the facts upon which the complaint is based, the issues involved, the provisions of the handbook involved, the claimed basis for the alleged misinterpretation or misapplication and the resolution that is sought.

The immediate supervisor will provide a written answer to the formal complaint within 10 days.

Step Two
If the complaint is not resolved at Step One, the employee alleging the complaint will submit the formal complaint to the superintendent within 10 days. The superintendent will provide a written answer to the formal complaint within 10 days.

HOLIDAYS AND MAKE-UP DAYS

Holidays

Holidays shall include Labor Day, Thanksgiving Day, Christmas Day, New Year's Day, President's Day, and Memorial Day. Paid holidays are included as part of the employee's contracted services and not paid in addition to regular salary.

An employee whose religious affiliation requires the observance of holidays, other than those regularly scheduled in the official school district calendar, may be excused with loss of salary.

Make-up Days

Spring vacation dates may be redesignated as school days in the event of the need to make up missed snow days or satisfy state instructional requirements.

HOURS

An individual employee's specific hours of employment are to be determined by the employee's immediate supervisor. Overtime shall not be allowed except in cases of emergency, such as snow removal.

This Article regarding the length of school days shall be implemented by the principal of each building with the principal having authority to make changes as practical, reporting those changes to the Superintendent of Schools.

IN-SERVICE TRAINING

The responsibility of planning the in-service training will be handled by the Employer. The responsibility of providing an in-service program will be handled by the Employer. The Employer shall also determine the nature and extent of this training. An employee shall participate as required.

INSURANCE

The Board agrees to offer all employees the following insurance protection for 12 consecutive months.

Health and Major Medical

The District agrees to provide a health and major medical insurance plan, which shall be a PPO $1500/$3000 Plan. Employees may participate in this plan by purchasing insurance at the district cost.

Life

Employees may participate in this plan by purchasing insurance at the district cost.

Disability

Employees may participate in this plan by purchasing insurance at the district cost.

Workers Compensation

Each employee shall be covered by workers compensation paid for by the board.

The Board shall pay to each employee the difference between his salary and benefits received under workers comp for the duration of such absence, and all fringe benefits shall continue to remain in effect.

Coverage

The Board provided insurance program shall be for twelve (12) consecutive months.

Description

The Board shall provide each employee, at the employee's request, a description of the insurance coverage provided herein within ten (10) days of the beginning of the school year or date of employment, which shall include a clear description of conditions and limits or coverage as provided above.

LEAVES AND ABSENCES

In order to accomplish the goals and mission of the district, daily attendance by all employees is imperative. Employees are encouraged to limit absenteeism to emergencies and appropriate instances that cannot be scheduled outside of a workday. Employees must notify their immediate supervisor of all times when they will be absent and also submit leave requests via Frontline Absence Management ~~(formerly Aesop)~~. Misuse of leave procedures, exceeding allowed leave

allowances, or misrepresentation of reasons for leave may lead to disciplinary action up to and including termination.

All leaves may be taken in increments of one hour, ½ day or full day.

Personal Illness and Disability Leave

Employees of the Wapello School District shall be granted 15 days sick leave for each year employed. Unused portions of sick leave shall accumulate up to a maximum of 120 days.

Medical documentation may be requested for those instances where the employee is absent for more than five consecutive days or after the employee would use his/her contracted yearly allotment in non-consecutive day's illness. Medical documentation may be requested by the employer at any time, at the expense of the employer.

Full pay will be granted for sick leave. Any employee absent more than the amount of his/her leave credit shall be on a leave of absence without pay status for one (1) year. Any further leave shall be determined by the Board on a case to case basis.

Part-time employees shall be entitled to a leave of absence for personal illness or injury with full pay on a prorated basis of one day of normal part-time employment to a day of sick leave, e.g. for a part-time employee whose normal work day is two hours, a "day of sick leave" will be two hours long.

Leave of Absence for Family Illness

The Employer will grant one day and may grant up to four additional days per school year on full pay in case of a critical illness for each member of the immediate family of the employee. Critical illness is defined as possibly terminal in nature. The immediate family shall be interpreted as father, mother, son, daughter, wife, husband, brother, sister, father-in-law, mother-in-law, grandparents, grandparents-in-law, sisters-in-law, brothers-in-law, sons-in-law, daughters-in-law and grandchildren.

Additional days, beyond the 5, may be granted by the building principal if there are unique circumstances resulting from the illness of the immediate family members which require additional days of leave by the employee to take care of necessary business or family matters. These additional days will be taken from personal days first. If there are no personal days left, any additional days granted would be without pay.

In cases of illness of an employee's immediate family, which include children, spouse and parents, that is not of critical nature but does require the presence of the employee, an employee shall be entitled to use up to ten (10) days per year. These days will be deducted from the employee's accumulated sick leave.

Bereavement Leave

The Employer will grant one day and may grant up to four additional days per school year on full pay in case of each death within the immediate family of the employee. For purposes of this leave, immediate family is defined as being limited to the following: father, mother, son, daughter, wife, husband, brother, sister, father-in-law, mother-in-law, grandparents, grandparents-in-law, grandchildren, sisters-in-law, brothers-in-law, sons-in-law, and daughters-in-law. This leave may be granted by the building principal. Anyone not included in the immediate family listing will be granted one (1) day of bereavement leave, per instance.

Such leave will not be charged against sick leave nor shall it be cumulative.

Additional days, beyond the 5, may be granted by the building principal if there are unique circumstances resulting from the death of the immediate family members which require additional business of family matters. These additional days will be taken from personal days first. If there are no personal days left, any additional days granted would be without pay.

Personal Leave

It is recognized that in certain cases personal business of an employee or an emergency may arise which would necessitate an absence not covered by other leave policies. Each employee of the district may be allowed five days of personal leave per year. This leave is non-accumulative and is not to be deducted from sick leave or other leave allotments. Personal leave can be used in one hour, half-day increments, or full day increments.

~~Personal leave days may not be taken during the first two weeks of school (student days) nor the last two weeks of school (student days), except in the case of emergency, a child's graduation or child's wedding; as well as on the days before or after holidays or vacations, except in the event of unavoidable circumstances. Any leave granted under unavoidable circumstances shall be limited to one day. However, in the event of an emergency, additional days may be granted at the sole discretion of the Superintendent.~~

A request for personal leave will be denied if it is determined that the number of staff absences on a particular day will prevent the effective operation of the attendance center.

Notwithstanding any language to the contrary any leaves must be taken in either one hour, half day, or full day increments. The Superintendent may make an exception for unusual circumstances.

Court Leave

Employees will be excused with no less of pay for jury duty or when subpoenaed to testify in a judicial or administrative hearing. Any fees or remuneration, other than reimbursement of expenses, the employee receives during such leaves shall be turned over to the Employer. All employees will return to the school district if they are dismissed from the courtroom before 10:00 a.m.

Leave of Absence Without Pay

The employee shall make written application for authorization for absence without pay in advance of the occurrence. Absences without pay may be authorized by the Superintendent for periods of three days or less. For periods longer than three days, leave must be granted by the Board. If it is not possible to obtain Board approval prior to the time required to be absent, approval for such longer period may be authorized by the Superintendent. Any combination of leave without pay and personal leave in excess of five consecutive days shall be subject to approval of the Board. Length of service, previous record of absence other than that for personal illness and the purpose of absence, may be a basis for denial of a leave of absence without pay. For such absences, deductions from the employee's salary will be made in accordance with the per diem rate based upon the employee's current contract.

Leaves of absence without pay will generally not be granted, so employees are advised to make careful use of their personal leave allotment.

Additional Absences
An involuntary absence not heretofore provided for may be excused at the discretion of the Employer. The employee shall make application immediately for excuse for such absence and deductions in salary shall be made unless such deductions be specifically waived.

Extended Leave for Family Illness

A leave of absence without pay of up to one (1) semester may be granted by the Board where the presence of the employee is necessary for the caring of a sick or injured member of the employee's immediate family. The immediate family shall be interpreted as father, mother, son, daughter, wife and husband.

MANDATORY COOPERATION IN WORKPLACE INVESTIGATIONS

Any workplace investigation conducted by administrative staff, their designee, or law enforcement will receive complete cooperation of all employees. Employees may be disciplined, up to and including terminating, for making any untrue statement or providing information that is

dishonest, misleading, inaccurate, or incomplete during the course of the investigation and related procedures. Employees may also be disciplined, up to and including termination, for impeding, obstructing, or failing to cooperate with the investigation and related procedures.

All complaints lodged against fellow employees, or a supervisor, will be handled by following the chain of command. In every case, the first step will be to speak with the supervisor of the person against whom the complaint is being filed.

MANDATORY REPORTING OF ARRESTS AND CONVICTIONS

Any employee who is arrested or convicted of any criminal charges should report such information to their immediate supervisor within 24 hours.

REASONABLE FORCE

An Employee may within the scope of his employment, use and apply such amount of force as is reasonable and necessary, to quell a disturbance threatening physical injury to others; to obtain possession of weapons or other dangerous objects upon the person within the control of the pupil; for the purpose of self-defense; for the protection of persons or property.

RESIGNATIONS/DISMISSAL/SUSPENSION

Resignations

Non-certified employees who wish to resign during the school year will give the board notice of their intent to resign and final date of employment thirty days prior to their last working day. Notice of the intent to resign will be in writing to the superintendent.

Dismissal

The board believes non-certified employees should perform their jobs, respect board policy, and obey the law. A non-certified employee may be dismissed upon thirty days' notice or immediately for cause. Due process procedures will be followed.

The superintendent, in consultation with the immediate supervisor(s), has the authority to recommend contract termination. A non-certified employee may be dismissed for any reason, including, but not limited to, incompetence, willful neglect of duty, reduction in force, willful violation of board policy or administrative regulations, or a violation of the law.

Suspension

Non-certified employees will perform their assigned job, respect and follow board policy, and obey the law. The superintendent is authorized to suspend a non-certified employee with or without pay during investigation of charges against the employee or for disciplinary purposes. In the event of a suspension, due process will be followed.

SAFETY

The safety of occupants of the facilities under control of the Employer is of utmost importance. In order to maintain this safety, the employees shall conduct themselves in a manner ensuring non-injury to themselves and others. Employees shall immediately report all unsafe conditions of equipment or facilities to their supervision directors.

SCHOOL PUBLICITY AND COMMUNITY RELATIONS

The district staff is the connection between the school and the community. Employees are expected to work in a professional manner with parents and the community, when appropriate, and in respect to their position.

The board president is the spokesperson for the board, and the superintendent is the spokesperson for the school district. It is the responsibility of the board president and superintendent to respond to inquiries from the news media about the school district.

SMOKE AND TOBACCO FREE WORKPLACE

The district is committed to providing a safe and healthy workplace and to promoting the health and wellbeing of employees. As required by Iowa Code Chapter 142D, the Iowa Smokefree Air Act, and also motivated by a desire to provide a healthy work environment, the district prohibits smoking, and the use of tobacco and nicotine products on all school grounds and in school vehicles.

SOCIAL NETWORKING

Employees will not post confidential or proprietary information, including photographic images, about the school district, its employees, students, agents, or others on any external web site without consent of the superintendent or designee. The employee will adhere to all applicable privacy and confidentiality policies adopted by the school district when on external websites. Use of school-sponsored websites and mobile applications is encouraged.

STAFF REDUCTION

When in the sole, exclusive and final judgment of the Employer, decline in enrollment, reduction of program or any other reason requires reduction in staff among employees, the following policy will be implemented:

1. If there is attrition in other position(s) the Employer will then attempt to accomplish the necessary staff reduction by reassignment of the employee(s) in the position(s) to be

reduced, as long as the Board determines, such reassignment will have no adverse effect on the quality of the education program in the district.

2. In the event the District determines that employees shall be laid off, the following factors will be taken into consideration, in no particular order:

    a. Overall job performance
    b. Length of service with the district
    c. Special certifications or qualifications

3. The Board's decision on layoff is not grievable.

An Employee who is terminated because of staff reduction and who is re-employed shall be placed on the pay structure one step advanced from the employee's position on the schedule at the time of departure.

SUBSTANCE FREE WORKPLACE

Alcoholic beverages, illegal substances, and legal substances used illegally will not be consumed at any time during the employee's work shift. It is in violation of school district work rules for an employee to report to work in an unsafe condition, or in a condition which impairs the employee's judgment or performance of job functions due to the use of alcohol or other substances. Unauthorized possession or use of alcoholic beverages or other substances during work hours, while on district time or property, or while engaging in district business will result in discipline, including immediate dismissal.

It is a violation of the federal Substance-Free Workplace law for an employee to unlawfully manufacture, distribute, dispense, possess, use, or be under the influence of in the workplace any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled substance or alcohol, as defined in Schedules I through V of section 202 of the Controlled Substances Act.

"Workplace" is defined as the site for the performance of work done in the capacity as an employee. This includes school district facilities, other school premises or school district vehicles. Workplace also includes off school property if the employee is at any school-sponsored, school-approved, or school-related activity, ,event of function, such as field trips or athletic events where students are under the control of the school district or where the employee is engaged in school business.

Employees who operate school vehicles are subject to mandatory random and scheduled federal drug and alcohol testing if a commercial driver's license is required to operate the vehicle and the vehicle transports sixteen or more persons including the driver.

Employees are further notified that it is a condition of their continued employment that they comply with the above policy of the school district and will notify their supervisor of their

conviction of any criminal drug statute for a violation committed in the workplace, no later than five days after the conviction.

TRANSFERS

Determining the location where a non-certified employee's assignment will be performed is the responsibility of the superintendent and within the sole discretion of the board. In making such assignments each year the superintendent will consider the qualifications of each non-certified employee and the needs of the school district.

A transfer may be initiated by the employee, the principal, or the superintendent. It will be the responsibility of the superintendent to transfer non-certified employees and report such transfers to the board.

TRANSPORTING OF STUDENTS BY EMPLOYEES

Generally, transportation of students will be in a motor vehicle owned by the school district and driven by an employee. In some cases, it may be more economical or efficient for the school district to allow an employee of the school district to transport the students in the employee's motor vehicle. Employees who transport students for school purposes must have the permission of the administration. This policy statement applies to transportation of students for school purposes in addition to the regular bus route transporting students to and from their designated attendance center.

VISITORS/GUESTS

The board welcomes the interest of parents and other members of the community and invites them to visit the school buildings and sites. Visitors, which includes persons other than employees or students, must notify the principal or main office of their presence in the facility upon arrival.

Individuals who wish to visit a classroom while school is in session are asked to notify the principal and obtain approval from the principal prior to the visit so appropriate arrangements can be made and class disruption can be minimized.

Visitors will conduct themselves in a manner fitting to their age level and maturity and with mutual respect and consideration for the rights of others while attending school events. Visitors failing to conduct themselves accordingly may be asked to leave the premises. Children who wish to visit school must be accompanied by a parent or responsible adult.

It is the responsibility of employees to report inappropriate conduct. It is the responsibility of the superintendent and principals to take the action necessary to cease the inappropriate conduct. If the superintendent or principals are not available, a school district employee is responsible for taking the action necessary to cease the inappropriate conduct.

WEAPONS

The district believes weapons and other dangerous objects in school district facilities cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees, and visitors on the school district premises or property within the jurisdiction of the school district.

Employees are prohibited from bringing weapons and other dangerous objects on school grounds. Weapons under the control of law enforcement officials or other individuals specifically authorized by the board are exempt in accordance with law and board policy.

Item 10f
Object: Consideration to Approve Milk Bid for 26-27

Background: The bids are included in the packet.

Dairy

Ridiculously High
Standards

May 11, 2026

Wapello Community School District
Attn: Amanda Harris, Nutrition Program Director
406 Mechanic Street
Wapello, IA 52653
FAX: 319-523-8125

Dear Ms. Harris:

We respectfully submit the following quotations on dairy products intended for use by the Wapello Community School District for the 2026-2027 school year. These prices are based on March 2026 pricing:

½ pint 1% Milk	-	.3479
½ pint Skim Milk	-	.3356
½ pint Whole Milk	-	.3800
½ pint 2% Milk	-	.3622
½ pint Skim Chocolate Milk	-	.3946
½ pint Whole Chocolate Milk	-	N/A
½ pint 2% Chocolate Milk	-	(This Product is under development. Pricing and availability TBD.)
½ pint Skim Strawberry Milk	-	N/A
Gallon 1% Milk	-	4.2777
½ Gallon 2% Milk	-	2.3857

Prices quoted are subject to the attached escalator clause.

We furnish and maintain all necessary milk coolers and provide straws. Please note that when a school system owns their own coolers .0100 / ½ pint can be deducted.

Delivery schedule will be as mutually agreed upon.

We agree to extend this bid for an additional 2 years beyond the 2026-27 school year. Pricing for each subsequent year will be determined at the end of the prior year and will be mutually agreed upon by both parties.
Sincerely,

Warren Erickson, President
ANDERSON ERICKSON DAIRY
warrene@aedairy.com

Dairy

Ridiculously High Standards

ESCALATOR CLAUSE

FLUID MILK PRODUCTS:

The prices in this bid are based on the Class I price (at 3.5% butterfat) plus premiums. The Class I price is established under the terms of the Central Federal Milk Market Order #32. The price established for the month of March 2026 is $20.89 per 100 lbs. The components of this price include: Class I Skim Price - $9.91/cwt.; Class I Butterfat Price - $1.6887/lb; Location Adjustment - $2.70/cwt.; Premiums - $2.72/cwt.

The formula for price adjustments of fluid milk delivered in half-pint and all other size containers is as follows:

a. Compute the difference per hundredweight for Class I milk between the price for the month in question and the price for the base month indicated above (or the most recent month in which prices were adjusted) based on the factors relating to the actual cost of each product. Actual cost for each product is determined as follows: (Skim factor) * (Skim price) + (Butterfat factor) * (Butterfat price) + Location adjustment + Premiums. Skim factors/Butterfat factors are as follows: Whole milk - .9665/3.35; 2% milk - .9800/2.00; 1% milk - .9900/1.00; Skim milk - .9995/.05.

b. Multiply this difference per hundredweight by .086 (8.6 / 100 – 8.6 lbs. to each gallon of milk) to calculate the difference in price per gallon.

c. One-sixteenth of this difference is the amount of change in price for each one-half pint container of milk. All other size containers will be proportional.

d. If the price for Class I milk is higher during the month in question than in the base month, the sum will be added to the previous price charged by the vendor. If the price for Class I milk is lower during the month in question than in the base month, the sum will be deducted from the previous price charged by the vendor.

ALL PRODUCTS:

Prices bid on all products are subject to change based on price changes from our suppliers including but not limited to fuel, packaging, tariffs and ingredients. Supporting documentation is available upon request.

Milk Escalator / De-Escalator Pricing Clause

The pricing quoted is based on the current month's (MAY 2026) Federal Milk Marketing Order for Class I Skim and Class I Butterfat. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements and changes in over order premium charges.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes are based on CMPC announced class 1 Skim and Class 1 announced butterfat. Calculations to four decimal places.

- ½ pint whole = ([(Skim change*8.3205)/100] +[(Butterfat change *0.2795)/16
- ½ pint 2% = ([(Skim change*8.4476)/100] +[(Butterfat change *0.1724)/16
- ½ pint 1% = ([(Skim change*8.5338)/100] +[(Butterfat change *0.0862)/16
- ½ pint Skim= ([(Skim change*8.61274/100] +[(Butterfat change *0.01726)/16

Prices will also be adjusted up or down based on cost changes in packaging, ingredients, labor, fuel, juice concentrate, re-sale products, and any other manufacturing and distribution related expenses. Supporting documentation will be supplied upon request.

FORCE MAJEURE
If either party's failure to comply with any obligation arising under this Agreement results from acts of God, governmental Laws, rules, regulations or order, strikes or other labor trouble, shortage of or inability to obtain raw materials, fuels power or transportation, or any other case beyond the reasonable control of the affected party (any of the foregoing, collectively "Force Majeure", such failure shall not be a breach of this Agreement or create any liability for damages.

All price changes will become effective on the 1st day of the month following the price announcement.

Thank you for the opportunity to bid on your business.

Sincerely,

Stacy R. Wand
General Manager
Prairie Farms Dairy Dubuque

Prairie Farms Dairy, Inc.

Product Number	Description		BID Price
1060 GAL	WHOLE	PF	5.7284
1229 GAL	2%	PF	5.8216
1350 GAL	1%	PF	5.6807
1421 GAL	SKIM	PF	5.5431
1092 HGAL	WHOLE PLST	PF	3.2181
1303 HGAL	2% PLST	PF	3.0871
1361 HGAL	1% PLST	PF	2.9172
1445 HGAL	SKIM PLST	PF	2.8608
1165 HPT	WHOLE 50/CS	PF	0.4252
1331 HPT	2% 50/CS	PF	0.4032
4752 HPT	1% 50/CS	PF	0.3877
34255 HPT	LFREE 1% PNTRY FR	PFBOX	0.9077
36143 HPT	LF 1%CHC PNTRYFR27	PF/BX	0.9076
5404 HPT	SKIM 50/CS	PF	0.3717
6926 HPT	CHOC FF 50/CS	PF	0.4174
1555 HPT	CHOC 1% 50/CS	PF	0.4363
17025 HPT	STRAW FF 50/CS	PF	0.4255

Item 10g
Object: Consideration to Approve Copier Replacement

Background: Information is included in the packet. This would replace all existing copiers in the district and cut the monthly lease by $50/month for 60 months. This includes the decommissioning of the current machines and return to the lease company, new machines would be delivered and installed before the start of the school year in August.

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Proposed Solution for

Wapello Community School District

Nick Bolin
Copier Sales - Account Executive
(319) 576-3890
nbolin@accesssystems.com

AccessSystems.com

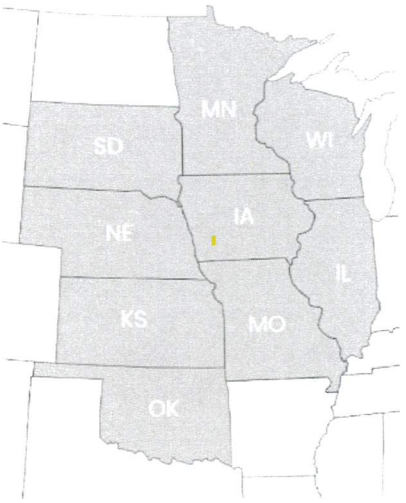
Iowa | Illinois | Kansas | Minnesota | Nebraska | South Dakota | Wisconsin

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Company Profile

Access Systems is a privately held technology company serving businesses across the Midwest. Our commitment to innovation, exceptional service, and unmatched expertise has positioned us as a leader in delivering cutting-edge solutions to meet evolving business needs.



Access Systems proudly serves businesses across Iowa, Minnesota, Nebraska, South Dakota, Wisconsin, Illinois, Missouri, Kansas, and Oklahoma. With a wide geographical reach, we are well-positioned to meet the diverse needs of our clients.

Since all of Access's key leaders are native Midwesterners, we understand your business and market.

At Access Systems, our mission is simple yet ambitious: to empower businesses with the technology they need to succeed in an ever-changing world. We are committed to delivering innovative solutions, integrity, and excellence with a customer-centric focus.

BBB ACCREDITED BUSINESS A+ rating

TOP WORK PLACES USA

Microsoft Gold Partner

AICPA SOC

ENX magazine ELITE DEALER 2023

We are consistently recognized for our exceptional services, products, and culture, both within our industry and beyond. These accolades underscore our dedication to innovation, quality, and customer satisfaction. We have been recognized by many organizations such as Top Workplaces, CRN, Better Business Bureau, Microsoft, ENX, AICPA, and many more.

PaperCut

PrinterLogic a VASION solution

eGoldFax SECURE CLOUD FAXING

As a privately held company with a remarkable growth trajectory, Access Systems is dedicated to driving innovation, delivering top-tier technology solutions, and surpassing customer expectations. We provide many of the industry's best software with a proven track record of success and a commitment to excellence. With in-house certified experts, integration has never been simpler. Access Systems is ready to partner with you to reimagine your technology landscape and provide true technology integration long into the future.

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Why Access Systems?

From receiving awards on a national level to achieving some of the most sought-after credentials in the industry, Access Systems sets itself apart from the competition. In the world of ever-changing technology, organizations want to work with a company that has high-quality solutions and a reputation to back it up. This mindset of excellence has led to a 97% customer retention rating and some of the most tenured talent in the industry.

Our Managed Print Program benefits include:



Remote Support



Award Winning Products



Automated Toner & Meter Reads



Customer Portal



Customized Invoicing



Ultimate Guarantee



Platinum Level Service



Factory-Certified Technicians



Device Hardening



Over $5M in Inventory

At Access Systems we don't believe in just-in-time inventory. We over-stock supplies and parts to ensure our clients have the timeliest service when they need it. We also provide a 96% Uptime Guarantee.

We have partnered with the top manufacturers to bring our clients the best products.

SHARP hp RICOH Lexmark TOSHIBA

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Executive Summary

We have prepared this executive summary based on the recommendations provided by Wapello Community School District. The purpose of this executive summary is to provide detail and options for the executive leadership at Wapello Community School District regarding the current and future print environment.

Currently Wapello Community School District spends approximately $870 per month for equipment on 7 devices throughout the organization. Service work is provided by Access Systems through the agreement that Wapello Schools with Specialty Underwriters. Additionally, Wapello Community School District currently produces:

- An average of 71,724 B&W copier pages per month
- An average of 3,705 Color copier pages per month
- An average of 1,729 B&W desktop printer pages per month

Make/Model	Serial Number	Tag #	Building	Location	Mono Volume	Color Volume
Sharp MX-3051	15063928	55982	Central Office	Workroom	1128	3705
Sharp MX-B476WH	1F03155Y	60711	Central Office	Admin Desk	1236	0
Sharp MX-B476WH	1F03219Y	60712	HS / MS	Office	494	0
Sharp MX-M3551	15024319	56099	HS / MS	Library	108	0
Sharp MX-M6051	15019598	56060	Elementary	Computer Lab	154,775	0
Sharp MX-M6051	15019578	56059	Elementary	Office	30,353	0
Sharp MX-M6051	15004296	56108	HS / MS	Office	1,272,617	0

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Proposed Solution

QTY	Make / Model	Location	Description
1	**Sharp BP-71C31**	**Central Office**	**31 PPM B&W / 31 PPM Full-Color Workgroup Document System**
			4 x 550-sheet Paper Drawers
			50-sheet Staple Inner Finisher
			3-Hole Punch Unit
			Fax Expansion Kit
1	**Sharp BP-71M31**	**HS / MS - Library**	**31 PPM B&W Workgroup Document System**
			4 x 550-sheet Paper Drawers
			50-sheet Staple Inner Finisher
2	**Sharp BP-71M65**	**Elem – Comp Rm**	**65 PPM B&W Workgroup Document System**
		Elem - Library	3 x 550-sheet Paper Drawers
			1K Stacking 50-sheet Staple Finisher
			3-Hole Punch Unit
			Paper Pass Unit
			Fax Expansion Kit
1	**Sharp BP-71M65**	**HS / MS - Office**	**65 PPM B&W Workgroup Document System**
			3 x 550-sheet Paper Drawers
			1K Stacking 50-sheet Staple Finisher
			Paper Pass Unit
			3-Hole Punch Unit
3	**Sharp MX-B468F**	**Central Office**	**46 PPM Desktop Monochrome Multi-Function Document System**
		HS / MS	1 x 500 Sheet Paper Tray
		Elementary	
1	**Sharp MX-C428F**	**HS / MS – 3rd Floor**	**42 PPM Desktop Color Multifunction Document System**
			1 x 500 Sheet Paper Tray
			Adjustable Printer Stand
1	**INST**		**Installation and delivery of new equipment**
			Removal and return of existing equipment

Please see attached brochure or specification sheet for more details.

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Financials

Equipment Lease Per Month	Term	Service
$822.67	60 Months	Specialty Underwriters
***Optional Folding Unit – Central Office**		
Additional Monthly Lease Cost - $58		

Service Program:

Wapello Community School Districts utilizes Specialty Underwriters for break/fix of copiers and printers as well as the procurement of toner. Access Systems will continue to provide service and supplies as requested through the districts agreement with Specialty Underwriters.

***Optional Folding Unit –** to add a folding unit to the Central Office device will require removal of the inner finisher and adding an external finisher and folding unit. The additional cost would add $58 per month to the lease.

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Thank You

It has been a privilege to work with you. We hope you choose to continue to build a strong partnership with Access Systems through our dedicated service and exceptional products.

Check us out on:

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Item 10h

Object: Consideration to Approve Contract for Bleacher Rental for Rodeo

Background: The contract for the rental agreement is in the packet.

BIG TEN RENTALS, INC

1820 BOYRUM STREET
IOWA CITY, IA 52240
www.bigtenrentals.com

319-337-7368 Phone

Status: Reservation

Contract #: 32146

Event Beg: Fri 7/17/2026 8:00AM
Event End: Sun 7/19/2026 6:00PM
Operator: Shaylin Brown

Customer #: 32788

Wapello FFA
406 Mechanic Street
WAPELLO, IA 52653

Phone 563-260-4056

Job Descr: 2026 Rodeo

****DELIVERY/PU DATES ARE NOT CONFIRMED. ****

Ordered By: Jessica Buster 563 260-4056
Sales Rep: Shaylin Brown sales1@bigtenrentals.com

Delivery Wed 7/15/2026

Jessica Buster 563-260-4056
935 Marshall St
WAPELLO, IA 52653

Pickup Mon 7/20/2026

Jessica Buster 563-260-4056
935 Marshall St
WAPELLO, IA 52653

Take Marshall street to the East and then turn into main gate (red trail). See Map

No Tax, for school use only.

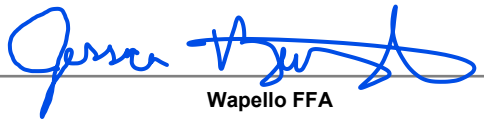
Qty	Items Rented	Each	Price
1	Bleachers 30' Towable Hydraulic Seat 173 1day $1,475.00 2dys $1,475.00 3dys $1,475.00 1week $1,475.00 2weeks $2,212.50 Includes Aisle	$1,475.00	$1,475.00
1	Forklift Ball mount for Forks	$0.00	$0.00
1	Bleacher Site Readiness Addendum The site must be ready and accessible. If accessibility is limited and setup takes more than one hour, then an additional charge of $100/hr may be added to contract. We will erect parallel with the existing grade. If setup requires materials, such as plywood for driving or excessive leveling or shoring please make arrangements in advance with BTR. Customer will pay cost of towing if our truck or equipment becomes stuck.	$0.00	$0.00
1	Bleacher 15-Row seats 412 1day $3,325.00 1week $3,325.00 2weeks $4,987.50 77dys $0.00	$3,325.00	$3,325.00
2	Delivery/Pickup Wapello IA, Louisa Cty	$300.00	$600.00

Rental:	Damage Waiver:		Delivery Charge:		
$4,800.00	$480.00		$600.00		
Subtotal:			**Total:**	**Paid:**	**Amount Due:**
$5,880.00			$5,880.00	$0.00	**$5,880.00**

Big Ten requires, at minimum, a 72 hour window for Deliveries and Pickups. The delivery and pickup times on the contract are only for reference and not actual time of services. Additional labor fees might be added if we don't have direct access to the delivery and pickup site, and/or no one is present when we deliver/pickup the items, resulting in a need to return to the site at at later time ...
Customer must call "Iowa One Call" (811) if any items are to be staked into the ground,

A 35% Non-Refundable deposit is due at the time of reservation. Balances must be paid in full 8 business days prior to scheduled delivery date. A finance charge of 1.5% monthly will be charged on all unpaid balances. An open credit card will be kept on file for any and all additional charges resulting from: damage, items kept longer than the agreed upon rental period, deliquent payments, cleaning fees, other fees and/or for the purchase of nonreturned items.
Cancellations can be made anytime 1 week prior to the reservation with only the loss of the 35% deposit. Cancellations made after will be subject to full contract payment.

Prompt return of your rentals saves you money. All time is charged including Saturday, Sunday and holidays.
I have read and understand the terms and conditions of both sides of this agreement and certify that those printed on the other side are agreed to as if printed above my signature. There are no oral or other representations not included herein. Unless declined, I also agree to the damage waiver charges. I have received a copy of this agreement.

Signature: 

Wapello FFA

Item 10i

Object: Consideration to Approve Awarding Bid for Fencing Project

Background: We will have the bids for this project available at the meeting.

Item 10j

Object: Consideration to Approve 1st Amendment to Contract for Transfer of State Funding

Background: The AEA has proposed an amendment to the contract for the Transfer of State Funding, following the new schedule for when schools receive state aid. Now that state aid will come quarterly, the AEA is changing their billing schedule to match when state funding is received by districts to quarterly instead of monthly.

1st AMENDMENT TO CONTRACT FOR TRANSFER OF STATE FUNDING

This Amendment for the Transfer of State AEA Special Education Funding is entered into between the School District and Great Prairie Area Education Agency ("AEA"). Item 3b of the original Contract for Transfer of State Funding is amended as follows:

3. Payment Terms

b. The transfer of funds shall occur in four **(4) quarterly payments each school calendar year**, consistent with the state aid payment schedule of the Department of Management.

No other changes are being made to the original agreement at this time.

SCHOOL DISTRICT

Signature: _____

Printed Name: _____

Title: Board President

Date: _____

GREAT PRAIRIE AEA

Signature: _____

Printed Name: _____

Title: Board President

Date: _____

Item 10k
Object: Consideration to Approve Transfer of Greenhouse Funds to FFA Acct

Background: Within the Student Activity Fund, the Greenhouse account has a balance of $22,892.11 as of the end of May. To give the FFA an operating budget going forward, we have talked with Karin Mairet and feel that we can transfer $15,000 to the FFA account.

Item 10l
Object: Consideration to Allocate Interest Earned to the Yearbook Account

Background: To try and get the Yearbook Account back in the black, we would propose a transfer of all interest earned in the Student Activity Fund for FY26 be allocated to the Yearbook Account. At the end of May, there was $10,188.08 earned. We would look for approval to move all FY26 Interest Earned to the Yearbook account as of 6/30/26, this should be closer to having the Yearbook account back to a zero balance at the end of the fiscal year.

Item 10m
Object: Items for the Next Regular Board Meeting Agenda

Background: Approval of athletic handbooks

Item 10n
Object: Consideration to Set Date and Time for Next Meeting

Background: July 8th is the 2nd Wednesday

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 08	**FIXED ASSETS**			
Fixed Assets				
08 000 0000 211	Land and Improvements	35,000.00	0.00	35,000.00
08 000 0000 221	Site Improvements	2,424,109.20	0.00	2,424,109.20
08 000 0000 231	Building and Improvements	3,794,160.00	0.00	3,794,160.00
08 000 0000 241	Machinery and Equipment	2,560,419.92	0.00	2,560,419.92
08 000 0000 271	Construction in Progress	187,060.65	0.00	187,060.65
	Fixed Assets Subtotal:	9,000,749.77	0.00	9,000,749.77
	Total Assets and Deferred Outflows of Resources:	9,000,749.77	0.00	9,000,749.77
Other Liabilities				
08 000 0000 610	INV IN GVN FIXED ASSETS BEFORE DEP	9,000,749.77	0.00	9,000,749.77
	Other Liabilities Subtotal:	9,000,749.77	0.00	9,000,749.77
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	9,000,749.77	0.00	9,000,749.77

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 09 Fund 09				
Other Assets				
09 000 0000 303	Fund Balance of Cash in Fund 40	491,027.49	0.00	491,027.49
09 000 0000 304	AMT PROVIDED/RETIRE L-TERM DEBT	4,176,942.51	0.00	4,176,942.51
	Other Assets Subtotal:	4,667,970.00	0.00	4,667,970.00
	Total Assets and Deferred Outflows of Resources:	4,667,970.00	0.00	4,667,970.00
Long-term Liabilities				
09 000 0000 512	REVENUE BONDS PAYABLE	1,430,000.00	0.00	1,430,000.00
09 000 0000 522	LOAN PYBL FROM VOTER-APP PPEL/SH FUND	731,000.00	0.00	731,000.00
09 000 0000 551	COMPENSATED ABSENCES	23,980.00	0.00	23,980.00
09 000 0000 593	Net Pension Liability	1,880,517.00	0.00	1,880,517.00
09 000 0000 594	Net Pension Liability	602,473.00	0.00	602,473.00
	Long-term Liabilities Subtotal:	4,667,970.00	0.00	4,667,970.00
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	4,667,970.00	0.00	4,667,970.00

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 10 GENERAL FUND				
Current Assets				
10 000 0000 101	CASH IN BANK	839,465.31	(270,772.95)	568,692.36
10 000 0000 111	Investments	1,037,390.42	2,922.14	1,040,312.56
10 000 0000 121	Taxes Receivable	0.00	0.00	0.00
10 000 0000 123	Succ. Yr. Taxes Receivable	2,737,830.00	0.00	2,737,830.00
10 000 0000 144	Income Surtax Rec.	298,619.00	0.00	298,619.00
10 000 0000 153	Receivable Account	114,471.18	0.00	114,471.18
	Current Assets Subtotal:	5,027,775.91	(267,850.81)	4,759,925.10
	Total Assets and Deferred Outflows of Resources:	5,027,775.91	(267,850.81)	4,759,925.10
Current Liabilities				
10 000 0000 421	Accounts Payable	(150.27)	0.00	(150.27)
10 000 0000 461	Accrued Payroll	0.00	0.00	0.00
10 000 0000 462	Benefits Payable	(21.20)	0.00	(21.20)
10 000 0000 471	IPERS PAYABLES	0.00	0.00	0.00
	Current Liabilities Subtotal:	(171.47)	0.00	(171.47)
Other Liabilities				
10 000 0000 621	Deferred Inlfows Succ Tax Rec	2,737,830.00	0.00	2,737,830.00
10 000 0000 622	Deff. Rev. Property Tax Rec.	298,619.00	0.00	298,619.00
	Other Liabilities Subtotal:	3,036,449.00	0.00	3,036,449.00
Fund Balance				
10 000 0000 759	UNASSIGNED FUND BALANCES	1,433,841.44	(250,450.37)	1,183,391.07
10 000 1113 729	HSAP Reserve	41,387.70	0.00	41,387.70
10 000 3116 729	TLC RESTRICTED FUND BALANCE	140,486.43	(22,085.44)	118,400.99
10 000 3202 729	Mentoring and Induction Reserve	11,145.31	0.00	11,145.31
10 000 3204 729	Teacher Sal. Reserve	203,879.71	0.00	203,879.71
10 000 3209 729	Administrator Mentoring Reserves	750.00	0.00	750.00
10 000 3216 729	State Class Size Grant Reserves	35,292.17	4,685.00	39,977.17
10 000 3373 729	Core Curr. Reserves	24,021.93	0.00	24,021.93
10 000 3376 729	Professional Dev. Reserves	81,902.23	0.00	81,902.23
10 470 1118 729	TAG RESERVE	18,791.46	0.00	18,791.46
	Fund Balance Subtotal:	1,991,498.38	(267,850.81)	1,723,647.57
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	5,027,775.91	(267,850.81)	4,759,925.10

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 21	**STUDENT ACTIVITY FUND**			
Current Assets				
21 000 0000 101	CASH IN BANK	233,773.21	27,623.24	261,396.45
21 000 0000 153	Receivable Account	0.00	0.00	0.00
	Current Assets Subtotal:	233,773.21	27,623.24	261,396.45
	Total Assets and Deferred Outflows of Resources:	233,773.21	27,623.24	261,396.45
Fund Balance				
21 000 0000 729	Fund Balance	42,757.70	721.04	43,478.74
21 000 8002 729	Music Trip	154.00	0.00	154.00
21 000 8006 729	Student Senate	870.48	0.00	870.48
21 000 8007 729	Prom	(493.21)	870.00	376.79
21 000 8008 729	Grey Matters Collective	218.00	(85.00)	133.00
21 000 8011 729	Concession FFA Scholarship	1,683.53	0.00	1,683.53
21 000 8012 729	Matthews Memorial	367.00	0.00	367.00
21 000 8015 729	Junior High	(216.99)	0.00	(216.99)
21 000 8016 729	JH Student Senate	1,073.29	(183.70)	889.59
21 000 8018 729	Spanish Club	529.49	0.00	529.49
21 000 8020 729	Elementary	17,434.99	86.00	17,520.99
21 000 8021 729	Elementary Yearbook	(858.66)	135.00	(723.66)
21 000 8021 759	Elementary Yearbook	(605.30)	0.00	(605.30)
21 000 8022 729	Elem Vocal Music	1,617.14	0.00	1,617.14
21 000 8023 729	Elem Student Council	1,236.30	0.00	1,236.30
21 000 8025 729	Elem Playground Fundraising	8,284.62	0.00	8,284.62
21 910 6114 729	Class of 2025	536.14	0.00	536.14
21 910 6115 729	Class of 2019	31.99	0.00	31.99
21 910 6150 729	FFA	(2,527.72)	144.00	(2,383.72)
21 910 6152 729	Greenhouse - FFA	22,892.11	0.00	22,892.11
21 910 6154 729	FCCLA	3,601.94	0.00	3,601.94
21 910 6155 729	Business Club	3,302.58	247.00	3,549.58
21 910 6156 729	Cheer - BB/FB	2,304.99	30.00	2,334.99
21 910 6157 729	Cheer - Wrestling	(562.62)	0.00	(562.62)
21 910 6160 729	Key Club	319.16	0.00	319.16
21 910 6161 729	Poms	2,376.71	0.00	2,376.71
21 910 6163 729	FFA Rodeo	77,644.09	14,430.00	92,074.09
21 910 6204 729	Girls Wrestling	668.94	0.00	668.94
21 910 6210 729	Vocal	2,313.31	341.00	2,654.31
21 910 6220 729	Band	13,988.39	341.00	14,329.39
21 910 6233 729	RGirls Golf	757.79	258.02	1,015.81
21 910 6234 729	Golf Fundraiser	75.69	0.00	75.69
21 910 6234 759	UNASSIGNED FUND BALANCES	0.00	0.00	0.00
21 910 6235 729	Soccer	42.81	0.00	42.81
21 910 6236 729	Girls Soccer	3,235.73	562.00	3,797.73
21 910 6238 729	Wapello TIES	1,198.46	0.00	1,198.46

Account Number	Description	Previous Balance	Current Month	Ending Balance
21 910 6239 729	FIRST Robotics	919.57	0.00	919.57
21 910 6255 729	Vocal Uniform	1,041.85	0.00	1,041.85
21 910 6258 729	Instruments For All	13.55	0.00	13.55
21 910 6260 729	Band Uniforms	933.12	0.00	933.12
21 920 6601 729	Athletics	12,793.16	4,274.27	17,067.43
21 920 6645 729	Cross Country	667.00	75.00	742.00
21 920 6710 729	Boys Basketball	953.31	0.00	953.31
21 920 6720 729	Football	7,751.61	0.00	7,751.61
21 920 6730 729	Baseball	681.49	4,046.36	4,727.85
21 920 6740 729	Boys Track	3,145.04	0.00	3,145.04
21 920 6790 729	Wrestling	3,084.12	0.00	3,084.12
21 920 6790 759	Wrestling	0.00	0.00	0.00
21 920 6810 729	Girls Basketball	3,037.98	0.00	3,037.98
21 920 6815 729	Volleyball	971.89	0.00	971.89
21 920 6835 729	Softball	(549.73)	833.65	283.92
21 950 7000 729	Art Club	173.17	0.00	173.17
21 950 7002 729	Yearbook - Odd	(13,167.34)	560.00	(12,607.34)
21 950 7002 759	Yearbook - Odd	0.00	0.00	0.00
21 950 7100 729	National Honor Society	1,560.90	(62.40)	1,498.50
21 950 8001 729	Drama & Speech	3,509.65	0.00	3,509.65
	Fund Balance Subtotal:	233,773.21	27,623.24	261,396.45
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	233,773.21	27,623.24	261,396.45

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 22 MANAGEMENT				
Current Assets				
22 000 0000 101	CASH IN BANK	1,020,529.63	18,021.79	1,038,551.42
22 000 0000 121	Taxes Rec. (Other Cash Assets)	0.00	0.00	0.00
22 000 0000 123	Succ. Yr. Property Tax Rec.	450,000.00	0.00	450,000.00
	Current Assets Subtotal:	1,470,529.63	18,021.79	1,488,551.42
	Total Assets and Deferred Outflows of Resources:	1,470,529.63	18,021.79	1,488,551.42
Other Liabilities				
22 000 0000 621	Def. Rev for Succ. Yr Prop Tax Rec	450,000.00	0.00	450,000.00
	Other Liabilities Subtotal:	450,000.00	0.00	450,000.00
Fund Balance				
22 000 0000 729	RESTRICT FOR CAT AID CARRYOVER, REST FUN	985,002.14	18,021.79	1,003,023.93
22 000 0000 729 000	Fund Bal. Insurance	35,527.49	0.00	35,527.49
	Fund Balance Subtotal:	1,020,529.63	18,021.79	1,038,551.42
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	1,470,529.63	18,021.79	1,488,551.42

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 33	**LOCAL OPTIONS SALES TAX**			
Current Assets				
33 000 0000 101	CASH IN BANK	8,171.47	(31,129.59)	(22,958.12)
33 000 0000 111	SILO Investments	139,842.06	255.30	140,097.36
33 000 0000 141	LOSST Receivable	0.00	0.00	0.00
	Current Assets Subtotal:	148,013.53	(30,874.29)	117,139.24
	Total Assets and Deferred Outflows of Resources:	148,013.53	(30,874.29)	117,139.24
Fund Balance				
33 000 0000 729	RESTRICT FOR CAT AID CARRYOVER, REST FUN	148,013.53	(30,874.29)	117,139.24
	Fund Balance Subtotal:	148,013.53	(30,874.29)	117,139.24
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	148,013.53	(30,874.29)	117,139.24

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 36	**PHYSICAL PLANT EQUIPMENT LEVY**			
Current Assets				
36 000 0000 101	CASH IN BANK	(28,635.53)	(96,349.38)	(124,984.91)
36 000 0000 111	Investment - Track/Bus Savings	151,341.23	5,488.73	156,829.96
36 000 0000 121	Taxes Rec. (Other Current Assets)	0.00	0.00	0.00
36 000 0000 123	Succ. Yr. Prop. Tax Rec.	101,857.00	0.00	101,857.00
36 000 0000 144	INCOME SURTAX RECEIVABLE	49,770.00	0.00	49,770.00
	Current Assets Subtotal:	274,332.70	(90,860.65)	183,472.05
	Total Assets and Deferred Outflows of Resources:	274,332.70	(90,860.65)	183,472.05
Other Liabilities				
36 000 0000 621	Def. Rev. for Succ. Yr. Prop. Tax R	101,857.00	0.00	101,857.00
36 000 0000 622	Deferred Inflows, Income SurTax Rec	49,770.00	0.00	49,770.00
	Other Liabilities Subtotal:	151,627.00	0.00	151,627.00
Fund Balance				
36 000 0000 729	RESTRICT FOR CAT AID CARRYOVER, REST FUN	124,418.51	(90,860.65)	33,557.86
36 000 0000 759	Fund Balance	(1,712.81)	0.00	(1,712.81)
	Fund Balance Subtotal:	122,705.70	(90,860.65)	31,845.05
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	274,332.70	(90,860.65)	183,472.05

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 40 DEBT SERVICE				
Current Assets				
40 000 0000 101	CASH IN BANK	(2,600.00)	0.00	(2,600.00)
40 000 0000 107	Sinking Series 16 Bonds	403,164.61	41,288.18	444,452.79
	Current Assets Subtotal:	400,564.61	41,288.18	441,852.79
	Total Assets and Deferred Outflows of Resources:	400,564.61	41,288.18	441,852.79
Fund Balance				
40 000 0000 729	RESTRICT FOR CAT AID CARRYOVER, REST FUN	400,564.61	41,288.18	441,852.79
	Fund Balance Subtotal:	400,564.61	41,288.18	441,852.79
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	400,564.61	41,288.18	441,852.79

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 61 NUTRITION				
Current Assets				
61 000 0000 101	CASH IN BANK	295,302.28	24,332.89	319,635.17
61 000 0000 111	Investments	79,063.18	9,901.39	88,964.57
61 000 0000 153	Receivable Account	12,820.80	0.00	12,820.80
61 000 0000 178	Purch. Food/commod.	22,686.54	0.00	22,686.54
	Current Assets Subtotal:	409,872.80	34,234.28	444,107.08
Fixed Assets				
61 000 0000 241	Fixed Assets	133,762.31	0.00	133,762.31
61 000 0000 242	Accum. Depreciation	(112,715.05)	0.00	(112,715.05)
	Fixed Assets Subtotal:	21,047.26	0.00	21,047.26
Deferred Outflows of Resources				
61 000 0000 321	Deferred Outflows for Difference	3,444.00	0.00	3,444.00
61 000 0000 323	Deferred Outflows IPERS	541.00	0.00	541.00
61 000 0000 325	Deferred Outflows of Resources	9,888.00	0.00	9,888.00
	Deferred Outflows of Resources Subtotal:	13,873.00	0.00	13,873.00
	Total Assets and Deferred Outflows of Resources:	444,793.06	34,234.28	479,027.34
Current Liabilities				
61 000 0000 421	ACCOUNTS PAYABLE	0.00	0.00	0.00
61 000 0000 471	PAYROLL DEDUCTS & WITHHOLDINGS	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
Long-term Liabilities				
61 000 0000 593	Net Pension Liability	43,286.00	0.00	43,286.00
	Long-term Liabilities Subtotal:	43,286.00	0.00	43,286.00
Deferred Inflows of Resources				
61 000 0000 631	Deferred Inflows for Dif Betw, Exp & Act	27.00	0.00	27.00
61 000 0000 632	Difference in inflows for Change in Assumptions	1.00	0.00	1.00
61 000 0000 634	Deferred Inflows of Resources from Prop.	4,149.00	0.00	4,149.00
	Deferred Inflows of Resources Subtotal:	4,177.00	0.00	4,177.00
Fund Balance				
61 000 0000 760	Net Investment in Capital Assets	21,047.26	0.00	21,047.26
61 000 0000 770	Fixed Asset Balance	41,944.39	0.00	41,944.39
61 000 0000 780	UNRESTRICTED NET POSITION	334,338.41	34,234.28	368,572.69
	Fund Balance Subtotal:	397,330.06	34,234.28	431,564.34
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	444,793.06	34,234.28	479,027.34

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 63 Enterprise Fund				
Current Liabilities				
63 000 0000 424	Bank Overdrafts	7,981.30	0.00	7,981.30
	Current Liabilities Subtotal:	7,981.30	0.00	7,981.30
Fund Balance				
63 000 0000 780	UNRESTRICTED NET POSITION	(7,981.30)	0.00	(7,981.30)
	Fund Balance Subtotal:	(7,981.30)	0.00	(7,981.30)
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	0.00	0.00	0.00

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 81	**SCHOLARSHIP FUND**			
Current Assets				
81 000 0000 101	CASH IN BANK	40,915.81	1,115.00	42,030.81
81 000 0000 153	Receivable Account	0.00	0.00	0.00
	Current Assets Subtotal:	40,915.81	1,115.00	42,030.81
	Total Assets and Deferred Outflows of Resources:	40,915.81	1,115.00	42,030.81
Fund Balance				
81 000 0000 780	UNRESTRICTED NET POSITION	(2,418.43)	1,000.00	(1,418.43)
81 101 0000 770	Anne Walker Scholarship Reserve	2,000.00	0.00	2,000.00
81 103 0000 780	Gerdener Scholarship Reserve	1,137.58	0.00	1,137.58
81 104 0000 770	Wapello Foundation Scholarship Reserve	200.00	0.00	200.00
81 106 0000 770	Werner Scholarship Reserve	500.00	0.00	500.00
81 108 0000 770	Hicklin WInter Scholarship Reserve Acct	2,023.00	0.00	2,023.00
81 111 0000 770	FFA Concession Stand Scholarship Reserve	25,346.00	0.00	25,346.00
81 112 0000 770	Irv Meier Scholarship Reserve	1,440.00	0.00	1,440.00
81 113 0000 770	Jean Day Scholarship Reserve	3,199.66	40.00	3,239.66
81 115 0000 770	Trae Bohlen Scholarship Reserve	1,650.00	75.00	1,725.00
81 116 0000 770	Blood Center Scholarship Reserve Acct	1,138.00	0.00	1,138.00
81 117 0000 770	Wapello Alumni Scholarship Reserve Acct	4,700.00	0.00	4,700.00
	Fund Balance Subtotal:	40,915.81	1,115.00	42,030.81
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	40,915.81	1,115.00	42,030.81

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 92	**PTO AGENCY FUND**			
Current Assets				
92 000 0000 101	CASH IN BANK	5,109.32	162.50	5,271.82
	Current Assets Subtotal:	5,109.32	162.50	5,271.82
	Total Assets and Deferred Outflows of Resources:	5,109.32	162.50	5,271.82
Current Liabilities				
92 000 0000 499	OTHER COMMITTED FUND BALANCE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
Fund Balance				
92 000 0000 780	RPTO Fund Balance	5,109.32	162.50	5,271.82
	Fund Balance Subtotal:	5,109.32	162.50	5,271.82
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	5,109.32	162.50	5,271.82

Fund: 10 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
10 0000 0010 1001 000 1111	Property Tax-general Fund	1,920,879.00	81,771.24	2,228,408.05	116.01	(307,529.05)
10 0000 0010 1001 000 1114	Isl Property Tax	21,249.00	6,551.98	163,133.31	767.72	(141,884.31)
10 0000 0010 1001 000 1134	Isl Income Sur-tax	298,619.00	0.00	184,222.68	61.69	114,396.32
10 0000 0010 1001 000 1171	Replacement Property Tax	220,000.00	0.00	296,994.68	135.00	(76,994.68)
10 0000 0010 1001 000 1191	Mobile Home Tax	1,500.00	29.05	1,301.42	86.76	198.58
10 3301 0020 1002 211 1322	Tuition - Ia Schools Spec Ed	75,000.00	0.00	76,195.41	101.59	(1,195.41)
10 0000 0020 1001 100 1323	Open Enrollment	320,000.00	0.00	114,494.80	35.78	205,505.20
10 3116 0020 1001 100 1323	Open Enrollment - TLC Portion	25,000.00	0.00	33,197.95	132.79	(8,197.95)
10 3216 0050 1001 100 1323	State Class Size Grant - OE Portion	0.00	0.00	1,337.02	0.00	(1,337.02)
10 3376 0050 1001 100 1323	TQ Prof. Development OE Portion	0.00	0.00	1,382.40	0.00	(1,382.40)
10 0000 0020 1001 100 1325	Tuition From Iowa Schools	150,000.00	0.00	111,192.96	74.13	38,807.04
10 0000 0010 1001 000 1510	Interest On Investments	150,000.00	8,414.53	86,659.42	57.77	63,340.58
10 0000 0020 1001 000 1744	Registration Fees	15,000.00	50.00	14,888.55	99.26	111.45
10 0000 0020 1002 000 1790	Other Revenues	100.00	0.00	0.00	0.00	100.00
10 0000 0010 1001 000 1910	Rental Fee Of Property	200.00	0.00	220.00	110.00	(20.00)
10 0000 0020 1001 000 1942	Textbooks	0.00	131.00	131.00	0.00	(131.00)
10 0000 0010 1001 000 1952	SUPERINTENDENT SERVICES OTHER LEAs/AEAs	100,000.00	0.00	0.00	0.00	100,000.00
10 0000 0010 1001 000 1954	SUPERINTENDENT SERVICES OTHER LEAs/AEAs	0.00	0.00	0.00	0.00	0.00
10 0000 0010 1001 000 1991	Sale Of School Property	10,000.00	0.00	0.00	0.00	10,000.00
10 0000 0020 1002 000 1992	Elem. Pop Machine	0.00	0.00	0.00	0.00	0.00
10 0000 0020 1001 000 1999	Miscellaneous	10,000.00	12,021.34	70,401.87	704.02	(60,401.87)
10 0000 0020 1001 102 1999	Nurse's Emergency Fund	350.00	0.00	0.00	0.00	350.00
Subtotal:	REVENUE FROM LOCAL SOURCES	3,317,897.00	108,969.14	3,384,161.52	102.00	(66,264.52)
10 0000 0010 0001 000 2100	Other Grants	0.00	0.00	35,000.00	0.00	(35,000.00)
10 0000 0020 1001 000 2250	Scanlan Mental Health Fellowship	6,000.00	0.00	0.00	0.00	6,000.00
Subtotal:	REVENUE INTERMEDIATE SOURCES	6,000.00	0.00	35,000.00	583.33	(29,000.00)
10 0000 0010 1001 000 3111	State Foundation Aid	2,861,080.00	317,096.00	2,877,062.00	100.56	(15,982.00)
10 1111 0000 1000 270 3111	TAG Local Match	0.00	0.00	0.00	0.00	0.00
10 3113 0010 1000 211 3113	SP ED Deficit State Aid	5,000.00	0.00	0.00	0.00	5,000.00
10 3116 0050 1001 000 3116	TLC Grant	196,942.00	20,162.00	161,296.00	81.90	35,646.00
10 3117 0010 1001 460 3117	SWVPP State Aid	113,477.00	10,739.00	96,651.00	85.17	16,826.00
10 3119 0020 1001 000 3119	TRANSPORTATION ASSISTANCE	15,000.00	0.00	0.00	0.00	15,000.00
10 3202 0050 1001 000 3202	Mentoring & Induction Program	0.00	0.00	0.00	0.00	0.00
10 3204 0050 1001 000 3204	Teacher Salary Improve. Prog.	505,148.00	58,754.00	528,786.00	104.68	(23,638.00)
10 3214 0050 5213 000 3214	Aea Flow Thru	242,809.00	13,039.00	117,351.00	48.33	125,458.00
10 3216 0050 1001 000 3216	State Class Size Grant	45,470.00	4,685.00	42,333.88	93.10	3,136.12
10 3261 0020 1001 300 3261	RPP Funds	12,000.00	0.00	5,599.00	46.66	6,401.00
10 3261 0050 1002 361 3261	State Vocational Aid	0.00	0.00	0.00	0.00	0.00
10 3342 0050 1001 000 3342	SUCCESSFUL PROGRESSION FOR EARLY READERS	16,000.00	0.00	16,297.54	101.86	(297.54)
10 3373 0050 1001 100 3373	TQ Core Curriculum PD	0.00	0.00	0.00	0.00	0.00
10 3376 0050 1001 000 3376	TQ Prof. Development	38,541.00	3,950.00	35,550.00	92.24	2,991.00
10 3387 0050 1001 000 3387	Teacher Leadership Planning Grant	0.00	0.00	0.00	0.00	0.00
10 0000 0010 1001 000 3801	Military Credit	0.00	0.00	0.00	0.00	0.00
10 0000 0010 1001 000 3803	STATE REPLACEMENT FOR COMMERCIAL AND IND	0.00	0.00	0.00	0.00	0.00
10 0000 0010 1001 000 3804	Replacement Tax for Two Tier Assessment	30,000.00	21,277.12	42,195.90	140.65	(12,195.90)
Subtotal:	REVENUE FROM STATE SOURCES	4,081,467.00	449,702.12	3,923,122.32	96.12	158,344.68

Fund: 10 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
10 4034 0010 1001 000 4034	School Safety Grant (Coronavirus)	150,000.00	0.00	104,502.81	69.67	45,497.19
10 0000 0010 1001 000 4036	Isl State Found. Aid	0.00	0.00	0.00	0.00	0.00
10 4043 0010 1001 000 4043	ESSER III Lost Learning	0.00	0.00	0.00	0.00	0.00
10 4045 0010 1001 000 4045	ESSER III	0.00	0.00	0.00	0.00	0.00
10 4055 0010 1001 000 4055	ESSER II	0.00	0.00	0.00	0.00	0.00
10 4303 0050 1001 000 4303	E-rate	6,900.00	0.00	8,400.00	121.74	(1,500.00)
10 4334 0020 1001 000 4334	RURAL EDUCATION ACHIEVEMENT PROGRAM	35,000.00	0.00	0.00	0.00	35,000.00
10 4501 0050 1001 431 4501	Title #1	118,797.00	38,796.51	78,173.30	65.80	40,623.70
10 4508 0050 1001 431 4508	Title #1 Prior Yr.	8,294.00	0.00	804.13	9.70	7,489.87
10 4531 0050 1001 390 4531	Carl Perkins Grants	3,500.00	0.00	0.00	0.00	3,500.00
10 4634 0050 1001 211 4634	Medicaid Reimbursement	165,000.00	4,377.87	164,368.38	99.62	631.62
10 4643 0050 1001 000 4643	Title II Federal Funds	16,364.00	0.00	14,453.93	88.33	1,910.07
10 4644 0050 1001 410 4644	Title III	0.00	0.00	0.00	0.00	0.00
10 4648 0050 1001 000 4648	Title VI A Assesment Funds	10,000.00	0.00	10,000.00	100.00	0.00
10 4669 0020 1001 100 4669	Student Support Academic Enrichment	10,000.00	0.00	0.00	0.00	10,000.00
10 4031 0050 1002 000 4720	ARP Special Ed Part B	0.00	0.00	0.00	0.00	0.00
10 4521 0050 1002 000 4720	Part B Special Education	24,000.00	0.00	10,761.00	44.84	13,239.00
Subtotal:	REVENUE FROM FEDERAL SOURCES	547,855.00	43,174.38	391,463.55	71.45	156,391.45
10 0000 0010 2620 100 5311	Insurance Claim	1,000.00	0.00	18,110.00	1,811.00	(17,110.00)
Subtotal:	OTHER FINANCING SOURCES	1,000.00	0.00	18,110.00	1,811.00	(17,110.00)
	Fund Total:	7,954,219.00	601,845.64	7,751,857.39	97.46	202,361.61

Fund: 21 STUDENT ACTIVITY FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
21 0000 0000 0000 000 1510	Act. Fund Interest	0.00	721.04	10,188.08	0.00	(10,188.08)
21 6201 0109 0000 910 1710	Athletics	0.00	9,149.75	107,664.89	0.00	(107,664.89)
21 6150 0109 0000 910 1790	FFA	0.00	450.00	962.00	0.00	(962.00)
21 6152 0109 0000 910 1790	Greenhouse - FFA	0.00	0.00	450.00	0.00	(450.00)
21 6154 0109 0000 910 1790	FCCLA	0.00	0.00	6,403.00	0.00	(6,403.00)
21 6155 0109 0000 910 1790	Business Club	0.00	247.00	3,978.00	0.00	(3,978.00)
21 6156 0109 0000 910 1790	Cheer - BB/FB	0.00	30.00	1,575.00	0.00	(1,575.00)
21 6157 0109 0000 910 1790	Cheer - Wrestling	0.00	0.00	161.00	0.00	(161.00)
21 6161 0109 0000 910 1790	Poms	0.00	0.00	1,586.00	0.00	(1,586.00)
21 6163 0109 0000 910 1790	FFA Rodeo	0.00	15,090.00	131,892.30	0.00	(131,892.30)
21 6203 0109 0000 910 1790	Wrestling Fundraiser	0.00	0.00	7,373.60	0.00	(7,373.60)
21 6204 0109 0000 910 1790	Girls Wrestling Fundraiser	0.00	0.00	4,011.63	0.00	(4,011.63)
21 6207 0109 0000 910 1790	Boys BB Fundraisers	0.00	0.00	3,689.91	0.00	(3,689.91)
21 6211 0109 0000 910 1790	Girls BB Fundraiser	0.00	0.00	1,222.00	0.00	(1,222.00)
21 6215 0109 0000 910 1790	Volleyball Fundraiser	0.00	0.00	8,927.00	0.00	(8,927.00)
21 6217 0109 0000 910 1790	Cross Country	0.00	75.00	591.00	0.00	(591.00)
21 6221 0109 0000 910 1790	Baseball Fundraiser	0.00	4,912.00	13,022.40	0.00	(13,022.40)
21 6223 0109 0000 910 1790	Softball Fundraiser	0.00	833.65	833.65	0.00	(833.65)
21 6226 0109 0000 910 1790	Boys Track Fundraiser	0.00	0.00	145.00	0.00	(145.00)
21 6232 0109 0000 910 1790	Football Fundraiser	0.00	0.00	14,666.50	0.00	(14,666.50)
21 6233 0109 0000 910 1790	Girls Golf	0.00	280.00	1,768.00	0.00	(1,768.00)
21 6234 0109 0000 910 1790	Boys Golf	0.00	0.00	560.00	0.00	(560.00)
21 6236 0109 0000 910 1790	Girls Soccer	0.00	562.00	10,163.00	0.00	(10,163.00)
21 6238 0109 0000 910 1790	Wapello TIES	0.00	0.00	2,620.12	0.00	(2,620.12)
21 6250 0109 0000 910 1790	Drama & Speech	0.00	0.00	12,006.21	0.00	(12,006.21)
21 6254 0109 0000 910 1790	Vocal	0.00	341.00	712.99	0.00	(712.99)
21 6257 0109 0000 910 1790	Vocal Trip	0.00	0.00	3,895.00	0.00	(3,895.00)
21 6259 0109 0000 910 1790	Band	0.00	341.00	996.00	0.00	(996.00)
21 6266 0109 0000 910 1790	Yearbook - Odd	0.00	560.00	1,795.00	0.00	(1,795.00)
21 6269 0109 0000 910 1790	Student Senate	0.00	0.00	2,191.00	0.00	(2,191.00)
21 6271 0109 0000 910 1790	National Honor Society	0.00	0.00	960.00	0.00	(960.00)
21 6272 0109 0000 910 1790	Prom	0.00	1,010.00	1,795.00	0.00	(1,795.00)
21 6273 0109 0000 910 1790	Grey Matters Collective	0.00	0.00	218.00	0.00	(218.00)
21 6351 0109 0000 910 1790	JH Student Senate	0.00	0.00	500.00	0.00	(500.00)
21 6450 0109 0000 910 1790	Elementary	0.00	86.00	86.00	0.00	(86.00)
21 6452 0109 0000 910 1790	Elementary Yearbook	0.00	135.00	435.00	0.00	(435.00)
21 6453 0109 0000 910 1790	Elem Vocal Music	0.00	0.00	1,241.00	0.00	(1,241.00)
21 6454 0109 0000 910 1790	Elem Student Council	0.00	0.00	187.00	0.00	(187.00)
21 6462 0109 0000 910 1790	Elem Playground Fundraising	0.00	0.00	7,681.10	0.00	(7,681.10)
21 0000 0000 0000 000 1999	Misc. Income	0.00	0.00	2,209.12	0.00	(2,209.12)
Subtotal:	REVENUE FROM LOCAL SOURCES	0.00	34,823.44	371,362.50	0.00	(371,362.50)
	Fund Total:	0.00	34,823.44	371,362.50	0.00	(371,362.50)

Fund: 22 MANAGEMENT

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 0000 0010 2690 000 1111	Prop. Tax Ins.	350,000.00	14,296.67	389,408.97	111.26	(39,408.97)
22 0000 0020 0002 000 1111	Prop. Tax Unemployment	0.00	0.00	0.00	0.00	0.00
22 0000 0010 2700 000 1171	Repl. Property Tax Ins.	57,000.00	0.00	51,925.76	91.10	5,074.24
22 0000 0010 2690 000 1191	Mobile Home Ins.	200.00	5.08	226.40	113.20	(26.40)
22 0000 0010 1000 000 1989	Refund Prior Yr. Exp. Ins.	14,200.00	0.00	17,503.57	123.26	(3,303.57)
Subtotal:	REVENUE FROM LOCAL SOURCES	421,400.00	14,301.75	459,064.70	108.94	(37,664.70)
22 0000 0010 2690 000 3801	Military Credit Ins.	100.00	0.00	0.00	0.00	100.00
22 0000 0010 2690 000 3803	STATE REPLACEMENT FOR COMMERCIAL AND IND	3,300.00	0.00	0.00	0.00	3,300.00
22 0000 0010 2690 000 3804	Replacement Tax for Two Tier Assessment	8,000.00	3,720.04	7,377.41	92.22	622.59
Subtotal:	REVENUE FROM STATE SOURCES	11,400.00	3,720.04	7,377.41	64.71	4,022.59
	Fund Total:	432,800.00	18,021.79	466,442.11	107.77	(33,642.11)

Fund: 33 LOCAL OPTIONS SALES TAX

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
33 0000 0010 4000 000 1510	Interest on Investments	3,000.00	255.30	2,952.95	98.43	47.05
33 0000 0010 0000 000 1999	Misc. Income	0.00	0.00	8,000.00	0.00	(8,000.00)
Subtotal:	REVENUE FROM LOCAL SOURCES	3,000.00	255.30	10,952.95	365.10	(7,952.95)
33 3361 0010 4000 000 3361	Local Opt. Sales Tax	600,000.00	62,149.29	608,086.49	101.35	(8,086.49)
Subtotal:	REVENUE FROM STATE SOURCES	600,000.00	62,149.29	608,086.49	101.35	(8,086.49)
	Fund Total:	603,000.00	62,404.59	619,039.44	102.66	(16,039.44)

Fund: 36 PHYSICAL PLANT EQUIPMENT LEVY

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
36 0000 0020 4000 000 1110	Voted Ppel Property Tax	100,705.00	533.68	15,104.31	15.00	85,600.69
36 0000 0010 4000 000 1111	Property Tax - Ppel	82,980.00	2,694.23	73,477.58	88.55	9,502.42
36 0000 0010 1001 000 1136	VPPEL INCOME SURTAX	49,770.00	0.00	30,703.78	61.69	19,066.22
36 0000 0010 4000 000 1171	Repl. Property Tax Ppel	8,000.00	0.00	9,785.52	122.32	(1,785.52)
36 0000 0020 4000 000 1171	Repl. Property Tax Voted Ppel	10,000.00	0.00	1,938.42	19.38	8,061.58
36 0000 0010 4000 000 1191	Mobile Home Tax	35.00	0.96	20.32	58.06	14.68
36 0000 0020 4000 000 1191	Voted Ppel Mobile Hm.	30.00	0.19	33.11	110.37	(3.11)
36 0000 0010 4000 000 1510	Interest On Investments	300.00	55.88	473.86	157.95	(173.86)
Subtotal:	REVENUE FROM LOCAL SOURCES	251,820.00	3,284.94	131,536.90	52.23	120,283.10
36 0000 0010 4011 000 3801	Military Credit	45.00	0.00	0.00	0.00	45.00
36 0000 0020 4000 000 3801	Voted Ppel Military Cr.	50.00	0.00	0.00	0.00	50.00
36 0000 0010 4000 000 3803	STATE REPLACEMENT FOR COMMERCIAL AND IND	1,470.00	0.00	0.00	0.00	1,470.00
36 0000 0020 4000 000 3803	STATE REPLACEMENT FOR COMMERCIAL AND IND	750.00	0.00	0.00	0.00	750.00
36 0000 0010 4000 000 3804	Replacement Tax for Two Tier Assessment	6,000.00	701.04	1,390.28	23.17	4,609.72
36 0000 0020 4000 000 3804	Replacement Tax for Two Tier Assessment	0.00	138.87	275.40	0.00	(275.40)
Subtotal:	REVENUE FROM STATE SOURCES	8,315.00	839.91	1,665.68	20.03	6,649.32
36 0000 0010 1000 100 5500	Proceeds from Leases	0.00	0.00	0.00	0.00	0.00
Subtotal:	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
	Fund Total:	260,135.00	4,124.85	133,202.58	51.21	126,932.42

Fund: 40 DEBT SERVICE

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
40 0000 0010 5112 000 1111	Property Tax - Debt Service	0.00	0.00	0.00	0.00	0.00
40 0000 0010 5112 000 1171	Replacement Property Tax	0.00	0.00	0.00	0.00	0.00
40 0000 0010 5112 000 1191	Mobile Home - Debt Service	0.00	0.00	0.00	0.00	0.00
Subtotal:	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
40 0000 0010 5112 000 3801	Military Cr. - Debt Serv.	0.00	0.00	0.00	0.00	0.00
Subtotal:	REVENUE FROM STATE SOURCES	0.00	0.00	0.00	0.00	0.00
40 0000 0010 5112 000 5233	Interfund Transfers - Cap. Proj.	630,000.00	41,288.18	443,812.30	70.45	186,187.70
40 0000 0010 5112 000 5236	Interfund Operating Transfers	100,000.00	94,985.50	109,971.00	109.97	(9,971.00)
Subtotal:	OTHER FINANCING SOURCES	730,000.00	136,273.68	553,783.30	75.86	176,216.70
	Fund Total:	730,000.00	136,273.68	553,783.30	75.86	176,216.70

Fund: 61 NUTRITION

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
61 0000 0010 3110 000 1510	Interest On Investments	1,000.00	242.71	1,255.39	125.54	(255.39)
61 0000 0020 3110 000 1611	Student Lunch	100,000.00	10,645.63	102,070.38	102.07	(2,070.38)
61 0000 0020 3110 000 1612	Adult Lunches	0.00	0.00	339.25	0.00	(339.25)
61 0000 0020 3110 000 1613	Milk	100.00	0.00	0.00	0.00	100.00
61 0000 0020 3110 000 1621	A La Carte	1,500.00	303.75	2,702.46	180.16	(1,202.46)
61 0000 0020 3110 000 1622	Adult Lunch	4,500.00	1,065.75	5,546.75	123.26	(1,046.75)
61 0000 0020 3110 000 1623	Adult Breakfast/Second Student Breakfast	500.00	0.00	0.00	0.00	500.00
61 0000 0020 3110 000 1631	Food Purchased	2,100.00	0.00	0.00	0.00	2,100.00
61 0000 0020 3110 000 1999	Misc. Income	500.00	0.00	2,013.43	402.69	(1,513.43)
Subtotal:	REVENUE FROM LOCAL SOURCES	110,200.00	12,257.84	113,927.66	103.38	(3,727.66)
61 3251 0050 3110 000 3251	State Reimbursement	1,400.00	0.00	975.32	69.67	424.68
61 3252 0050 3110 000 3252	State Reimburse/breakfast	700.00	0.00	466.14	66.59	233.86
Subtotal:	REVENUE FROM STATE SOURCES	2,100.00	0.00	1,441.46	68.64	658.54
61 4014 0020 3110 000 4014	Supply Chain Assistance	15,000.00	0.00	0.00	0.00	15,000.00
61 4552 0050 3110 000 4552	Federal Reimburse/breakfast	50,000.00	12,786.06	47,165.90	94.33	2,834.10
61 4553 0050 3110 000 4553	Federal Reimbursement	140,000.00	33,352.46	129,200.84	92.29	10,799.16
61 4556 0050 3110 000 4556	Summer Federal Reimbursement	50,000.00	0.00	32,262.00	64.52	17,738.00
61 4558 0050 3110 000 4558	TN Wellnes Grant	0.00	0.00	0.00	0.00	0.00
61 4951 0050 3110 000 4951	Commodities Received	35,000.00	0.00	0.00	0.00	35,000.00
Subtotal:	REVENUE FROM FEDERAL SOURCES	290,000.00	46,138.52	208,628.74	71.94	81,371.26
	Fund Total:	402,300.00	58,396.36	323,997.86	80.54	78,302.14

Fund: 81 SCHOLARSHIP FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
81 0000 0010 1001 111 1923	FFA Concessions -Scholarship Fund	5,000.00	0.00	0.00	0.00	5,000.00
81 0000 0010 1001 113 1924	Jean Day Scholarship	1,500.00	40.00	600.00	40.00	900.00
81 0000 0010 1001 000 1925	Scholarship Revenue	300.00	1,000.00	1,000.00	333.33	(700.00)
81 0000 0010 1001 106 1925	Werner Scholarship	500.00	0.00	0.00	0.00	500.00
81 0000 0010 1001 108 1925	Hicklin-Winter Scholarship	1,000.00	0.00	0.00	0.00	1,000.00
81 0000 0010 1001 115 1925	Trae Bohlen Memorial Scholarship	1,000.00	75.00	825.00	82.50	175.00
81 0000 0010 1001 116 1925	Blood Center Scholarship	200.00	0.00	0.00	0.00	200.00
81 0000 0010 1001 117 1925	Wapello Alumni Scholarship	1,000.00	0.00	1,600.00	160.00	(600.00)
Subtotal:	REVENUE FROM LOCAL SOURCES	10,500.00	1,115.00	4,025.00	38.33	6,475.00
	Fund Total:	10,500.00	1,115.00	4,025.00	38.33	6,475.00

Fund: 92 PTO AGENCY FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
92 0000 0010 1001 000 1111	Last Year Receivable	0.00	0.00	0.00	0.00	0.00
92 0000 0010 1001 000 1999	PTO Revenues	0.00	162.50	1,210.95	0.00	(1,210.95)
Subtotal:	REVENUE FROM LOCAL SOURCES	0.00	162.50	1,210.95	0.00	(1,210.95)
	Fund Total:	0.00	162.50	1,210.95	0.00	(1,210.95)

	Revised Budget	During Month	To Date	% of Budget	Budget Balance
Grand Total:	10,392,954.00	917,167.85	10,224,921.13	98.38	168,032.87

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
10 GENERAL FUND					
10 0000 1000 100 2250 101	Scanlan Mental Health Fellowship	6,500.00	0.00	6,500.00	100.00
10 0000 1000 100 3116 121	TLC Salary	150,474.00	125,327.50	25,146.50	16.71
10 0000 1000 100 3204 121	Teacher Salary Improve.	217,775.00	248,316.29	(30,541.29)	(14.02)
10 0000 1000 100 3376 121	TQ Professional Development	25,000.00	56,608.34	(31,608.34)	(126.43)
10 0000 1000 100 3116 210	HEALTH INSURANCE	207.00	184.84	22.16	10.71
10 0000 1000 100 3116 212	Disability Insurance	227.00	223.85	3.15	1.39
10 0000 1000 100 2250 220	SOCIAL SECURITY CONTRIBUTIONS	497.00	0.00	497.00	100.00
10 0000 1000 100 3116 220	TLC Grant Social Security	11,511.00	9,361.90	2,149.10	18.67
10 0000 1000 100 3204 220	Teach. Sal. Improv. Soc. Sec.	31,318.00	18,966.89	12,351.11	39.44
10 0000 1000 100 3376 220	TQ Prof. Dev. SS	1,913.00	4,330.57	(2,417.57)	(126.38)
10 0000 1000 100 2250 231	IPERS-EMPLOYER'S SHARE	613.00	0.00	613.00	100.00
10 0000 1000 100 3116 231	TLC Grant IPERS	14,204.00	11,830.89	2,373.11	16.71
10 0000 1000 100 3204 231	Teach. Sal. Improv. Ipers	38,646.00	23,441.07	15,204.93	39.34
10 0000 1000 100 3376 231	TQ Prof. Dev. IPERS	0.00	5,205.85	(5,205.85)	0.00
10 0000 1000 100 3116 270	HEALTH BENEFITS	8,816.00	6,728.28	2,087.72	23.68
10 0000 1000 100 3116 567	Open Enrollment - TLC Portion	34,000.00	16,851.83	17,148.17	50.44
10 0000 1000 100 3216 567	Early Intervention - Open Enrollment Portion	0.00	3,693.73	(3,693.73)	0.00
10 0000 1000 100 3376 567	Professional Development - OE Portion	0.00	3,390.44	(3,390.44)	0.00
10 0000 1000 100 3116 580	TLC TRAVEL EXPENSE	1,000.00	0.00	1,000.00	100.00
10 0000 1000 100 3373 580	ICC Travel	5,000.00	0.00	5,000.00	100.00
10 0000 1000 100 3376 580	TSS Prof Dev. TRAVEL	5,000.00	0.00	5,000.00	100.00
10 0000 1000 100 4045 612	ESSER III Supplies	0.00	2,265.36	(2,265.36)	0.00
10 0000 1000 100 4334 612	SRSA Tech Supplies	11,900.00	12,795.98	(895.98)	(7.53)
10 0000 1000 100 4681 734	STOP School Violence DOJ COPS Equipment	105,000.00	70,674.85	34,325.15	32.69
100 REGULAR PROGRAM-ELEM/SECONDARY		669,601.00	620,198.46	49,402.54	7.38
10 0000 1000 102 1114 580	Isl Technology Travel	0.00	0.00	0.00	0.00
10 0000 1000 102 1114 612	Isl Technology Supplies	13,000.00	18,902.27	(5,902.27)	(45.40)
10 0000 1000 102 1114 617	ISL Copier Service Agreements	0.00	0.00	0.00	0.00
10 0000 1000 102 1114 641	Isl Textbooks	3,000.00	5,889.93	(2,889.93)	(96.33)
10 0000 1000 102 1114 645	Isl Workbooks	3,000.00	41,845.65	(38,845.65)	(1,294.86)
10 0000 1000 102 1114 651	Isl Software	28,500.00	43,417.24	(14,917.24)	(52.34)
10 0000 1000 102 1114 652	Isl Tech Equipment	5,000.00	6,319.24	(1,319.24)	(26.38)
10 0000 1000 102 1114 654	Isl Tech. Equip. Repair	2,500.00	0.00	2,500.00	100.00
10 0000 1000 102 1114 733	Isl Furniture	5,000.00	0.00	5,000.00	100.00
102 Class of 2028		60,000.00	116,374.33	(56,374.33)	(93.96)
10 0000 1000 211 3301 561	Tuition Spec Class 1.72	0.00	66,885.91	(66,885.91)	0.00
211 LEVEL I		0.00	66,885.91	(66,885.91)	0.00
10 0000 1000 214 3302 561	Tuition Spec Class 2.21	52,000.00	48,931.30	3,068.70	5.90
214 LEVEL II		52,000.00	48,931.30	3,068.70	5.90
10 0000 1000 217 3303 220	Pre-sch. Soc. Sec. Class 3.74	0.00	0.00	0.00	0.00
10 0000 1000 217 3303 231	PRESCHOOL IPERS LEVEL 3.74	0.00	0.00	0.00	0.00
217 LEVEL III		0.00	0.00	0.00	0.00
10 0000 2314 000 0000 311	Election Service	2,500.00	2,387.77	112.23	4.49
000 UNDISTRIBUTED EXPENDITURES		2,500.00	2,387.77	112.23	4.49
10 0000 2317 000 0000 342	Legal Services	10,500.00	4,426.00	6,074.00	57.85
000 UNDISTRIBUTED EXPENDITURES		10,500.00	4,426.00	6,074.00	57.85
10 0000 2318 000 0000 341	Auditing & Accounting	17,500.00	21,028.91	(3,528.91)	(20.17)
000 UNDISTRIBUTED EXPENDITURES		17,500.00	21,028.91	(3,528.91)	(20.17)
10 0109 1000 100 0000 121	High School Teacher	493,518.00	388,494.24	105,023.76	21.28
10 0109 1000 100 3116 121	TLC Salary	1,913.00	1,458.00	455.00	23.78
10 0109 1000 100 3204 121	HS Teacher Salary Improve.	14,345.00	0.00	14,345.00	100.00
10 0109 1000 100 4045 121	ESSER III Teacher	0.00	0.00	0.00	0.00
10 0109 1000 100 0000 122	H.s. Substitute Teacher	13,000.00	35,783.06	(22,783.06)	(175.25)
10 0109 1000 100 0000 128	Coaches/activity Sponsored	216,000.00	197,567.38	18,432.62	8.53
10 0109 1000 100 0000 210	Life Ins.	1,070.00	776.60	293.40	27.42
10 0109 1000 100 0000 212	Disability Ins.	1,320.00	942.30	377.70	28.61
10 0109 1000 100 0000 220	Social Security	45,971.00	45,821.91	149.09	0.32
10 0109 1000 100 3116 220	HS TLC GRANT S.S/MEDICARE	147.00	111.60	35.40	24.08
10 0109 1000 100 3204 220	HS TCHR SAL IMPROV SS/MEDICARE	1,097.00	0.00	1,097.00	100.00
10 0109 1000 100 4045 220	ESSER III S.S./Medicare	0.00	0.00	0.00	0.00
10 0109 1000 100 0000 231	Ipers	58,134.00	57,873.43	260.57	0.45
10 0109 1000 100 3116 231	HS TLC IPERS	0.00	137.61	(137.61)	0.00
10 0109 1000 100 3204 231	HS TEACHER SAL IMPROV IPERS	1,354.00	0.00	1,354.00	100.00

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
10 0109 1000 100 4045 231	ESSER III IPERS	0.00	0.00	0.00	0.00
10 0109 1000 100 0000 270	Hospital Ins.	103,987.00	76,768.43	27,218.57	26.17
10 0109 1000 100 0000 271	Physicals	0.00	0.00	0.00	0.00
10 0109 1000 100 0000 320	Purch. Serv. Outside Assist.	30,750.00	13,200.00	17,550.00	57.07
10 0109 1000 100 0000 391	Employee Background Checks	500.00	252.00	248.00	49.60
10 0109 1000 100 1131 561	Tuition	0.00	26,923.72	(26,923.72)	0.00
10 0109 1000 100 0000 565	Enrollment Options	60,000.00	198,911.00	(138,911.00)	(231.52)
10 0109 1000 100 0000 567	High School Open Enrollment	200,000.00	97,214.61	102,785.39	51.39
10 0109 1000 100 0000 580	Travel Expense	0.00	0.00	0.00	0.00
10 0109 1000 100 0000 611	Paper Supplies	1,750.00	1,794.10	(44.10)	(2.52)
10 0109 1000 100 0000 612	General Supplies	5,000.00	3,850.88	1,149.12	22.98
10 0109 1000 100 0000 613	HS Pop Machine	2,327.00	140.39	2,186.61	93.97
10 0109 1000 100 0000 615	H.s. Equipment	2,500.00	0.00	2,500.00	100.00
10 0109 1000 100 0000 616	HS PBIS Supplies	2,392.00	3,946.76	(1,554.76)	(65.00)
100 REGULAR PROGRAM-ELEM/SECONDARY		1,257,075.00	1,151,968.02	105,106.98	8.36
10 0109 1000 102 0000 612	High School Art	500.00	1,224.09	(724.09)	(144.82)
10 0109 1000 102 0000 615	Sophomore Class	0.00	58.67	(58.67)	0.00
102 Class of 2028		500.00	1,282.76	(782.76)	(156.55)
10 0109 1000 103 0000 612	Photography	0.00	0.00	0.00	0.00
103 Class of 2027		0.00	0.00	0.00	0.00
10 0109 1000 104 0000 615	Senior Class	0.00	195.57	(195.57)	0.00
104 Class of 2026		0.00	195.57	(195.57)	0.00
10 0109 1000 105 0000 612	H.s. English	200.00	264.00	(64.00)	(32.00)
105 105		200.00	264.00	(64.00)	(32.00)
10 0109 1000 106 0000 612	Foreign Language Supplies	125.00	105.99	19.01	15.21
106 106		125.00	105.99	19.01	15.21
10 0109 1000 108 0000 612	H.s. Phys. Ed.	300.00	0.00	300.00	100.00
10 0109 1000 108 0000 613	Health	100.00	0.00	100.00	100.00
108 108		400.00	0.00	400.00	100.00
10 0109 1000 111 0000 612	Math Supplies	350.00	372.62	(22.62)	(6.46)
10 0109 1000 111 0000 618	Math Resale Items	0.00	0.00	0.00	0.00
111 111		350.00	372.62	(22.62)	(6.46)
10 0109 1000 113 0000 612	Science Supplies	350.00	131.47	218.53	62.44
113 113		350.00	131.47	218.53	62.44
10 0109 1000 115 0000 612	H.s. Social Studies	200.00	0.00	200.00	100.00
115 115		200.00	0.00	200.00	100.00
10 0109 1000 116 0000 612	Strength and Conditioning	725.00	0.00	725.00	100.00
116 116		725.00	0.00	725.00	100.00
10 0109 1000 198 0000 611	Activity Fund	12,500.00	18,121.88	(5,621.88)	(44.98)
198 Activities		12,500.00	18,121.88	(5,621.88)	(44.98)
10 0109 1000 199 0000 612	Athletic Fund	15,000.00	12,709.58	2,290.42	15.27
199 Athletics		15,000.00	12,709.58	2,290.42	15.27
10 0109 1000 211 3204 121	HS LD TQ	5,730.00	6,191.28	(461.28)	(8.05)
10 0109 1000 211 3301 121	H.s. L.d. Teacher	62,183.00	191,379.27	(129,196.27)	(207.77)
10 0109 1000 211 3301 210	Life Ins.	137.00	210.60	(73.60)	(53.72)
10 0109 1000 211 3301 212	Disability Ins.	162.00	252.81	(90.81)	(56.06)
10 0109 1000 211 3204 220	HS LD TQ SS	439.00	473.58	(34.58)	(7.88)
10 0109 1000 211 3301 220	Social Security	4,366.00	14,343.99	(9,977.99)	(228.54)
10 0109 1000 211 3204 231	HS LD TQ IPERS	541.00	584.46	(43.46)	(8.03)
10 0109 1000 211 3301 231	H.s. L.d. Teacher IPERS	5,870.00	18,066.36	(12,196.36)	(207.77)
10 0109 1000 211 3301 270	Hospital Ins.	21,762.00	25,675.38	(3,913.38)	(17.98)
10 0109 1000 211 3301 580	Travel Expense	250.00	0.00	250.00	100.00
10 0109 1000 211 3301 612	HS LD Supplies	1,200.00	1,091.68	108.32	9.03
211 LEVEL I		102,640.00	258,269.41	(155,629.41)	(151.63)
10 0109 1000 214 3302 101	Sci Aide	110,000.00	146,662.47	(36,662.47)	(33.33)
10 0109 1000 214 4521 101	Sci Aide - Part B	0.00	0.00	0.00	0.00
10 0109 1000 214 3204 121	HS SCI TQ	0.00	0.00	0.00	0.00
10 0109 1000 214 3302 121	Sci Teacher	3,262.00	0.00	3,262.00	100.00
10 0109 1000 214 3302 210	Sci Life Ins.	0.00	0.00	0.00	0.00
10 0109 1000 214 3302 212	Sci Disab. Ins.	0.00	0.00	0.00	0.00
10 0109 1000 214 3204 220	HS SCI TQ SS	0.00	0.00	0.00	0.00
10 0109 1000 214 3302 220	Sci Social Security	15,199.00	11,219.30	3,979.70	26.18
10 0109 1000 214 3204 231	HS SCI TQ IPERS	0.00	0.00	0.00	0.00

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
10 0109 1000 214 3302 231	Sci IPERS	18,755.00	13,844.63	4,910.37	26.18
10 0109 1000 214 3302 270	Sci Hosp. Ins.	0.00	0.00	0.00	0.00
10 0109 1000 214 3302 330	Sci Staff Development	0.00	0.00	0.00	0.00
10 0109 1000 214 3302 612	Sci General Supplies	450.00	2,330.06	(1,880.06)	(417.79)
10 0109 1000 214 3302 616	Sci Equipment	450.00	0.00	450.00	100.00
214 LEVEL II		148,116.00	174,056.46	(25,940.46)	(17.51)
10 0109 1000 215 3302 101	H.s. L.d. Aide	33,271.00	22,706.16	10,564.84	31.75
10 0109 1000 215 3302 105	SCI Aide	0.00	0.00	0.00	0.00
10 0109 1000 215 3302 220	SOCIAL SECURITY CONTRIBUTIONS	2,545.00	1,736.89	808.11	31.75
10 0109 1000 215 3302 231	IPERS-EMPLOYER'S SHARE	3,380.00	2,143.36	1,236.64	36.59
215 Level 2 - Individualized Costs		39,196.00	26,586.41	12,609.59	32.17
10 0109 1000 310 0000 121	Voc. Ag. Teacher	44,586.00	0.00	44,586.00	100.00
10 0109 1000 310 3204 121	Voc. Ag. TSS	14,345.00	0.00	14,345.00	100.00
10 0109 1000 310 0000 210	Life Ins.	72.00	0.00	72.00	100.00
10 0109 1000 310 0000 212	Disability Ins.	108.00	0.00	108.00	100.00
10 0109 1000 310 0000 220	Social Security	3,410.00	0.00	3,410.00	100.00
10 0109 1000 310 3204 220	Voc. Ag. TSS S.S.	1,097.00	0.00	1,097.00	100.00
10 0109 1000 310 0000 231	Ipers	5,339.00	0.00	5,339.00	100.00
10 0109 1000 310 3204 231	Voc. Ag. TSS IPERS	1,354.00	0.00	1,354.00	100.00
10 0109 1000 310 0000 270	Hospital Ins.	8,816.00	0.00	8,816.00	100.00
10 0109 1000 310 0000 580	Travel Exp.	250.00	0.00	250.00	100.00
10 0109 1000 310 0000 612	Voc. Ag. General Supplies	2,000.00	0.00	2,000.00	100.00
10 0109 1000 310 4531 612	Voc. Ag. General Supplies (Perkins)	1,000.00	0.00	1,000.00	100.00
310 CLSTR 01-AGRICULTURE, FOOD &	NTRAL RES	82,377.00	0.00	82,377.00	100.00
10 0109 1000 342 0000 121	Home Ec. Teacher	51,844.00	41,103.00	10,741.00	20.72
10 0109 1000 342 3204 121	Home Ec. TSS Salary	5,650.00	10,329.03	(4,679.03)	(82.81)
10 0109 1000 342 0000 210	Life Ins.	137.00	102.60	34.40	25.11
10 0109 1000 342 0000 212	Disability Ins.	125.00	105.60	19.40	15.52
10 0109 1000 342 0000 220	Social Security	3,533.00	2,811.87	721.13	20.41
10 0109 1000 342 3204 220	Home Ec. Teacher TSS S.S.	432.00	790.20	(358.20)	(82.92)
10 0109 1000 342 0000 231	Ipers	4,894.00	3,880.08	1,013.92	20.72
10 0109 1000 342 3204 231	Home Ec. TSS IPERS	534.00	975.06	(441.06)	(82.60)
10 0109 1000 342 0000 270	Hospital Ins.	16,104.00	12,371.49	3,732.51	23.18
10 0109 1000 342 0000 580	Travel Expense	0.00	0.00	0.00	0.00
10 0109 1000 342 0000 612	Home Ec. Supplies	1,950.00	2,750.49	(800.49)	(41.05)
10 0109 1000 342 3261 612	Home Ec. Supplies (RPP)	0.00	2,961.69	(2,961.69)	0.00
10 0109 1000 342 4531 612	Home Ec. Perkins Supplies	1,000.00	3,348.73	(2,348.73)	(234.87)
342 342		86,203.00	81,529.84	4,673.16	5.42
10 0109 1000 350 0000 121	Indust. Arts Teacher	0.00	0.00	0.00	0.00
10 0109 1000 350 3204 121	Ind. Arts TSS Salary	0.00	0.00	0.00	0.00
10 0109 1000 350 0000 210	Life Ins.	0.00	0.00	0.00	0.00
10 0109 1000 350 0000 212	Disability Ins.	0.00	0.00	0.00	0.00
10 0109 1000 350 0000 220	Social Security	0.00	0.00	0.00	0.00
10 0109 1000 350 3204 220	Ind. Arts. TSS S.S.	0.00	0.00	0.00	0.00
10 0109 1000 350 0000 231	Ipers	0.00	0.00	0.00	0.00
10 0109 1000 350 3204 231	Ind. Arts TSS IPERS	0.00	0.00	0.00	0.00
10 0109 1000 350 0000 270	Hospital Ins.	0.00	0.00	0.00	0.00
10 0109 1000 350 0000 612	H.s. Indust. Arts Supplies	3,500.00	921.31	2,578.69	73.68
10 0109 1000 350 3261 612	H.s. Indust. Arts Supplies (RPP)	0.00	2,961.70	(2,961.70)	0.00
10 0109 1000 350 4531 612	H.s. Indust. Arts Perkins Sup.	1,500.00	2,374.38	(874.38)	(58.29)
10 0109 1000 350 0000 613	Industrial Arts Safety Equipment	1,500.00	0.00	1,500.00	100.00
10 0109 1000 350 0000 618	Resale Items	850.00	0.00	850.00	100.00
350 CLSTR 09-HOSPITATLITY & TOURISM		7,350.00	6,257.39	1,092.61	14.87
10 0109 1000 360 0000 121	Busi. Ed. Teacher	34,440.00	27,220.50	7,219.50	20.96
10 0109 1000 360 3204 121	Bus. Ed. TSS Salary	13,080.00	10,504.53	2,575.47	19.69
10 0109 1000 360 0000 210	Life Ins.	137.00	102.60	34.40	25.11
10 0109 1000 360 0000 212	Disability Ins.	54.00	49.38	4.62	8.56
10 0109 1000 360 0000 220	Social Security	2,635.00	2,049.24	585.76	22.23
10 0109 1000 360 3204 220	Bus. Ed TSS S.S.	1,001.00	803.52	197.48	19.73
10 0109 1000 360 0000 231	Ipers	3,252.00	2,569.59	682.41	20.98
10 0109 1000 360 3204 231	Bus. Ed. TSS IPERS	1,235.00	991.62	243.38	19.71
10 0109 1000 360 0000 270	Hospital Ins.	8,817.00	6,489.39	2,327.61	26.40
10 0109 1000 360 0000 612	Busi. Ed. Supplies	0.00	80.00	(80.00)	0.00
10 0109 1000 360 4531 612	Carl Perkins Grant Purchases	350.00	0.00	350.00	100.00
360 CLSTR 11-INFORMATION TECHNOLOGY		65,001.00	50,860.37	14,140.63	21.75

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
10 0109 1000 370 0000 121	Technology Contract	0.00	0.00	0.00	0.00
10 0109 1000 370 0000 210	Life Ins.	0.00	0.00	0.00	0.00
10 0109 1000 370 0000 212	Disability Ins.	0.00	0.00	0.00	0.00
10 0109 1000 370 0000 220	Social Security	0.00	0.00	0.00	0.00
10 0109 1000 370 0000 231	Ipers	0.00	0.00	0.00	0.00
10 0109 1000 370 0000 270	Hospital Ins.	0.00	0.00	0.00	0.00
10 0109 1000 370 0000 611	Welding	3,000.00	167.98	2,832.02	94.40
10 0109 1000 370 0000 612	Safety Equipment	5,000.00	12,301.24	(7,301.24)	(146.02)
370 CLSTR 13, MANUFACTURING		8,000.00	12,469.22	(4,469.22)	(55.87)
10 0109 1000 420 1119 121	At Risk Teacher	0.00	0.00	0.00	0.00
10 0109 1000 420 1119 210	Life Ins.	0.00	0.00	0.00	0.00
10 0109 1000 420 1119 212	Disability Ins.	0.00	0.00	0.00	0.00
10 0109 1000 420 1119 220	Soc. Sec.	0.00	0.00	0.00	0.00
10 0109 1000 420 1119 231	Ipers	0.00	0.00	0.00	0.00
10 0109 1000 420 1119 270	Health Ins.	0.00	0.00	0.00	0.00
10 0109 1000 420 1116 561	Tuition Dropout Prog.	0.00	0.00	0.00	0.00
10 0109 1000 420 1116 612	At Risk Supplies	3,000.00	0.00	3,000.00	100.00
420 ALTERNATIVE(AT RISK)EDUCATION		3,000.00	0.00	3,000.00	100.00
10 0109 1000 910 6210 612	High School Vocal	700.00	595.10	104.90	14.99
10 0109 1000 910 6220 612	High School Band	1,500.00	5,129.40	(3,629.40)	(241.96)
910 SCHOOL-SPONSORED ACTIVITIES		2,200.00	5,724.50	(3,524.50)	(160.20)
10 0109 2122 000 0000 121	Counselor	56,129.00	44,943.03	11,185.97	19.93
10 0109 2122 000 3204 121	Counselor TSS Salary	5,650.00	9,531.00	(3,881.00)	(68.69)
10 0109 2122 000 0000 210	Life Insurance	22.00	37.80	(15.80)	(71.82)
10 0109 2122 000 0000 212	Disability Insurance	131.00	110.91	20.09	15.34
10 0109 2122 000 0000 220	Social Security	4,253.00	3,406.41	846.59	19.91
10 0109 2122 000 3204 220	Counselor TSS S.S.	433.00	729.18	(296.18)	(68.40)
10 0109 2122 000 0000 231	Ipers	5,299.00	4,242.60	1,056.40	19.94
10 0109 2122 000 3204 231	Counselor TSS IPERS	534.00	899.73	(365.73)	(68.49)
10 0109 2122 000 0000 270	Hospital Insurance	8,817.00	6,717.87	2,099.13	23.81
10 0109 2122 000 0000 320	Testing Service	5,000.00	8,964.47	(3,964.47)	(79.29)
10 0109 2122 000 0000 580	GUIDANCE TRAVEL	550.00	0.00	550.00	100.00
10 0109 2122 000 0000 613	Guidance Supply	500.00	48.00	452.00	90.40
000 UNDISTRIBUTED EXPENDITURES		87,318.00	79,631.00	7,687.00	8.80
10 0109 2221 000 0000 121	Librarian	1,500.00	0.00	1,500.00	100.00
10 0109 2221 000 0000 140	Teacher Aide	26,308.00	25,206.85	1,101.15	4.19
10 0109 2221 000 0000 210	Life Insurance	0.00	0.00	0.00	0.00
10 0109 2221 000 0000 220	Social Security	2,128.00	1,928.20	199.80	9.39
10 0109 2221 000 0000 231	Ipers	2,675.00	2,379.50	295.50	11.05
10 0109 2221 000 0000 616	H.s. Lib. Computer Equip.	2,500.00	0.00	2,500.00	100.00
10 0109 2221 000 0000 643	H.s. Library Books & Supplies	3,285.00	1,456.10	1,828.90	55.67
10 0109 2221 000 0000 647	H.s. Library Activity	1,446.00	861.48	584.52	40.42
10 0109 2221 000 0000 652	TECHNOLOGY-RELATED SOFTWARE	0.00	0.00	0.00	0.00
000 UNDISTRIBUTED EXPENDITURES		39,842.00	31,832.13	8,009.87	20.10
10 0109 2410 000 0000 111	High School Principal	92,500.00	87,335.38	5,164.62	5.58
10 0109 2410 000 0000 150	Secretary	45,712.00	43,151.04	2,560.96	5.60
10 0109 2410 000 0000 151	Secretary Over-time	0.00	0.00	0.00	0.00
10 0109 2410 000 0000 210	Life Insurance	137.00	196.50	(59.50)	(43.43)
10 0109 2410 000 0000 212	Disability Insurance	375.00	325.55	49.45	13.19
10 0109 2410 000 0000 220	Social Security	10,611.00	10,925.50	(314.50)	(2.96)
10 0109 2410 000 0000 231	Ipers	13,094.00	14,246.87	(1,152.87)	(8.80)
10 0109 2410 000 0000 270	Hospital Insurance	30,040.00	29,390.54	649.46	2.16
10 0109 2410 000 0000 531	Telephone	6,200.00	5,131.53	1,068.47	17.23
10 0109 2410 000 0000 580	Travel Expense	1,500.00	0.00	1,500.00	100.00
10 0109 2410 000 0000 810	H.s. Prin. Dues	900.00	0.00	900.00	100.00
000 UNDISTRIBUTED EXPENDITURES		201,069.00	190,702.91	10,366.09	5.16
10 0109 2640 100 0000 433	Equipment Repair	0.00	0.00	0.00	0.00
100 REGULAR PROGRAM-ELEM/SECONDARY		0.00	0.00	0.00	0.00
10 0109 2660 420 1119 349	SRO Purchased Service	75,000.00	0.00	75,000.00	100.00
420 ALTERNATIVE(AT RISK)EDUCATION		75,000.00	0.00	75,000.00	100.00
10 0209 1000 100 0000 121	Junior High Teacher	193,566.00	156,359.60	37,206.40	19.22
10 0209 1000 100 4043 121	JH ESSER III Teacher	0.00	0.00	0.00	0.00
10 0209 1000 100 4045 121	JH Interventionist (ESSER III)	0.00	0.00	0.00	0.00
10 0209 1000 100 0000 122	Subst. Teacher	0.00	0.00	0.00	0.00

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
10 0209 1000 100 0000 210	Life Insurance	403.00	295.20	107.80	26.75
10 0209 1000 100 4045 210	ESSER III Life Ins.	0.00	0.00	0.00	0.00
10 0209 1000 100 0000 212	Disability Insurance	504.00	418.23	85.77	17.02
10 0209 1000 100 0000 220	Social Security	14,552.00	11,769.81	2,782.19	19.12
10 0209 1000 100 0000 231	Ipers	18,273.00	14,760.43	3,512.57	19.22
10 0209 1000 100 4043 231	JH ESSER III IPERS	0.00	0.00	0.00	0.00
10 0209 1000 100 4045 231	Summer School IPERS (ESSER III)	0.00	0.00	0.00	0.00
10 0209 1000 100 0000 270	Hospital Insurance	35,265.00	26,871.48	8,393.52	23.80
10 0209 1000 100 4043 270	ESSER III Health Insurance	0.00	0.00	0.00	0.00
10 0209 1000 100 4045 270	ESSER III Health Insurance	0.00	0.00	0.00	0.00
10 0209 1000 100 0000 435	Equipment Repair	200.00	0.00	200.00	100.00
10 0209 1000 100 0000 567	Open Enrollment	130,000.00	47,928.00	82,072.00	63.13
10 0209 1000 100 0000 580	Travel Expense	0.00	0.00	0.00	0.00
10 0209 1000 100 0000 611	Paper Supplies	1,400.00	0.00	1,400.00	100.00
10 0209 1000 100 0000 612	General Supplies	3,275.00	1,466.48	1,808.52	55.22
10 0209 1000 100 4034 612	School Safety Grant Supplies - JH	50,000.00	6,872.00	43,128.00	86.26
10 0209 1000 100 0000 613	JH Field Trip	1,038.00	1,038.00	0.00	0.00
10 0209 1000 100 0000 616	Equipment	250.00	0.00	250.00	100.00
100 REGULAR PROGRAM-ELEM/SECONDARY		448,726.00	267,779.23	180,946.77	40.32
10 0209 1000 104 0000 612	J.H. Reading	500.00	0.00	500.00	100.00
104 Class of 2026		500.00	0.00	500.00	100.00
10 0209 1000 211 3204 121	JH LD TQ	8,460.00	8,336.25	123.75	1.46
10 0209 1000 211 3301 210	Life Insurance	0.00	0.00	0.00	0.00
10 0209 1000 211 3204 220	JH LD TQ SS	648.00	637.74	10.26	1.58
10 0209 1000 211 3301 220	Social Security	0.00	0.00	0.00	0.00
10 0209 1000 211 3204 231	JH LD TQ IPERS	532.00	786.96	(254.96)	(47.92)
10 0209 1000 211 3301 231	Ipers	0.00	0.00	0.00	0.00
10 0209 1000 211 3301 270	Hospital Insurance	0.00	0.00	0.00	0.00
10 0209 1000 211 3301 580	Travel Expense	0.00	0.00	0.00	0.00
10 0209 1000 211 3301 612	JH LD Supplies	900.00	176.00	724.00	80.44
211 LEVEL I		10,540.00	9,936.95	603.05	5.72
10 0209 1000 212 3301 101	Jr. H. L.d. Aide	80,419.00	64,828.42	15,590.58	19.39
10 0209 1000 212 3301 220	SOCIAL SECURITY CONTRIBUTIONS	6,153.00	4,884.39	1,268.61	20.62
10 0209 1000 212 3301 231	IPERS-EMPLOYER'S SHARE	7,592.00	6,027.20	1,564.80	20.61
212 LEVEL I - Individualized Costs		94,164.00	75,740.01	18,423.99	19.57
10 0209 1000 214 3204 121	Jr. High L.d. TQ	5,650.00	3,150.00	2,500.00	44.25
10 0209 1000 214 3302 121	Jr. High L.d. Teacher	49,109.00	38,400.03	10,708.97	21.81
10 0209 1000 214 3302 210	Life Insurance	137.00	102.60	34.40	25.11
10 0209 1000 214 3302 212	LTD Insurance	128.00	96.03	31.97	24.98
10 0209 1000 214 3204 220	Social Security	432.00	240.93	191.07	44.23
10 0209 1000 214 3302 220	Social Security	3,168.00	2,486.61	681.39	21.51
10 0209 1000 214 3204 231	IPERS	549.00	297.36	251.64	45.84
10 0209 1000 214 3302 231	Ipers	4,635.00	3,624.93	1,010.07	21.79
10 0209 1000 214 3302 270	Hospital Insurance	16,104.00	12,371.49	3,732.51	23.18
214 LEVEL II		79,912.00	60,769.98	19,142.02	23.95
10 0209 1000 217 3303 101	JH Sci Aide	52,695.00	7,400.97	45,294.03	85.96
10 0209 1000 217 3303 121	JH Sci Teacher	102,045.00	81,162.16	20,882.84	20.46
10 0209 1000 217 3303 210	JH Sci Life Ins.	274.00	205.20	68.80	25.11
10 0209 1000 217 3303 212	JH SCI Disab. Ins.	263.00	212.73	50.27	19.11
10 0209 1000 217 3303 220	JH Sci Social Security	10,464.00	5,679.43	4,784.57	45.72
10 0209 1000 217 3303 231	JH Sci Ipers	16,521.00	8,452.65	8,068.35	48.84
10 0209 1000 217 3303 270	JH Sci Hosp. Ins.	32,027.00	24,742.98	7,284.02	22.74
10 0209 1000 217 3303 580	JH SCI Travel	250.00	0.00	250.00	100.00
10 0209 1000 217 3303 612	JH Sci General Supplies	900.00	104.21	795.79	88.42
10 0209 1000 217 3303 615	Equipment	1,000.00	0.00	1,000.00	100.00
10 0209 1000 217 3303 616	JH Sci Equipment	450.00	0.00	450.00	100.00
217 LEVEL III		216,889.00	127,960.33	88,928.67	41.00
10 0209 1000 241 3292 330	JH Sci Staff Development	0.00	0.00	0.00	0.00
241 LEVEL I		0.00	0.00	0.00	0.00
10 0418 1000 100 0000 101	Elem. Aide	0.00	16,497.17	(16,497.17)	0.00
10 0418 1000 100 0000 109	Sick Leave Bonus	2,500.00	0.00	2,500.00	100.00
10 0418 1000 100 0000 121	Elementary Teacher	648,257.00	493,057.79	155,199.21	23.94
10 0418 1000 100 4648 121	Assessment Salary	0.00	0.00	0.00	0.00
10 0418 1000 100 0000 122	Substitute Teacher	50,000.00	63,748.98	(13,748.98)	(27.50)
10 0418 1000 100 3342 122	Succ. Progression Early Readers Substitu	0.00	0.00	0.00	0.00

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
10 0418 1000 100 0000 210	Life Insurance	1,516.00	1,157.67	358.33	23.64
10 0418 1000 100 0000 212	Disability Insurance	1,544.00	1,193.22	350.78	22.72
10 0418 1000 100 0000 220	Social Security	48,667.00	41,936.59	6,730.41	13.83
10 0418 1000 100 4043 220	Elem ESSER III S.S.	0.00	0.00	0.00	0.00
10 0418 1000 100 4648 220	Assessment Salary SS	0.00	0.00	0.00	0.00
10 0418 1000 100 0000 231	Ipers	62,726.00	54,120.07	8,605.93	13.72
10 0418 1000 100 4043 231	Elem ESSER III IPERS	0.00	0.00	0.00	0.00
10 0418 1000 100 4648 231	Assessment Salary IPERS	0.00	0.00	0.00	0.00
10 0418 1000 100 0000 270	Hospital Insurance	139,353.00	111,696.72	27,656.28	19.85
10 0418 1000 100 4508 270	Title I Carryover Health Insurance	0.00	804.13	(804.13)	0.00
10 0418 1000 100 4648 270	Fed. Early Int. Health Ins.	0.00	0.00	0.00	0.00
10 0418 1000 100 0000 271	Physicals	0.00	0.00	0.00	0.00
10 0418 1000 100 4648 320	Assessment Scoring	0.00	0.00	0.00	0.00
10 0418 1000 100 0000 391	Employee Background Checks	750.00	462.00	288.00	38.40
10 0418 1000 100 1131 561	Tuition	0.00	0.00	0.00	0.00
10 0418 1000 100 0000 565	Hospital Bound Purch. Service	0.00	0.00	0.00	0.00
10 0418 1000 100 0000 567	Open Enrollment	325,000.00	181,860.38	143,139.62	44.04
10 0418 1000 100 0000 580	Travel Expense	500.00	0.00	500.00	100.00
10 0418 1000 100 3342 580	Succ. Progression Early Readers Travel	0.00	0.00	0.00	0.00
10 0418 1000 100 0000 611	Paper Supplies	2,000.00	2,680.69	(680.69)	(34.03)
10 0418 1000 100 0000 612	Elem. General Supplies	9,929.00	5,963.73	3,965.27	39.94
10 0418 1000 100 2250 612	SWH Supplies	5,436.00	0.00	5,436.00	100.00
10 0418 1000 100 3342 612	Succ. Progression for Early Readers Supp	0.00	502.80	(502.80)	0.00
10 0418 1000 100 0000 613	Elem. Pop Machine	1,232.00	538.26	693.74	56.31
10 0418 1000 100 0000 615	Equipment	2,000.00	0.00	2,000.00	100.00
10 0418 1000 100 0000 616	Elem PBIS Supplies	5,763.00	(557.45)	6,320.45	109.67
10 0418 1000 100 0000 618	FIRST ROBOTICS SUPPLIES - GRANT FUNDED	0.00	41.73	(41.73)	0.00
100 REGULAR PROGRAM-ELEM/SECONDARY		1,307,173.00	975,704.48	331,468.52	25.36
10 0418 1000 103 3216 121	State Early Int. Teacher	0.00	0.00	0.00	0.00
10 0418 1000 103 3216 210	State Early Int. Life Ins.	0.00	0.00	0.00	0.00
10 0418 1000 103 3216 212	State Early Int. Disab. Ins.	0.00	0.00	0.00	0.00
10 0418 1000 103 3216 220	State Early Int. Soc. Sec.	0.00	0.00	0.00	0.00
10 0418 1000 103 3216 231	State Early Int. Ipers	0.00	0.00	0.00	0.00
10 0418 1000 103 3216 270	State Early Int. Hosp. Ins.	0.00	0.00	0.00	0.00
10 0418 1000 103 3216 612	State Early Int. Gen. Supplie	0.00	0.00	0.00	0.00
103 Class of 2027		0.00	0.00	0.00	0.00
10 0418 1000 211 3301 101	Elem. L.d. Aide	40,000.00	112,476.05	(72,476.05)	(181.19)
10 0418 1000 211 3204 121	Elem LD TQ	5,730.00	6,191.28	(461.28)	(8.05)
10 0418 1000 211 3301 121	Elem. L.d. Teacher	62,183.00	47,391.75	14,791.25	23.79
10 0418 1000 211 3301 210	Life Insurance	137.00	106.68	30.32	22.13
10 0418 1000 211 3301 212	Disability Insurance	161.00	121.05	39.95	24.81
10 0418 1000 211 3204 220	Elem LD TQ SS	439.00	473.58	(34.58)	(7.88)
10 0418 1000 211 3301 220	Social Security	21,601.00	9,784.94	11,816.06	54.70
10 0418 1000 211 4634 220	ELEM Medicaid SS 1.72	10,710.00	11,901.70	(1,191.70)	(11.13)
10 0418 1000 211 3204 231	Elem LD TQ IPERS	550.00	584.46	(34.46)	(6.27)
10 0418 1000 211 3301 231	Ipers	13,216.00	13,348.98	(132.98)	(1.01)
10 0418 1000 211 4634 231	ELEM Medicaid IPERS1.72	3,497.00	13,893.09	(10,396.09)	(297.29)
10 0418 1000 211 3301 270	Hospital Insurance	16,104.00	12,371.49	3,732.51	23.18
10 0418 1000 211 3301 561	ELEM SPED TUITION 1.72	25,000.00	1,444.32	23,555.68	94.22
10 0418 1000 211 3301 612	Elem Sp. Ed. Supplies	225.00	2,061.43	(1,836.43)	(816.19)
10 0418 1000 211 3301 616	Equipment	450.00	0.00	450.00	100.00
10 0418 1000 211 3301 735	ELEM 1.72 Hearing Impaired Equip.	0.00	0.00	0.00	0.00
211 LEVEL I		200,003.00	232,150.80	(32,147.80)	(16.07)
10 0418 1000 212 4634 101	ELEM MEDICAID ASSOC 1.72	75,000.00	129,782.96	(54,782.96)	(73.04)
212 LEVEL I - Individualized Costs		75,000.00	129,782.96	(54,782.96)	(73.04)
10 0418 1000 214 3204 121	Elem. Special Ed.	0.00	0.00	0.00	0.00
10 0418 1000 214 3302 121	Sp.Ed. PreSch Teacher 2.21	0.00	0.00	0.00	0.00
10 0418 1000 214 3302 210	Life Ins. 2.21	0.00	0.00	0.00	0.00
10 0418 1000 214 3302 212	LTD Insurance	0.00	0.00	0.00	0.00
10 0418 1000 214 3204 220	Elem. Special Ed. S.S.	0.00	0.00	0.00	0.00
10 0418 1000 214 3302 220	Soc. Sec. 2.21	0.00	0.00	0.00	0.00
10 0418 1000 214 3204 231	Elem. Special Ed. IPERS	0.00	0.00	0.00	0.00
10 0418 1000 214 3302 231	IPERS 2.21	0.00	0.00	0.00	0.00
10 0418 1000 214 3302 270	Health Ins. 2.21	0.00	0.00	0.00	0.00

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
10 0418 1000 214 3302 612	General Supplies	0.00	0.00	0.00	0.00
10 0418 1000 214 3302 616	Equipment	0.00	0.00	0.00	0.00
214 LEVEL II		0.00	0.00	0.00	0.00
10 0418 1000 217 3303 101	PRESCHOOL ASSOC Level 3.74	51,923.00	49,125.88	2,797.12	5.39
10 0418 1000 217 3309 105	Elem SCI Aide	52,877.00	39,806.16	13,070.84	24.72
10 0418 1000 217 3204 121	Elem. Special Ed. S.S.	6,185.00	8,933.22	(2,748.22)	(44.43)
10 0418 1000 217 3309 121	Elem SCI Teacher	55,995.00	79,375.30	(23,380.30)	(41.75)
10 0418 1000 217 3309 210	Elem SCI Teacher Life Ins.	137.00	199.92	(62.92)	(45.93)
10 0418 1000 217 3309 212	Elem SCI Teacher Disab. Ins.	142.00	191.74	(49.74)	(35.03)
10 0418 1000 217 3204 220	Elem. Special Ed. S.S.	655.00	683.38	(28.38)	(4.33)
10 0418 1000 217 3303 220	PRESCHOOL S.S./MEDICARE LEVEL 3.74	5,500.00	3,839.64	1,660.36	30.19
10 0418 1000 217 3309 220	Elem SCI Teacher SS	9,759.00	8,496.12	1,262.88	12.94
10 0418 1000 217 3204 231	Elem. Special Ed. IPERS	808.00	843.30	(35.30)	(4.37)
10 0418 1000 217 3303 231	IPERS 3.74	6,786.00	4,738.17	2,047.83	30.18
10 0418 1000 217 3309 231	Elem SCI Teacher IPERS	12,197.00	11,250.62	946.38	7.76
10 0418 1000 217 3309 270	Elem SCI Teacher Hosp. Ins.	16,103.00	21,577.78	(5,474.78)	(34.00)
10 0418 1000 217 3303 561	ELEM SPED TUITION LEVEL 3.74	60,000.00	140,494.09	(80,494.09)	(134.16)
10 0418 1000 217 3303 612	Elem. SCI Supplies	1,350.00	4,311.19	(2,961.19)	(219.35)
217 LEVEL III		280,417.00	373,866.51	(93,449.51)	(33.33)
10 0418 1000 218 3303 101	SpEd PreSch Aide 3.74	31,237.00	18,381.52	12,855.48	41.15
10 0418 1000 218 3303 220	SOCIAL SECURITY CONTRIBUTIONS	2,390.00	1,406.06	983.94	41.17
10 0418 1000 218 3303 231	IPERS-EMPLOYER'S SHARE	2,949.00	1,735.12	1,213.88	41.16
218 LEVEL III - Individualized Costs		36,576.00	21,522.70	15,053.30	41.16
10 0418 1000 410 1112 101	Esl Aide	0.00	16,718.84	(16,718.84)	0.00
10 0418 1000 410 1112 121	Esl Teacher	0.00	0.00	0.00	0.00
10 0418 1000 410 3204 121	ESL TSS	0.00	0.00	0.00	0.00
10 0418 1000 410 4644 121	ELEM TITLE III SALARY	0.00	0.00	0.00	0.00
10 0418 1000 410 1112 210	Life Insurance	0.00	0.00	0.00	0.00
10 0418 1000 410 1112 212	Disability Insurance	0.00	0.00	0.00	0.00
10 0418 1000 410 1112 220	Social Security	0.00	1,278.96	(1,278.96)	0.00
10 0418 1000 410 3204 220	ELL TSS S.S.	0.00	0.00	0.00	0.00
10 0418 1000 410 4644 220	ELEM S.S./MEDICARE - TITLE III	0.00	0.00	0.00	0.00
10 0418 1000 410 1112 231	Ipers	0.00	1,578.22	(1,578.22)	0.00
10 0418 1000 410 3204 231	ELL TSS IPERS	0.00	0.00	0.00	0.00
10 0418 1000 410 4644 231	TITLE III IPERS	0.00	0.00	0.00	0.00
10 0418 1000 410 1112 270	Hospital Insurance	0.00	0.00	0.00	0.00
10 0418 1000 410 4644 580	TITLE III TRAVEL	0.00	0.00	0.00	0.00
10 0418 1000 410 1112 612	Esl General Supplies	0.00	290.00	(290.00)	0.00
410 BILINGUAL/ESL/LEP PROGRAMS		0.00	19,866.02	(19,866.02)	0.00
10 0418 1000 420 1116 121	Elem. At Risk Teacher Salary	0.00	0.00	0.00	0.00
10 0418 1000 420 1119 121	Elem. Dropout Prevention Salary	1.00	0.00	1.00	100.00
10 0418 1000 420 3204 121	Elem At-Risk TSS Salary	0.00	0.00	0.00	0.00
10 0418 1000 420 1116 210	Life Insurance	0.00	0.00	0.00	0.00
10 0418 1000 420 1116 212	LTD Insurance	0.00	0.00	0.00	0.00
10 0418 1000 420 1116 220	Social Security	0.00	0.00	0.00	0.00
10 0418 1000 420 1119 220	Elem. Dropout Prevention S.S.	0.00	0.00	0.00	0.00
10 0418 1000 420 3204 220	Elem At-Risk TSS S.S.	0.00	0.00	0.00	0.00
10 0418 1000 420 1116 231	Ipers	0.00	0.00	0.00	0.00
10 0418 1000 420 1119 231	Elem. Dropout Prevention IPERS	0.00	0.00	0.00	0.00
10 0418 1000 420 3204 231	Elem. At-Risk TSS IPERS	0.00	0.00	0.00	0.00
10 0418 1000 420 1116 270	Hospital Insurance	0.00	0.00	0.00	0.00
10 0418 1000 420 1116 580	Elem. At Risk Travel	0.00	0.00	0.00	0.00
10 0418 1000 420 1116 612	At Risk Supplies	0.00	0.00	0.00	0.00
10 0418 1000 420 1116 616	At Risk Equipment	0.00	0.00	0.00	0.00
420 ALTERNATIVE(AT RISK)EDUCATION		1.00	0.00	1.00	100.00
10 0418 1000 431 3204 121	Title I TSS Salary	13,143.00	11,523.78	1,619.22	12.32
10 0418 1000 431 4501 121	Title #1 Salary	85,120.00	62,843.22	22,276.78	26.17
10 0418 1000 431 4643 121	Fed. Early Int. Teach. Salary	13,941.00	11,983.75	1,957.25	14.04
10 0418 1000 431 4669 121	Title IV-A Teacher Salary	10,005.00	8,291.00	1,714.00	17.13
10 0418 1000 431 4501 210	Life Insurance	274.00	205.20	68.80	25.11
10 0418 1000 431 4643 210	Life Insurance	0.00	0.00	0.00	0.00
10 0418 1000 431 4501 212	Disability Insurance	290.00	241.02	48.98	16.89
10 0418 1000 431 4643 212	LTD Insurance	0.00	0.00	0.00	0.00
10 0418 1000 431 3204 220	Title I TSS S.S.	1,005.00	881.64	123.36	12.27
10 0418 1000 431 4501 220	Social Security	7,693.00	3,995.47	3,697.53	48.06

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
10 0418 1000 431 4643 220	Fed. Early Int. Social Sec.	1,066.00	1,105.73	(39.73)	(3.73)
10 0418 1000 431 4669 220	Title IV-A S.S./Medicare	0.00	765.00	(765.00)	0.00
10 0418 1000 431 3204 231	Title I TSS IPERS	1,241.00	1,087.83	153.17	12.34
10 0418 1000 431 4501 231	Ipers	10,295.00	5,537.93	4,757.07	46.21
10 0418 1000 431 4643 231	Fed. Early Int. Ipers	1,316.00	1,364.45	(48.45)	(3.68)
10 0418 1000 431 4669 231	Title IV-A IPERS	0.00	944.00	(944.00)	0.00
10 0418 1000 431 4501 270	Title I Health Insurance	24,920.00	18,285.23	6,634.77	26.62
10 0418 1000 431 4643 270	Hospital Insurance	0.00	0.00	0.00	0.00
10 0418 1000 431 4501 612	General Supply	400.00	0.00	400.00	100.00
10 0418 1000 431 4501 618	Title I General Supplies	0.00	0.00	0.00	0.00
431 TITLE I BASIC		170,709.00	129,055.25	41,653.75	24.40
10 0418 1000 460 3117 101	Preschool Aide	0.00	0.00	0.00	0.00
10 0418 1000 460 3117 121	Preschool Teacher Salary	96,624.00	74,613.06	22,010.94	22.78
10 0418 1000 460 3117 210	Life Insurance	274.00	205.20	68.80	25.11
10 0418 1000 460 3117 212	Disability Insurance	257.00	190.56	66.44	25.85
10 0418 1000 460 3117 220	S.S./Medicare	7,392.00	5,707.89	1,684.11	22.78
10 0418 1000 460 3117 231	IPERS	9,121.00	7,043.49	2,077.51	22.78
10 0418 1000 460 3117 270	Hospital Insurance	17,633.00	13,435.74	4,197.26	23.80
10 0418 1000 460 3117 612	Supplies	500.00	0.00	500.00	100.00
460 SWVPP		131,801.00	101,195.94	30,605.06	23.22
10 0418 1000 470 1118 121	GIFTED/TALENTED TEACHER SALARY	52,300.00	39,858.03	12,441.97	23.79
10 0418 1000 470 3204 121	TAG TSS SALARY	7,872.00	9,641.97	(1,769.97)	(22.48)
10 0418 1000 470 1118 210	TAG TEACHER LIFE INS	108.00	81.00	27.00	25.00
10 0418 1000 470 1118 212	TAG TEACHER LTD INSURANCE	117.00	105.42	11.58	9.90
10 0418 1000 470 1118 220	TAG TEACHER S.S./MEDICARE	1,696.00	2,241.00	(545.00)	(32.13)
10 0418 1000 470 3204 220	TAG TSS S.S./MEDICARE	603.00	737.64	(134.64)	(22.33)
10 0418 1000 470 1118 231	TAG IPERS	3,819.00	3,762.63	56.37	1.48
10 0418 1000 470 3204 231	TAG TSS IPERS	743.00	910.17	(167.17)	(22.50)
10 0418 1000 470 1118 270	TAG HEALTH INSURANCE	16,103.00	12,371.49	3,731.51	23.17
10 0418 1000 470 1118 580	TAG TRAVEL EXPENSE	100.00	113.12	(13.12)	(13.12)
10 0418 1000 470 1118 612	TAG SUPPLIES	850.00	375.00	475.00	55.88
470 GIFTED AND TALENTED		84,311.00	70,197.47	14,113.53	16.74
10 0418 1000 910 6220 612	Elementary Band	100.00	0.00	100.00	100.00
910 SCHOOL-SPONSORED ACTIVITIES		100.00	0.00	100.00	100.00
10 0418 2122 000 0000 320	Testing Service	2,000.00	0.00	2,000.00	100.00
10 0418 2122 000 0000 323	ELEM COUNSELOR PURCH. SERVICE	13,000.00	15,179.61	(2,179.61)	(16.77)
000 UNDISTRIBUTED EXPENDITURES		15,000.00	15,179.61	(179.61)	(1.20)
10 0418 2221 100 0000 660	Elem. Audio-visual Aids	0.00	0.00	0.00	0.00
100 REGULAR PROGRAM-ELEM/SECONDARY		0.00	0.00	0.00	0.00
10 0418 2222 000 0000 140	Elem. Library Aide	25,361.00	24,969.57	391.43	1.54
10 0418 2222 000 0000 220	Social Security	1,940.00	1,910.06	29.94	1.54
10 0418 2222 000 0000 231	Ipers	2,394.00	2,357.10	36.90	1.54
10 0418 2222 000 0000 613	General Supply	750.00	244.95	505.05	67.34
10 0418 2222 000 0000 643	Library Books	1,715.00	1,101.42	613.58	35.78
10 0418 2222 000 0000 647	Elem. Library Activity	935.00	(967.39)	1,902.39	203.46
10 0418 2222 000 0000 652	Library Software	2,500.00	4,073.55	(1,573.55)	(62.94)
000 UNDISTRIBUTED EXPENDITURES		35,595.00	33,689.26	1,905.74	5.35
10 0418 2410 000 0000 111	Elementary Principal	93,476.00	88,256.63	5,219.37	5.58
10 0418 2410 000 0000 150	Secretary	38,403.00	36,200.76	2,202.24	5.73
10 0418 2410 000 0000 153	Secretary OT	0.00	0.00	0.00	0.00
10 0418 2410 000 0000 210	Life Insurance	166.00	174.90	(8.90)	(5.36)
10 0418 2410 000 0000 212	Disability Insurance	366.00	229.89	136.11	37.19
10 0418 2410 000 0000 220	Social Security	10,089.00	9,350.55	738.45	7.32
10 0418 2410 000 0000 231	Ipers	12,450.00	13,677.80	(1,227.80)	(9.86)
10 0418 2410 000 0000 270	Hospital Insurance	21,225.00	20,433.38	791.62	3.73
10 0418 2410 000 0000 531	Telephone	5,000.00	4,321.07	678.93	13.58
10 0418 2410 000 0000 580	Travel Expense	600.00	0.00	600.00	100.00
10 0418 2410 000 0000 810	Elem. Prin. Dues	800.00	615.00	185.00	23.13
000 UNDISTRIBUTED EXPENDITURES		182,575.00	173,259.98	9,315.02	5.10
10 0418 2630 100 0000 435	Elem. Equipment Repair	500.00	0.00	500.00	100.00
100 REGULAR PROGRAM-ELEM/SECONDARY		500.00	0.00	500.00	100.00
10 9010 2134 000 0000 140	Nurse	50,849.00	36,698.22	14,150.78	27.83
10 9010 2134 000 0000 210	Life Ins.	137.00	98.16	38.84	28.35
10 9010 2134 000 0000 212	Nurse Disability Ins.	129.00	96.57	32.43	25.14

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
10 9010 2134 000 0000 220	Nurse Social Security	3,890.00	2,474.82	1,415.18	36.38
10 9010 2134 000 0000 231	NURSE IPERS	4,800.00	3,464.37	1,335.63	27.83
10 9010 2134 000 0000 270	NURSE HEALTH INS	16,103.00	12,371.49	3,731.51	23.17
10 9010 2134 000 0000 580	NURSE TRAVEL EXPENSE	230.00	216.05	13.95	6.07
10 9010 2134 000 0000 613	NURSE GENERAL SUPPLIES	1,500.00	1,438.07	61.93	4.13
10 9010 2134 000 0000 618	Nurse's Emergency Fund	4,010.00	(722.62)	4,732.62	118.02
000 UNDISTRIBUTED EXPENDITURES		81,648.00	56,135.13	25,512.87	31.25
10 9011 2213 000 0000 330	Staff Dev. Pur. Services	1,165.00	879.67	285.33	24.49
10 9011 2213 000 0000 580	Staff Dev. Travel	1,000.00	920.41	79.59	7.96
10 9011 2213 000 0000 618	Staff Dev. Supplies	300.00	3,750.00	(3,450.00)	(1,150.00)
000 UNDISTRIBUTED EXPENDITURES		2,465.00	5,550.08	(3,085.08)	(125.16)
10 9012 2319 000 0000 310	Board-purch. Service	1,600.00	300.00	1,300.00	81.25
10 9012 2319 000 0000 340	Board Data Processing Serv.	2,800.00	4,639.87	(1,839.87)	(65.71)
10 9012 2319 000 0000 540	Newspaper Advertising	8,500.00	5,614.40	2,885.60	33.95
10 9012 2319 000 0000 580	Board Travel Expense	1,600.00	(220.26)	1,820.26	113.77
10 9012 2319 000 0000 611	Board General Supplies	2,200.00	3,709.29	(1,509.29)	(68.60)
10 9012 2319 000 0000 810	Board Dues & Fees	4,300.00	4,523.00	(223.00)	(5.19)
000 UNDISTRIBUTED EXPENDITURES		21,000.00	18,566.30	2,433.70	11.59
10 9013 2321 000 0000 111	Superintendent	164,976.00	155,764.62	9,211.38	5.58
10 9013 2321 000 0000 150	Supt. Secretary	0.00	0.00	0.00	0.00
10 9013 2321 000 0000 151	Supt. Secy Over-time	0.00	0.00	0.00	0.00
10 9013 2321 000 0000 152	Substitutes	250.00	0.00	250.00	100.00
10 9013 2321 000 0000 210	Life Ins.	137.00	224.40	(87.40)	(63.80)
10 9013 2321 000 0000 212	Disability Ins.	412.00	395.11	16.89	4.10
10 9013 2321 000 0000 220	Social Security	12,313.00	11,601.16	711.84	5.78
10 9013 2321 000 0000 231	Ipers	17,587.00	16,633.10	953.90	5.42
10 9013 2321 000 0000 270	Hospital Ins.	21,224.00	20,433.38	790.62	3.73
10 9013 2321 000 0000 531	Telephone	4,500.00	4,242.28	257.72	5.73
10 9013 2321 000 0000 532	Postage	6,200.00	4,729.51	1,470.49	23.72
10 9013 2321 000 0000 580	Travel Expense	1,200.00	701.96	498.04	41.50
10 9013 2321 000 0000 611	Paper Supplies	3,000.00	2,842.81	157.19	5.24
10 9013 2321 000 0000 613	General Supplies	2,000.00	2,257.30	(257.30)	(12.87)
10 9013 2321 000 0000 615	Starting Cash	0.00	0.00	0.00	0.00
10 9013 2321 000 0000 616	Bank Service Charges	500.00	431.70	68.30	13.66
10 9013 2321 000 0000 810	Dues	2,900.00	1,175.00	1,725.00	59.48
000 UNDISTRIBUTED EXPENDITURES		237,199.00	221,432.33	15,766.67	6.65
10 9014 2511 000 0000 111	Board Secretary	89,329.00	118,668.11	(29,339.11)	(32.84)
10 9014 2511 000 0000 210	Life Insurance	94.00	50.40	43.60	46.38
10 9014 2511 000 0000 212	Disability Insurance	164.00	261.96	(97.96)	(59.73)
10 9014 2511 000 0000 220	Social Security	6,834.00	8,326.86	(1,492.86)	(21.84)
10 9014 2511 000 0000 231	Ipers	8,432.00	11,202.16	(2,770.16)	(32.85)
10 9014 2511 000 0000 270	Hospital Insurance	16,103.00	16,495.32	(392.32)	(2.44)
000 UNDISTRIBUTED EXPENDITURES		120,956.00	155,004.81	(34,048.81)	(28.15)
10 9015 2514 000 0000 111	HR Director Salary	44,924.00	51,191.39	(6,267.39)	(13.95)
10 9015 2514 000 0000 210	HR Director Life Insurance	51.00	21.60	29.40	57.65
10 9015 2514 000 0000 212	HR Director Disability Insurance	108.00	132.90	(24.90)	(23.06)
10 9015 2514 000 0000 220	HR Director SS/Medicare	3,436.00	3,682.59	(246.59)	(7.18)
10 9015 2514 000 0000 231	HR Director IPERS	4,241.00	4,832.45	(591.45)	(13.95)
10 9015 2514 000 0000 270	HR Director Health Ins.	8,816.00	8,957.16	(141.16)	(1.60)
10 9015 2514 000 0000 580	HR Travel Expense	700.00	0.00	700.00	100.00
000 UNDISTRIBUTED EXPENDITURES		62,276.00	68,818.09	(6,542.09)	(10.50)
10 9016 2519 211 3301 351	Mediciad Billing Purch. Service	8,000.00	9,244.34	(1,244.34)	(15.55)
211 LEVEL I		8,000.00	9,244.34	(1,244.34)	(15.55)
10 9017 2610 000 0000 190	Custodian	185,422.00	173,826.43	11,595.57	6.25
10 9017 2610 000 0000 191	Custodian Over-time	0.00	0.00	0.00	0.00
10 9017 2610 000 0000 193	Mowing	7,500.00	9,241.07	(1,741.07)	(23.21)
10 9017 2610 000 0000 194	Student/Summer Help	13,500.00	11,933.23	1,566.77	11.61
10 9017 2610 000 0000 195	Dir. Maint/bldg. & Grounds	3,500.00	0.00	3,500.00	100.00
10 9017 2610 000 0000 210	Life Ins.	161.00	144.00	17.00	10.56
10 9017 2610 000 0000 212	Disab. Insurance	468.00	457.74	10.26	2.19
10 9017 2610 000 0000 220	Social Security	16,021.00	15,153.11	867.89	5.42
10 9017 2610 000 0000 231	Ipers	19,769.00	17,752.29	2,016.71	10.20
10 9017 2610 000 0000 270	Hospital Ins.	34,711.00	31,861.41	2,849.59	8.21
10 9017 2610 000 0000 411	Water	35,000.00	63,733.05	(28,733.05)	(82.09)
10 9017 2610 000 0000 421	Garbage Collection	18,000.00	14,732.97	3,267.03	18.15

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
10 9017 2610 000 0000 423	Purchased Service	5,500.00	7,818.34	(2,318.34)	(42.15)
10 9017 2610 000 0000 424	Grounds Upkeep & Repair	4,300.00	10,731.00	(6,431.00)	(149.56)
10 9017 2610 000 0000 437	Equipment Repair Service	2,000.00	2,239.53	(239.53)	(11.98)
10 9017 2610 000 0000 438	Electrical Repair Service	1,500.00	1,446.26	53.74	3.58
10 9017 2610 000 0000 439	Plumbing Repair	2,000.00	2,517.48	(517.48)	(25.87)
10 9017 2610 000 0000 491	Contracted Repairs	13,000.00	29,763.42	(16,763.42)	(128.95)
10 9017 2610 000 0000 580	Travel Expense	200.00	0.00	200.00	100.00
10 9017 2610 000 0000 611	Custodial Paper Supply	5,000.00	0.00	5,000.00	100.00
10 9017 2610 000 0000 613	Custodial Paint	500.00	50.37	449.63	89.93
10 9017 2610 000 0000 614	Restroom Supplies	6,000.00	6,025.96	(25.96)	(0.43)
10 9017 2610 000 0000 615	Electrical Supplies	2,500.00	2,982.43	(482.43)	(19.30)
10 9017 2610 000 0000 616	Cleaning Supplies	15,000.00	17,585.07	(2,585.07)	(17.23)
10 9017 2610 000 0000 621	Gas - Natural	0.00	0.00	0.00	0.00
10 9017 2610 000 0000 622	Electricity	115,000.00	85,990.63	29,009.37	25.23
10 9017 2610 000 0000 683	Custodial Wax	500.00	0.00	500.00	100.00
10 9017 2610 000 0000 739	Equipment	1,500.00	1,267.95	232.05	15.47
000 UNDISTRIBUTED EXPENDITURES		508,552.00	507,253.74	1,298.26	0.26
10 9018 2620 000 0000 432	Bldg Repairs (Cust.)	5,000.00	10,301.19	(5,301.19)	(106.02)
000 UNDISTRIBUTED EXPENDITURES		5,000.00	10,301.19	(5,301.19)	(106.02)
10 9019 2700 000 0000 436	Bus Inspection Fees	1,500.00	1,300.00	200.00	13.33
000 UNDISTRIBUTED EXPENDITURES		1,500.00	1,300.00	200.00	13.33
10 9020 2700 211 3301 626	Spec Ed T. Fuel	0.00	0.00	0.00	0.00
211 LEVEL I		0.00	0.00	0.00	0.00
10 9021 2710 000 0000 160	Mechanic Helper	0.00	0.00	0.00	0.00
10 9021 2710 000 0000 161	Mechanic	63,788.00	60,648.00	3,140.00	4.92
10 9021 2710 000 0000 170	Bus Driver	60,069.00	61,812.47	(1,743.47)	(2.90)
10 9021 2710 000 0000 171	Bus Driver Activity Trips	12,785.00	14,061.38	(1,276.38)	(9.98)
10 9021 2710 000 0000 172	Substitute Drivers	3,500.00	2,832.48	667.52	19.07
10 9021 2710 000 0000 210	Life Insurance	50.00	50.40	(0.40)	(0.80)
10 9021 2710 000 0000 212	Disability Insurance	150.00	160.68	(10.68)	(7.12)
10 9021 2710 000 0000 220	Social Security	10,721.00	9,931.60	789.40	7.36
10 9021 2710 000 0000 231	Ipers	13,229.00	13,154.99	74.01	0.56
10 9021 2710 000 0000 270	Hospital Insurance	8,816.00	8,957.16	(141.16)	(1.60)
10 9021 2710 000 0000 271	Physicals	500.00	740.00	(240.00)	(48.00)
10 9021 2710 000 0000 346	Drug/Alcohol Testing	1,100.00	1,150.00	(50.00)	(4.55)
10 9021 2710 000 0000 580	Travel Expense	100.00	0.00	100.00	100.00
10 9021 2710 000 0000 671	Lubricants	2,000.00	1,396.27	603.73	30.19
10 9021 2710 000 0000 673	Repair Parts	6,500.00	6,458.48	41.52	0.64
10 9021 2710 000 0000 674	Tires And Tubes	3,500.00	1,934.26	1,565.74	44.74
10 9021 2710 000 0000 677	Trans. Purch. Service	3,200.00	7,070.01	(3,870.01)	(120.94)
10 9021 2710 000 0000 739	Trans. Equip.	2,000.00	725.30	1,274.70	63.74
000 UNDISTRIBUTED EXPENDITURES		192,008.00	191,083.48	924.52	0.48
10 9022 2720 000 0000 626	Gasoline	35,000.00	30,168.95	4,831.05	13.80
10 9022 2720 000 0000 627	Diesel Fuel	4,000.00	2,410.88	1,589.12	39.73
000 UNDISTRIBUTED EXPENDITURES		39,000.00	32,579.83	6,420.17	16.46
10 9023 2790 211 3301 170	Spec Ed Transp. Drivers	0.00	0.00	0.00	0.00
10 9023 2790 211 3301 191	Spec Ed Transp. Aide	10,551.00	11,382.58	(831.58)	(7.88)
10 9023 2790 211 3301 220	Spec Ed Transp S.S.	807.00	870.75	(63.75)	(7.90)
10 9023 2790 211 3301 231	Spec Ed Transp Ipers	996.00	1,074.51	(78.51)	(7.88)
10 9023 2790 211 3293 271	Spec Ed Transp. Physicals	0.00	0.00	0.00	0.00
10 9023 2790 211 3301 511	Spec Ed T. Purch Serv	0.00	0.00	0.00	0.00
10 9023 2790 211 3301 673	Spec Ed T. Repair Parts	0.00	0.00	0.00	0.00
211 LEVEL I		12,354.00	13,327.84	(973.84)	(7.88)
10 9024 2790 217 3303 739	Equipment	0.00	0.00	0.00	0.00
217 LEVEL III		0.00	0.00	0.00	0.00
10 9025 6100 000 3214 961	Aea Flow Thru	242,809.00	239,061.98	3,747.02	1.54
000 UNDISTRIBUTED EXPENDITURES		242,809.00	239,061.98	3,747.02	1.54
10 GENERAL FUND		7,952,097.00	7,330,620.83	621,476.17	7.82

Fund: 21 STUDENT ACTIVITY FUND

		Beginning Balance	Debits	Credits	Ending Balance
Fund Balance					
21 000 0000 729	Fund Balance	31,086.54	5.00	12,397.20	43,478.74
21 000 8002 729	Music Trip	0.00	5,236.00	5,390.00	154.00
21 000 8006 729	Student Senate	657.57	1,978.09	2,191.00	870.48
21 000 8007 729	Prom	578.60	1,996.81	1,795.00	376.79
21 000 8008 729	Grey Matters Collective	375.97	460.97	218.00	133.00
21 000 8011 729	Concession FFA Scholarship	31,683.53	30,000.00	0.00	1,683.53
21 000 8012 729	Matthews Memorial	367.00	0.00	0.00	367.00
21 000 8015 729	Junior High	0.00	216.99	0.00	(216.99)
21 000 8016 729	JH Student Senate	1,526.93	1,137.34	500.00	889.59
21 000 8018 729	Spanish Club	529.49	0.00	0.00	529.49
21 000 8020 729	Elementary	18,703.24	1,268.25	86.00	17,520.99
21 000 8021 729	Elementary Yearbook	0.00	1,158.66	435.00	(723.66)
21 000 8021 759	Elementary Yearbook	(605.30)	0.00	0.00	(605.30)
21 000 8022 729	Elem Vocal Music	1,699.02	1,322.88	1,241.00	1,617.14
21 000 8023 729	Elem Student Council	1,049.30	0.00	187.00	1,236.30
21 000 8025 729	Elem Playground Fundraising	603.52	0.00	7,681.10	8,284.62
21 910 6114 729	Class of 2025	536.14	0.00	0.00	536.14
21 910 6115 729	Class of 2019	31.99	0.00	0.00	31.99
21 910 6150 729	FFA	682.83	4,028.55	962.00	(2,383.72)
21 910 6152 729	Greenhouse - FFA	22,766.56	324.45	450.00	22,892.11
21 910 6154 729	FCCLA	5,849.34	8,650.40	6,403.00	3,601.94
21 910 6155 729	Business Club	0.00	474.95	4,024.53	3,549.58
21 910 6156 729	Cheer - BB/FB	1,698.98	938.99	1,575.00	2,334.99
21 910 6157 729	Cheer - Wrestling	1,046.86	1,770.48	161.00	(562.62)
21 910 6160 729	Key Club	319.16	0.00	0.00	319.16
21 910 6161 729	Poms	3,583.44	2,848.11	1,641.38	2,376.71
21 910 6163 729	FFA Rodeo	163,378.78	203,196.99	131,892.30	92,074.09
21 910 6204 729	Girls Wrestling	707.83	4,693.52	4,654.63	668.94
21 910 6210 729	Vocal	1,941.32	0.00	712.99	2,654.31
21 910 6220 729	Band	13,333.39	1,495.00	2,491.00	14,329.39
21 910 6233 729	RGirls Golf	282.25	1,034.44	1,768.00	1,015.81
21 910 6234 729	Golf Fundraiser	0.00	484.31	560.00	75.69
21 910 6234 759	UNASSIGNED FUND BALANCES	(166.81)	0.00	166.81	0.00
21 910 6235 729	Soccer	1,437.81	1,395.00	0.00	42.81
21 910 6236 729	Girls Soccer	4,012.10	10,377.37	10,163.00	3,797.73
21 910 6238 729	Wapello TIES	320.78	1,742.44	2,620.12	1,198.46
21 910 6239 729	FIRST Robotics	919.57	0.00	0.00	919.57
21 910 6255 729	Vocal Uniform	1,041.85	0.00	0.00	1,041.85
21 910 6258 729	Instruments For All	613.55	600.00	0.00	13.55
21 910 6260 729	Band Uniforms	933.12	0.00	0.00	933.12
21 920 6601 729	Athletics	13,990.78	110,157.56	113,234.21	17,067.43
21 920 6645 729	Cross Country	1,389.74	1,238.74	591.00	742.00
21 920 6710 729	Boys Basketball	1,940.73	5,517.33	4,529.91	953.31
21 920 6720 729	Football	2,049.59	10,078.48	15,780.50	7,751.61
21 920 6730 729	Baseball	1,595.46	9,890.01	13,022.40	4,727.85
21 920 6740 729	Boys Track	3,032.04	32.00	145.00	3,145.04
21 920 6790 729	Wrestling	0.00	4,289.48	7,373.60	3,084.12
21 920 6790 759	Wrestling	(367.78)	0.00	367.78	0.00
21 920 6810 729	Girls Basketball	2,305.98	490.00	1,222.00	3,037.98
21 920 6815 729	Volleyball	1,548.70	9,591.81	9,015.00	971.89
21 920 6835 729	Softball	7,379.14	7,928.87	833.65	283.92
21 950 7000 729	Art Club	173.17	0.00	0.00	173.17
21 950 7002 729	Yearbook - Odd	0.00	15,911.19	3,303.85	(12,607.34)
21 950 7002 759	Yearbook - Odd	(10,129.80)	0.00	10,129.80	0.00

Fund: 21 STUDENT ACTIVITY FUND

			Beginning Balance	Debits	Credits	Ending Balance
21 950 7100 729		National Honor Society	1,373.93	835.43	960.00	1,498.50
21 950 8001 729		Drama & Speech	682.87	9,824.43	12,651.21	3,509.65
Total:	Fund Balance		340,490.80	474,621.32	395,526.97	261,396.45
Total:	21		340,490.80	474,621.32	395,526.97	261,396.45

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
22 MANAGEMENT					
22 0000 1000 100 0000 129	Early Retirement Incentive	220,302.00	0.00	220,302.00	100.00
22 0000 1000 100 0000 260	Instruction Workers Comp.	22,000.00	0.00	22,000.00	100.00
100 REGULAR PROGRAM-ELEM/SECONDARY		242,302.00	0.00	242,302.00	100.00
22 0000 2134 000 0000 250	Unemployment Compensation	20,000.00	0.00	20,000.00	100.00
22 0000 2134 000 0000 260	Support Workers Comp.	22,000.00	0.00	22,000.00	100.00
000 UNDISTRIBUTED EXPENDITURES		42,000.00	0.00	42,000.00	100.00
22 0000 2221 000 0000 260	Instruction Staff Support Workers C	4,300.00	0.00	4,300.00	100.00
000 UNDISTRIBUTED EXPENDITURES		4,300.00	0.00	4,300.00	100.00
22 0000 2319 000 0000 525	Fid. & Surety Bonds	1,500.00	0.00	1,500.00	100.00
000 UNDISTRIBUTED EXPENDITURES		1,500.00	0.00	1,500.00	100.00
22 0000 2517 000 0000 260	Workers Comp.	4,000.00	32,483.00	(28,483.00)	(712.08)
000 UNDISTRIBUTED EXPENDITURES		4,000.00	32,483.00	(28,483.00)	(712.08)
22 0000 2610 000 0000 520	Property Ins.	116,892.00	212,927.00	(96,035.00)	(82.16)
22 0000 2610 000 0000 521	Liability Ins.	13,000.00	48,804.24	(35,804.24)	(275.42)
22 0000 2610 000 0000 523	Pollution Insurance	900.00	0.00	900.00	100.00
22 0000 2610 000 0000 528	Linebacker Insurance	19,000.00	0.00	19,000.00	100.00
22 0000 2610 000 0000 529	Umbrella Policy Ins.	18,000.00	4,832.00	13,168.00	73.16
000 UNDISTRIBUTED EXPENDITURES		167,792.00	266,563.24	(98,771.24)	(58.87)
22 0000 2710 000 0000 260	Transportation Workers Comp.	0.00	0.00	0.00	0.00
22 0000 2710 000 0000 522	Auto Insurance	23,000.00	27,657.00	(4,657.00)	(20.25)
000 UNDISTRIBUTED EXPENDITURES		23,000.00	27,657.00	(4,657.00)	(20.25)
22 9017 2610 000 0000 621	NATURAL GAS	90,000.00	98,390.08	(8,390.08)	(9.32)
000 UNDISTRIBUTED EXPENDITURES		90,000.00	98,390.08	(8,390.08)	(9.32)
22 MANAGEMENT		574,894.00	425,093.32	149,800.68	26.06

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
33 LOCAL OPTIONS SALES TAX					
33 0000 1000 100 0000 734	Computer Equipment	0.00	87,898.84	(87,898.84)	0.00
33 0000 1000 100 0000 739	COPS DOJ Local Match	121,000.00	17,797.08	103,202.92	85.29
100 REGULAR PROGRAM-ELEM/SECONDARY		121,000.00	105,695.92	15,304.08	12.65
33 0000 2610 000 0000 731	Maint/Custodial Equip	30,000.00	46,639.69	(16,639.69)	(55.47)
000 UNDISTRIBUTED EXPENDITURES		30,000.00	46,639.69	(16,639.69)	(55.47)
33 0000 2710 000 0000 739	Transportation Equipment	80,000.00	2,613.00	77,387.00	96.73
000 UNDISTRIBUTED EXPENDITURES		80,000.00	2,613.00	77,387.00	96.73
33 0000 4000 000 8006 340	Series 2016 Architect Fees	0.00	0.00	0.00	0.00
33 0000 4000 000 8006 450	CONSTRUCTION SERVICES - 2016	0.00	0.00	0.00	0.00
33 0000 4000 000 0000 720	Real Estate Purch.	0.00	0.00	0.00	0.00
33 0000 4000 000 0000 739	Technology Equipment	25,000.00	6,580.00	18,420.00	73.68
33 0000 4000 000 0000 740	District Wide Improvements	20,000.00	21,210.18	(1,210.18)	(6.05)
000 UNDISTRIBUTED EXPENDITURES		45,000.00	27,790.18	17,209.82	38.24
33 0000 4700 000 0000 451	Maintenance Contracted Repairs	25,000.00	71,548.40	(46,548.40)	(186.19)
000 UNDISTRIBUTED EXPENDITURES		25,000.00	71,548.40	(46,548.40)	(186.19)
33 0000 6240 000 0000 910	Fund Trans. to Debt Svc.	490,000.00	443,812.30	46,187.70	9.43
000 UNDISTRIBUTED EXPENDITURES		490,000.00	443,812.30	46,187.70	9.43
33 0109 4000 000 8001 340	H.S. Architect Fees	0.00	0.00	0.00	0.00
33 0109 4000 000 8006 340	Series 2016 Capital Project Architect Fe	0.00	0.00	0.00	0.00
33 0109 4000 000 8004 450	Construction or Demo Services (Cont	0.00	0.00	0.00	0.00
33 0109 4000 000 8005 450	Wellness Center Construction or Dem	0.00	0.00	0.00	0.00
33 0109 4000 000 8006 450	Series 2016 Construction Services	0.00	0.00	0.00	0.00
33 0109 4000 000 8001 617	Construction Supplies	0.00	0.00	0.00	0.00
33 0109 4000 000 0000 652	Captial Equipment	0.00	0.00	0.00	0.00
33 0109 4000 000 0000 734	1:1 Equipment	75,000.00	15,036.25	59,963.75	79.95
33 0109 4000 000 0000 740	H.S. Capital Improvements	25,000.00	28,643.74	(3,643.74)	(14.57)
000 UNDISTRIBUTED EXPENDITURES		100,000.00	43,679.99	56,320.01	56.32
33 0418 4000 000 8003 340	Elem. Arch. Fees	0.00	0.00	0.00	0.00
33 0418 4000 000 8004 450	Elem. Cap. Projects 2011	0.00	0.00	0.00	0.00
33 0418 4000 000 0000 740	Elem. Capital Improvements	15,000.00	117,861.77	(102,861.77)	(685.75)
000 UNDISTRIBUTED EXPENDITURES		15,000.00	117,861.77	(102,861.77)	(685.75)
33 LOCAL OPTIONS SALES TAX		906,000.00	859,641.25	46,358.75	5.12

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
36 PHYSICAL PLANT EQUIPMENT LEVY					
36 0000 1000 100 0000 617	Copier Rentals	12,000.00	9,021.41	2,978.59	24.82
36 0000 1000 100 0000 618	Voted Inst Equip	0.00	0.00	0.00	0.00
36 0000 1000 100 0000 738	Reading Garden	0.00	0.00	0.00	0.00
36 0000 1000 100 0000 739	Computer Equipment	5,000.00	49,613.70	(44,613.70)	(892.27)
100 REGULAR PROGRAM-ELEM/SECONDARY		17,000.00	58,635.11	(41,635.11)	(244.91)
36 0000 2700 000 0000 437	PPEL Transp. Equip Repair	0.00	0.00	0.00	0.00
000 UNDISTRIBUTED EXPENDITURES		0.00	0.00	0.00	0.00
36 0000 2710 000 0000 732	Ppel Stud Trans Vehicle	0.00	9,800.00	(9,800.00)	0.00
000 UNDISTRIBUTED EXPENDITURES		0.00	9,800.00	(9,800.00)	0.00
36 0000 4000 000 0000 450	Voted Bldg. Improve.	0.00	0.00	0.00	0.00
36 0000 4000 000 0000 615	Voted Ppel Equipment	5,000.00	0.00	5,000.00	100.00
36 0000 4000 000 0000 734	Ppel Equipment/Playground Equipment	3,900.00	0.00	3,900.00	100.00
000 UNDISTRIBUTED EXPENDITURES		8,900.00	0.00	8,900.00	100.00
36 0000 4700 000 0000 450	PPEL Bldg Improv	10,000.00	528.00	9,472.00	94.72
000 UNDISTRIBUTED EXPENDITURES		10,000.00	528.00	9,472.00	94.72
36 0000 6240 000 0000 910	Trans. Funds Voted PPEL	110,000.00	109,971.00	29.00	0.03
000 UNDISTRIBUTED EXPENDITURES		110,000.00	109,971.00	29.00	0.03
36 0109 4000 000 8007 450	Series 2023 Construction Services	500,000.00	49,558.72	450,441.28	90.09
000 UNDISTRIBUTED EXPENDITURES		500,000.00	49,558.72	450,441.28	90.09
36 PHYSICAL PLANT EQUIPMENT LEVY		645,900.00	228,492.83	417,407.17	64.62

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
40 DEBT SERVICE					
40 0000 5100 000 0000 349	Agent Fees	4,000.00	2,600.00	1,400.00	35.00
40 0000 5100 000 0000 831	Principal On Bonds	500,000.00	545,000.00	(45,000.00)	(9.00)
40 0000 5100 000 0000 832	Interest On Bonds	70,000.00	55,358.00	14,642.00	20.92
000 UNDISTRIBUTED EXPENDITURES		574,000.00	602,958.00	(28,958.00)	(5.04)
40 DEBT SERVICE		574,000.00	602,958.00	(28,958.00)	(5.04)

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
61 NUTRITION					
61 0000 3110 000 3251 190	Cooks	93,186.00	90,337.35	2,848.65	3.06
61 0000 3110 000 4556 190	Summer Food Service Program - Cooks Wages	0.00	6,667.36	(6,667.36)	0.00
61 0000 3110 000 3251 191	School Nutrition Supervisor	0.00	3,081.24	(3,081.24)	0.00
61 0000 3110 000 4556 191	Summer Food Service Program - Supervisor	0.00	4,621.86	(4,621.86)	0.00
61 0000 3110 000 3251 192	Substitute Cook	3,000.00	3,549.15	(549.15)	(18.31)
61 0000 3110 000 3251 193	Nutrition Super. Over-time	0.00	0.00	0.00	0.00
61 0000 3110 000 3251 199	Nutrition Sick Leave Bonus	885.00	0.00	885.00	100.00
61 0000 3110 000 3251 210	LIFE INSURANCE	0.00	5.40	(5.40)	0.00
61 0000 3110 000 3251 212	Disability Insurance	0.00	25.05	(25.05)	0.00
61 0000 3110 000 3251 220	Social Security	7,359.00	7,410.15	(51.15)	(0.70)
61 0000 3110 000 4556 220	Summer Food Service Program - S.S/Medicare	0.00	863.65	(863.65)	0.00
61 0000 3110 000 3251 231	Ipers	9,080.00	9,153.68	(73.68)	(0.81)
61 0000 3110 000 4556 231	Summer Food Service Program - IPERS	0.00	1,065.69	(1,065.69)	0.00
61 0000 3110 000 3251 270	Health Insurance	0.00	7,726.02	(7,726.02)	0.00
61 0000 3110 000 4556 270	HEALTH BENEFITS	0.00	1,492.86	(1,492.86)	0.00
61 0000 3110 000 3251 271	Physicals	0.00	0.00	0.00	0.00
61 0000 3110 000 3251 391	Employee Background Checks	100.00	0.00	100.00	100.00
61 0000 3110 000 3251 571	Equipment Repair	1,000.00	1,882.03	(882.03)	(88.20)
61 0000 3110 000 0000 572	Food Service Management Purch. Service	35,000.00	0.00	35,000.00	100.00
61 0000 3110 000 3251 580	Travel Expense	250.00	105.00	145.00	58.00
61 0000 3110 000 3251 613	General Supplies	0.00	6,465.13	(6,465.13)	0.00
61 0000 3110 000 3251 618	Equipment	10,000.00	13,151.20	(3,151.20)	(31.51)
61 0000 3110 000 0000 631	Food	90,000.00	67,617.45	22,382.55	24.87
61 0000 3110 000 1621 631	A La Carte	10,000.00	6,181.62	3,818.38	38.18
61 0000 3110 000 1622 631	Adult Lunch Supplies	1,500.00	0.00	1,500.00	100.00
61 0000 3110 000 4556 631	Summer Food Service - Food Supplies	0.00	9,771.60	(9,771.60)	0.00
61 0000 3110 000 0000 632	Food/breakfast	45,000.00	25,514.52	19,485.48	43.30
61 0000 3110 000 3251 632	Lunch Account Refunds	500.00	503.25	(3.25)	(0.65)
61 0000 3110 000 4556 632	Summer Food Service - Breakfast Supplies	0.00	3,270.97	(3,270.97)	0.00
61 0000 3110 000 0000 633	Milk	0.00	19,617.97	(19,617.97)	0.00
61 0000 3110 000 4014 633	Supply Chain Assistance - Milk	0.00	1,083.81	(1,083.81)	0.00
61 0000 3110 000 4556 633	Summer Food Service - Milk Supplies	0.00	1,646.80	(1,646.80)	0.00
61 0000 3110 000 4951 639	Commodities Consumed	35,000.00	0.00	35,000.00	100.00
61 0000 3110 000 3251 790	Depreciation	4,500.00	0.00	4,500.00	100.00
000 UNDISTRIBUTED EXPENDITURES		346,360.00	292,810.81	53,549.19	15.46
61 NUTRITION		346,360.00	292,810.81	53,549.19	15.46

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
81 SCHOLARSHIP FUND					
81 0109 1000 100 0000 566	Jean Day Scholarship	0.00	750.00	(750.00)	0.00
100 REGULAR PROGRAM-ELEM/SECONDARY		0.00	750.00	(750.00)	0.00
81 0109 1000 102 0000 566	FFA CONCESSION SCHOLARSHIP	1,696.00	1,500.00	196.00	11.56
102 Class of 2028		1,696.00	1,500.00	196.00	11.56
81 0109 1000 108 0000 566	Hicklin-Winter Scholarship	3,023.00	0.00	3,023.00	100.00
108 108		3,023.00	0.00	3,023.00	100.00
81 0109 1000 115 0000 566	Trae Bohlen Memorial Scholarship	1,000.00	500.00	500.00	50.00
115 115		1,000.00	500.00	500.00	50.00
81 0109 1000 117 0000 566	Wapello Alumni Scholarship	1,500.00	1,000.00	500.00	33.33
117 Wapello Alumni Scholarship		1,500.00	1,000.00	500.00	33.33
81 0109 1000 118 0000 566	FCCLA Scholarship	0.00	0.00	0.00	0.00
118 Wapello FCCLA Scholarship Reserve Acct		0.00	0.00	0.00	0.00
81 0109 1000 119 0000 566	AJ Ponce Memorial Scholarship	0.00	0.00	0.00	0.00
119 AJ Ponce Scholarship		0.00	0.00	0.00	0.00
81 SCHOLARSHIP FUND		7,219.00	3,750.00	3,469.00	48.05

Account Number	Account Description	Total Budget	Disbursed	Difference	% Remaining
92 PTO AGENCY FUND					
92 0000 1000 100 0000 618	PTO Supplies	5,899.91	2,888.94	3,010.97	51.03
100 REGULAR PROGRAM-ELEM/SECONDARY		5,899.91	2,888.94	3,010.97	51.03
92 PTO AGENCY FUND		5,899.91	2,888.94	3,010.97	51.03