

Certification Regarding Lobbying

Applicable to Contracts Exceeding \$100,000 in Federal funds

Contractors that apply or bid for such an award must file the required certification.

Submission of this certification is a prerequisite for making or entering this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or any Board Member, officer, or employee of Shawnee Heights USD 450 in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or any Board Member, officer, or employee Shawnee Heights USD 450 in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Signature of vendor official

Signature of vendor official

Signature Date

Name/Address of Organization

Name/Title of Submitting Official

Debarment and Suspension Form

Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

(1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principles:

(a) Are presently not debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Business Name

Date

Name and Title of Authorized Representative

Signature of Authorized Representative

1. Explain the customer's process for procuring special order items including the required lead-time.
2. What is the vendor's minimum case size or amount for delivery?
3. What are the vendor's days of delivery to Shawnee Heights? Between what times will deliveries be made?
4. Explain the vendor's key drop procedure including how your drivers will maintain school safety, driver consistency, approximate delivery time, non-delivery days such as holidays, etc.

Shawnee Heights USD 450 Food Service Department Request for Proposal

Signature Page

Due: 5/22/2026 by 3:00pm

The district reserves the right to accept or reject all or any part of any quote, to waive technicalities, and to accept the offer that the District considers to be the most advantageous.

Having carefully examined the Request for Proposal, proposal terms and conditions, specifications and proposal bid sheet, the undersigned hereby proposes and agrees to furnish food and nonfood items in strict compliance with the specifications and conditions contained in this document for the period of **July 1, 2026 – June 30, 2027**

Company Name: _____

Address: _____ City _____ State _____ Zip Code _____

Telephone: _____ E-Mail: _____

Name of Authorized Representative/Title (Typed or Printed): _____

Signature of Authorized Representative: _____ Date: _____

K-12 Specialist Assigned to School

Telephone

Email:

Bidder Checklist:

- ☐ Signatures & checklist page
- ☐ **USB flash drive** containing the **2026 – 2027** USD 450 Bid Specs worksheet
- ☐ Vendor Questionnaire page
- ☐ HACCP Compliance Documentation
- ☐ Signed Certification Regarding Lobbying
- ☐ Signed Debarment and Suspension Form