

REQUEST FOR PROPOSALS

Project:

HVAC System Replacement(s)

Owner:

Shawnee Heights School District
Unified School District 450

Sealed proposals for the Shawnee Heights School District (Owner) for HVAC system replacement/renovation work at various facilities will be received via postage mail/in-person delivery at:

Shawnee Heights Unified School District 450
Attn: Amy Deckard, Central Office
4401 SE Shawnee Heights Road
Tecumseh, KS 66542

until **2:00PM local time, September 11th, 2026** at which time and place the bids will be opened and the bid price read aloud. Bids received after the time above will be returned unopened.

Project Description:

The scope of work includes construction, labor, equipment, and all associated materials for the replacement and installation of the following units:

Project: Replace 15T RTU-16 serial # 5101006614D. This unit serves the cafeteria at Tecumseh South Elementary School, 3346 SE Tecumseh Rd, Tecumseh, KS 66542.

1. Disconnect and remove existing RTU.
2. Provide crane service to lower old unit and lift new unit onto rooftop.
3. Furnish and install new 15T Trane Precedent RTU equipped with economizer, hail guards, 54KW electrical heat kit and curb adapter.
4. Install new electrical disconnect.
5. Connect electrical and drain as required.
6. Reconnect to system controls.
7. Start unit and test operations.
8. All labor, material, equipment and standard shipping to be included.

Contractors may be asked to submit Contractor's Qualification Statement, AIA Document A305 if they win the bid. Upon review of the Qualification Statement document, the Owner shall have the right to take such steps as he deems necessary to determine the ability of the Contractor to perform the Work, and the Contractor shall furnish to the Owner such additional information and data for this purpose, as they may request. The right is reserved to reject any Bid after an investigation or consideration of the information and data submitted by such Contractor.

A pre-bid conference is scheduled for September 1st, 2026 at 11:00 a.m. local time.

The pre-bid meeting will begin at:

**Shawnee Heights USD 450 Support Services Building
4225 SE Shawnee Heights Road
Tecumseh, KS 66542**

This project needs to be substantially complete prior to **October 18th, 2026**. In the event the project is not substantially complete prior to the date referenced, Shawnee Heights, USD450 will require the contractor awarded this project a penalty of \$1,000 per day. This penalty will be withheld from the final payment issued to the contractor, unless the contractor has written permission from Shawnee Heights USD450 stating that the deadline can be extended. Substantial completion shall be determined by Shawnee Heights USD 450 Director of Support Services, Micah Stegall.

General Work Requirements.

The contractor will be required to start the work per the schedule included herein. Liquidated damages as stated on the bid form will be assessed for each consecutive calendar day which the work is not substantially complete, beginning with the first day beyond the substantial completion time stated. Substantial completion is the owner's ability to utilize the facility for its intended purpose. Shawnee Heights Public Schools will be the sole judge of substantial completion.

The owner reserves the right and may delay work if scheduling between school administration and contractor cannot be resolved.

It will be the contractor's responsibility to have the approaching licenses and permits required by the state and/or municipality in which the work will be performed. It is also the contractor's responsibility to make certain all work and material meets local and state codes. Bidders shall include permit fees in their bid.

The contractor shall observe and comply with all ordinances, laws, and regulations, and shall protect and indemnify the owner against any claim or liability arising from or based on any violation of the same. The contractor shall comply with all regulations of agencies having jurisdiction with respect to sanitation and safety during construction.

Contractor shall be responsible for protection of the adjacent spaces during all phases of the project, demolition material storage and new construction.

All items furnished must be of their respective kinds and will be free from defects in material and workmanship. Items will be subject to our inspection and approval at any time. Items furnished must be manufactured in compliance with all existing legal or governmental directives.

All work shall be of the highest quality. The contractor and subcontractor shall check their work regularly for quality and conformance as the work is in progress. Unsatisfactory work shall be corrected immediately.

The contractor shall promptly correct work rejected by the owner or failing to conform to the requirements of the contract documents, whether observed before or after substantially completion and whether or not fabricated, installed or completed. The contractor shall bear all costs of correcting such rejected work, including additional testing and inspections and compensation for owner services and expenses made necessary thereby.

As work is completed by the contractor/subcontractor, it shall be his responsibility to remove all excess material, equipment and debris from the premises.

Upon substantial completion, a scheduled punch list inspection shall be conducted by the school district to identify any item(s) requiring additional work. All items noted on the punch list shall be accomplished by the contractor prior to final payment.

The bidder agrees to furnish all material, labor, tools, expendable equipment, and all utility and transportation services necessary to perform and complete, in a workmanlike manner, all of the work required in accord with the bid documents.

All Bidders **shall** visit the site prior to submitting Bids. This requirement may be fulfilled by attending the pre-bid conference.

Questions can be directed via email to bids@usd450.net. Questions must be submitted by 5:00 p.m. September 4th, 2026. Questions will not be taken verbally or in person. Answers to all questions will be added to this invitation on the district website by 5:00 p.m. September 9th, 2026.

The Owner reserves the right to waive any defects and informalities in Bids, to reject any or all Bids, to take any or all Bids under advisement, or to accept any Bid as may be deemed in its interest of meeting the standards of lowest responsible Bid.