

SHMS October PTO Meeting

October 14, 2026

Attendees: Melissa Williamson, Breanne Bullock, Monica Schultz, Theresa Rottinghaus, Melody Klarer, Jackie Mullins, Mandy Turvey

- I. Welcome and Call to Order
 - a. Meeting was called to order by Melody Klarer at 6:00 pm
- II. Approval of September meeting minutes
 - a. Monica Schultz motioned to approve the minutes and Breanne Bullock seconded the motion. Approval without objection.
- III. Approval of Treasure's Report
 - a. Melody Klarer is currently our acting treasurer while Kelly Lincoln is acting as a silent treasurer.
 - b. There is a lot of concession money coming in as well as money coming in through square for the football fundraiser. Wigout tees also brought in a good amount at \$351.60.
 - c. Items that were not selling were returned so we will be seeing refunds coming in.
 - d. Ice cream is a big seller at games throughout the year.
 - e. Breanne Bullock motioned to approve the budget and treasurer report and Jackie Mullins seconded the motion. Approved without objection.
- IV. Committee Reports
 - a. Teacher Rep – Theresa Rottinghaus
 - i. Teachers appreciated the drink and snack bar on 9/25.
 - ii. We would like to try and treat teachers once a month. Considering doing a Halloween themed candy treat for October.
 - b. Fundraising – Melody Klarer
 - i. We are waiting on the check from the spirit night at Sonic.
 - ii. Chipotle said they would send a check.
 - iii. We are still waiting to hear from Freddy's on how we did.
 - iv. Red Robin is coming up on November 25. This is an all day event and we make 20%.
 - c. Secretary – Melissa Williamson
 - i. Nothing to report
 - d. Hospitality/Volunteer Coord – Jackie Mullins
 - i. There is a sign up out for food for parent teacher conferences. There are a lot of items already signed up for.

- ii. Jackie will call Hyvee to get the remaining items she needs for the meals.
- e. Concessions – Open/Melody Klarer
 - i. Student Council students and Breanne Bullock are doing a great job helping run the concessions.
 - ii. There are a lot of basketball games and a few wrestling matches that we will need concession stands for.
 - 1. Melody has sent out a sign-up genius to get parent help.
 - 2. There is a tournament where the high school is also being used but we will have concessions at the middle school only.
- f. Site Council – Theresa Rottinghaus
 - i. Theresa shared her notes on the most recent meeting.
- g. 7th Grade Rep – Audrey Desch/Open?
 - i. We do not know right now if Audrey is officially the 7th grade rep.
 - ii. Melody will reach out to Audrey to see if she is still interested in this position.
- h. 8th Grade Rep – Melody Klarer/Monica Schultz
 - i. We will have the promotion party planning meeting on December 8 at 6:00 pm.
- V. Old Business
- VI. New Business
 - a. New officers
 - i. We are still looking for parents to step up for multiple positions that are open within PTO.
 - ii. Update: On 10/15/2026 through email, Matt Mace was approved as our new Treasurer. Erin Unruh made the motion and Breanne Bullock seconded the motion. Approved without objection.
- VII. Adjournment
 - a. At 7:00 pm Monica Schultz motioned to adjourn the meeting and Theresa Rottinghaus seconded the motion. Approved without objection.

Next meeting is: November 11, 2026 at 6:00 pm, SHMS Library