Student and Parent Handbook

2026-2027

Smithfield Public Schools

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SMITHFIELD HIGH SCHOOL CORE VALUES & BELIEFS

Accountability - We establish clear goals, measure progress, and create change for improved results. We teach our students to become responsible, self-motivated learners.
Commitment to Learning - We are committed to ensuring the growth and success of our students, families, and communities. We embrace feedback and change in order to grow our strengths and address our weaknesses.
Communication - We value honest and direct dialogue. We welcome new ideas and make time to engage in challenging conversations with each other and our students.
Comprehensive Education - We provide our students with a challenging well-rounded 21st-century education that fosters students' intellectual, social, and emotional well-being.
Excellence - We believe that all students can achieve at high levels and we hold ourselves accountable for fostering a learning environment that promotes student success.
Problem Solving - We value innovative solutions to meet individual students' needs. We persist in finding resolutions to even the most difficult challenges, holding ourselves accountable to high standards of excellence.
Respect - We value professionalism and diversity, treating each other and our students with respect.

PORTRAIT OF A SMITHFIELD HIGH SCHOOL GRADUATE

1. A clear and effective communicator who:
- Demonstrates organized and purposeful communication.
- Uses evidence and logic appropriately in communication.
- Adjusts communication based on the audience.
- Uses a variety of modes of expression (spoken, written, and visual and performing including the use of technology to create and share the expressions).

2. A self-directed and lifelong learner who:
- Recognizes the need for information and locates and evaluates resources.
- Applies knowledge to set goals and make informed decisions.
- Applies knowledge in new contexts.
- Demonstrates initiative and independence.
- Demonstrates flexibility including the ability to learn, unlearn, and relearn.
- Demonstrates reliability and a concern for quality.
- Uses interpersonal skills to learn and work with individuals from diverse backgrounds.

3. A creative and practical problem solver who:
- Observes and evaluates situations to define problems.
- Frames questions, makes predictions and designs data/information collection and analysis strategies.
- Identifies patterns, trends and relationships that apply to solutions.
- Generates a variety of solutions, builds a case for a best response and critically reflects upon the effectiveness of the response.
- Sees opportunities, finds resources, and seeks results.
- Uses information and technology to solve problems.
- Perseveres in challenging situations.

4. A responsible and involved citizen who:
- Participates positively in the community and designs creative solutions to meet human needs and wants.
- Accepts responsibility for personal decisions and actions.
- Demonstrates ethical behavior and the moral courage to sustain the behavior.
- Understands and respects diversity.
- Displays global awareness and economic and civic literacy.
- Demonstrates awareness of personal and community health and wellness.

5. An integrative and informed thinker who:
- Gains and applies knowledge across disciplines and learning contexts.
- Evaluates and synthesizes information from multiple sources.
- Applies and evaluates ideas across disciplines within real-world context.
- Applies decision-making strategies based on a systems thinking approach.

SMITHFIELD PUBLIC SCHOOLS MISSION STATEMENT

The mission of the Smithfield Public School District is to provide an adaptive and challenging learning environment that meets the needs of students in an emerging global community, and prepares them for excellence in education and the workplace, while cultivating integrity, responsibility and a sustained passion for continued learning.

SMITHFIELD PUBLIC SCHOOLS VISION STATEMENT

Every student prepared for continued learning, career, and life.

ACCREDITATION STATEMENT

Smithfield High School is accredited by the New England Association of Schools and Colleges, Inc., a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the New England Association is not partial but applies to the institution as a whole. As such, it is not a guarantee of the quality of every course or program offered or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the status of an institution's accreditation by the New England Association should be directed to the administrative staff of the school or college. Individuals may also contact the Association:

Commission on Public Secondary Schools
New England Association of Schools and Colleges
209 Burlington Rd, Suite 201, Bedford, MA 01730-1433
781/271-0022 • Fax 781/ 271-0950

POLICY ON NON-DISCRIMINATION

The Smithfield School Department does not discriminate in employment on the basis of race, color, religion, gender, national origin, handicap/disability status, age, sexual orientation, gender identification, or veteran status.

Inquiries regarding compliance with laws related to sex discrimination may be directed to Assistant Superintendent Dr. Wendy Amelotte 49 Farnum Pike, Smithfield, RI 02917 at 231-6606. Inquiries related to handicapped accessibility may be directed to Special Education Director Mrs. Eileen Crudele. Any questions related to equal educational and employment opportunity may be directed to the Office for Civil Rights in Education, Rhode Island Department of Education, 255 Westminster Street, Providence, RI 02903 or the United States Office of Civil Rights, Post Office Square, Boston, MA 02107 at (617) 223-4405.
For policy reference, please refer to: https://policies.smithfield-ps.org/home/ac , https://policies.smithfield-ps.org/home/ac-r, https://policies.smithfield-ps.org/home/ace

POLICY REGARDING PROGRAM ACCESSIBILITY AT SMITHFIELD HIGH SCHOOL

All courses and student activities at Smithfield High School are available without discrimination to individuals with disabilities as defined by the Rehabilitation Act of 1973 and/or Title II of the Americans with Disabilities Act. Whenever a disabled individual selects a course or an activity for participation, that activity, if inaccessible, will be relocated to an accessible area without delay. In no instance will the relocation of the activity be delayed beyond two (2) school days. The principal is responsible for implementing this policy by relocating programs within the building.

ACADEMIC PROGRAMS & POLICIES

SHS DIPLOMA AND PORTFOLIO REQUIREMENTS FOR GRADUATION

A Smithfield High School diploma is the official recognition that a student has met the state and Smithfield graduation requirements and has demonstrated the necessary proficiency to graduate. The Diploma System is designed to support students in becoming proficient life-long learners in order to successfully pursue post-secondary academic and career goals. Proficiency in academic areas will be based on Common Core State Standards and other appropriate content area standards set by the Rhode Island Council on Elementary and Secondary Education. Proficient performance for graduation is necessary in each of the six core academic areas. English Language Arts, Mathematics, Science, and Social Studies will be aligned to the Common Core State Standards. Visual and Performing Arts will be based on the National Core Arts Standards. Technology will be based on the Engineering and Technology GSEs, National Educational Technology Standards (NETS), and the RI K-12 CS (Computer Science) Education Standards..

The requirements for a Smithfield High School Diploma will be set by the School Committee and published annually in the High School's Program of Studies and/or Student Handbook. Such requirements will be consistent with the Rhode Island Council on Elementary and Secondary Education Diploma requirements will be developed for all specific statutory requirements otherwise set forth in the General Laws, such as, specific requirements for Rhode Island history, health, and physical education. Only students who demonstrate fulfillment of these graduation requirements and proficiencies shall participate in the graduation ceremony and receive a diploma.
District Policy-IKF
Class of 2027 Graduation Requirements
Class of 2028 Graduation Requirements
Class of 2029 Graduation Requirements
SHS Senior Presentation Guide Class of '27
SHS Senior Presentation Guide Class of '28, '29, '30

GRADING PRACTICES

The faculty at Smithfield High School recognize that student work should be graded in a manner that is fair, consistent, and accurate, based on work that is meaningful and connected to state and national standards. Grades will reflect students' achievement and understanding and will provide meaningful feedback to students and parents.

SHS grading practices focus on formative and summative assessments. Formative assessments serve to provide information about progress being made throughout a unit as students develop knowledge and skills. Formative assessments play an important role in providing an opportunity for the teachers and students to identify where help is needed so that teachers can adjust instruction or students can seek extra help. Formative assessments are typically homework, classwork, and quizzes. Summative assessments are assignments that provide an opportunity for students to demonstrate their mastery of a subject acquired throughout a unit. Summative assessments are typically essays, tests, Socratic Seminars, projects, and presentations.
Teachers will provide details on grades at the start of school.

MARKING AND REPORTING SYSTEM

PARENT PORTAL – Academic, attendance, and conduct information is available to parents through the parent portal of Infinite Campus. Parents should access this information on a weekly to bi-weekly basis to keep abreast of their student's progress.
SHS families and students may access progress reports and report cards in the parent portal. At the midpoint and end of each marking quarter, a notification will be made reminding students and families to log in to the parent portal of infinite campus in order to see student progress, grades, and teacher comments.
REPORT CARDS -Student's progress will be reported (online through the Parent Portal) to parents approximately one week following the close of each quarter and within 10 days of the close of the school year.
DEFICIENCIES/PROGRESS REPORTS – All students receive reports describing academic progress in all classes at the midpoint of each quarter. Communication with a parent/ guardian will take place whenever a change in progress puts the student in danger of earning a 69.5 or below for the grading period**.**

SHS ADVISORY PROGRAM

Research has shown that high school students often feel disconnected and have few personalized relationships with the adults who educate them. Students need the opportunity to develop trusting relationships with adult educators to strengthen connectedness between adults and students and foster a personalized and supportive school culture. In Smithfield High School's student advisory program, each student in the school is assigned a teacher or staff member who assists the student in achieving his or her academic and personal goals. Student advisories offer a way to overcome the anonymity many students feel and personalize students' learning environment.

The individual learning plan (ILP) will be developed and maintained during the advisory period using the Naviance platform. Through the ILP process, students will assess and enhance their current academic, career, and personal-social skills. They will work to define goals for life after high school. The end result of a successful advisory program is an increased number of students who understand the relationship of academics to the world of work, life at home, and in the community and internalize the importance of succeeding in school.

ATTENDANCE AND ACADEMIC ACHIEVEMENT POLICY

Effective: August 1, 2026
(Revised to Align with RIDE Attendance & Academic Achievement Guidance – September 2025)

Purpose and Philosophy

Regular and punctual attendance is essential to student learning, academic achievement, and long-term success. Smithfield Public Schools recognizes that attendance and academic performance are inextricably linked, and that early, consistent attendance is a critical predictor of student outcomes.
Smithfield Public Schools confirms that:

- Students who are chronically absent are significantly more likely to experience academic failure and disengagement.
- Attendance challenges must be addressed early, proactively, and through supportive—not punitive—measures.
- Retention decisions, when necessary, must be rare, data-driven, team-based, and aligned to a Multi-Tiered System of Supports (MTSS).

This policy is intended to ensure that Smithfield Public Schools promotes student success by combining clear expectations, early identification, family partnership, and tiered interventions.
This policy is adopted in accordance with:

- R.I. Gen. Laws §16-19-1 (Compulsory Attendance)
- R.I. Gen. Laws §16-19-6 (Truancy)
- RIDE Attendance and Academic Achievement Guidance (September 2025)

Definitions

- **Attendance:** Presence for any part of the instructional day.
- **Chronic Absenteeism:** Missing 10% or more of school days (excused or unexcused) in a school year.
- **Tardy:** Arrival after the official start of the school day.
- **Early Dismissal:** Departure prior to the official end of the school day.
- **Significantly Off-Track:** A student who meets both attendance and academic risk criteria as defined below.
- **MTSS:** Multi-Tiered System of Supports.
- **ILP:** Individualized Learning Plan.

District Responsibilities

Smithfield Public Schools shall:

1. Monitor and Track Attendance Daily

- Utilize accurate attendance codes in alignment with RIDE reporting requirements.
- Analyze attendance data monthly at the school and district level.

2. Identify Students Early

- Identify students at risk for chronic absenteeism no later than the end of the first academic quarter, or earlier based on prior-year patterns.

3. Implement MTSS-Aligned Interventions

- Address attendance and academic concerns through tiered supports prior to disciplinary or legal action.

4. Communicate Clearly and Frequently

- Engage families early and often using multiple communication methods and home-language supports as needed.

5. Report and Review

- Submit quarterly attendance reports to the Superintendent or designee identifying students with chronic absenteeism and documented interventions.

Parent/Guardian and Student Responsibilities

Parents/guardians and students share responsibility for regular attendance and shall:

- Ensure daily attendance except when excused for allowable reasons.
- Notify the school on the day of absence and provide documentation when required.
- Schedule appointments outside of school hours whenever possible.
- Avoid family vacations during scheduled school days.
- In cases of long-term illness, notify the school (school nurse and principal) as soon as possible so that provisions may be made for appropriate instruction.
- Collaborate with school staff when attendance or academic concerns arise.

Excused Absences, Tardiness, and Early Dismissals

Excused absences include, but are not limited to:

- Medical or dental appointments (documentation required)
- Death or health emergency in the immediate family
- Religious observances
- Legal obligations
- Approved college or military visits

A medical note is required for three (3) or more consecutive days of illness.

Unexcused Absences, Tardiness, Dismissals and Truancy

Unexcused absences include absences to school without valid cause or required notification and family vacations during school days.

Unexcused Absences Limits:
Unexcused tardiness includes tardiness to school without valid cause or required notification.

Unexcused Tardiness Limits: Students are allowed four unexcused tardies/early dismissals per quarter (or five per trimester). Exceeding this limit will trigger the following disciplinary consequences. Tardies/Early Dismissals 5-8 will result in a one hour detention at SHS or 45 minute detention at GMS per tardy. Tardies/early dismissals 9 and beyond result in social suspension and ineligibility to participate in sports and extra curricular activities through the end of the quarter/trimester in addition to detention.

Unexcused early dismissals include personal appointments (such as hair/nail appointments, errands, etc), Non-RIIL sporting events (club/competitions sports that are not related to the RIIL/SPS teams), transportation or convenience, work/employment (unless approved as part of Work-Based Learning/Work Release).

An Early Dismissal Form must be completed and submitted to the School Administration at least 24 hours in advance.(Early Dismissal Form)

Unexcused Early Dismissal Limits: Students are allowed four unexcused tardi/early dismissals per quarter (or five per trimester). Exceeding this limit will trigger the following disciplinary consequences.
Tardies/Dismissals 5-8 will result in a one hour detention at SHS or 45 minute detention at GMS per dismissal.
Tardies/Dismissals 9 and beyond result in social suspension and ineligibility to participate in sports and extra curricular activities through the end of the quarter/trimester.

Truancy is defined as a pattern of unexcused absences or misuse of excused absences. Referral to family/truancy court may occur when a student is considered **chronically absent (see definition section**).

Identification of "Significantly Off-Track" Students
A student may be identified as Significantly Off-Track at any point in the school year if the student meets the following criteria for both attendance and academics:

Attendance Criteria
- Is on track to miss 10% or more of the school year (approximately 18 days), or
- Demonstrates early attendance patterns predictive of chronic absenteeism.

Academic Criteria
- Performed below grade-level expectations in ELA and Mathematics based on:
  - Prior year state assessments (where applicable), and
  - Current year local assessment data, grades, or progress monitoring.

Family Notification and Promotion-in-Doubt
- Families shall be notified **within two (2) weeks** of a student being identified as Significantly Off-Track.
- Notification shall occur in writing and verbally, in the family's preferred language.
- A Promotion-in-Doubt notice shall be issued automatically once a student meets the criteria.
- Communication shall continue at least quarterly thereafter.

Intervention and Support Framework (MTSS)
For students identified as at risk:
1. A **team-based review** (MTSS, attendance, or child study team) shall occur.
2. An **Individualized Learning Plan** (ILP) shall be developed documenting:
   - Attendance improvement strategies
   - Academic interventions
   - Family engagement supports
3. Interventions may include:
   - Targeted academic instruction or tutoring
   - Counseling or social-emotional supports
   - Transportation or access supports

- ○ Community-based services
- ○ Family navigation or liaison support

Retention Decisions
Retention shall:

- Be considered only after all MTSS interventions have been exhausted
- Be data-driven and team-based
- Include parent/guardian participation
- Focus primarily on elementary and middle grades
- Occur **no more than once** in a student's K-12 education, unless expressly agreed upon by the parent/guardian

Retention is never automatic and must be determined to be in the student's long-term best interest.

Students who are retained shall receive an ILP with intensified supports for the subsequent school year.

Special Populations

- **Students with Disabilities:** Attendance concerns may prompt an IEP team review.
- **Multilingual Learners:** Language access and culturally responsive supports shall be provided.
- **Students Experiencing Homelessness or Youth in Care:** The District shall collaborate with liaisons and agencies to reduce barriers before considering retention.

Truancy Petitions
After documented interventions for a minimum of three (3) months, or sooner if deemed necessary, school administrators may file a truancy petition with the Rhode Island Family Court.

Appeals
Families may appeal retention decisions through the following process:
1. School Principal
2. Superintendent
3. School Committee
4. Commissioner of Education

Adoption and Review
Adopted: February 28, 2005
Revised: August 17, 2009; September 17, 2012; March 11, 2013; September 16, 2013; August 6, 2018; July 16, 2026

TARDY TO SCHOOL AND CLASS

Reporting to school on time is expected of all SHS students. Loss of instructional time due to tardiness may result in a major loss of learning, and, ultimately, lower performance in school. Therefore, Smithfield High School has adopted the following steps and procedures when students arrive at school tardy.

Late to school:

- Students who arrive at class/school after 7:30 am will be deemed "tardy to school."
- Parents/guardians must provide a written, clearly stated reason for tardiness.
- Students arriving late to school must report immediately to the main office. The office will issue the student a pass that will admit the student to class.
- Students arriving after 10:30 are considered absent for the day (RIDE Regulations).
- As a result, students tardy after 10:30 am will be deemed ineligible to participate in athletics or extracurricular activities on that day.
- A student who fails to report to their first-period class or to sign in late to the office and is physically present

in the building or on school grounds will receive disciplinary action.
- Attendance records will be reported on the report card and permanent record card.

Late to class:
Students arriving late to class without a valid excuse may be assigned detention after school. Chronic lateness to class (3 or more) will be referred to administration.

ACADEMIC INTEGRITY

Every faculty member and student at Smithfield High School belongs to a community of scholars where academic integrity and the pursuit of excellence are fundamental commitments. Students come to this school not only to improve their minds, gain knowledge, and develop skills that will assist them in their life's work, but also to build character.

Educator & Administrator Protocol for Violation of Academic Integrity
It is the intention of this practice to both foster academic integrity as well as to establish consequences when a student has not followed ethical academic practices. When a teacher finds reason to believe a student or group of students has violated the academic honesty policy, the following steps will be taken:

- The teacher will share his/her observation with the student.
- The teacher will refer in writing the information the teacher has to the assistant principal or principal.
- The teacher will notify parent(s) and student(s) and the school counselor(s) for support and academic planning purposes.
- The incident will be documented in Infinite Campus in the Contact Log and will be reflected in Learner Qualities on the report card.
- Consequences for students found in violation of the Academic Integrity include the following: ○ Formative Assessments: The student will receive a zero and after school detention. ○ Summative Assessments:
- First Offense: Students who violate academic integrity on a summative assessment will have *one opportunity in his/her high school career* to re-do the assessment with a cap of 65%; students must write a 350-500 word reflection on the Academic Integrity.
- Subsequent Offenses: For any subsequent violation of the Academic Integrity in any class, the student will receive a zero with no opportunity to re-do the assignment.
- Students in AP/EEP courses will not be allowed to re-submit work after a violation of the academic integrity; articulation agreements will be followed for reporting to the partner college/university.
    - ○ Disqualification from Valedictorian/Salutatorian (see below)
    - ○ National Honor Society members may be placed on probation or removed from the NHS.
    - ○ Members of organizations such as student government may be removed from office.
    - ○ The student will be subject to disciplinary action, such as detention and/or loss of privileges.
- Appeal Process: Students will have the opportunity to appeal to the Principal.

ACADEMIC HONORS

Smithfield High School recognizes the outstanding academic achievements of graduating students through both the Latin honors system and the traditional naming of a Valedictorian and Salutatorian. We strive to celebrate excellence while honoring the accomplishments of a broad range of students.

Summa Cum Laude – GPA of 98.000 or higher
Magna Cum Laude – GPA of 95.000 – 97.999
Cum Laude – GPA of 92.000 – 94.999

Valedictorian: The graduating senior with the highest weighted cumulative GPA at the conclusion of the first semester of senior year.
Salutatorian: The graduating senior with the second highest weighted cumulative GPA at the conclusion of the first semester of senior year.

Considerations and Requirements for Eligibility:

- 5 consecutive semesters at SHS to qualify for Val/Sal (immediately prior to graduation).
- No academic integrity violations at SHS
- Homeschooled students who become SHS students are eligible (if they meet the 5 consecutive semesters prior to graduation rule).
- In the event of a tie, there will be a Co-Valedicotiran and/or Co-Salutatorian

CREDIT RECOVERY PROCESS

Students who fail to achieve a passing grade in any subject once final marks have been officially posted by teachers in June may apply to the Principal of the high school for approval of a make-up program. See the SHS Program of Studies for more information.

HONORS & HONOR SOCIETIES

- **High Honors:** When a student achieves a Quarterly Grade Point Average (GPA) of 95 or better and has no grade lower than 90 in every subject, except Physical Education (students must achieve a minimum of 85), they will be recognized in *The Observer*.
- **Honors:** When a student achieves a Quarterly GPA of 92 or better and has no grade lower than 87, except Physical Education (students must achieve a minimum of 85), they will be recognized in *The Observer*.
- **Rhode Island Honor Society**: At the end of the first semester of their junior year, students who have a cumulative scholastic average of 85 or above automatically become members of the Rhode Island Honor Society.
- **National Honor Society**: At the end of the first semester of their junior year, students who have a cumulative scholastic average of 90 or above will be notified and told that for further consideration for selection to the National Honor Society chapter, they may complete the Student Activity Information Form. This form will be reviewed by the Faculty Council along with any other verifiable information about each candidate. The Council will evaluate members on the basis of service, leadership, and character. The selection of each member shall be by a majority vote of the Faculty Council. If an applicant is not selected, he/she has the right to appeal this decision to the Principal and/or Superintendent.
  See https://policies..smithfield-ps.org/home/ke. The Council's decision following the appeal is final. Members are liable for dismissal at any time if they do not maintain the standards of scholarship, leadership, service, and character that were used as the basis for their selection.
- **World Language Honor Societies**: Students may apply to the French or Spanish Honor Society through their language teacher. To apply for membership a student must be in French II or Spanish II or higher. They must maintain an average of 90% or higher first and second quarter or a semester average of 90% in a language class. (85% for level IV or V students) They must also have an 80 % or higher semester average in all subject areas or an overall semester average of 85% or higher with no grades below 75%. They must also participate in a world language activity outside the classroom as described by the classroom teacher.

STUDENT GOVERNMENT

Smithfield High School offers a Student Council for school-wide events and a Class Council for each grade. Review the attached protocol on **Student Government** for details.

MEDIA CENTER ACCESS

Go to www.ricat.net
Click on Smithfield High School
GALE/INFOTRAC DATABASES:

On the library homepage, click INFOTRAC. The password is ***Smithfield*** in school and ***smith*** from home

EBSCO DATABASES:

On the library homepage, click on EBSCO Databases from ASKRI.ORG. You may be prompted for your zip code when accessing the databases from home.

On ASKRI.ORG homepage, click on EBSCO HOST. Choose the databases you would like to search **SMITHFIELD HIGH SCHOOL LIBRARY CATALOG.**

Click on CATALOG tab, then type in keywords. To access or E-Books, click on FollettShelf in the left panel.

PHYSICAL EDUCATION

Physical education is required of all students by Rhode Island law unless the student secures a written excuse signed by a physician and approved by the Principal. Each student must equip herself/himself with appropriate attire and footwear for physical activity in the gym.

Seniors in a dual enrollment program (i.e. CCRI Running Start) are not required to take PE. R.I. Gen. Laws § 16-100-3(d)

OTHER POLICIES AND PROCEDURES

JIJC Cell Phone and Personal Electronic Device Policy

Effective: August 1, 2026

Pursuant to RIGL §16-21-43

Purpose

This policy aims to reduce distractions, maintain a safe and focused learning environment, and protect the privacy of students and staff. It aligns with Rhode Island General Law 16-21-43 and applies to all Smithfield Public Schools.

Definition

A personal electronic device includes, but is not limited to:

- Smartphones and mobile phones
- Smartwatches & smart eyewear
- Tablets
- Personal computers
- Any device not issued by Smithfield Public Schools that connects to the internet or a wireless network.

General Provisions

- Students may not access or use personal electronic devices during the school day unless authorized by a written plan (see Exceptions section).
- For grades PK-12, all electronic devices not issued by Smithfield Public Schools must be powered off and stored in a district-provided locking container (grades 6-12), placed out of view in backpacks or in designated storage areas and remain off until departing from school grounds at the end of the regular school day.

School Procedures

For grades PK-12, all electronic devices must be powered/turned off and stored in a district-provided locking container (grades 6-12), placed out of view in backpacks or designated storage areas upon entering school grounds and remain off until departing from school grounds at the end of the regular school day.

- Site based administrators, with approval of the Superintendent, will develop a protocol to secure electronic devices when confiscated or otherwise held.
- Students are prohibited from utilizing district Wi-Fi or internet capabilities for any personal cell phone or personal electronic devices.
- Students are prohibited from having possession of any electronic device, as defined by this policy, in any school restroom/bathroom/locker room or other areas as determined by the administration.

- Headphones, AirPods, or similar devices may only be used during instructional time with school-issued technology and teacher direction and approval.

Enforcement

First Offense: Device will be surrendered to a staff member, turned into administration, for student pick up at the end of the school day, in the main office or designated area.
Second Offense: Device will be surrendered to staff members, turned into administration. The device will be available for parent pickup, at the end of the school day.
Third Offense: Device will be surrendered to staff members and delivered to the administration. The student will be assigned detention, and the device will be available upon the completion of the detention/ parent contact.
Continuous Offenses: Additional consequences will be implemented by administration, including daily confiscation of the electronic device, parent meetings, revoking of social and other privileges and further in-house suspension.
The respective student discipline codes and student handbooks shall be amended to reflect these offenses and consequences.

Authorized Use and Exceptions

Use of a personal device may be permitted when:

- Required by an IEP or 504 Plan for access to assistive technology
- Needed for medical monitoring (e.g., glucose monitoring)
- Identified in a multilingual learner (MLL) support plan
- Required in emergency situations

All exceptions must be documented and approved by the appropriate team (IEP, 504, nurse, MLL coordinator). Students with exceptions will not be segregated or treated differently. Plans will be shared with administrators and the student's teachers. Students with Authorized Use Plans must adhere to the plan.

Search and Privacy Protections

No school official shall search the contents of any retained personal electronic device unless legally authorized. Locked storage or container systems may be used for retention. If parents are concerned about their child's phone being stolen, they may advise their child to deposit the phone with the principal/assistant principal in the morning and pick it up after school.

School/Home Communication

Students may request to use the school phone via the main office. In urgent cases, students may be allowed to use their personal phone under staff supervision.

Parents must contact the main office to reach students during school hours for urgent matters. They should not call or text their child directly during the day.

Parental Involvement

- Parents/guardians are expected to support this policy and remind their children of expectations.
- Parents concerned about theft or distraction may have their child check in the device with administration each morning.
- Families will be notified of each violation and related disciplinary action, and may be asked to attend conferences as necessary.

Communication And Training

The policy will be distributed to all students, parents/guardians, and staff before the start of each academic year in the Student Handbooks. Staff will receive training on enforcing the policy consistently.

Policy Development and Review

This policy was developed in consultation with building leaders, staff representatives, and aligned with state guidelines. It shall be reviewed annually in accordance with updated research and guidance from the Rhode Island Department of Education.

ADOPTED: August 19, 2024
REVISED: June 4, 2026

Click Here to View the complete SPS Chromebook Policy IJND

The Smithfield Public School District ("District") loans each enrolled student in grades PK-12 a Chromebook laptop computer, and to students in grades 6-12, a protective case and an AC adapter. The Chromebook is provided by the School District for educational use only by students at school and at home. Students and their parents/guardians are reminded that use of district technology tools, resources, and services is governed by the Smithfield Public Schools "Acceptable Use Policy For Staff and Students", Policy IJND which can be found on the district's website. To understand the expectations of Smithfield Public Schools, students, and their parents/guardians are responsible for reviewing the policy. Students are required to use their SPS issued device for all educational related activities; personal laptops, tablets, and other non-district devices are not permitted for use in class.

Students and their parents/guardians should be aware that the use of district technology tools, resources, and services is subject to reasonable and appropriate monitoring by the District and school administration in accordance with the requirements of all applicable federal and state laws.

POLICY ON THE ACCEPTABLE USE OF THE NETWORK AND THE INTERNET
Click Here to View the complete SPS Acceptable Use Policy IJNDC

The Smithfield School Department recognizes that computers are used to support learning and to enhance instruction. Computer information networks allow people to interact with many other computers and networks. It is a general policy that all computers are to be used in a responsible, efficient, ethical, and legal manner. All Smithfield High School Computers remain under the control, custody, and supervision of the school. The high school reserves the right to monitor all computer and internet activity by students. Students have **NO** expectation of privacy in their use of school computers or storage of data on the school's network. A copy of the Smithfield Acceptable Use Policy for Staff and Students is available at each school and the school department's administrative office.

The Smithfield Public School District (SPSD) reserves the right to take immediate action against violators regarding such activities that:

- Create security and/or safety issues for the SPSD, students, employees, schools, network, and/or computer resources.
- Expend SPSD resources to remedy violations.
- Other activities as determined by SPSD as inappropriate.

These are examples of inappropriate activity on school department computer network:
Violating any state or federal law or municipal ordinance, such as: Accessing or transmitting pornography of any kind, obscene depictions, and harmful materials, materials that encourage others to violate the law, confidential information, or copyrighted materials.

- Criminal activities that can be punished by law.
- Selling or purchasing illegal items or substances.
- Obtaining and/or using anonymous email sites; spamming; sexting; spreading viruses.
- Causing harm to others or damage to their property.
- Using profane, abusive, or impolite language; threatening, harassing, or making damaging or false statements about others or accessing, transmitting, or downloading offensive, harassing, or disparaging materials.
- Deleting, copying, modifying, or forging other users' names, emails, files, or data: disguising one's identity, impersonating other users, or sending anonymous email.
- Damaging computer equipment, files, data, or the network in any way, including intentionally accessing,

transmitting or downloading computer viruses or other harmful files or programs, or disrupting any computer system performance.
- Using any SPSD computer to pursue "hacking", internal or external to the SPSD, or attempting to access information protected by privacy laws.
- Engaging in uses that jeopardize access or lead to unauthorized access into others' accounts or other computer networks;
- Using another's account password(s) or identifier(s);
- Interfering with other user's ability to access their account(s); or
- Disclosing anyone's password to others or allowing them to use another's account(s).
- Using the network or Internet for commercial purposes or financial or personal gain.

ELECTRONIC HALL PASS SYSTEM

Students are not allowed out of class without permission/access from the classroom teacher/administrator via the E-hall pass system. All students will establish their individual account at the beginning of the year and are expected to utilize this pass system any time they are out of an assigned class.

DRESS CODE POLICY

Purpose

Smithfield Public Schools recognizes the importance of student self-expression and identity, while maintaining a safe, respectful, and distraction-free environment for learning. This policy sets clear and equitable expectations for student attire without disproportionately impacting any group. It is designed to prioritize safety, promote inclusivity, and reduce unnecessary disciplinary interactions between staff and students.

Core Principles

The responsibility for student dress rests with the student and their parent/guardian. Dress codes should not marginalize based on race, sex, gender identity, gender
expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size.

Enforcement should be respectful, discreet, and designed to preserve rapport between students and staff.

All dress code issues should be treated as opportunities for learning, not discipline. Teachers are encouraged to focus on instruction; enforcement should primarily be handled by designated administrators or staff.

Minimum Clothing Requirements (applies to all students)

Students must wear clothing that meets the following criteria:
- Tops must not be strapless, cover the torso, go to the belly button or lower, and not have undergarments visible.
- Bottoms must cover the lower torso and upper thighs (e.g., pants, shorts, skirts).
- Shoes must be worn at all times. Activity-specific footwear may be required (e.g., PE or lab safety). At the elementary level, shoes must be closed-toe and have a strap.
- Dresses must meet the criteria for tops and bottoms

Students Cannot Wear:

- Any clothing or accessories that contain discriminatory, obscene, drug/alcohol-related, lewd, or violent messages
- Clothing or accessories that depict or promote violence, drugs, alcohol, vaping, hate speech, or pornography
- Items that contain language or imagery that targets or intimidates individuals or groups
- Weapons or facsimile items
- Clothing or accessories that pose a safety risk
- Items that obscure the face (except for religious reasons or as personal protective equipment)

- Undergarments that are exposed
- Sports bras as tops

Hats and Headwear
To maintain a respectful and distraction-free learning environment, **students are not permitted to wear hats, hoods, or other head coverings inside school buildings** during the instructional day.
Exceptions will be granted for:

- **Religious observance** (e.g., hijabs, yarmulkes, turbans)
- **Medical necessity** (e.g., coverings due to hair loss, surgery, or conditions),
- **School-sponsored spirit days** or **approved special events**.

Hooded sweatshirts may be worn, but **hoods must remain down while inside school buildings**.

CTE Program Considerations
CTE students may be required to follow a uniform dress code (i.e. polo shirt and appropriate pants, chef uniform or medical scrubs) for any work that is done outside of the primary classroom.

Enforcement Protocol:
Enforcement of the dress code rests with the building administration and staff.
If a student's attire does not meet guidelines:

1. A staff member or administrator will privately and respectfully inform the student of the concern.
2. The student will be given three options:
   - Change into their own clothes (if available).
   - Borrow school-provided clothing.
   - Request a parent/guardian to bring a change of clothes.

Conclusion
This policy aims to reflect modern student needs and social awareness while reinforcing the values of safety, inclusivity, and mutual respect. A safe and expressive environment strengthens learning, community trust, and student-staff relationships.

EMERGENCY OPERATIONS PLAN - SAFETY DRILLS

Students will practice emergency response plan safety drills in accordance with district policy and RI general law. They may include but are not limited to: intruder alert drills, lockdowns, on and off-site evacuation drills, and fire drills.

Signal: the continuous sound of the fire alarm. Every person must vacate the school building immediately.

Instructions for students: Upon signal, stop all activity, leave all materials in place, and proceed **quietly** out of the building according to pre-planned routes. Follow all directions given by staff or emergency personnel implicitly.

- Walk quickly (without running) and quietly and proceed to the designated exit
- Follow Emergency Response Plan Procedures
- Remain outside until the signal is given to re-enter the building, then resume former activities.
- The elevator can not be used during a drill.
- There will be no talking during a drill.
- The return to the building should be as quick and orderly as the exit with students reporting directly to class.

FIELD TRIPS

Students with parental consent may opt-out of a class field trip. The student that does not attend will be given an alternate assessment by the teacher. All field trip permission slips and documentation must be turned in according to specified timelines. All school rules and policies will be in effect on off-campus field trips. Policy #IJOA

FOOD & DRINK POLICY

- Food and beverages may be allowed in the classroom at the teacher's discretion.
- No food or drink shall be consumed in any computer lab.
- Snacks are allowed in the classroom with teacher permission or as required for a student based on a medical plan or IEP.
- Food from restaurants may be dropped off in the main office **by parents/guardians**. Food may not be delivered by food delivery services, such as Uber/Lyft.

LOCKERS

Lockers will be assigned to students who request them. They are intended for the safekeeping of outer clothing, books, and learning materials only.

- Lockers at the high school are equipped with built-in combination locks. No other locks will be permitted on the lockers.
- **Students must not give their combinations to any other person or switch lockers without consent of the administration.**
- Lockers and the contents within may be searched if reasonable suspicion exists that school rules or town, state, or federal laws have or will be violated.

LUNCH PERIOD

Cleanliness, order, and courtesy are to be maintained in the cafeteria at all times. Tables are to be left clean and all trash is to be placed in the proper receptacles.
All lunches, whether brought from home or purchased at school, must be eaten in the cafeteria only, and are not to be taken out of the cafeteria.
All purchases must be paid for in full at the time of purchase or in advance using the automated ID system.
Applications for free and reduced-price lunches are available at the school office.
It is the expectation that all students remain in the cafeteria during their lunch period, unless a pass has been obtained from a teacher. Roaming of the halls is not permitted.
Cafeteria doors should remain closed at all times. Students who need to use the lavatory during lunch must obtain permission from the door monitor or administrator and ONLY use lavatories directly outside of the cafeteria.
Only three students are allowed in the lavatory at a time.
Students who are not in lunch are prohibited from entering the cafeteria, and may not use the lavatories outside of the cafeteria.

MILITARY RECRUITMENT

A 2003 state law allows schools to provide student demographic data to military recruiters upon request. Students and/or families who wish to retain their privacy and prevent this information from being shared can opt out. This can be done in *Infinite Campus* when families are solicited each year to update student and family demographic information. Alternatively, if the window to update Infinite Campus is missed, students and/or families can complete and then submit the Refusal Form to the Guidance Office.

PROPERTY AND EQUIPMENT

Student books (including district-owned Chromebooks) are school property and are on a free loan to the student. Students will be held responsible for the condition of their books and for their return. All textbooks should be covered from the date of issue to the student. Loss of books must be reported to the classroom teacher immediately. Books and other school-issued materials reported lost or damaged must be paid for by the student.

PUBLIC NOTICES AND POSTERS

To display any notice or poster, approval must be obtained from Administration. Such messages shall not interfere with scholastic decorum, must be related to the purposes of the school, and must have an educational purpose. All posters must identify the student or group that produced the poster. Administration shall determine where such notice or poster will be displayed. At the conclusion of the event being advertised, students should remove all posters and materials from the halls in a timely manner.

SHS ELIGIBILITY REQUIREMENTS: STUDENT ATHLETES

Smithfield High School bases eligibility status on the Rhode Island Interscholastic League Eligibility Rule (Article 3, Section 4), The student-athlete should have secured for the period from the beginning of a quarter or trimester up to the end of the regular marking period, which shall not exceed a maximum of twelve (12) weeks, a passing grade in sixty (60%) percent of his/her program (credits)." This means a student-athlete must obtain a passing grade in five out of seven (5/7) courses at the end of the marking period. Eligibility is based on grades earned for each of the four **quarterly** marking periods. Therefore, students' eligibility will be determined equally and fairly for each and every quarter. ****Please note that a student who is determined to be ineligible at the end of quarter 4 will not be able to participate in interscholastic athletics during quarter 1 of the following school year.**

A student who has any "incompletes" at the end of the quarter will have two weeks to satisfy the requirements of incomplete courses. A student with three or more "incompletes" will be considered academically ineligible.
The Principal and the Athletic Director reserve the right to deem students ineligible due to violation of school rules.

Students are NOT eligible if:

- they are excused from physical education for medical reasons (including a nurse's note);
- they cut any class on the day of a competition, unless excused by an administrator at the high school.
- they do not arrive at school by 10:30 am on the day of competition.
- their 19th birthday occurs prior to September 1 of that academic school year;
- they have represented the school in any one sport for more than four seasons or have been in attendance for more than eight semesters in the 9th, 10th, 11th or 12th grade or grades or the equivalent of such grade or grades in any school or schools;
- they have changed schools without a change of legal residence, unless a transfer rule affidavit is approved from the Rhode Island Interscholastic League;
- students may have to sit 50% of the first scheduled varsity contests of that season if they played or practiced with an outside team in any sport that conflicts with the high school practice or contest;
- they do not comply with rules outlined in the Rhode Island Interscholastic League's Rules and Regulations. This publication may be found at www.riil.org.

REGULATIONS FOR STUDENTS RIDING SCHOOL BUSES

- Students must be registered to ride the bus. Please complete the online registration form here: **Transportation Registration Form** for the 2026-2027 School Year.
- The driver is in full charge of the bus and pupils. Pupils must obey the driver.
- Unless by written permission of school authorities, no pupil shall be permitted to leave the bus except at his or her regular stop.
- Pupils are to assist in keeping the bus clean by keeping their waste paper off the floor. Pupils must also refrain from throwing refuse out of the windows. Children are not to consume food or beverages on the bus.
- No pupil shall at any time extend his or her hand, hands or arms out of the windows, whether the school bus is in motion or standing still.
- Special transportation requests must be channeled through the Superintendent's office. Forms for this purpose are available at your child's school.
- Only regularly scheduled bus students are to ride the buses. Students will only be allowed to ride a different bus if written permission has been received from Administration.
- Each pupil must see that his/her books and personal belongings are kept out of the aisle.
- No pupil shall sit in the driver's seat, and all students shall remain seated.
- Those students arriving at school by bus should enter the school immediately and not go to other areas of the school premises.
- All school rules and regulations will be enforced while students ride the bus.

Violation of any of the above regulations will result in disciplinary action that may include loss of bus transportation privilege.
First Student Inc. Contact Information: 713 George Washington Highway Lincoln, RI 02865 401.334.0565

DISCIPLINARY ACTIONS PHILOSOPHY/EXPECTATIONS

Philosophy: Smithfield High School recognizes that acceptable behavior is essential for the development of responsible, self-disciplined, and productive citizens and for the provision of an effective school program. Positive behavior is based on respect for one's self and for the worth and human dignity of others. Development of such positive behavior in students is a dual function of the home and of the school.

Every student is under the direction and control of the teachers and/or Principal in the school during the following periods of time:

- during school hours of a designated school day
- while on school premises during the school day
- while on any school activities, including, but not limited to, athletic contests, dances, etc.
- while being transported, on a school bus paid for and/or supported by the Smithfield School Department funds, to and from school at the time the child has entered the school bus at the designated route pickup point and/or left the school bus at the designated route drop-off point.

CODE OF HONORABLE CONDUCT

Students shall conduct themselves as to reasonably comply with the following Code of Honorable Conduct.
A student shall:

- Attend school regularly and punctually
- Be diligent in his or her studies
- Cooperate fully with all school personnel and classmates
- Respect the rights and property of others
- Not disrupt the educational process
- Be accountable to teachers for his or her conduct
- Follow through with basic student responsibilities.

POLICIES/GUIDELINES

The following policies have been adopted by the Smithfield School Committee and are available online at www.smithfield-ps.org.

- **POLICY ON CODE OF STUDENT CONDUCT**
- **POLICY ON WEAPONS ON SCHOOL GROUNDS**
- **POLICY ON ALCOHOL AND DRUGS**
- **POLICY ON SMOKING/VAPING**
- **Title IX ACAA**
- **Sexual Harassment ACAB**
- **Bullying Policy JICK-C**

TEEN DATING VIOLENCE AND SEXUAL ASSAULT

Smithfield Public Schools does not tolerate teen dating violence or sexual assault.
TEEN DATING VIOLENCE is a pattern of behavior where one person threatens or uses physical, sexual, verbal, or emotional abuse to control his or her dating partner.

SEXUAL ASSAULT includes behaviors that are attempted or perpetrated against a victim's will or when a victim cannot consent because of age, disability or the influence of alcohol or drugs. Sexual assault may involve actual or threatened physical force, use of weapons, coercion, intimidation, or pressure and may include:

1. Intentional touching of someone in ways that are unwanted
2. Voyeurism
3. Exposure to exhibitionism
4. Undesired exposure to pornography or
5. Public display of explicit images that were taken in a private context or when the victim was unaware.

AT SCHOOL means:

1. on school premises,
2. at any school-sponsored activity or event whether or not it is held on school premises, 3. on a school transportation vehicle,
4. at an official school bus stop,
5. using property or equipment provided by the school, or
6. acts that create a material and substantial disruption of the education process or the orderly operation of the school.

ADMINISTRATION AND STAFF EDUCATION

The school district will provide training on the Smithfield Teen Dating Violence and Sexual Assault Policy to staff who have significant contact with students. Per the Lindsay Ann Burke Act, the training shall specifically include, but not be limited to:

1. Basic principles and warning signs of dating violence
2. The Smithfield Teen Dating Violence and Sexual Assault Policy.

STUDENT EDUCATION

On-going age-appropriate education on healthy relationships shall be provided to all students in grades K-12, with specific instruction relating to teen dating violence taught yearly in grades 7-12. Per the Lindsay Ann Burke Act this curriculum shall include but not be limited to:

1. Defining teen dating violence;
2. Recognizing dating violence warning signs; and
3. Characteristics of healthy relationships.

REPORTING

The middle and high school principal shall establish and prominently publicize to students, staff, volunteers, and parents/guardians, how a report of dating violence and/or sexual assault may be filed and how this report will be acted upon (See attached *Incident Form*). The school staff shall report all aspects of teen dating violence and sexual assault that may come to their attention. All reports should be made to the principal. The victim, anyone who witnesses an incident, and anyone who has credible information that an act of dating violence or sexual assault has taken place may also file a report. Students who observe any act covered by this policy or who have reasonable grounds to believe an act is taking or has taken place in violation of this policy are obligated to report the incident to school authorities. Failure to do so may result in disciplinary actions. The victim of the dating violence or sexual assault shall, however, not be subject to discipline for failure to report the dating violence or assault. When there is a reasonable suspicion that a child is either a perpetrator or a victim of teen dating violence or sexual assault, the parents/guardians of the child will be notified immediately by the principal or designee.

INVESTIGATION/RESPONSE

The school principal shall promptly investigate all allegations of dating violence and sexual assault. If the allegation is found to be credible, appropriate disciplinary actions, subject to applicable due process requirements, will be imposed. When the act involves conduct that involves criminal law, the police will be notified.
The investigation will include an assessment by the school psychologist and/or social worker of what effect the teen dating violence or sexual assault has had on the victim. If a student is the victim of an act in violation of this policy and as a result, does not feel safe in his or her school environment, the Principal of the school will prepare a written school safety plan outlining what steps will be taken to provide the student with a safe educational environment. This plan will be developed, if possible, with input from the parents of the student. Staff members who are to implement the plan will help formulate it.

MAINTAINING A WRITTEN RECORD OF THE COMPLAINT

The Smithfield School Department shall maintain a complete record for each complaint and how it was investigated and resolved. Written records shall be maintained in a confidential manner and will be maintained for three years from the date of the resolution of an investigation unless new circumstances dictate that the file should be kept for a longer period of time. This reporting is in addition to records maintained on the student information system.

DISCIPLINARY ACTION

The disciplinary actions for violations of this policy shall be determined by the school administrators in accordance with the Smithfield Disciplinary Policy and may include additional civil and criminal penalties.

SCHOOL AND PRIVATE PROPERTY

Attempting to cause or causing intentional damage to school property will result in disciplinary action and the student will be required to make monetary restitution. Malicious damage may also result in arrest.

GUIDELINES FOR SOCIAL EVENTS

The school administration has authority to control student conduct which directly relates to the school and its activities. Rules and regulations may be imposed to ensure proper discipline and decorum in the classroom, on campus, and at school-related activities. The physical boundaries of a school do not represent the limits of its authority to control the conduct of its students. Conduct that occurs off-campus or at non-school related activities may be subject to discipline by the school if the conduct has a direct and immediate effect on the discipline or general welfare of the school.

Functions held away from the school are subject to all of the rules for student behavior at social functions and will be considered as if they were on school grounds.

- Under no circumstances will a student be allowed to re-enter a function once he/she has left. The student

must leave the grounds immediately.
- Students must be in school the day of the event by 10:30 AM.
- Students must not be ineligible, and not be on social suspension.
- If a student is deemed academically ineligible less than 8 calendar days prior to a scheduled event, payment for the event will not be refunded.
- Admission to dances closes one half hour after the start of the dance (parents will be called if students have not arrived within one hour of the start). Only students with tickets whose names appear on the list will be admitted. Tickets are non-transferable.
- No one will be allowed to leave a dance before the scheduled conclusion. If a student does leave the dance without the knowledge of the chaperone, the student must leave school grounds, the chaperone will notify parents/guardians and the student will be referred to the Assistant Principal for disciplinary action.

DANCE RULES

Dances sponsored by SHS are open to all SHS students, and a limited number of guests. Some dances are limited to certain grades. For example the Junior Prom is open to ticket purchase by all juniors, though other grades may attend if invited by a junior.

- Dance tickets must be purchased in advance. All attendees must adhere to the dance contract.
- ***NO TICKETS*** will be sold at the door.
- Students who bring a guest from an outside school must fill out the SHS Dance Guest Form prior to purchasing a dance ticket for the guest.
- Students on ***ACADEMIC INELIGIBILITY or SOCIAL SUSPENSION*** cannot attend school dances.
- Any form of dancing (i.e. break dancing, slam dancing, grinding, crowd surfing) that is deemed to be dangerous or inappropriate will not be tolerated. This includes any sexually explicit or violence-oriented dancing. All dancing must be done face to face.
- Repeat offenders will have their parents notified and will be asked to leave the dance. Such students risk losing the privilege of attending future dances or events.
- Appropriate dress is required for school dances. Students who are not dressed appropriately (as determined by SHS Administration) will be sent home and will not be allowed to attend the next dance.
- SHS students are responsible to make certain their guests are appropriately dressed and that they are aware of the behavior and dance guidelines.
- Any student for whom there is a reasonable suspicion of being under the influence of illegal substances, prior to or during school-sponsored activities, may be asked to submit to a breathalyzer test.
- Functions held away from the school are subject to all of the rules for student behavior at social functions and will be considered as if they were on school grounds.
- Students must be in school on the day of the event by 10:30AM.
- Students are not allowed to be dismissed early from school on the day of a dance or the last day of school before the dance unless it is sanctioned by administration.
- If a student is deemed academically ineligible less than 8 calendar days prior to a scheduled event, payment for the event will not be refunded.
- Admission to dances closes one half hour after the start of the dance (parents will be called if students have not arrived within one hour of the start). Only students with tickets whose names appear on the list will be admitted. Tickets are non-transferable.
- No one will be allowed to leave a dance before the scheduled conclusion. If a student does leave the dance without permission, the chaperone will notify parents/guardians and the student will be referred to the Assistant Principal for disciplinary action. Under no circumstance will a student be allowed to re-enter a function once he/she has left. A parent or guardian will be called for a ride or permission to leave the dance.

CONSEQUENCES AND DISCIPLINARY INTERVENTIONS

Smithfield High School

At Smithfield High School, we are dedicated to creating a positive learning environment with high standards for academic excellence and personal growth. We take pride in a school culture built on honesty, integrity, and mutual respect. Above all, we are committed to providing a safe and supportive environment for every student and staff member. Please review the chart below for our shared expectations and conduct guidelines, established for consistency and transparency.

Detention	**In-School Suspension**	**Suspension**
Includes: ● Teacher Detention ○ Parent contacted ● School Detention ○ No phones are allowed ○ Sleeping is not allowed ○ Parent contacted	Includes: ● Removal from the classroom ○ No phones are allowed ○ Sleeping is not allowed ○ Students must complete work assigned by teachers. ● Includes Social Suspension ● Parent Contact / Conference	Includes: ● Removal from school for 1-10 days ● Includes Social Suspension ● Parent Conference ● Superintendent may be involved ● Police may be notified
Offenses ● Skipping Class or Detention ○ 1st offense: one hour ○ 2nd offense: two hours ● Tardiness to School or Class ● Academic Integrity Violations ● Electronic Devices Violations ● Insubordinate / Disrespect ● Obscene / Abusive Written or Verbal Language	Offenses ● Skipping Class or Detention ○ 3rd offense: one day ISS ○ 4th offense: two days ISS ● Skipped In-School Suspension ● Leaving School Grounds ● Insubordinate / Disrespect ● Obscene / Abusive Written or Verbal LanguageObscene / Abusive Language	Offenses ● Alcohol ● Arson / Fire Alarm ● Assault / Fighting ● Bomb Threat ● Drugs ● Illegal Substances / Tabacco ●Harassment / Stalking ● Hazing ● Theft / Robbery ● Threats ● Vandalism ● Weapons
Consequences of offenses listed here may vary from Detention to In-School Suspension based on progression/severity: ● Electronic Devices Violations ● Forgery ● Insubordinate / Disrespect ● Obscene / Abusive Written or Verbal Language ● Skipping Class or Detention ● Unauthorized use of computers ● Vandalism (minor) - may require restitution		

CONSEQUENCES/ DISCIPLINARY INTERVENTIONS

DETENTION
Student detention assignments have priority over home commitments, athletics, work, appointments, and any other outside activities. It is the student's responsibility not to incur detention, particularly if he/she has after-school commitments. Students are given one day's notice of detention allowing students to inform their parents, coaches, employers, advisors, etc. Should a student be absent from school on the day he/she is to serve detention, it is expected that the detention will be made up on the next scheduled detention date. Failure to attend detention will result in additional consequences.

CLASSROOM DETENTION
Classroom teachers may discipline students for minor offenses. One day's notice will be given to the student if requested. If behavior persists or if a teacher assigned detention is cut, the student may be referred to the office for disciplinary action.

OFFICE DETENTION
Students must report to the detention room with study materials by 2:00 pm **or to the Assistant Principal/Dean of Students** if called out of the last period.

LUNCH DETENTION
Lunch detention may be used as a disciplinary action. Students will be assigned to an alternate location during their regularly scheduled lunch block. Students will not be allowed the use of cellphones.

RESTRICTED HALL PASS
Students may have their E-hall pass usage restricted for attendance or disciplinary reasons.

- All students who are on a restricted pass should arrive to class on time and remain in class for the entire period.
- Lavatory visits should occur during passing time or if absolutely necessary will be escorted during the first or last couple of minutes of the period.
- Students on a restricted pass are not allowed to go to the Media Center, to use the phone, etc.
- If a student must go to the clinic, the teacher must call ahead to make sure the nurse is available.
- Students should only be going to Guidance if they already have an E-hall pass from their counselor, social worker or psychologist.

IN-SCHOOL SUSPENSION
In-School Suspension (ISS) is a disciplinary consequence designed to address student behavior while maintaining the student's connection to the educational environment. Students assigned to ISS are removed from regular classes and school activities for a designated period of time and are supervised in a separate setting during the school day.

The purpose of ISS is to provide students with an opportunity to reflect on their behavior, restore focus on academic responsibilities, and develop strategies for making positive choices moving forward. While assigned to ISS, students are expected to complete academic work provided by their teachers and follow all behavioral expectations established by school staff.

- Students assigned to In-School Suspension are to report to the main office to give their cell phone and any electronic devices to an assistant principal or designee for the day and will wait on the bench for the assigned In-School Suspension teacher to escort them to the ISS room .
- Students in In-School Suspension will eat lunch in the ISS room or assigned location at the time determined by the ISS supervisor.
- Students will be required to bring all their assigned textbooks and materials for the entire day, including a writing instrument, and a school-issued chromebook to the ISS room.
- Students will be given assigned seats.
- Students will remain seated unless permission is granted otherwise by the In-School Suspension supervisor.
- Absolute quiet is to be maintained at all times.

- Sleeping or putting one's head on the desk will not be allowed.
- Students will be required to complete academic assignments in accordance with the In-School Suspension agreement. Should the assignments be completed prior to leaving the ISS room, students will engage in educational activities approved by the In-School Suspension supervisor.
- Chromebooks may not be used for any purpose other than academic purposes.
- Students may not leave the ISS room at any time during the day except as follows: Any student requesting to use the lavatory must receive permission. Students will evacuate the building in case of fire drills or other building emergencies. Students are to remain with the In-School Suspension supervisor during such instances
- Absences during assignment to ISS room must be made up when the student returns to school.
- Students are not permitted to have food or beverages except water.
- Students who walk out of In-School Suspension or are asked to leave due to disruptive or inappropriate behavior will receive further disciplinary consequences.
- Teachers assigned to In-School Suspension duty will record assignments and any other pertinent information on the In-School Suspension Google doc for the day.

COMMUNITY-BASED INTERVENTION PROGRAM

Smithfield High School may assign the student community work as an alternative consequence of their behavior. This work may take place at the high school, or for a government or nonprofit organization. Students will be assigned hours of CBI and given a deadline to complete their work. School transportation to and from CBI will not be provided. Hours completed as part of the program can not be used toward National Honor Society or Graduation Requirements. A CBI contract will be reviewed with an assistant principal and a deadline for completion will be decided upon.

The Community-Based Intervention Program manifests the school's commitment to the development of ethical and moral values and mature citizenship in its students. Like our graduation requirement, it recognizes a responsibility for service to the community and the value that service can have, not only for the recipient, but for the donor as well. Ultimately, our community-based discipline program will enhance Smithfield's ability to give our students the self-confidence and strength of character to change their behavior.

SOCIAL SUSPENSION

Attending and/or participating in co-curricular activities is a privilege not a right. The student is representing Smithfield High School, therefore any student who consistently violates the rules and regulations at Smithfield High School is subject to disciplinary actions, which may include a social suspension from all Smithfield High School co-curricular activities for an amount of time to be determined by the school's administration.
Social Suspension means that a student is not eligible to participate in any school-sponsored co-curricular activities both on and off-campus, including proms, post proms, class trips, athletic events, and other events for a specific length of time. If a student attempts to attend an event while on social suspension, that student will be subject to disciplinary action including suspension from school and/or an extension of the social suspension. Students may be placed on social suspension for various reasons, including but not limited to, excessive tardiness and absence to school, violation of school rules, failing to meet PBGR deadlines and requirements, and any additional behaviors that do not meet Smithfield High School's civic and social expectations. For academic reasons, the school counselor may conference with the student to determine if support is needed. The family will be notified of eligibility status. For behavioral reasons, the dean of students and/or administration will notify the family of eligibility status.

FAILURE TO COMPLETE ASSIGNED CONSEQUENCE

If the student fails to complete the assigned consequence within the prescribed amount of time, further disciplinary action will result. Lunch detentions and social suspension will be applied until the assigned consequence has been served. In cases of frequent tardiness to school, additional consequences, such as social suspension, restricted hall pass, loss of parking privileges and/ or senior privileges will be assigned.

SUSPENSION POLICY/DUE PROCESS PROVISIONS

Suspension is defined as that act by a school administrator or by the school committee that removes a student from school for a specified period of time, not more than one hundred eighty (180) days. **Any student who is**

suspended must attend a reinstatement meeting with a parent or guardian the morning of their return to school.

- A short term suspension is removal from a school for ten (10) days or less and may be imposed by the appropriate school official.
- A long term suspension is removal from a school for more than ten (10) days and must be approved by the School Committee.
- Principal/Assistant Principal shall have the authority to suspend students for conduct prejudicial to the school on or off of the school premises while students are under school authority.
- Whenever an incident occurs that may lead to suspension, the Principal or Assistant Principal shall investigate the nature of the alleged offense. Unless the student is unavailable or unwilling to discuss the incident with the Principal or Assistant Principal, this investigation shall include a discussion with the student so that the student may be given an opportunity to be heard with respect to the alleged offense.
- In all cases, written notice of the suspension by regular mail or by personal delivery to the parent shall be given to students and to parents of a minor in their spoken language identifying the offense for which suspension is proposed. Notice for the purpose of this section may also be accomplished by speaking to the parent by telephone and sending written notice home with the student.
- A student is entitled to receive his/her daily assignments. It is the student's responsibility to keep up with the daily work during the suspension.
- Students must stay off school property during an out-of-school suspension from school or during an exclusion from school. If a student is found on or about school department properties while on suspension/exclusion, trespassing charges may be filed with the police.
- **Please refer to the linked Smithfield School Department Policy regarding policy and procedures**

SEARCHES

It is the policy of the Smithfield School Committee that all property is retained by the School Committee. All lockers, closets, and desks are retained and possessory control is maintained by the Smithfield School Committee. Students are entrusted to the care and custody of the School Department for the purpose of education. Teachers and administrators are employed for the purpose of carrying out the educational mandates of the State Constitution and the General Laws. All are entitled to perform in a safe environment free of dangerous weapons and drugs.

In order to preserve the educational decorum, all school property including, but not limited to, school lockers, desks, and closets are subject to search as determined necessary and appropriate.

SEARCH AND SEIZURE

Periodic searches may be conducted at any time, without notice, without student consent, and without a search warrant. The following rules shall apply to searches of students, school property, the property of individuals while en-route to or from school, to or from school events on school buses, or in automobiles operated by students. A search may only be conducted by authorized individuals.

- Searches of school property may be conducted at any time.
- A search may be conducted on any area of property under the jurisdiction of the school department and shall include items of personal property in the control of or possession of the student, including that which may be abandoned or discarded.
- Searches shall be conducted based upon reasonable suspicion that school rules or town, state, or federal laws have or will be violated.
- School authorities are authorized to seize illegal items or contraband that may present a threat to the safety of the individual or others. Items seized shall be retained in proper order to preserve a controlled chain of custody for purposes of prosecution by the police department.
- Items that are used, or may be used, to disrupt or interfere with the educational process or environment may

be temporarily removed from a student's possession.
● An authorized individual is the principal, or another administrator as the principal may designate. ● A search of an automobile may only be conducted with the permission of the operator and/or owner of the vehicle. Refusal to submit to such search shall be grounds to have the vehicle removed from the school property at the owner's expense.

CANINE SEARCHES

The use of police dogs trained to detect illegal drugs and/or other contraband, whether conducted by law enforcement or others retained by the School District, may occur anywhere on school property, school vehicles, and at school events. The use of dogs to search school property, or the personal property of students or others, are not searches that require reasonable suspicion of a violation of law or school rules. Such searches may be conducted on school property and include, but not limited to desks, lockers, closets, vehicles on school property, and items of personal property.

BREATHALYZER

Any student for whom there is a reasonable suspicion of the use of alcohol before or during the school day, prior to or during school-sponsored activities, or on school property, may be asked to submit to a breathalyzer test. School property shall include, but is not limited to, school grounds, buildings, buses, gymnasiums, facilities rented by the District, and other facilities or premises utilized for school-sponsored activities and/or events. The following guidelines shall apply:

- A student about whom there is a reasonable suspicion of consumption of alcohol may be asked to submit to a breathalyzer test. Indicators of reasonable suspicion may include, but not limited to, alcohol odor, slurred speech, unsteady gait, lack of coordination, presence in the vicinity of an alcohol container, bloodshot or glazed eyes, or such other information as is reasonable to raise suspicion. No breathalyzer test will be administered if a student acknowledges consumption of alcohol.
- Breathalyzer tests shall be administered in a secure location away from other students by the principal, assistant principal, or another designee who has been fully trained in breathalyzer test administration.
- Parents will be called following the administration of a breathalyzer test. If a student tests positive, parents must transport their student home. If a parent is not available to transport a student, local police will be called. Emergency medical personnel will be sought if the student is assessed to be in need of medical assistance. Students determined to have consumed alcohol will be subject to disciplinary consequences outlined in the Student Handbook.
- Refusal to submit to a breathalyzer test will be considered an act of admission and will be considered along with other evidence to determine whether or not a student has consumed alcohol.
- Random testing of participants in school-sponsored events may be conducted by authorized school personnel.
- Non-students attending school-sponsored events may be subject to breathalyzer testing and failure to pass such test or refusal to submit shall be grounds to exclude such individuals from participation in the event.

SUPPORT SERVICES

Click Here for the Smithfield High School Program of Study

SHS Department of School Counseling

It is the intent that the school counselor will remain with the student for the full high school experience. Individual conferences are held periodically during the year but students are encouraged to request an appointment whenever the need arises. Since all counselors have a significant caseload, all students cannot be seen immediately and priority does go to the student obviously needing assistance or seeking a meeting. Students wishing to consult with their counselor must sign up on their counselor's sign-up sheet posted on office doors.

Parents are urged to maintain a close working relationship with the school counselor.

The Guidance Department is available to the student body for consultation concerning selection of courses, schedules, employment opportunities, or any problems students may wish to discuss with the counselors. Parents wishing to contact the guidance department may call 949 – 4388 during school hours. Students will be notified of appointments with a counselor as needed for a discussion of progress and/or problems.

STUDENT SUPPORT PERSONNEL

Smithfield High School employs student support personnel, who are available to meet with students who have school and/or personal problems that impact their performance in school. Short term individual counseling is available for students with specific needs, and referrals to community agencies and counselors are also made upon request.

SCHEDULE CHANGES

Students choose courses and programs based on the recommendations and best judgment of teachers, guidance counselors, the student, and parents. Parent input is gathered at course request time through the completion of the ILP parent questionnaire.

A schedule is used to arrange programs and students in some systematic order. A schedule can be most complex and a change in one area often causes changes in other areas. A student is given considerable time to choose proper courses. Schools do recognize the need for valid changes.

All requests for change will be decided on an individual basis taking into consideration all circumstances involved. Staffing and class size will be considered regarding the proposed change. Requests for a change may be initiated by a student, teacher, parent, guidance counselor, administrator, or a director of special programs.

All involved parties will be asked for their input regarding the request for change. Once the request has been processed, the counselor will approve or deny the request for change. The parent has a right to appeal to the Guidance Department Chair and then building Principal if the course request is denied. Schedule changes are allowed within the first **FOUR** weeks of the start of a class. They will not be recorded on the student transcript. Schedule changes allowed after the four-week deadline will be recorded as withdrawals on the student transcript. Prior to the end of the semester, if the student has a 65 class average or higher a WP (withdraw pass) will be assigned. A grade of 64 or below will be assigned a WF (withdraw fail). Any class dropped at the semester will have the current grade posted on the transcript and it will be counted toward the semester GPA. A withdrawal will be posted for second semester and will not count toward the final GPA.

GENERAL INFORMATION

ACCESS TO EDUCATIONAL RECORDS

Parents and eligible students have a right to review the student's education records under administrative supervision during those times the school is normally in session. The right to inspect and review the student's education records will be provided within ten (10) working days of the day the school district receives a written request for access. Where a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect or review the portion of the record that pertains to other students.

Parents or eligible students should submit to the school principal, the Director of Special Education, or Superintendent a written request that identifies the record(s) they wish to inspect. The responsible administrator will make arrangements for access and notify the parent or eligible student of the time and place where the

records may be inspected. The parents or eligible student is entitled to an explanation of any information contained in the student's record.

ACCIDENT INSURANCE - STUDENT

- Accident insurance is required. School insurance is available on an optional basis to all students at group premium rate. If comparable coverage is being provided through private insurer, evidence of such coverage must be provided by the parent on the Athletic Participation Form for those students who wish to participate in interscholastic athletics.
- All cases of student injury covered by insurance or not must be reported to the staff member in charge at the time. An accident report is to be submitted by the staff member to the high school office on the same day. If the student is covered by school insurance and professional, medical, or dental service is required, an insurance claim form must be obtained by the student or the parent from the school office and filed according to instructions within 30 days of the injury. In such cases, reimbursement for claims will be made in accordance with the provisions of the policy after payments by Blue Cross and/or other accident or health policy.
- In the case of students enrolled in interscholastic athletics, any balance remaining unpaid after Blue Cross/Blue Shield, other private coverage, and the school policy should be substantiated by submitting all details, receipts for payment, and outstanding bills in the Principal's office where provision will be made, if eligible, for covering the unpaid balances by the Rhode Island Interscholastic Injury Fund.

MEDICATION POLICY: ADMINISTERING MEDICINES TO STUDENTS (JLCD)

The Smithfield Public Schools administering medicines policy is designed to ensure that medication is administered safely and effectively to students during school hours, while maintaining compliance with the Rules and Regulations for School Health Programs promulgated by the Rhode Island Department of Education, 216 RICR 20-10-4.24.

Administration of Medication Generally
Parents are encouraged to administer medication during non-school hours. With a physician's order only a registered nurse may administer an FDA approved medication during school hours. When necessary, it is acceptable for a parent/legal guardian to appoint an individual to administer medication to their child when applicable. In the cases of anaphylaxis, all school personnel are authorized to administer epinephrine to a student with a known allergy. ("Good Samaritan" statute insulates a person who voluntarily and gratuitously renders emergency assistance from liability for civil damages unless the Samaritan is guilty of "gross negligence or wanton conduct." R.I. General Laws 9-1-27.1)

The expectation is medications must be transported to and from school by a parent or another adult.

Students who require emergency medication must have an emergency health plan developed in conjunction with parent/guardian and healthcare provider. This plan will outline procedures to follow in case of an emergency. Emergency medications such as Epinephrine (EPIPENS) must be administered according to the emergency health plan attached to the student's emergency medication.

No medication will be dispensed if it is not properly authorized by a physician, not in an appropriate container, outdated, discolored, or one with which the school nurse teacher is unfamiliar until information can be obtained from a pharmacist or physician. Only FDA approved medications will be administered. Unless otherwise authorized by this policy, a school nurse teacher will be available to administer medication under normal circumstances. If a school nurse teacher is not available, every reasonable attempt will be made to have another school nurse teacher administer the medication. If this is not possible, it will be the responsibility of the parent/guardian to administer medication.

Possession of unauthorized medication on school property or at school sponsored activities is prohibited. Any student found carrying unauthorized medication (prescription or non-prescription) will be subject to disciplinary action. Additionally, students are prohibited from sharing, transferring or diverting his/her medication to any other person.

No school nurse teacher, school administrator, or school personnel shall be liable for civil damages which may result from acts or omissions which may constitute ordinary negligence when a student self-carries and or self-administers his/her own medication(s).

Medications, Prescriptions, and Over-the Counter Medication
Accordingly, medication may be taken by the student at school using the following procedures:
1. Written authorization is on file at the school from a physician indicating permission for the student to receive the prescription and over-the-counter medication. The document must identify the drug, indicate the proper dosage, route of administration, and when it is to be administered.
2. Medication bottle is current with student's correct name.
3. Written authorization is on file at school from the parent/guardian indicating that the student may receive the prescription and over-the-counter medication.
4. Medication will only be administered after the school nurse teacher verifies that all requirements have been met.
5. The documents on file from the physician and parent/guardian must be renewed annually. 6. Any changes in a student's prescription will be treated as new medication requiring new written authorization from parent/guardian and physician.

Self-Carry
Students are allowed to self-carry/self-administer inhalers and Epi-Pens with parent and physician approval. When the written authorization of the physician and/or parent/guardian allows for the student to self-administer prescription inhalers/Epi-Pens, or when a student is required to carry a prescription inhaler/Epi-Pens on his/her person due to a medical condition. Medical documentation that the inhaler has been legitimately prescribed must be provided. The school principal shall be informed of the existence of the said agreement. The School Department reserves the right to revoke self-carry/self-administer privileges if the student is found to violate these policies regarding the safe administration of medication.

Field Trip
In the case of a field trip or an activity away from school, it is recommended that the medication be administered before the field trip or upon return to school. A parent/guardian may accompany the student as a chaperone to administer the medication. Additionally, with parent and physician approval, a medication may be omitted for the day.

The Smithfield School Department shall permit students to self-carry and/or self-administer a one day supply over the counter medication or prescription medication, including a controlled substance, if the parent, school nurse, and physician enter into a written agreement that specifies the conditions under which a day's supply of the medication must be self-carried and/or self administered. This medication must be supplied by the parent or guardian and must be stored and transported in its original prescription or manufacturer labeled container.

Notwithstanding the above, when the written authorization of the physician and parent/guardian allow a student to self carry and/or self administer a day's supply of medication, then the school administration is not required to provide a certified school nurse teacher to perform the function of supervision of the self-administration of student's medication.

EPIPENS, inhalers, and insulin may be carried by the teacher or designated adult, unless written authorization from a physician and parent states otherwise.

Medication Storage and Handling
All student medications stored within the building must be locked inside a secured cabinet or storage unit and labeled for individual use. All emergency medication, not including medication that is self-carried, must be stored in a secured area within the school building and closely supervised.

Epi-Pens and Inhalers must be readily available for use by any staff member in the event of an emergency situation.

If a medication becomes discontinued or the child's school placement changes, the parent will be notified to pick up the unused medication bottle.

In the event of a missed dose or an error in administration, the nurse teacher will notify parent or guardian immediately.

ADOPTED: December 7, 1998
REVISED: June 15, 2015; October 7, 2024; July 16, 2026

ANNOUNCEMENTS - NO SCHOOL - DELAY - EARLY CLOSING

In the event of a snowstorm or other emergency conditions that would necessitate the cancellation and/or a delay in the opening of schools, the following procedures will be in effect:
Media Announcements: **Apptegy: Smithfield School Department (Apple and Google Stores)**
Radio Stations WPRO - WWLI - WLKW – WHJJ
TV Stations 6 - 10 - 12 **Online** RI Broadcasters LINK

Early Closing of Schools: If schools need to be closed before the end of the normal school day, notice will be given over the same communications mentioned above. Parents are urged to make the necessary plans should no adult be home.

An automated phone system is also utilized by the school district to communicate a recorded message by phone.

PARKING - STUDENTS

Students must register their cars with the main office. Parking permits will then be issued to the students. Parking permits ($20) must be visible on cars at all times when they are on school property. **Students will lose the right to park on school grounds if they violate the provisions of the Vehicle Registration Contract**.

- Students can complete the online parking application when it is open in August. Parking spaces will be assigned to eligible seniors on a first-come, first-served basis. See thie Google Classroom for details.
- Student cars are to be parked in designated student parking areas only. Students are NOT to park behind the school, in front of exit doors, or along the entrance to the school. Parking in handicapped areas is restricted to those with state permits.
- The speed limit on school property is 10 mph.
- Under NO circumstances are students to use the roadway(s) or park at Pleasant View Elementary School.
- Any violation of parking or speed regulations will mean immediate loss of school parking privileges.
- Parking privileges may be revoked in the case of attendance, tardy, or discipline issues.

Any car found on school property after school officials have revoked the parking privileges of its driver will be towed away at the owner's expense.

FAMILY CONFERENCES

Families can schedule appointments with their child's teacher at any point throughout the school year. Contact the teacher directly to arrange a mutually convenient time. A day in November has also been set aside for the purpose of hosting parent/teacher conferences. Specific details about this day in November will be communicated as the date approaches. Please refer to the district calendar for more information

USE OF COURTYARD

- Seniors only will be permitted (weather permitting) during their lunch, to go to the cafeteria or to the courtyard.
- Use of the courtyard will commence at a time to be designated by the Assistant Principal and may be terminated at any time for just cause.
- The courtyard may not be used as a cut-through except when required by an emergency situation.

WORKING PAPERS

Working papers are issued for people from 14 to 18 years of age. If the student is a resident of Rhode Island and is working in Rhode Island, he/she must apply for working papers at the high school. If the job is not in Rhode Island, he/she must apply for working papers in the state he/she will be working.

The following steps should be followed:

- The student must have a job before working papers can be issued.
- When the student has secured a job in RI, the "Intent to Employ" form must be filled out and signed by the employer and parent/guardian.
- The student must present the completed “Intent to Employ” form to the Main Office at the high school. A school representative will then complete and issue the “Certificate of Age” form to the student.
- The completed “Certificate of Age” form should be shown to the employer and retained for potential future employers.

More information about the state’s child labor laws can be found by clicking here. The laws of the State of Rhode Island prohibit youngsters working more than a specified number of hours and also prohibit working on dangerous machinery or power tools.

VISITORS

All visitors to the school must register at the main office upon their arrival to campus. The visitor must sign a register and receive a pass, which is to be worn by the visitor in the building. **No student visitors are allowed during the school day. Student visitors must have an appointment with the teacher/teachers they wish to see.**

DISTRICT POLICIES

Click here for Smithfield Public School Policy Manual

ACADEMIC CALENDAR

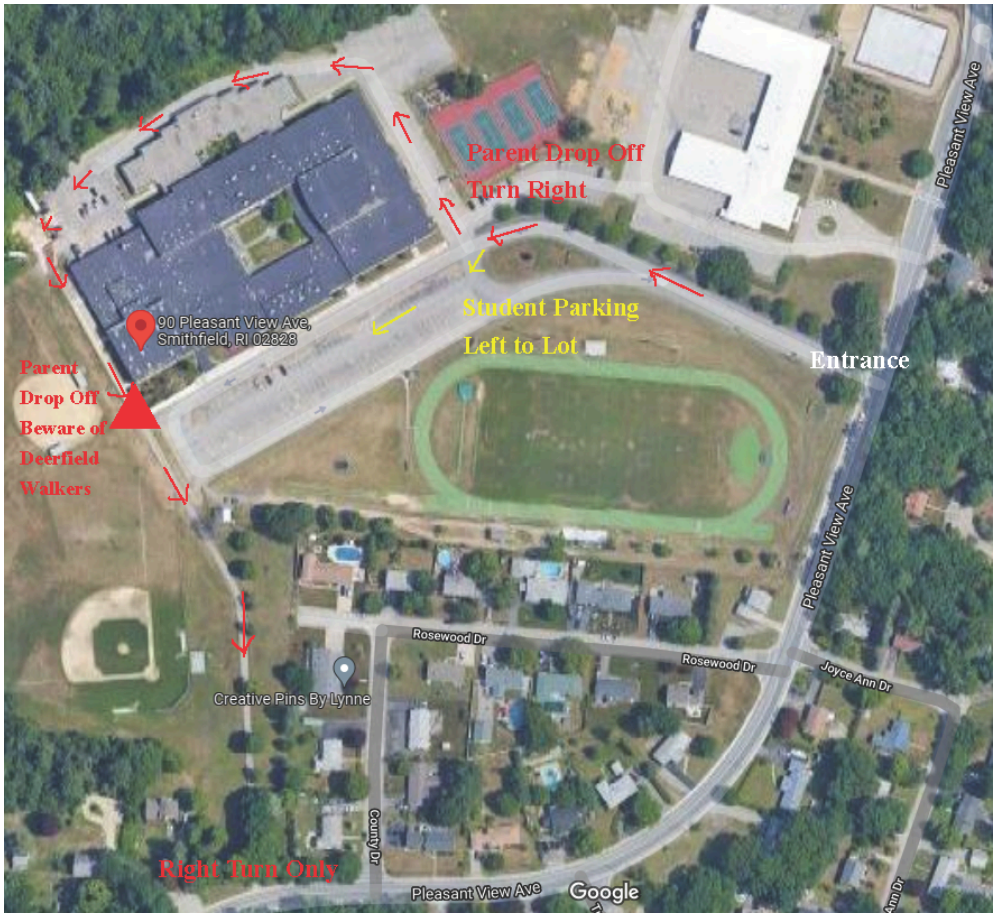
[Click here](#) **for the School & District Calendar**

DAILY SCHEDULE

SHS Bell Schedule 2026-2027			
Monday, Wednesday, Friday		Tuesday, Thursday	
First Period	7:30 - 8:38	First Period	7:30 - 8:27
Second Period	8:41 - 9:48	Second Period	8:30 - 9:26
No Advisory		*Advisory*	9:29 - 9:59
Third Period	9:51 - 10:58	Third Period	10:02 - 10:58
	A Lunch	11:01 - 11:26	
	B Lunch	11:28 - 11:53	
	C Lunch	11:55 - 12:20	
	D Lunch	12:22 - 12:47	
Fifth Period		12:50 - 1:45	

Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
A	F	D	B	G	E	C
B	G	E	C	A	F	D
C	A	F	D	B	G	E
D	B	G	E	C	A	F
E	C	A	F	D	B	G

CAMPUS MAP


Parent Drop Off
Turn Right
Student Parking
Left to Lot
Entrance
90 Pleasant View Ave,
Smithfield, RI 02828
Parent
Drop Off
Beware of
Deerfield
Walkers
Creative Pins By Lynne
Rosewood Dr
Rosewood Dr
Joyce Ann Dr
Pleasant View Ave
Pleasant View Ave
County Dr
Right Turn Only
Pleasant View Ave
Google

A Concise History of Smithfield High School By Megan Skwirz, Class of 2008

In 1962 the Rhode Island Department of Education recommended building a high school in the Town of Smithfield. This idea, applauded by teachers, parents and students, became reality six months later on June 18, 1963 when the voters of Smithfield approved the construction of our SHS.

Built on close to 60 acres in the middle of Apple Valley, Smithfield High School would be the first senior high school in our community. Until that time, students who were promoted into the ninth grade went to nearby towns or private schools for their high school education. In March of 1966, the first students walked through the doors of SHS. The town rippled with enthusiasm when reporters greeted the freshman and sophomores as they entered the state of the art building.

In 1968, the town eagerly anticipated the high school's first graduation. The ceremony was held in the courtyard, a popular place among all seniors who attend SHS. The first graduates were colorful in the now traditional green and gold caps and gowns. Halfway through the ceremony, the clouds opened and students, family and friends rushed into the auditorium. Despite this misfortune, the tradition carried on until 2004. Since then the ceremony has taken place at Bryant University.

The green and gold Sentinel has been synonymous with SHS since 1966. The mascot was selected as an embodiment of our community that was incorporated in 1731. The Sentinel reminds us of our heritage during our country's colonial and revolutionary periods. The colors, green and gold, were chosen during the planning of the school by the first principal, Mr. Henry Shepard. After researching other schools, he found that this combination was original to Smithfield High. This choice of green and gold surprisingly deviated from the town's colors of blue and white. These modest beginnings formed an entire community spirit around our Smithfield Sentinels, adorned with kelly green and gold.

The first major remodeling of SHS came 37 years after its opening to accommodate the growing student population and educational reforms. The renovations included a new media center, a student service wing, ten new science and math classrooms, an improved auditorium, and a new administration office suite. This project took close to two years to complete.

Today, SHS promotes a standards driven graduation system that reinforces its mission statement: *Smithfield High School Graduates will possess a common core of knowledge and skills to become life-long learners, analytical thinkers, ef ective communicators, and productive members of the global community*. Co-curricular activities have had a long and prestigious role in the history of SHS. The school's athletic program has had its share of success. During SHS's 42 years, the Sentinels have celebrated over 150 division, class and State Championships. Today, Sentinel student-athletes compete in twenty Rhode Island Interscholastic League Sports. The music program at SHS has also had a long and prestigious history with hundreds of its members receiving All State and All New England Honors. Two other popular events that have contributed to the SHS history are the senior oratorical contest established in 1988 and the Evening of the Arts which dates back to the late 1970s. Both have allowed the students of SHS to display with pride their talents to the Smithfield community.

Though style, ideas, and society have changed since 1966, Smithfield High School has consistently held fast to the values of its past. New administrators, teachers and students have walked through the doors each year, supporting these original values while contributing new traditions of their own. This combination will continue the development of graduates who will become productive members of the global community.