



Columbia School District

11775 Hewitt Rd., Brooklyn, MI 49230
517-592-6641 myeagles.org

October 23, 2026

GSRP Associate Teacher

Qualifications

- Child Development Associate (CDA) credential in Early Childhood Education; **or**
- Associate degree in Early Childhood Education or Child Development; **or**
- Equivalent coursework as defined by GSRP guidelines, with willingness to complete additional required training.
- First Aid and CPR certification (or willingness to obtain).
- Must be able to pass required background checks.
- Ability to lift up to 40 pounds and meet the physical demands of working with young children.

Various Duties

- Assist the Lead Teacher in planning and delivering daily instruction aligned with GSRP curriculum, Early Childhood Standards of Quality, and program requirements.
- Assist with ongoing child assessments using approved tools and maintain accurate documentation.
- Collaborate with the Lead Teacher to support classroom management, instructional planning, and students' individualized needs.
- Engage regularly with families through conferences, newsletters, and ongoing engagement activities.
- Participate in home visits, parent meetings, and family engagement events as required by GSRP guidelines.
- Maintain compliance with licensing regulations, GSRP policies, and program quality standards.
- Attend professional development, coaching sessions, and staff meetings.
- Perform other duties/assignments as assigned by the lead teacher and/or the child care director.

Deadline: October 30, 2026, by 12:00 p.m.

Please send a letter of interest, resume, and three letters of reference to: Monika Cook, Executive Assistant/HR Coordinator, Columbia School District, 11775 Hewitt Rd. Brooklyn, MI 49230 monika.cook@myeagles.org; 517-592-6641

NONDISCRIMINATION: It is the policy of the Columbia School District that no person on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap shall be discriminated against, excluded from participation in, denied the benefits of or otherwise be subjected to discrimination by this educational agency.