Dayton School Board
609 South Second Streets
Regular Monthly Board Meeting – 6:00 p.m.
October 16, 2019

I. Call to Order -
Board Chair Leid called the meeting to order at 6:00 p.m. Board members present were Katie Leid, Justin Jaech and Fred White. (Dave Bailey absent-excused).

II. Flag Salute- County Commissioner Chuck Amerein led the flag salute.

III. Recognition of Representatives: Darcy Weisner- ESD 123 Superintendent, Beka Compton and Michelle Smith- Waitsburg Times, Kaye Eaton- Dayton Chronicle

IV. Good News Report October 2019

Successfully uploaded files to SEBB to generate Enrollment Packets to Employees by Mid-Late September	Paula	9/11/19
Successfully served 290 meals in 1 hour. Our Highest number in YEARS...	Mikki	9/26/19
The Port of Columbia gave DMS a $500 grant to buy materials for Science Enrichment class!	Clint	9/1/2019
Celebrated "Taste Washington Day" with fresh fruits from Warren Orchards & the Yakima Valley	Jana	10/2/2019
K-1 Curriculum has arrived and been checked in. It is now being distributed to the teachers!	Tracie	10/09/19

V. Additions or changes to the agenda: Add discussion item for the December 4, 2019 work session. Add exempt meeting after the adjournment.
Board Chair Leid also requested a possible change in the November meeting dates**.** The issue will be discussed later.

VI. Consent Agenda: Reports-
Board member White moved to approve the consent agenda, which included the minutes from September 18, 2019 and October 2, 2019. Approve warrants #116942-11955 totaling $5,89252 from ASB; warrant #116956 for $6552.00 from Capital Projects; warrants 116957-117022 totaling $118,549.98 from the General Fund; warrants 117023-117049 totaling $419,313.13 for October payroll. Approve hire of Terry Lambert as School Bus Driver Motion carried.

VII. Superintendent Search Process- Darcy Weisner ESD 123 Superintendent-
Superintendent Weisner noted the superintendent search process is something the ESD

provides as a service to the board, the district and the community. He gave a brief history on the number of local searches the ESD has helped with. He commended the board for the early implementation of the search. Superintendent Weisner introduced Kaylee Bolt (ESD Director of Human Resources) and Molly Curtiss (Director of Communications). Ms. Bolt discussed the notification process to be done prior to the postings. She explained the steps involved with posting the position once the qualifications have been determined. Ms. Bolt talked about ways to survey the constituents, which are key to determining the qualifications for a new Superintendent. Molly Curtiss provided steps that would be initiated as part of the communications provided throughout the search for a new Superintendent. Samples were distributed to show the types of correspondence/communications the district can utilize. Superintendent Weisner let the board know they are the drivers in the search and would be involved with the entire process. The screening process was discussed- noting the qualifications, identified skills, experience and personal characteristics that are desired. He also discussed reference checks and other steps that would be considered in the search. Ms. Bolt discussed the process of using one-way video preliminary interviews for the initial screening. The ESD uses *Spark Hire* as part of the process. The preliminary interviews are a good way to select finalists for the board to meet in person. Usually there are 3 to 4 candidates for the final selection process. The ESD would be setting up the final interview process involving a community forum, staff interviews, facility tours, board interviews, etc. An estimated timeline of the search was provided with the potential for the hiring process to be complete in February or March, with the new Superintendent starting on July 1, 2019.

VIII. **Public Comment:** Jeremy Trump addressed the board regarding the athletic combine. He brought a copy of the letter that was recently sent to the MS girls' volleyball team. He expressed frustration with the number of games the students will be playing. He noted that he is not here to complain about the coaches- he thinks they are doing a great job, but he wanted to share the concerns about the student athlete playing time**.**

IX. **Reports**
ASB Report- ASB Representative Kira Boggs

Administrator Reports:
Elementary- As mentioned in the Good News Report, the new K-1 ELA curriculum has arrived and is being implemented**.** Superintendent Johnson reported he has been visiting classrooms on walk-through observations and has begun formal teacher observations. He is excited about the teaching and learning that is taking place in the classroom. He noted the walk-a-thon was very successful. The event is a collaborative effort between the PTSO and the Elementary ASB. Funding from the event has been set aside for school assembles and class field trips. He noted there will be a fall carnival on Saturday, October 26, 2019 in the HS Gym. Superintendent Johnson noted his appreciation to the staff, students and parents who have been supportive of the transition process as he works as both the principal and Superintendent. Special thanks

went to Zarabeth Griffen and Tracie Sinkbeil who have been instrumental in the transition process.

MS/HS Principal Report: Principal Brown reported the highlights of the current student activities. She noted the efforts made by the ASB to improve school spirit. The band and students will be holding a pep rally on the courthouse lawn on Friday morning. The community is invited to attend. She noted the football game is Friday night and the Homecoming dance is at the Youth Building on the Fairgrounds on Saturday. Mrs. Brown also discussed the PLC's she is working on with her staff. She is also working on assessments. She described the process of interim assessments for students and the value in using the tool to get immediate feedback and to expose the testing environment and helping students to develop rigor in the testing process. Ms. Brown noted they are working with Public Health in several areas. She noted the Second Steps program will be used for grades 7, 8 and 9. Ms. Brown noted Chelsea Eaton (from the Public Health office) provided information on vaping trends and dangers. Ms. Brown noted there are several events still planned for the remainder of the Homecoming week. Ms. Brown asked the board to share the MS/HS experience with a walk-through.

Superintendent Report:

Enrollment- Superintendent Johnson reported the enrollment FTE is approximately 390. The amount is slightly higher than last year and above the targeted figure of 382.

Levy Recommendation (February 2020)- Superintendent Johnson provided an update on the information regarding the Educational Programs and Operations Levy and the Capital Project Levy for the February 2020 ballot. He noted the Capital Project levy is straightforward. The levy includes 4 years of technology funding totaling $150,000 in each year. The funds would be spent on items related to technology including purchase of hardware, network infrastructure, software license fees, and maintenance/repair and tech support services. During the 2021 Tax collection year there would be a collection totaling $100,000 that would fund an engineering study for upgraded electrical and options for installation of an AC system for the elementary building and updated controls for the elementary and HS if possible. As discussed previously, the engineering study will provide the district with the best information available and options for successful implementation of the upgrade. Without the study, there is a far greater chance the cost of the project will not be adequately estimated nor would we be aware of the many options available. There has been good support for Capital Project levies before and hopefully that trend will continue. The Educational Programs and Operations Levy is a bit more complicated. In the past the levy collection amount has remained constant with the rate fluctuations based on the growth in assessed value. That will not be the case with this ballot measure. The formula used by the state and our high assessed value means we will be collecting an amount equal to a certain dollar figure for every FTE student enrolled the prior year. I am recommending we use 400 students in our estimates. There is some growth each year with the amount collected beginning with $2500 per student (2019 figure) and increasing slowly by a couple percent each year, as determined by the state. None of the figures are fixed- everything is an estimate until the tax collection year actually arrives.

Estimated collections:

Year	$ Per FTE	Collection	Rate
2021	$2,269	$1,028,000	$1.34
2022	$2,687	$1,051,600	$1.37
2023	$2,746	$1,098,400	$1.43
2024	$2,800	$1,120,000	$1.46

Superintendent Johnson noted since the collected amount is now determined by the assessed value and the enrollment, the actual amount and rate will not both fluctuate. If we have fewer than 400 FTE, we would collect fewer dollars. If we have more than 400 students we will only be able to collect the amount originally approved. Our past 15 years of enrollment data indicate that we have experienced growth every now and then, but predominantly we have been declining 3-6% annually. The rates projected for the Capital levy will be less than the $0.62/1000 paid during 2020. This is directly related to collecting much less each of the four years. Should the District determine more facility projects are needed in the future additional Capital Levies would need to be approved by the voters. He gave the example of the athletic track- noting the track will need surface work in 3 to five years and funds will need to be collected. Rates for the Educational Programs and Operations levy are slightly higher than what taxpayers will pay in 2019 ($1.31). There is no information available yet for the 2020 collection rate. The AV did grow some so it is likely the $1.31/1000 rate will drop slightly. The replacement levy will result in a slightly higher tax rate but only if we have 400 students. If we have fewer students, the rates are reduced slightly. For example, if we finished this year averaging 393 FTE the rate in 2020 would drop $.02 to $1.32/1000

Mission/Vision Statement- Superintendent Johnson provided the Vision and Mission statements mentioned at the last board work session.

The Dayton School District is a partnership that thrives with active support from school employees, parents, students, and community.

The mission of the Dayton School District is to promote academic excellence, active citizenship, and provide all students with the opportunity to become productive members of society.

He noted the statements will be added to agendas, minutes, electronic letterhead and to the District website. Superintendent Johnson noted that the Vision and Mission statement do not need to change frequently, but the goals to support the vision and mission statements can change as needed.

United Way Partnership- Superintendent Johnson discussed the Adopt a Bulldog program and the way it is helping students. He noted several local businesses support the United Way program with the intent to serve students.

Superintendent Evaluation Status Report- Superintendent Johnson indicated he will be providing information soon about the work he has been doing related to the evaluation process. He submitted a progress report guideline. He noted challenges with the area that notes capitalizing on diversity in the community. He noted our small population provides challenges with the primary diversity arising from low-income families. He gave examples of cultural experiences that have occurred (i.e. the Japan exchange), but noted the topic continues to be an area of concern. Superintendent Johnson noted the types of activities taking place to help staff to understand diversity issues that might not be overtly obvious.

Grants- Superintendent Johnson noted there are not any updates regarding the facility grants he applied for recently.

State Assessment Updated- Superintendent Johnson provided information regarding the recent assessments. The scores have been released from the State. Our scores are higher than they have been since the scoring process initiated about 4 years ago, but there is still room for improvement.

Budget Status- Paula Moisio presented the September budget status report.

X. Policy Review

Discussion- Policy 5253- 2021-2022- Electronic Communications/Social Media

XI. Public Comment: None

XII. Action Items:

Board member Jaech moved to approve Resolution 2019-01- Educational Programs and Operations (Levy). Roll call Vote- Leid-Aye, Jaech- Aye, White- Aye. Motion carried.

Board member White moved to approve Resolution 2019-02- Capital Improvements (Levy). Roll call Vote- Leid-Aye, Jaech- Aye, White- Aye. Motion carried.

XIII. Executive Session- None

XIV. Adjournment- The meeting adjourned at 7:43 p.m. The next regularly scheduled board work session is Wednesday, November 6, 2019 at 6:00 p.m. in the District Board room.

After the meeting adjourned, the board met in exempt session to discuss negotiations.

Respectfully submitted,

Douglas Johnson, Secretary to the Board of Directors

BOARD MEMBERS:

_____ _____

_____ _____

_____