



# Wellsville Local School District



472 14th St Wellsville OH 43968

Board Offices: 330.532.0075

Board Fax: 330-362-9075

Superintendent Kyle Exline

Treasurer Maia Amato

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## CERTIFICATED POSTING

**POSITION:** Curriculum Director

**CERTIFICATION/  
LICENSURE:** Ohio Teaching Certificate

**SCHOOL YEAR:** 2026-2027

**CONTACT:** Kyle Exline, Superintendent

**DATE OF POSTING:** July 1, 2026

**DEADLINE FOR  
APPLICATION:** July 8, 2026

Send cover letter, resume and credentials to:

**Kyle Exline, Superintendent**

472 14<sup>th</sup> St

Wellsville, OH 43968

[kexline@wellsville.k12.oh.us](mailto:kexline@wellsville.k12.oh.us)

\*\*Interviews will take place immediately after deadline\*\*



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## JOB DESCRIPTION

The Curriculum Director provides visionary leadership in the planning, development, implementation, evaluation, and continuous improvement of the district's instructional programs. The Director ensures that curriculum, instruction, assessment, and professional learning align with state academic standards, district goals, and best educational practices to improve student achievement. The position collaborates with administrators, teachers, and community stakeholders to foster high-quality teaching and learning across all schools.

## Essential Duties and Responsibilities

### Curriculum Leadership

- Lead the development, implementation, and ongoing review of district curriculum aligned with state standards and board policies.
- Coordinate curriculum mapping and vertical/horizontal alignment across grade levels and content areas.
- Evaluate instructional materials and recommend curriculum resources and textbooks.
- Ensure curriculum reflects current research, evidence-based instructional practices, and the diverse needs of students.

### Instructional Leadership

- Support principals and teachers in implementing effective instructional strategies.
- Promote instructional excellence through coaching, collaboration, and professional learning.
- Monitor instructional effectiveness using classroom observations, student performance data, and feedback from educators.
- Facilitate district instructional committees and curriculum review teams.

### Assessment and Accountability

- Oversee the district assessment program, including state and local assessments.
- Analyze student achievement data to identify trends, strengths, and areas for improvement.
- Assist schools in developing improvement plans based on assessment results.
- Ensure compliance with state and federal accountability requirements.



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## Professional Development

- Plan, coordinate, and evaluate district-wide professional development aligned with strategic goals.
- Support induction and mentoring programs for new educators.
- Provide training related to curriculum implementation, instructional technology, assessment practices, and educational initiatives.

## Compliance and Program Management

- Ensure district curriculum complies with state and federal regulations.
- Prepare reports required by state education agencies and the Board of Education.
- Assist with accreditation, school improvement, and grant initiatives.
- Develop and monitor budgets related to curriculum, instructional resources, and professional development.

## Collaboration and Communication

- Serve as a resource to administrators, teachers, families, and community members regarding curriculum and instruction.
- Collaborate with special education, English learner, gifted, career and technical education, and other instructional programs to ensure equitable access to high-quality learning.
- Build partnerships with higher education institutions, educational service centers, and professional organizations.
- Participate as a member of the district leadership team.
- Support strategic planning and continuous improvement initiatives.
- Supervise assigned curriculum coordinators, instructional coaches, or other instructional personnel, as applicable.
- Perform other duties as assigned by the Superintendent.

## Education

- Master's degree required; doctorate preferred.
- Degree in Curriculum and Instruction, Educational Leadership, or a related field.
- Valid state administrative license or certification appropriate for the position.
- Valid teaching license.



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## Experience

- Minimum of five years of successful teaching experience.
- Administrative or instructional leadership experience preferred.
- Demonstrated experience in curriculum development, instructional leadership, assessment, and professional learning.

## Knowledge, Skills, and Abilities

- Thorough knowledge of curriculum design, instructional best practices, and educational assessment.
- Strong understanding of state academic standards and accountability systems.
- Ability to analyze and interpret student achievement data.
- Excellent leadership, organizational, and project management skills.
- Effective written, verbal, and interpersonal communication skills.
- Ability to build collaborative relationships with educators, families, and community partners.
- Knowledge of educational technology and digital learning tools.
- Commitment to equity, inclusion, and continuous improvement.