



# Wellsville Local School District

472 14th St Wellsville OH 43968  
Board Offices: 330.532.0075  
Board Fax: 330-362-9075



Superintendent David Cappuzzello

Treasurer Maia Amato

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Wellsville Local School District  
Wellsville, OH 43968  
CLASSIFIED VACANCY  
Monday, March 13, 2026

POSITION: Custodian - Afternoon

LOCATION Wellsville Daw Elementary

WORK SCHEDULE: Monday through Friday (260 days per year)  
2:00 p.m.-10:00 p.m. (1/2 hour for lunch)

DUTIES: See attached Job Description

STARTING DATE: As soon as position is filled

APPLICATION DEADLINE: Friday March 13<sup>th</sup>, 2026 12:00 p.m.

Please send resume to Amber Brown at [abrown@wellsville.k12.oh.us](mailto:abrown@wellsville.k12.oh.us)



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### Job Description

TITLE: Custodian  
 BUILDING: Wellsville Daw Elementary (Afternoon Shift)  
 EMPLOYMENT STATUS: Regular/Full Time  
 FLSA STATUS: Non Exempt  
 REPORTS TO: Maintenance Supervisor

### QUALIFICATIONS:

1. Knowledge of cleaning and sanitation
  2. Ability to work without direct supervision
  3. Demonstrates aptitude or competence for assigned responsibilities
- \*Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

JOB GOAL: To provide the building occupants with a clean, safe, and comfortable environment.

### ESSENTIAL DUTIES: DAILY

- A. Secures building doors and windows before going home.
- B. Maintains the cafeteria in a clean and orderly manner.
- C. Clean and sanitize restrooms, locker rooms, and shower areas
- D. Maintain boilers to include blowdowns and adding chemicals
- E. Clean classrooms as required.
- F. Schedule time to clean school buildings.
- G. Make contacts with the public with tact and diplomacy.
- H. Maintain respect at all time for confidential information.
- I. Interact in a positive manner with staff, students and parents.
- J. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
- K. Promote good public relations by personal appearance, attitude and conversation.



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## PERIODIC DUTIES:

- A. Mow grass
- B. Request needed equipment, materials and supplies.
- C. Strip, wax, and buff floors.
- D. Plow and remove snow from school grounds.

Wellsville Local Schools

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- E. Unload trucks
- F. Set up chairs, tables, etc. as needed.
- G. Replace burned out lights.

## EQUIPMENT OPERATED

- A. Vacuum cleaners
- B. Hand trucks
- C. Various hand tools
- D. Motor vehicle (van or truck)
- E. Floor scrubbers
- F. Buffers
- G. Garden tractor

## Additional Working Conditions

- A. Occasional exposure to blood or body fluids.
- B. Lift or carry up to 80 pounds.
- C. Frequent climbing of stairs or ladders.
- D. Excessive standing.
- E. Repetitive hand motion – waxing, mopping, sweeping.
- F. Excessive exposure to noise, boilers, vacuum cleaners.

This is not meant to be an all-inclusive list of duties or responsibilities.

This is a general list that will occur, however applicants will need to be flexible to perform other custodial tasks as the need arises.