

Wellsville Local School District

472 14th Street
Wellsville, OH 43968
(330) 532-0075

Job Posting: Treasurer/CFO

The Wellsville Local School District Board of Education is accepting applications for Treasurer/CFO. This position serves as the district's chief fiscal officer and works collaboratively with the Board of Education, Superintendent, and administrative team to ensure high-quality educational programming and sound fiscal management in accordance with Ohio law and Board policy. The Treasurer shall provide leadership in maintaining financial stability, transparency, and long-term fiscal planning.

Position Overview: The Treasurer serves as the chief fiscal officer of the district and is responsible for the administration, supervision, and accountability of all financial affairs of the school district in accordance with Ohio Revised Code and Board policy.

Position Responsibilities:

In accordance with Ohio Revised Code and Board policy, the Treasurer shall:

- Serve as the chief fiscal officer of the school district
- Receive, invest, and disburse district funds in compliance with Ohio law
- Prepare and present monthly and annual financial reports to the Board of Education
- Maintain accurate financial records in accordance with Auditor of State requirements and reporting standards
- Prepare the annual appropriations budget and financial forecast
- Monitor revenues and expenditures to ensure fiscal compliance and long-term stability
- Oversee payroll, accounts payable, accounts receivable, and benefits administration
- Ensure compliance with collective bargaining agreements related to compensation and benefits
- Coordinate and serve as liaison for all financial audits
- Manage district investments, insurance programs, and internal controls
- Advise the Board of Education and Superintendent on all fiscal matters
- Perform other duties as assigned by the Board consistent with Ohio law

Qualifications:

Required:

- Valid Ohio School Treasurer License or ability to obtain prior to employment
- Bachelor's degree in accounting, finance, business administration, or related field
- Knowledge of Ohio school finance laws, public-sector accounting, and budgeting practices
- Strong analytical, organizational, and communication skills

- Demonstrated integrity, professionalism, and attention to detail

Preferred:

- Master's degree in accounting, finance, or business administration
- Prior experience as a School District Treasurer or Assistant Treasurer
- Experience with Ohio school financial software systems and reporting tools

Physical Demands:

- Primarily sedentary work performed in an office environment
- Frequent use of a computer, phone, and standard office equipment
- Ability to sit, stand, walk, bend, and lift up to 20 pounds occasionally

Working Conditions

- 260-day administrative position
- Evening attendance at Board of Education meetings required
- High level of responsibility for confidential and sensitive financial information

Contract & Compensation:

- Employment under a multi-year contract in accordance with Ohio law anticipated
- Competitive salary and benefits package, commensurate with qualifications and experience
- Start date of August 1, 2026

The Application Process:

Candidates are asked to submit the following by May 29, 2026:

- Letter outlining interest and reason for applying
- Current resume
- Copy of current State of Ohio Treasurer License, or evidence that one is obtainable
- Three (3) professional and two (2) personal references

Send or e-mail application materials to:

Attn: Treasurer
Wellsville Local School District Board of Education
472 14th Street
Wellsville, OH 43968

mamato@wellsville.k12.oh.us

Please direct questions to:

Maia Amato, Treasurer/CFO (330) 532-0075

Timeline:

Vacancy Announced: May 11, 2026

Application Deadline: May 29, 2026

Interviews Begin: June 2026

Decision Rendered: June 2026
Employment Start: August 1, 2026