Bluestem Student Handbook 2026-2027

“Create Hope and Success for Every Child”

BLUESTEM UNIFIED SCHOOL DISTRICT NO. 205
Butler County, Kansas

Adopted: 7/20/2026

TABLE OF CONTENTS

1000 Admission of Pupils 6
1100 Textbook Rental and Student Material Fees 6
1200 Assignment of Students to Classes 6
2000 Compulsory School Law 7
2100 Building Hours 7
2200 Attendance 7
2250 Signing-out and leaving for a non-educational purpose 8
2300 Tardies 8
2350 Make-up Work 8
2400 Leaving a class 8
2410 Leaving the building 8
2420 BHS Student Class Load 8
2500 Extended School Day 8
3000 Promotion / Retention 9
3100 Requirements for Graduation 9
3110 Graduation Ceremonies 9
3115 Valedictorian and Salutatorian 9
3120 Early Graduation. 10
3150 Additional College Prep Considerations 10
3200 On-Line Learning Opportunities 10
3300 Dual credit for High School Students 10
3400 Performance Based Credits 11
3500 BHS Required Classes 11
3505 BHS Classification of Students 11
3510 Course Retakes 11
3520 BHS Journalism Enrollment 11
3530 BHS Student Aides 11
3540 BHS Class Changes 11
4000 Grading System 12
4010 Post Assessments 12
4050 Academic Honesty 12
4100 Grade Reports 12
4110 Incomplete Grades 12
4200 Progress Reports 12
4300 Academic Awards 12
5000 Instructional Programs 13
5050 Parents Right to Know 13
5100 Human Sexuality/AIDS Instruction 13
5200 Fire and Tornado Drill 13
5300 Driving Motor Vehicles / Riding Bicycles 14
5400 Bus Rider Rules and Discipline Policy 14
5500 Interrogation and Investigations Conducted at School 15
5510 Campus Police 16
5520 School Safety Hotline 16
5600 Student Accident Insurance 16
6000 Discipline 17
6010 District Behavior Code 17

6015 Corporal Punishment 18

6100 Detention 18
6200 In-School Suspension 18
6250 Out-of-School Suspension 18
6280 Searches 18
6300 Tobacco Products in Public Schools 20
6400 Drug and Alcohol Policy 20
6500 Weapons/Explosives 20
6600 Dress and Appearance 20
6700 Electronic Devices 21
6800 Indecent Exposure Policy 21
6810 Bullying and Harassment 21
6900 Demonstrations 21
7000 Athletics & Extra-curricular Activities 22
7005 Activities Code of Conduct 22
7010 Drivers Ed and Student Athlete Drug Testing 25
7100 Field Trip Permits 27
7200 Parties and Refreshments 27
7250 School Parties 27
7300 Equal Access Policy 27
8000 Driver's Education Program 29
8100 Library Media Centers 29
8200 Technology Acceptable Use 29
8300 Counseling 30
8350 Student Improvement Team (SIT) 30
8400 School Nurse Services 30
8410 Administration of Medication 30
8420 Head Lice 30
8430 Illness Policy 31
8500 Lunch & Breakfast Program 31
8600 Telephone Use 31
8700 Textbooks 31
8800 Lockers 31
8810 BES Valuables / Lost & Found 31
8900 School Closings / Notifications 31
9000 Visitors 32
9050 District Website 32
9100 Gifts 32
9200 Invitations to Private Parties 32
9300 Complaint Resolution Procedures 32
9400 Parent-Teacher Organization / Booster Club 33
9500 School Site Councils 33
9600 Directory Information Made Available 33
9610 Family Rights and Privacy 33
9700 Special Education Services 35
9710 Child Find 35
9800 Asbestos Notification 35
9810 Public Use of Facilities and Equipment 35

INTRODUCTION

The Bluestem USD 205 Faculty and Administration extend to you a hearty welcome to membership in this student body.

To new students, this handbook will be a guide which will enable you to become quickly adjusted to our school. Returning students will also profit by reading the material contained here in order to better understand the rules and regulations of our school.

NOTICE OF NONDISCRIMINATION

Applicants for admission and employment, students, parents of elementary and secondary school students, employees, sources of referral or applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with USD 205 are hereby notified that this institution does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment concerning USD 205 compliance with the regulations and implementing Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Age Discrimination Act of 1975, Section 504 of the Rehabilitation Act of 1973, or Title II of the Americans with Disabilities Act of 1990.

Any person having inquiries concerning USD 205 compliance with these regulations is directed to contact the Superintendent of Schools, PO Box 8, Leon, KS, 67074, (316) 742-3261, jlovesee@usd205.com. The superintendent of schools has been designated by USD 205 to coordinate the institution's efforts to comply with the regulations implementing Title VI, Title IX, AGE, Section 504, and the ADA. Title VI, Title IX and Section 504 complaints may also be filed with the Regional Office for Civil Rights; US Department of Education, Region VII, Office for Civil Rights, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114.

BLUESTEM USD 205 MISSION STATEMENT

Create Hope and Success for Every Child

PHILOSOPHY STATEMENT

Realizing that individuals live in a complex society, the Board is hopeful that each student, in addition to the more academic preparations provided by the public schools, will have the opportunity for basic training in desirable moral and ethical values in preparation for assuming a useful role in society.

Twenty-first century citizenship requires all students be proficient in the basic skills so that continuous lifetime learning is easily accessible by all. Additionally, citizenship in the new "digital age" requires that our schools integrate communication, collaboration and information analysis skills into the curriculum. The Board will attempt to balance its programs to provide for the varied needs and interests of the students in its schools. The Board accepts the premise that the student is the center of the school curriculum and that the instruction program should be tailored to fit a child-centered program of education.

The Board views the educational process as a comprehensive program which must be undertaken in cooperation with other institutions of our society and will seek to establish and maintain strong ties with parents and community programs.

To this end, the Board subscribes to the following:

1. A rigorous academic program will assist students (based upon their individual needs, interests, and abilities) to grow intellectually and to think rationally.

2. Each student will be provided opportunities to practice using knowledge and skills for perpetuating and improving a democratic society, and for developing a respect for the rights, opinions and values of others so that the student may live as a responsible, mature, functional member of the community.

3. The twofold purpose of physical fitness is to assist the development of healthy minds and bodies and to provide experience in activities which will provide beneficial personal wellness habits and leisure time activities as adults.

4. All programs will provide students with the skills necessary to successfully participate in post-secondary educational experiences, regardless of the student's near-term occupational plans.

5. The instructional program will attempt to assist students in understanding the various traditions and customs of other cultures.

Bluestem Unified School District 205 believes that our way of life can best be preserved and perpetuated by allowing our youth to participate actively in a democratic society, and that this provides the best means of organizing, conducting, and improving individual and group living.

Thus, we believe that preparation of youth for citizenship is one of the important objectives of education. This process involves:

1. The promotion of Individual Development so that maximum potentials are realized.

2. The preparation of the individual so that he/she can effectively and intelligently discharge his/her Civic Responsibilities at all levels of the community, state and national government, and that he/she can have an understanding of world problems as they relate to his/her government.

3. The preparation of the individual for Economic Efficiency.

4. The development and cultivation of an understanding of Human Relationships.

5. The preparation of the individual for Family Life.

Thus, in the light of the foregoing, the function of the school is to help each individual youth acquire the understandings, skills, ideals and values necessary to help him/her achieve his/her highest possible personal development, and in this way, to make him/her an effective American citizen.

As an effective American citizen, each individual should increasingly become:

1. Physically fit;
2. Competent in work habits;
3. Effective in the use of fundamental skills;
4. Appreciative of the dignity of labor and the importance of a job well done;
5. Well-adjusted personally;
6. Well informed on social, economic and political problems;
7. Responsible;
8. Cooperative;
9. Discriminative and critical in thinking;
10. Concerned for the welfare of others;
11. Respectful of law and of authority;
12. Appreciative of aesthetic beauty;
13. Ethical and moral in all practices and personal relations; and
14. Sensitive to spiritual values.

ENROLLMENT
1000 - 1999

1000	Admission of Pupils
1100	Textbook Rental and Student Material Fees
1200	Assignment of Students to Classes

1000 - ADMISSION OF PUPILS

Entrance age for admission to kindergarten is five years of age on or before August 31 of the school year. Kindergarten training is not required for entrance into the first grade. However, a child who has been a resident of another state and who has attained the age of eligibility to attend kindergarten in such state may enroll and attend kindergarten in Kansas regardless of age.

Entrance age to the first grade shall be six years of age on or before August 31 of the school year. However, a child who has been a resident of another state and who (a) had reached the age of eligibility to enter the first grade in that state or (b) has completed a kindergarten course in such state (maintained by a public school district or an accredited private denominational or parochial school) will be eligible to attend the first grade of a Kansas school district regardless of age.

Birth certificates are required for all kindergarten or first grade enrollees who are enrolling for the first time as proof of age. Birth certificates presented as proof of age will be returned to the parents after the required data is recorded on the permanent school records. Birth certificates must be turned in to the school no later than October 1 or the school will work with local law enforcement agencies to attain proof of the child's identity.

Grade placement in Bluestem USD 205 most often will be based upon an examination of previous school records, but may be based on achievement tests administered by our staff.

Secondary enrollees should present a transcript of the record made in the last school attended at the time of enrollment in order to facilitate the enrollment process.

Any student entering a Kansas school for the first time is required by K.S.A. 72-5201 through 5214; to present certification that he/she has received, or is in the process of receiving proper immunizations and a health assessment. These immunizations shall be in accordance with the immunization schedule of the Kansas Department of Health and Environment. New students shall have 90 days from the date of enrollment to complete this immunization procedure, or they will be suspended from school until such time as it is satisfactorily completed. The suspension will be unexcused and the school will report the student as truant to SRS or the county attorney if proper immunization proof is not completed in a timely manner. This requirement is waived for pupils whose parents present written statements asking for exceptions for reasons of health or religious beliefs. Kindergarten students are to have completed, or be in the process of completing, all immunizations no later than September 15th each year.

Children who are homeless as defined by law and who are located in the district will be admitted as resident students. The superintendent of schools will act as the homeless coordinator for the district.

Non-resident students may be admitted, on an annually reviewed basis, only to the extent that staff, facilities, equipment and supplies are available. A non-resident student who has been suspended or expelled from another district will not be admitted to the district unless approved by the Board. Ref. Board Policy 5015 Enrollment of Nonresident Students.

1100 – TEXTBOOK RENTAL AND STUDENT MATERIAL FEES

7-12
Some individual class fees and material charges may apply.

1200 - ASSIGNMENT OF STUDENTS TO CLASSES

Elementary students will be assigned to a home room teacher after enrollment. Elementary students will be enrolled in classes with every effort made to keep classes balanced.

7th and 8th grade students will have individualized schedules. Students will be enrolled in classes with every effort made to keep classes balanced.

High school students' transcripts will be evaluated by the Principal and Counselor. Students will receive credit for all approved classes and will be assigned to courses and sections according to the number of units of credit they have completed.

ATTENDANCE
2000 - 2999

2000	Compulsory School Law
2100	Building Hours
2200	Attendance
2300	Tardies
2350	Make-up Work
2400	Leaving a class
2410	Leaving the building
2420	BHS Student Class Load
2500	Extended School Day

2000 - COMPULSORY SCHOOL LAW

K.S.A. 72-1111. Compulsory school attendance. Every parent, guardian, or other person in the State of Kansas, having control over or charge of any child who has reached the age of seven (7) years and is under the age of eighteen (18) years, shall require such child to attend continuously each school year (1) a public school for the duration of the school term provided for in K.S.A. 72-1106; or (2) a private, denominational or parochial school taught by a competent instructor for a period of time which is substantially equivalent to the period of time public school is maintained in the school district in which the private, denominational or parochial school is located.

Truancy is defined for this policy the same as in K.S.A. 72-1113 as amended and which follows: 1. Whenever a child is required by law to attend school and such child is not enrolled in a public or non-public school, such child is a truant; 2. Whenever a child is required by law to attend school and such child is inexcusably absent therefrom on either three (3) consecutive days or five (5) or more days in any semester or seven (7) or more days in any school year, such child is truant.

A child is inexcusably absent from school if the child is absent therefrom all or a significant part of a day without a valid excuse acceptable to the school employee(s) designated by the Board of Education to have responsibility for the school attendance of such a child.

For purposes of this policy, "a significant part of a school day" means "one-half (1/2) or more of the scheduled school day." One half (1/2) of a school day is three clock hours.

For purposes of this policy an "excusable absence" occurs when a pupil misses a significant part of a scheduled school day because of illness, appointments for health care, injury which prevents his/her attendance, attendance at another educational activity or on a trip approved by the school Principal, or other absence the reason for which is acceptable to the Principal. "Inexcusable absences" occur when there is no attempt to justify an absence, the reason given is not acceptable to the Principal and/or the Principal has reason to believe that the excuse offered may not be substantially correct and true.

2100 – BUILDING HOURS

Central Office .....7:30 AM – 4:15 PM
Transportation Office .....7:00 AM – 4:15 PM
Jr/Sr High School Office .....7:40 AM – 4:10 PM
Jr/Sr High School Students .....8:00 AM – 3:55 PM
Elementary Office.....7:30 AM – 4:00 PM
Elementary Students .....7:50 AM – 3:45 PM

2200 – ATTENDANCE

We believe regular attendance is essential for academic success. Any student who accumulates 3 consecutive unexcused absences or 5 unexcused absences in a semester or 7 unexcused absences in a school year will be identified as truant in accordance with Kansas law. If the student is under the age of 18, he/she will be referred to the Compulsory Attendance Law (K.S.A. 72-3120). **Students with excessive absences, (7 or more in a school year) will be required to provide professional documentation for the absences to be excused.**

Parent Notification
Please notify the school of your student's absence by 9:00 a.m. in the event the student will be absent on that day. If we have not been notified, you will receive notification on the day of the absence. This process is to ensure the safety of our students. Please remember that notifying the school of a student's absence does not guarantee that the absence will be excused. **For an absence to be considered "excused" and/or "exempt" (if the student exceeds 7 days), documentation must be provided to the office within 3 school days of when the absence occurred.**

Attendance Information for School

Excused Absences

The definition of "excused absence" includes any of the following:

- Personal illness;
- Health-related treatment, examination, or recuperation;
- Serious illness or death of a member of the family;
- Obligatory religious observances;
- Participation in a district-approved or school sponsored activity or course;
- Students of active-duty military personnel may have additional excused absences at the discretion of the principal for visitations relative to leave or deployment.

The administration has the right to make the final decision as to whether a tardy or absence is excused or unexcused. All absences which do not fit into one of the above categories would be considered an unexcused absence. Please note: a student serving a period of suspension or expulsion from the district shall not be considered inexcusably absent.

Unexcused Absences

An unexcused absence is defined as an absence in which the student is absent from school all or a part of a school day in one of the following scenarios:

- A student who leaves school when school is in session without obtaining permission and/or signing out.
- The office does not receive notification/verification from parent or guardian regarding the absence.
- Absence that is considered excessive (7 or more in a school year) without professional documentation.
- Failure to check in or out of the front office may result in a detention or other disciplinary consequence.
- An absence is considered unexcused without parent contact. The office is open at 7:30 a.m. for calls. Any student who checks into school after the 8:00 a.m. bell must report to the front office and receive a pass to class.
- Senior Skip Day is not an approved school activity. Normal attendance procedures and policies will be in effect for absences.
- Any class period missed, except for reasons cited above, will be considered an absence. Parents will be notified in accordance with Kansas State Statutes when a student accumulates unexcused absences in excess of the statute allowance.
- It is the responsibility of the student to initiate make-up work immediately upon return to each class. The individual classroom teacher will determine the make-up work.

2250 - SIGNING-OUT AND LEAVING FOR A NON-EDUCATIONAL PURPOSE

All students attending Bluestem Jr/Sr High School will need parental/guardian consent, or in the case of no parent/guardian, principal consent, to sign themselves out of school for attendance reasons regardless of age. Any student that signs-out without consent, and/or leaves the building for a non-educational purpose, will be subject to disciplinary actions as outlined by administration. Students will also be placed in not-good standing for all activity purposes, for a length outlined by administration, restricting them from participation and attendance of any school-sponsored activity. Students will need a doctor's note or prior administrative approval to reenter the building the same day as the absence.

2300 - TARDIES

All tardies start over each Semester.

Any student coming into class after the bell without a teacher/counselor/principal excuse will be marked tardy on the daily computer attendance. (Passes must clearly state "excused.")

Parents may excuse their student for being late to school three times per year without any disciplinary consequence. Tardies must be excused within one school day of the tardy. After the three parent excusals are used, all tardies to school will count toward the total number of tardies.

Any student missing more than 20 minutes of class without an excused pass from a teacher/counselor/principal will be marked absent. (Passes must clearly state "excused.") These absences will be handled by the administration.

Consequences for tardies to school and any class:

- The teacher may assign a disciplinary consequence for the first two tardies.
- The third tardy of a semester to the same class will result in a 30 min detention assigned by administration.
- The sixth tardy of a semester to the same class will result in another 30 minute detention assigned by administration.
- The ninth tardy of a semester to the same class will result in a one hour detention assigned by administration.
- The twelfth tardy of a semester to the same class will result in a one hour detention assigned by administration.
- Should a student be tardy more than 12 times during a semester, he/she will receive an in school suspension and a parent meeting with administration will take place before the student may return to class.

2350 – MAKE-UP WORK

As a general rule, all work missed due to an absence should be made up within one day (24 hours) after returning to school or class. Teachers should develop a reasonable make- up work plan with students who have had extended absences. 2400 – LEAVING A CLASS

Students should not loiter in areas outside the classroom during class time. Failure to comply may result in disciplinary action.

2410 – LEAVING THE BUILDING

Building principals will not release a minor student during the school day except to a student's lawful parent or custodian as defined by Kansas law and whose identification is verified to the satisfaction of the Principal or upon written or verbal request of a parent or lawful custodian. Students shall not be voluntarily released by school officials to law enforcement authorities unless a student has been placed under arrest or taken into custody by law enforcement or DCF.

Students shall not be sent on personal errands for staff during school hours.

2420 - BHS STUDENT CLASS LOAD

Minor students will be required to enroll in a full class load each semester. Exceptions will be made for those students who are enrolled in approved college classes.

2500 – EXTENDED LEARNING OPPORTUNITIES FOR STUDENTS

The Board may require extended learning opportunities for students not meeting minimum academic requirements as defined by the Board. Students may be assigned to extended academic sessions including, but not limited to:

- Before or after regular school hours;
- Friday or Saturday school; or
- Summer sessions.

Regulations necessary to govern extended academic sessions shall be recommended by the Superintendent for Board approval. Truancy laws, suspension and expulsion policies and law, and all appropriate portions of the student behavior code shall apply during extended academic sessions. Regular transportation services may not be available to students assigned to extended learning sessions.

PROMOTION / GRADUATION/ COURSE INFO

3000-3999

3000	Promotion / Retention
3100	Requirements for Graduation
3110	Graduation Ceremonies
3115	Valedictorian and Salutatorian
3120	Early Graduation
3150	Additional College Prep Considerations
3200	On-Line Learning Opportunities
3300	Dual credit for High School Students
3400	Performance Based Credits
3500	BHS Required Classes
3505	BHS Classification of Students
3510	Course Retakes
3520	BHS Journalism Enrollment
3530	BHS Student Aides
3540	BHS Class Changes

3000 – PROMOTION / RETENTION

Kindergarten through Eighth Grade promotion, retention and grade placement decisions ultimately rest with the building Principal. The Bluestem USD 205 Board of Education encourages building (SIT) Student Improvement Teams, IEP teams and parents to be included in conversations regarding the retention, promotion or acceleration of students and that the conversations take place well in advance of any final grade placement decisions.

3100 – REQUIREMENTS FOR HIGH SCHOOL GRADUATION Class of 2024, 2025, & 2026

Twenty-four (24) units of high school credit are required for graduation. The required units and subjects are:

Language Arts ***4 units***
(English I, English II, English III and any one additional credit from the other language arts courses. The building administrator may waive up to one unit of this requirement if the administrator determines that a pupil can profit more by taking another subject.)

Social Studies ***3 units***
(American History, Government & Consumer Economics, and any one additional credit from the other social studies courses.)

Fine Arts ***1 unit***
(Any one credit from either art or music.)

Math ***3 units***
(Any three credits from the sequence of mathematics courses.)

Natural Science ***3 units***
(Physical Science and/or Biology, any two additional credits from other natural science courses.)

Physical Education/Health ***1 unit***
(Health-1/2 credit; Physical Education-1/2 credit)

IPS ***1/2 unit***
(Self-Management course for student's Individual Plan of Study.)

Electives ***8 ½ units***
(All courses not used to meet the requirements above count as electives.)

GRADUATION Class of 2027

Twenty-four (24) units of high school credit are required for graduation. The required units and subjects are:

English Language Arts ***4 units***
(which shall include reading, writing, literature, and grammar and at least one-half unit of communications. The building administrator may waive up to one unit of this requirement if the administrator determines that a pupil can profit more by taking another subject.)

History and Government ***3 units***
(which shall include world history; United States history; United States government, including the Constitution of the United States; concepts of economics and geography.)

Science ***3 units***
(which shall include physical, biological, and earth and space science concepts and which shall include at least one unit as a laboratory course.)

Math ***3 units***
(including algebraic and geometric concepts.)

Physical Education ***1/2 unit***

Health ***1/2 unit***
(which may include safety, first aid or physiology.)

Fine Arts ***1 unit***
(which may include art, music, dance, theatre, forensics, and other similar studies selected by the board of education.)

Financial Literacy ***1/2 unit***

STEM ***1 unit***
(advanced science, technology, engineering advanced math.)

Electives ***7 1/2 units***
(4 ½ credits specific to IPS)

Post Secondary Assets
(which will include a Senior Project, Exit Interview and 1 additional real world or academic asset approved by the State Board.)

3110 – BHS GRADUATION CEREMONIES

Seniors participating in the graduation ceremonies must have completed all requirements for graduation from Bluestem High School. Foreign Exchange students, classified as seniors at BHS, that do not complete all BHS graduation requirements will receive recognition for their contribution to the school during the ceremony.

3115 - VALEDICTORIAN AND SALUTATORIAN

The Valedictorian and Salutatorian awards are presented to graduating seniors who completed the requirements for the diploma of non-modified curriculum, per administrative approval with distinction of the highest and second highest cumulative grade point averages respectively. The grade point average will be computed **by May 1st of the eighth semester** and will be based on a 4.0 scale. Semester grades will be used to compute grade point averages. In the event of a tie for valedictorian, there will not be a student or students named as salutatorian. In the case of a tie for salutatorian, the following criteria will be evaluated to determine who the salutatorian will be: ACT score, SAT score, State Assessment scores.

3120 – BHS EARLY GRADUATION

A student may graduate early under the following provisions:

1. The student has completed all graduation requirements as set forth by Bluestem U.S.D. 205 and the Kansas State Department of Education.

2. The student has the option to attend commencement exercises or receive the diploma by mail. In either case, the diploma will be issued on or after the formal commencement date.

3. Grades will be tabulated for rank in class and the student can qualify for valedictorian or salutatorian.

4. Approval should be granted 30 (thirty) school days prior to the end of the semester the student plans early graduation.

3150 – ADDITIONAL COLLEGE PREP CONSIDERATIONS

Both the Kansas Board of Regents and the NCAA publish lists of strongly recommended coursework to be prepared for entrance to college. If a student plans to be involved in college athletics or to attend a Kansas Board of Regents institution, s/he is directed to fully understand the current requirements of those entities. The best source of information for the NCAA and KBOR are their public websites.

3200 – ON-LINE LEARNING OPPORTUNITIES

Students may not enroll in an on-line course as an alternative to any course offered by the high school, except as:

- An attempt to earn credit for a class already attempted but failed by the student;
- To reasonably accommodate a student wishing to accelerate high school graduation and proceed with further post-secondary education or training;
- Or to resolve a significant scheduling conflict.

Guidelines

1. Only approved courses shall be posted on student transcripts.

2. Approval of any course shall be based upon the course content and rigor, its length, scope, and its method of assessing knowledge acquired by the student, the qualifications of the instructor and other appropriate factors.

3. Enrollment in an on-line course will be allowed only if an appropriately certified or licensed teacher supervises the student's participation in the course either in-person or on-line.

4. Suspended or expelled students may also apply for permission to enroll in on-line course work.

5. The cost of on-line courses shall be borne by the student unless otherwise approved by the Superintendent.

Other Regulations or Guidelines

Approval by the administration shall also be based on Kansas State Department of Education regulations and/or guidelines in effect at the time the student request is made.

3300 – DUAL (CONCURRENT) CREDIT FOR HIGH SCHOOL STUDENTS

Bluestem High School students in grades 10, 11 and 12 attending college classes during the school year (or for summer school credit) will receive both college credit and high school credit. The student and parent(s) / guardian(s) will be informed of this policy upon enrollment. It is the intent of the school district for students to take challenging and rigorous coursework. To that end, to provide a more equitable method of calculating grade point averages and rank in class, the district will treat all courses taken for dual credit as pass/fail and they will not be used in the calculation of the high school grade point average. There may be unique individual circumstances and cases that require a Board of Education ruling. An appeal of the circumstances in such cases should be referred to the superintendent by the high school principal and counselor. Parents and students should make their initial appeal in such cases to the building principal and counselor in a timely fashion.

3400 – PERFORMANCE BASED CREDITS

A student may earn credits towards high school graduation by demonstrating mastery of the course outcomes. The standards for designing and passing the performance instrument shall be set sufficiently high to ensure credits earned by such means shall be equivalent to the learning accomplished by students completing the full course.

Credit for such classes shall be awarded to the student if they score 3.5 or above on the completed performance assessment. It will not be the responsibility of the school or the instructor to provide instructional and/or review time for the student. However, the outcomes for the course will be made available.

3500 - BHS REQUIRED CLASSES

No student may be enrolled in more than two levels of any required course, which is progressive, in any one school year. (Example: You may be enrolled in Eng. I and Eng. II at the same time but you may not be in Eng. I, Eng. II, and Eng. III concurrently) Students may not enroll in any course without having previously been enrolled and successfully completed at least one semester in the previous level of instruction. (Example: You may not enroll in Eng. II without having been previously enrolled in Eng. I) Exceptions require administrative approval.

3505 - BHS CLASSIFICATION OF STUDENTS

The students of BHS will be classified according to the number of credits they have attained prior to the opening of the school term. Activities, as in the past, will not receive any credit toward graduation. Units required for classification are as follows:

Sophomores ---------- at least 6 credits
Juniors ---------- at least 11 credits
Seniors ---------- at least 18 credits

Students may be reclassified after completing credits for first semester; however, they must be attending their third year of high school to be classified as junior and their fourth year to be classified as a senior. Student identification in publications will be based on this classification.

3510 – COURSE RETAKES

BJSHS students may be allowed to retake a course to improve their current grade. All retakes will require prior administrative approval. The higher of the two grades will be applied to the student's transcript and be calculated in their overall GPA.

3530 – BHS STUDENT AIDES

Senior students with a GPA of 2.00 or better may serve as a student aide for a teacher who agrees to use such aides. Students may only have one aide assignment. Requests should be made for student aide status by submitting application through the counseling office prior to enrollment. Aides will be selected by the requesting teacher and the counselor and only with the approval of the principal and the student's parents. Grades will be issued by the supervising teacher or staff member and will be P/F (Pass/Fail) rather than the standard letter grade. Maximum credit will be 1/2 unit for the year. Administration may modify these requirements for students who show the initiative to be a successful student aide.

3540 - BHS CLASS CHANGES

All class changes that are student and/or parent initiated must be completed in the first three days of each semester. Course change forms must be completed and turned in to the school counselor to initiate a change request. Any exceptions to this rule must be faculty initiated.

GRADING SYSTEM
4000 - 4999

4000	Grading System
4010	Post Assessments
4050	Academic Honesty
4100	Grade Reports
4110	Incomplete Grades
4200	Progress Reports
4300	Academic Awards

4000 - GRADING SYSTEM

PreK-6 Standards Based Grading will be identified as 4,3,2,1,0. A 4 is Distinguished; a 3 is Proficient; a 2 is Approaching; a 1 is Developing; and a 0 is No Evidence.

7-12 Grades will be indicated by A, B, C, D, and F. An A is 3.0-4.0; a B is from 2.5-2.99; a C is from 2.0-2.49; a D is from 1.0-1.99; and an F is below 1.

4010 – GRADES 7-12 POST ASSESSMENTS

Remediation
Regular attendance at school, along with a dedicated focus on academic efforts, is essential for enhancing student engagement and achievement. To support students who require additional instruction in specific course standards, we offer remediation sessions. These sessions are typically held once per month. Please note the following regarding remediation attendance:

- Students who do not meet academic or attendance expectations will be required to participate in remediation.
- Students who fulfill academic or attendance requirements may be excused from remediation, with parent permission reported to the main office

See below for remediation schedule, academic requirements, and attendance requirements.

- **Academic** requirements for excusal eligibility remain consistent each month. Students who have achieved an A in their coursework as of noon on the Wednesday before remediation day are eligible for excusal from courses in which they have earned an A.
- **Attendance** requirements are based on the number of school days completed to ensure students are on track to be considered in good standing with attendance. If students have more than the identified number of absences, they are in danger of being Chronically Absent and are required to attend remediation. Attendance is tracked from the first day of school.

  - September 24, 2026 - 2 or fewer absences*
  - October 22, 2026 - 3 or fewer absences*
  - November 19, 2026 - 3 or fewer absences*
  - December 17, 2026 - 4 or fewer absences*
  - January 28,2027 – 5 or fewer absences*
  - February 25, 2027 - 5 or fewer absences*
  - March 25, 2027 - 6 of fewer absences*
  - April 29, 2027 - 7 or fewer absences*
  - May 27, 2027 - 7 or fewer absences*

*All excusals must be parent approved by contacting the secondary school's main office. All absences except those coded as School Activities count towards the Remediation absence total.

Post-Assessments

All students will participate in post assessments, which will be administered each semester to assess progress and understanding. These post assessments are cumulative and will be included in the student's final grade for the course.

4050 - ACADEMIC HONESTY

The Bluestem Jr/Sr High School staff expects students to maintain high standards of academic and ethical behavior. Academic honesty is an integral component of that desired behavior. To ensure it is practiced and followed, BJSHS has developed an Academic Integrity policy in an attempt to not only clarify the expectations we have for all students, but foster, teach, and encourage appropriate and ethical behavior, while embracing student achievement.

Cheating: An act or attempted act by which a student deceives or misrepresents work that he/she has produced on an academic exercise or assists another to misrepresent his/her work. The items listed below are some examples of cheating:

1. Copying from others during an examination or allowing others to copy your work during a test;
2. Collaborating on a test, quiz, homework, assignment, or project with others without authorization;
3. Using unauthorized materials to complete an exam or an assignment;
4. Programming of notes, formulas, or other aids into a programmable calculator or electronic device without prior authorization;
5. Using a communication device such as a cell phone, PDA, or electronic translator to obtain unauthorized information during an exam;
6. Using online resources while completing an online exam without the permission of the teacher;
7. Taking an exam for another student or permitting someone else to take a test for you;
8. Allowing others to do research or writing of an assignment;
9. Submitting substantial portions of the same academic work for credit in more than one course without consulting the second teacher.

Plagiarism: The inclusion of another's words, ideas, or data as one's own work. Examples of plagiarism are as follows:

1. Representing another person's work as your own;
2. Utilizing another person's ideas, opinions, or theory without acknowledgment of the source;
3. Using resources without documentation on a task that is to be completed without resources, paraphrasing or summarizing the ideas or text of another work without documenting the source;
4. Citing sources incompletely with the intention to deceive;

5. Using pictures, visual imagery, video or audio without permission of the author and acknowledgment of the source;
6. Copying or allowing another student to copy a computer file that contains another students' assignment, and submitting it in part or in its entirety as one's own.
7. Revising one's own work for an assignment in another course

Academic Misconduct:

1. Stealing, buying, bribing, selling or giving away all or part of an exam;
2. Selling or giving away all or part of an exam, including answers; e.g., telling someone in the prior exam period what was on your class exam;
3. Copying and/or distributing an exam;
4. Continue to work on an exam or project after the specified allotted time has elapsed;
5. Changing, altering, or being an accessory to the changing or altering of a grade on a test, assignment, or project;
6. Logging on to an account without the knowledge or permission of the owner;
7. Changing, deleting, and adding to the programs, files, and data without authorization of the owner;
8. Stealing program data and machine resources;
9. Fabricating an excuse to obtain an extension on a deadline for a test, assignment, or project;
10. Falsifying or inventing any information, date, or citation in any academic work;
11. Using cheat sheets during test situations;
12. Sharing student work that should be individually/independently produced;
13. Submission in a paper or other academic exercises of false or fictitious data or, deliberate and knowing concealment or distortion of the true nature, origin, or function of such data;
14. Submitting as your own any academic exercise prepared totally or in part by another.

High School Academic Integrity Consequences

1st Offense of High School Career

- Contact administration
- Teacher-led conference with student & parent communication
- Grade reduction on student work: Per teacher as stated in each syllabus
  - A zero will be recorded in the grade book until the Academic Integrity Form is completed. After the Academic Integrity Form is completed, the student may redo the assignment/test for partial credit. The amount of credit will be determined by each teacher and outlined in the course syllabus.

2nd Offense of High School Career

- Contact administration/office referral
- Teacher-led conference with student & parent communication
- Zero given on student work

3rd Offense (or more) of High School Career

- Contact administration/office referral (Short term suspension, long term/expulsion hearing)
- Teacher-led conference with student & parent communication
- Zero given on assignment

Middle School Academic Integrity Consequences

1st Offense of Middle School Career

- Teacher-led conversation with the student about the importance of academic honesty
- Parent/Guardian notified by teacher
- Student completes the Academic Integrity Form and Reflection Questions.
- Assignment must be redone for up to full or partial credit, depending on teacher discretion as identified in course syllabus.
- Temporary zero recorded until Academic Integrity Form is completed and assignment is redone.

2nd Offense of Middle School Career

- Teacher contacts administration for documentation
- Parent/Guardian conference with teacher
- Student watches an Academic Integrity Video and completes a revised Reflection Form.
- Zero recorded until all steps are completed.
- Assignment may be redone for partial credit only.
- Detention or similar school-based consequences

3rd Offense (or more) Middle School Career

- Office referral and mandatory administrative involvement.
- Parent/Guardian meeting with administration and teacher.
- Watch an Academic Integrity Video, and answer reflection questions in Academic Integrity Form.
- Once the video and form are complete, the educator contacts administration, and then the student will serve a 2-hour detention.
- If students choose not to complete the video and form, they will serve a 4-hour detention.

- Automatic zero on the assignment, with no opportunity to redo.
- Student assigned disciplinary consequence.
- May include additional reflection work or a written apology.

4100 - GRADE REPORTS

Grade reports will be mailed home at the end of each nine weeks period, usually on the Wednesday following the end of the nine weeks.

4110 – INCOMPLETE GRADES

All grades recorded as "incomplete" should be resolved within one week of the end of each grading period. To extend this deadline, a written plan of completion should be developed at a parent /student /teacher conference and should include the approval of the Principal.

4200 – PROGRESS REPORTS

We encourage parents to contact the school anytime there is a question or concern about their child's progress.

The district will provide parents and students online access to a tool called PowerSchool. This web-based information tool will allow parents and students, with appropriate privacy safeguards, to check on the student's grades anytime over the Internet or receive email updates as desired. Contact your school's office to receive logon ID's and passwords and training.

These reports to parents are supplemented in several other ways and by several other means, including, parent/teacher conferences, telephone calls, letters or informal notes, or by means of forms prepared for this purpose. Unsatisfactory work is reported as the need arises, without waiting for the end of the quarterly reporting period.

4300 – ACADEMIC AWARDS

Students excelling academically shall be appropriately recognized for their performance at the building level. Building principals shall plan for appropriate recognition of academic excellence through the provision of awards and programs that recognized the achievements of high performing students and students showing significant improvement in academic skills.

MANAGEMENT and OPERATIONS
5000 - 5999

5000	Instructional Programs
5050	Parents Right to Know
5100	Human Sexuality/AIDS Instruction
5200	Fire and Tornado Drill
5300	Driving Motor Vehicles / Riding Bicycles
5400	Bus Rider Rules and Discipline Policy
5500	Interrogation and Investigations Conducted at School
5510	Campus Police
5520	School Safety Hotline
5600	Student Accident Insurance

5000 – INSTRUCTIONAL PROGRAMS

Bluestem Elementary School

Bluestem Elementary is organized to include Early Childhood through Grade 6. In general, there are self-contained classrooms at all grade levels. However, the self-contained organization may be modified slightly in order to group for instruction and team teaching.

The curriculum includes the following: language arts (reading, English, listening, speaking, spelling, handwriting), mathematics, social studies, science, health, music, physical education, library and art. Instruction is enhanced by the availability of iPads to assist students in each of the major subject areas. The emphasis on the curriculum is a hands-on manipulative, continuous achievement approach. Teachers instruct students in sequential steps called skill levels. When a student learns the skills of one level, he/she is ready to progress to the next level. The emphasis is on active participation in learning.

In addition to the classroom teacher, the elementary school has music, art, and physical education teachers as well as counselors, and media specialists.

Bluestem Jr/Sr High School

Seventh and eighth grade competency areas; Language Arts, Social Studies, Science, Physical Education, Reading/Literature, Math and Computers. The remainder of the courses are electives designed to give the student skills in other areas of interest. Electives may be limited and, in some cases, restricted.

See the graduation requirements in section 3000.

5050 – PARENTS RIGHT TO KNOW

Under the regulations of the No Child Left Behind Act, Bluestem USD 205 is required to notify parents that they may request information regarding the professional qualifications of their child's classroom teacher(s), including the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.
5. Please contact the district office, 625 South Mill Rd., Leon, KS 67074, 316-742-3261 to request this information.

5100 – HUMAN SEXUALITY INSTRUCTION

In accordance with Kansas law, the Board of Education of Bluestem U.S.D. 205 has adopted a policy and curriculum for the teaching of Human Sexuality and Aids.

Board approved instructional resources are the focus of the Bluestem USD 205 Human Sexuality curriculum. The concepts of Human Sexuality include Life Skills, Drug and Alcohol Abuse Prevention, and an Understanding of our Body Systems, including a knowledge of how social diseases can be acquired and prevented.

The Human Sexuality curriculum is not a separate course of study in Bluestem USD 205. The objectives are infused into the following curriculum:

Elementary - In grade Six, Board adopted curricula is introduced.

Grades Seven and Eight – As a part of the physical education and health class, a unit using Board adopted curricula will be taught.

Grades Nine through Twelve – The following courses will teach human sexuality and STD education content that is appropriate for the subject area:

- Health & Physical Education classes
- General Science & Biology classes
- Family and Consumer Science classes
- Social Studies classes

Complete copies of this policy and the curriculum may be obtained from the building Principals.

5200 - FIRE AND TORNADO DRILLS

Throughout the school year, the fire alarm will be sounded. Each classroom has instructions concerning what to do in case of fire. When the alarm is heard, students are to walk out quickly and orderly.

A tornado drill will be held three times a year. Instructions will be given by the Principal/Teacher as to the type of alarm system that will be used and the designated areas of safety.

5300 - DRIVING MOTOR VEHICLES/RIDING BICYCLES

Students who drive cars to school are expected to drive their cars directly to school and park in the designated student parking areas.

The cars and other self-propelled vehicles are to remain parked until time to go home. High school students participating in courses or practices off campus may be allowed to drive a personal vehicle provided written parental permission is filed with the office. Care, common sense and observation of speed limits and driving laws are expected from all drivers. Student drivers are reminded of the 10-mile per hour speed limit in the school area when arriving at school or leaving at the close of school. Offenders of the parking and driving regulations may expect to be dealt with firmly.

Student vehicles are to be properly parked within the marked spaces and on the paved surfaces. No one will be allowed to go to his/her car after 8:00 a.m., until the close of school without permission from the office. (This is for your protection and the protection of your car.)

Students will be permitted to ride bicycles to school for regular classes.

5400 - BUS RIDER RULES AND DISCIPLINE PROCEDURE

Students residing in Bluestem USD 205 and outside the Leon city limits shall be provided school transportation to and from school. Student transportation to and from extracurricular activities shall be provided, where energy and fiscal constraints allow, to those students participating directly in a school-sponsored activity. Students participating directly in a school-sponsored activity are required to travel to and from out-of-district activities in school-furnished transportation. Further, such students may not drive their own vehicle* (see 5300) nor transport other students to out-of-district activities. Students may ride home from an activity with their parents provided a request (preferably written) is made to the building principal or his/her designee and their permission is obtained. Parents may also request that their child ride home from an activity with another adult by using the following procedure:

1. Request must be submitted in writing.
2. Request must specify the particular adult who will be accepting the responsibility of transportation.
3. Request must have parent's signature. Administrators will make a good faith attempt to contact the parent if a signature is in question.

Unless specific permission is granted by the Principal, students are prohibited from driving their personal vehicles during designated school hours. In-district field trips must be approved by the building Principal. Out-of-district field trips must be approved by the building Principal and the Superintendent. Out-of-district trips should be limited to those events that provide an exemplary educational experience not obtainable within district boundaries. All scheduling of transportation must be made through the Director of Transportation.

District-owned vehicles shall be used to transport students to and from school and school- related activities. The district may also make a bus available for adults wishing to support a high school team at an out-of- town game. District drivers will be used and a fee assessed for use of the bus. In the event of a community emergency, school buses may be used to transport people to places of safety.

Students riding USD 205 buses are subject to all safety rules as required by the laws and regulations of Kansas and policies approved by the USD 205 Board of Education. It shall be the policy of the USD 205 Board of Education to provide transportation, without cost, to those resident students that live within the USD 205 district boundaries.

The primary use of USD 205 buses is to transport students to and from school and activities. Constant disruptive behavior and disobedience of these rules may cause a student to lose transportation privileges. Upon loss of transportation privileges, parents are responsible for the student's transportation to and from school. The loss of the transportation privilege includes to and from school, evening activity routes, and all extracurricular activity trips. The loss of the transportation privilege is not considered an excuse for absence from school.

1. The driver is in charge of the students and the bus. Students must obey the driver promptly.
2. Each student will be provided a seat. Students will be assigned seats and may not change seats unless permission is first obtained from the driver. Students must remain properly seated at all times and may not exit the bus without permission of the driver. Under no conditions are students to leave school property upon arrival.
3. Students must watch for the bus and board promptly.
4. Students must walk on the far left side of the road facing traffic when walking to the bus stop. All students must wait for the bus off the traveled portion of the road and must <u>never</u> stand in the roadway while waiting for the bus.
5. Unnecessary conversation with the driver is prohibited. Do not talk loudly or distract the driver's attention. Remember, your safety is in his/her hands.
6. Outside of ordinary conversation with immediate neighbors, minimal noise and appropriate conduct is expected. Students are to become silent at railroad crossings, stop signs, and in city limits.
7. Students must cooperate to keep the bus safe, clean and sanitary at all times. Aisles should be clear of carry-on items, legs, and feet. Consumption of food, drinks, candy, and gum are prohibited on the bus. Possession or use of tobacco products or other illegal substances is prohibited.
8. Under no conditions should any item or body part be extended outside the bus windows.
9. Students must not try to get on or off the buses or move within the bus while it is in motion.
10. When leaving the bus, students must obey the directions of the driver. If crossing the street, do so at least ten (10) feet in front of the bus. Wait until the driver signals before crossing. Walk, looking both ways before entering traffic lanes.
11. Any damage to the bus is to be reported to the driver immediately.

12. Only authorized passengers will be permitted on the bus. Transportation of pets, specimens, or large projects (anything larger than a book bag or paper sack), unprotected glass items, or helium balloons is not permitted.
13. Students that ride the bus will not be kept after school without prior notification of the parents. Upon notification, parents will assume the responsibility for transportation of the student to his/her home.
14. During periods of inclement weather, students and parents are advised to watch local television for notice of school closing and check the district website, app and social media sites.
15. Initial contact regarding bus problems will be made by the driver. Parent cooperation in these matters is appreciated. Continued problems will be processed by the building principal and may result in suspension of riding privileges.

5500 - INTERROGATION AND INVESTIGATIONS CONDUCTED IN SCHOOL

It shall be the policy of the District that a reasonable cooperative effort be maintained between the school administration and law enforcement agencies. Law enforcement officials may be summoned in order to conduct an investigation of alleged criminal conduct on the school premise or during a school-sponsored activity. They may also be summoned for the purpose of maintaining or restoring order when the presence of such officers is necessary to prevent injury to persons or property. Administrators have the responsibility and the authority to determine when the presence and assistance of law enforcement officers is necessary within their respective jurisdictions. The District's administrators shall at all times act in a manner which protects the rights of students and parents and shall cooperate with law enforcement officials.

School staff members shall be reminded annually of the contents of this policy and rules.

A student who has attained the age of 18 enjoys the responsibility of speaking for himself/herself without the agreement of parent or representative as to his/her submitting to questioning.

Initiated by School Administrators and Conducted by Administrators

Building Principals shall have the authority and duty to conduct investigations and to question students pertaining to infractions of school rules, whether or not the alleged conduct is a violation of criminal law. Any investigation shall be conducted in a manner which minimizes interference with regular education or school activities.

Initiated by School Administrators and Conducted by Law Enforcement Officers

The building Principal shall determine when the necessity exists for law enforcement officers to be notified to conduct an investigation of alleged criminal behavior.

The building Principal may request that law enforcement officers and/or school resource officers conduct an investigation and question students who are potential witnesses of such alleged criminal behavior during school hours. A reasonable attempt shall be made to contact the parents or representative of any students who is the victim of or suspected of alleged criminal behavior prior to questioning by law enforcement officers. Reasonable requests of the parents or representative shall be observed. Such notifications or attempted notifications to parents or representative shall be documented by the administrator involved. In the absence of a student's parents or representative during any questions of such students, the principal or certified school staff person shall be present.

If the investigation has centered on any particular student suspected of any alleged criminal activity, the procedure for taking students into custody shall not interfere with reasonable law enforcement procedures.

Initiated and Conducted by Law Enforcement Officers

Only in demonstrated emergency situations shall law enforcement officers be voluntarily permitted to conduct such an investigation during school hours.

The building Principal shall require proper identification of law enforcement officials and the probable cause for the interrogation or investigation of a student. If the Principal is not satisfied with either the identification or the probable cause, he/she shall not grant the request of such persons and shall attempt to so notify the Superintendent and the officer's superior, documenting such action.

The law enforcement officers shall be required to obtain prior approval of the Principal before beginning such an interrogation or investigation on school premises. The administrator shall document the circumstances as soon as practicable.

Interrogation of Student during Investigation of Violations of School Rules

In instances where school rules have allegedly been violated, the Principal(s) may notify the suspected rule violator(s). When suspension may be a consideration, the suspect student shall be advised orally or in writing of the nature of the alleged offense and of the evidence.

Probable witnesses should be told the nature of the alleged misconduct and the reason to believe that they were witnesses. The Principal may have another adult present during questioning of students.

Violations of Criminal Law

During an investigation of violation of school rules, the Principal shall attempt to ascertain whether there is sufficient justification to believe that a criminal offense was committed that warrants notification to law enforcement officials.

Information of criminal conduct not related to the schools shall be turned over to law enforcement officials, without additional investigation by school officials. School officials shall request that law enforcement officers advise a student of his/her rights.

Taking a Student into Custody

Following either interrogation or investigation, students shall not be released to law enforcement authorities voluntarily by school officials unless the student has been placed under arrest or taken into the custody of the DCF.

When students are removed from school for any reason by law enforcement authorities, every reasonable effort will be

made to notify the student's parents or representative immediately. Such effort shall be documented.

Parents shall not be notified by school officials when their child is taken into custody by DCF and/or law enforcement as a result of allegations of abuse or neglect.

The building Principal shall make reasonable efforts to persuade law enforcement officers not to make arrests or to take students into custody on school premises.

When an emergency exists, the Principal may summon law enforcement officials to the school to take a student into custody.

When a student has been taken into custody or arrested on school premises without prior notification to the building Principal, the school staff present shall require the law enforcement officers to notify the Principal of the circumstances as quickly as possible.

Disturbance of School Environment

Law enforcement officers may be requested to assist in controlling disturbances of the school environment.

5510 – CAMPUS POLICE

A Campus Police Officer has been assigned to USD 205 to work with faculty, staff, and community members to ensure a safe school environment. The Officer is available during the school day to answer questions and to work with students in matters which may require police intervention. The Board of Education has authorized the use of Metal Detectors and Preliminary Breath Tests to be administered by the School Resource Officer during school activities, or events, or during the school day. The use of security or surveillance cameras should be expected.

5520 – SCHOOL SAFETY HOTLINE

A statewide school safety hotline staffed by the Kansas Highway Patrol has been established.

1-877-626-8203 - anonymous & toll free

The hotline allows students, parents and community members to anonymously report possible impending violent acts in schools. This number is available 24 hours a day, 365 days a year. The hotline connects to the Kansas Highway Patrol central dispatch center. From there, information is transferred to local law enforcement who will relay information to the local school administrator.

5600 - STUDENT ACCIDENT INSURANCE

The school district recommends that all students have some form of health insurance coverage. If your child is not covered, please contact Kansas HealthWave at 1-877-543-7669 to find out about low-cost or free coverage. (http://www.kansashealthwave.org/)

The school district purchases a limited "secondary" accident insurance for students. The company we use also provides low-cost accident coverage for your purchase. The coverage purchased by the school district pays limited amounts on accidents above what your child's primary insurer pays. Forms may be obtained in your child's school office.

DISCIPLINE / BEHAVIOR / DRESS

6000 - 6999

6000	Discipline
6010	District Behavior Code
6015	Corporal Punishment
6100	Detention
6200	In-School Suspension
6250	Out-of-School Suspension
6280	Searches
6300	Tobacco Products in Public Schools
6400	Drug and Alcohol Policy
6500	Weapons/Explosives
6600	Dress and Appearance
6700	Electronic Devices
6800	Indecent Exposure Policy
6810	Bullying and Harassment
6900	Demonstrations

6000 - DISCIPLINE

Philosophy

Bluestem USD 205 is committed to excellence in its school program. Our district considers discipline essential to the educational process.

The district has a strong belief that all students can behave at school, and have the responsibility to control their behavior in a manner that allows teachers to teach and students to learn, and which does not violate the best interest of any person in the school community.

The district also believes that student conduct and control should be maintained with procedures that will advance the purpose of education while remaining consistent with applicable state law and established Board of Education school policy.

In order to provide students a calm, safe, and secure environment that is conducive to learning, Bluestem schools discipline policy is based on the following concepts:

Students Rights
1. To be provided with a classroom atmosphere most conducive to learning.
2. To have a teacher who will support and model appropriate behavior for students.
3. To be provided with a teacher who will help the student limit his/her inappropriate behavior.

Teacher Rights
1. To have a classroom that provides the optimal learning environment.
2. To determine and request appropriate behavior from students.
3. To ask for help from parents, the principal and other personnel when assistance is needed for a student.

Parent / Guardian Rights
1. To receive timely communication regarding their child's progress and programs at school.
2. To be informed about school policies and procedures.
3. To have their inquiries responded to by appropriate school employees.

Each teacher has a discipline plan for his/her classroom. There will be consequences for inappropriate behavior and positive behavior will be encouraged and reinforced. The plans of the special area classes are very similar to those of the child's assigned classroom.

Whenever a student is sent to see the Principal for disciplinary reasons this will be regarded as a serious matter since the student will have received warnings and teacher consequences before being sent to the principal.

Occasionally, a severe violation of our code of conduct occurs. Fights, speaking back to a staff member in a vulgar or threatening manner, and vandalism are examples of severe violations. If your child is involved in this type of incident, the Principal has the authority to immediately assign a more serious consequence such as out-of-school suspension. Determining what is fair and effective is the goal in choosing a consequence.

6010 - DISTRICT BEHAVIOR CODE

Staff authority exists over any student within USD 205, regardless of grade level or subject area. Likewise, it is the responsibility of students to submit to any reasonable request of an adult employee of USD 205. Disrespect will not be tolerated.

Fighting, pushing, or horseplay will not be tolerated. Do not run in the building. Threats, written or expressed, as well as intimidating behavior by word or deed shall not be tolerated and will be considered serious. Fighting will usually result in out-of-school suspension. Time of the suspension will be determined by the involvement of the student in provoking or prolonging the fight.

Threats, written or expressed, as well as intimidating behavior by word or deed, or harassment of any form shall not be tolerated and will be considered serious.

The improper display of affection will not be permitted during the school day, during school activities, or on a school-sponsored trip. Close body contact, kissing, or inappropriate touching are considered to be improper.

Students will not steal, deface, damage, or destroy school property or private property. Each student is responsible for any damage he/she may cause to school or private property. Law enforcement may be called as needed to assist in the charges.

Students and staff will refrain from gambling, immorality, vulgarity, or profanity on school grounds or when taking part in school activities. Profanity and vulgarity are inappropriate and will be addressed. Vulgarities or profanities directed to or about staff members, bus drivers, or sponsors will be forwarded to administration for a discipline determination.

The possession, posting, distribution, computer accessing, or copying of pornographic materials is unacceptable and may result in disciplinary action including suspension.

Student possession of laser pointers is prohibited at school or school activities.

Students may not sell merchandise, for personal profit, on school property.

Students are prohibited from display of gang-like activities such as: Use of gang "graffiti, codes or symbols", "signing", "flagging", "flying colors", or "sagging". Students involved in such activities will be subject to suspension. Repeated occurrences shall make the student subject to an expulsion hearing.

Students may be allowed to carry water bottles to classes. Only clear see-though bottles will be permitted in school.

Soft drinks or food shall be limited to consumption in the commons area. Soft drinks shall not be taken to the hallways or classrooms without the permission of the principal or his designee. Spills must be the responsibility of the person whose spill it is and must be cleaned up immediately.

6015 – CORPORAL PUNISHMENT

Corporal punishment is sometimes used after other, less severe, correctional approaches have failed to effect desired changes. Corporal punishment will be administered in accordance with local district policy.

6100 – DETENTION

Detention may be assigned by any teacher for their classroom situation. Tardies to school and unexcused absences from school (except suspensions) will have the time missed made up by detention assigned by the office. A teacher assigned detention may require the student to serve the time in the room of the assigning teacher. All detention will be served either the day assigned or the following day. Any exceptions must be approved by a Principal, in advance. If a student fails to serve a detention, that student may be suspended. Detentions assigned by the office will be supervised by a faculty member designated by the Principal. Parents will be notified if their child fails to attend an assigned detention. Parents are responsible for providing their child's transportation.

6200 - IN-SCHOOL SUSPENSION

An in-school suspension may be used as a means to allow a student to maintain his/her school-work while he/she is on suspension. It is the intention of the in-school suspension to restrict the activity of a student from the general student body. The principal has the prerogative of changing from an in-school suspension to an out-of-school suspension should circumstances change. The in-school suspension is a "short-term" suspension as defined by Kansas statute.

A student serving in-school suspension will be removed from regular education classrooms during the school day and will not be allowed to participate in activities outside of school hours or attend and/or participate in activities or assemblies during school hours.

A student will be provided with all subject assignments and work may be made up during an in-school suspension. A student serving in-school suspension will be considered present for attendance purposes and must be supervised by school personnel at all times.

6250 - OUT-OF-SCHOOL SUSPENSION

Any student may be sent home for misbehavior of sufficient reason by the Principal. Suspension will be for such time as the Principal or Superintendent determines necessary for proper adjustment. A conference between the pupil, his/her parents and school officials may be necessary so that a proper understanding is reached concerning the pupil's continued attendance, subject to K.S.A. 72-8901 thru 72-8906.

For out-of-school suspension, homework will be available to the student by the end of the first full day of suspension. It is the parent's responsibility to obtain the homework from the office. Homework not turned in to the appropriate teachers upon returning to school shall be recorded as zero credit.

6280 – SEARCHES

A. Overview. While recognizing that the individual student has a right to some privacy in an atmosphere which encourages growth towards responsible and mature personalities, the District cannot and will not tolerate conduct which violates Federal or State Law or District policies, or otherwise jeopardizes the health, safety and general welfare of the student body, specifically including violations of the "drug free" and "weapons free" school zone.

B. Searches by Building Principal. The Building Principal may search any locker at any time the Principal reasonably believes that the locker contains or may contain any matter prohibited from being possessed or around school property by Federal or State law or by Board policy. Any such search may be made without prior notice to the student to whom the locker has been assigned and with or without the student being present.

C. Searches by Third Persons. Any person other than a Building Principal who wishes to search a student's locker shall report to a Building Principal before proceeding to the locker, and in no event shall such person be permitted to search the student's locker without the Principal's presence unless such person has a valid search warrant authorizing him/her to make such search.

D. Searches by Law Enforcement Officers. The District will endeavor to reasonably cooperate with law enforcement officers in the carrying out of their statutory duties.

If a law enforcement officer desiring to search a student's locker has a warrant for authorizing such a search, a Building Principal shall immediately take such person to the student's locker and permit the officer to search the locker. The search shall be made in the presence of a Building Principal.

If a law enforcement officer desires to search a student's locker without a warrant, a Building Principal shall ask what facts lead the officer to believe that evidence of a crime will be lost, destroyed or moved if the search and seizure did not take place immediately, before a warrant is obtained. If the information provided by the law enforcement officer gives a Building

Principal reasonable suspicion that a crime has been committed, a Principal may choose to search the student's locker. If the information does not provide a reasonable suspicion and no warrant is offered, the Principal shall report the incident to the Superintendent, who may notify the officer's superior of the incident.

E. Use of Dogs Trained to Search. Law enforcement officers may, when authorized by the Superintendent of Schools, conduct a sweep of all lockers located in the building, on a periodic or random basis, with dogs specially trained to detect the presence of and locate weapons or illicit drugs. As provided above, the student body shall be advised at the beginning of each school year of the likely occurrence of such searches, which may thereafter be conducted without notice to any student, whether or not any student is present.

Upon reasonable suspicion and at the request of the administration, law enforcement officers or licensed private agencies may use trained dogs on school premises to identify student property which may contain illegal or illicit materials and to determine whether materials are present which may threaten the general health, welfare, and safety of students and/or district employees.

F. Recovery of Prohibited Items. Prohibited items recovered from a student's locker shall remain in the custody of either the Building Principal or the law enforcement officer. If such items are turned over to law enforcement officials the Principal shall receive a receipt for the items.

G. Search of Persons. When it has been determined by the Building Principal that there is reason to believe that a student has in his or her possession an object which can jeopardize the health, welfare, or safety of others, that student shall be ordered to report to the Building Principal's office. This determination may be based on any information received by the Building Principal, designated representative or by a member of the faculty or staff. It also may be based on knowledge of the student's disciplinary problems, the student's association with known drug offenders, the student's exhibiting objects associated with drug use or the student's exhibiting such objects as bullets or a knife sheath which could be associated with dangerous weapons.

Once in the Principal's office, the student shall be advised of the reason why he has been ordered to report to the Principal's office. The student shall then be permitted to empty the student's items such as, but not limited to, pockets, purses, shoulder bags and briefcases. Strip searches shall not be conducted by school officials. Items which the Building Principal believes may be connected with illegal activity may remain in the custody of the Building Principal, unless such items are turned over to law enforcement officials; and if this is done, the Principal shall receive a receipt for such item so delivered. If the student refuses to comply with this request, the Building Principal shall notify the student's parents and request that they come to the school at once. The Building Principal shall advise the parents of the immediate situation. If the parents of the student are unable to persuade the student to comply, the parents and the student shall be advised that law enforcement officials will be notified and the matter turned over to them. If the parents refuse to come to the school or are unable to be notified and the student continues to refuse to cooperate, the Building Principal shall notify law enforcement officials and inform them of the facts. Any further search of the student shall be at the discretion and under the control of the law enforcement officials with a valid warrant. Any search of an individual person or a privately-owned vehicle by a law enforcement officer shall be conducted only upon presentation of a properly executed search warrant for that specific student or for that specific vehicle.

The Board of Education authorizes the use of hand-held metal detectors to check a student's person or personal effects during activities or events sponsored by Bluestem School district or any time during school hours or school events. If a school official, School Resource Officer, or a law enforcement officer has reasonable suspicion to believe that a particular student is in possession of an illegal or unauthorized metal-containing object or weapon, he or she may conduct a metal detector check of the student's person and personal effects. A student's failure to permit a metal detector check as provided in this policy may be considered grounds for disciplinary action including suspension.

Once the Building Principal has relinquished control of the student to the law enforcement officials, the Building Principal shall remain with the student and be present during any search of the student made by law enforcement officials on school property. A written report of each search shall be made by the Building Principal and submitted to the Superintendent. The written report shall contain the name of the student; the time, date and place of the search; the reason or reasons for the search; the fact that law enforcement officials were called; the name of the person who conducted the actual search; the names of the persons present while the student was being searched; the result of the search; and the objects confiscated. The Superintendent shall keep a copy of the written report on file.

H. A preliminary breath test or PBT may be conducted in a random pattern selection during activities, or events sponsored by Bluestem School District or any time during school hours or school events when a student displays reasonable suspicion of using alcohol. The PBT will be performed by the School Resource Officer, or by a public law enforcement agent called to respond to the site. Instruction for use and calibration of the PBT apparatus will be done and documented as necessary. If a student is tested with a positive PBT indicating presence or use of alcohol, district drug and alcohol policies and procedures will be followed. The student will be detained until a parent or law enforcement officer takes custody of the student. A student's refusal to comply with the request of the School Resource Officer or law enforcement agent in performing the PBT may be considered grounds for disciplinary action including suspension.

6300 - TOBACCO PRODUCTS IN PUBLIC SCHOOLS

Bluestem USD 205 district property is tobacco free. The use of tobacco products, in any form, is prohibited, at all times, in or on all district owned or leased personal and real property. This includes, but is not limited to, district buildings and grounds, athletic facilities, vehicles, and parking lots.

The student use or possession of any tobacco product (i.e.: cigarettes, cigars, pipes, chewing tobacco, snuff, Skoal, Copenhagen, e cigarette, or any tobacco facsimile) on school property, during school hours, at school activities, or traveling to and from school activities is prohibited.

Any student found to be using or possessing prohibited items, in any form, may be suspended for three days and a mandatory intervention visit (possibly including educational materials) with the school counselor. Students will also be subject to the provisions of the Activities Code of Conduct.

A second offense may bring a five-day suspension and a mandatory intervention visit (possibly including educational materials) with the school counselor. Students will also be subject to the provisions of the Activities Code of Conduct. **A third offense will result in a five day suspension and an expulsion hearing will be held.**

6400 - DRUG AND ALCOHOL POLICY

The Board of Education and educators recognize the illegal use of drugs and alcohol as being detrimental to the positive development of students. The school's primary role in this area is to educate students concerning the hazards of drug and alcohol use.

All Bluestem USD 205 personnel and students have the responsibility to report to the Principal observed use or knowledge of any chemical substances. These chemical substances include any un-prescribed prescription drug, narcotic drug, alcohol, hallucinogenic drug, amphetamine, barbiturate, marijuana, solvent, or narcotic device.

Students shall not unlawfully manufacture, distribute, possess, use or be under the influence of any chemical substances on or within 500 feet of the school grounds or school property, off the school grounds at a school activity, or upon arrival at school or a school function.

First Offense – With the first violation of this policy, the student may be suspended from school for 5 days and can be subject to long-term suspension or an expulsion hearing. The expulsion hearing will include discussion of a recommendation that the student receives an evaluation and any necessary counseling from a professional chemical dependency counselor (the cost of such programs will be borne by the student and his/her parents) prior to re-admittance to school on a probationary status. If at any time a student fails to make satisfactory progress in a program, the expulsion will be re-imposed. Additional Activities Code of Conduct Consequences may apply.

Second Offense – A student who violates the terms of the policy for the second time may be expelled from school for the remainder of the school year and will not be allowed to participate in or attend any school activities during the expulsion.

Students who are suspended or expelled under the terms of this policy will be afforded the due process rights contained in Board Policies and Kansas Statutes, KSA 72-8901, et seq. Nothing in this policy is intended to diminish the ability of the District to take other disciplinary action against the student in accordance with other policies governing student discipline. In the event a student agrees to enter into and complete a drug education or rehabilitation program, the cost of such program will be borne by the student and his/her parents. Drug and alcohol counseling and rehabilitation program contacts are available for students of the District. Parents or students should contact the directors of the programs to determine the cost and length of the program.

A copy of this policy and available counseling and rehabilitation programs will be provided to all students and the parents of all students. Parents of all students will be notified that compliance with this policy is mandatory.

6500 - WEAPONS/EXPLOSIVES

A student shall not knowingly possess, handle, or transmit any object that can reasonably be considered a weapon on the school grounds or off the school grounds at a school activity, function or event.

This Policy shall include any weapon, any item being used as a weapon or destructive device, or any facsimile of a weapon.

Possession of a firearm shall result in expulsion from school for a period of one year (186 school days), except that the Superintendent may recommend that this expulsion requirement be modified on a case-by-case basis under the provisions of law.

As used in this Policy, the term "firearm" means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, or any firearm muffler or silencer; or any destructive device.

As used in this Policy, the term "destructive device" means any explosive, incendiary or poison gas: bomb, grenade, rocket, having a propellant charge of more than four ounces, missile having any explosive or incendiary charge of more than one-quarter ounce, mine, or other device similar to any of these devices.

If you have knowledge of weapons violations and wish to remain anonymous, you may report it by calling the Kansas School Safety Hotline at 1-877-626-8203.

6600 - DRESS AND APPEARANCE

The relationship between proper appearance and proper behavior are necessary in creating an environment conducive to an effective educational setting, the Board of Education has established a school dress code for the student body. The keynote of this policy is neatness, cleanliness, and good taste.

Students are expected to dress in a manner which does not interrupt the learning process. Dress codes apply at school and all school activities. The following guidelines were approved by your Student Council and Board of Education.

Guidelines for Bluestem Jr./Sr. High School are as follows:

1. Clothing and other apparel that promotes and/or advertises alcohol, tobacco, weapons, or other dangerous or illegal substances are prohibited.
2. Shorts, dresses, and skirts should fit well and must be of an appropriate length.
3. Tight fitting stretch fabric pants (Yoga pants, tights, etc.) must not be transparent.

4. No shirts or tops with a bare midsection or T-shirts that have been cut to have open sides.
5. Any article of clothing that permits the display of undergarments (including Spandex), whether worn low or have a low rise are not permitted.

Additional restrictions / exceptions:

1. Footwear must be worn at all times for public health and safety.
2. Neither hats nor hoods are to be worn in the building during school hours.
3. All approved school uniforms are permitted.

Exceptions to the dress code may be granted on designated days by the Administration at the request of the Student Council.

All staff members have the responsibility to refer a student to the office when they feel the dress is inappropriate for school, the classroom, or the activity.

Failure to comply with the established dress code will result in a request for correction. Failure to correct the condition may invoke an In-School-Suspension or a request to go home to change. If the student must go home to change to comply with the policy, make-up time will be assigned for the time gone from school to meet the appearance expectations of this handbook. Repeated offenses will result in additional disciplinary action.

Elementary students go outside for recess practically every day. Parents should dress their children accordingly.

The Board reserves the right to make additions to the dress code if the students abuse the freedom granted by the above code.

6700 – PERSONAL ELECTRONIC DEVICES

Personal electronic devices are not allowed to be used from bell to bell of the school day and must be turned off and securely stored during that time.

- 1st Violation – Device will be placed in the office
- 2nd Violation – Device will be placed in the office, student will serve a 30-minute detention
- 3rd Violation – Device will be placed in office, student will serve a 30-minute detention, parent will have to pick up the device from school
- 4th Violation – Device will be placed in office, student will serve a 1 day In School Suspension, parent will have to pick up the device from school

If these items are brought to school and are lost or stolen, USD 205 will not be liable.

6800 - INDECENT EXPOSURE POLICY

Any student, students or school personnel who are found guilty of indecent exposure on the school grounds, at any attendance facility, on any school vehicle, or at any school-sponsored activity may be suspended for five days from school and will be subject to expulsion from school and/or released from employment.

6810 – BULLYING AND HARRASSMENT

Words and actions directed toward a person's sex, age, religion, disability, or ethnic origin are not allowed. Neither is any type of bullying, hazing or initiation. Students who violate this policy will be subject to appropriate disciplinary action which may result in suspension or expulsion from school. Anti-bullying lessons will be integrated into the district's curriculum PK-12.

6900 - DEMONSTRATIONS

Any student who shall take part or participate in any fashion in any demonstration not authorized by the Superintendent of Schools during school hours or on school premises shall be subject to suspension from classes. The suspension from classes for such action shall be for a period of not less than three days nor more than five days on any occurrence. The student shall be reinstated only upon the request of his/her parents, who shall appear with the student before the Superintendent of Schools in order that the parents can be given the full details concerning the suspension.

Reoccurrences of violations concerning demonstrations shall be considered a basis for pupil expulsion; such action shall be taken by the Superintendent after the matter has been reviewed by the Board of Education acting as a committee of the whole. Suspension subject to K.S.A. 72-8901 and 72-8906.

ACTIVITIES and ORGANIZATIONS
7000 - 7999

7000	Athletics & Extra-curricular Activities
7005	Activities Code of Conduct
7010	Drivers Ed and Student Athlete Drug Testing
7100	Field Trip Permits
7200	Parties and Refreshments
7250	School Parties
7300	Equal Access Policy

7000 - ATHLETICS & EXTRA-CURRICULAR ACTIVITIES

Assumption of Risk
There are many special benefits being afforded student-athletes by the athletic programs at Bluestem Jr/Sr High School. It must be understood that participating in athletic activities may lead to injury to student athletes. Therefore, the purpose of this section is to make all student-athletes and their parents aware that dangers do exist and that participation is voluntary with the understanding that risks are involved. It is to be further understood that student-athletes must share in the responsibility for their own safety and safety of others as each participates in the district athletic program.

The student-athlete participating in the athletic program could mildly, moderately or severely injure the anatomy in one of several of the following; muscles, tendons, ligaments, bone, skin, teeth, spinal column, and any of the vital organs. Catastrophic injuries of death and permanent paralysis may also occur during sports participation. There is no absolute prevention against any of the mentioned potential injuries.

Classroom Attendance
Student athletes are expected to attend all classes on game day. If a student athlete is ill or has an unexcused absence from class on a game day, he/she will not be allowed to participate on that day. An exception on the day of a game would be made for a doctor's appointment, funeral or religious observances of the student's own faith. If this violation is learned of after participation then he/she will not play in the next contest. **Any student who is not in attendance for one half of the school day may not participate in any school activity for that day or evening. One half of the school day shall require attendance of no less than three hours during the school day. Exceptions may be granted by the Administration for doctor appointments, funerals, dental appointments, school sponsored activities or other pre- approved causes***.* All players are expected to be in school the day after a contest. Teachers should report these absences to the athletic director or head coach of that sport on the day of the contest.

Guidelines To Behavior On Athletic Trips
1. All members of a squad shall travel to an athletic event and return by the same conveyance.
2. With the coaches' permission, an athlete may leave a contest with his/her parent. An athlete may leave with another adult if the coach has written permission from the athlete's parent which has been signed and approved by the BHS Administration.
3. General rules covering mannerly conduct will be observed and enforced by the coach.
4. All athletes on a traveling squad will dress appropriately, when on the road, as determined by the coach.

On The Playing Field or Court
In the area of athletic competition, an athlete is expected not to use profanity or illegal tactics. S/he should be gracious in defeat and modest in victory. However, if you have nothing good to say to your opponent, leave the area rapidly. A true athlete maintains control at all times. Officials in a game are there for the purpose of insuring both teams that they will receive a fair contest. OFFICIALS DO NOT INTENTIONALLY LOSE A GAME FOR YOU. It is an athletic tradition and rule that no one except the appointed captain speaks to the official and s/he should speak in a tone of respect and for the purpose of clarifying a rule. Any behavior contrary to the above is a direct reflection on the school, team and coaches, and will not be tolerated.

An integral part of successful athletic programs is established discipline and the promotion of sportsmanlike behavior on the playing field. Students involved in activities at Bluestem are held accountable for their on-field actions as they reflect upon the entire athletic program and community. In the event that unsportsmanlike behavior occurs, the following guidelines are in place.

- Unsportsmanlike Conduct Calls, Technical Fouls (discrediting in nature) and any other conduct that brings discredit to the school or to the student will result in the removal of the student from the contest immediately. The student-athlete's return to the contest is at the discretion of the head coach and their interpretation of the severity of the infraction. All situations involving a player's conduct will go before Administration for the determination of adequate discipline in reference to KSHSAA and school policy.

- Player ejections in any event will result in the immediate removal of the student from the activity. The student is not to return to any contest on that date. Certain activities are governed through the KSHSAA for game ejections. All situations involving a player ejection will go before Administration for the determination of adequate discipline in reference to KSHSAA and school policy. Disciplinary actions can include game(s) suspensions, removal from the squad and/or forfeiture of activity eligibility for the remainder of the school year.

- Any pupil found guilty of striking (contact/initiating contact) an official will be barred from further athletic competition at Bluestem JR/SR High School.

- Administration, per Rule 14: Section1: Art. 2 of the KSHSAA Interscholastic Rules, retains the right to review and assign appropriate discipline concerning all actions that bring discredit to the student and/or school. Students will be ineligible for a period of time as specified by Administration.

School Rules

Athletes are constantly in the public eyes and should not find it necessary to gain attention through unacceptable behavior. How you act will be an example of your athletic program - it's success or lack of success. Others are looking to you as an example; therefore, acceptable campus conduct must be adhered to by each athlete. Any athlete found violating Bluestem's rules of campus conduct may receive disciplinary action which could affect their practice time or game status.

Training Rules Violations

Alcohol, tobacco, narcotics and steroids negatively affect the athlete's physical well-being. The following infractions by an athlete would be considered major behavior violations:

1. Use of tobacco (chewing/smoking)
2. Alcoholic beverages
3. Drugs
4. Stealing or other illegal activities
5. Steroids

In the event it is confirmed that an athlete fails to comply with these necessary standards during the season in which he/she is participating, regardless of whether it is on or off school property, it will be interpreted by the Athletic Department as an indication that the athlete does not have sufficient desire to participate in the interscholastic athletic program. *See USD 205 Activities Code of Conduct for disciplinary action.*

Equipment Care and Replacement

Each athlete has the responsibility for taking care of all school activity/athletic equipment issued for his or her use during the season. School activity/athletic equipment (including uniforms, warm-ups, jackets, travel bags, and other items) shall not be used at any time other than at authorized practices, games or matches, unless the athletic director gives special permission.

The athlete must check-in all distributed equipment at the end of the season. An athlete is not eligible for the next season of participation until all school issued uniforms/equipment are returned. The student to whom such equipment was checked-out must pay (replacement value) for activity/athletic equipment lost, stolen or damaged beyond normal use.

Quitting a Sport

Quitting a sport differs from being dropped in that the athlete has not acquired the coach's permission. If you as an athlete quit a sport you forfeit your award. You will not be allowed to participate in any other sport until the season of the sport which you have quit is completed.

Dropping a Sport

The proper way to withdraw from a sport is to make personal contact with the coach and obtain his/her approval. This is extremely important if you expect to remain eligible for other sports.

Excused Practices/Games

Students excused from the office or that have made prior arrangements with the head coach and/or Administration will be considered excused from that day's practice/game. Excused absences are outlined as those absences due to illness, appointments for health care, injury, school activity, bereavement, or other circumstances approved by Administration. Missed practices impact the coaching staff's ability to evaluate a student-athlete's performance. Decreased playing time, loss of a starting position, demotion to sub-varsity competition and extra conditioning are all acceptable/additional consequences for missing practices/games for any excused reason. Parents/Guardians should make an effort to schedule routine appointments, vacations, etc. around practice schedules and games. No game/practice suspensions will be administered for excused absences. In the event that excused absences become excessive, the head coach will notify Administration, where a determination will be made concerning the eligibility of the student to participate in that season of activities.

Unexcused Practices/Games

Unexcused absences from practice/games are outlined as absences where no attempt to justify an absence, the reason is not acceptable to Administration and/or Administration has reason to believe the excuse offered may not be substantially correct or true. Each unexcused practice/game will be equivalent to its corresponding activity suspension (1 UA Practice = 1 Practice Suspension, 1 UA Game = 1 Game Suspension). Decreased playing time, loss of a starting position, demotion to sub-varsity competition and extra conditioning are all acceptable/additional consequences for missing practices/games for any unexcused reason. Upon a student-athletes 3rd unexcused practice/game (separate or in combination) during a season, the head coach will notify Administration, where a determination will be made concerning the eligibility of the student to participate in that season of activities.

Friday Practice(s)

Coaches/Sponsors may hold activity practices on Fridays. No activity bus will be provided by the district on Friday's. No other transportation will be provided on Friday's, unless outlined by previous agreements. Students should make every effort to attend Friday practices. Difficulties in making transportation arrangements should be discussed in advance with the coaching staff. In the case of a disagreement over the ability of a student to attend a practice and subsequently participate in a contest, the activities director shall rule on any participation eligibility decisions.
There may be circumstances when Administration will allow practices during alternate times due to facility availability and other issues that arise. In such circumstances, attendance is still encouraged as outlined by the activity coach/sponsor.

Practice Attendance (during injury)

All student-athletes are expected to adhere to the same practice requirements regardless of health or injury. Student participants are only exempt from practice if they have been excused through the office or by the head coach. Students may not excuse themselves from practices regardless of age. Parents/Guardians will need to coordinate excusing an activity absence through the school office or with the head coach of the program.

Grooming/Jewelry

Bluestem athletics and activities will mirror the KSHSAA policies that govern each activity pertaining to grooming and jewelry.

In-School/Out-of-School Suspensions

Any student serving an In-School or Out-of-School Suspension (ISS/OSS) will not be allowed to participate in activities (including practices) outside of school hours or attend and/or participate in activities or assemblies during school hours.

Locker Room Behavior

All athletes must observe all rules governing the locker room and shower room.

Letters and Other Awards

Letters are awarded according to school rules and regulations. All coaches reserve the right to deny anyone a letter who is in violation of the rules.

Eligibility Policy

All students will be subject to KSHSAA eligibility requirements in those activities that are under the sponsorship of KSHSAA. These requirements are as follows:

- The student shall have passed in at least five subjects of unit weight the previous semester of the last semester in attendance.
- The student shall be enrolled in five subjects or courses of unit weight and in attendance during the present semester.
- A first semester high school student's eligibility is based on middle school eligibility standards (five subjects of unit weight).

Per KSHSAA policy Rule 7: Section 1, all students-athletes are required to have a physical on file to be eligible to participate in interscholastic activities. Any physical taken after May 1st will count toward the following school year (KSHSAA Rule 7: Section1: Art. 5).

Coaches/Sponsors will adhere to the KSHSAA eligibility policy within their own programs. Students that have failing courses are subject to study halls, extended learning opportunities, extra conditioning and other discretionary measures as outlined. No game suspensions or limits on playing time will be imposed due to failing grades, unless a student becomes academically ineligible per KSHSAA guidelines. Eligibility suspensions are handled through Administration and will be communicated to coaches before each semester of any student that did not meet the eligibility requirements outlined above.

Playing Time/Starting Positions

Playing time is based upon the culmination of practice and game evaluations by the coaching staff of that particular activity. Many hours of evaluation go into the determination of starters. At the Varsity level, the student-athletes that have earned a starting position with play. Substitutions will be made out of necessity and will not be made in an effort to establish equal playing time. During JV/C/Mixed competition, players will be substituted, at the discretion of the coaching staff, in an effort to establish growth within the program. Playing time is not guaranteed at any level of play and each program will be as competitive as possible, playing the individuals that give the program the best opportunity for success. All playing time decisions (quantity and individuals) are determined solely by the coaching staff. In the event that playing time decisions are in question, such will be addressed by the coaching staff in compliance of the 24-hour rule policy.

24- Hour Rule

Any activity/athletic incident or decision made by coaches/sponsors will be given a 24-hour non-communication/contact period with any member of the media or community. The 24-hour period is to allow for reflection upon the situation, to ensure that all parties respect the environment of each student-athlete and to promote a positive atmosphere that adheres to professional conduct. Violation of the 24-hour rule will result in the following consequences:

- First Offense- Notification from Administration of being in violation of the policy.
- Second Offense- Suspension from attending all activities sponsored by USD #205 during the current activity season.
- Third Offense- Suspension from attending all activities sponsored by USD #205 for the remainder of the school year.

Meetings and Personnel

Meetings will not be held with sponsors or Administration in an effort to degrade coaching staff, players or athletic programs of USD #205. Personnel decisions come as recommendations to the Board of Education by Administration. Activity and athletic sponsors are evaluated throughout the course of each season and during a formal evaluation process at the conclusion of each activity period. Such evaluations are handled by Administration. In the event that a circumstance arises that requires intervention by Administration, such decisions and actions will be conducted by school officials under the direction of the Superintendent of Schools and Board of Education.

Calendar of Practices/Games

At the beginning of each season, the head coach will provide parents/guardians with an informational calendar outlining proposed practice times and games. This calendar will serve as a tentative schedule and can be modified by the head coach and/or Administration. Any practice or game changes will be communicated to the student-athlete and parent(s) to ensure effective communication for all parties involved.

7005 – ACTIVITES CODE OF CONDUCT

School Officials, coaches, and players on athletic teams and other activities participants believe that those students who are selected for the privilege of membership on teams/groups should conduct themselves as responsible representatives of the schools. In order to insure this conduct school administrators, athletic directors, coaches, sponsors, and participants should cooperatively enforce this code. Members of teams who fail to abide by this code are subject to disciplinary action as prescribed by the code.

Section I - Rules

A student/athlete shall not: (1) use or possess a beverage containing alcohol: (2) use or possess tobacco; (3) use or consume, have in possession, buy, sell or give away any other controlled substance defined by law as a drug; or the misuse of any substance (huffing, inhalants, diet pills, sleep aids, or medication); (4) use any substance for the purpose of performance enhancement; (5) commit theft or vandalism; (6) be a member of a gang or involved in gang activity; (7) be in violation of the schools weapons policy; (8) falsify a signature on athletic forms; (9) have criminal charges pending; or (10) participate in the hazing or bullying of another student.

Interpretations:

1. The rule applies to the *school participation year (as defined by the KSHSAA activities calendar).*
2. It is not a violation for a student to be in possession of a controlled substance specifically prescribed for the student's own use by his/her doctor.
3. Any additional team policies will be approved by the administration before they are administered and communicated to student-athletes.

Section II- Categories Of Activities

A. CATEGORY I

Category I includes those KSHSAA-sponsored activities in which a member school has schedule of interscholastic contests, **AND/OR REQUIRES A PHYSICAL FOR PARTICIPATION.** Including KSHSAA sponsored tournaments.

1. Athletic Activities: as listed in the Athletic Rules of the KSHSAA handbook.
2. Non-Athletic Activities: Debate, Scholar's Bowl, Forensics.

B. CATEGORY II

Category II includes those activities in which a member school's only interscholastic schedule is the KSHSAA-sponsored regional or state contests, festivals or conference.

1. Fine Arts Activities: Music, Drama, etc.
2. Student Leadership Activities: Student Council, Kansas Association for Youth, etc.

Section III- Consequences

Consequences shall be cumulative beginning with and throughout the student's participation on any team or activity. Penalty commences immediately following student notification of offense by school authorities.

A. First Offense:

The student must forfeit participation in three dates of competition or 20% of the current and, if necessary, the following Bluestem KSHSAA sponsored activity, whichever is the lesser. If the student self-reports the violation, the consequence will be reduced to one date of competition or 10% of the current and if necessary the following Bluestem KSHSAA sponsored activity, whichever is the lesser.

B. Second Offense in the same participation year (see KSHSAA calendar):

The student must forfeit participation for nine dates of competition or 50% of the current and, if necessary, the following Bluestem KSHSAA sponsored activity, whichever is the lesser.

C. Third Offense in the same participation year (see KSHSAA calendar):

The student must forfeit participation in all Bluestem KSHSAA sponsored dates of competition for one full year from the date of notification.

Confirmation for all violations will be one of the following:

1. Written self-reporting of violation by student with parental witness signature.
2. Witness by a coach, administrator, or school district employee.
3. School or Campus Police initiated charges .
4.

Copies of Due Process procedures are available, if requested by involved parties.

<u>7010 - DRIVERS ED AND STUDENT ATHLETE DRUG TESTING</u>

There are various reasons for the development and consideration of any new policy that deals with use of illegal substances and the behavior of students who participate in any voluntary or extracurricular activity. Any new policy considered should be to deter drug use and not to catch and punish users.

Alcohol and drug abuse are serious problems in today's society, and schools are not immune to such problems. It is statistically predictable, and it is within our experience, that some students have used alcohol and have experimented with "street drugs" such as marijuana and cocaine, or may do so during the jr/sr high school years. Also, some athletes may be attracted to the use of so-called "performance enhancing" drugs, such as various steroids, in misguided efforts to increase their strength or endurance.

Through this policy and subsequent educational opportunities, the hope is that students learn to make responsible choices in their lives. In order to provide for student drivers, the individual athlete and other athletes, as well as present legitimate reasons for students to say "no" to drug use, and to offer an opportunity for those taking drugs to receive help in locating programs which can provide assistance, Bluestem Jr/Sr High School shall conduct a mandatory drug testing program for student drivers and athletes. The program is not intended to be punitive; however, there will be consequences. It is designed to create a safe, drug free, environment for student drivers and athletes, to assist them in getting help when needed, and to teach them to make responsible choices in their lives.

Bluestem offers a Driver's Education program to any high school student who has completed their ninth grade year. Due to the danger of operating a motor vehicle while impaired, students participating in our driver's education program are expected to avoid drugs and alcohol. A student driver who uses drugs can be a danger to themselves, their fellow classmates, their instructor as well as everyone else on the road. Due to the safety issue, every student taking driver's education is entitled to drug free participation by every other motor vehicle operator.

Student athletes are respected and admired by a large segment of the student body of each school. In order to participate in athletics, student athletes are expected to hold themselves as good examples of conduct, sportsmanship, and training. This includes avoiding drug and alcohol usage. It has been widely recognized that drug and alcohol usage can cause serious physical, mental and emotional harm. A student athlete who uses drugs can be a danger to himself, his teammates, and his opponents. Bluestem Jr/Sr High School offers interscholastic athletic participation only to drug free athletes. Furthermore, student athletes are entitled to drug free participation by their teammates.

This program became effective during the 1998-1999 academic year for student athletes and the 1999-2000 academic year for student drivers. It will be applied to all student drivers and athletes as defined herein.

Student participation in school activities is voluntary and a privilege. The school can and will enforce this policy whenever confirmed violations occur on or away from the school premises during weekends, holidays, or school days. Students are asked NOT to participate if they are unwilling to exercise self-discipline and comply fully with this policy and its conditions.

Any parent or guardian may voluntarily place their son's or daughter's name in the testing program. Once the student's name is placed in the random pool, it will remain there for either the remainder of their 7th & 8th grade school career or the remainder of their high school career. (See paragraph VII

under CONSEQUENCES for this group of students.)

DEFINITIONS

Student Athlete is a 7th-12th grade member of any USD 205, sponsored interscholastic sports team, including athletes, cheerleaders, drill team, and team managers.
Student Driver is any student who has been allowed to participate in Bluestem High School's Driver's Education program.
In Season means anytime during the day, night, weekends, or holidays - including all time in and away from school from the beginning of the fall athletic season and to the end of the school year.
Tobacco means cigarettes, cigars, smokeless tobacco and all other tobacco products in any form. This definition includes tobacco substitutes that are marketed and used in the same way as tobacco products.
Current Season means the athletic season that is in session at the time.
Next Season means the athletic season immediately following current season.
Illegal Drugs means substance considered illegal or controlled by the Food and Drug Administration, Federal Law, or Kansas State Law.
Drug Use Test means a scientifically substantiated method to test for the presence of illegal substances, performance-enhancing drugs or the metabolites thereof. The testing method may include but is not exclusive to urine, hair or saliva testing.
Random Selection Basis means a mechanism for selecting student athletes for drug use testing that:

a. Ensures an equal selection probability for any student athlete from a group of student athletes, and
b. Does not give the School District discretion to waive the selection of any student athlete selected under the mechanism.

Positive, when referring to a drug use test administered under this policy, means a toxicological test result, which demonstrates the presence of an illegal or performance-enhancing drug or the metabolites thereof.
Reasonable Suspicion means a suspicion based on specific observations concerning the appearance, speech, or behavior of a student, and reasonable inferences drawn from those observations in the light of the observer's experience. Information provided by a reliable source, if based on personal knowledge, shall constitute reasonable suspicion. In the context of performance-enhancing drugs, reasonable suspicion specifically includes unusual increases or decreases in size, strength, weight, or student's athletic abilities.
Preponderance of Evidence means enough information or data available on which a judgment or conclusion can be based to determine a violation has occurred.

Conditions For Participation In Athletics At Bluestem Jr/Sr High School

1. All student athletes and parents or guardians must sign the Drug Testing Written Agreement acknowledging the receipt and understanding of this policy and its consequences. By signing this agreement, parents or guardians give their consent for drug testing prior to their child's participation in the athletic program, as well as random drug testing to the conclusion of their high school career.
2. Student athletes must have a current KSHSAA Physical Examination on file. Student athletes will undergo a mandatory drug test conducted by Bluestem's contracted drug testing agency before they begin their first sports season of the school year. The Physical Exam is at the student's expense. The mandatory drug testing will be at the school's expense.
3. All students who participate in athletics at Bluestem Jr/Sr High School will be subject to random drug testing from the first day of his/her sport season until the last day of either their junior high school or high school career. Random selection will be conducted by Bluestem's contracted drug testing agency by having the student's name drawn from the pool of student athletes and drivers education students. The random drug test will be at the school's expense.
4. A student must be a KSHSAA BONA FIDE STUDENT, rule 14, in "Good Standing" in order to participate in any athletic competition.
5. While the use of some controlled substances, both legal and illegal, cannot and will not be tested under this procedure, the use of these substances will be considered a violation of this policy.

Conditions For Participation In Bluestem High School Driver's Education Course

1. All Driver's Education students and parents or guardians must sign the Drug Testing Written Agreement acknowledging the receipt and understanding of this policy and its consequences. By signing this agreement, parents or guardians give their consent for drug testing prior to their child's participation in our Driver's Education Program, as well as random drug testing to the conclusion of their high school career.
2. Student drivers will undergo a mandatory drug test conducted by Bluestem's contracted drug testing agency before they begin their first Driver's Education session, unless they have previously tested for athletics. The mandatory drug testing will be at the school's expense.
3. All students who participate in Driver's Education at Bluestem High School will be subject to random drug testing from the first day of his/her classroom session until the last day of their high school career. Random selection will be conducted by Bluestem's contracted drug testing agency, by having the student's name drawn from the pool of student drivers and athletes. The random drug test will be at the school's expense.
4. While the use of some controlled substances, both legal and illegal, cannot and will not be tested under this procedure, the use of these substances will be considered a violation of this policy.

Violations And Consequences
Violations:

1. A verified violation will result in disciplinary action if there is a preponderance of evidence that the violation occurred even though no drug test was administered.
2. Bluestem 7th & 8th grade students will be subject to the Bluestem Jr/Sr High School Driver's Education and Student Athlete Drug Testing Policy from the beginning of his/her sport season to the end of the 8th grade. Bluestem High School students will be subject to the Bluestem Jr/Sr High School Driver's Education and Student Athlete Drug Testing Policy from the beginning of their Driver's Education Classes or the beginning of his/her sport season to the end of their high school career.
3. Students who violate this policy between the spring and the following fall seasons will be subject to the KSHSAA BONA FIDE STUDENT rule 14.
4. If a student and/or parent or guardian refuses to

sign the written agreement, or the student driver later refuses any testing, he/she will be dropped from Driver's Education and not allowed the privilege to participate in any KSHSAA sponsored activity until having met the conditions of the consequences as outlined below.

5. If a student and/or parent or guardian refuses to sign the written agreement, or the student athlete later refuses any testing, he/she will be suspended from the team and not allowed the privilege to participate in any KSHSAA sponsored activity until having met the conditions of the consequences as outline below.

Consequences:

I. If a student's drug test is positive during the annual KSHSAA Physical Examination, during the mandatory test prior to the start of driver's education or a season, during the random test, or there was a verified violation:
   a. A Parent or guardian will be notified by the testing center and building administration.
   b. A due process hearing will be conducted by building administration with the parent or guardian and the student present.
   c. The student will be suspended from all school activities as defined in the USD 205 Activities Code of Conduct *Section III Consequences*.
   d. Before reinstatement to resume participation, the student driver or athlete must provide evidence of a current negative drug screen from Bluestem's contracted drug testing agency, at the student's expense.

II. If a student's confirmed violation of this policy is through a preponderance of evidence and no drug test is involved, the student shall be subject to the consequences as outlined in the Consequences I.

III. Any attempt by the student to mask the drug test will be considered a positive drug test.

IV. Positive tested nonparticipating Bluestem Jr/Sr High School students, who have been placed in the drug testing program voluntarily, will be contacted by the testing center and building administration. If they decide at a later date to participate in athletics a negative test result must first be submitted.

Due Process

The district hearing officer is the officer for all violations of this policy. Each student shall be afforded due process rights as outlined in K.S.A. 72-8901 through 72-8908.

The district hearing officer shall consider the evidence, including preponderance of evidence, and make a decision regarding the violations. A coach or sponsor may not put aside this policy without written permission from the district hearing officer. All consequences listed herein shall be considered minimal; violations could warrant further and more serious consequences.

Appeal Procedure: As prescribed by K.S.A. 72-8901 through 72-8908.

7100 - FIELD TRIPS PERMITS

Classes are generally permitted to take field trips during the school year. All field trip experiences have a direct bearing on the instructional curriculum; parents are sometimes asked to chaperone.

Any student participating in a school activity, involving a trip away from school on foot or in a vehicle, must have a trip permit form signed by a parent or guardian on file at school.

7200 - PARTIES AND REFRESHMENTS

Class time is not to be used for parties or refreshments unless approved by the Principal. **Invitations sent to be distributed at school may not exclude anyone in a classroom.**

7250 – SCHOOL PARTIES

School parties and dances are permitted under the following conditions:

1. Parties shall be planned through a faculty sponsor and approved by the Student Council and / or principal.
2. Regularly enrolled students may attend dances designated as "all-school" dances.
3. A student will be allowed to bring one guest who is not enrolled in our school, providing it is cleared through the office and that the student will be held responsible for the actions and conduct of their guest. Dates / guests for high school dances shall not be a student of less than the ninth grade, older than 20 years or more than four years older than the BHS student.
4. Parents may attend any dance and are encouraged to do so. Faculty members, board members and their spouses are welcome.
5. All dances are to be properly chaperoned by school sponsors.
6. All dances shall be held at a district building, unless approved by Board action.
7. Once a student leaves a dance, they may not re-enter.

Each high school class may hold one class party per year. All class parties will be held at the high school building. Classes desiring to schedule parties should have the date and written party plan approved through the building principal.

7300 - EQUAL ACCESS POLICY

A student or a group of students who wish to conduct a meeting on school premises before or after the instructional day shall file an application for permission for the meeting with the Principal of the school building at which the meeting is to be held. The application shall state:

1. The name and address of the student or students and an affirmation by the person preparing the application that the student(s) has/have voluntarily initiated the meeting.
2. A description of the type of meeting, statement of purpose, estimate of expected attendance, and a copy of any material used to advertise the meeting.
3. If a nonschool attendee is to be in attendance, his/her name and address must be furnished and the organization with whom he/she is affiliated, if any. If the meeting is a religious one, the nonschool attendee shall furnish an affirmation that he/she is not directing, conducting, controlling, or regularly attending the activity.
4. The name and address of the faculty monitor and affirmation that the faculty member is not directing, conducting, or controlling the meeting.

The principal shall approve the meeting if the application is filled out and if s/he determines that:

1. The meeting is voluntarily and student-initiated.
2. There is no sponsorship of the meeting by the school, the government or its agents or employees.
3. The meeting will not materially and substantially interfere with the orderly conduct of the school's educational activities.
4. Employees of the district are present at religious meetings in a non-participatory capacity.
5. Non-school persons are not directing, controlling or regularly attending the activity.
6. There is no school influence on the form or content of any prayer or religious activity during a meeting for those purposes.
7. No person will be required to participate in prayer or other religious activity during the meeting or activity.
8. No funds will be expended by the school for any such meeting beyond the incidental cost associated with providing meeting space.
9. No employee will be compelled to attend a meeting if the contents of the speech at the meeting is contrary to his/her beliefs.
10. All forms are completed and submitted one week (7 days) prior to the meeting time.
11. A copy of the application is filed in the Superintendent's office.

SUPPORT SERVICES
8000 - 8999

8000	Driver's Education Program
8100	Library Media Centers
8200	Technology Acceptable Use
8300	Counseling
8350	Student Improvement Team (SIT)
8400	School Nurse Services
8410	Administration of Medication
8420	Head Lice
8430	Illness Policy
8500	Lunch & Breakfast Program
8600	Telephone Use
8700	Textbooks
8800	Lockers
8810	BES Valuables / Lost & Found
8900	School Closings / Notifications

8000 – DRIVER'S EDUCATION PROGRAM

Driver education fees for the program will be $100.00 for in district students. Students will be expected to pay their class fees no later than the first day of class. Out of district student's fees will be $350.00.

Driver Education may be divided in two sessions. A schedule for classroom and driving sessions will be provided to students after total enrollment is determined.

Anyone wanting more information, please call BHS-742-3281.

8100 - LIBRARY MEDIA CENTERS

The school media center (library) is the service center for the enrichment of the total school program. If properly used, the media center can make important contributions to the student's individual growth and to his training for active participation in a democratic society. Rich media and the Internet provide students with access to current technology and information sources.

Specific rules pertaining to the use of the library will be given by the librarians. General rules to be observed are the following:

1. Be quiet at all times.
2. Reference books are not to be taken from the library by students.
3. Books lost or damaged will cost the careless user the price of replacement or repair.
4. A maximum of three books may be checked out by the 4th-6th grade students.
5. A maximum of two books may be checked out by the K-3rd grade students.

8200 – TECHNOLOGY ACCEPTABLE USE

The Board supports the right of students, employees, and community members to have reasonable access to various information formats and believes it is incumbent upon students, employees, and community members to utilize this privilege in an appropriate and reasonable manner.

The use of electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication.

Acceptable Use: Access to the District's electronic networks must be a) legal, considerate, responsible, and ethical; b) for the purpose of education or research and consistent with the educational objectives of the District; or c) for legitimate school business use.

Privilege: The use of the District's electronic networks is a privilege, not a right, and inappropriate use may result in disciplinary measures including cancellation of network privileges. The building administrator, in consultation with the system administrator, will make all decisions regarding whether or not a user has violated the network privileges and may deny, revoke, or suspend access at any time.

Electronic Communication and Storage: The District's network communication tools (email, chat, texting, blogs, wikis, storage folders, etc.) are owned and controlled by the District. The District reserves the right to access and disclose the contents of any account on its system without prior notice or permission from the account user. The District will not be responsible for any damages the user suffers due to loss of data, missed deliveries, etc. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Staff Responsibilities: Staff members shall supervise students while using District network tools to ensure that the students abide by the Acceptable Use Policy.

Prohibited Material: May not be accessed by students or staff at any time, for any purpose. This material includes material that is obscene, child pornography, material that appeals to a prurient or unhealthy interest in, or depicts or describes in a patently offensive way, violence, nudity, sex, death, or bodily functions, material that has been designated for "adults" only, material that promotes or advocates illegal activity or material that is considered harmful to minors, as defined by the Children's Internet Protection Act.

Restricted Material: May not be accessed by elementary students at any time for any purpose. Restricted material may be accessed by jr/sr high school students in the context of specific learning activities that have been approved by teachers or by staff for legitimate research or professional development purposes. Materials that may arguably fall within the description provided for prohibited material that may have clear educational relevance, such as material with literary, artistic, political, or scientific value, will be considered to be restricted. In addition restricted material includes materials that promote or advocate the use of drugs, alcohol, and tobacco, hate and discrimination, satanic and cult group membership, school cheating, and weapons. Sites that contain "personals" advertisements or facilitate making online connections with other people are restricted unless such sites have been specifically approved by the school.

Limited Access Material: Is generally considered to be non-educational or entertainment. Limited Access Material may be accessed in the context of specific learning activities that are directed by a teacher. Limited Access Material includes such material as electronic commerce, games, jokes, recreation, entertainment, sports, and investments.

8300 - COUNSELING

There are many types of counseling in a school situation and much of it is in the nature of giving information rather than solving problems. Career counseling involves choosing a life's work and how to get the necessary training. Personal counseling involves social, emotional, and personal issues. Test administration and interpretation also are other major areas of activity.

8350 – STUDENT IMPROVEMENT TEAM (SIT)

The Student Improvement Team (SIT) at each school is composed of teachers, a principal, the student, and parent, and may also include the school nurse, psychologist, and others who can assist in helping the student.

During the SIT process, information is gathered to facilitate the team in making decisions based upon data and the observations of teachers, and parents to help the student. Data collected may include:

Observations
Interviews with parent/student
Work samples
Grades
Kansas Assessment scores
Attendance
Behavior reports

Teachers and parents can request, in writing, assistance of the SIT team process. After the initial meeting with those concerned a written improvement plan for the student is formulated. The student progress is periodically monitored to see if the student is progressing. Additional meetings may be needed and are scheduled as necessary.

8400 - SCHOOL NURSE

The school nurse provides for administration of medication, wellness screening and interventions to help students to be as healthy as possible. Screenings include: vision, hearing, scoliosis, head lice, and infectious disease, growth and development, and immunization compliance. Prevention education is included. Parents are encouraged to contact the school nurse with any questions or concerns they may have regarding their child's health needs.

8410 – ADMINISTRATION OF MEDICATION

In accordance with the guidelines established by the Kansas Department of Health and Environment issued to the public schools, we will not be able to administer any medication, including over the counter drugs, without proper authorization. If it is necessary for the student to take any medication during the school hours, the school will cooperate under the established guidelines which requires:

1. A written authorization from the prescribing physician or dentist, along with written permission by the parent (forms have been established and are available through your school).
2. The medication must be in the official prescription container. (If requested, the pharmacist will issue two containers: one for at home and one for at school.)
3. The medication will be administered by the school nurse or by a staff member instructed and delegated by the school nurse.
4. An individual record with documentation of medication administered must be kept on each student requiring medication at school.

Any medication prescribed to be given three (3) times a day should be given in the morning, after school and at bedtime, unless specific times are requested by the physician requiring the medication to be administered during the school hours.

8420 - HEAD LICE

A student with active head lice will be excluded from school until appropriate treatment with an anti-parasitic drug is completed. Prior to re-admittance to classes, the school nurse or other designated personnel will determine if the infestation was corrected by checking the student for active head lice. If the problem was not corrected the student will return home until active infestation is treated and cleared.

8430 – ANIMALS IN SCHOOL

Service animals are permitted in the schools and on school property in accordance with federal law. A student with a disability will only be allowed to have an animal other than a service animal as an accommodation in accordance with the student's individualized education plan (IEP) or Section 504 plan. If a student's IEP or Section 504 plan allows the use of an animal other than a service animal, the special education director, compliance officer, or designee will work with the student and the parents/guardians of the student to create a plan for the animal's care. The student will be primarily responsible for the care and control of any animal used as an accommodation unless otherwise provided in the IEP or Section 504 plan. Ref. Board Policy 2200 ANIMALS AND PLANTS IN SCHOOL

8440 - ILLNESS POLICY

If your child is ill at school with vomiting, diarrhea, or a fever of 100 degrees or greater, you (or your emergency contact) will be notified to pick your child up from school. The exception will be if your child is complaining of an illness, is not running a fever but is too ill to participate in classroom activities. The classroom teacher or authorized school personnel may also call to notify you and request that your child be taken home. It is the responsibility of the parent or guardian to keep the school informed of any change of phone number, place of employment, or change of emergency contact.

Any student should be fever free (a fever being 100 degrees or greater) for 24 hours before returning to school.

Any student diagnosed with a contagious illness i.e: pink eye, strep throat, chicken pox, etc. must stay home until appropriate treatment is received and signs and symptoms of communicability (being contagious) are gone. Communicability for strep or other infections require the student must be on antibiotics and fever free for 24 hours; pink eye––administration of appropriate treatment and no eye drainage present, impetigo––application of appropriate medication; chicken pox––1 week after last eruption and/or once all pox are dry and scabbed over; head lice-use of appropriate treatment. It is the parents responsibility to notify the school nurse or school office of any contagious illness.

8500 – LUNCH AND BREAKFAST PROGRAM

Bluestem schools observe a closed noon hour schedule. Students may drink any beverage of choice with a sack lunch, but only milk can be served with a school lunch. Breakfast is served daily at BES from 7:25 am – 7:45 am and BJSHS from 7:30 am – 7:50 am. All students are encouraged to buy the school lunch, as it is a well-balanced meal. Milk is served with all meals. Extra milk is available for a nominal fee. Menus are sent home with elementary children each month in the Wednesday packet and are available on the website at www.usd205.com or are in the monthly newsletter.

You may pay for lunches daily, or prepay weekly, or monthly. Free and reduced-price lunches are available for families who qualify financially. For more information, please contact the school office. Each child is provided a free and reduced lunch application form.

Students cannot have a negative balance. When the balance reaches a negative amount they will be served an alternate lunch until the balance is paid.

Lunch and Breakfast Prices

	Bkfst.	Lunch
K-6	$2.45	$3.40
7-12	$2.45	$3.65
Adult	$2.75	$4.75

8600 – TELEPHONE USE

The school district telephone system is primarily intended for use by the staff. Student use of the district telephone system will be limited. Teachers, administrative staff and building secretaries may use their discretion in allowing students to use the phone system for legitimate educational purposes.

Personal cell phones cannot be used during instruction time, assemblies or any other time a staff member deems their use inappropriate .

8700 - TEXTBOOKS

Textbooks are provided to all students. These books are checked out at the beginning of school and checked back at the close of the school year. Students are held responsible to return such books in as good shape as they were received, allowing for a reasonable amount of wear due to use. These books are issued by each teacher to his/her class. If books are lost or mutilated, the student must pay a prorated cost for the book.

8800 – LOCKERS

Lockers are provided by the District as a convenience to the students for the storage of clothing, supplies and equipment necessary to school attendance. The lockers are the property of the School District, under the supervision of the Building Principal and the Superintendent of Schools at all times. Use of lockers by students is restricted to storage of those lawful items necessary for participation in class work and sanctioned extra-curricular activities

Lockers are subject to periodic searches, announced or unannounced, targeted, or random, with or without notice to the student to whom a particular locker is assigned, whether or not the student is present, by school officials including the Building Principal or his or her designee, and, when authorized by the Superintendent of Schools, by law enforcement officers. Such searches may include sweeps of all lockers located in a building by dogs specially trained to detect the presence of and to locate such prohibited items.

8810 – BES VALUABLES / LOST AND FOUND

Students should not bring large sums of money or items of value to school. The only time students are permitted to bring a toy or game to school is at the direct request of the teacher. The school will not take responsibility for lost items.

Clothing and personal belongings that are brought to school should be labeled with the child's name. Found articles are turned in to the school's lost-and-found box. Unlabeled or unclaimed property is given to a local agency after the winter holidays and at the end of the school year. Parents should check for lost articles before or after school.

8900 – SCHOOL CLOSINGS / NOTIFICATIONS

If the decision is made to close school due to inclement weather, utility or mechanical failure, local television will broadcast this information. In anticipating the unlikely event that school should be dismissed during the school day, please help us by talking to your child in advance about emergency procedures and discussing with your child

which neighbors' homes he/she should go to if your home is locked.

In most cases we will use an automated telephone calling system to notify parents of school closings and other important information. It is therefore very important that you keep your school's office informed of address and phone number changes.

COMMUNITY RELATIONS / LEGAL NOTIFICATIONS
9000 – 9999

9000	Visitors
9050	District Website
9100	Gifts
9200	Invitations to Private Parties
9300	Complaint Resolution Procedures
9400	Parent-Teacher Organization / Booster Club
9500	School Site Councils
9600	Directory Information Made Available
9610	Family Rights and Privacy
9700	Special Education Services
9710	Child Find
9800	Asbestos Notification
9810	Public Use of Facilities and Equipment

9000 - VISITORS

Parents of students are welcome at the school at any time. A permit and name tag must be obtained from the office of the Principal when entering the school. For a conference with a teacher, a parent should plan to come to the school immediately after classes are concluded or during a teacher's planning period. This can be arranged by calling the school office during school hours for an appointment.

Student visitors will not be allowed to visit any classrooms during the school day without the advance permission of the building Principal.

9050 – DISTRICT WEBSITE

Students, parents, and patrons are encouraged to use the school district website www.usd205.com. Please contact the website administrator at the central office if you have questions, comments or would like to post content on the district website.

9100 - GIFTS

Pupils are discouraged from giving of gifts either collectively or individually to teachers; and teachers, likewise, are to be discouraged from receiving such gifts.

The District encourages all gifts be directed to the Bluestem Association for Students Education (BASE) an IRS Section 501(c)(3) charitable organization.

9200 - INVITATIONS TO PRIVATE PARTIES

Invitations to parties will not be handed out at school unless they go through the office and everyone in the class receives an invitation.

9300 – COMPLAINT RESOLUTION PROCEDURES

Informal Complaint Procedure

The building principal shall attempt to resolve complaints of discrimination or harassment in an informal manner at the building level. Any school employee who receives a complaint of discrimination or harassment from a student, another employee or any other individual shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint, and forward this record to the superintendent. Within 20 days after the complaint is resolved in this manner, the superintendent shall contact the complainant to determine if the resolution of the matter remains acceptable. If the matter is not resolved to the satisfaction of the individual in the meeting with the superintendent, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

Formal Complaint Procedure

- A formal complaint should be filed with the superintendent of schools, in writing, and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. If an individual does not wish to file a written complaint and the matter has not been adequately resolved, the building principal may initiate the complaint. Forms for filing written complaints are available in each building office and the central office.

- A complaint should be filed as soon as possible after the conduct occurs, but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.

- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board shall appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the superintendent or another individual appointed by the board. The investigation shall be informal but thorough. All interested persons, including the complainant and the person against who the complaint is lodged, will be afforded the opportunity to submit written or oral evidence relevant to the complaint.

- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy forwarded to the complainant no later than 30 days after the filing of the complaint. If the investigation results in a recommendation for student suspension or expulsion, or for suspension or termination of an employee, other guiding state law, policy, negotiated contracts and procedures will be followed.

- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the superintendent.

- The complainant may appeal the determination of the complaint. The superintendent, a hearing officer appointed by the board or the board itself shall hear appeals as determined by the board. The request to

appeal the resolution shall be made within 20 days after the date of the written resolution of the complaint at the lower level. The appeal officer shall review the evidence gathered by the investigator and the investigator's report, and shall afford the complainant and the person against whom the complaint is filed an opportunity to submit further evidence, orally or in writing, within 10 days after the appeal is filed. The appeal officer will issue a written determination of the complaint's validity and a description of its resolution within 30 days after the appeal is filed.

- Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission or the Kansas Human Rights Commission.

9400 - PARENT-TEACHER ORGANIZATION / BOOSTER CLUB

A Bluestem Elementary Parent-Teacher Organization (PTO) exists and always seeks parents that want to provide additional assistance to the school. Its objective is to promote communications among teachers, parents and students and to provide help whenever and wherever needed. Various activities will be scheduled during the school year and money-raising projects will be planned. All parents of elementary students are invited and encouraged to participate in the PTO. The school office will provide PTO contact information.

A jr/sr high school activities booster club exists and also seeks boosters wishing to enhance the district's activities programs. The school office will provide Booster Club contact information.

9500 –SCHOOL SITE COUNCILS

Each school in every district shall establish a school site council composed of the principal and representatives of teachers and other school personnel, parents of pupils attending the school, the business community, and other community groups. School site councils shall be responsible for providing advice and counsel in evaluating state, school district, and school site performance goals and objectives and in determining the methods that should be employed at the school site to meet these goals and objectives. Site councils may make recommendations and proposals to the school board regarding budgetary items and school district matters, including but not limited to, identifying and implementing the best practices for developing efficient and effective administrative and management functions. Site councils also may help school boards analyze the unique environment of schools, enhance the efficiency and maximize limited resources, including outsourcing arrangements and cooperative opportunities as a means to address limited budgets. [KSA 72-6439(d)]

9600 – DIRECTORY INFORMATION MADE AVAILABLE

Bluestem USD 205 Public Schools would like parents to be aware that student directory information may be made available to the public.

Directory information includes the following about the student: students' name, address, telephone number, electronic mail address, picture (including video and internet), date and place of birth, major field of study, dates of attendance, grade level enrollment status (e.g. undergraduate or graduate; full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and class designation. In addition, the district and/or any of it's employees or agents may use the student's likeness, or voice, or all to be recorded and exhibited as still photographs, transparencies, motion pictures, television, videotape recordings or other similar media, including internet applications.

The custodian of records shall make student recruiting information (name, address, and telephone listing) available to military recruiters and postsecondary institutions unless parents or eligible students request the information not be released without written consent.

You have a right to refuse to permit the designation of any or all of the above information as directory information, video and still photograph information, or student recruiting information. If you refuse, you must file written notification to this effect with Unified School District No. 205 at the Central Office, 625 S Mill Road, Leon, Ks, 67074 on or before **August 26, 2026.** If refusal is not filed, USD 205 assumes you have no objection to the release of the directory information or recruiting information designated.

Bluestem USD 205 uses this information mostly for release to the local newspaper. If a parent refuses consent, the district cannot put a child's name on sports programs, etc. This policy is used primarily for sports programs and the annual report publication of student awards and achievements.

It is important to note that directory information is never given or sold to firms who use it for mailing purposes.

9610 - FAMILY RIGHTS AND PRIVACY

The Board of Education of Bluestem Unified School District 205 has adopted the following policy relating to the Educational Rights and Privacy Act. The board designates the building principals as the custodians of student records and has charged them with the duty of complying with all parts of the act.

A. The student records that are of concern are those records that become a part of a student's cumulative records, which would be compiled from teachers' grades and comments made for future educational reference, and the record that would be kept on permanent file at a school or might be transferred if a student would change schools for attendance purposes.

B. Individuals who may have access to student records without consent of parent or eligible student are:

1. School officials, including teachers, within the educational institution.
2. Officials of other schools or school systems where students are seeking enrollment. Parents should be notified of transfer and may receive a copy if desired, and have an opportunity for a hearing to challenge content.
3. Authorized representative of:

a. Controller General of United States
b. Secretary of Health, Education and Welfare
c. Administrative head of education agency
d. State educational authorities
e. In connection with student's application for financial aid Organizations conducting studies for education agency for the purpose of developing, validating, or administering tests or programs
f. Accrediting organizations
g. Parents of students over 18, if parents claim student as dependent for income tax purposes. In an emergency, to appropriate persons, if knowledge of the information is necessary to protect health or safety of the student or other persons

C. Schools may make directory information available without parental or student consent. Directory information shall be such general information as is used in programs for athletics or other award programs and information in the school annual. The parents should be notified in a general announcement about the use of this type of information. The release of this general type of information shall be released until such time a parent or an eligible student registers a complaint, and it will not be released on that particular student without prior consent.

D. Rights of parents under the act:

1. Parents use here includes natural parents, adoptive parents or legal guardians of the student.

2. The parent has the right to inspect and review educational records of their child within 45 days of requesting date.

3. The parent has a right to have a copy of student records, with the cost of reproduction being paid by the parent.

4. The parent has the right to a hearing to challenge the content of their child's educational record, to insure that the records are not inaccurate, misleading, inappropriate, or in violation of the privacy of the student. The parent may request that information be inserted which would explain the content of the record.

5. The parent has the right to have the student's educational record explained and interpreted.

6. The parent has the right to give prior consent before the institution can release the student's educational record. The written consent must include the following:
a. Specific record to be released
b. Reason for release
c. Name of the party or agency to whom the record will be released. Notification to parent that they may receive a copy of record being released, if a copy is desired.

7. The parent should be notified of transfer of student records and the right to challenge the content of the record to be transferred.

8. The parent has the right to notification of receipt of subpoena of student records prior to institution compliance with subpoena.

9. The parent has the right to notification of a request of judicial order by the custodian or educational record to the court.

E. Rights afforded students under the act:

1. The student is any person who is attending or has attended the educational institution, and with respect to whom that institution maintains educational records or personally identifiable information.

2. The student acquires all rights afforded parents when he/she attains the age of eighteen years.

3. The student has the right to have his/her physical or mental record reviewed by a physician or appropriate professional of the student's choice.

4. If the student's legal guardian is an institution, a party independent of the institution shall be appointed pursuant to state and local law to give a written parental consent required by the Act.

F. Duties of the educational institution

1. The educational institution is any public or private agency or institution which is a recipient of funds under any federal program for which the U. S. Commissioner of Education has administrative responsibility.

2. The institution shall provide notice, at least annually, to the parent of eligible students of the rights afforded them by the Act. This shall be done in the student

handbook that is edited and published at the beginning of each year. It shall provide all pertinent information as is required by the Act.

The school will maintain a record of the request and legitimate interest of requesting party in obtaining the educational record. The school should include information to the receiving party about not releasing the information to a third party without written consent.

3. The school shall provide the parent or eligible student with a hearing when requested by them to challenge the content of the student's educational record. The following steps should be taken in setting up and conducting and hearing:

   a. Hearing will be conducted in reasonable length of time after it is requested.

   b. The hearing should be conducted and the decision rendered by an official who does not have a direct interest in the hearing outcome.

   c. The parent or eligible student should be allowed to present relevant evidence.

   d. The decision be rendered in writing and within a reasonable time after the hearing concludes.

5. Bluestem USD 205 will not be responsible for notifying the parent or student each time school records are sent to another educational institution.

9700 - SPECIAL EDUCATION SERVICES

Bluestem USD 205 strives to provide for the educational needs of all students. Among these are instructional and support services for exceptional students, including handicapped and gifted.

These services are provided to our students through membership in the Butler County Special Education Interlocal. Through membership in the cooperative we join eight other districts in providing an appropriate education to all our exceptional children and youth.

Acquisition of these services through a cooperative is necessary due to reasons of small incidence of exceptional children, economy in providing the services and the ability to serve the varying needs of these children.

For information regarding these programs, services, and procedures for referral for comprehensive evaluation for the exceptional child, please call the Bluestem USD 205 District Office or the Director of the Butler County Interlocal, 516 North St, Towanda, Kansas 67144, phone 316-775-6904.

9710 – CHILD FIND

The Butler County Special Education Cooperative is seeking to identify every student from birth through age 21 who lives within the boundaries of the Butler County school districts who has developmental delays or may be in need of special education services. If you have a child or know of a child who you think has developmental delays or special needs, contact: Butler County Special Education Cooperative 316-322-4800 or 800-353-8561.

Areas of special education include: birth through age two (infant-toddler), early childhood disability, developmentally delayed, visual impairments including blindness, hearing impairments including deafness, deaf-blindness, autism, traumatic brain injury, emotional disturbance, specific learning disabilities, multiple disabilities, orthopedic impairments, other health impairments, speech or language impairments, and gifted.

Parents are advised that all special education services are designed to offer the utmost in educational opportunities for each qualifying student, as well as to provide assistance and support in the areas of physical, mental, emotional and social growth. State and federal laws are followed in providing each student with a free and appropriate public education in the least restrictive environment.

9800 – ASBESTOS NOTIFICATION

In accordance with the Asbestos Hazard Emergency Response Act (AHERA) passed in 1986, Bluestem USD 205 hereby notifies parents/guardians, students, teachers, and other school employees that the district has a Management Plan in effect and semiannual surveillances are performed. The Management Plan is available for review at the USD 205 Administrative Office.

If you have questions or concerns regarding this subject, please contact the district administrative office at 711 North West Street, Leon KS 67074 or phone 742-3261.

9810 – PUBLIC USE OF FACILITIES AND EQUIPMENT

It is felt that since schools are such an essential part of each community, they should be made available to the people whenever possible. The following guidelines have been established:

1. The requirements of the school program shall receive prior consideration in the assignment of facilities.

2. School-related organizations shall be given priority over non-related organizations.

3. Approved youth groups shall be given priority over adult organizations.

4. All non-school organizations shall file an application for use of school facilities at least three days prior to such intended use with the Principal. Application forms will be prescribed by the Superintendent.

5. It should be generally understood that school facilities are to be made available when possible and fees charged only when necessary.

6. Requests for use of school equipment by individuals or outside organizations shall be submitted to the building principal. The principal may establish a deposit for use of school equipment before it is removed from the school grounds or other district property. The deposit will be paid to the principal and will be refunded when the equipment is returned in good working order. Outside organizations or individuals in the community may use school equipment when the proper request form is completed and submitted to the building Principal at least three days before the equipment is to be used. If approval is granted, this would signify that the building administrator has checked the availability and condition of the piece of equipment and will know the condition when it was loaned. All equipment that is not in as good or better condition upon return will be the responsibility of the organization that requested the use.

7. USD 205 will follow current KSHSAA guidelines for lending or leasing football helmets, shoulder pads or other protective equipment for use by students at contact football camps, clinics, all-star games or any other football team or activity sponsored by non-school organizations, clubs or agencies.