



# **Expanded Learning Opportunities Program (ELOP) Plan**

*Including ELOP-Funded Attendance Recovery Services*

Ojai Unified School District  
2025–2028

## **Local Educational Agency (LEA) Information**

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# Plan Purpose

This Expanded Learning Opportunities Program (ELOP) Plan outlines how Ojai Unified School District will provide comprehensive supplemental instruction and support to students in Transitional Kindergarten through Grade 6.

The program includes:

- Academic support and intervention
- Enrichment opportunities
- Social-emotional learning
- Attendance Recovery services funded through ELOP

Attendance Recovery is implemented as an integrated component of ELOP at the elementary level, providing students with opportunities to recover instructional time in alignment with the California Education Code and the California Department of Education (CDE) guidance.

The Expanded Learning Opportunities Plan (ELOP) and Attendance Recovery Plan is reviewed annually.

# Program Overview

Ojai Unified School District's ELOP program provides a safe, structured, and engaging learning environment beyond the traditional school day. Through Campus Club programming, academic rotations, and intersession offerings, students receive targeted support aligned to grade-level standards and individual learning needs.

The program prioritizes access and participation for students with the greatest needs, including:

- Low-income students
- English learners
- Foster youth
- Homeless students
- Students with disabilities
- Students performing below grade level
- Disengaged students

Priority access is provided to unduplicated pupils, including low-income students, English learners, foster youth, and students experiencing homelessness, in accordance with ELOP requirements.

# **Program Commitment**

Ojai Unified School District is committed to:

- Providing a minimum 9-hour daily program inclusive of the instructional day and expanded learning opportunities
- Ensuring access for all unduplicated students
- Delivering standards-aligned academic support and enrichment
- Maintaining compliance with ELOP and Attendance Recovery requirements
- Supporting student success through ongoing monitoring, documentation, and continuous improvement

## **Stakeholder Involvement**

This plan was developed with input from educational partners through:

- ParentSquare communications
- Family and community engagement opportunities
- School Site Council (SSC) meetings
- LCAP planning processes
- Parent surveys and feedback

## **Student Identification and Needs Assessment**

All TK–6 students are invited to participate in ELOP programming.

Priority encouragement is provided to students who:

- Are performing below grade level
- Require targeted academic intervention or acceleration
- Belong to identified student groups

Programs are offered at all elementary sites to minimize barriers to participation and ensure equitable access.

## **Parent Communication**

Families are informed of program opportunities through:

- ParentSquare messaging (with translation support)
- Teacher outreach and recommendations
- Direct communication from Campus Club Coordinators

# Program Access and Fees

Ojai Unified School District is committed to ensuring equitable access to Expanded Learning Opportunities Program (ELOP) services.

- Students who qualify for Educational Benefits based on household income are provided access to ELOP programming at no cost
- Attendance Recovery services are provided at no cost to students identified with eligible absences
- Students who do not have absences to recover may participate in ELOP programming under the district's established fee structure
- The district may apply prorated adjustments or credits for students participating in qualifying Attendance Recovery sessions, where applicable

The district ensures that financial barriers do not prevent participation for priority student groups.

## Program Design: Supplemental Instruction & Support

Each site provides a structured Expanded Learning program that includes:

- Daily academic and enrichment rotations
- Targeted intervention and acceleration opportunities
- Standards-aligned Attendance Recovery instruction

Students participate in a balanced program aligned to grade-level standards and individual learning needs.

# ELOP Program Structure

## Tier I – Campus Club

- Before school programming begins at 7:00 AM
- After school programming until 5:30 PM
- Offered at:
  - Meiners Oaks Early Education
  - Mira Monte Elementary
  - Topa Topa Elementary

Each site is staffed with a Campus Club Coordinator and support staff to provide:

- Homework support as needed
- Reading time
- Structured enrichment activities
- Safe and supervised care

During non-instructional portions of the ELOP program, students are supervised by Campus Club staff in accordance with ELOP staffing ratios.

## **Tier II – Campus Club Session Rotations**

Students participate in structured rotations that include academic and enrichment opportunities, as well as Attendance Recovery instruction where applicable.

Session Times:

- Kindergarten: 2:00 – 3:00 PM
- Grades 1–6: 3:00 – 4:00 PM

Attendance Recovery instruction occurs during designated ELOP rotation periods within the daily program schedule.

### **Rotation Offerings Include**

Rotation offerings are designed to support standards-aligned skill development, student engagement, and enrichment across academic, physical, and creative domains. Select rotations include structured academic instruction aligned to Attendance Recovery requirements, including but not limited to teacher-directed lessons in English Language Arts and Mathematics.

These offerings support the development of academic skills, collaboration, critical thinking, creativity, and physical wellness.

- Art, Drama, Ceramics
- Music, Dance, and Movement
- STEAM and Robotics
- Math Enrichment and Acceleration
- Reading Enrichment and Intervention
- Athletics (e.g., Swimming, Basketball, Volleyball)
- Cooking, Sewing, Strategy Games
- Environmental Education

## **Tier III – Campus Club Intersessions**

- Offered during July, February, April, and June
- Supports the 210-day program requirement
- May include contracted enrichment providers

These sessions provide extended opportunities for:

- Academic support
- Enrichment
- Attendance Recovery

# Attendance Recovery (ELOP-Funded Component)

Attendance Recovery is implemented as part of the Expanded Learning Opportunities Program (ELOP) to help students make up instructional time.

## Program Requirements and Design

- Instruction is teacher-directed, structured, and standards-aligned
- Instruction is substantially equivalent to the instructional content provided during the regular school day
- Students recover missed instructional time in one-hour increments
- Instruction focuses on core academic subjects, including, but not limited to:
  - English Language Arts
  - Mathematics

## Instructional Staff

- Attendance Recovery is delivered by credentialed teachers employed by the district
- Classified staff do not provide Attendance Recovery instruction and do not count toward instructional ratios

Teachers:

- Deliver direct instruction
- Monitor student progress
- Provide feedback and adjust instruction

## Student Identification

Students are assigned to Attendance Recovery based on:

- Documented absences
- Instructional minutes missed

## Instructional Time and Credit

- Students earn attendance credit in one-hour increments
- Instructional time is aligned to minutes missed during the school day
- Sessions provide equivalent instructional value and are not enrichment

# Program Distinction

Attendance Recovery:

- Is separate from enrichment programming
- Provides academic instruction only
- Meets requirements for instructional minute recovery

## Staffing Ratios – Attendance Recovery

- Staffed by credentialed teachers only
- Classified staff do not count toward instructional ratios
- Ratios are maintained to ensure effective instruction, student engagement, and progress monitoring

## Staffing Ratios – ELOP Programming

During Campus Club and enrichment programming:

- TK & Kindergarten: 10:1 student-to-staff ratio
- Grades 1–6: 20:1 student-to-staff ratio

Classified staff may be used to meet ELOP supervision ratios.

## Attendance Tracking and Documentation

Attendance in both ELOP programming and Attendance Recovery is documented using the district's 5-Star student attendance tracking system.

- Participation is recorded daily
- Attendance Recovery minutes are tracked and aligned to missed instructional time
- Records are reviewed and verified by site staff and administration

Documentation provides:

- Verification of participation
- Record of instructional minutes recovered
- Evidence for audit compliance

Records are maintained in accordance with district procedures and are available upon request.

## Program Expectations

- Provide a minimum 9-hour daily program
- Ensure access for all unduplicated students
- Target at least 50% participation
- Offer programming on:
  - All school days
  - At least 30 additional days, including summer and intersessions

# Expenditure Plan

| Category                | Description                                       | Budget    |
|-------------------------|---------------------------------------------------|-----------|
| Certificated Staff      | Intervention, enrichment, and Attendance Recovery | \$50,000  |
| Classified Staff        | Campus Club supervisors and support               | \$300,000 |
| Employee Benefits       | Staff benefits                                    | \$150,000 |
| Supplies                | Program materials                                 | \$20,000  |
| Services                | Intersessions and contracted providers            | \$100,000 |
| Indirect Costs          | Administrative costs                              | \$20,000  |
| <b>Total: \$800,000</b> |                                                   |           |